

# Memorandum



CITY OF DALLAS

DATE April 22, 2016

TO Honorable Members of the Quality of Life & Environment Committee: Sandy Greyson (Chair),  
Tiffinni A. Young (Vice Chair), Rickey D. Callahan, Mark Clayton, Philip T. Kingston, B. Adam McGough

SUBJECT **2017 Bond Program Technical Criteria for Park and Recreation Briefing**

On Monday, April 25, 2016, you will be briefed on the 2017 Bond Program Technical Criteria for Park and Recreation. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

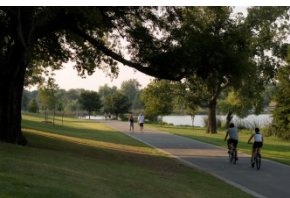
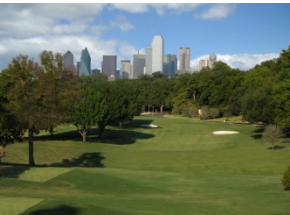
A handwritten signature in black ink that reads "Willis C. Winters".

Willis C. Winters, FAIA, Director  
Park and Recreation Department

## Attachments

c: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council



# 2017 Bond Program Technical Criteria for Park and Recreation

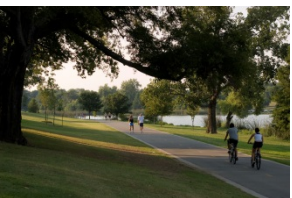
Quality of Life and Environment  
Committee

April 25, 2016



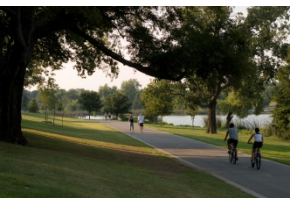
# Agenda for Briefing

- Development of the Needs Inventory
- Technical Criteria for the Park and Recreation Department Projects
- Technical Criteria for Trails:
  - Hike and Bike Trail Projects in Parks, Greenbelts, Utility Easements, Rail Corridors and Right-of-Ways



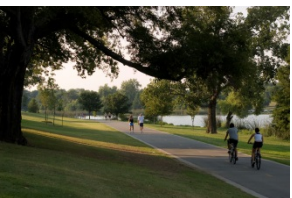
# Development of the Needs Inventory

- Step 1: City staff develops the Needs Inventory for the Bond Program based on the following factors:
  - Input from citizens, Park and Recreation Board (Board) members, and City Council members
  - Condition assessment of existing facilities
  - Master Plans
  - Code/safety/security needs
  - Level of service standards from Park Department 2016 Comprehensive Plan
  - City Council or Board policies, such as Neighborhood Plus



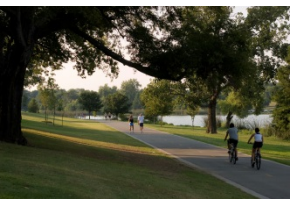
# Technical Criteria and Policy

- Step 2: Score each item in the Needs Inventory based on Technical Criteria
- Technical Criteria is:
  - A set of established measuring tools that city staff uses to rate projects from a technical standpoint
  - It allows staff to categorize and prioritize projects objectively

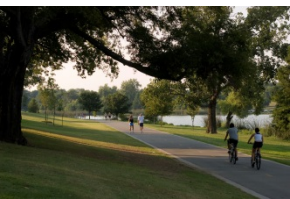
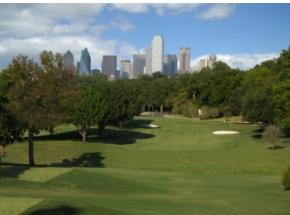


# Technical Criteria and Policy – continued

- Scores for projects within each category are compared
  - For instance, a score for a playground project would be compared with other playgrounds, rather than compared to an athletic field
- Projects within each category would be prioritized by their scores



# Technical Criteria - Parks

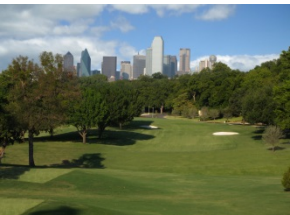


#	Item	Description	Points
1	Leverage/Funding Match	Project that will leverage funds from other sources such as private donations and other agencies	100
2	Revenue Generation	Project that will generate revenue for the City	40
3	Economic Stimulus/ Neighborhood Plus	Project that will increase adjacent property values; stimulate other development	30
4	Safety/Code	Project will address safety concerns or resolve code and/or regulatory violations	40
5	Impact on O & M	Project will have impact on operating and maintenance costs. Project with no impact is awarded points	25 - no impact
6	Existing Master Plan	Project has approved master plan	60
7	Prior Phase Complete	Project is a subsequent phase of another project or initiative	70
8	End of Service Life	Project will replace a facility that has reached its intended service life	50
9	Meet Level of Service Standards	Project will improve adopted level of service standards per 2016 Comprehensive Plan Update	<u>100</u>
	<b>Subtotal Score</b>		<b>500</b>

# Technical Criteria – Parks

Projects can be awarded additional points, as follows:

#	Item	Description	Points
10	City Council Priority		80
11	Citizen Priority		<u>20</u>
	<i>Subtotal of additional points:</i>		<i>100</i>
	<i>Points from previous page:</i>		<u><i>500</i></u>
	<b>Total Maximum score:</b>		<b>600</b>





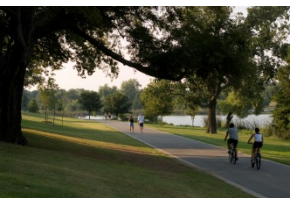
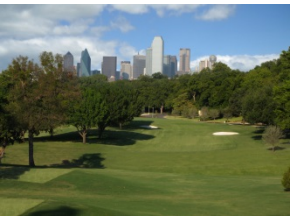
# Technical Criteria - Trails

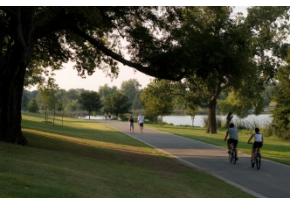
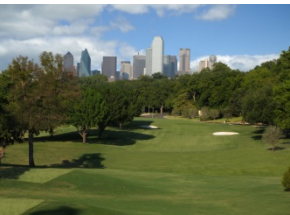
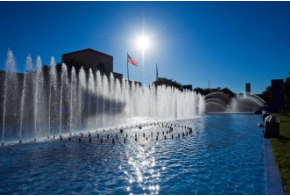


#	Item	Description	Points
1	Leverage/Funding Match	Project has matching funds available	20
2	Previous Phase Completed	Project is continuation of completed previous phase	15
3	Part of Circuit Trail Network	Project is included in Circuit Trail Network	15
4	Connection to DART Stations, Major Trail Nodes, Parks, Schools and Businesses	Trail will provide a connection	10
5	Existing Friends Group Support	Advocate groups to provide future assistance with O&M costs	10
6	Eligibility of Grants	Various grants are available from TPW, NTCOG, etc.	10
7	Fill Service Gap/Level of Service Standards	Project is filling in a service gap in a specific area of the City	5
8	Economic Stimulus/Neighborhood Plus	Project will promote economic growth and increases tax base	5
9	Part of City-Wide Trail Master Plan	Project is identified in the CW Trail Master Plan	5
10	Right-of-Way/Easement Availability	Majority of project is within ONCOR, DART or TXDOT R-O-W	<u>5</u>
	<b>Total Maximum Score</b>		<b>100</b>

# Technical Criteria for Buildings

- The technical criteria for Park and Recreation Department buildings will be developed in conjunction with Equipment and Building Services and Public Works
- The three departments will share the same building criteria
- Building technical criteria will be briefed to this committee on May 9, 2016





# 2017 Bond Program Technical Criteria for Park and Recreation

Quality of Life and Environment  
Committee

April 25, 2016