

QUALITY OF LIFE & ENVIRONMENT COMMITTEE
DALLAS CITY COUNCIL COMMITTEE AGENDA

RECEIVED

2015 OCT -8 PM 4:42

CITY SECRETARY
DALLAS, TEXAS

MONDAY, OCTOBER 12, 2015
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA
DALLAS, TEXAS 75201
9:00 A.M. – 10:30 A.M.

Chair, Councilmember Sandy Greyson
Vice-Chair, Councilmember Tiffinni A. Young
Councilmember Rickey D. Callahan
Councilmember Mark Clayton
Councilmember Philip T. Kingston
Councilmember B. Adam McGough

Call to Order

1. Approval of September 28, 2015 Minutes

BRIEFINGS

2. Non-Required Fence Standards
David Cossum
Director, Sustainable Development & Construction
3. Sanitation Services Bulk & Brush Collection
Kelly High
Director, Sanitation Services
4. Memo: Operation: Beautification Fall 2015 Registration
Joey Zapata
Assistant City Manager

5. **UPCOMING AGENDA ITEMS**

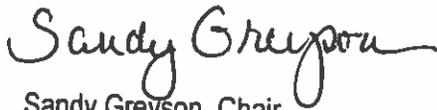
October 14, 2015

- A. Agenda Item #5: Authorize a three-year service contract for food establishment inspections – Bureau Veritas North America, Inc., most advantageous proposer of two – Not to exceed \$340,000 - Financing: Current Funds (subject to annual appropriations)
- B. Agenda Item #24: Authorize a five-year contract with two five-year renewal options for trustee services for the Park and Recreation Trust of the City of Dallas - Bank of Texas N.A., only proposer - Financing: No cost consideration to the City
- C. Agenda Item #30: Authorize ordinances granting three franchises for solid waste collection and hauling, pursuant to Chapter XIV, of the City Charter, and Chapter 18, Article IV, of the Dallas City Code (list attached) - Estimated Annual Revenue: \$17,800
- D. Agenda Item #36: Authorize a twenty-four-month contract with the Department of State Health Services to provide on-line computer services for the City's Bureau of Vital Statistics program to obtain certified copies of birth certificates at a cost of \$1.83 for each birth certificate printed for the

A quorum of the City Council may attend this Council Committee meeting

period September 1, 2015 through August 31, 2017 - Not to exceed \$25,000 annually for a total not to exceed \$50,000 - Financing: Water Utilities Current Funds (to be reimbursed by Current Funds) (subject to annual appropriations)

Adjourn



Sandy Greyson, Chair
Quality of Life & Environment Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

Quality of Life & Environment Committee Meeting Record

DRAFT

Meeting Date: September 28, 2015 **Convened:** 9:08 a.m. **Adjourned:** 10:48 a.m.

Members Present:

Sandy Greyson (Chair)
Tiffinni A. Young (Vice-Chair)
Rickey D. Callahan
Mark Clayton
Philip T. Kingston
B. Adam McGough

Members Absent:

Council Members Present:

Briefing Presenters

Rick Galceran
Director, Public Works

Errick Thompson
Director, Equipment & Building
Services

Willis Winters
Director, Park and Recreation

Guests:

Staff Present:

Jill Jordan, Jennifer McRorey, Crystal Ross, Don Knight, David Cossum, Rosa Fleming, Willis Winters, Kris Sweckard, Errick Thompson, Christine Lanners, Peter Bratt, Eric Izuora

AGENDA:

1. Approval of September 14, 2015 Minutes

Presenter(s):

A motion was made to approve the minutes of September 14, 2015 committee meeting.

Action Taken/Committee Recommendation(s): Approve minute record of September 14, 2015 committee meeting.

Motion made by: Rickey D. Callahan

Motion seconded by: Tiffinni A. Young

Item passed unanimously:

Item passed on a divided

Item failed unanimously:

Item failed on a divided vote:

2. Small Cell & Distributed Antenna Systems License Agreements with the City of Dallas

Presenter(s): Rick Galceran

Information Only

This briefing sought direction from the committee on the establishment of a policy for the installation of small cell & distributed antenna systems (DAS) within the City’s right of ways.

The committee recommended the following:

- Have the briefing presented to the full city council;
- Maintain the standard permit application fee of \$750 in the interim until final ordinance is considered; and
- Charge \$2,500 per year for use of right-of-way license fee for installation of small cell & distributed antenna systems within City’s right-of-ways in the interim until final ordinance is considered

Action Taken/Committee Recommendation(s):

- Have the briefing presented to the full city council;
- Maintain the standard permit application fee of \$750 in the interim until final ordinance is considered; and
- Charge \$2,500 per year for use of right-of-way license fee for installation of small cell & distributed antenna systems within City’s right-of-ways in the interim until final ordinance is considered

Motion made by: Philip T. Kingston

Motion seconded by: Mark Clayton

Motion opposed by: Sandy Greyson & Rickey D. Callahan

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

3. Clean Fleet Vehicle Policy

Presenter(s): Errick Thompson

Information Only

This briefing, from Equipment and Building Services, provided the committee a review of the department’s efforts to support the objectives of existing and revised Clean Fleet Policies.

The briefing also sought the committee’s recommendation for approval for upcoming council agenda items that would approve the revised Clean Fleet Policy, approve and accept TCEQ grant reimbursements, and approve application submission to NCTCOG for the Clean Fleets North Texas 2015 Call for Projects.

The committee recommended approval of the associated upcoming agenda items on the October 14, 2015 Council Agenda.

Action Taken/Committee Recommendation(s):

Recommendation of approval for associated agenda items on the October 14, 2015 Council Agenda

Motion made by: Philip T. Kingston

Motion seconded by: Mark Clayton

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

4. Mayor's Youth Fitness Initiative Program Update

Presenter(s): Willis Winters, Jennifer McRorey, & Crystal Ross

Information Only

This briefing provided the committee a review of the Mayor's Youth Fitness Initiative (MyFi) program.

Action Taken/Committee

Recommendation(s):

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

Councilmember Sandy Greyson

Chair

Memorandum



DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **Non-required Fence Standards**

On October 12, 2015, you will be briefed on the existing regulations for non-required fences and provided information on how non-required fences and residential fences are regulated in area cities. This item was previously briefed at the August 24, 2015 briefing.



Ryan S. Evans
First Assistant City Manager

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Non-required Fence Standards

Quality of Life & Environment Committee

October 12, 2015

Presented by the Department of Sustainable Development and Construction



Purpose

- Follow up on the May 26, 2015 and August 10, 2015 briefing to the committee
 - Provide research on required materials for non-required and residential fences in other cities
- Receive direction on any possible code amendments on non-required fence and residential fence material standards

Background

- May 26, 2015 Staff briefed the **Quality of Life & Environment Committee** on proposed code amendments to the provisions regulating outside storage. During the briefing, staff was directed by the committee to provide information on Dallas' existing standards for non-required fencing, research non-required fence standards and materials in other cities.
- August 10, 2015, Staff briefed the **Quality of Life & Environment Committee** on proposed code amendments to the provisions regulating outside storage and was also directed to provide information on Dallas' existing standards for non-required fencing, research non-required fence standards and materials for residential fences in other cities.

Fences

- Currently the City does not regulate materials for fences that are not required in Ch. 51A
- Chapter 27 establishes certain minimum maintenance standards for some fences
- Currently fences 6 feet or less in height do not require a permit except for fences in a required front yard which require a permit when greater than 4 feet in height.

Maintenance Standards

Dallas City Code Ch. 27. - Article III

A property owner shall maintain any fence on a property in compliance with the following standards:

- **Maintain** a fence so that it is not out of vertical alignment:
Fence more than 4 feet tall - more than one foot from the vertical
Fence less than 4 feet tall - more than 6 inches from the vertical
- This provision does not apply to a masonry wall unless the wall encloses:
 - (i) A multi-tenant property; or
 - (ii) A single-family or duplex property where the wall is not shared with another property;
- **Repair** or replace rotted, fire damaged, or broken wooden slats and support posts;
- **Repair** or replace broken or bent metal posts and torn, cut, bent, or ripped metal fencing materials; and
- **Repair** or replace loose bricks, stones, rocks, mortar, and similar materials on any masonry wall that encloses:
 - (i) A multi-tenant property; or
 - (ii) A single-family or duplex property where the wall is not shared with another property.

Issues

- Materials – Should we specify materials for fences that are not required by Ch. 51A?
- How do we enforce?
 - Allow Code Compliance to enforce
 - Require a fence permit for all new fences
- Compliance dates?
 - Require a fence permit from effective date of any ordinance for any new fence

Fence Standards

Ch. 51A-4.602 - Fence Standards

Single Family Districts

- **Fence Height**

- In a required front yard setback, fences for single family and duplex uses are limited to 4 feet in height above grade
- Fences on the remainder of the lot may not exceed 9 feet in height

Ch. 51A-4.602 - Fence Standards

Multifamily Districts

- **Fence Height**

- In a required front yard setback fences in Multifamily districts may be a maximum of 6 feet above grade, if:
 - No lot in the blockface is zoned as a single family or duplex district; and
 - No gates for vehicular traffic may be located less than 20 feet from the back of the street curb; and
 - No fence panel having less than 50% open surface area may be located less than 5 feet from the front lot line
- Otherwise, a fence in a required front yard setback may not exceed 4 feet above grade, except when the required front yard is governed by side or rear yard regulations

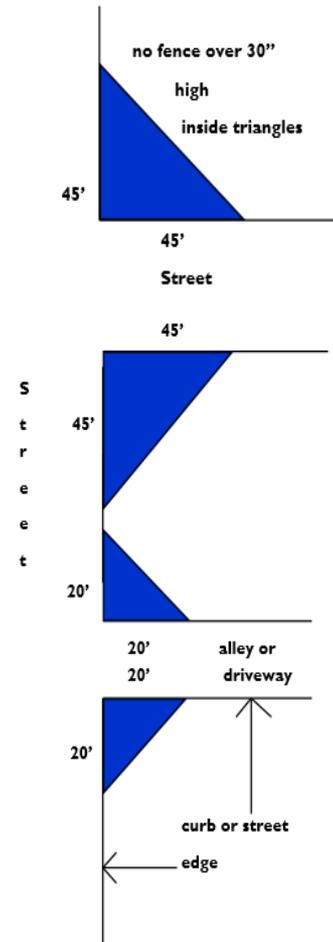
Ch. 51A-4.602 - Fence Standards Commercial & Industrial Districts

- **Fence Height**

- Fences in a required setback may not exceed 9 feet in height
- Fences over 9 feet in height are considered structures. They require a Building Permit and may not be located in a required setback

Ch. 51A-4.602 – General Fence Standards

- **Barbed wire** may not be used for fencing unless it is located 6 feet or more above grade and does not project beyond the property line
- Fences may not be located in **easements**
- Fences may not be placed in a **visibility triangle** at a street, alley or driveway intersections if the fence is higher than 2-1/2 feet



Visibility Triangles

Fence Heights

DISTRICT	WHEN IN REQUIRED FRONT YARD SETBACK	WHEN IN OTHER REQUIRED SETBACKS	FENCE PERMIT	BUILDING PERMIT	BOARD OF ADJUSTMENT APPROVAL
SINGLE FAMILY/DUPLEX RESIDENTIAL DISTRICTS	MAX 4 FEET	MAX 9 FEET	<ul style="list-style-type: none"> REQUIRED FOR FENCES OVER 4 FEET TALL IN FRONT YARD SETBACK; AND REQUIRED FOR FENCES OVER 6 FEET TALL 	<p style="text-align: center;">REQUIRED FOR FENCES OVER 9 FEET TALL</p>	<ul style="list-style-type: none"> BDA APPROVAL REQUIRED FOR FENCES OVER 4 FEET IN A REQUIRED FRONT YARD SETBACK IN SINGLE FAMILY AND DUPLEX RESIDENTIAL DISTRICTS BDA APPROVAL REQUIRED FOR FENCES OVER 9 FEET IN A REQUIRED SETBACK
MULTI-FAMILY	MAX 6 FEET*	MAX 9 FEET			
COMMERCIAL	MAX 9 FEET	MAX 9 FEET			
INDUSTRIAL	MAX 9 FEET	MAX 9 FEET			

*Allowed if: No lot in the blockface is zoned single-family or duplex; gates for vehicle traffic are set back 20 feet from back of curb; and fence panels within 5 feet of front lot line are not less than 50% open.

Residential Fence Materials in Neighboring Cities			
City	Fence Material Specified	Fence Permit Required	Prohibits Specific Materials
Arlington	✓	SOMETIMES*	✓
Dallas		SOMETIMES*	✓
Desoto	✓	✓	✓
Fort Worth	✓		✓
Lancaster	✓	SOMETIMES*	✓
Plano		SOMETIMES*	✓
Richardson	✓	SOMETIMES*	✓
* See details in appendix			

Next Steps

- Receive direction from the committee
- If a code amendment is recommended, then schedule for Zoning Ordinance Committee

Appendix

Other City's Regulations Related to Fencing in Residential Districts - Details

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Arlington	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 4 feet <p>Other Yards –</p> <ul style="list-style-type: none"> Max. 8 feet. As measured from highest adjacent grade within 10 feet of the fence 	<ul style="list-style-type: none"> Yes. When > 50% of the length of a fence along property line is being replaced 	<p>Front Yard –</p> <ul style="list-style-type: none"> Ornamental metal (with min. 75% transparency) Masonry columns with a 30 year life expectancy of (brick stone, reinforced concrete) may be used <p>Other Yards -</p> <ul style="list-style-type: none"> Masonry Ornamental metal Cedar & redwood Composite Fencing Vinyl Fencing (flat white or flat natural tones) Other wooden picket fences (only if constructed with metal posts, metal brackets, and metal caps) 	<p>Front Yard –</p> <ul style="list-style-type: none"> Cedar, redwood, & other wood products Composite or vinyl fencing Chain link Sheet, roll or corrugated metal Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. <p>Other Yards -</p> <ul style="list-style-type: none"> Chain Link (may be allowed if not visible from any public street) Sheet, roll, or corrugated metal Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. 	<ul style="list-style-type: none"> Gates for vehicular access must be setback a min. of 20 feet from the property line <p>Other Yards -</p> <ul style="list-style-type: none"> If fence is located on a lot next to a street, fence shall be oriented with exposed posts and rails away from view of adjacent public street

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Dallas	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 4 feet in residential districts (except MF) • Max. 6 feet in multifamily districts <p>Other Yards</p> <ul style="list-style-type: none"> • Max. 9 feet 	<ul style="list-style-type: none"> • A fence permit is required for a fence located in a required front yard setback, when the fence exceeds 4 feet • A fence permit is required for fences exceeding 6 feet on the remainder of the lot 	<ul style="list-style-type: none"> • None specified 	<ul style="list-style-type: none"> • Barbed wire may not be used for fencing unless it is located 6 feet or more above grade and does not project beyond the property line 	<ul style="list-style-type: none"> • Fences may not be located in easements • Fences may not be placed in a visibility triangle at a street, alley or driveway intersections if the fence is higher than 2.5 feet • Fences over 4 feet in residential districts (except multifamily) in the required front yard setback may be allowed if approved by the Board of Adjustment as a Fence Height Special Exception • Fences over 9 feet are considered structures and may not be located in a required setback • Fences over 9 feet require a building permit • Fences over 9 feet may be allowed in a required setback if approved by the Board of Adjustment as a Fence Height Special Exception

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Desoto	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 3 feet • Except, platted lots in Single-Family Estate and Agriculture Districts (min. 150 foot lot width) fences may be constructed to front property line; 8 feet max. with 80% openings <p>Other Yards (located to the rear of the required front yard line) -</p> <ul style="list-style-type: none"> • Max. 8 feet 	<ul style="list-style-type: none"> • Yes. All fences require permits 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Decorative fences (with min. 50% openings) <p>Other Yards -</p> <ul style="list-style-type: none"> • Masonry • Ornamental metal • Cedar & redwood • Composite Fencing • Vinyl Fencing (flat white or flat natural tones) • Other wooden picket fences (only if constructed with metal posts, metal brackets, and metal caps) 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Chain link, woven wire mesh or similar materials are not considered decorative fencing <p>Other Yards -</p> <ul style="list-style-type: none"> • Chain Link • Sheet, roll, or corrugated metal • Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. 	<ul style="list-style-type: none"> • No fence may be erected in any front or side yard which is adjacent to a public street. • No residential fence shall be closer than 20 feet to a public street, except in case where the side or rear building line of the yards on contiguous corner lots adjoin, the fence may be constructed out to the property line of said side yard. • Fences must be maintained at all times • Vehicular access gate must be set back 20 feet

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Fort Worth	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 4 feet <p>Other Yards</p> <ul style="list-style-type: none"> • Max. 6 feet 	<ul style="list-style-type: none"> • No 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Wrought iron, tubular steel, picket or similar type material designed for fencing • No greater than 50% in density 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Chain link 	<ul style="list-style-type: none"> • The Board of Adjustment may grant a special exception to allow a solid fence or wall up to 4 feet in the front yard • Up to a 5 foot open design fence consisting of wrought-iron, tubular steel, picket or a similar type material designed for fencing with 50% openings may be allowed by the Board of Adjustment by special exception

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Lancaster	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 3.5 feet • Posts max. 4 feet <p>Other Yards –</p> <ul style="list-style-type: none"> • Fences <i>between houses</i>, max. 6 feet • Fences <i>along a side street</i> may be up to 6 feet in height at the rear of the building • Fences <i>along a rear alley</i> may be up to 6 feet in height 	<ul style="list-style-type: none"> • Yes. When > 50% of the length of a fence along property line is being replaced 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Painted rot-resistant wood • Metal or flat topped (non-crimped or capped) • Plastic/PVC or similar material with integrated color 	<ul style="list-style-type: none"> • Barbed wire fencing 	<p>Front Yard -</p> <ul style="list-style-type: none"> • Picket fences in front yards shall be a min. 30% open and include corner posts. • Picket fences may be located within 1.5 feet of any property line adjacent to a street <p>Other Yards -</p> <ul style="list-style-type: none"> • Wood fences greater than 4 feet in height shall be constructed using metal posts set in concrete • Fences <i>between houses</i> may be solid, but may not extend closer to the street than 15 feet behind the front outside corner of the home • Fences <i>along a side street</i> may be solid but may not be closer to the street than the rear corner of the home • Fences <i>along a rear alley</i> must be located at least 3 feet back from property line, may be solid (unless facing a trail or open space) and the area between the fence and alley should be irrigated and planted with grass, ground cover, shrubs, or trees. • Finished side of all perimeter fencing visible from a public area or ROW shall face outward

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Plano	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 2.5 feet from front building line to the property line Estate Development I and Estate Development II may have a max. 3.5 foot fence <p>Other Yards –</p> <ul style="list-style-type: none"> Max. 8 feet along alley Max. 8 feet along rear yard 	<ul style="list-style-type: none"> Yes. Required for the installation, alteration, addition or changes to a fence. A permit is not required for alterations, additions or changes if repairs do not exceed 25% of the area of the fence over a 12 month period. 	<ul style="list-style-type: none"> None specified 	<ul style="list-style-type: none"> Wire fencing 	<p>Front Yard -</p> <ul style="list-style-type: none"> Fences in front yards shall be a min. 50% open <p>Other -</p> <ul style="list-style-type: none"> Electric fences are prohibited Fence arms are prohibited in residential districts

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Richardson	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 3 feet <p>Other Yards –</p> <ul style="list-style-type: none"> Fences <i>along a side yard</i> may be up to 8 feet in height (front the rear property line up to a point in line with the front wall of the building or up to the building line, whichever is greatest) Fences <i>along a rear property line</i> may be up to 8 feet in height 	<ul style="list-style-type: none"> Yes. Required when constructing a fence over 2.5 feet tall 	<ul style="list-style-type: none"> Wood Concrete Masonry Chain link Wrought iron Metal tubing Vinyl Fiberglass composite 	<ul style="list-style-type: none"> Barbed wire Razor ribbon Sheet metal Corrugated steel Fiberglass panel Plywood 	<p>Front Yard -</p> <ul style="list-style-type: none"> No fence shall be permitted between the front property line and the front wall of the building unless a part of the landscaping or a decorative screen <p>Other Yards -</p> <ul style="list-style-type: none"> Corner lot exceptions. On corner lots where the rear the rear lot line is adjacent to a side lot line of an adjoining lot, fences may be constructed at a height not exceeding eight feet along the side property and rear property lines except that no fence exceeding 4 feet in height, with 50% through vision shall be constructed within an area measured 15 feet along the rear property line and 25 feet measured along the side property line adjacent to the street

Memorandum



DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **Non-required Fence Standards**

On October 12, 2015, you will be briefed on the existing regulations for non-required fences and provided information on how non-required fences and residential fences are regulated in area cities. This item was previously briefed at the August 24, 2015 briefing.



Ryan S. Evans
First Assistant City Manager

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
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Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Non-required Fence Standards

Quality of Life & Environment Committee

October 12, 2015

Presented by the Department of Sustainable Development and Construction



Purpose

- Follow up on the May 26, 2015 and August 10, 2015 briefing to the committee
 - Provide research on required materials for non-required and residential fences in other cities
- Receive direction on any possible code amendments on non-required fence and residential fence material standards

Background

- May 26, 2015 Staff briefed the **Quality of Life & Environment Committee** on proposed code amendments to the provisions regulating outside storage. During the briefing, staff was directed by the committee to provide information on Dallas' existing standards for non-required fencing, research non-required fence standards and materials in other cities.
- August 10, 2015, Staff briefed the **Quality of Life & Environment Committee** on proposed code amendments to the provisions regulating outside storage and was also directed to provide information on Dallas' existing standards for non-required fencing, research non-required fence standards and materials for residential fences in other cities.

Fences

- Currently the City does not regulate materials for fences that are not required in Ch. 51A
- Chapter 27 establishes certain minimum maintenance standards for some fences
- Currently fences 6 feet or less in height do not require a permit except for fences in a required front yard which require a permit when greater than 4 feet in height.

Maintenance Standards

Dallas City Code Ch. 27. - Article III

A property owner shall maintain any fence on a property in compliance with the following standards:

- **Maintain** a fence so that it is not out of vertical alignment:
Fence more than 4 feet tall - more than one foot from the vertical
Fence less than 4 feet tall - more than 6 inches from the vertical
- This provision does not apply to a masonry wall unless the wall encloses:
 - (i) A multi-tenant property; or
 - (ii) A single-family or duplex property where the wall is not shared with another property;
- **Repair** or replace rotted, fire damaged, or broken wooden slats and support posts;
- **Repair** or replace broken or bent metal posts and torn, cut, bent, or ripped metal fencing materials; and
- **Repair** or replace loose bricks, stones, rocks, mortar, and similar materials on any masonry wall that encloses:
 - (i) A multi-tenant property; or
 - (ii) A single-family or duplex property where the wall is not shared with another property.

Issues

- Materials – Should we specify materials for fences that are not required by Ch. 51A?
- How do we enforce?
 - Allow Code Compliance to enforce
 - Require a fence permit for all new fences
- Compliance dates?
 - Require a fence permit from effective date of any ordinance for any new fence

Fence Standards

Ch. 51A-4.602 - Fence Standards

Single Family Districts

- **Fence Height**

- In a required front yard setback, fences for single family and duplex uses are limited to 4 feet in height above grade
- Fences on the remainder of the lot may not exceed 9 feet in height

Ch. 51A-4.602 - Fence Standards

Multifamily Districts

- **Fence Height**

- In a required front yard setback fences in Multifamily districts may be a maximum of 6 feet above grade, if:
 - No lot in the blockface is zoned as a single family or duplex district; and
 - No gates for vehicular traffic may be located less than 20 feet from the back of the street curb; and
 - No fence panel having less than 50% open surface area may be located less than 5 feet from the front lot line
- Otherwise, a fence in a required front yard setback may not exceed 4 feet above grade, except when the required front yard is governed by side or rear yard regulations

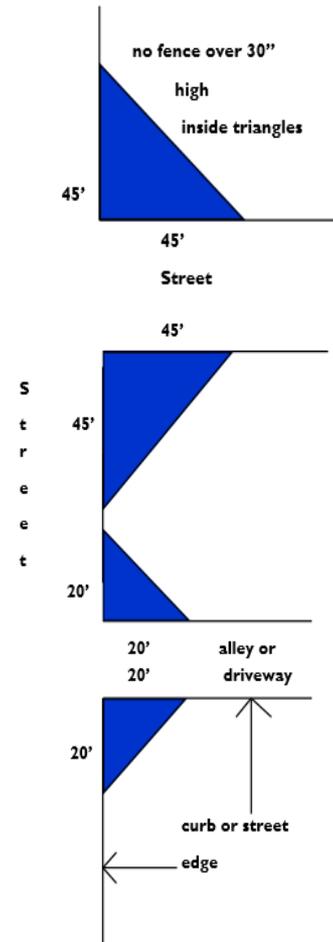
Ch. 51A-4.602 - Fence Standards Commercial & Industrial Districts

- **Fence Height**

- Fences in a required setback may not exceed 9 feet in height
- Fences over 9 feet in height are considered structures. They require a Building Permit and may not be located in a required setback

Ch. 51A-4.602 – General Fence Standards

- **Barbed wire** may not be used for fencing unless it is located 6 feet or more above grade and does not project beyond the property line
- Fences may not be located in **easements**
- Fences may not be placed in a **visibility triangle** at a street, alley or driveway intersections if the fence is higher than 2-1/2 feet



Visibility Triangles

Fence Heights

DISTRICT	WHEN IN REQUIRED FRONT YARD SETBACK	WHEN IN OTHER REQUIRED SETBACKS	FENCE PERMIT	BUILDING PERMIT	BOARD OF ADJUSTMENT APPROVAL
SINGLE FAMILY/DUPLEX RESIDENTIAL DISTRICTS	MAX 4 FEET	MAX 9 FEET	<ul style="list-style-type: none"> REQUIRED FOR FENCES OVER 4 FEET TALL IN FRONT YARD SETBACK; AND REQUIRED FOR FENCES OVER 6 FEET TALL 	<p style="text-align: center;">REQUIRED FOR FENCES OVER 9 FEET TALL</p>	<ul style="list-style-type: none"> BDA APPROVAL REQUIRED FOR FENCES OVER 4 FEET IN A REQUIRED FRONT YARD SETBACK IN SINGLE FAMILY AND DUPLEX RESIDENTIAL DISTRICTS BDA APPROVAL REQUIRED FOR FENCES OVER 9 FEET IN A REQUIRED SETBACK
MULTI-FAMILY	MAX 6 FEET*	MAX 9 FEET			
COMMERCIAL	MAX 9 FEET	MAX 9 FEET			
INDUSTRIAL	MAX 9 FEET	MAX 9 FEET			

*Allowed if: No lot in the blockface is zoned single-family or duplex; gates for vehicle traffic are set back 20 feet from back of curb; and fence panels within 5 feet of front lot line are not less than 50% open.

Residential Fence Materials in Neighboring Cities			
City	Fence Material Specified	Fence Permit Required	Prohibits Specific Materials
Arlington	✓	SOMETIMES*	✓
Dallas		SOMETIMES*	✓
Desoto	✓	✓	✓
Fort Worth	✓		✓
Lancaster	✓	SOMETIMES*	✓
Plano		SOMETIMES*	✓
Richardson	✓	SOMETIMES*	✓
* See details in appendix			

Next Steps

- Receive direction from the committee
- If a code amendment is recommended, then schedule for Zoning Ordinance Committee

Appendix

Other City's Regulations Related to Fencing in Residential Districts - Details

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Arlington	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 4 feet <p>Other Yards –</p> <ul style="list-style-type: none"> Max. 8 feet. As measured from highest adjacent grade within 10 feet of the fence 	<ul style="list-style-type: none"> Yes. When > 50% of the length of a fence along property line is being replaced 	<p>Front Yard –</p> <ul style="list-style-type: none"> Ornamental metal (with min. 75% transparency) Masonry columns with a 30 year life expectancy of (brick stone, reinforced concrete) may be used <p>Other Yards -</p> <ul style="list-style-type: none"> Masonry Ornamental metal Cedar & redwood Composite Fencing Vinyl Fencing (flat white or flat natural tones) Other wooden picket fences (only if constructed with metal posts, metal brackets, and metal caps) 	<p>Front Yard –</p> <ul style="list-style-type: none"> Cedar, redwood, & other wood products Composite or vinyl fencing Chain link Sheet, roll or corrugated metal Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. <p>Other Yards -</p> <ul style="list-style-type: none"> Chain Link (may be allowed if not visible from any public street) Sheet, roll, or corrugated metal Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. 	<ul style="list-style-type: none"> Gates for vehicular access must be setback a min. of 20 feet from the property line <p>Other Yards -</p> <ul style="list-style-type: none"> If fence is located on a lot next to a street, fence shall be oriented with exposed posts and rails away from view of adjacent public street

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Dallas	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 4 feet in residential districts (except MF) Max. 6 feet in multifamily districts <p>Other Yards</p> <ul style="list-style-type: none"> Max. 9 feet 	<ul style="list-style-type: none"> A fence permit is required for a fence located in a required front yard setback, when the fence exceeds 4 feet A fence permit is required for fences exceeding 6 feet on the remainder of the lot 	<ul style="list-style-type: none"> None specified 	<ul style="list-style-type: none"> Barbed wire may not be used for fencing unless it is located 6 feet or more above grade and does not project beyond the property line 	<ul style="list-style-type: none"> Fences may not be located in easements Fences may not be placed in a visibility triangle at a street, alley or driveway intersections if the fence is higher than 2.5 feet Fences over 4 feet in residential districts (except multifamily) in the required front yard setback may be allowed if approved by the Board of Adjustment as a Fence Height Special Exception Fences over 9 feet are considered structures and may not be located in a required setback Fences over 9 feet require a building permit Fences over 9 feet may be allowed in a required setback if approved by the Board of Adjustment as a Fence Height Special Exception

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Desoto	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 3 feet • Except, platted lots in Single-Family Estate and Agriculture Districts (min. 150 foot lot width) fences may be constructed to front property line; 8 feet max. with 80% openings <p>Other Yards (located to the rear of the required front yard line) -</p> <ul style="list-style-type: none"> • Max. 8 feet 	<ul style="list-style-type: none"> • Yes. All fences require permits 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Decorative fences (with min. 50% openings) <p>Other Yards -</p> <ul style="list-style-type: none"> • Masonry • Ornamental metal • Cedar & redwood • Composite Fencing • Vinyl Fencing (flat white or flat natural tones) • Other wooden picket fences (only if constructed with metal posts, metal brackets, and metal caps) 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Chain link, woven wire mesh or similar materials are not considered decorative fencing <p>Other Yards -</p> <ul style="list-style-type: none"> • Chain Link • Sheet, roll, or corrugated metal • Cast off, secondhand, or other items not originally intended to be used for constructing or maintain a fence. 	<ul style="list-style-type: none"> • No fence may be erected in any front or side yard which is adjacent to a public street. • No residential fence shall be closer than 20 feet to a public street, except in case where the side or rear building line of the yards on contiguous corner lots adjoin, the fence may be constructed out to the property line of said side yard. • Fences must be maintained at all times • Vehicular access gate must be set back 20 feet

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Fort Worth	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 4 feet <p>Other Yards</p> <ul style="list-style-type: none"> • Max. 6 feet 	<ul style="list-style-type: none"> • No 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Wrought iron, tubular steel, picket or similar type material designed for fencing • No greater than 50% in density 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Chain link 	<ul style="list-style-type: none"> • The Board of Adjustment may grant a special exception to allow a solid fence or wall up to 4 feet in the front yard • Up to a 5 foot open design fence consisting of wrought-iron, tubular steel, picket or a similar type material designed for fencing with 50% openings may be allowed by the Board of Adjustment by special exception

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Lancaster	<p>Front Yard -</p> <ul style="list-style-type: none"> • Max. 3.5 feet • Posts max. 4 feet <p>Other Yards –</p> <ul style="list-style-type: none"> • Fences <i>between houses</i>, max. 6 feet • Fences <i>along a side street</i> may be up to 6 feet in height at the rear of the building • Fences <i>along a rear alley</i> may be up to 6 feet in height 	<ul style="list-style-type: none"> • Yes. When > 50% of the length of a fence along property line is being replaced 	<p>Front Yard –</p> <ul style="list-style-type: none"> • Painted rot-resistant wood • Metal or flat topped (non-crimped or capped) • Plastic/PVC or similar material with integrated color 	<ul style="list-style-type: none"> • Barbed wire fencing 	<p>Front Yard -</p> <ul style="list-style-type: none"> • Picket fences in front yards shall be a min. 30% open and include corner posts. • Picket fences may be located within 1.5 feet of any property line adjacent to a street <p>Other Yards -</p> <ul style="list-style-type: none"> • Wood fences greater than 4 feet in height shall be constructed using metal posts set in concrete • Fences <i>between houses</i> may be solid, but may not extend closer to the street than 15 feet behind the front outside corner of the home • Fences <i>along a side street</i> may be solid but may not be closer to the street than the rear corner of the home • Fences <i>along a rear alley</i> must be located at least 3 feet back from property line, may be solid (unless facing a trail or open space) and the area between the fence and alley should be irrigated and planted with grass, ground cover, shrubs, or trees. • Finished side of all perimeter fencing visible from a public area or ROW shall face outward

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Plano	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 2.5 feet from front building line to the property line Estate Development I and Estate Development II may have a max. 3.5 foot fence <p>Other Yards –</p> <ul style="list-style-type: none"> Max. 8 feet along alley Max. 8 feet along rear yard 	<ul style="list-style-type: none"> Yes. Required for the installation, alteration, addition or changes to a fence. A permit is not required for alterations, additions or changes if repairs do not exceed 25% of the area of the fence over a 12 month period. 	<ul style="list-style-type: none"> None specified 	<ul style="list-style-type: none"> Wire fencing 	<p>Front Yard -</p> <ul style="list-style-type: none"> Fences in front yards shall be a min. 50% open <p>Other -</p> <ul style="list-style-type: none"> Electric fences are prohibited Fence arms are prohibited in residential districts

Fencing in Residential Districts

CITY	HEIGHT	FENCE PERMIT REQUIRED?	APPROVED MATERIALS	PROHIBITED MATERIALS	OTHER REQUIREMENTS
Richardson	<p>Front Yard -</p> <ul style="list-style-type: none"> Max. 3 feet <p>Other Yards –</p> <ul style="list-style-type: none"> Fences <i>along a side yard</i> may be up to 8 feet in height (front the rear property line up to a point in line with the front wall of the building or up to the building line, whichever is greatest) Fences <i>along a rear property line</i> may be up to 8 feet in height 	<ul style="list-style-type: none"> Yes. Required when constructing a fence over 2.5 feet tall 	<ul style="list-style-type: none"> Wood Concrete Masonry Chain link Wrought iron Metal tubing Vinyl Fiberglass composite 	<ul style="list-style-type: none"> Barbed wire Razor ribbon Sheet metal Corrugated steel Fiberglass panel Plywood 	<p>Front Yard -</p> <ul style="list-style-type: none"> No fence shall be permitted between the front property line and the front wall of the building unless a part of the landscaping or a decorative screen <p>Other Yards -</p> <ul style="list-style-type: none"> Corner lot exceptions. On corner lots where the rear the rear lot line is adjacent to a side lot line of an adjoining lot, fences may be constructed at a height not exceeding eight feet along the side property and rear property lines except that no fence exceeding 4 feet in height, with 50% through vision shall be constructed within an area measured 15 feet along the rear property line and 25 feet measured along the side property line adjacent to the street

Memorandum



CITY OF DALLAS

DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **Sanitation Services Bulk & Brush Collection**

On Monday, October 12, 2015, the Quality of Life & Environment Committee will be briefed on Sanitation Services Bulk & Brush Collection. The briefing is attached for your review.

Please contact me if you have any questions or need additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

Attachment

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Sanitation Services Bulk and Brush Collection

Quality of Life & Environment Committee

October 12, 2015



Briefing Overview

- Provide an overview of the current collection program
- Discuss challenges with the current program
- Provide information related to other Texas cities
- Discuss bulk and brush week realignments
- Begin a policy discussion on possible changes to the current collection program and the benefits
- Discuss public input and additional analysis steps to guide any recommended changes
- Next Steps

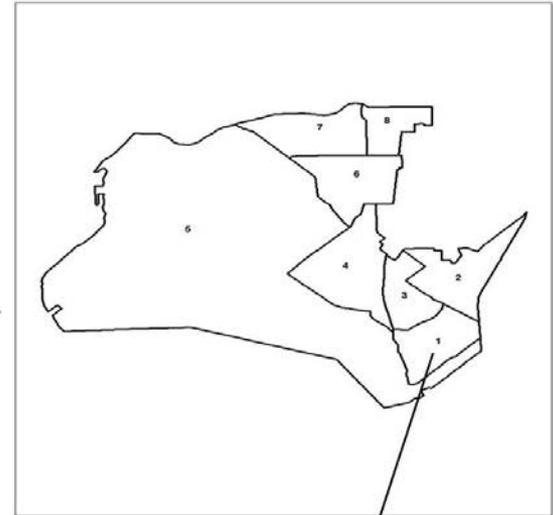
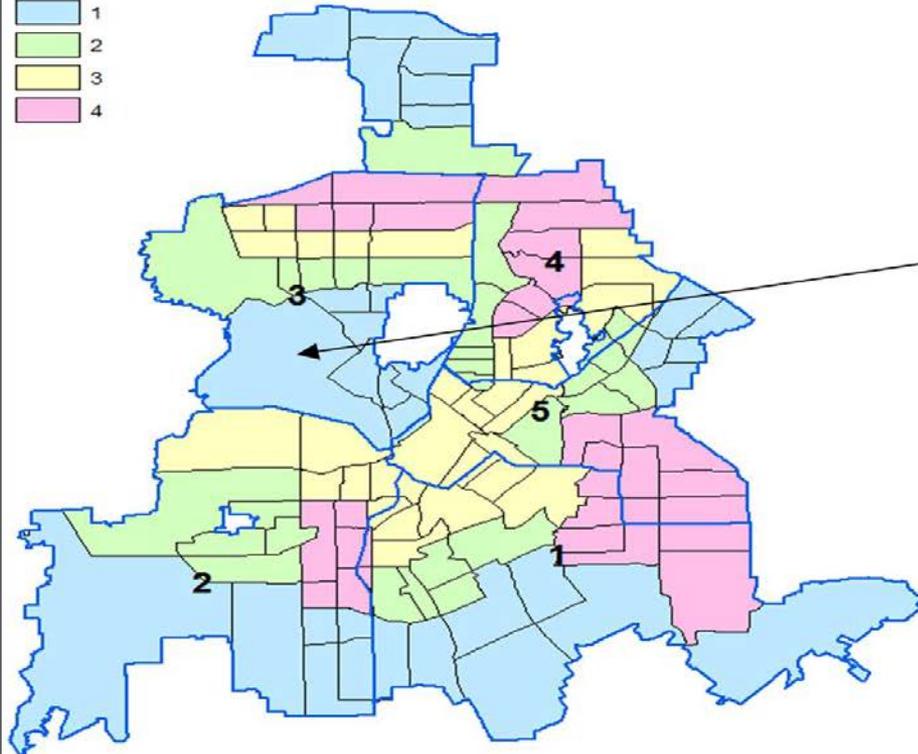
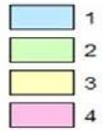
Current Collection Program



Current Collection Schedule

- Bulk & Brush is collected monthly (12 times annually) at approximately 240,000 households
- Areas are divided into four collection weeks per month (Week of the 1st, 2nd, 3rd and 4th Monday)
- Bulk & Brush may be set out beginning Thursday prior to the scheduled collection week
 - All materials must be set out by Monday morning at 7 am
- Collection is scheduled Monday through Thursday, but depending on volume can extend into the weekend

Bulk and Brush Week of Service



Current Collection Criteria

- Essentially, no limitations on volume
 - Chapter 18 states that when quantities are “excessive”, “the director of Sanitation shall determine the amount of brush to be collected”
 - Over the years this has evolved to no limits
- Bulk and brush items can be commingled
 - Tree limbs, brush, and bagged leaves accepted
 - White goods/appliances allowed (except those containing refrigerant)
 - Household furniture and other bulky items accepted
 - Small debris should be containerized
 - No chemicals, paints, rocks, bricks, electronics, construction/remodeling debris, tires; or bagged grass clippings (except from March 15 to April 15)

Collection Method

- Bulk & Brush is collected using “roto-booms” or grapple trucks and truck/trailer combos
 - A typical brush crew consists of 1 roto-boom and 2 truck/trailer combos
 - Districts typically have 4-6 crews for weekly collections
- On Wednesdays, when volumes are high and no regular trash is collected, rear loader refuse trucks may be utilized to collect small set outs and bagged debris



By The Numbers



Bulk and Brush Collection FY 16 Budget

- Annual budget of \$15M
- 115 positions
- 5 Combo Booms
- 26 Roto-booms
- 52 brush truck/trailer combos

Collection Volumes

- Dallas crews collected over 176,000 tons last year and tonnages have been increasing annually over the last four years
 - 0.72 tons per household in Dallas (compared to 0.24 tons in Austin, 0.29 tons in Ft. Worth, 0.42 tons in Houston and 0.24 tons in San Antonio)
- Monthly volumes range from less than 10K tons to greater than 20K tons
- Seasonal storms can create significant volume increases



Matrix of Monthly Volumes

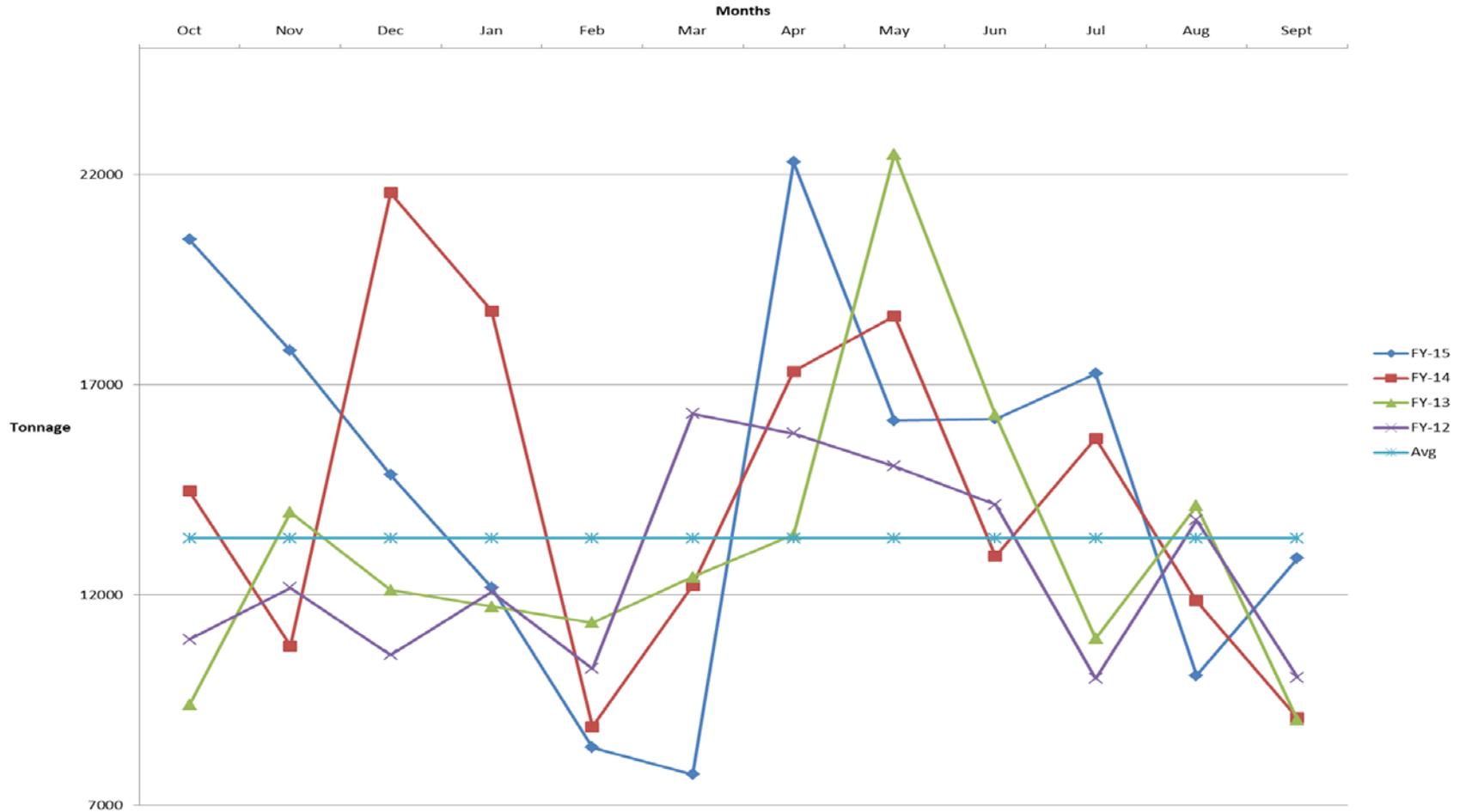
TONS	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG	TOTAL
FY-15	20,455	17,813	14,858	12,183	8,375	7,734	22,300	16,147	16,188	17,265	10,090	12,874	14,690	176,282
FY-14	14,473	10,788	21,567	18,758	8,871	12,227	17,319	18,632	12,925	15,732	11,862	9,082	14,353	172,234
FY-13	9,394	13,970	12,116	11,728	11,343	12,433	13,433	22,491	16,284	10,970	14,127	9,029	13,110	157,319
FY-12	10,950	12,177	10,576	12,071	10,254	16,315	15,847	15,063	14,148	10,020	13,779	10,043	12,604	151,243
4 yr Avg	13,818	13,687	14,779	13,685	9,711	12,177	17,225	18,083	14,886	13,497	12,465	10,257	13,689	164,270

Extremely High

Slightly Above

Within or Below

Matrix of Monthly Volumes



Matrix of Weekly Volumes

2014					
SANITATION DISTRICTS	WEEK 1 TONS	WEEK 2 TONS	WEEK 3 TONS	WEEK 4 TONS	TOTAL
1	9,148	8,023	7,470	11,593	36,234
2	9,390	9,097	7,080	7,685	33,252
3	7,386	6,805	7,857	8,669	30,717
4	12,747	7,305	9,873	8,783	38,708
5	9,682	6,715	5,872	11,054	33,323
TOTAL					172,234

Bulk and Brush Set Outs



Brush Set Outs



Bagged Leaf Set Outs



Illegal Set-Outs or Illegal Dumping?



Collection Challenges



Current Collection Challenges

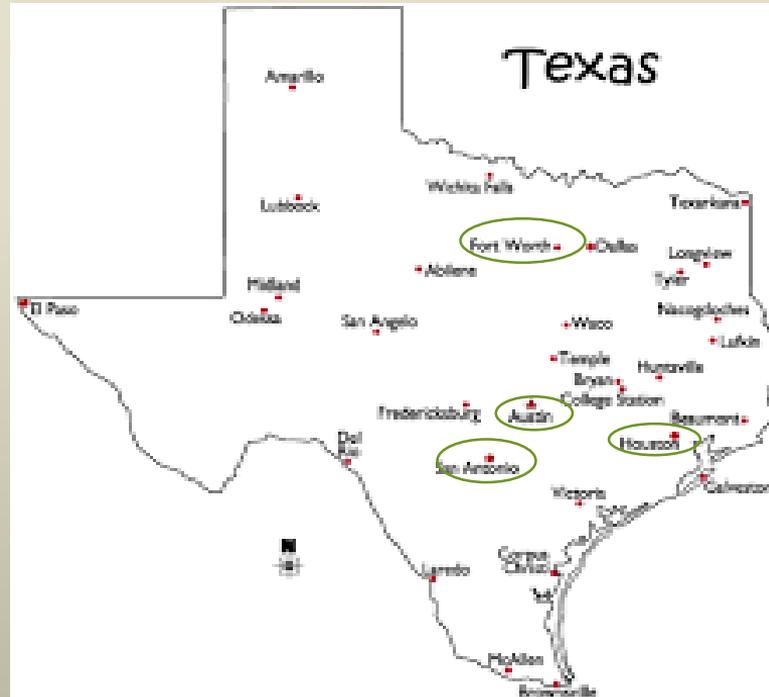
- Volumes vary dramatically monthly and slows on-time collection
- Material may be sitting out for 7 - 10 days before collection
- Bulk and Brush is commingled and the organic matter cannot be separated for diversion or reuse
 - Potentially 40-60% organic material

Current Collection Challenges

- There are few restrictions on set out volume and frequency
 - May encourage some homeowners to utilize the City's bulk and brush service for non-residential use
 - May encourage non-resident illegal dumping
 - All customers are paying for those who frequently set out large volumes
- Landscaping companies often utilize the City's collection service for their residual disposal
- Frequent set outs are often "junky" and contribute to blight
- There is some confusion when months begin on Tuesday or Wednesday
 - Set-outs begin a week earlier than scheduled



What are other major Texas cities doing?



Other Major Texas Cities

- Austin (193,000 households)
 - 2X per year bulk and 2x per year brush (restrictions)
 - Weekly yard waste (restrictions)
 - 46,000 tons collected annually (0.24 tons/household)
- Ft. Worth (207,000 households)
 - Monthly bulk (10 CY limit)
 - No monthly brush, but weekly yard waste (restrictions)
 - 61,000 tons collected annually (.29 tons/household)

Other Major Texas Cities

- Houston (380,000 households)
 - Alternating bulk and brush months (8 CY limit)
 - Weekly yard waste (restrictions)
 - Landscape contractors required to haul their waste
 - 160,000 tons collected annually (0.42 tons/household)
- San Antonio (340,000 households)
 - 2X per year bulk and 2x per year brush (8 CY limit)
 - Piloting weekly organics collection (roll-cart)
 - 80,000 tons collected annually (0.24 tons/household)

Other Major Texas Cities (drop off sites)

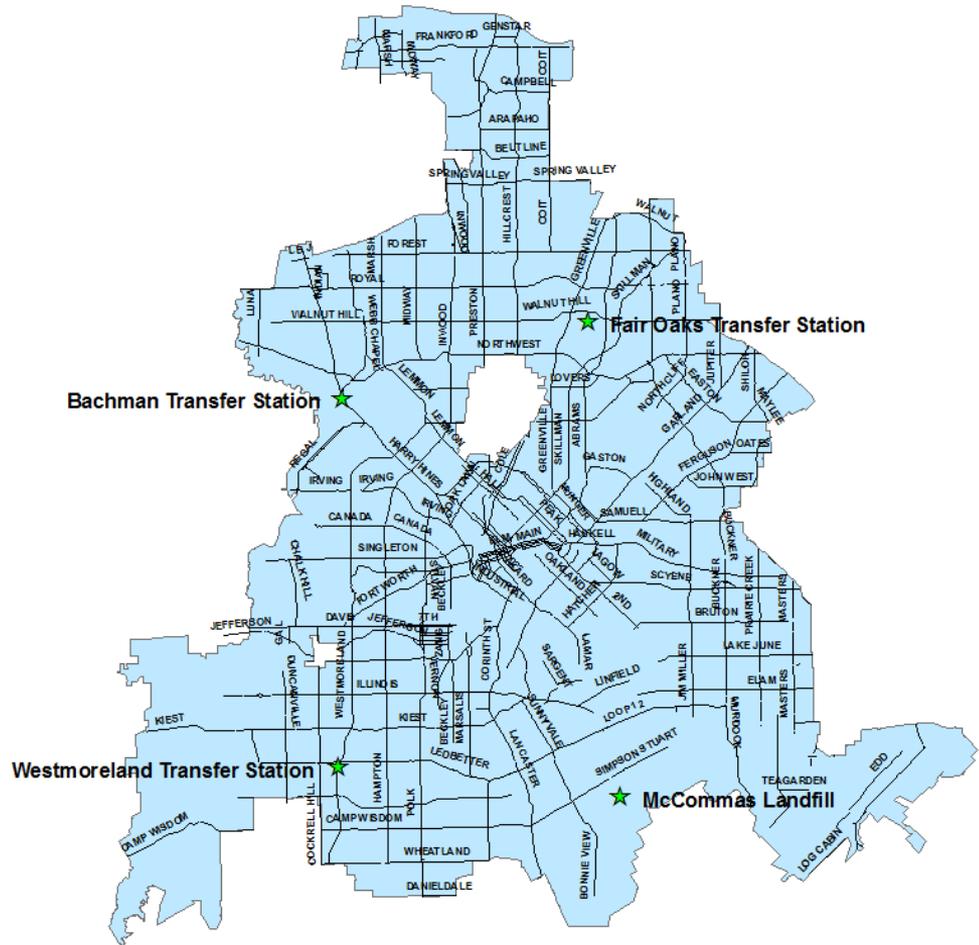
- Austin
 - 1 drop off location
 - Open 40 hours/week (Monday thru Friday 8-4)
- Ft. Worth
 - 3 drop off locations
 - Open 59 hours/week (Monday thru Friday 8-6, Saturday 8-5)
- Houston
 - 6 drop off locations
 - Open 45 hours/week (Wednesday thru Sunday 10-7)
- San Antonio
 - 4 drop off locations
 - Open 40 hours/week (Tuesday thru Friday 8-5, Saturday 8-12)

Dallas Bulk and Brush (drop off sites)

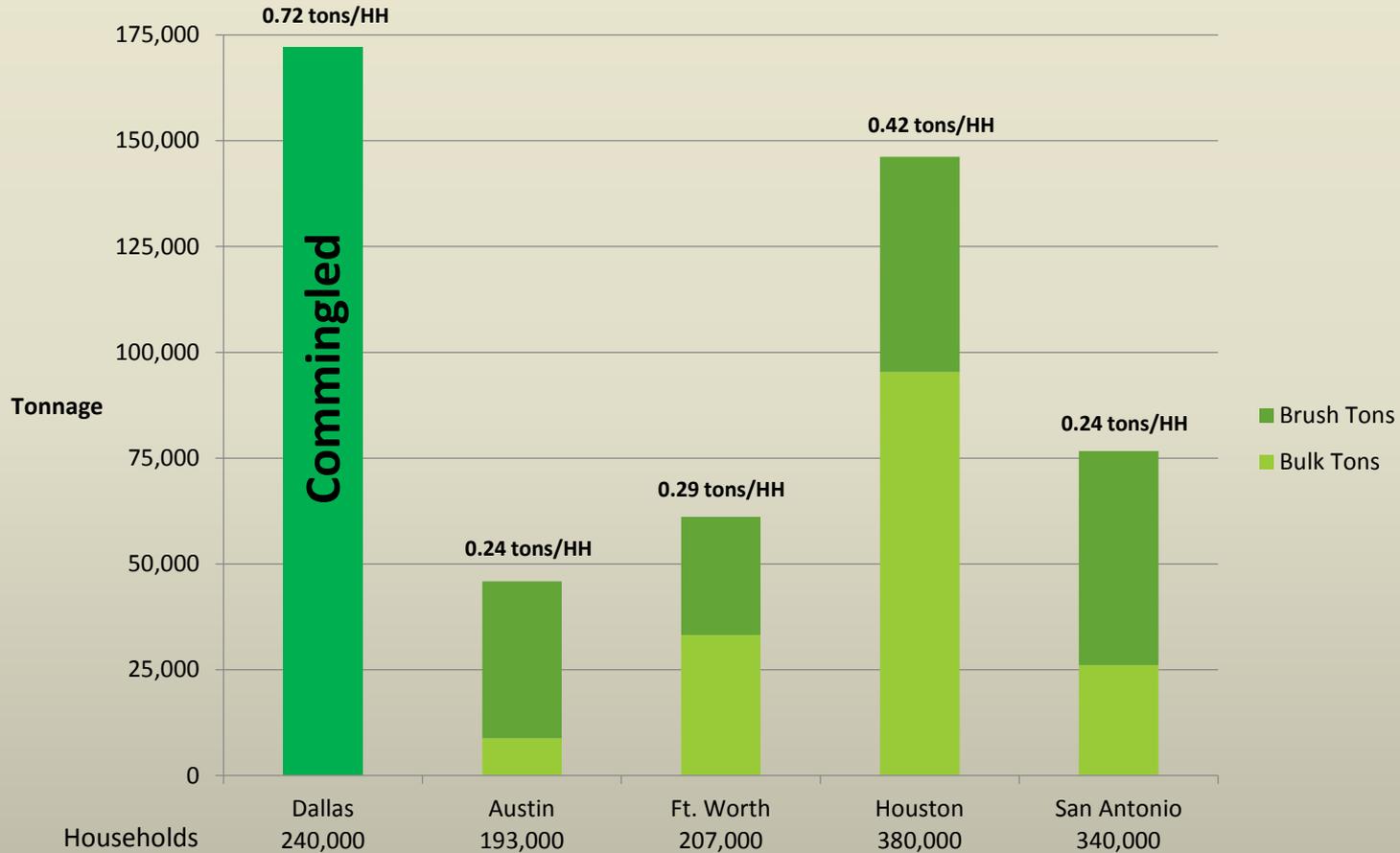
- Residents may bring bulk and brush debris to the City's landfill or 3 transfer stations for disposal
 - McCommas Bluff Landfill (Monday - Saturday)
 - Monday-Friday 5:00am – 8:00pm, Saturday 6:00am – 4:00pm (85 hours/week)
 - Bachman Transfer Station (Monday - Saturday)
 - 7:30am - 5:00pm (57 hours/week)
 - Southwest and Fair Oaks Transfer Station (Wednesday & Saturday)
 - 7:30am – 5:00pm (19 hours/week)

Note: Residents free, but limited to less than 15ft. trailer

CITY OF DALLAS SANITATION SERVICES DISPOSAL LOCATIONS



FY14 Comparison of Other Texas Cities



Boundary Realignments



Bulk & Brush: Boundary Realignment

- Several weeks have disproportional household counts
 - Brush collection weeks need to be realigned and balanced to optimize route collection efficiency
 - Disproportional house counts, tonnage collected, combined with haul distance create inefficiencies

Approximate Bulk/Brush House Count By Sanitation District

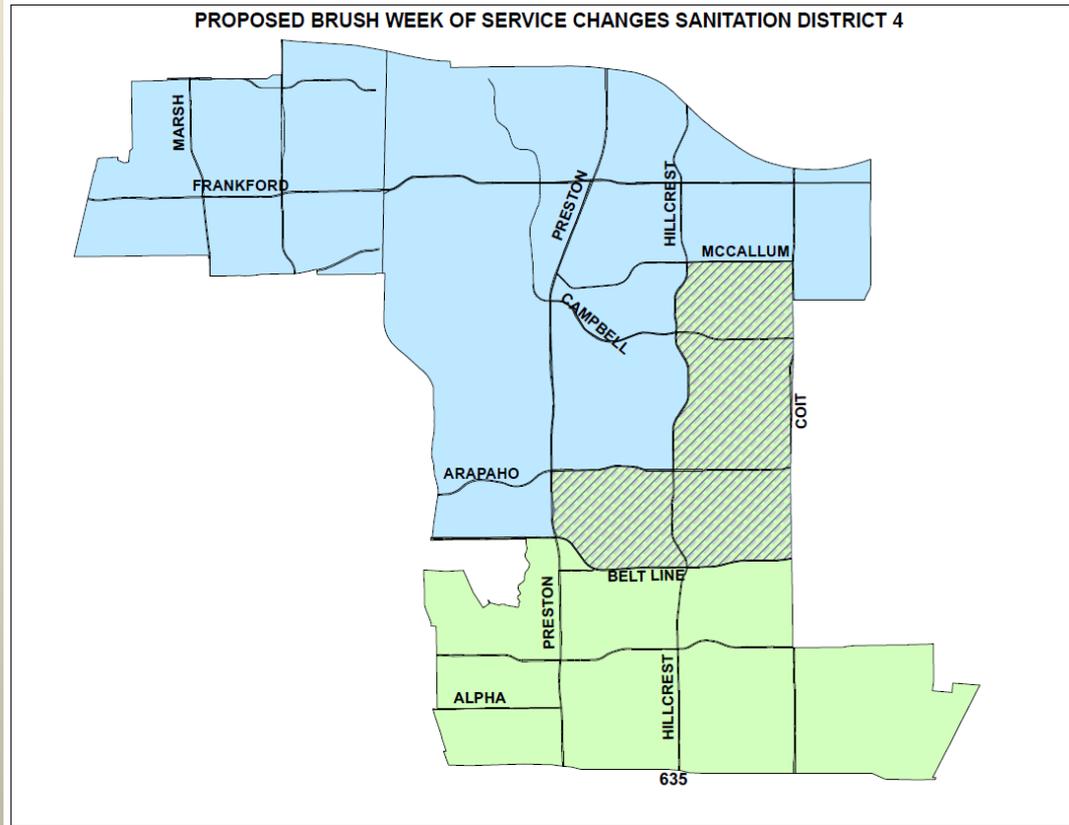
	Week 1	Week 2	Week 3	Week 4	Total	Average	Low	High
D1	13,582	9,187	9,604	12,125	44,498	11,125	9,187	13,582
D2	18,574	14,841	9,669	10,134	53,218	13,305	9,669	18,574
D3	10,403	8,067	9,797	10,465	38,732	9,683	8,067	10,465
D4	19,737	9,428	14,015	13,913	58,756	14,689	11,091	19,737
D5	11,545	9,779	9,418	18,997	48,076	12,019	8,116	18,997
Total	73,841	51,302	52,503	65,634	243,280	60,820	51,302	73,841

Examples

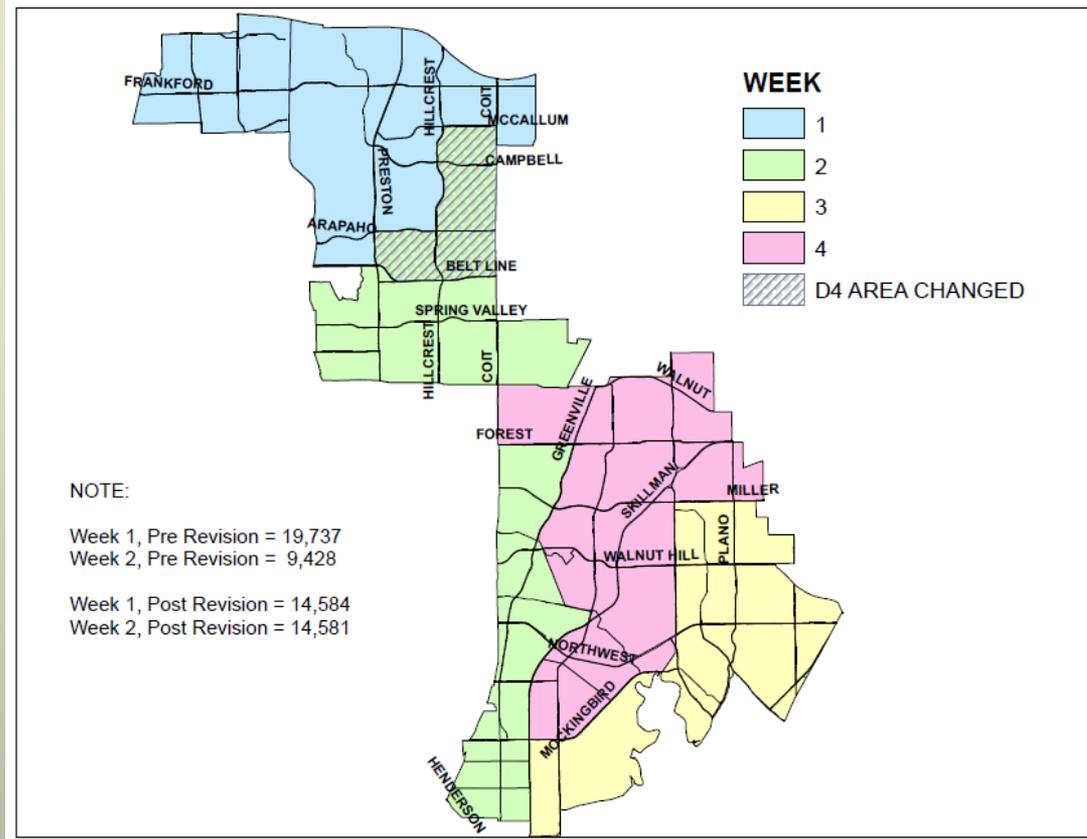
Bulk & Brush: Boundary Realignment

- Far North Dallas Week 1 and 2 boundary realignment notification will begin this fall (Oct-Dec.) with a realignment start date beginning January 2016
 - Approximately 5,000 homes will be moved from week 1 to week 2 to balance house counts
 - After balancing there will approximately 15,000 homes in each week
 - Notifications will occur via door hangers, e-mails to affected neighborhood associations and homeowner groups, as well as notices utilizing Nextdoor, Facebook, Twitter, Sanitation's website and other methods as needed
- Other boundary realignments anticipated for summer of 2016
 - Other boundary realignments could affect multiple weeks and will require more planning and outreach
 - Utilize lessons learned from first realignment
 - Target start in July 2016 during a historically lower volume month

Proposed Far North Dallas Realignment



Proposed Far North Dallas Realignment



New Program Policy Considerations

Policy Change Options

- Place volume restrictions on set outs
 - Most Texas cities limit set outs to 8-10 CY
 - Charge for over limit set outs
- Change frequency of bulk and/or brush collections with volume restrictions
 - Examples:
 - Monthly brush collection and limited “on call” bulk collection (e.g., 4 times per year)
 - Alternating monthly collection (bulk one month, then brush the next)
 - Quarterly collections (twice annual bulk and twice annual brush) with weekly yard waste collection

Policy Change Options

- Provide separate collection times for bulk and brush so that organic material can be diverted or beneficially reused
 - Requires citizens to place grass clippings and leaves in compostable or paper bags
- Consider changing the early set out day
 - Currently Thursday of the preceding bulk/brush week
- Require landscaping companies to haul off their residual waste

Policy Change Options

- Add more conveniently located and accessible drop off locations
 - In areas with limited access to disposal
 - 1-2 acres sites that accept bulk and brush type items only (furniture, brush and yard trimmings, appliances, tires, remodeling debris, etc.)
- Increase enforcement to verify legitimate set outs
- Potentially plan a phased in program
 - Start with volume limits (8-10 CY)
 - Phase in collection frequency changes with separate bulk and brush collection months

Potential Benefits of Changes



Potential Benefits of Changes

- Reduced number of days that material sits out on the curb
- Bulk or “junk” items would be set out less frequently
- Restrictions would reduce the overall volume of material and “overuse”
- Limited volume and collection days should discourage non-residential set outs
- Convenient drop off options for out of cycle disposal needs
- Potential cost savings
- Less vehicle utilization and emissions

Potential Benefits of Changes

- Neighborhood drop off locations could limit illegal dumping in the neighborhoods
 - Many Texas cities utilize drop off locations to limit illegal dumping
- Organics (trees, brush, leaves and grass) can be diverted from the landfill and/or beneficially used
 - It is estimated that 40-60% of the over 170,000 tons collected annually could be diverted from the landfill or beneficially reused
 - This diversion is needed to meet our Zero Waste Goals
 - Could increase overall diversion rate by as much as 16%

Other Considerations and Input

Things to consider for policy discussion

- Any significant program changes will require substantial public outreach and education
- Program changes would require equipment and personnel changes
- Diverting brush and yard trimmings will require the development of a mulching and/or composting program (internal or contracted)
 - Will require additional cost, but this could be offset by a modified/reduced collection program
 - Collection will require the use of compostable or paper bags (Kraft bags)
- Changing brush collection frequency can significantly impact response after storm events
- Chapter 18 ordinance changes will be required

Impacts of no changes (maintain status quo)

- Additional crews and equipment may be needed to more consistently finish collections by Thursday
 - Additional fee requirement
- Development of a far north transfer station should be considered to meet demand
 - Identify a commercial/industrial area that would be acceptable
 - TCEQ permitting required
- Organic material would not be separated and diverted or beneficially reused
 - This would prevent the City from reaching its Zero Waste goals

Public Input and Data Gathering

- In order to provide Council with additional information staff could gather public input on program options and current citizen utilization
 - Develop a citizen survey and develop a survey link
 - Promote via paid advertisements, the City's website, Nextdoor, Facebook, Twitter, and existing e-mail list
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Appendix

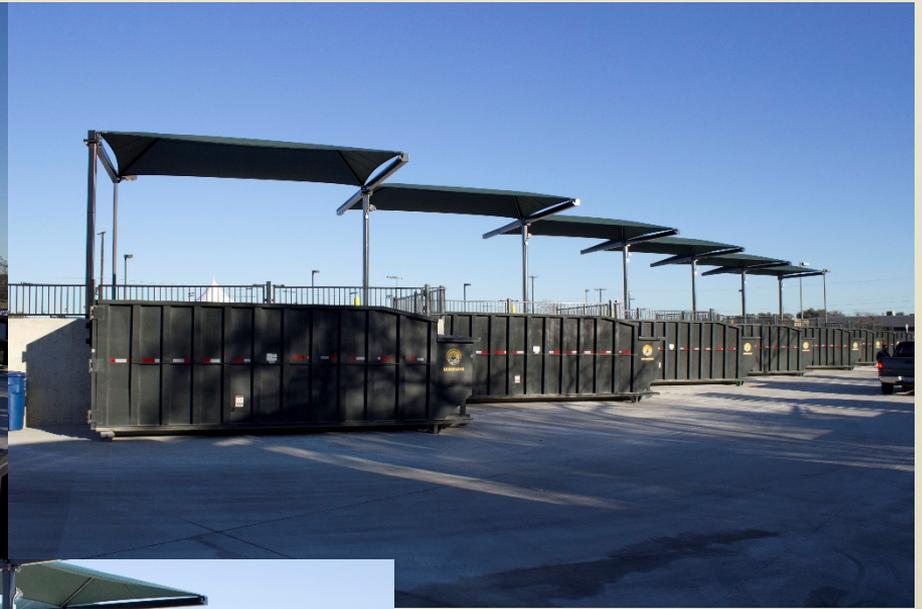
Example – Austin Large Brush Requirements (twice yearly service)



Example – Fort Worth Bulk and Brush limitations (10 CY - monthly)

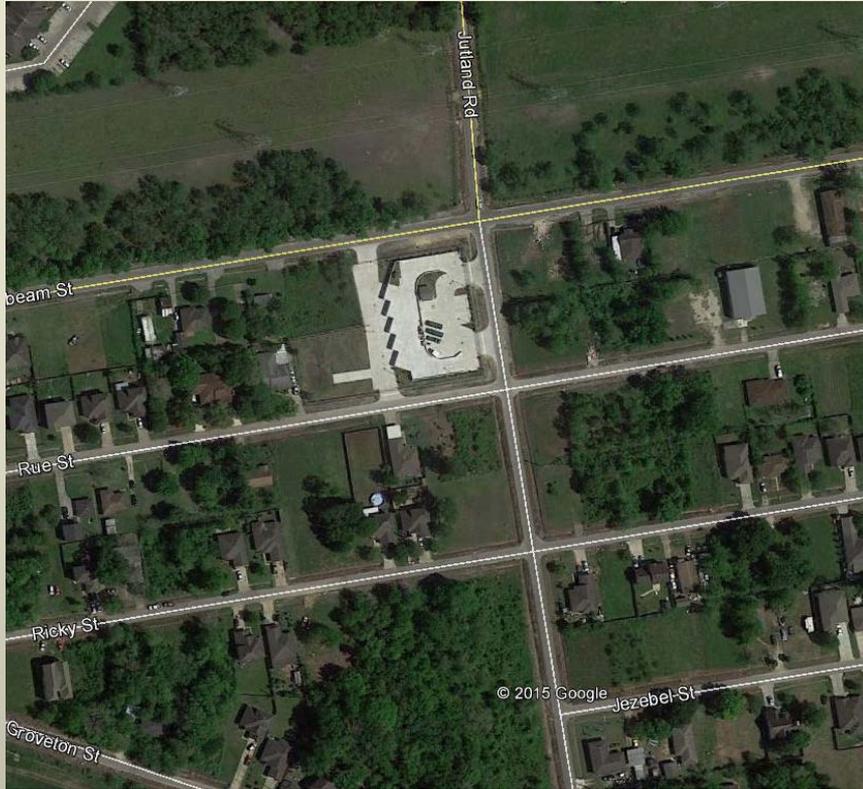


Note: Limit for monthly bulk collection and limit for weekly brush (excluding bags and bundled trimmings)



San Antonio Neighborhood Drop Off

Houston Neighborhood Drop Off



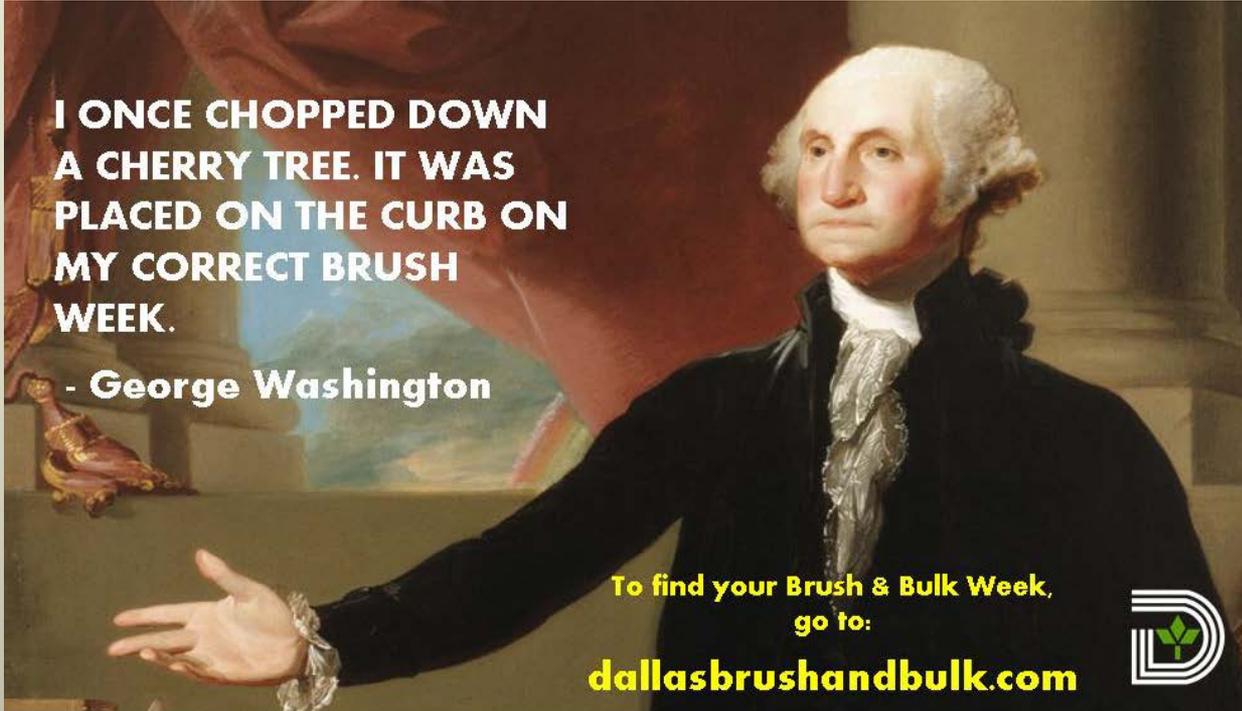
Example - Compostable and Kraft Bags



How do citizens get information about their bulk and brush week?

- Updated webpage & established a domain (dallasbulkandbrush.com)
- Convenient calendars for each collection week on website (in printable pdf format)
- Bulk & Brush collection calendar sent to all residents in Water bill inserts (December)
- Facebook and Nextdoor
- Advertisements (newspaper, digital banners & emails)
- Radio (WRR)

How do citizens get information about their bulk and brush week?



**I ONCE CHOPPED DOWN
A CHERRY TREE. IT WAS
PLACED ON THE CURB ON
MY CORRECT BRUSH
WEEK.**

- George Washington

To find your Brush & Bulk Week,
go to:

dallasbrushandbulk.com



Memorandum



CITY OF DALLAS

DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **Sanitation Services Bulk & Brush Collection**

On Monday, October 12, 2015, the Quality of Life & Environment Committee will be briefed on Sanitation Services Bulk & Brush Collection. The briefing is attached for your review.

Please contact me if you have any questions or need additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

Attachment

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
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Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Sanitation Services Bulk and Brush Collection

Quality of Life & Environment Committee

October 12, 2015



Briefing Overview

- Provide an overview of the current collection program
- Discuss challenges with the current program
- Provide information related to other Texas cities
- Discuss bulk and brush week realignments
- Begin a policy discussion on possible changes to the current collection program and the benefits
- Discuss public input and additional analysis steps to guide any recommended changes
- Next Steps

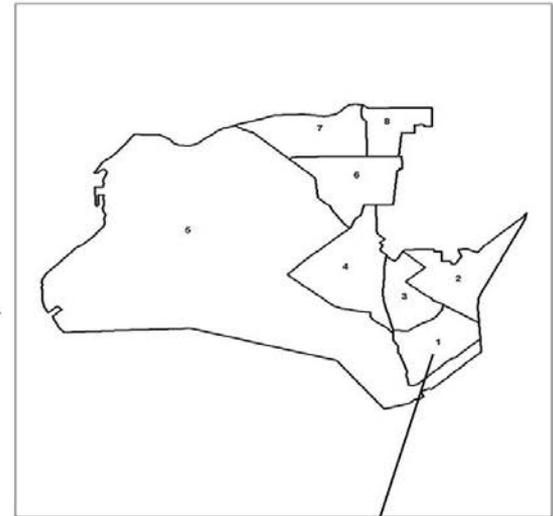
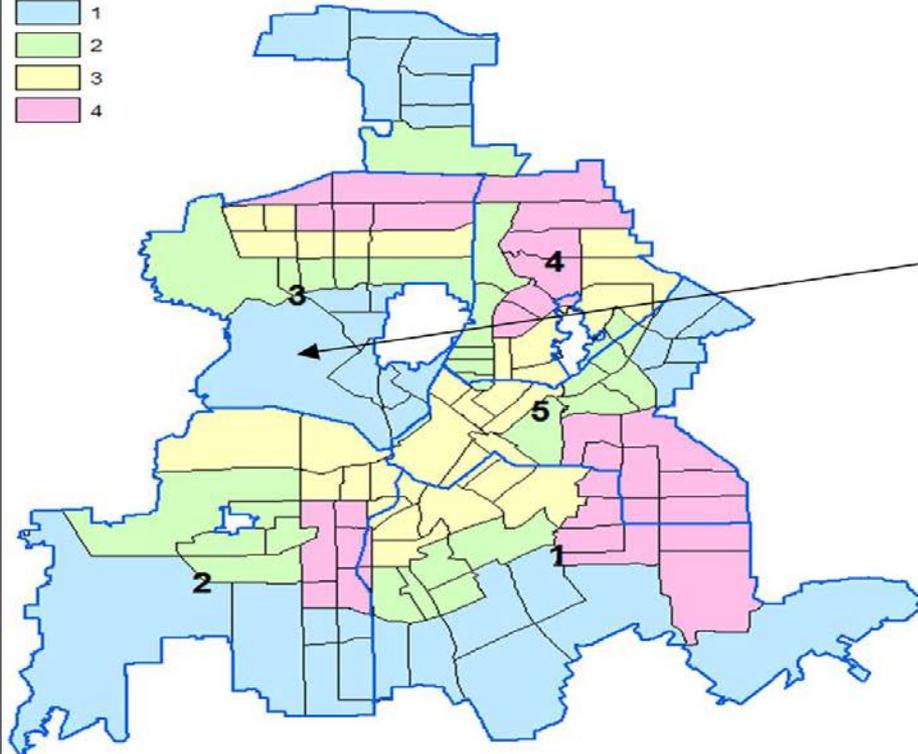
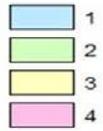
Current Collection Program



Current Collection Schedule

- Bulk & Brush is collected monthly (12 times annually) at approximately 240,000 households
- Areas are divided into four collection weeks per month (Week of the 1st, 2nd, 3rd and 4th Monday)
- Bulk & Brush may be set out beginning Thursday prior to the scheduled collection week
 - All materials must be set out by Monday morning at 7 am
- Collection is scheduled Monday through Thursday, but depending on volume can extend into the weekend

Bulk and Brush Week of Service



Current Collection Criteria

- Essentially, no limitations on volume
 - Chapter 18 states that when quantities are “excessive”, “the director of Sanitation shall determine the amount of brush to be collected”
 - Over the years this has evolved to no limits
- Bulk and brush items can be commingled
 - Tree limbs, brush, and bagged leaves accepted
 - White goods/appliances allowed (except those containing refrigerant)
 - Household furniture and other bulky items accepted
 - Small debris should be containerized
 - No chemicals, paints, rocks, bricks, electronics, construction/remodeling debris, tires; or bagged grass clippings (except from March 15 to April 15)

Collection Method

- Bulk & Brush is collected using “roto-booms” or grapple trucks and truck/trailer combos
 - A typical brush crew consists of 1 roto-boom and 2 truck/trailer combos
 - Districts typically have 4-6 crews for weekly collections
- On Wednesdays, when volumes are high and no regular trash is collected, rear loader refuse trucks may be utilized to collect small set outs and bagged debris



By The Numbers



Bulk and Brush Collection FY 16 Budget

- Annual budget of \$15M
- 115 positions
- 5 Combo Booms
- 26 Roto-booms
- 52 brush truck/trailer combos

Collection Volumes

- Dallas crews collected over 176,000 tons last year and tonnages have been increasing annually over the last four years
 - 0.72 tons per household in Dallas (compared to 0.24 tons in Austin, 0.29 tons in Ft. Worth, 0.42 tons in Houston and 0.24 tons in San Antonio)
- Monthly volumes range from less than 10K tons to greater than 20K tons
- Seasonal storms can create significant volume increases



Matrix of Monthly Volumes

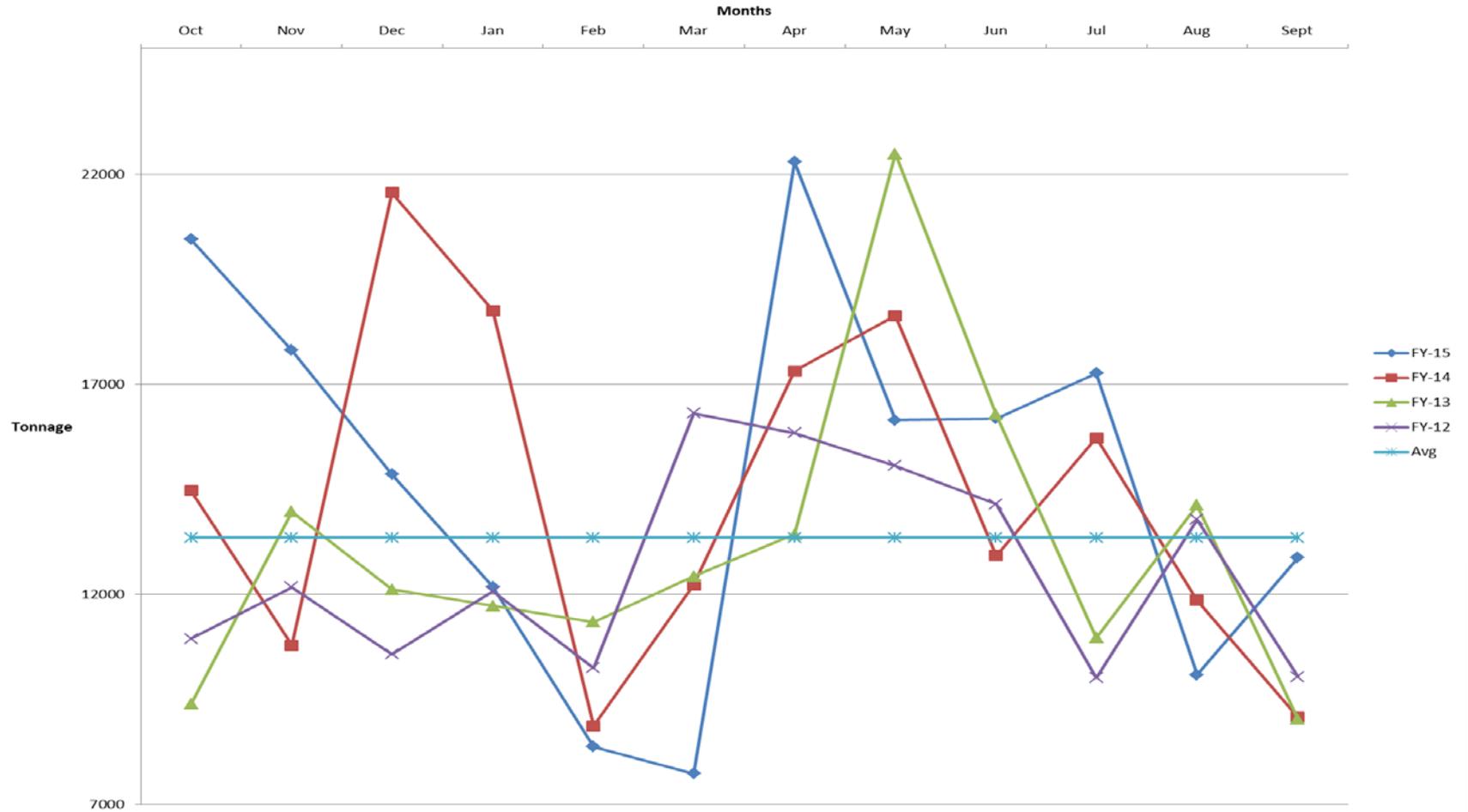
TONS	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG	TOTAL
FY-15	20,455	17,813	14,858	12,183	8,375	7,734	22,300	16,147	16,188	17,265	10,090	12,874	14,690	176,282
FY-14	14,473	10,788	21,567	18,758	8,871	12,227	17,319	18,632	12,925	15,732	11,862	9,082	14,353	172,234
FY-13	9,394	13,970	12,116	11,728	11,343	12,433	13,433	22,491	16,284	10,970	14,127	9,029	13,110	157,319
FY-12	10,950	12,177	10,576	12,071	10,254	16,315	15,847	15,063	14,148	10,020	13,779	10,043	12,604	151,243
4 yr Avg	13,818	13,687	14,779	13,685	9,711	12,177	17,225	18,083	14,886	13,497	12,465	10,257	13,689	164,270

Extremely High

Slightly Above

Within or Below

Matrix of Monthly Volumes



Matrix of Weekly Volumes

2014					
SANITATION DISTRICTS	WEEK 1 TONS	WEEK 2 TONS	WEEK 3 TONS	WEEK 4 TONS	TOTAL
1	9,148	8,023	7,470	11,593	36,234
2	9,390	9,097	7,080	7,685	33,252
3	7,386	6,805	7,857	8,669	30,717
4	12,747	7,305	9,873	8,783	38,708
5	9,682	6,715	5,872	11,054	33,323
TOTAL					172,234

Bulk and Brush Set Outs



Brush Set Outs



Bagged Leaf Set Outs



Illegal Set-Outs or Illegal Dumping?



Collection Challenges



Current Collection Challenges

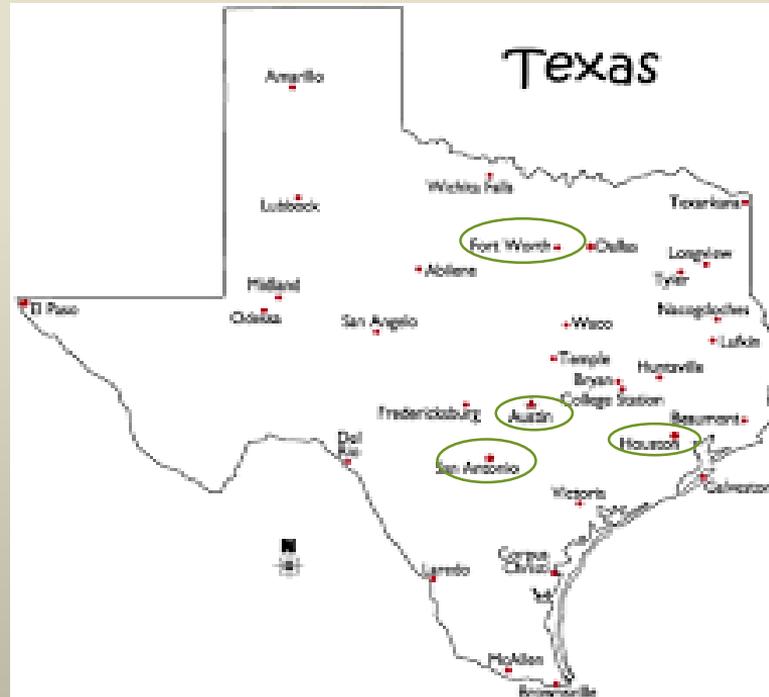
- Volumes vary dramatically monthly and slows on-time collection
- Material may be sitting out for 7 - 10 days before collection
- Bulk and Brush is commingled and the organic matter cannot be separated for diversion or reuse
 - Potentially 40-60% organic material

Current Collection Challenges

- There are few restrictions on set out volume and frequency
 - May encourage some homeowners to utilize the City's bulk and brush service for non-residential use
 - May encourage non-resident illegal dumping
 - All customers are paying for those who frequently set out large volumes
- Landscaping companies often utilize the City's collection service for their residual disposal
- Frequent set outs are often "junky" and contribute to blight
- There is some confusion when months begin on Tuesday or Wednesday
 - Set-outs begin a week earlier than scheduled



What are other major Texas cities doing?



Other Major Texas Cities

- Austin (193,000 households)
 - 2X per year bulk and 2x per year brush (restrictions)
 - Weekly yard waste (restrictions)
 - 46,000 tons collected annually (0.24 tons/household)
- Ft. Worth (207,000 households)
 - Monthly bulk (10 CY limit)
 - No monthly brush, but weekly yard waste (restrictions)
 - 61,000 tons collected annually (.29 tons/household)

Other Major Texas Cities

- Houston (380,000 households)
 - Alternating bulk and brush months (8 CY limit)
 - Weekly yard waste (restrictions)
 - Landscape contractors required to haul their waste
 - 160,000 tons collected annually (0.42 tons/household)
- San Antonio (340,000 households)
 - 2X per year bulk and 2x per year brush (8 CY limit)
 - Piloting weekly organics collection (roll-cart)
 - 80,000 tons collected annually (0.24 tons/household)

Other Major Texas Cities (drop off sites)

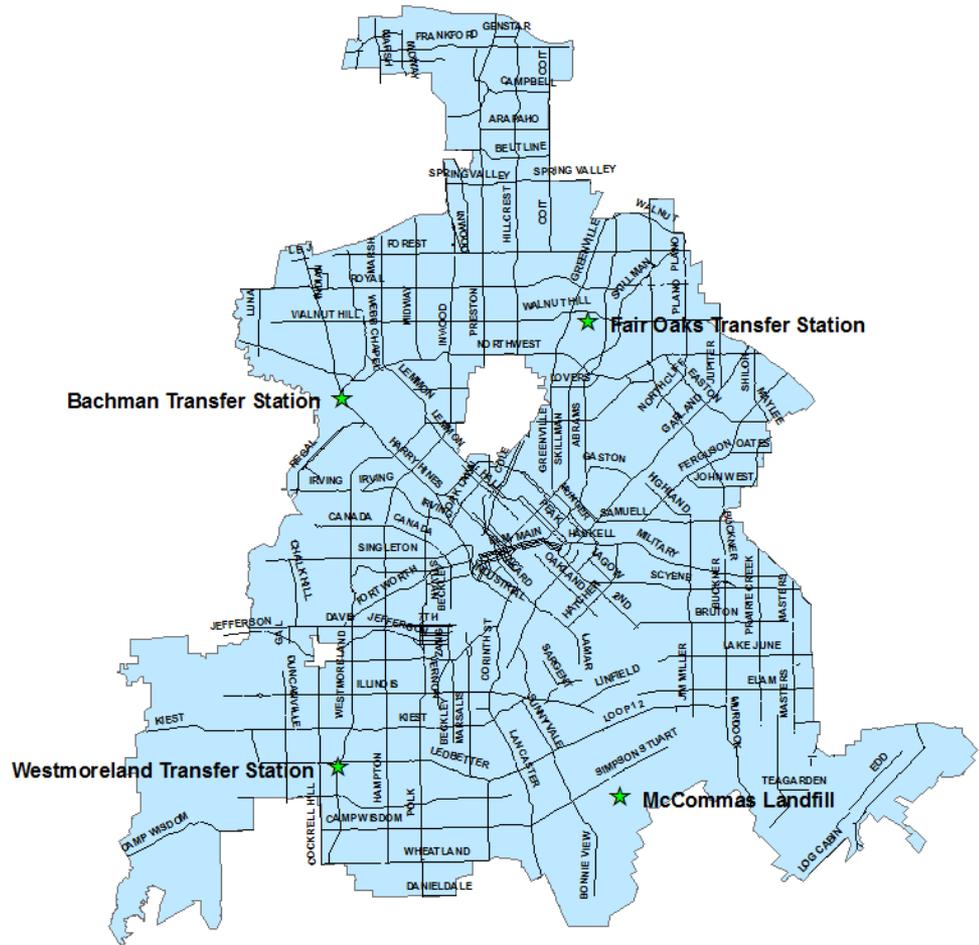
- Austin
 - 1 drop off location
 - Open 40 hours/week (Monday thru Friday 8-4)
- Ft. Worth
 - 3 drop off locations
 - Open 59 hours/week (Monday thru Friday 8-6, Saturday 8-5)
- Houston
 - 6 drop off locations
 - Open 45 hours/week (Wednesday thru Sunday 10-7)
- San Antonio
 - 4 drop off locations
 - Open 40 hours/week (Tuesday thru Friday 8-5, Saturday 8-12)

Dallas Bulk and Brush (drop off sites)

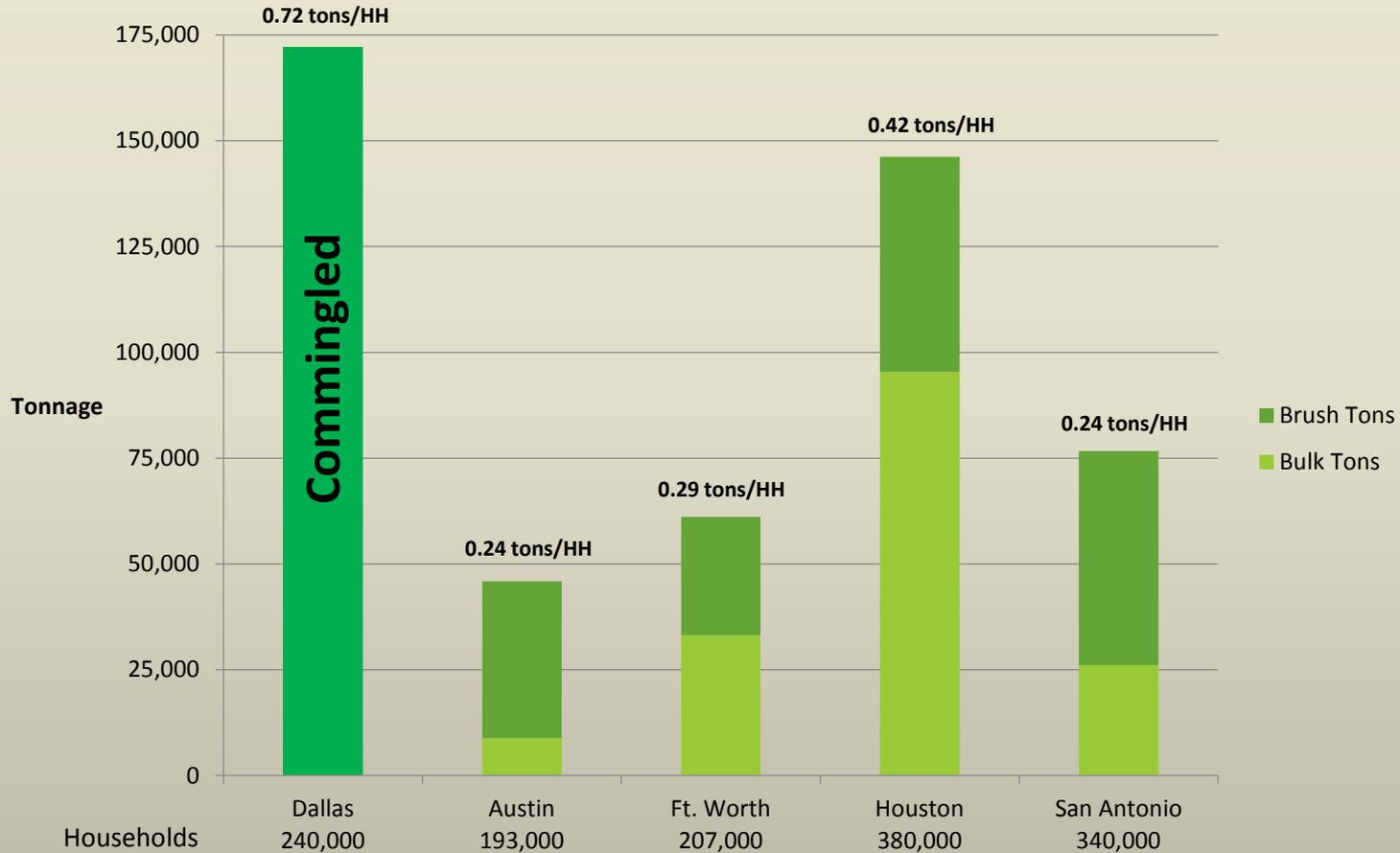
- Residents may bring bulk and brush debris to the City's landfill or 3 transfer stations for disposal
 - McCommas Bluff Landfill (Monday - Saturday)
 - Monday-Friday 5:00am – 8:00pm, Saturday 6:00am – 4:00pm (85 hours/week)
 - Bachman Transfer Station (Monday - Saturday)
 - 7:30am - 5:00pm (57 hours/week)
 - Southwest and Fair Oaks Transfer Station (Wednesday & Saturday)
 - 7:30am – 5:00pm (19 hours/week)

Note: Residents free, but limited to less than 15ft. trailer

CITY OF DALLAS SANITATION SERVICES DISPOSAL LOCATIONS



FY14 Comparison of Other Texas Cities



Boundary Realignments



Bulk & Brush: Boundary Realignment

- Several weeks have disproportional household counts
 - Brush collection weeks need to be realigned and balanced to optimize route collection efficiency
 - Disproportional house counts, tonnage collected, combined with haul distance create inefficiencies

Approximate Bulk/Brush House Count By Sanitation District

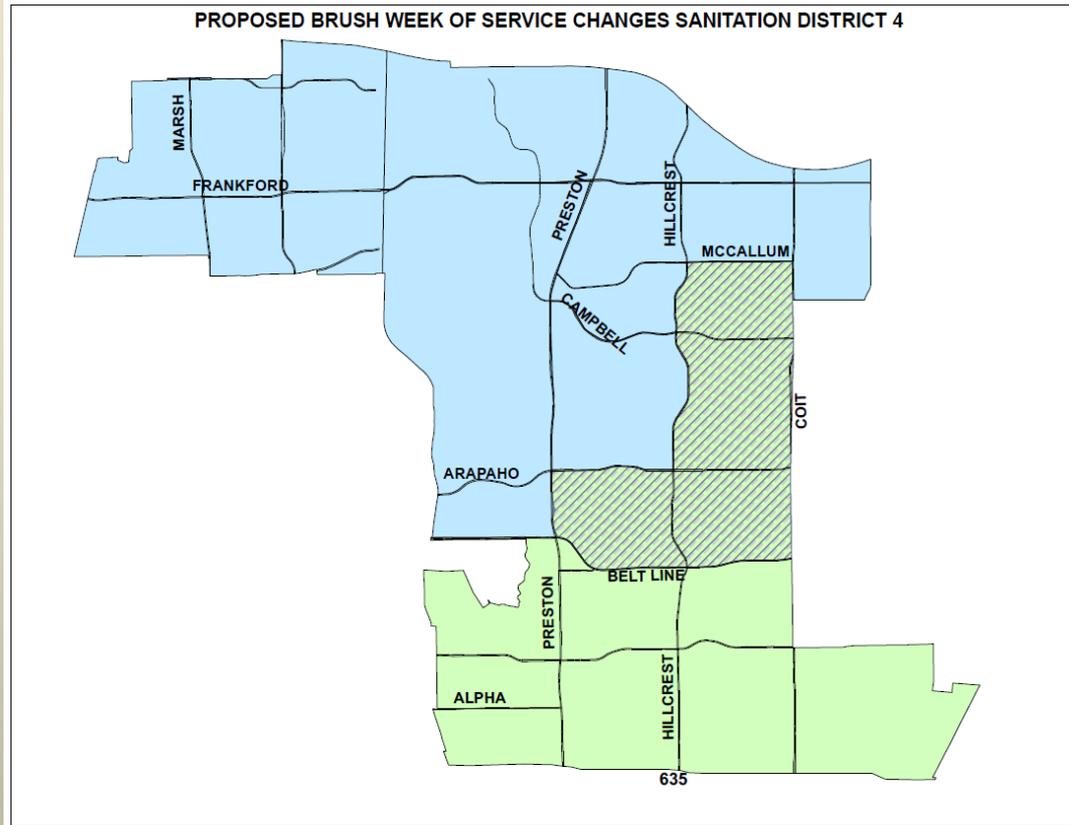
	Week 1	Week 2	Week 3	Week 4	Total	Average	Low	High
D1	13,582	9,187	9,604	12,125	44,498	11,125	9,187	13,582
D2	18,574	14,841	9,669	10,134	53,218	13,305	9,669	18,574
D3	10,403	8,067	9,797	10,465	38,732	9,683	8,067	10,465
D4	19,737	9,428	14,015	13,913	58,756	14,689	11,091	19,737
D5	11,545	9,779	9,418	18,997	48,076	12,019	8,116	18,997
Total	73,841	51,302	52,503	65,634	243,280	60,820	51,302	73,841

Examples

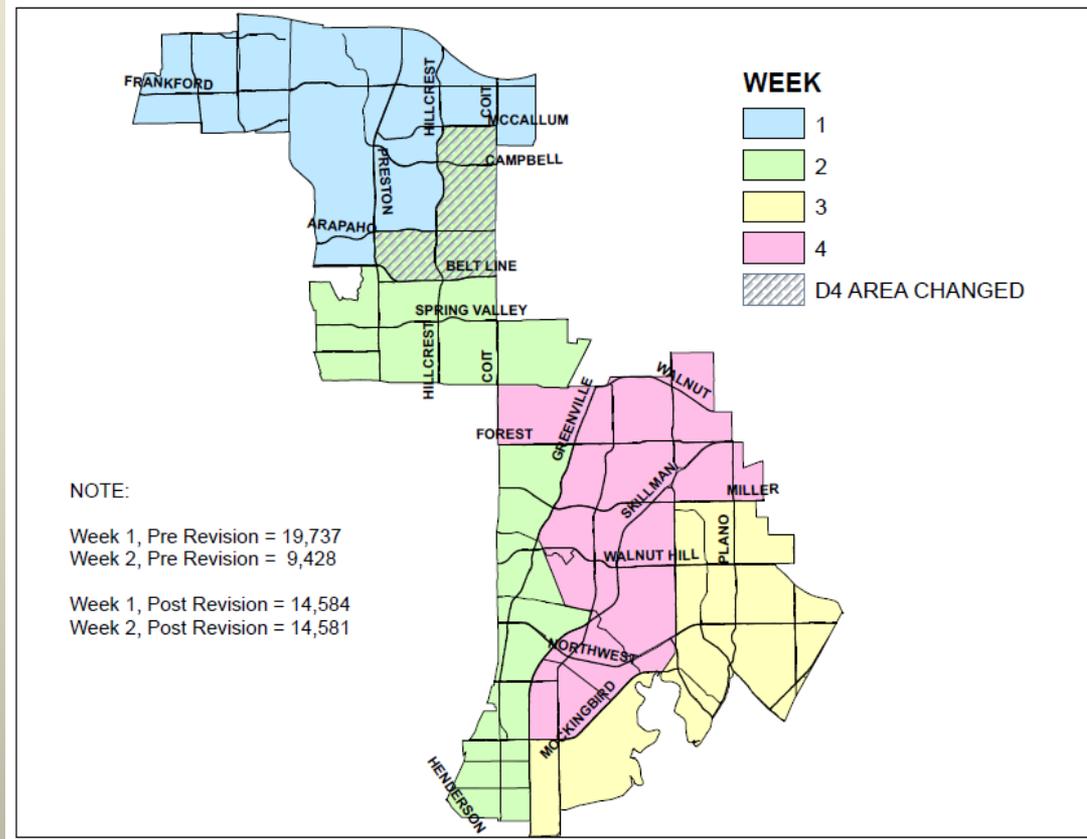
Bulk & Brush: Boundary Realignment

- Far North Dallas Week 1 and 2 boundary realignment notification will begin this fall (Oct-Dec.) with a realignment start date beginning January 2016
 - Approximately 5,000 homes will be moved from week 1 to week 2 to balance house counts
 - After balancing there will approximately 15,000 homes in each week
 - Notifications will occur via door hangers, e-mails to affected neighborhood associations and homeowner groups, as well as notices utilizing Nextdoor, Facebook, Twitter, Sanitation's website and other methods as needed
- Other boundary realignments anticipated for summer of 2016
 - Other boundary realignments could affect multiple weeks and will require more planning and outreach
 - Utilize lessons learned from first realignment
 - Target start in July 2016 during a historically lower volume month

Proposed Far North Dallas Realignment



Proposed Far North Dallas Realignment



New Program Policy Considerations

Policy Change Options

- Place volume restrictions on set outs
 - Most Texas cities limit set outs to 8-10 CY
 - Charge for over limit set outs
- Change frequency of bulk and/or brush collections with volume restrictions
 - Examples:
 - Monthly brush collection and limited “on call” bulk collection (e.g., 4 times per year)
 - Alternating monthly collection (bulk one month, then brush the next)
 - Quarterly collections (twice annual bulk and twice annual brush) with weekly yard waste collection

Policy Change Options

- Provide separate collection times for bulk and brush so that organic material can be diverted or beneficially reused
 - Requires citizens to place grass clippings and leaves in compostable or paper bags
- Consider changing the early set out day
 - Currently Thursday of the preceding bulk/brush week
- Require landscaping companies to haul off their residual waste

Policy Change Options

- Add more conveniently located and accessible drop off locations
 - In areas with limited access to disposal
 - 1-2 acres sites that accept bulk and brush type items only (furniture, brush and yard trimmings, appliances, tires, remodeling debris, etc.)
- Increase enforcement to verify legitimate set outs
- Potentially plan a phased in program
 - Start with volume limits (8-10 CY)
 - Phase in collection frequency changes with separate bulk and brush collection months

Potential Benefits of Changes



Potential Benefits of Changes

- Reduced number of days that material sits out on the curb
- Bulk or “junk” items would be set out less frequently
- Restrictions would reduce the overall volume of material and “overuse”
- Limited volume and collection days should discourage non-residential set outs
- Convenient drop off options for out of cycle disposal needs
- Potential cost savings
- Less vehicle utilization and emissions

Potential Benefits of Changes

- Neighborhood drop off locations could limit illegal dumping in the neighborhoods
 - Many Texas cities utilize drop off locations to limit illegal dumping
- Organics (trees, brush, leaves and grass) can be diverted from the landfill and/or beneficially used
 - It is estimated that 40-60% of the over 170,000 tons collected annually could be diverted from the landfill or beneficially reused
 - This diversion is needed to meet our Zero Waste Goals
 - Could increase overall diversion rate by as much as 16%

Other Considerations and Input

Things to consider for policy discussion

- Any significant program changes will require substantial public outreach and education
- Program changes would require equipment and personnel changes
- Diverting brush and yard trimmings will require the development of a mulching and/or composting program (internal or contracted)
 - Will require additional cost, but this could be offset by a modified/reduced collection program
 - Collection will require the use of compostable or paper bags (Kraft bags)
- Changing brush collection frequency can significantly impact response after storm events
- Chapter 18 ordinance changes will be required

Impacts of no changes (maintain status quo)

- Additional crews and equipment may be needed to more consistently finish collections by Thursday
 - Additional fee requirement
- Development of a far north transfer station should be considered to meet demand
 - Identify a commercial/industrial area that would be acceptable
 - TCEQ permitting required
- Organic material would not be separated and diverted or beneficially reused
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Public Input and Data Gathering

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Appendix

Example – Austin Large Brush Requirements (twice yearly service)



Example – Fort Worth Bulk and Brush limitations (10 CY - monthly)

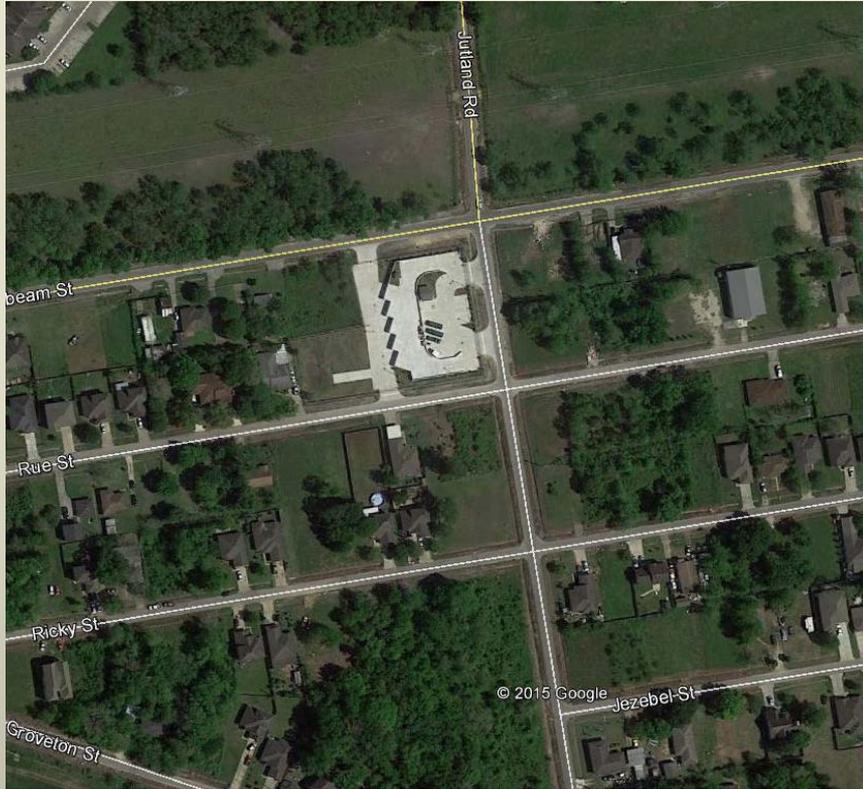


Note: Limit for monthly bulk collection and limit for weekly brush (excluding bags and bundled trimmings)



**San Antonio
Neighborhood Drop Off**

Houston Neighborhood Drop Off



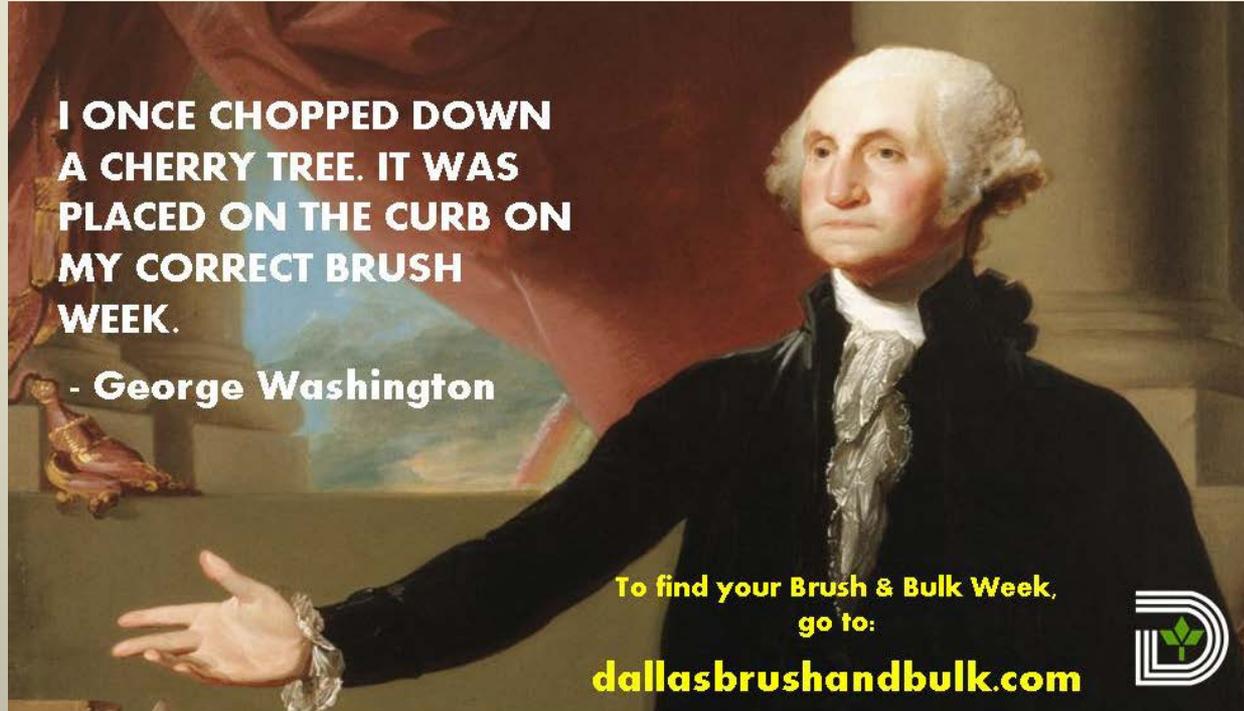
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How do citizens get information about their bulk and brush week?



Memorandum



CITY OF DALLAS

DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT Operation: Beautification Fall 2015 Registration

As recommended in 2012 by the Quality of Life & Environment committee, the City has continued to promote a biennial citywide cleanup event called Operation: Beautification. Since the inaugural event in May 2012, 153 neighborhood groups have participated in the event, and removed more than 97 tons of trash from the streets, parks, and waterways of Dallas. The community-wide effort is supported by the city offering out-of-schedule trash collection for registered groups.

The next event is scheduled for Saturday, November 14th. Registration for the upcoming fall event is currently open, and will remain open until Monday, November 9th. Interested groups are strongly encouraged to register. A link to the registration portal can be found here: http://dallascityhall.com/departments/pnv/Pages/Operation_Beautification.aspx

For the Fall 2015 edition of Operation:Beautification, staff has stepped up outreach efforts to target new organizations, churches, and schools. Announcements to social media pages have been made, and will continue throughout the registration period.

Bilingual flyers for the event are attached to this memo.

Please contact me if you have any questions or require additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

Attachment

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
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Mark McDaniel, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Saturday, November 14, 2015



**OPERATION
BEAUTIFICATION**

An open invitation to neighborhoods, community and religious groups and businesses

The City is encouraging Dallas neighborhood groups to join in a citywide fall cleanup effort on November 14, 2015. The City will coordinate with participating groups to provide out-of-schedule trash collection for neighborhoods that choose to join in this special event. Register online at <http://bit.ly/OperationBeautification> or contact Joe Yanez at Joe.Yanez@dallascityhall.com or call 214-671-8873 with questions.

Sábado 14 de septiembre de 2015



Ciudad de Dallas

OPERACION EMBELLECIMIENTO

Un invitación abierta para vecindarios, grupos comunitarios y religiosos así como negocios

La Ciudad esta alentando a todos los grupos de vecinos de Dallas a unirse a un esfuerzo de limpieza general de otoño el Sábado 14 de septiembre de 2015. La Ciudad coordinara con los grupos participantes para ofrecer colección de basura fuera del itinerario normal para vecindarios que decidan unirse a este evento especial. Regístrese por Internet en <http://bit.ly/OperationBeautification> o comuníquese con Joe.Yanez@dallascityall.com o 214-671-8873 si tiene preguntas.



Registration Form

Please fill out the form below then mail, fax or scan/email to:

CITY OF DALLAS
1500 Marilla Street, Room 7AN
Dallas, Texas 75201
Phone: 214-671-8873
Fax: 214-670-0606
Email: Joe.Yanez@dallascityhall.com

PLEASE REGISTER BY NOVEMBER 9, 2015

Contact Name *(Please print legibly)* _____

Association Name _____

Street Address _____ Zip _____

Primary Phone _____ Secondary Phone _____

Email Address _____

Garbage pickup? *(Circle one)* Yes No

May we contact you? *(Circle one)* Primary Secondary Email



Forma de Inscripción

Por favor llene la forma y envíela por correo, por fax o por correo electrónico a

CIUDAD DE DALLAS
1500 Marilla Street, Room 7AN
Dallas, Texas 75201
Teléfono: 214-671-8873
Fax: 214-670-0606
Correo Electrónico: Joe.Yanez@dallascityhall.com

POR FAVOR REGISTRESE PARA EL 9 DE NOVIEMBRE DE 2015

Nombre de contacto (*Letra de molde legible*) _____

Nombre de la asociación _____

Dirección _____ Zona Postal _____

Teléfono primario _____ Teléfono alterno _____

Correo Electrónico _____

¿Colección de basura? (*Marque uno*) Si No

May we contact you? (*Marque uno*) Primario Alterno Correo Electrónico

Memorandum



CITY OF DALLAS

DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair), Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT October 14, 2015 Code Compliance City Council Agenda Item

On Wednesday, October 14, 2015, City Council will consider authorizing a contract with Bureau Veritas North America, Inc. to conduct food handling inspections at fixed food facilities, mobile units and temporary events throughout the City.

The service will be used to maintain the City Code requirement of conducting an inspection at least once during each six-month period at fixed food facilities. The City maintains twenty-two food districts with an average of 300 fixed food facilities in each food district. This contract is needed to ensure that attrition in sanitarian positions doesn't impact the ability of the City to meet inspection requirements. The City started using contracted inspections in FY 2011-12 to assist with fixed food facility inspections and has continued the contracted service through FY 2014-15 at a cost of \$125 per inspection.

The agenda information sheet for this item, and map of food districts are attached to this memo. Please contact me if you have any questions.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

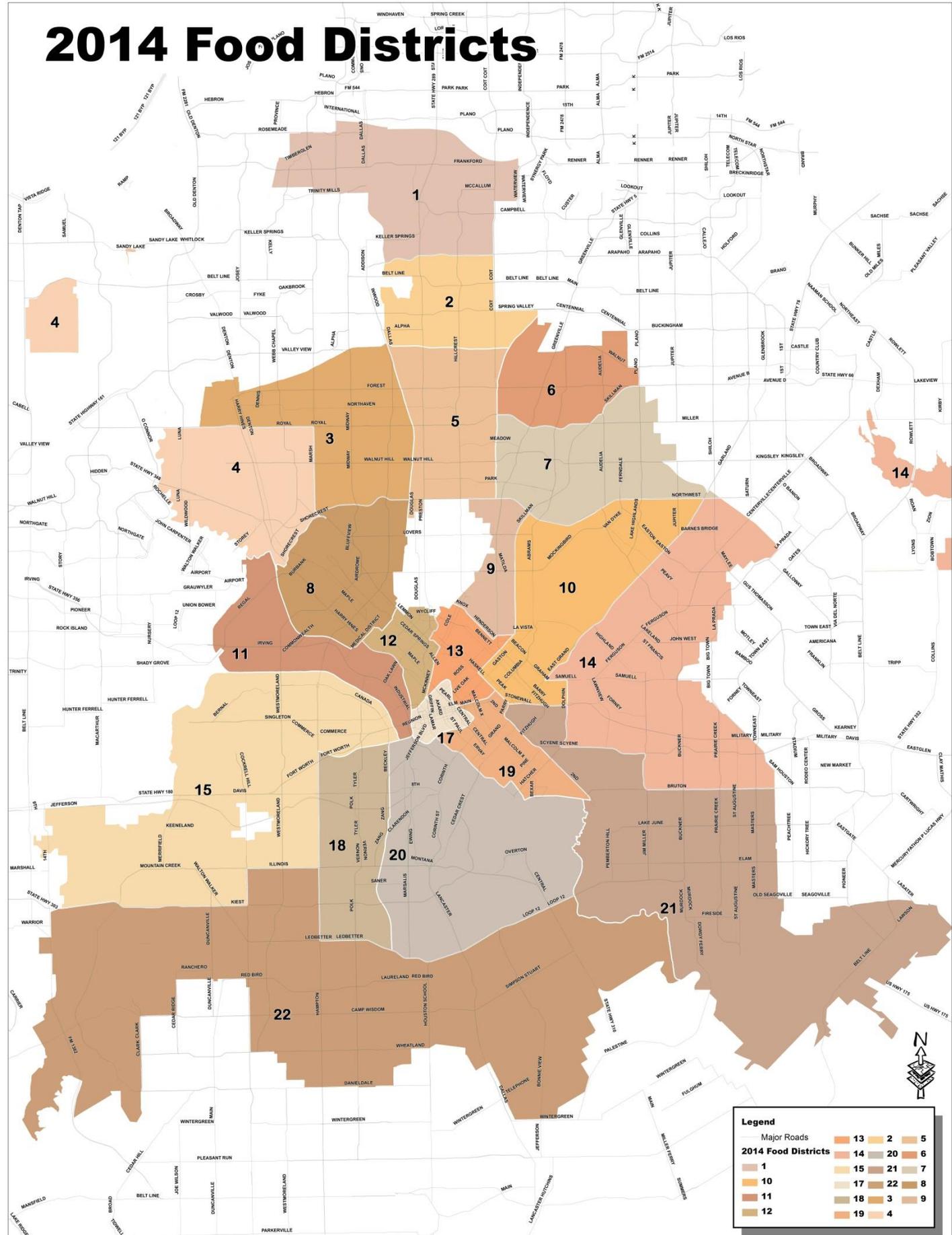
Joey Zapata
Assistant City Manager

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Elsa Cantu, Assistant to the City Manager – Mayor & Council

2014 Food Districts



Legend

Major Roads	13	2	5
2014 Food Districts	14	20	6
	1	21	7
	10	17	22
	11	18	3
	12	19	4

0 0.5 1 2 3 4 Miles

KEY FOCUS AREA: Public Safety

AGENDA DATE: October 14, 2015

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Code Compliance

CMO: Jeanne Chipperfield, 670-7804
Joey Zapata, 670-3009

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for food establishment inspections – Bureau Veritas North America, Inc., most advantageous proposer of two – Not to exceed \$340,000 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This contract will provide contracted food establishment inspection services for fixed food facility locations, mobile food units and temporary events throughout the City. This contract will be used to augment City staff.

Code Compliance conducts approximately 13,500 food establishment inspections annually between food establishment inspections and temporary event inspections as required by the Texas Food Establishment Rules and the City of Dallas Code of Ordinance - Chapter 17.

A six member committee from the following departments reviewed and evaluated the proposals:

- Code Compliance (1)
- Convention and Event Services (1)
- Human Resources (1)
- Park & Recreation (1)
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

BACKGROUND (Continued)

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 55%
- Experience and capability 30%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,132 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Quality of Life and Environment Committee on October 12, 2015.

FISCAL INFORMATION

\$340,000.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

240 - Vendors contacted

239 - No response

1 - Response (Bid)

0 - Response (No Bid)

0 - Successful

1,132 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Bureau Veritas North America, Inc.

White Male	37	White Female	20
Black Male	1	Black Female	0
Hispanic Male	5	Hispanic Female	3
Other Male	2	Other Female	2

PROPOSAL INFORMATION

The following proposals were received from solicitation number BPZ1507 and were opened on April 30, 2015. This service contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Bureau Veritas North America, Inc.	1000 Jupiter Road Suite 800 Plano, TX 75074	91%	\$340,000.00
A + Food Industry Inspections, Inc.	8316 Pinnacle Drive Frisco, TX 75033	78%	\$374,000.00

OWNER

Bureau Veritas North America, Inc.

Pedro Guimaraes, President
Heather B. Bush, Vice President

October 14, 2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with Bureau Veritas North America, Inc. (VS0000019283) for food establishment inspections for a term of three years in an amount not to exceed \$340,000.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Bureau Veritas North America, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Bureau Veritas North America, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$340,000.00 (subject to annual appropriations).

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Memorandum



CITY OF DALLAS

DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **October 14, 2015 Park and Recreation Department City Council Agenda Item**

On Wednesday, October 14, 2015, the Dallas City Council will consider the following agenda item:

- Agenda Item #24 – Contract Renewal – Authorize a five-year contract with two five-year renewal options for trustee services for the Park and Recreation Trust of the City of Dallas - Bank of Texas. This item was approved by the Dallas Park and Recreation Board on Thursday, October 1, 2015.

On May 4, 1970, the Park and Recreation Board authorized the creation of a discretionary investment account with Republic National Bank of Texas entitled "Park and Recreation Trust Fund of the City of Dallas". Assets totaling \$257,886 from the Grauwlyer Memorial Fund, Martin Weiss Park Fund and Craddock Park Fund were combined to establish the trust. Earnings from the combined assets were to be prorated on the following ratio of original participating deposits to the total value of the corpus: Craddock Park Fund 83%, Grauwlyer Park Fund 9%, and Martin Weiss Park Fund 8%. The market value of the trust as of August 31, 2015 was \$1,072,724.64.

The Department now seeks authorization to enter into a contract with Bank of Texas N.A. establishing the financial entity as the custodian and trustee of the Park and Recreation Trust Fund of the City of Dallas.

A City Council agenda sheet is attached with this memo to provide further details. If you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script that reads "Willis C. Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

Attachments

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

AGENDA ITEM # 24

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: October 14, 2015

COUNCIL DISTRICT(S): All

DEPARTMENT: Park & Recreation

CMO: Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Authorize a five-year contract with two five-year renewal options for trustee services for the Park and Recreation Trust of the City of Dallas - Bank of Texas N.A., only proposer - Financing: No cost consideration to the City

BACKGROUND

On May 4, 1970, the Park and Recreation Board authorized the creation of a discretionary investment account with Republic National Bank of Texas entitled "Park and Recreation Trust Fund of the City of Dallas". Assets totaling \$257,886 from the Grauwlyer Memorial Fund, Martin Weiss Park Fund and Craddock Park Fund were combined to establish the trust. Earnings from the combined assets were to be prorated on the following ratio of original participating deposits to the total value of the corpus: Craddock Park Fund 83%, Grauwlyer Park Fund 9%, and Martin Weiss Park Fund 8%. The market value of the trust as of August 31, 2015 was \$1,072,724.64.

Over the course of many years, the trustee changed from Republic National Bank of Texas to U.S. Trust. In January 2014, U.S. Trust notified the City that it could no longer serve as Trustee of the Park and Recreation Trust Fund due to the passage of the Dodd-Frank Wall Street Reform and Consumer Protection Act and Municipal Advisor Regulations issued pursuant to the Dodd-Frank Act.

On June 26, 2014, Administrative Action No. 15-5899 transferred the trust fund from U.S. Trust to Bank of Texas N.A. The Department has since submitted a Request for Competitive Sealed Proposals to secure trustee services through a multi-year contract. Bank of Texas N.A. was the only proposer. The Department now seeks authorization to enter into a contract with Bank of Texas N.A. establishing the financial entity as the custodian and trustee of the Park and Recreation Trust Fund of the City of Dallas.

BACKGROUND (Continued)

The contract term is for five years and includes two five-year contract renewal options with the City of Dallas in accordance with the following deal points:

1. The initial term of the agreement will be from October 2015 to September 2020, with two five-year renewal options.
2. Bank of Texas N.A. shall open and maintain custodian and trustee, a discretionary investment account entitled Park and Recreation Trust Fund of the City of Dallas.
3. Bank of Texas N.A. will review investments held in the account regularly and, without obtaining additional instructions from the City and make such sales, exchanges or reinvestments or to take any action which the trustee deems necessary or desirable in connection with the property of the Park and Recreation Department of the City of Dallas, held for it in trust.
4. Bank of Texas N.A. when exercising investment discretion as trustee shall be limited to investing in securities of the type appropriate for trust funds with the needs and investment horizon that are consistent with the history of this trust. Trustee will be required to act in good faith and in conformity with Texas Trust Code, as amended from time to time.
5. Bank of Texas N.A. shall render quarterly statements to the Park and Recreation Board of the City of Dallas setting forth the property held in trust for it in the said account the transactions therein including the amount of interest or other income earned by said trust fund during the previous quarter.
6. Bank of Texas N.A. shall advise the Park and Recreation Board of changes as they are made in the trust fund in accordance with normal procedures.
7. Bank of Texas N.A. shall brief the Park Board annually on the overall performance of the investments.
8. Bank of Texas N.A. shall transmit a statement to the Park and Recreation Board quarterly with one-quarter of the annual fee agreed upon by all parties involved.
9. Bank of Texas N.A. shall make available to the City of Dallas Park and Recreation Department the option to open and maintain as custodian and trustee additional discretionary investment accounts should the need arise.
10. The Park and Recreation Board reserves the right to withdraw any or all of the corpus, or any growth which might accrue to the original corpus, of this trust by the passage of a Park Board resolution to this effect which when certified by the Secretary of the Board and delivered to the trustee shall become effective for such withdrawal.

BACKGROUND (Continued)

11. The trust agreement may be terminated at any time by written notice either by the Park and Recreation Board or by Bank of Texas N.A.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized a five year contract with two five-year renewal options with Bank of Texas on September 3, 2015.

Information about this item was provided to the Quality of Life & Environment Committee on September 28, 2015.

FISCAL INFORMATION

No cost consideration to the City.

Management fees are deducted directly from investment earnings held in the trust fund.

M/WBE INFORMATION

- 31 - Vendors contacted
- 31 - No response
- 0 - Response (Bid)
- 0 - Response (No Bid)
- 0 - Successful

200 M/WBE and Non-M/WBE vendors were contacted.

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Bank of Texas N.A.

White Male	1554	White Female	1974
Black Male	75	Black Female	235
Hispanic Male	182	Hispanic Female	295
Other Male	128	Other Female	238

PROPOSAL INFORMATION

The following proposal was received from Request for Competitive Sealed Proposal BKZ1516 and opened on April 8, 2015. This service contract is being awarded in its entirety to the only proposer.

*Denotes successful proposer

<u>Proposer</u>	<u>Address</u>	<u>Management Fee</u>
*Bank of Texas N.A.	5956 Sherry Lane, Suite 1201 Dallas, TX 75225	\$46,850.00

OWNER

Bank of Texas N.A.

Steven G. Bradshaw, President and Chief Executive Officer

October 14, 2015

WHEREAS, on May 4, 1970, the Park and Recreation Board authorized the creation of a discretionary investment account with Republic National Bank of Texas entitled "Park and Recreation Trust Fund of the City of Dallas". Assets totaling \$257,886 from the Grauwlyer Memorial Fund, Martin Weiss Park Fund and Craddock Park Fund were combined to establish the trust. This action was ratified by the City Council on May 11, 1970. The market value of the trust as of August 31, 2015 was \$1,072,724.64; and

WHEREAS, over the course of many years, the trustee changed from Republic National Bank of Texas to U.S. Trust; and

WHEREAS, in January 2014, U.S. Trust notified the City that it could no longer serve as Trustee of the Park and Recreation Trust Fund due to the passage of the Dodd-Frank Wall Street Reform and Consumer Protection Act and Municipal Advisor Regulations issued pursuant to the Dodd-Frank Act; and

WHEREAS, in March 2015, the Park and Recreation Department solicited a Request for Competitive Sealed Proposal to secure a multi-year contract for trustee services; and

WHEREAS, on April 8, 2015, one proposal was received for trustee services for the Park and Recreation Trust of the City of Dallas.

<u>Proposer</u>	<u>Address</u>	<u>Management Fee</u>
Bank of Texas N.A.	5956 Sherry Lane, Suite 1201 Dallas, TX 75225	\$46,850.00*

*Management fees are deducted from investment earnings held in the trust fund.

NOW, THEREFORE,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a five-year contract for trustee services for the Park and Recreation Trust of the City of Dallas with Bank of Texas N.A. The contract term includes two five-year contract renewal options.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Bank of Texas N.A., after approval as to form by the City Attorney.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov
AGENDA DATE: October 14, 2015
COUNCIL DISTRICT(S): N/A
DEPARTMENT: Sanitation Services
CMO: Joey Zapata, 670-3009
MAPSCO: N/A

SUBJECT

Authorize ordinances granting three franchises for solid waste collection and hauling, pursuant to Chapter XIV, of the City Charter, and Chapter 18, Article IV, of the Dallas City Code (list attached) - Estimated Annual Revenue: \$17,800

BACKGROUND

Each solid waste hauler operating in Dallas must apply for and receive a franchise to operate a solid waste collection service in the city. For a company to be submitted to City Council for franchise consideration, Sanitation Services requires the company to meet certain preliminary minimum provisions before a franchise application will be considered. Preliminary provisions include providing proof of meeting minimum insurance requirements, confirmation that the company is registered to do business in the State of Texas, the company's intent to pick up and haul solid waste in the City of Dallas, a list of vehicles that are Code compliant, payment of all city taxes (if applicable) and no past history by principals of the company operating a franchised hauling business as a principal that went out of business owing the City franchise fees or disposal fees. These businesses have met all of the preliminary requirements to be considered for a franchise ordinance.

These franchise ordinances include amended language that will require the City to approve transfer of ownership or sale of assets in accordance with the City Charter, tightens the reporting and payment provisions, clarifies the requirements for annual certificate of insurance renewal submissions, limits the franchise term to 5 years, and includes a council franchise amendment and acceptance process.

There are currently 199 approved franchise ordinances in Dallas. As part of the franchise agreement franchisees shall pay a fee of not less than four percent of the gross receipts resulting from the operation of the solid waste collection service within the city.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

On September 27, 2006, Council authorized an amendment to the Dallas City Code to include a franchise fee method for regulating solid waste haulers, by Ordinance No. 26478.

Information about this item will be provided to the Quality of Life & Environmental Committee on October 12, 2015.

FISCAL INFORMATION

\$17,800.00 - Estimated Annual Revenue

Memorandum



DATE October 9, 2015

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair), Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **Upcoming Agenda Item on the October 14, 2015 Council Agenda – Contract with the Department of State Health Services (DSHS) to provide on-line computer services to the City’s Bureau of Vital Statistics**

On Wednesday, October 14, 2015, the Dallas City Council will consider an agenda item to authorize a new twenty-four-month contract with the Department of State Health Services (DSHS) to provide on-line computer services for the City’s Bureau of Vital Statistics to obtain certified copies of birth certificates at a cost of \$1.83 for each birth certificate printed. This arrangement has been in place with DSHS for many years.

The agenda item is attached with this memo to provide further details. Please contact me if you have any questions or need additional information.



Mark McDaniel
Assistant City Manager

c: The Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M. S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Council Office

KEY FOCUS AREA: Economic Vibrancy
AGENDA DATE: October 14, 2015
COUNCIL DISTRICT(S): All
DEPARTMENT: Water Utilities
CMO: Mark McDaniel, 670-3256
MAPSCO: N/A

SUBJECT

Authorize a twenty-four-month contract with the Department of State Health Services to provide on-line computer services for the City's Bureau of Vital Statistics program to obtain certified copies of birth certificates at a cost of \$1.83 for each birth certificate printed for the period September 1, 2015 through August 31, 2017 - Not to exceed \$25,000 annually for a total not to exceed \$50,000 - Financing: Water Utilities Current Funds (to be reimbursed by Current Funds) (subject to annual appropriations)

BACKGROUND

The City of Dallas' Bureau of Vital Statistics is responsible for registering births, deaths and fetal deaths that occur within the City of Dallas and provides over 99,000 certified birth and death certificates annually to qualified individuals that apply either in-person, by mail, or via the Internet.

Through this contract, the City will pay the Department of State Health Services \$1.83 for each birth record printed. The annual cost owed to the Department of State Health Services will vary each year based on the number of records printed.

Vital Statistics is part of the non-departmental budget and therefore, Current Funds will reimburse the Water Department for the operation of Vital Statistics.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Quality of Life & Environment Committee on October 12, 2015.

FISCAL INFORMATION

\$50,000 - Water Utilities Current Funds (to be reimbursed by Current Funds) (subject to annual appropriations)

October 14, 2015

WHEREAS, it is the goal of the City of Dallas to provide faster and expanded services to citizens seeking vital records from the City's Bureau of Vital Statistics program; and

WHEREAS, the City has installed computer terminals that will allow direct access to birth certificate information in the Department of State Health Services' computer system; and

WHEREAS, the City will pay the Department of State Health Services \$1.83 for each birth certificate printed;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That following approval as to form by the City Attorney, the City Manager is hereby authorized to enter into a twenty-four-month contract with the Department of State Health Services to provide on-line computer services to the City's Bureau of Vital Statistics program to obtain certified copies of birth certificates at a cost of \$1.83 for each birth certificate printed for the period September 1, 2015 through August 31, 2017, and execute any and all documents related to the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds from Water Utilities Current Fund in an amount not to exceed \$50,000 (subject to annual appropriations) as follows:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>ENCUMBRANCE</u>	<u>VENDOR</u>	
0100	DWU	4012	3099	CTDWU4012L1623M	214083	FY15

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>ENCUMBRANCE</u>	<u>VENDOR</u>	
0100	DWU	4012	3099	CTDWU4012L1718M	214083	FY16

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.