

Memorandum



CITY OF DALLAS

DATE September 11, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **September 22, 2015 Park and Recreation Department City Council Agenda Items**

On Tuesday, September 22, 2015, the Dallas City Council will consider the following agenda items:

- Agenda Item: Pavement Improvements – Authorize a contract with APAC-Texas, Inc. for pavement improvements at various locations. This item was approved by the Dallas Park and Recreation Board on Thursday, September 3, 2015.
- Agenda Item: Cedar Crest Golf Course – Authorize the purchase of a five-year service agreement and extended warranty for the Toro Site Pro irrigation system central computer and components. This item was approved by the Dallas Park and Recreation Board on Thursday, September 3, 2015.
- Agenda Item: Briscoe Carpenter Livestock Center in Fair Park – Authorize Supplemental Agreement No. 1 to the professional services contract with GME Consulting Services, Inc. for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items. This item was approved by the Dallas Park and Recreation Board on Thursday, September 3, 2015.

City Council agenda items are attached with this memo to provide further details. If you have any questions, please contact me at 214-670-4071.

A handwritten signature in blue ink, appearing to read 'Willis C. Winters'.

Willis C. Winters, FAIA, Director
Park and Recreation Department

Attachments

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

AGENDA ITEM # 32

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: September 22, 2015

COUNCIL DISTRICT(S): All

DEPARTMENT: Park & Recreation

CMO: Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Authorize a twenty-four-month contract for pavement improvements at various locations for the Park and Recreation Department - APAC-Texas, Inc., lowest responsible bidder of two - Not to exceed \$4,164,683 - Financing: Current Funds (\$2,000,000), Park and Recreation Program Funds (\$750,000), Golf Improvement Funds (\$500,000) and Fair Park Improvement Funds (\$914,683) (subject to annual appropriations)

BACKGROUND

In the past several years, the Park and Recreation Department utilized contract capacity from other departments (Street Services or the Dallas Water Utilities) to provide incidental and unanticipated paving needs. This June, Dallas Water Utilities staff solicited bids for a contract titled, "2015 Pavement Repair on City of Dallas Infrastructure at Various Locations", which included five schedules to accommodate various department needs. Schedule E was designated for the Park and Recreation Department needs.

On June 11, 2015, two bids were received for pavement improvements at various locations for the Park and Recreation Department. This item authorizes award of the construction contract to APAC-Texas, Inc. for total bid amount of \$4,164,682.70.

APAC-Texas, Inc. has had no contractual activities with the City of Dallas within the past three years. However, they have an on-going contract with the Public Works Department with a current completion date of December 30, 2015.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction	November 2015
Complete Construction	November 2017

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized award of the contract on September 3, 2015.

Information about this item will be provided to the Quality of Life Committee on September 14, 2015.

FISCAL INFORMATION

Current Funds - \$2,000,000.00
Park and Recreation Program Funds - \$750,000.00
Golf Improvement Funds - \$500,000.00
Fair Park Improvement Funds - \$914,682.70

M/WBE INFORMATION

See attached.

ETHNIC COMPOSITION

APAC-Texas, Inc.

White Male	40	White Female	21
Black Male	15	Black Female	8
Hispanic Male	70	Hispanic Female	14
Other Male	0	Other Female	0

BID INFORMATION

The following two bids were received and opened on June 11, 2015:

*Denotes the successful bidder

<u>Bidder</u>	<u>Total</u>
*APAC-Texas, Inc. 12801 North Central Expressway, Suite 460 Dallas, Texas 75243	\$4,164,682.70
NPL Construction Company	\$4,719,300.00

OWNER

APAC-Texas, Inc.

Stephen Koonce, President
Russell Lindsey, Vice President
Stephen Ross, Secretary
Michelle Ackerman, Treasurer

September 22, 2015

WHEREAS, on June 11, 2015, two bids were received for pavement improvements at various locations for the Park and Recreation Department.

<u>Bidder</u>	<u>Total</u>
APAC-Texas, Inc.	\$4,164,682.70
NPL Construction Company	\$4,719,300.00

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a twenty-four month contract with APAC-Texas, Inc. for pavement improvements at various locations for the Park and Recreation Department, in an amount not to exceed \$4,164,682.70.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with APAC-Texas, Inc., after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,164,682.70 (subject to appropriations) to APAC-Texas, Inc., as follows:

Current Fund Department PKR, Fund 0001, Unit 5002, Object 3210, Activity PK02 Program 0001PAVING, Commodity 91200, Vendor 004204	\$2,000,000.00
Park and Recreation Program Fund Department PKR, Fund 0395, Unit 5012, Object 3210, Activity PK09 Program 0395PAVING, Commodity 91200, Vendor 004204	\$750,000.00
Golf Improvement Fund Department PKR, Fund 0332, Unit 9363, Object 3210, Activity PK19 Program 0332PAVING, Commodity 91200, Vendor 004204	\$500,000.00
Fair Park Improvement Fund Department PKR, Fund 0448, Unit 6497, Object 3210, Activity PK04 Program 0448PAVING, Commodity 91200, Vendor 004204	<u>\$914,682.70</u>
Total amount not to exceed	\$4,164,682.70

September 22, 2015

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a twenty-four-month contract for pavement improvements at various locations for the Park and Recreation Department - APAC-Texas, Inc., lowest responsible bidder of two - Not to exceed \$4,164,683 - Financing: Current Funds (\$2,000,000), Park and Recreation Program Funds (\$750,000), Golf Improvement Funds (\$500,000) and Fair Park Improvement Funds (\$914,683) (subject to annual appropriations)

APAC-Texas, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Construction

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$4,164,682.70	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$4,164,682.70	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
OCI	HMMB63334Y1016	\$2,512,610.00	60.33%
Roadmaster Striping	HMDB64683Y0316	\$78,800.00	1.89%
Total Minority - Local		\$2,591,410.00	62.22%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$2,591,410.00	62.22%	\$2,591,410.00	62.22%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$2,591,410.00	62.22%	\$2,591,410.00	62.22%

AGENDA ITEM # 33

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: September 22, 2015

COUNCIL DISTRICT(S): 4

DEPARTMENT: Park & Recreation

CMO: Willis Winters, 670-4071

MAPSCO: 55 P, Q, R, T, U

SUBJECT

Authorize a five-year service agreement and extended warranty for the purchase of the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course located at 1800 Southerland Avenue from The Toro Company dba Toro NSN, sole source - Not to exceed \$7,789 - Financing: Current Funds

BACKGROUND

This service agreement and extended warranty includes repair and replacement of hardware and software components, and telephone support 24 hours a day, 365 days a year. Toro NSN technicians are able to log on to the Cedar Crest system remotely to diagnose and correct problems; they never set foot on City property. If a hardware or software component fails, the Toro NSN technician sends a replacement via next-day shipping and instructs the Cedar Crest superintendent step-by-step through the proper installation procedure upon its arrival. This agreement also includes, at no additional cost, future Toro software service packs as they become available.

Toro NSN (National Service Network) is a division of The Toro Company and the sole source provider of this service for Toro Site Pro irrigation system central computers and components.

Chapter XVII, Sec. 4(a)(3) of the Dallas City Charter requires City Council to approve any lease or agreement under the jurisdiction of the Park and Recreation Board with a term exceeding one year.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

The Park and Recreation Board authorized the five-year service agreement and extended warranty on August 20, 2015.

Information about this item will be provided to the Quality of Life Committee on September 14, 2015.

FISCAL INFORMATION

\$7,789 – Current Funds

M/WBE INFORMATION

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

The Toro Company dba Toro NSN

White Male	18	White Female	5
Black Male	1	Black Female	0
Hispanic Male	3	Hispanic Female	1
Other Male	1	Other Female	1

OWNER

The Toro Company dba Toro NSN

Mike Hoffman, President
Bill Brown, Vice-President

September 22, 2015

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the President of the Park and Recreation Board and the City Manager, are hereby authorized to execute a five-year service agreement and extended warranty in the amount of \$7,789 with The Toro Company dba Toro NSN (VS0000022385), upon approval as to form by the City Attorney, for the purchase of the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$7,789:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>ENCUMBRANCE</u>	<u>AMOUNT</u>
0001	PKR	5272	3099	PKRCT16G008	\$7,789

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a five-year service agreement and extended warranty for the purchase of the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course located at 1800 Southerland Avenue from The Toro Company dba Toro NSN, sole source - Not to exceed \$7,789 - Financing: Current Funds

The Toro Company dba Toro NSN is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$7,789.00	100.00%
TOTAL CONTRACT	\$7,789.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: September 22, 2015

COUNCIL DISTRICT(S): 7

DEPARTMENT: Park & Recreation

CMO: Willis Winters, 670-4071

MAPSCO: 46L Q

SUBJECT

Authorize Supplemental Agreement No. 1 to the professional services contract with GME Consulting Services, Inc. for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items for the Briscoe Carpenter Livestock Center in Fair Park located at 1419 South Washington Street - Not to exceed \$127,312, from \$48,303 to \$175,615 - Financing: 2003 Bond Funds (\$60,001) and 2006 Bond Funds (\$67,311)

BACKGROUND

The original professional services contract was awarded to GME Consulting Services, Inc. on March 27, 2015, by Administrative Action No. 15-0584, and provided for materials testing and site observation services for the Briscoe Carpenter Livestock Center in Fair Park, in an amount not to exceed \$48,303.00. This contract was for materials testing and site observation services for the site package.

This action will authorize Supplemental Agreement No. 1 to the professional services contract with GME Consulting Services, Inc. in an amount not to exceed \$127,311.90, increasing the contract amount from \$48,303.00 to \$175,614.90 for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items for the Briscoe Carpenter Livestock Center in Fair Park. This contract is for materials testing and observation services for building construction.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction November 2015
Complete Construction August 2016

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized Supplemental Agreement No. 1 on September 3, 2015.

Information about this item will be provided to the Quality of Life Committee on September 14, 2015.

FISCAL INFORMATION

2003 Bond Funds - \$60,000.63

2006 Bond Funds - \$67,311.27

Design Contract	\$48,303.00
Supplemental Agreement No. 1 (this action)	<u>\$127,311.90</u>

Total not to exceed	\$175,614.90
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M/WBE INFORMATION

See attached.

ETHNIC COMPOSITION

GME Consulting Services, Inc.

White Male	8	White Female	3
Black Male	2	Black Female	1
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

OWNER

GME Consulting Services, Inc.

Marcia S. Kawalek, Owner

MAP

Attached

September 22, 2015

WHEREAS, the original professional services contract was awarded to GME Consulting Services, Inc. on March 27, 2015, by Administrative Action No. 15-0584, and provided for materials testing and site observation services for the Briscoe Carpenter Livestock Center in Fair Park, in an amount not to exceed \$48,303.00; and

WHEREAS, this action will authorize Supplemental Agreement No. 1 to the professional services contract with GME Consulting Services, Inc. in an amount not to exceed \$127,311.90, increasing the contract amount from \$48,303.00 to \$175,614.90 for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items for the Briscoe Carpenter Livestock Center in Fair Park.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into Supplemental Agreement No. 1 with GME Consulting Services, Inc. for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items for the Briscoe Carpenter Livestock Center in Fair Park, in an amount not to exceed \$127,311.90.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with GME Consulting Services, Inc., after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not exceed \$127,311.90 to GME Consulting Services, Inc., as follows:

(2003) Neighborhood Park and Recreation Facilities Fund Fund 6R05, Department PKR, Unit T098, Object 4113 Activity FPRK, Program PK06T098.1, CT-PKR15019505 Commodity 92500, Vendor 356975	\$60,000.63
(2006) Park and Recreation Facilities Improvement Fund Fund 2T00, Department PKR, Unit T098, Object 4113 Activity FPRK, Program PK06T098.1, CT-PKR15019505 Commodity 92500, Vendor 356975	<u>\$67,311.27</u>
Total amount not to exceed	\$127,311.90

September 22, 2015

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize Supplemental Agreement No. 1 to the professional services contract with GME Consulting Services, Inc. for services to include construction materials observation and testing, laboratory and field testing of earthwork and concrete stabilization along with other miscellaneous items for the Briscoe Carpenter Livestock Center in Fair Park located at 1419 South Washington Street - Not to exceed \$127,312, from \$48,303 to \$175,615 - Financing: 2003 Bond Funds (\$60,001) and 2006 Bond Funds (\$67,311)

GME Consulting Services, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Architecture & Engineering

LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$125,461.90	98.55%
Non-local contracts	\$1,850.00	1.45%
TOTAL THIS ACTION	\$127,311.90	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

Local Contractors / Sub-Contractors

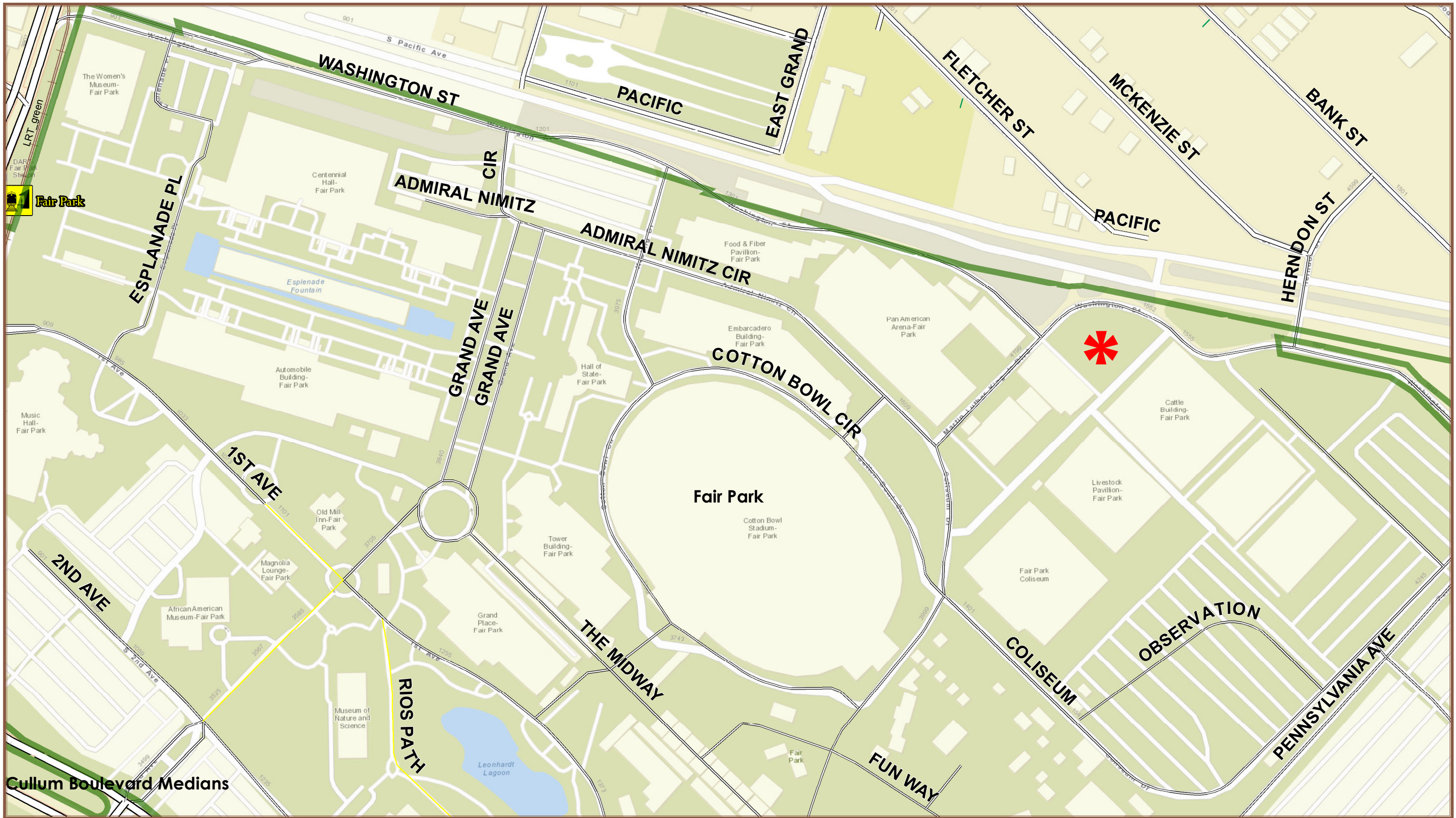
<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
GME Consulting Services, Inc.	WFWB62694N0716	\$117,556.90	93.70%
Bonded Inspections	WFDB78877Y0716	\$7,905.00	6.30%
Total Minority - Local		\$125,461.90	100.00%

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
GM Enterprises	HMDB63233Y1016	\$1,850.00	100.00%
Total Minority - Non-local		\$1,850.00	100.00%

TOTAL M/WBE PARTICIPATION

	This Action		Participation to Date	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$1,850.00	1.45%	\$1,850.00	1.05%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$125,461.90	98.55%	\$173,764.90	98.95%
Total	<u>\$127,311.90</u>	<u>100.00%</u>	<u>\$175,614.90</u>	<u>100.00%</u>



**Briscoe Carpenter Livestock Center
(1419 South Washington Street)**

MapSCO
46 L Q

District
7

September 3, 2015