

QUALITY OF LIFE, ARTS & CULTURE COMMITTEE
DALLAS CITY COUNCIL COMMITTEE AGENDA

RECEIVED

2018 APR -3 AM 8:46

CITY SECRETARY
DALLAS, TEXAS

MONDAY, APRIL 9, 2018
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
9:00 A.M. – 11:00 A.M.

Chair, Councilmember Sandy Greyson
Vice-Chair, Councilmember Mark Clayton
Councilmember Rickey D. Callahan
Councilmember Jennifer S. Gates
Councilmember Scott Griggs
Councilmember B. Adam McGough
Councilmember Omar Narvaez

Call to Order

1. Approval of March 26, 2018 Minutes

BRIEFINGS

2. Special Events Overview & Update
John Johnson
Assistant Director, Convention and Event Services
3. Park & Recreation - Active Senior Adult Programs (ASAP)
Crystal Ross
Assistant Director, Park and Recreation Department

Daryl D. Quarles
Senior Program Division Manager, Park and Recreation Department
4. **Upcoming Agenda Items**

April 11, 2018

- A. Agenda Item #7 - Authorize a professional services contract with Perkins & Will, Inc. for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Ballroom A Ceiling, Lighting, and Sound Project at the Kay Bailey Hutchison Convention Center Dallas located at 650 South Griffin Street - Not to exceed \$265,025 - Financing: Convention Center Capital Construction Funds (see Fiscal Information)
- B. Agenda Item #8 - Authorize an increase to the construction services contract with Phoenix 1 Restoration and Construction, Ltd. for construction modifications and corrective actions for concealed conditions discovered during the demolition phase at the Dallas Museum of Art Sculpture Garden located at 1717 North Harwood Street - Not to exceed \$119,214, from \$1,290,000 to \$1,409,214 - Financing: 2006 Bond Funds

A quorum of the City Council may attend this Council Committee meeting

- C. Agenda Item #9 - Authorize Supplemental Agreement No. 1 to the professional services contract with T. Howard & Associates for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Pre-function and Exhibit Hall Restroom Upgrade Project at the Kay Bailey Hutchison Convention Center Dallas located at 650 South Griffin Street – Not to exceed \$633,550, from \$44,800 to \$678,350 - Financing: Convention Center Capital Construction Funds
 - D. Agenda Item #26 - Authorize an Interlocal Agreement with the City of Irving to provide for radio station air time on WRR-FM for the Irving Arts Center for the period May 1, 2018 through April 30, 2019 - Revenue: \$67,600
 - E. Agenda Item #27 - Authorize a contract with Bernard Williams for the design, fabrication and installation of a site-specific artwork in the traffic triangle at the intersection of Pine Street and South Lamar Street - Not to exceed \$63,000 - Financing: 2012 Bond Funds
 - F. Agenda Item #36 - Authorize a ten-year agreement with Texas Trees Foundation for fundraising and other support activities related to the Dallas Independent School District and City of Dallas shared campus projects - Financing: No cost consideration to the City
 - G. Agenda Item #37 - Authorize a construction contract for the installation of park identification signs at 70 park sites, Phase IV (list attached), refurbishment of 30 existing park identification signs and replacement of 100 medallions - Artografx, Inc., only bidder - Not to exceed \$637,970 - Financing: 2006 Bond Funds
 - H. Agenda Item #38 - Authorize a contract for the construction of the Flagpole Hill Playground Replacement Project at Flagpole Hill Park located at 8015 Doran Circle - Henneberger Construction, Inc., lowest responsible bidder of two - Not to exceed \$406,709 – Financing: 2017 Bond Funds
 - I. Agenda Item #39 - Authorize an increase in the construction services contract with The Fain Group, Inc. to add site furnishings at three regional family aquatic centers at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road and Samuell Grand Park located at 6200 East Grand Avenue - Not to exceed \$198,527, from \$20,913,964 to \$21,112,491 - Financing: Elgin B. Robertson Land Sale Funds
5. **INFORMATIONAL MEMORANDUM**
Upcoming Park and Recreation Department City Council Agenda Items

Adjourn



Sandy Greyson, Chair
Quality of Life, Arts & Culture Committee

HANDGUN PROHIBITION NOTICE FOR MEETINGS OF GOVERNMENTAL ENTITIES

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.*

De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista.

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

Quality of Life, Arts & Culture Committee Meeting Record

Meeting Date: March 26, 2018

Convened: 9:11 AM

Adjourned: 10:55 AM

Members Present:

Sandy Greyson (Chair)
Mark Clayton (Vice-Chair)
Rickey D. Callahan
Jennifer S. Gates
Scott Griggs
B. Adam McGough
Omar Narvaez

Members Absent:

Council Members Present:

Philip T. Kingston

Briefing Presenters

Willis Winters
Director, Park and Recreation Department

Phillip Jones
President/CEO, Visit Dallas

Monica Paul
Executive Director, Dallas Sports Commission

Fred Euler
GM, Hyatt Regency Dallas and Chairman, Dallas Tourism Public Improvement Dist.

Staff Present:

Patricia Blasquez, Casey Burgess, Chhunny Chhean, Ben Collins, Juan Garcia, Cliff Gillespie, Adelia Gonzalez, John Johnson, Jacquelin Justice, John Lawrence, Barbara McAninch, James McGuire, Juanita Ortiz, Jennifer Scripps, Mandy Shreve, Beverly Whittet, Joey Zapata

Guests:

AGENDA:

1. **Approval of the February 26, 2018 Minutes**

Information Only:

Action Taken/Committee Recommendation(s): A motion was made to approve the minutes of February 26, 2018.

Motion made by: Omar Narvaez

Motion seconded by: B. Adam McGough

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

2. **Heart of Dallas Bowl**

Presenter(s): Willis Winters, Director, Park and Recreation

Information Only:

The Committee was briefed on the Heart of Dallas Bowl.

Action Taken/Committee Recommendation(s):

The Committee expressed:

- Support for a bowl game at the Cotton Bowl, but not with the \$400,000 in support from the General Fund.
- A desire for greater TPID/CVB funding to support the annual TX/OU game and all other games as a group.
- Interest in the creation of a bowl game association to help fund bigger games.

Motion was made to not support the spending of \$400,000 from the General Fund.

Motion made by: Scott Griggs

Motion seconded by: Mark Clayton

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

3. Dallas Tourism Public Improvement District

Presenter(s): Phillip Jones, President/CEO, Visit Dallas; Monica Paul, Executive Director, Dallas Sports Commission; Fred Euler, GM, Hyatt Regency Dallas and Chairman, Dallas Tourism Public Improvement Dist.

Information Only:

The Committee was briefed on the Dallas Tourism Public Improvement District immediately following the Heart of Dallas Bowl presentation. The summary of the discussion is provided in the above item.

Action Taken/Committee Recommendation(s):

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

4. Office of Special Events

Presenter(s): John Johnson, Assistant Director, Convention and Event Services

Information Only:

Action Taken/Committee Recommendation(s):

Briefing was moved to the April 9, 2018 Committee meeting due to lack of time.

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

5. Upcoming Agenda Items

Presenter(s):

Information Only:

Information about the upcoming items was included in the briefing materials.

Action Taken/Committee Recommendation(s): A motion was made to move Agenda Items forward to full council.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

6. **INFORMATIONAL MEMORANDUM: Upcoming Park and Recreation Department City Council Agenda Items**

Presenter(s):

Information Only:

Information about the Upcoming Park and Recreation Department City Council Agenda Items was provided via memorandum.

Action Taken/Committee Recommendation(s):

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

Councilmember Sandy Greyson
Chair

Memorandum



CITY OF DALLAS

DATE April 6, 2018

TO Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scot Griggs, B. Adam McGough, Omar Narvaez

SUBJECT Office of Special Events

On Monday, April 9, 2018, you will be briefed on the Office of Special Events. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata
Assistant City Manager

c: Honorable Mayor and Members of City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)
Jon Fortune, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Special Events Overview & Update

Quality of Life, Arts & Culture
Committee
April 9, 2018

John Johnson, Assistant Director
Convention and Event Services
City of Dallas



Briefing Overview

1. Purpose
2. Background
3. Permitting process overview
4. Potential operational improvements
5. Potential process enhancements
6. Next steps
7. Requested action



Purpose

- To initiate an update of special event permitting by reviewing the existing process, potential changes, and a plan for public input



Background

Mission

Facilitate the promotion of events and activities within the city, especially the Central Business District that:

1. create a more positive image of the city and stimulate significant economic growth;
2. encourage and give high priority to established special events that historically benefit the city; and
3. promote commercial film development within the city.



CITY OF
DALLAS

**OFFICE OF
SPECIAL EVENTS**

4



Background

Permit Types



Special Event

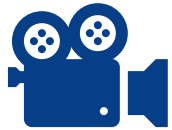
Temporary gathering, on public and/or private property, exceeds 75 spectators, and includes any of the following:

- 1) a street closure;
- 2) restriction of public property;
- 3) sale of food/merchandise;
- 4) erection of a tent;
- 5) stage/band shell, amplified sound;
- 6) portable toilets;
- 7) and/or temporary road signage.



Neighborhood Farmers Markets

Temporary outdoor marketplace on private property where produce, merchandise, food or other products are distributed, offered for sale or sold directly to consumers by the persons that have raised, grown, made, crafted; estimated number of vendors and attendees does not exceed 1,000



Commercial Filming

Filming or still photography and any related activities on real property, buildings, public space.



Street Pole Banner

Banners associated with an approved special event activity or special event permit authorized under Chapter 42A of the Dallas City Code.

Background

Permitting Authority



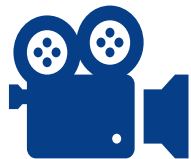
- **Dallas City Code, Chapter 42A – Special Events**
 - Established by Ordinance on May 15, 1985
 - *“Facilitate the promotion of events and activities within the city...”*



- **Dallas City Code, Chapter 29A – Neighborhood Farmers Markets**
 - Established by Ordinance on April 29, 2013
 - *“Facilitate the promotion of neighborhood farmers markets within the city...”*



- **Dallas City Code, Chapter 51A – Sign Regulations**
 - Ordinance amended on November 10, 2008
 - *“Special event signs: special event signs are governed by the special event permit...”*



- **City of Dallas Administrative Directive (AD) – Commercial Filming Policy**
 - Established by Administrative Directive: 2-46 on December 1, 2003
 - *“Streamline requests for commercial filming in order to promote Dallas as “film-friendly...”*

Background

Exemptions

Special Event exemptions granted by City Code to:

- neighborhood “*Block Parties;*”
- events conducted solely on property under the control of:
 - Dallas Parks and Recreation,
 - Convention Center;
- First Amendment Activities/Demonstrations;*
- funeral processions; and
- house moving activities.

Commercial Filming permit exemptions for:

- filming from public sidewalks,
- spontaneous news media, and
- filming on private property.

*Excluding First Amendment Activity which triggers a Special Event Permit

7

Background

OSE – At A Glance



8 Staff Positions



**Police, Fire, Risk,
Sanitation, and
Transportation**



**\$659k Budgeted
Annual Expenses**



**1,119 Applications
Processed FY16-17**



**\$127k Estimated
Annual Revenue**



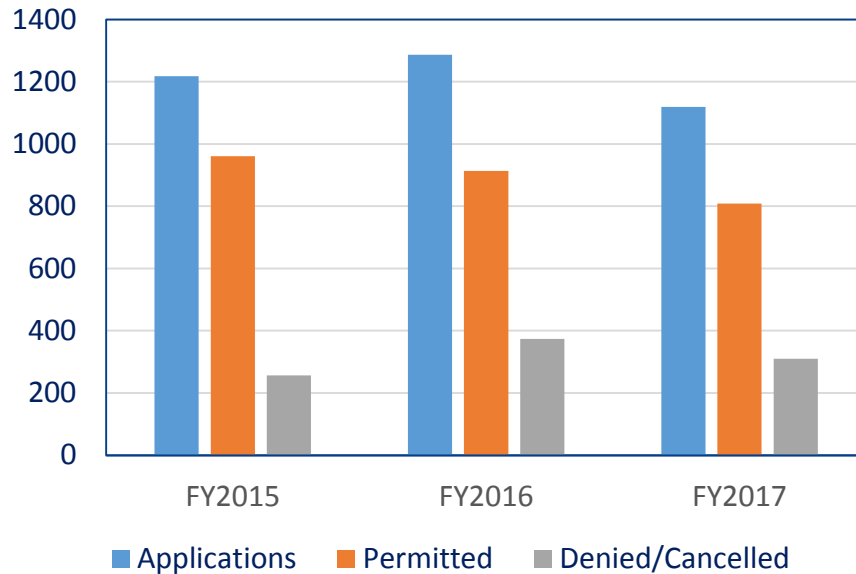
**809 Various Permits
Issued FY16-17**

8

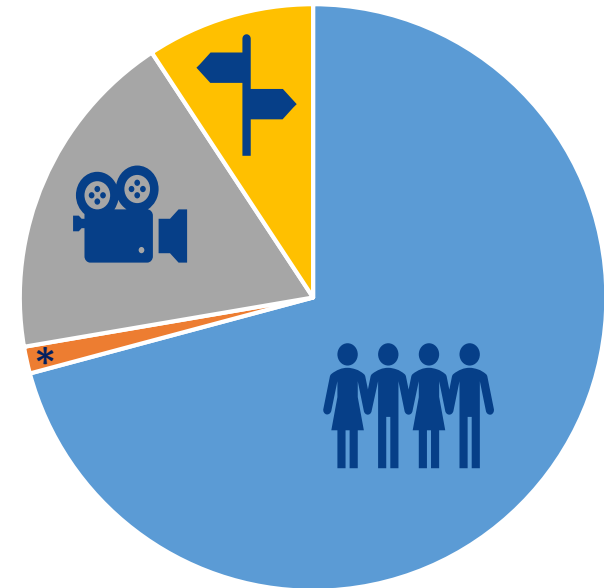
Background

Permit Processing

Application and Permit Processing
(FY2015-17)



Permits By Type (FY2017)

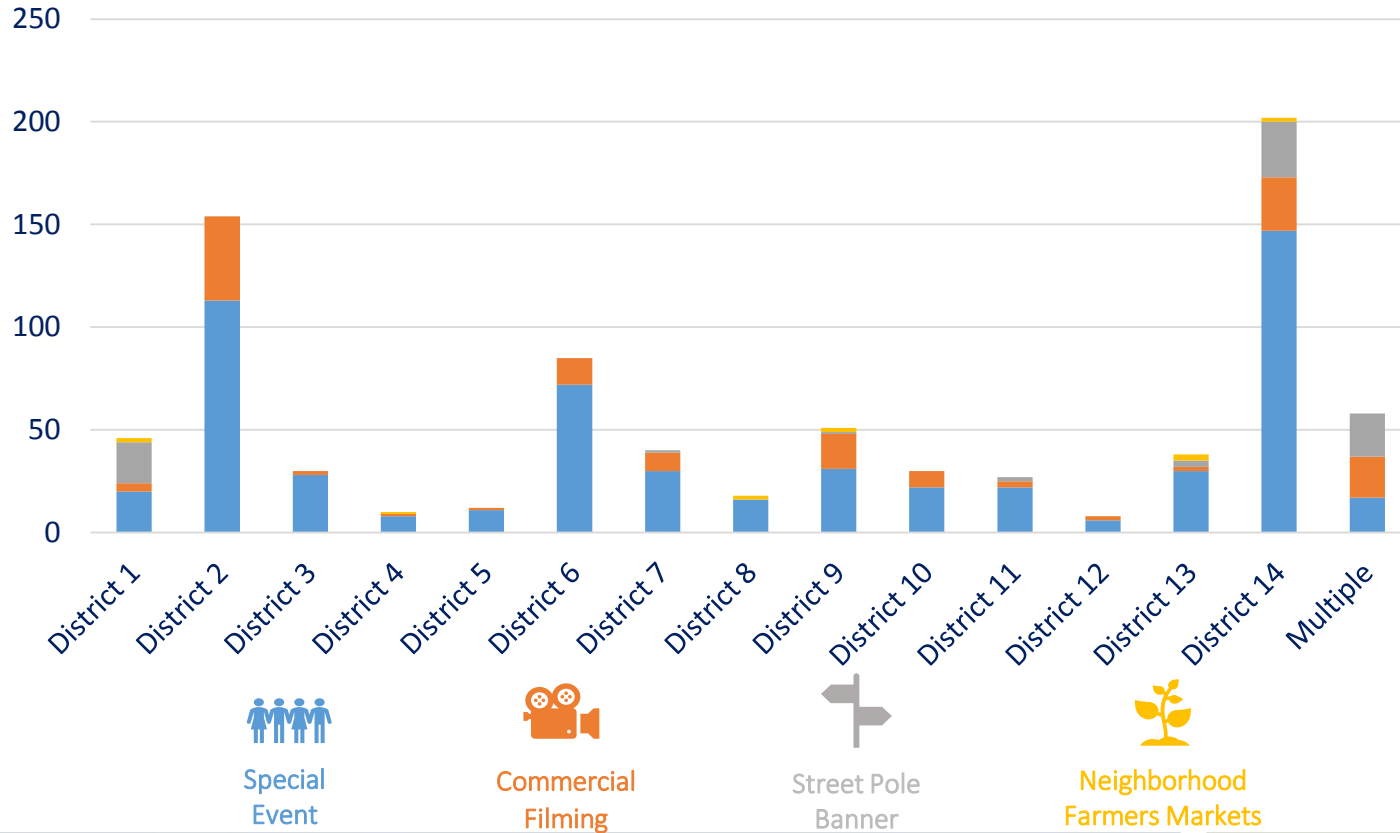


- 
 Special Event
- 
 Commercial Filming
- 
 Street Pole Banner
- 
 Neighborhood Farmers Markets

Background

Permits Issued by Council District

FY2017



Special Event



Commercial Filming



Street Pole Banner



Neighborhood Farmers Markets



Background

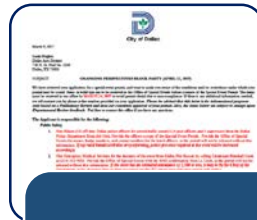
Permitting Process Overview



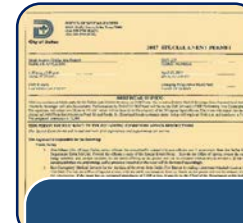
Application
Submission



Departmental
Review



Preliminary
Letter



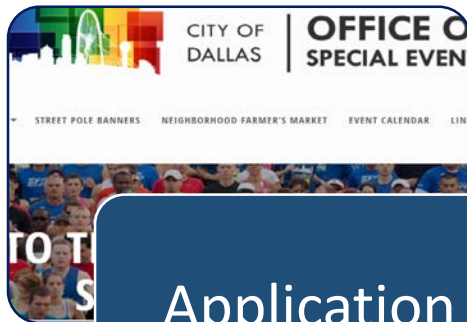
Permit
Issuance



Post-Event
Process

Permitting Process Overview

Application Submission



Application Submission

- Applications submitted via OSE website
- Applicants must submit application no less than 45 days prior to the event
 - Commercial Filming: 2-5 business days prior
 - Neighborhood Farmers Market: 30 days prior
- Incomplete applications are not processed
- Applications submitted under the 45-day requirement may be denied
 - If accepted, subject to applicable fees
- No changes to the application accepted within 15 business days of the event

Permitting Process Overview

Departmental Review Process



Departmental Review

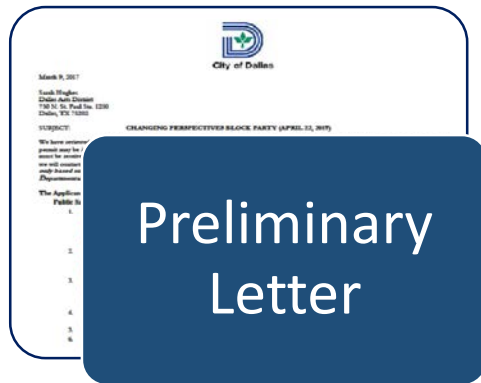
1. Initial application review by OSE staff
 1. Is a permit required? Complete?
2. If public safety review is required, info sent to:
 1. Dallas Police – minimum of 10 days per Code to review
3. Following Public Safety input, info sent to:
 1. Various City of Dallas Departments & External Organizations
 1. Minimum of 10 days period per Code to review and provide specific requirements
4. Information compiled into the Preliminary Informational Letter



Permitting Process Overview

Preliminary Letter Issued

This letter identifies the City of Dallas' expectations and event requirements. It also provides important contact information for the event.



Requirements generally detailed in the **Preliminary Letter** may include:

1. Public safety requirements
2. General event requirements and/or restrictions
3. Insurance limits/coverage
4. Quality of life requirements
5. Alcohol sales regulation information
6. Additional permits and licenses required

On average OSE provides the Preliminary Letter:

- 173 days after an event application is received for large scale events which require extensive public-safety review, or
- 28 days after an event application is received for smaller scale events.

Permitting Process Overview

Permit Issuance

Once all requirements detailed in the Preliminary Letter are met and applicable documents are verified, a Special Event Permit is issued

City of Dallas
OFFICE OF SPECIAL EVENTS
454 E. Griffin Street, Dallas, Texas 75202
(214) 670-2100 (TDD)
(214) 670-2100 (FAX)

2017 SPECIAL EVENT PERMIT

2017 Permit # (Special Event Permit) 2017-202
NAME OF APPLICANT PERMIT NUMBER
0.00 sq. ft. 2.00 sq. ft.
DATE OF EVENT April 27, 2017
DAYS OF EVENT MONDAY THROUGH WEDNESDAY

2017 Permit # LOCATION OF PERMIT

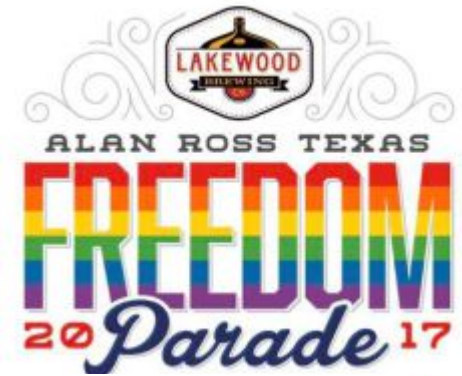
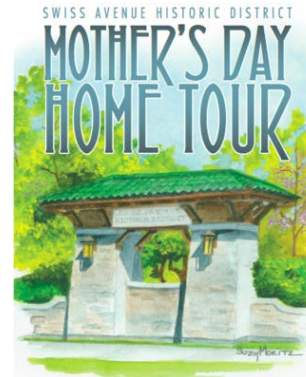
THIS IS A SPECIAL EVENT PERMIT. IT IS NOT A PERMIT TO CONDUCT BUSINESS. THE APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF DALLAS AND ALL APPLICABLE AGENCIES.

PERMITS PERMITTED FOR SPECIAL EVENTS

Fee Applicable:
Public Park
1. _____
2. _____
3. _____
4. _____
5. _____

- Preliminary Letter to permit issuance averages about 26 days
- Permits are normally issued 3-5 days prior to an event

A copy of the permit is sent to Department of Code Compliance, 311, Building Inspection, TABC (if applicable), and off-duty DPD officers hired to worked the event



Run For The Blue





↑ Street Pole Banners ↓



↑ Special Event / Commercial Filming ↓



↑ Neighborhood Farmers Markets ↓



Permitting Process Overview

Post-Event Process



Post Event Process

Following an event, OSE staff reviews each permitted event to document and address any:

- Permit violations
- Enforcement action taken
- Complaints received by staff
- DPD Post Event Report findings

If necessary, OSE will request a post event meeting to address and formally document:

- Violation(s) or enforcement activity taken
- Concerns or complaints received by City staff
- Ingress/egress challenges
- Future permit requirements

Permitting Process Overview

Complaint Resolution



Upon receipt of complaint:

1. OSE researches the complaint, reviews reports, speaks with any staff and/or event organizer
2. With key partners, OSE identifies if a violation occurred and citation is warranted
3. OSE responds to complainant
4. OSE may request a post-event meeting with event organizer

Any violations identified result in written notification to event organizers; violations/complaints are noted in file for future events

Top Five Complaints

1. Failure to notify surrounding businesses and/or residents
2. Inadequate parking and signage to parking locations
3. Inconveniences by road closures
4. Litter post-event
5. Excessive noise during events

Potential Operational Improvements

- **Enhanced notification requirements**
 - Provide better guidelines for event notifications to businesses and residents affected by event and event logistics
- **Complete a fee study**
 - Determine actual cost of permitting services and ensure appropriate fees and staffing structures are in place
- **Improved data collection efforts**
 - Expand data points that are collected and tracked for OSE analytics and research
- **Improved violation and/or citation structure**
 - Research and implement a tiered enforcement structure to better address violations
- **Update and consolidate City Code**
 - Update Chapter 42A to provide a robust Ordinance to better address events today, and consolidate OSE permitting requirements from other City Code sections



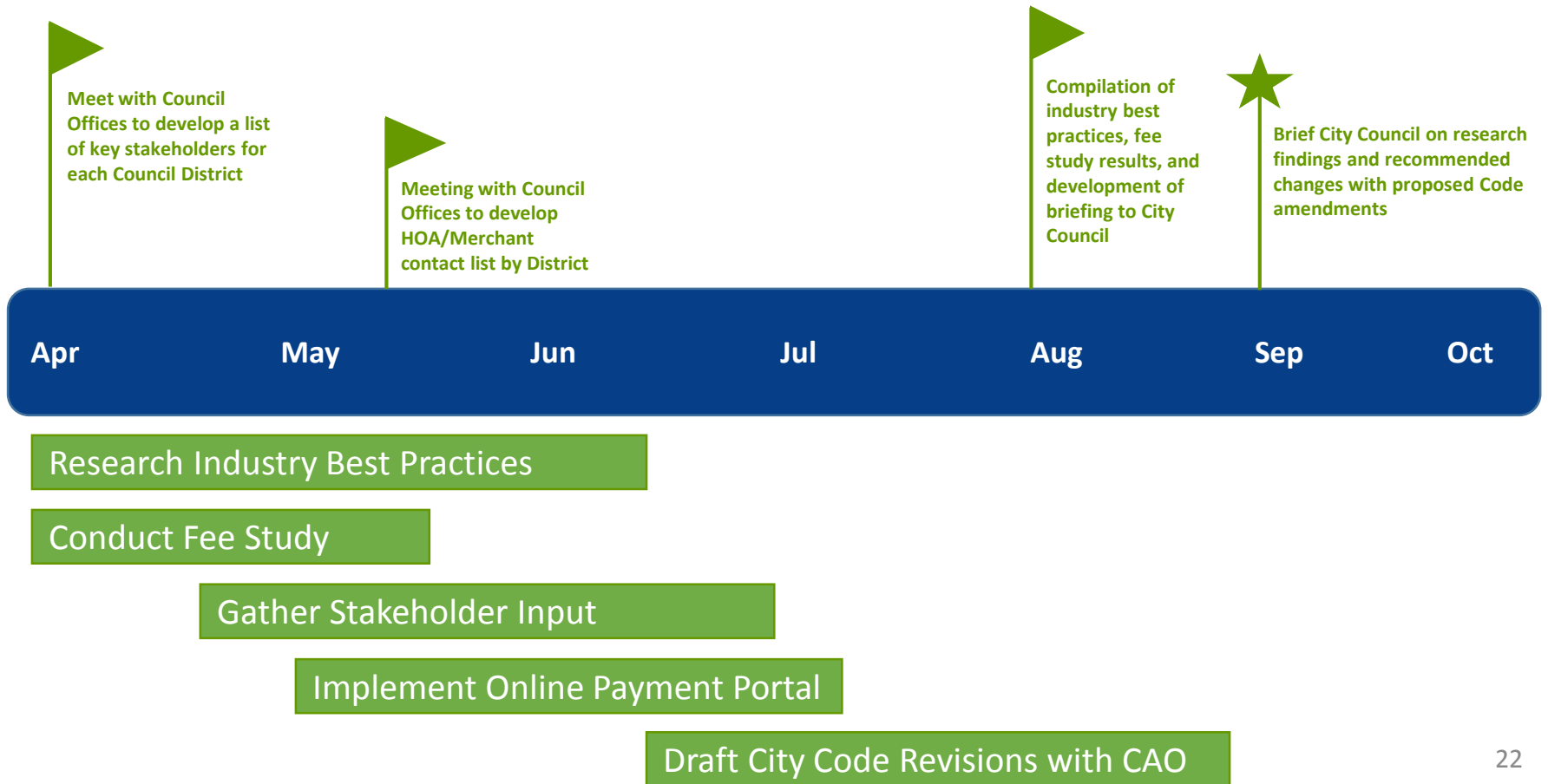
Potential Process Enhancements

- **Gather Stakeholder Input**
 - Development of specialized surveys for:
 - Event organizers
 - Citizens
 - Home Owners Associations and/or Merchants Associations
 - Other Council-identified individuals or organizations
 - Collaborative meetings for City Departments and partner agencies
- **Implement online payment portal**
 - Allowing for an easier and more efficient payment process for applicants
- **Business/Merchant Association Involvement**
 - Research industry and contemporary cities for best practices. Specifically looking for ways to provide the City with a mechanism to minimize negative impact on businesses and merchants
- **Enhanced Notification Channels**
 - Development of special event specific Home Owners Associations and/or Merchants Associations distribution lists, per Council District
 - Verified with City Council offices biannually for accuracy

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Next Steps



Requested Action

- Seek committee feedback on potential changes and public input process



Special Events Overview & Update

Quality of Life, Arts & Culture
Committee
April 9, 2018

John Johnson, Assistant Director
Convention and Event Services
City of Dallas



Appendix

- Current Fee Schedule



SPECIAL EVENTS	FEE
Permit Application Processing Fee: 0-200 people	\$ 30
Permit Application Processing Fee: 201-400 people	\$ 50
Permit Application Processing Fee: 401-800 people	\$ 75
Permit Application Processing Fee: 801-1000 people	\$ 100
Permit Application Processing Fee: 1001-20,000 people	\$ 250
Permit Application Processing Fee: 20,000+ people	\$500
Late Submission Fee	\$ 40
Change Fee	\$ 40



NEIGHBORHOOD FARMER'S MARKET	Fee
Permit Application Fee: 0-35 Vendors	\$ 250
Permit Application Fee: 36-70 Vendors	\$ 350
Dallas Farmers Market	\$ 400
Late Submission Fee	\$ 40
Application Change Fee	\$ 40

Current Fee Structure



STREET POLE BANNER	FEES
Permit Application Processing Fee	\$ 30
Per Pole Fee <i>(with an approved permitted event)</i>	\$ 10
Per Pole Fee <i>(with an approved non-permitted event)</i>	\$ 20
Late Application Processing Fee	\$ 40
Application Change Fee	\$ 40



COMMERCIAL FILMING	FEE
Permit Application Processing Fee: for a maximum of two locations	\$ 50
Permit Application Fee for applications which involve extensive planning such as: multiple street/lane closures; intermittent traffic control; impact DART route(s); complex scenes; special effects.	\$ 250
Application Change Fee	\$ 40

Memorandum



CITY OF DALLAS

DATE April 6, 2018

TO Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scot Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Park & Recreation – Active Senior Adult Programs (ASAP)**

On Monday, April 9, 2018, you will be briefed on the Park & Recreation – Active Senior Adult Programs (ASAP). The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata
Assistant City Manager

c: Honorable Mayor and Members of City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)
Jon Fortune, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Park & Recreation – Active Senior Adult Programs (ASAP)

**Quality of Life, Arts &
Culture Committee
April 9, 2018**

**Crystal R. Ross
Assistant Director
Park and Recreation Department**



**Daryl D. Quarles
Senior Program Division Manager
Park and Recreation Department**

City of Dallas

Overview

- Purpose
- Background
- Program Structure
- Community Outreach
- Program Structure
- Registration Numbers
- Program Hours Program Highlights/Special Events
- Senior Summer Camp
- Next Steps

Purpose

- Provide a historical overview and update on the Senior Program Division
- Background on enhanced program component of the Dallas Park and Recreation Department
- Program components, participation levels, community partners, challenges and program success

Background

- City Council funded \$485,155 in FY 15/16 to restore the Senior Program Division; a division dedicated to the recreational programming of city of Dallas seniors age 55+
- In FY 17/18, City Council funded an additional \$250,000 to further enhance the program opportunities and recreational access for seniors citywide

Background

- Seniors look to the Dallas Park and Recreation Department as a primary provider of health and wellness programs, enrichment activities, special events, socialization opportunities, competitive sports and special interest programs. The continued goal is to enhance programs and service delivery to our senior population



Community Outreach and Engagement

- At program inception (2016), the Senior Program Division conducted 16 citywide roundtable meetings with 506 city of Dallas seniors in attendance. These meetings were designed to understand the needs and desires of our senior population as well as to promote the new senior program focus
- 325 surveys were collected at the conclusion of the roundtable meetings, the data collected through discussions and surveys served as the driving force behind our new program offerings

Community Outreach and Engagement

Top 10 Programs Seniors wanted implemented in Dallas:

- Meals
- Pick-Up/Drop-Off to Programs
- BINGO/Group Games
- Trips
- Movie Outings
- Indoor track
- Water Aerobics
- Improved Fitness Programs
- Theater Programs
- Jewelry Making/Arts & Craft



Community Outreach and Engagement

- The Senior Program Division is actively engaged in the marketing and promotion of its programs and events. The SPD team participates in a variety of forums marketing to senior organization in the Dallas area
 - Area Churches
 - Community Centers
 - Dallas Examiner
 - Dallas Morning News
 - Health and Wellness Fairs
 - Non-profit groups
 - Nursing Facilities
 - On-Air Appearances (NBC 5/CBS 11)
 - Social Media

Program Structure

- Programs offered under the Senior Program Division are categorized as Active Senior and Adult Programs (ASAP). ASAP is offered at all 43 recreation centers for participants age 55+. ASAP is typically facilitated Monday thru Thursday between the hours of 9am to 1pm



Dallas Park & Recreation
A.S.A.P.
ACTIVE SENIOR OR ADULT PROGRAM

MONDAY - THURSDAY! 9AM - 1PM | FREE*

*At Dallas recreation centers for the majority of Dallas City Parks. At parks with the Recreation Center purchase an Recreation Card.

The Senior Program Division is excited to announce our Partnership with the Dallas Area Rapid Transit (DART) for the month of March 2017 - March 2018, any Day of DART membership \$5 - can go their membership for bus coverage at the cost.

Programs include a wide range of activities for active seniors including:

FLEXIBLE AREAS

- Open House - Open house to meet and greet participants
- Dance - Line dancing
- Health and Wellness - Fitness classes and educational topics
- Socialization - Social, music, and family, game days in a variety of settings
- Special Incentives - Art, Games, Competitions, Book Clubs

**SENIOR PROGRAM DIVISION SPECIAL EVENT CALENDAR
2017-2018**

November 14, 2017	Health & Wellness Expo
January 2018	New Year's Celebration
March 2018	Senior Games
April 2018	Senior Fitness
May 2018	Senior Member's Day/Go Green
June 2018	Senior Member's Day/Go Green

IF YOU WANT TO SIGN UP AT ANY OF OUR RECREATION CENTERS TODAY TO SIGN UP!

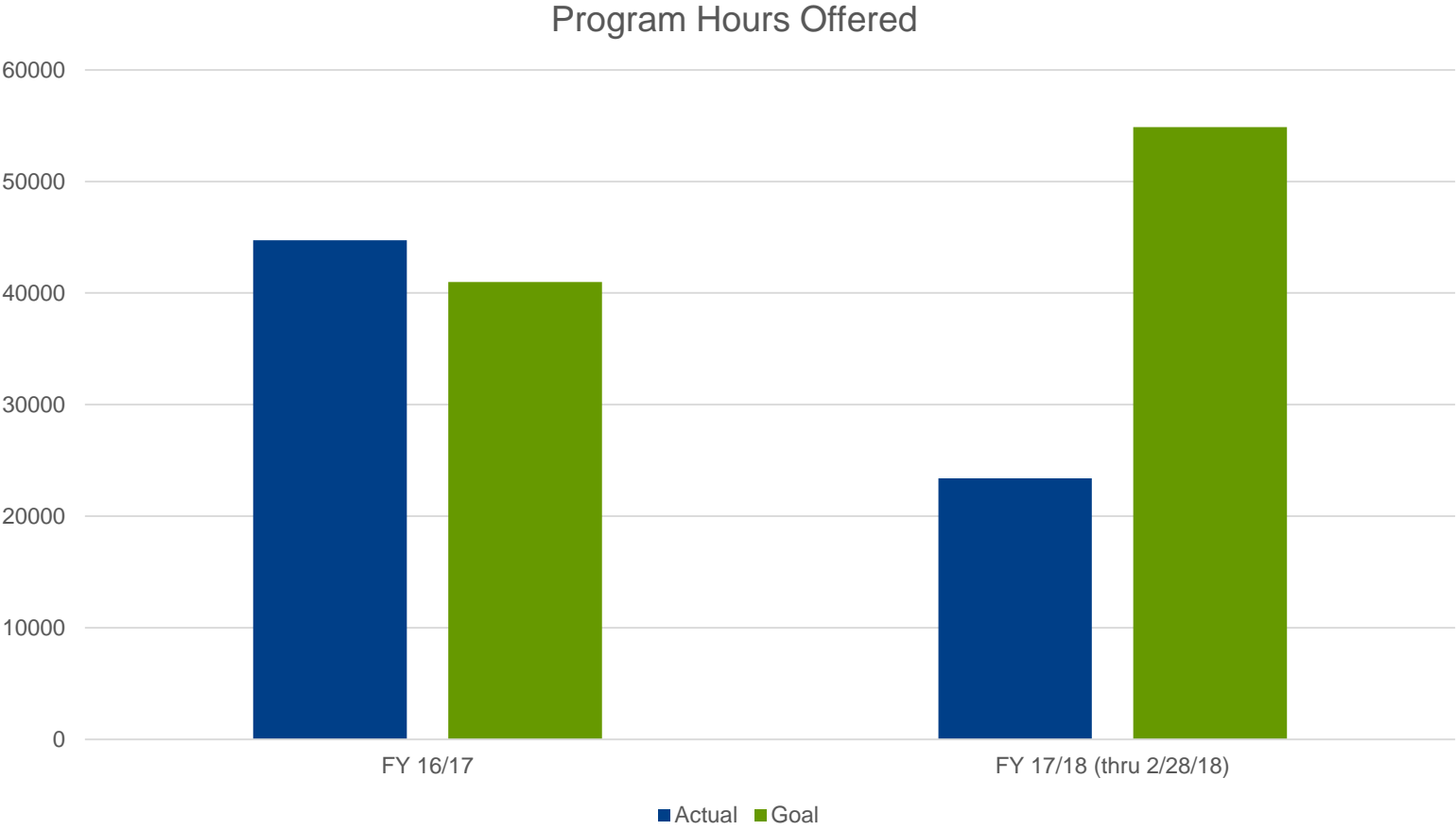
For more information contact:
Senior Program Division | 214-671-8022
jplanning@parks.dallascity.gov or www.dallasparis.org

CHECK OUR OUR WEBSITE FOR MORE INFO TO OUR 43 LOCATIONS

Annual City-wide Registration



Program Hours Offered



Program Highlights and Special Events

In March 2017, our Partners with the WellMed Charitable Foundation contributed \$142K towards senior programs. This includes but is not limited to class instructors, resources, participant cards, field trips and associated program fees.

Special Events

- Grandparents Day 350 attendees
- Health and Wellness Expo 515 attendees
- Senior New Years Day 300 attendees
- Opening Games Kick Off 614 attendees
- Senior Games 308 registered participants
- Senior Prom* 310 attendees
- Mother's Day Luncheon* 620 attendees
- Father's Day Luncheon* 125 attendees

(* program number from 2017)



Program Highlights and Special Events



Senior Day @ Texas Horse Park



Riding @ THP



Mother's Day Luncheon



Senior Prom



Grandparent's Day Luncheon



Senior Games



Grocery Store Tour and Giveaway

Senior Summer Camp

Senior Summer Camp is an 8-week summer camp experience for Seniors age 55+. Seniors are exposed to cultural, health and wellness, entertainment and local field trips

- In 2017, the pilot summer camp program served 125 seniors at an average of 20 hours weekly. Programs were located at Janie C. Turner Recreation Center, Jaycee-Zaragoza Recreation Center and Juanita J. Craft Recreation Center
- This year summer camp will expand to an additional 4 locations; to include Campbell Green, KB Polk, Tommie M. Allen and Willie B. Johnson



Next Steps

- Continue to cultivate relationship with Office of Community Care, Senior Affairs Commission and other community stakeholders
- Market, promote and enhance program offerings specifically in low participation areas through additional Citywide Roundtable Meetings and Listening Sessions
- Develop a partnership with a food provider in order to provide daily meals to participants
- Improve transportation means for program and events
- Expand 2018 Senior Summer Camp initiative

Park & Recreation – Active Senior Adult Programs (ASAP)

**Quality of Life, Arts &
Culture Committee
April 9, 2018**

**Crystal R. Ross
Assistant Director
Park and Recreation Department**



**Daryl D. Quarles
Senior Program Division Manager
Park and Recreation Department**

City of Dallas

AGENDA ITEM # 7

STRATEGIC PRIORITY: Public Safety
Economic and Neighborhood Vitality

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 2

DEPARTMENT: Department of Equipment and Building Services
Department of Convention and Event Services

CMO: Jody Puckett, 670-3390
Joey Zapata, 670-3009

MAPSCO: 45 P

SUBJECT

Authorize a professional services contract with Perkins & Will, Inc. for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Ballroom A Ceiling, Lighting, and Sound Project at the Kay Bailey Hutchison Convention Center Dallas located at 650 South Griffin Street - Not to exceed \$265,025 - Financing: Convention Center Capital Construction Funds (see Fiscal Information)

BACKGROUND

Ballroom A is the oldest ballroom in the Kay Bailey Hutchison Convention Center Dallas and is still actively used. The most recent renovation to this ballroom was over twenty years ago. The lighting and sound systems are outdated and often do not function. The purpose of this project is to provide updated and efficient lighting and sound systems, as well as repair and replace the ceiling and wall materials to increase the facilities' attraction for potential clients.

In July of 2017, the Department of Equipment and Building Services began the two-step process (Request for Qualifications/Request for Proposals) to procure architectural and engineering services for the design, design development, construction documents, bidding, and construction administration for the Ballroom A Ceiling, Lighting and Sound Project. On August 7, 2017, the Department of Equipment and Building Services notified the short-listed firms, which were selected based on evaluation of their qualifications during step one, and issued the Request for Proposals, step two in the procurement process.

BACKGROUND (continued)

This action will authorize a professional services contract with Perkins & Will, Inc. to provide architectural and engineering services for the design, design development, construction documents, bidding and negotiation, and construction administration for the necessary improvements and replacements.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	April 2018
Complete Design	June 2018
Bidding and Construction Award	June 2018 - October 2018
Begin Construction	November 2018
Complete Construction	March 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Quality of Life, Arts & Culture Committee on April 9, 2018.

FISCAL INFORMATION

Convention Center Capital Construction Funds – \$265,025.00

Anticipated construction costs: \$1,500,000.00
Total anticipated expenditure: \$1,765,025.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$265,025.00	Architectural & Engineering	25.66%	27.65%	\$73,300.00

- This contract exceeds the M/WBE goal of 25.66%

PROPOSAL INFORMATION

In July of 2017, the Department of Equipment and Building Services issued a Request for Qualifications to procure architectural and engineering services for the design, design development, construction documents, bidding and negotiation, and construction administration for the Ballroom A Ceiling, Lighting and Sound Project at the Kay Bailey Hutchison Convention Center Dallas. From the pool of firms that submitted qualifications, the selected firms were evaluated and short-listed based on their architectural qualifications listed in their Statement of Qualifications.

On August 7, 2017, the Department of Equipment and Building Services issued the Request for Proposals for the Ballroom A Ceiling, Lighting, and Sound Project to the following firms: GSR Andrade Architects, Inc., Oglesby Greene, Inc., Perkins & Will, Inc., BRW Architects, Inc., Corgan, and T. Howard & Associates Architects, Inc.

On August 21, 2017, the Department of Equipment and Building Services received two proposals from the short-listed firms. Interviews were held in September of 2017. Based on the proposals and interviews the two firms were ranked as follows:

<u>Proposer</u>	<u>Rank</u>
Perkins & Will, Inc.	1
T. Howard & Associates Architects, Inc.	2

The proposals were evaluated according to the criteria published in the Request for Qualifications and the Request for Proposals. These criteria, with respective weights, were as follows:

Criteria 1 - Qualification & Experience	25 points
Criteria 2 - Key Personnel	20 points
Criteria 3 - Understanding and Approach	20 points
Criteria 4 - Schedules and Budgets	20 points
Criteria 5 - Past performance and history of complying with M/WBE goals	15 points

OWNER

Perkins & Will, Inc.

Courtney Johnston, ASID, Principal

MAP

Attached

April 11, 2018

WHEREAS, the Capital Improvement Program developed for the Kay Bailey Hutchison Convention Center Dallas in 2010 focused on upgrading the center to complement the new headquarters hotel; and

WHEREAS, Ballroom A is one of the original ballrooms and is heavily utilized by clients; and

WHEREAS, the lighting and sound systems within Ballroom A are outdated and in disrepair; and

WHEREAS, the ceiling treatment is integrated with the electrical, lighting, and sound systems and is also in disrepair; and

WHEREAS, a solicitation for Professional Architectural/Engineering and Consulting Services was developed and publicly advertised by the Department of Equipment and Building Services; and

WHEREAS, a Request for Proposals was issued to seven short-listed firms; and

WHEREAS, two firms submitted proposals to provide architectural and engineering services for the Kay Bailey Hutchison Convention Center Dallas Ballroom A Ceiling, Lighting and Sound Project; and

WHEREAS, Perkins & Will, Inc. was selected as the most qualified proposer of the two respondents as the result of a qualifications-based selection process in accordance with the City of Dallas procurement guidelines; and

WHEREAS, it is now desirable to authorize a professional services contract with Perkins & Will, Inc. for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Kay Bailey Hutchison Convention Center Dallas Ballroom A Ceiling, Lighting, and Sound Project, in an amount not to exceed \$265,025.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a professional services contract with Perkins & Will, Inc., approved as to form by the City Attorney, to provide architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Kay Bailey Hutchison Convention Center Dallas Ballroom A Ceiling, Lighting, and Sound Project, in an amount not to exceed \$265,025.

April 11, 2018

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$265,025 to Perkins & Will, Inc. in accordance with the terms and conditions of the contract from Convention Center Capital Construction Fund, Fund 0082, Department CCT, Unit W103, Object 4112, Activity CCIM, Program CCTCW103, Encumbrance/Contract No. CX-EBS-2018-00005362, Vendor 503372.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 14

DEPARTMENT: Department of Equipment and Building Services
Department of Public Works
Office of Cultural Affairs

CMO: Jody Puckett, 670-3390
Majed Al-Ghafry, 670-3302
Joey Zapata, 670-1204

MAPSCO: 45K

SUBJECT

Authorize an increase to the construction services contract with Phoenix 1 Restoration and Construction, Ltd. for construction modifications and corrective actions for concealed conditions discovered during the demolition phase at the Dallas Museum of Art Sculpture Garden located at 1717 North Harwood Street - Not to exceed \$119,214, from \$1,290,000 to \$1,409,214 - Financing: 2006 Bond Funds

BACKGROUND

This action will authorize Change Order No. 1 to increase the scope and amount of the construction services contract with Phoenix 1 Restoration and Construction, Ltd. for construction modifications and corrective actions for concealed conditions discovered during the demolition phase at the Dallas Museum of Art Sculpture Garden located at 1717 North Harwood Street.

The Dallas Museum of Art Sculpture Garden was constructed in 1984. The underground plumbing and electrical systems serving the garden's water features have exceeded their expected life span and are failing due to the entanglement of Live Oak tree roots. Underground soil erosion has caused pavement to settle several inches, requiring doors from the museum to the garden to be locked due the trip hazard, and limits the use of the garden for exhibitions and events. The lack of stormwater drainage and deterioration of the basement waterproofing membrane due to damage by tree roots causes water infiltration into the basement during storm events. The scope of this project is to completely restore the Kelly Courtyard which will alleviate the issues with drainage, settlement and improve handicapped accessibility to the courtyard from the museum.

BACKGROUND (continued)

During the demolition phase of this project, the following concealed conditions were found:

- A 5-inch thick concrete slab was discovered under the existing limestone paving which must be removed to install the new concrete paving system.
- Beneath the 5-inch thick concrete slab mentioned above, pea gravel fill was found which varies in depth from 4 inches to 36 inches. Pea gravel is not appropriate fill material for use under a slab because it cannot be compacted properly to support the new concrete paving system. This pea gravel fill must be removed and new compactable fill installed, which will support the new concrete paving system.
- In the original design for this project, the retaining planter walls and the perimeter grade beam were to be demolished and replaced. During the negotiating phase prior to award of the construction contract, the plan was revised to reduce costs by leaving the existing retaining planter walls in place and tie the new paving into the existing perimeter grade beam. During the demolition phase, it was discovered that the existing retaining planter walls were constructed on top of a 5-inch thick concrete slab and inappropriate fill material on top of a perimeter grade beam. As a result of the concealed conditions, the retaining planter walls and fill material must be removed to allow the new concrete paving system to tie into the perimeter grade beam, and return the project to the original design.

Resolving these hidden conditions requires additional labor and materials in the amount of \$93,826.35. This change order also includes additional labor and materials in the amount of \$25,387.28 to PSA Constructors, Inc., a plumbing subcontractor.

The original contract awarded on November 8, 2017, by Resolution No. 17-1728 to Phoenix 1 Restoration and Construction, Ltd. included 27.67% Minority and Women-Owned Business Enterprises (M/WBE) participation. Due to the required additional scope having a higher impact on the non-minority owned businesses, Change Order No. 1 will reduce the M/WBE participation to 21.30%.

ESTIMATED SCHEDULE OF PROJECT

Began Design	June 2016
Completed Design	April 2017
Began Construction	November 2017
Complete Construction	May 2018

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 11, 2010, City Council authorized a professional services contract with Conley Group, Inc. engineering design of mechanical, electrical and drainage systems repairs and restoration at the Dallas Museum of Art Sculpture Garden water features and walkways to the Dallas Museum of Art located at 1717 North Harwood Street by Resolution No. 10-1948.

On June 22, 2016, City Council authorized Supplemental Agreement No. 2 to the professional services contract with Conley Group, Inc. for the Dallas Museum of Art Sculpture Garden Repairs by Resolution No. 16-1072.

On November 8, 2017, City Council authorized a construction contract with Phoenix 1 Restoration and Construction, Ltd. for the Dallas Museum of Art Sculpture Garden Renovation by Resolution No. 17-1728.

Information about this item will be provided to the Quality of Life, Arts, & Culture Committee on April 9, 2018.

FISCAL INFORMATION

2006 Bond Funds - \$119,213.63

Construction

Original Construction Contract	\$1,290,000.00
Change Order No. 1 (this action)	<u>\$ 119,213.63</u>

Total Project Construction Cost	\$1,409,213.63
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M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$119,213.63	Construction	25.00%	21.30%	\$25,387.28

- Change Order No. 1 - 21.30% M/WBE participation
- This contract does not meet the M/WBE goal of 25.00%, and has a 25.19% Overall M/WBE participation

OWNER

Phoenix 1 Restoration and Construction, Ltd.

Dale Sellers, President

MAP

Attached

April 11, 2018

WHEREAS, on August 11, 2010, City Council authorized a professional services contract with Conley Group, Inc. for engineering design of mechanical, electrical and drainage systems repairs and restoration at the Dallas Museum of Art Sculpture Garden water features and walkways to the Dallas Museum of Art located at 1717 North Harwood Street, in an amount not to exceed \$219,628.00, by Resolution No. 10-1948; and

WHEREAS, on April 1, 2015, Administrative Action No. 15-0605 authorized Supplemental Agreement No. 1 to the professional services contract with Conley Group, Inc. to provide additional services to design the repairs to the four water features in the Dallas Museum of Art Sculpture Garden, in an amount not to exceed \$7,200.00, from \$219,628.00 to \$226,828.00; and

WHEREAS, on June 22, 2016, City Council authorized Supplemental Agreement No. 2 to the professional services contract with Conley Group, Inc. for the Dallas Museum of Art Sculpture Garden Repairs, in an amount not to exceed \$176,564.25, from \$226,828.00 to \$403,392.25, by Resolution No. 16-1072; and

WHEREAS, on September 26, 2017, Administrative Action No. 17-1023 authorized Supplemental Agreement No. 3 to the professional services contract with Conley Group, Inc. to provide additional electrical service to the planting areas and redesign the reflecting pool, in an amount not to exceed \$16,070.00, from \$403,392.25 to \$419,462.25; and

WHEREAS, on November 8, 2017, City Council authorized a construction services contract with Phoenix 1 Restoration and Construction, Ltd. for the Dallas Museum of Art Sculpture Garden Renovation, in an amount not to exceed \$1,290,000.00, by Resolution No. 17-1728; and

WHEREAS, on December 1, 2017, Administrative Action No. 17-1375 authorized Supplemental Agreement No. 4 to the professional services contract with Conley Group, Inc. to provide additional services to identify the cause of known leaks and to recommend repairs, in an amount not to exceed \$5,200.00, from \$419,462.25 to \$424,662.25; and

WHEREAS, it is now necessary to authorize Change Order No. 1 to the construction services contract with Phoenix 1 Restoration and Construction, Ltd. for construction modifications and corrective actions for concealed conditions discovered during the demolition phase at the Dallas Museum of Art Sculpture Garden, in an amount not to exceed \$119,213.63, increasing the contract amount from \$1,290,000.00 to \$1,409,213.63.

April 11, 2018

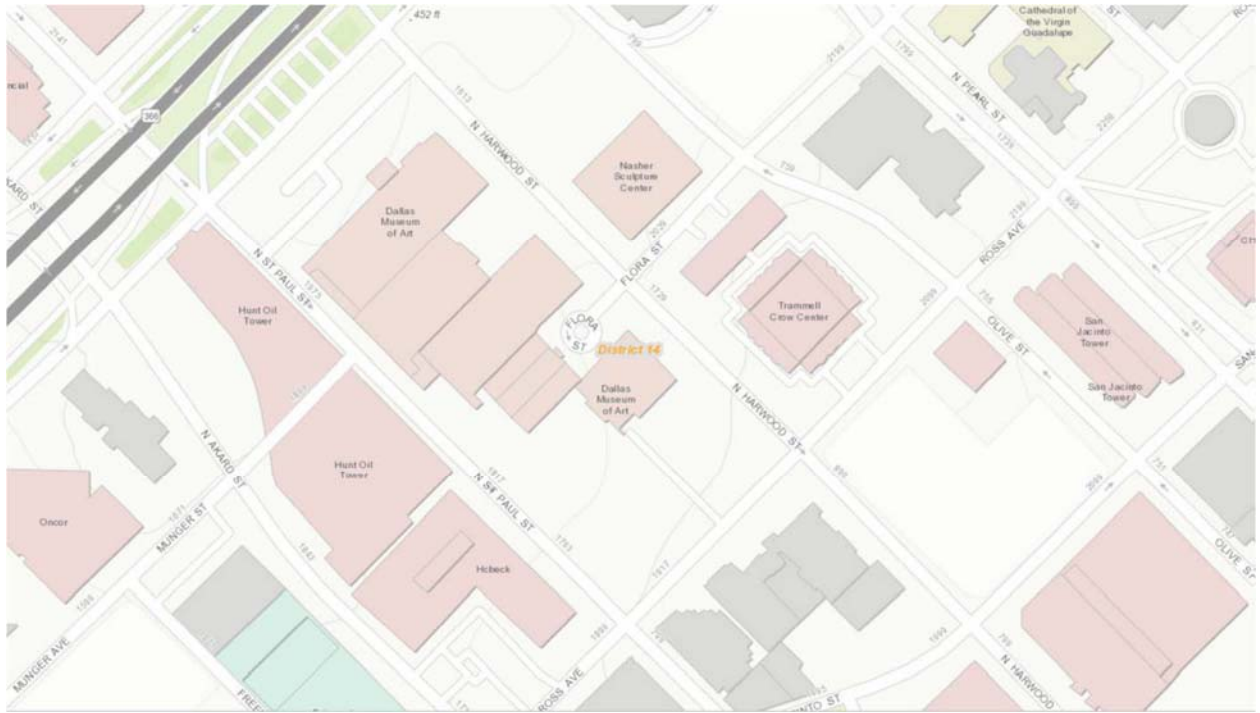
Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That an increase in the construction services contract with Phoenix 1 Restoration and Construction, Ltd. (Change Order No. 1) is authorized for construction modifications and corrective actions for concealed conditions discovered during the demolition phase at the Dallas Museum of Art Sculpture Garden located at 1717 North Harwood Street, in an amount not to exceed \$119,213.63, increasing the contract amount from \$1,290,000.00 to \$1,409,213.63.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$119,213.63 to Phoenix 1 Restoration and Construction, Ltd. in accordance with the terms and conditions of the contract from the 2006 Bond Fund, Fund 4T49, Department PBW, Unit T703, Object 4310, Program 07DC082, Encumbrance/Contract No. CX-EBS-2017-00003649, Vendor VC0000003594.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



STRATEGIC PRIORITY: Economic and Neighborhood Vitality

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 2

DEPARTMENT: Department of Equipment and Building Services
Department of Convention and Event Services

CMO: Jody Puckett, 670-3390
Joey Zapata, 670-3009

MAPSCO: 45 P

SUBJECT

Authorize Supplemental Agreement No. 1 to the professional services contract with T. Howard & Associates for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Pre-function and Exhibit Hall Restroom Upgrade Project at the Kay Bailey Hutchison Convention Center Dallas located at 650 South Griffin Street – Not to exceed \$633,550, from \$44,800 to \$678,350 - Financing: Convention Center Capital Construction Funds

BACKGROUND

The Kay Bailey Hutchison Convention Center Dallas has 24 restrooms throughout the facility that have been updated at varying times since its initial construction in 1957. The current state of the restrooms varies widely, but overall the quality is inconsistent and they are in various states of repair. The City’s intent is to provide modern, fully compliant facilities that will present well to visitors, maintain well with the high volume of traffic, and increase the facilities' attraction for potential clients.

BACKGROUND (continued)

On June 1, 2017, Administrative Action No. 17-6233 authorized a professional services contract with T. Howard & Associates to provide a pre-design and programming manual to assist the Kay Bailey Hutchison Convention Center Dallas with a comprehensive plan for a restroom upgrade for the 24 restrooms throughout the facility, in an amount not to exceed \$44,800.00. The manual and phasing plan they produced identified areas where additional family restrooms could be created, which restrooms would initially be renovated, and provided a plan allowing for the Convention Center to remain operational throughout the project. The manual identified three levels of finish, dependent on the use and clientele for the different areas, such as ballroom clientele, the exhibit halls, high traffic, back of house, loading dock and heavy use. It also addressed finishes, materials, and fixtures ensuring consistent quality and appearance throughout the facility.

The pre-design manual and programming plans are complete and approved by the Convention Center. The Kay Bailey Hutchison Convention Center Dallas staff would like to begin the process of design for the addition of an as yet undetermined number of family restrooms, the re-model of the 24 restrooms throughout the facility, and any new additions.

This action will authorize Supplemental Agreement No.1 to the professional services contract with T. Howard & Associates to provide architectural and engineering services for the design, design development, construction documents, bidding and negotiation, and construction administration for the necessary improvements or replacements. A separate procurement is anticipated for construction in summer 2019 when the documents are finalized.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	April 2018
Complete Design	June 2019
Begin Construction	November 2019
Complete Construction	TBD – phased to meet CES schedules

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Quality of Life, Arts & Culture Committee on April 9, 2018.

FISCAL INFORMATION

Convention Center Capital Construction Funds - \$633,550.00

Pre-design manual study (complete)	\$ 44,800.00
Architectural/Engineering Design (this action)	\$ 633,550.00
Construction (estimate)	<u>\$6,000,000.00</u>
Total to complete	\$6,678,350.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$633,550.00	Architectural & Engineering	25.66%	25.69%	\$162,750.00

- Supplemental Agreement No. 1 - 25.69% M/WBE participation
- This contract exceeds the M/WBE goal of 25.66%, and has a 26.00% Overall M/WBE participation

OWNER

T. Howard & Associates

Todd C. Howard, President

MAP

Attached

April 11, 2018

WHEREAS, the Capital Improvement Program developed for the Kay Bailey Hutchison Convention Center Dallas in 2010 focused on upgrading the center to complement the new headquarters hotel; and

WHEREAS, there are over twenty-four restrooms that were built over a period of fifty years, each set representing a different era of code compliance and customer expectations, there is a wide variety in the levels of ADA and code compliance throughout the facility; and

WHEREAS, as a continuation of the effort to upgrade the center, a listing of projects to upgrade and repair the existing restrooms as well as potential locations for new restrooms was developed based on the state of repair and facility usage; and

WHEREAS, a solicitation for Professional Architectural/Engineering and Consulting Services was developed and publicly advertised by the Department of Equipment and Building Services; and

WHEREAS, a proposal request was issued to seven short listed firms; and

WHEREAS, two firms submitted proposals to provide architectural and engineering services for the Kay Bailey Hutchison Convention Center Dallas Pre-function and Exhibit Hall Restroom Upgrade Project; and

WHEREAS, T. Howard & Associates was selected as the most qualified proposer of the two respondents as the result of a qualifications based selection process in accordance with City of Dallas procurement guidelines; and

WHEREAS, on June 6, 2017, Administrative Action No. 17-6233 authorized a professional services contract with T. Howard & Associates to develop a pre-design and programming manual addressing all pre-function and exhibit hall restrooms; and

WHEREAS, it is now desirable to authorize Supplemental Agreement No. 1 to the professional services contract with T. Howard & Associates for architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the Kay Bailey Hutchison Convention Center Dallas Pre-function and Exhibit Hall Restroom Upgrade Project, in an amount not to exceed \$633,550, increasing the contract amount from \$44,800 to \$678,350.

April 11, 2018

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign Supplemental Agreement No. 1 to the professional services contract with T. Howard & Associates, approved as to form by the City Attorney, to provide architectural and engineering services for design, design development, construction documents, bidding and negotiation, and construction administration for the 2017 Kay Bailey Hutchison Convention Center Dallas Pre-function and Exhibit Hall Restroom Upgrade Project, in an amount not to exceed \$633,550, increasing the contract amount from \$44,800 to \$678,350.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$633,550 in accordance with the terms and conditions of the contract to T. Howard and Associates from Convention Center Capital Construction Fund, Fund 0082, Department CCT, Unit W111, Object 4112, Program CCTCW111, Activity CCIM, Encumbrance/Contract No. CX-EBS-2017-00001951, Vendor 339841.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Cultural Affairs

CMO: Joey Zapata, 670-1204

MAPSCO: N/A

SUBJECT

Authorize an Interlocal Agreement with the City of Irving to provide for radio station air time on WRR-FM for the Irving Arts Center for the period May 1, 2018 through April 30, 2019 - Revenue: \$67,600

BACKGROUND

WRR-FM, which is owned and operated by the City of Dallas through the Office of Cultural Affairs (OCA), is the only commercial radio station in Texas that plays classical music 24 hours a day, and is the oldest same-owner station in the United States. With a tower in Cedar Hill, the 100,000 watt station’s listening area spans 100 miles in every direction. WRR does not operate at the expense to taxpayers, but as an enterprise fund, generating revenue through the sale of on-air advertising to cover its expenses. Revenue exceeding expenses has been invested in capital needs of the station, and a small portion has been transferred through the years to the OCA’s Arts Endowment, to support small and mid-size arts organizations.

The Dallas City Code provides authorization for the station manager to sign contracts for air time by Section 2-79(a); however, Texas Government Code Section 791.011(d)(1) requires that interlocal agreements be authorized by the governing body of each party to the contract . The Irving Arts Center, which is owned and operated by the City of Irving, seeks to purchase commercial air time for the period May 1, 2018 through April 30, 2019. As this air time contract is between two governmental agencies, it is considered an interlocal agreement, thereby requiring approval of both agency's governmental bodies.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on April 9, 2018.

FISCAL INFORMATION

Revenue - \$67,600

April 11, 2018

WHEREAS, WRR-FM is owned and operated by the City of Dallas through the Office of Cultural Affairs; and

WHEREAS, WRR-FM operates as an enterprise fund of the City, generating revenue through the sale of on-air advertising to cover its expenses; and

WHEREAS, the City of Irving seeks to purchase air time on WRR-FM for the purpose of promoting the Irving Arts Center; and

WHEREAS, the Dallas City Code Section 2-79(a) authorizes the WRR Station Manager to sign contracts for air time sold by the radio station; and

WHEREAS, the Texas Government Code Section 791.011(d)(1) requires that interlocal agreements be authorized by the governing body of each party to the contract.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign an Interlocal Agreement with the City of Irving, approved as to form by the City Attorney, to provide for radio air time on WRR-FM for the purpose of promoting the Irving Arts Center for the period May 1, 2018 through April 30, 2019.

SECTION 2. That the Chief Financial Officer is hereby authorized to receive and deposit funds in an amount not to exceed \$67,600 in the Municipal Radio Fund, Fund 0140, Department OCA, Unit 1066, Revenue Code 7826.

SECTION 3. That this contract is designated as Contract No. OCA-2018-00005168.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 7

DEPARTMENT: Office of Cultural Affairs
Department of Public Works

CMO: Joey Zapata, 670-1204
Majed Al-Ghafry, 670-3302

MAPSCO: 56 B

SUBJECT

Authorize a contract with Bernard Williams for the design, fabrication and installation of a site-specific artwork in the traffic triangle at the intersection of Pine Street and South Lamar Street - Not to exceed \$63,000 - Financing: 2012 Bond Funds

BACKGROUND

This action authorizes a contract for the design, fabrication and installation of a site-specific artwork in the traffic triangle at the intersection of Pine Street and South Lamar Street, as approved by the Public Art Committee of the Cultural Affairs Commission, and the full Cultural Affairs Commission.

The artist, Bernard Williams, was selected via competitive selection process as directed by the City of Dallas Cultural Policy, and was approved by the Public Art Committee on May 3, 2017 and by the Cultural Affairs Commission on May 18, 2017.

The City of Dallas Public Art Ordinance provides that all appropriations for City capital improvement projects shall include an amount equal to 1.5% (or .75%) of the total capital improvement project appropriation to be used for the design services of artists and for the creation of artworks for new City facilities (Dallas City Code Article X, SEC. 2-103(a)).

ESTIMATED SCHEDULE OF PROJECT

Final Design for Fabrication	June 2018
Fabrication of artwork 50% complete	December 2018
Fabrication of artwork 100% complete	June 2019
Sculpture installed	August 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 4, 2014, the Public Art Committee recommended the initiation of the South Lamar Streetscape Project planning.

On November 20, 2014, the Cultural Affairs Commission approved the initiation of South Lamar Street project planning.

August 10, 2015, the Public Art Committee recommended planning of the South Lamar Streetscape Project planning.

August 20, 2015, the Cultural Affairs Commission approved planning of the South Lamar Streetscape Project planning.

January 5, 2016, the Public Art Committee recommended approval of the South Lamar Streetscape Project.

January 21, 2016, the Cultural Affairs Commission approved the South Lamar Streetscape Public Art Project.

May 3, 2017, the Public Art Committee recommended approval of the design concept presented by Bernard Williams.

May 18, 2017, the Cultural Affairs Commission approved the design concept presented by Bernard Williams.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on April 9, 2018.

FISCAL INFORMATION

2012 Bond Funds - \$63,000

MAP

Attached

April 11, 2018

WHEREAS, Chapter 2, Article X of the Dallas City Code establishes a Public Art Program to include works of art and design services of artists for certain City capital improvement projects; and

WHEREAS, in carrying out the intent of the Public Art Program, the Office of Cultural Affairs, working with the Public Art Committee of the Cultural Affairs Commission, and the full Cultural Affairs Commission, has identified a public art project, to be located in the traffic triangle at the intersection of Pine Street and South Lamar Street; and

WHEREAS, Bernard Williams was selected for this project and was recommended by the Public Art Committee of the Cultural Affairs Commission and approved by the full Cultural Affairs Commission; and

WHEREAS, \$63,000 is available from 2012 Bond Funds to support the design, fabrication and installation of a site-specific artwork.

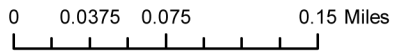
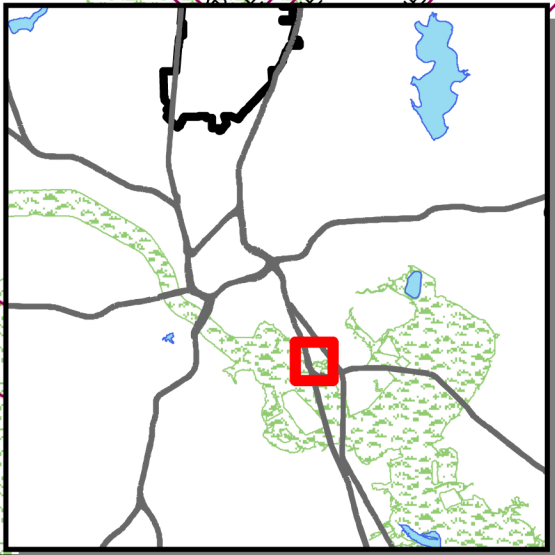
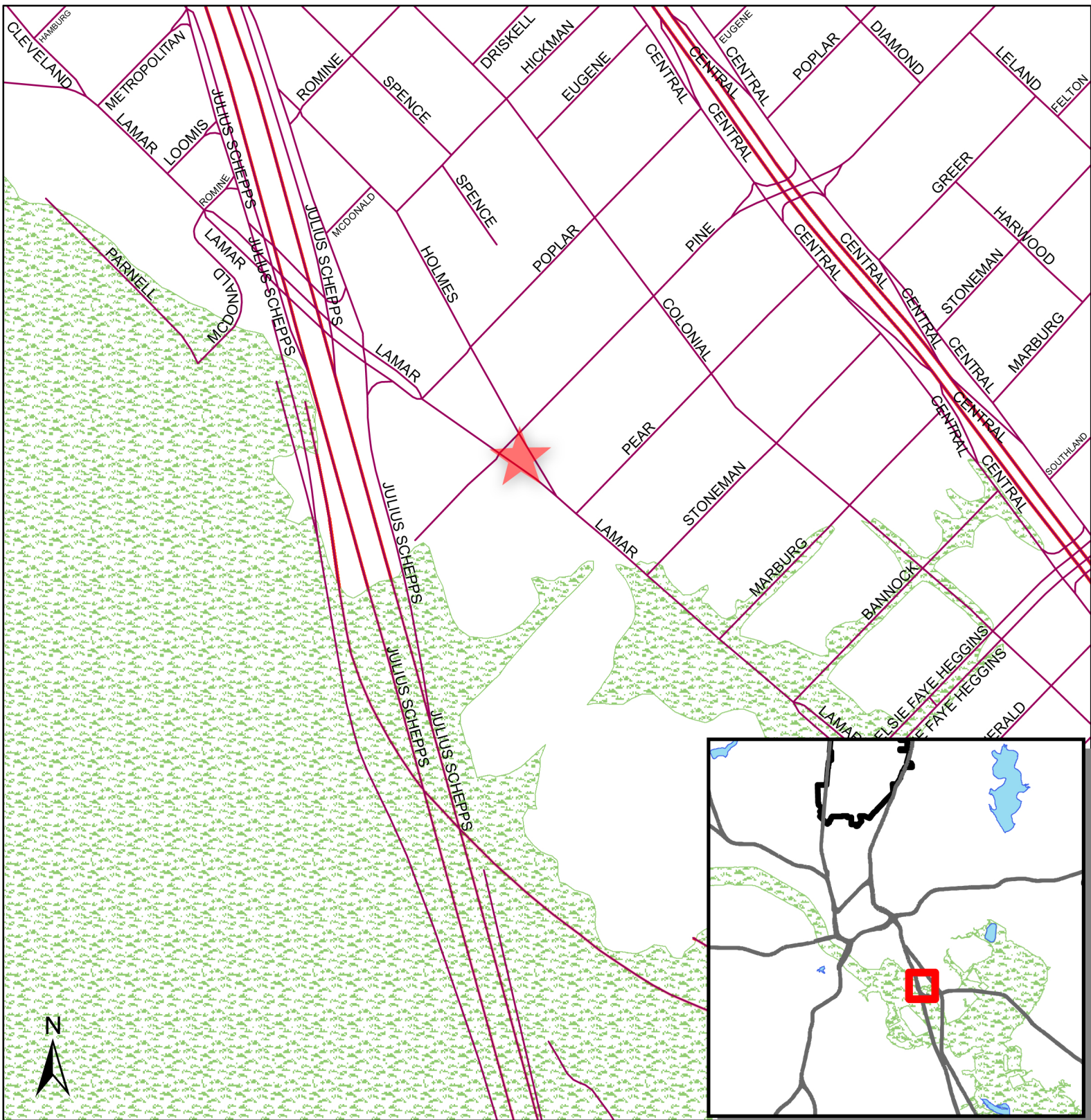
Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a contract with Bernard Williams, approved as to form by the City Attorney, to design, fabricate and install a site-specific artwork in the traffic triangle at the intersection of Pine Street and South Lamar Street, in an amount not to exceed \$63,000.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$63,000 to Bernard Williams (Vendor VS94235) from Street and Transportation Improvement Fund, Fund 2U22, Department PBW, Unit PA13, Object 4425, Program PB12PA13, Encumbrance/Contract No. MASC-OCA-2018-00005702.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Public Art Project Pine Street at South Lamar Street

Project Location

Data Source
Population, Boundaries, Roads, Waterways, Lakes - City of Dallas Enterprise GIS

City of Dallas GIS Map Disclaimer
The accuracy of the data within this map is not to be taken/used as data produced by a Registered Professional Land Surveyor for the State of Texas. This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The City of Dallas makes no representation of any kind, including, but not limited to, warranties of merchantability or fitness for a particular purpose or use, nor are any such warranties to be implied with respect to the accuracy information/data presented on this map. Transfer, copies and/or use of information in this map without the presentation of this disclaimer is prohibited. City of Dallas GIS - State of Texas: H.B. 1147 (w. Smith) – 05/27/2011. Effective on 09/01/2011.

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Park & Recreation Department

CMO: Willis Winters, 670-4071

MAPSCO: Various

SUBJECT

Authorize a ten-year agreement with Texas Trees Foundation for fundraising and other support activities related to the Dallas Independent School District and City of Dallas shared campus projects - Financing: No cost consideration to the City

BACKGROUND

Approximately only half of Dallas residents live within a ten minute walk of a park. Throughout Dallas, there are areas that are highly deficient in open space. A strategy utilized nationally to increase resident access to park and open space is to partner with schools to make their campuses available for resident use after school hours and weekends. By partnering with the Texas Trees Foundation (TTF) to assist with fundraising and other associated efforts and the Dallas Independent School District (DISD), the City will be able to fill many gaps in service without the need to acquire new park land.

The TTF agrees to provide fundraising services and associated grant monitoring for the joint City and DISD projects. Additionally, TTF will assist with overall project implementation and landscape planning for the joint projects. The City agrees to provide any required documentation for fundraising or donor compliance and to implement the projects included in the DISD shared campus agreement subject to funding availability. Additionally, the City agrees to coordinate with TTF on design activities at the DISD project sites.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2018, the Park and Recreation Board authorized a ten-year agreement with Texas Trees Foundation for fundraising and other support activities related to the Dallas Independent School District and City of Dallas shared campus projects.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on April 9, 2018.

FISCAL INFORMATION

No cost consideration to the City.

April 11, 2018

WHEREAS, a national best practice is for park systems to partner with school districts to increase the availability of park land and open space to residents; and

WHEREAS, the City of Dallas has joined the Trust for Public Land's ten minute walk initiative to ensure as many residents as possible have access to a park or open space within a ten minute or 0.5 mile walk of their home; and

WHEREAS, on February 28, 2018, City Council authorized a ten-year Interlocal Agreement, with two five-year renewal options, with Dallas Independent School District for shared access of campus grounds after school hours and weekends and to partner on capital improvements subject to funding availability by Resolution No. 18-0377; and

WHEREAS, the City of Dallas and Texas Trees Foundation desire to partner on the joint DISD and City shared campus projects to assist with fundraising and other associated support activities for the benefit of the projects; and

WHEREAS, on March 22, 2018 the Park and Recreation Board voted unanimously for approval.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a ten-year agreement with Texas Trees Foundation, approved as to form by the City Attorney, for fundraising and other support activities related to Dallas Independent School District and City of Dallas shared campus projects.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a ten-year agreement with Texas Trees Foundation, approved as to form by the City Attorney.

SECTION 3. That this contract is designated as Contract No. PKR-2018-00005918.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Park & Recreation Department

CMO: Willis Winters, 670-4071

MAPSCO: Various

SUBJECT

Authorize a construction contract for the installation of park identification signs at 70 park sites, Phase IV (list attached), refurbishment of 30 existing park identification signs and replacement of 100 medallions - Artografx, Inc., only bidder - Not to exceed \$637,970 - Financing: 2006 Bond Funds

BACKGROUND

A park signage program was started in 2001 to identify current parks' sign needs, and to replace old wooden park signs and create a sense of pride for the community. By 2010 there were 182 new standardized park signs installed.

Each new sign will be constructed of an aluminum frame and panel system spanning two steel posts cast in concrete and surrounded by a concrete mow-strip. Each panel will be finished with a high-performance coating.

This action will authorize a construction contract with Artografx, Inc. for installation of 70 new park identification signs, refurbishment of 30 existing signs, and replacement of 100 medallions on existing signs. Currently 61 sites have been designated to receive new park identification signs.

The Park and Recreation Department contacted four sign contractors during the solicitation process in addition to those reached through the two advertisements in the Dallas Morning News. As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 11,312 notices. One vendor attended the pre-bid meeting on February 15, 2018. In the last week of bidding, there were seven companies, out of the eight companies holding the bid documents, that intended to submit a bid.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction May 2018
Complete Construction May 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2018, the Park and Recreation Board authorized a construction contract with Artografx, Inc.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on April 9, 2018.

FISCAL INFORMATION

2006 Bond Funds - \$637,970.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$637,970.00	Construction	25.00%	100.00%	\$637,970.00

- This contract exceeds the M/WBE goal of 25.00%

BID INFORMATION

The Office of Procurement Services received the following bid from solicitation number CIZ1703. We opened it on February 23, 2018. We recommend the City Council award this construction contract to the only bidder.

*Denotes the successful bidder

<u>Bidder</u>	<u>Base Bid</u>	<u>**Alternate Nos. 2 and 3</u>	<u>Total</u>
*Artografx, Inc. 2611 Andjon Drive Dallas, Texas 75220	\$441,000.00	\$196,970.00	\$637,970.00

**Alternate No. 2 - provides for the refurbishment of 30 existing signs.

**Alternate No. 3 - provides for the replacement of 100 existing medallions.

BID INFORMATION (continued)

Note: A single bid review process has been conducted and no exceptions have been found.

OWNER

Artograx, Inc.

Rick Santoyo, President

April 11, 2018

WHEREAS, the Park and Recreation Department started a park signage program in 2001 to identify parks and replace old wooden park signs with more durable standardized signs; and

WHEREAS, by 2010 there were 182 new standardized park signs installed; and

WHEREAS, on February 8, 2018 and February 14, 2018, a solicitation was advertised to install the remaining park identification signs at eligible parks; and

WHEREAS, on February 23, 2018, one bid was received and opened for the installation of park identification signs at 70 park sites, refurbishment of 30 existing park identification signs and replacement of 100 medallions; and

<u>Bidder</u>	<u>Base Bid</u>	<u>**Alternate Nos. 2 and 3</u>	<u>Total Bid</u>
Artografx, Inc.	\$441,000.00	\$196,970.00	\$637,970.00

**Alternate No. 2 - provides for the refurbishment of 30 existing signs.

**Alternate No. 3 - provides for the replacement of 100 existing medallions.

WHEREAS, it has been determined that acceptance of the bid from Artografx, Inc., the only bidder, for the installation of park identification signs at 70 park sites, refurbishment of 30 existing park identification signs and replacement of 100 medallions, in an amount not to exceed \$637,970.00 is the most advantageous for the City of Dallas.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a construction contract with Artografx, Inc., approved as to form by the City Attorney, for the installation of park identification signs at 70 park sites, Phase IV (list attached), refurbishment of 30 existing park identification signs, and replacement of 100 medallions, in an amount not to exceed \$637,970.00.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a construction contract with Artografx, Inc., approved as to form by the City Attorney.

April 11, 2018

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$637,970.00 to Artografx, Inc. in accordance with the terms and conditions of Contract No. PKR-2018-00005662, as follows:

Park and Recreation Facilities Fund Fund 2T00, Department PKR, Unit T249, Object 4599 Activity CWPK, Program PK06T249 Commodity 90640, Vendor 357173 Encumbrance CX-PKR-2018-00005662	\$73,989.00
Park and Recreation Facilities Fund Fund 8T00, Department PKR, Unit T249, Object 4599 Activity CWPK, Program PK06T249 Commodity 90640, Vendor 357173 Encumbrance CX-PKR-2018-00005662	\$11,968.23
Park and Recreation Facilities Fund Fund 4T00, Department PKR, Unit T249, Object 4599 Activity CWPK, Program PK06T249 Commodity 90640, Vendor 357173 Encumbrance CX-PKR-2018-00005662	<u>\$552,012.77</u>
Total amount not to exceed	\$637,970.00

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Proposed Park Signs (Phase IV - Various Locations)

ID	NAME	ADDRESS	PARK TYPE	CD
1	STEMMONS PLAZA	1500 Jefferson Boulevard	Special	1
2	STONE	810 N. Edgefield Avenue	Mini	1
3	GANNON PARK	304 N. Manus Drive	Linear	1
4	BUCKNER	4550 Worth Street	Neighborhood	2
5	CROCKETT	Carroll Avenue and Victor Street	Neighborhood	2
6	GARRETT	1506 Garrett Avenue	Neighborhood	2
7	MARTYRS	379 Commerce Street	Special	2
8	MONARCH	1823 N. Fitzhugh Avenue at Monarch Street	Mini	2
9	PIKE	2807 Harry Hines Boulevard	Community	2
10	STEMMONS	1200 Oak Lawn Avenue	Community	2
11	WALFORD	1700 North Haskell Avenue	Mini	2
12	WEICHSEL	5700 Cedar Springs Road	Community	2
13	BECKLEY HEIGHTS	6700 Starkey Street	Neighborhood	3
14	BOULDER	3200 Red Bird Lane	Metro	3
15	BRIAR GATE	3100 Westmoreland Road	Neighborhood	3
16	FOREST CLIFF	5100-5300 Blocks of Duncanville Road	Neighborhood	3
17	SUGARBERRY	7102 Sugarberry Road	Neighborhood	3
18	ELOISE LUNDY	1200 Sabine Street	Community	4
19	MOORE	1900 East Eighth Street	Community	4
20	SARGENT	2825 Sargent Road	Community	4
21	SEATON	3200 Seaton Drive	Neighborhood	4
22	WEST TRINITY HEIGHTS	1900 Harlandale Avenue	Neighborhood	4
23	WONDERVIEW	2704 Wonderview Way	Neighborhood	4
24	BITTER CREEK	800 Bitter Creek Drive	Neighborhood	5
25	HOLCOMB	1044-1114 Holcomb Road	Neighborhood	5
26	RAIN FOREST	10600 Lake June Road	Mini	5
27	ROOSEVELT	2342 Moonlight Avenue	Community	5
28	BISHOP FLORES	2200 Talleyho Lane	Neighborhood	6
29	FRANCES RIZO	2300 Kenesaw Drive	Neighborhood	6
30	HELEN C. EMORY	2500 Obenchain Street at Bayonne Street	Mini	6
31	HINES	9700 Harry Hines Boulevard	Special	6
32	L.B. HOUSTON NATURE AREA	California Crossing to Loop 12	Metro	6
33	POINTER	4100 Pointer Street	Neighborhood	6
34	PUEBLO	3226 Bataan Street	Mini	6
35	STAFFORD	1103 Stafford Avenue	Mini	6

ID	NAME	ADDRESS	PARK TYPE	CD
36	CEDAR RUN	4100 Prairie Creek Road	Neighborhood	7
37	FERGUSON	1900 Gross Road	Neighborhood	7
38	FOREST	2906 Parnell Street	Neighborhood	7
39	KIMBLE	2215 Warren Avenue	Neighborhood	7
40	LAWNVIEW	5500 Scyene Road	Community	7
41	LAWRENCE PLAYLOT	2400 Lawrence Street	Mini	7
42	PEARY	2800 Peary Avenue	Neighborhood	7
43	SAND SPRINGS	10243 Hillhouse Lane	Neighborhood	7
44	WAHOO	4600 Hatcher Street	Neighborhood	7
45	WHEATLEY	3700 Meyers Street	Mini	7
46	WILLIE MAE BUTLER	3700 Dixon Avenue	Community	7
47	RICKETTS BRANCH PARK	7300 Albert Williams Drive	Neighborhood	8
48	TEAGARDEN PLACE	9300 Crimson Court	Neighborhood	8
49	WHEATLAND	700 Wheatland Road	Community	8
50	WILLOUGHBY	9000 Willoughby Boulevard	Neighborhood	8
51	CASA LINDA	1500 San Saba Drive	Neighborhood	9
52	WHITE ROCK HILLS	2229 Highland Road	Community	9
53	FLAG POLE HILL	8015 Doran Circle	Metro	10
54	HILLCREST	13819 Hillcrest Road	Neighborhood	11
55	ROSE HAGGAR	18100 Campbell Road	Neighborhood	12
56	ROSEMEADE	18740 Marsh Lane	Community	12
57	NETHERLAND	5600 Dittmar Place	Neighborhood	13
58	BROWNWOOD	3400 Walnut Hill Lane	Community	6, 13
59	GLENDALE	1515 E. Ledbetter Drive	Community	3, 4
60	HARRY S. MOSS	8000 Greenville Avenue	Metro	10, 13
61	MCCREE EAST	11100 McCree Road	Neighborhood	9, 10

*The remaining nine park sites have not been identified

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 10

DEPARTMENT: Park & Recreation Department

CMO: Willis Winters, 670-4071

MAPSCO: 27Y

SUBJECT

Authorize a contract for the construction of the Flagpole Hill Playground Replacement Project at Flagpole Hill Park located at 8015 Doran Circle - Henneberger Construction, Inc., lowest responsible bidder of two - Not to exceed \$406,709 – Financing: 2017 Bond Funds

BACKGROUND

On February 23, 2018, two bids were received for the Flagpole Hill Playground Replacement Project. Henneberger Construction, Inc., was selected as the lowest responsible and responsive bidder. The scope of work for the Flagpole Hill Playground Replacement Project includes: complete removal of the existing playground; new walls, playground containment edge, plazas, seating; new stone seat walls; new wood deck with benches; new playground surfacing, install new inclusive-play equipment provided by private donors (Kompan equipment); and replace section of trail, sod, etc. disturbed by the construction work. This item authorizes the award of the construction services contract to Henneberger Construction, Inc. for a total bid amount of \$406,708.93.

The following chart illustrates Henneberger Construction, Inc.'s contractual activities with the City of Dallas for the past three years.

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TWM</u>
Projects Completed	0	0	2	0
Change Orders	0	0	3	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

ESTIMATED SCHEDULE OF PROJECT

Began Design	February 2017
Completed Design	February 2018
Begin Construction	June 2018
Complete Construction	September 2018

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2018, the Park and Recreation Board authorized a contract with Henneberger Construction Inc. for the construction of the Flagpole Hill Playground Replacement Project at Flagpole Hill Park.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on April 9, 2018.

FISCAL INFORMATION

2017 Bond Funds – \$406,708.93

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$406,708.93	Construction	25.00%	100.00%	\$406,708.93

- This contract exceeds the M/WBE goal of 25.00%

BID INFORMATION

The following two competitive bids were received and opened on February 23, 2018:

*Denotes the successful bidder

<u>Bidder</u>	<u>Total Bid</u>
*Henneberger Construction, Inc. 8928 Fairglen Drive Dallas, Texas 75231	\$406,708.93
Wall Enterprises	\$537,900.00

OWNER

Henneberger Construction, Inc.

Cynthia Henneberger, President

MAP

Attached

April 11, 2018

WHEREAS, on February 23, 2018, two bids were received for the construction of the Flagpole Hill Playground Replacement Project at Flagpole Hill Park located at 8015 Doran Circle; and

<u>Bidders</u>	<u>Total Bid</u>
Henneberger Construction, Inc.	\$406,708.93
Wall Enterprises	\$537,900.00

WHEREAS, it has been determined that acceptance of the bid from Henneberger Construction, Inc. for the construction of a new playground at Flagpole Hill Park, in an amount not to exceed \$406,708.93 is most advantageous for the City of Dallas.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a contract with Henneberger Construction, Inc., approved as to form by the City Attorney, for the construction of the Flagpole Hill Playground Replacement Project at Flagpole Hill Park, in an amount not to exceed \$406,708.93.

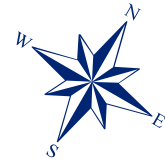
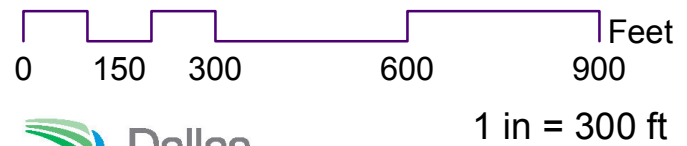
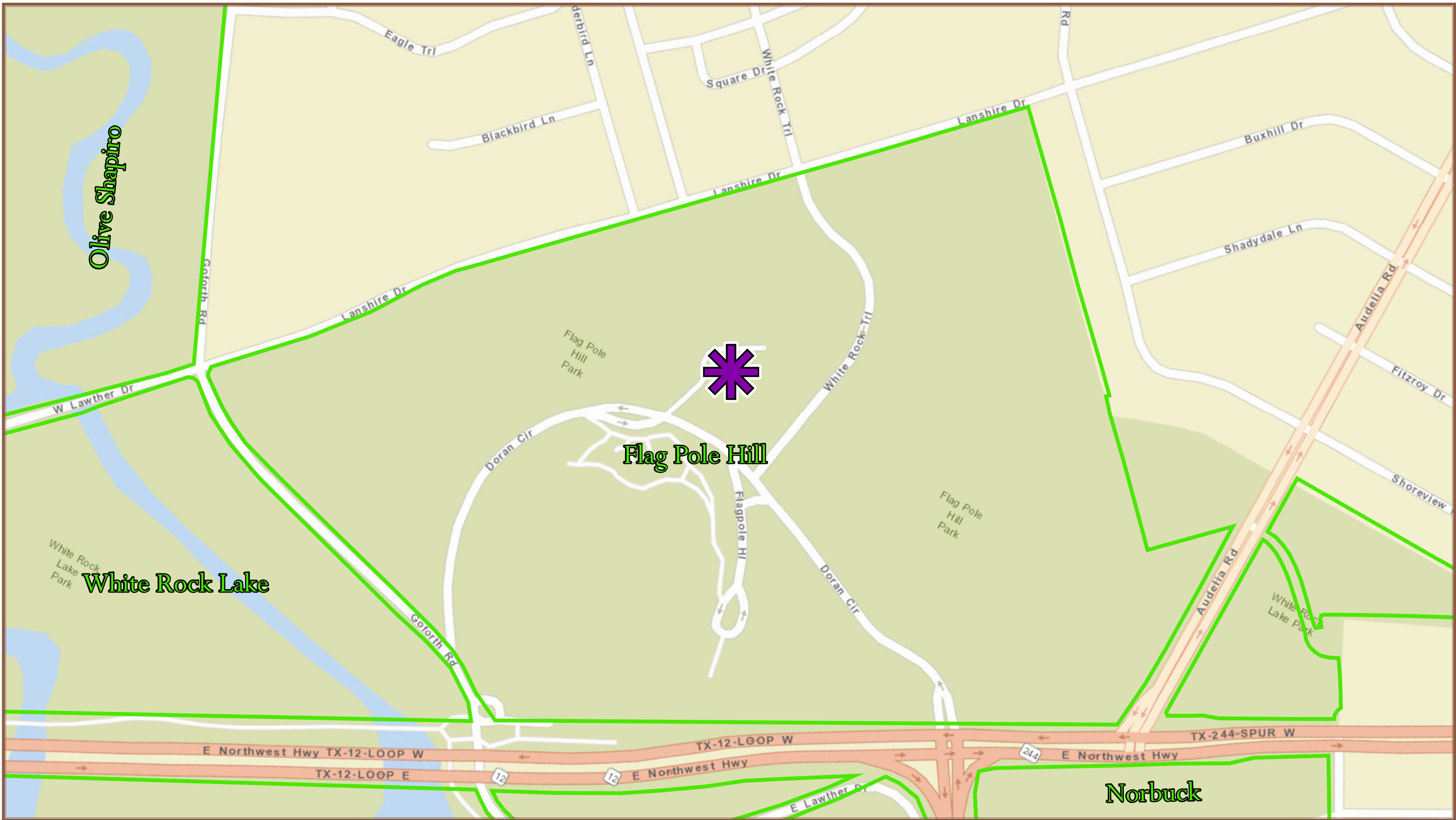
SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Henneberger Construction, Inc., approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$406,708.93 to Henneberger Construction, Inc., in accordance with the terms and conditions of Contract No. PKR-2017-00003082, as follows:

Park and Recreation Facilities Fund (B) Fund 1V00, Department PKR, Unit VK36, Object 4599 Activity PLGI, Program PK17VK36, Commodity 91200 Encumbrance CX-PKR-2017-00003082, Vendor 331939	\$274,028.18
Park and Recreation Facilities Fund (B) Fund 1V00, Department PKR, Unit VK37, Object 4599 Activity PLGI, Program PK17VK37, Commodity 91200 Encumbrance CX-PKR-2017-00003082, Vendor 331939	<u>\$132,680.75</u>
Total amount not to exceed	\$406,708.93

April 11, 2018

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Flag Pole Hill Park
(8015 Doran Circle)

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: April 11, 2018

COUNCIL DISTRICT(S): 2, 5, 11

DEPARTMENT: Park & Recreation Department

CMO: Willis Winters, 670-4071

MAPSCO: 15H, 47E, 59W

SUBJECT

Authorize an increase in the construction services contract with The Fain Group, Inc. to add site furnishings at three regional family aquatic centers at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road and Samuell Grand Park located at 6200 East Grand Avenue - Not to exceed \$198,527, from \$20,913,964 to \$21,112,491 - Financing: Elgin B. Robertson Land Sale Funds

BACKGROUND

On June 28, 2017, City Council authorized a contract with The Fain Group, Inc. for construction of three regional family aquatic centers at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road and Samuell Grand Park located at 6200 East Grand Avenue, in an amount not to exceed \$20,562,297.00, by Resolution No. 17-1085.

On February 14, 2018, City Council authorized Change Order No. 1 to the construction services contract with The Fain Group, Inc. for an increase in the contract to modify the location of the filtration building to: accommodate a future right-of-way on Hillcrest Road at Fretz Park; re-route the existing water line which serves the recreation center and the aquatic center at Fretz Park; install a three-phase primary electrical power feed at Crawford Memorial Park; and add gates to the perimeter fence at Crawford Memorial Park and Samuell Grand Park aquatic centers, in an amount not to exceed \$351,666.61, from \$20,562,297.00 to \$20,913,963.61, by Resolution No. 18-0291.

This action will authorize Change Order No. 2 to the construction services contract with The Fain Group, Inc., in an amount not to exceed \$198,526.73, from \$20,913,963.61 to \$21,112,490.34, for an increase in the contract to furnish, assemble and install picnic tables, trash receptacles and umbrellas at Crawford Memorial Park, Fretz Park and Samuell Grand Park aquatic centers.

ESTIMATED SCHEDULE OF PROJECT

Began Construction August/September 2017
Complete Construction May 2018

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 9, 2015, City Council authorized the professional services contract for Phase 1 Implementation by Resolution No. 15-2271.

On December 1, 2016, the Park and Recreation Board authorized proceeding with advertisement for construction procurement.

On May 18, 2017, the Park and Recreation Board authorized a professional services contract for construction of three regional family aquatic centers at Crawford Memorial Park, Fretz Park and Samuell Grand Park for Package 1.

On June 28, 2017, City Council authorized a contract with The Fain Group, Inc. for construction of three regional family aquatic centers at Crawford Memorial Park, Fretz Park and Samuell Grand Park for Package 1, by Resolution No. 17-1085.

On January 25, 2018, the Park and Recreation Board authorized Change Order No. 1 to the construction services contract with The Fain Group, Inc.

On February 14, 2018, City Council authorized Change Order No. 1 to the construction services contract with The Fain Group, Inc. to add increased scope of work associated with three regional aquatic centers located at Crawford Memorial Park, Fretz Park and Samuell Grand Park by Resolution No. 18-0291.

On March 22, 2018, the Park and Recreation Board authorized Change Order No. 2 to the construction services contract with The Fain Group, Inc.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on April 9, 2018.

FISCAL INFORMATION

Elgin B. Robertson Land Sale Funds - \$198,526.73

Construction Contract	\$20,562,297.00
Change Order No. 1	\$ 351,666.61
Change Order No. 2 (this action)	<u>\$ 198,526.73</u>
Total not to exceed	\$21,112,490.34

FISCAL INFORMATION (continued)

<u>Council District</u>	<u>Amount</u>
2	\$ 73,236.53
5	\$ 59,756.54
11	<u>\$ 65,533.66</u>
Total	\$198,526.73

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$198,526.73	Construction	25.00%	58.40%	\$115,943.60

- Change Order No. 2 - 58.40% M/WBE participation
- This contract meets the M/WBE goal of 25.00%, and has a 43.08% Overall M/WBE participation

OWNER

The Fain Group, Inc.

Larry Frazier, President

MAPS

Attached

April 11, 2018

WHEREAS, on June 28, 2017, City Council authorized a contract with The Fain Group, Inc. for construction of three regional family aquatic centers at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road, and Samuell Grand Park located at 6200 East Grand Avenue, in an amount not to exceed \$20,562,297.00, by Resolution No. 17-1085; and

WHEREAS, on February 14, 2018, City Council authorized Change Order No. 1 to the construction services contract with The Fain Group, Inc. to add increased scope of work associated with three regional family aquatic centers at Crawford Memorial Park, Fretz Park and Samuell Grand Park, in an amount not to exceed \$351,666.61, from \$20,562,297.00 to \$20,913,963.61, by Resolution No. 18-0291; and

WHEREAS, this action will authorize Change Order No. 2 to the construction services contract with The Fain Group, Inc. to furnish, assemble and install picnic tables, trash receptacles and umbrellas at Crawford Memorial Park, Fretz Park and Samuell Grand Park aquatic centers, in an amount not to exceed \$198,526.73, increasing the contract amount from \$20,913,963.61 to \$21,112,490.34.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That an increase in the construction services contract with The Fain Group, Inc. (Change Order No. 2) is authorized to add site furnishings at three regional family aquatic centers Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road, Samuell Grand Park located at 6200 East Grand Avenue, in an amount not to exceed \$198,526.73, increasing the contract amount from \$20,913,963.61 to \$21,112,490.34.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$198,526.73 to The Fain Group, Inc. in accordance with the terms and conditions of the contract, as follows:

Crawford Memorial Park

Elgin B. Robertson Land Sale Fund

Fund 0467, Department PKR, Unit W109

Object 4599, Activity AQFC, Program PKP945.6

Encumbrance/Contract No. CX-PKR-2017-00001818

Commodity 91200, Vendor VS0000040276

\$ 73,236.53

April 11, 2018

SECTION 2. (continued)

Fretz Park

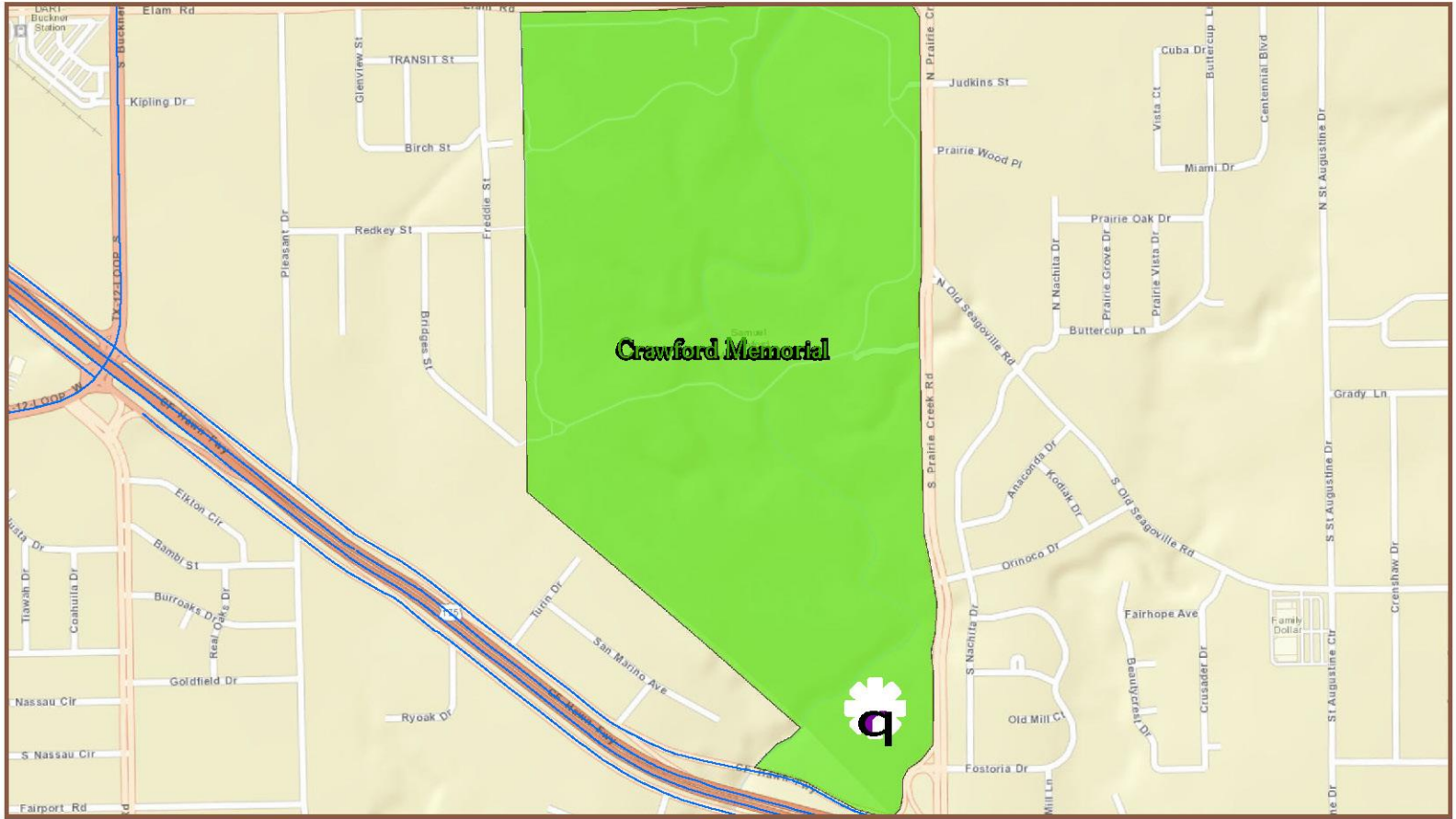
Elgin B. Robertson Land Sale Fund
Fund 0467, Department PKR, Unit W109
Object 4599, Activity AQFC, Program PKP945.1
Encumbrance/Contract No. CX-PKR-2017-00001818
Commodity 91200, Vendor VS0000040276 \$ 59,756.54

Samuell Grand Park

Elgin B. Robertson Land Sale Fund
Fund 0467, Department PKR, Unit W109
Object 4599, Activity AQFC, Program PKP945.2
Encumbrance/Contract No. CX-PKR-2017-00001818
Commodity 91200, Vendor VS0000040276 \$ 65,533.66

Total amount not to exceed \$198,526.73

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Aquatic Center: Crawford Memorial Park
(8700 Elam Rd)

MapSCO
59W

District
5



Aquatic Center: Fretz Park
 (6994 Belt Line Rd)

Mapsco
 15 H

District
 11



0 155 310 620 930 Feet

Aquatic Center: Samuel-Grand Park
(6200 E Grand Ave)

Mapsco
47 E

District
2

Memorandum



CITY OF DALLAS

DATE April 6, 2018

Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson
TO (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott
Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Upcoming Park and Recreation Department City Council Agenda Items**

The Park and Recreation Board has no agenda items that will be considered by the Quality of Life, Arts and Culture Committee on April 23, 2018 prior to the April 25, 2018 City Council meeting.

The next Park and Recreation Board meeting will be on April 19, 2018. Information on the items approved by the Board on April 19 will be provide to the members of the Quality of Life, Arts and Culture Committee by memo on April 20, 2018 in advance of the April 23, 2018 meeting.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in black ink that reads "Willis C. Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors