

Memorandum



DATE September 5, 2017

TO Honorable Members of the Public Safety and Criminal Justice Committee:
B. Adam McGough (Chair), Philip T. Kingston (Vice Chair),
Jennifer S. Gates (Domestic Violence Task Force Chair), MPT Dwaine R. Caraway,
DMPT Adam Medrano, Sandy Greyson, Kevin Felder

SUBJECT **Public Safety and Criminal Justice Committee Action Matrix**

Please see the attached responses to the requests/questions asked during the Monday, August 14, 2017 Committee Meeting. The updated matrix is also attached for your review.

Attachment A	Response for No. 1	Crime Comparison
	Response for No. 2	Gang Offenses Locations
Attachment B	Response for No. 4	Homicide at Little World – Update
	Response for No. 5	Officer's Time at Lew Sterrett and Community Prosecutors
Attachment C	Response for No. 8	MOU – Highland Park ISD

Please contact me if you have any questions or need additional information.

Jon Fortune
Assistant City Manager

[Attachment]

cc: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

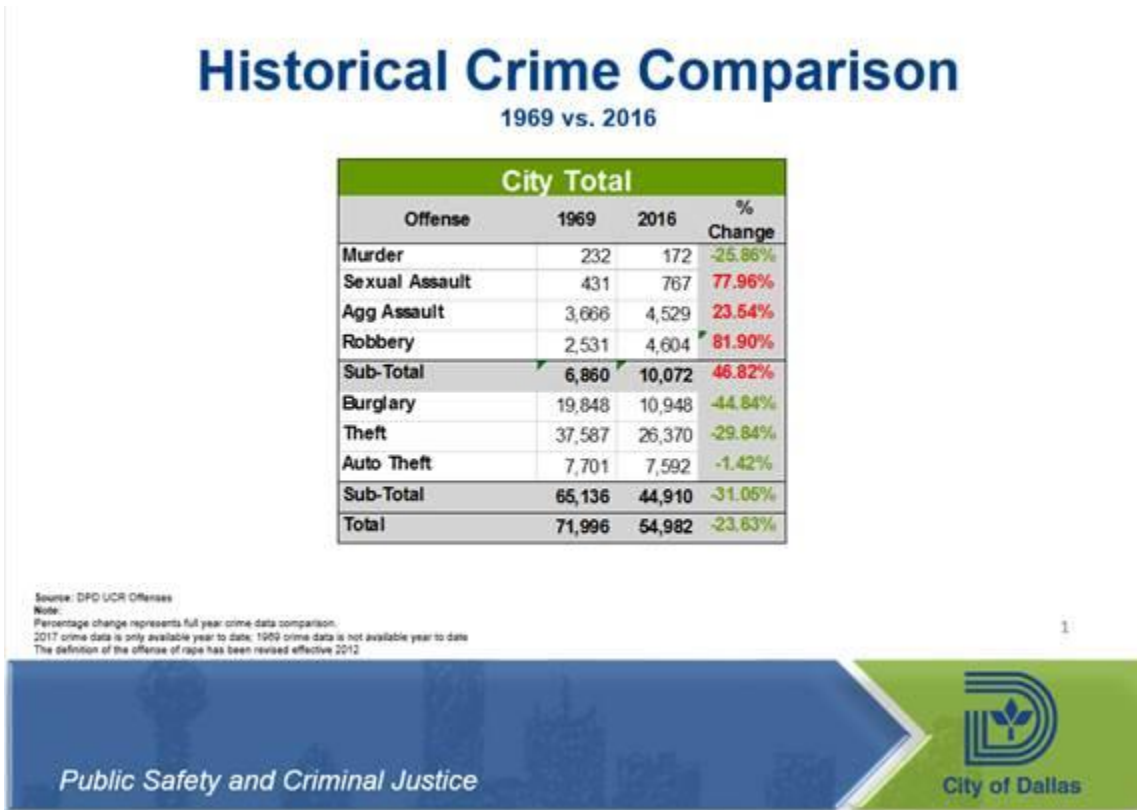
Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Public Safety and Criminal Justice Committee Action Matrix

	Requestor	Request	Request Date	Staff/Dept Responsible	Status	Attachment
1	Caraway	Comparison of types of crime from 1969 vs. Current	8/14/2017	David Pughes	Complete - 8/28/17	A
2	Greyson	Memo on locations of the (7) gang offenses in D12	8/14/2017	David Pughes	Complete - 8/28/17	A
3	McGough/Kingston	Additional Info - Top 5/Bottom 5 Beats crime rate for the City and by Council District	8/14/2017	David Pughes	This information will be provided in the next monthly crime report	
4	Felder	Homicide at Little World - Update	8/14/2017	David Pughes	Complete - 8/28/17	B
5	Caraway	Community Prosecutor Assignments/Locations	8/14/2017	Maureen Milligan	Complete - 8/25/17	B
6	Felder	Criminal Offense Breakdown for 2016 and YTD 2017 and where D7 is ranked	8/14/2017	David Pughes	Complete - 8/18/17 This information was provided to the City Council in the weekly crime report e-mail.	
7	McGough/Medrano	K2 Briefing Update	8/14/2017	David Pughes	This item is scheduled for discussion at the 9/11/17 PSCJ Committee Meeting.	
8	Gates	Copy of MOU for Draft Agenda (A) - Highland Park ISD	8/14/2017	David Pughes	Complete - 8/28/17	C
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Attachment A

1. Crime comparison 1969 vs. 2017 (By Type of Offense)



2. The actual offense locations that make up the 7 Gang Crimes in District 12

No.	Date	Location
1	1/12/2017	3439 Rosemeade Parkway
2	2/9/2017	3653 Timberglen Road
3	4/11/2017	4701 Haverwood Lane
4	4/11/2017	17981 Preston Road
5	4/26/2017	3920 Rosemeade Parkway
6	4/26/2017	18959 Lina Street
7	6/02/2017	4912 Haverwood Lane

Attachment B

4. Homicide at Little World

On May 14, 2017 at about 12:50 a.m., a 26-year-old male was sitting in his vehicle at the intersection of Malcom X and Elsie Faye Higgins. Several individuals began firing weapons and the victim was struck causing his death. To date, no witnesses to the incident have been located to assist with the investigation.

5. Officer's Time Spent at Lew Sterrett and Community Prosecutor Assignments/Locations

The police department and the county have introduced measures over time to reduce the amount of time that officers are required to spend in jail. The county has added additional nursing staff and DPD has assigned Public Safety Officers to the jail to wait with prisoners in the book-in line and/or while they see the nurse, freeing up the arresting officer to begin their report and return to the field in an expedited fashion. The YTD average time an officer spends in jail is currently 98 minutes. Occasionally, due to staffing issues such as a nurse or PSO calling in sick, wait times are increased.

The DPD detention services Captain is revisiting the issue of a dedicated book-in line and/or nurse for DPD with the county. However, this request has not been successful in the past due to budgetary constraints. In order to have dedicated lines, DPD would likely be expected to pay for the additional personnel costs.

Community Risk Abatement Team

Community Prosecutors

Title	Name	Phone	E-mail
Chief	Maureen Milligan	214-957-1100	maureen.milligan@dallascityhall.com
Deputy Chief (Administrative)	Charlotta Riley	214-766-8380	charlotta.riley@dallascityhall.com
Deputy Chief (Community)	Jason Mathis	214-605-9287	jason.mathis@dallascityhall.com
Deputy Chief (Litigation)	Andrew Gilbert	214-671-8273	andrew.gilbert@dallascityhall.com
North Central CP	Charlotta Riley (<i>interim</i>)	214-766-8380	charlotta.riley@dallascityhall.com
Northeast CP	Rita Ballard	214-724-8892	rita.ballard@dallascityhall.com
Northeast CP	Paul DeRousselle	214-952-3759	paul.derousselle@dallascityhall.com
Northeast CP	Kristen Kramer	214-952-8974	kristen.kramer@dallascityhall.com
Southeast CP	Stephanie Neal	214-789-6804	stephanie.neal@dallascityhall.com
Southeast CP	Jill Haning	214-952-6505	jill.haning@dallascityhall.com
Southwest CP	Kristina Pierre-Louis	214-789-2271	kristina.pierre@dallascityhall.com
Southwest CP	<i>Open</i>		
Northwest CP	<i>Open</i>		
Northwest CP	David Wilkins	214-601-1091	david.wilkins@dallascityhall.com
Central CP	Melody Louis	214-957-9612	melody.louis@dallascityhall.com
South Central CP	Cody Robinson	469-520-6268	cody.robinson@dallascityhall.com
South Central CP	Jamilah Way	214-957-1456	jamilah.way@dallascityhall.com
Community Courts CP	Yulise Waters	469-261-7724	yulise.waters@dallascityhall.com
Litigation Lead	Cody McCullar	214-957-0931	cody.mccullar@dallascityhall.com
CP—Not yet assigned; start date 8/30	Zinzi Bonilla		
CP—Not yet assigned; start date 8/30	Kate Hagen		

Code Officers			
CP Code Manager	Robert Beltran	214-957-8242	robert.beltran@dallascityhall.com
Northeast CP Code Officer	Jeremy Reed	469-515-0987	jeremy.reed@dallascityhall.com
Northeast CP Code Officer	Kate Lawler	214-470-6166	kate.lawler@dallascityhall.com
Northeast CP Code Officer	Janet Huerta	214-422-3775	janet.huerta@dallascityhall.com
Southeast CP Code Officer	Andrew Rollo	214-930-2994	andrew.rollo@dallascityhall.com
Southeast CP Code Officer	Renee Paramo	214-766-1055	renee.parmo@dallascityhall.com
Southwest CP Code Officer	Marlene Garcia	214-701-6148	marlene.garcia@dallascityhall.com
Northwest/North Central CP Code Officer	Courtney Sutherland	214-983-6130	courtney.sutherland@dallascityhall.com
Northwest/Southwest CP Code Officer	Margarita "Mo" Ortez	214-789-9170	marg.ortez@dallascityhall.com
Central CP Code Officer/Special Projects	Eloisa Mariscal	214-952-8466	eloisa.mariscal@dallascityhall.com
Central CP Code Officer	Brentnie Brown	214-422-3825	brentnie.brown@dallascityhall.com
South Central CP Code Officer	Jesus "Jessie" Ramirez	469-515-0982	jesus.ramirez@dallascity.hall.com
South Central CP Code Officer	Dawn Baxter	214-437-2768	dawn.baxter@dallascityhall.com
Litigation CP Code Officer	Hope Covington	214-490-4444	hope.covington@dallascityhall.com
Inspector II (NC/NE/NW)	Howard Nguyen	214-601-2460	howard.nguyen@dallascityhall.com
Inspector II (SC/SE/SW/C)	Edgar Sanchez	214-437-7749	edgar.sanchez@dallascityhall.com
Fire Prevention Officers			
SW/C Senior Fire Prevention Officer	Monica Contreras	214-998-3508	monica.contreras@dallascityhall.com
NE Fire Prevention Officer	Cliff Clark	469-323-5969	cliffon.clark@dallascityhall.com
SE Fire Prevention Officer	Jimmie Barnhill	469-323-5964	jimmie.barnhill@dallascityhall.com
NW/NC Fire Prevention Officer	Anthony Martinez	469-323-5915	anthony.martinez@dallascityhall.com
SC Fire Prevention Officer	Joseph Mason	469-323-5978	joseph.mason@dallascityhall.com

Dallas Police Detectives			
RISK Coordinating Sergeant	Jennifer Logan	214-671-4572	jennifer.logan@dpd.ci.dallas.tx.us
North Central RISK Detective	Tom Naulty	214-670-6498	thomas.naulty@dpd.ci.dallas.tx.us
Northeast RISK Detective	Bert Rippy	214-670-7768	bert.rippy@dpd.ci.dallas.tx.us
Southeast RISK Detective	Michael Stampley	214-671-0117	michael.stampley@dpd.ci.dallas.tx.us
Southwest RISK Detective	Tawanna Williams	214-671-0692	tawanna.williams@dpd.ci.dallas.tx.us
Northwest RISK Detective	Clarence Lockett	214-670-6215	clarence.lockett@dpd.ci.dallas.tx.us
Central RISK Detective	Tracy Morgan	214-670-5061	tracy.morgan@dpd.ci.dallas.tx.us
South Central RISK Detective	Pam Dominguez	214-671-4591	pamela.dominguez@dpd.ci.dallas.tx.us
Office Assistant	Josefina Kissinger	214-671-0946	josefina.kissinger@dpd.ci.dallas.tx.us
Administrative Support Specialists			
Paralegal	Luz Aguilar	214-998-8674	luz.aguilar@dallascityhall.com
Paralegal	Elia Bustillos (8/30)		
Legal Coordinator	Jesse August	214-437-5552	jesse.august@dallascityhall.com
Legal Secretary	Misty Rhynes	214-490-1887	misty.rhynes@dallascityhall.com
IT Specialist (part-time)	Gregory Williams	972-358-4110	gregory.williams@dallascityhall.com
Office Assistant-Code Compliance/CP	Cathy Lopez	214-670-3804	cathy.lopez@dallascityhall.com

Attachment C

8. MOU for Draft Agenda (A) Highland Park ISD

WHEREAS, the City of Dallas desires to enter into a Memorandum of Understanding with the Highland Park Independent School District Police Department, by and through its Police Department to define duties and obligations involved with the coordination of law enforcement efforts with jurisdiction boundaries, and

WHEREAS, that this Memorandum of Understanding is a formal agreement defining the terms by which the Highland Park Independent School District's Police Department and the Dallas Police Department addresses law enforcement efforts in designated service areas of the City of Dallas fall within the boundaries of Highland Park Independent School District, and

WHEREAS, that the terms and conditions of this Memorandum of Understanding are in accordance with the provisions of the *Texas Education Code, Section 37.081*.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager be and is hereby authorized to execute a Memorandum of Understanding with the Highland Park Independent School District, by and through its Police Department to define duties and obligations involved with the coordination of law enforcement efforts with in jurisdiction boundaries.

Section 2. That this agreement will grant authority for the Dallas Police Department to participate with the Highland Park Independent School District's Police Department to address law enforcement efforts in designated service areas of the City of Dallas that fall within the Boundaries of the Highland Park Independent School District.

Section 3. That this agreement shall remain in effect until terminated by either party upon providing written notification to the other party.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly resolved.

STATE OF TEXAS §
 § MEMORANDUM OF UNDERSTANDING
COUNTY OF DALLAS §

This Memorandum of Understanding (MOU) is being executed by the Highland Park Independent School District (ISD), on behalf of its Police Department in conjunction with the City of Dallas, on behalf of its Police Department. These departments agree to abide by the terms and provisions of this MOU throughout the duration of this agreement.

PURPOSE

The purpose of this MOU is to set out a common understanding of the policies and procedures that the Dallas Police Department, and the Highland Park ISD Police Department will follow in providing police service to Highland Park ISD schools in the City of Dallas, Dallas County and/or The State of Texas. This MOU is a formal agreement to clarify jurisdiction, define parameters and areas of responsibilities, and to establish a spirit of cooperation to enhance the services that both agencies provide to the citizens residing within the city limits of Dallas, in accordance with the provisions of the *Texas Education Code, Section 37.081*.

MISSION

The mission of this MOU is to provide better utilization of resources by the Dallas Police Department and Highland Park ISD Police Department. Further, it will establish cooperation between these two departments eliminating waste of public resources and resulting in better accumulation of crime analysis data and ultimately providing the safest environment possible for the school children of Highland Park ISD and reducing crime in the Dallas city limits.

SERVICES PROVIDED AND RESPONSIBILITIES OF THE DALLAS POLICE DEPARTMENT

- The Dallas Police Department Public Information Office shall endeavor to notify the Highland Park ISD Communications Office, prior to releasing information to the media or public, in joint cases involving students, district employees, crimes involving district property or where the investigation involves the mutual interest of both the Highland Park ISD and Dallas Police Department.
- The Dallas Police Department will continue as the lead agency in the reporting and investigating of crimes reported by Highland Park ISD.
- Dallas Police Department agrees to coordinate warrant service on Highland Park ISD property with the Highland Park ISD Police Department.
- The Dallas Police Department agrees to continue as the lead agency in response to critical incidents occurring on Highland Park ISD campuses within the Dallas city limits.
- The Dallas Police Department will share intelligence information regarding campus crime with Highland Park ISD Police Department.

- The Dallas Department will notify Highland Park ISD Police Department of any investigation prior to commencing on any Highland Park ISD campus(s) or facilities, for safety of officers and students.

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DALLAS, on behalf of Its POLICE DEPARTMENT AND THE HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT, on behalf of Its POLICE DEPARTMENT

- The Dallas Police Department will agree to provide officer safety assistance and assist officer back-up to officers employed by the Highland Park ISD Police Department when requested, and to the degree necessary to ensure the safety of Highland Park ISD Police Officers.
- The Dallas Police Department agrees to provide continued access to specialized services, including but not limited to specialized units in incidents involving the discovery of suspected explosive devices, barricaded persons or hostage situations or building, area searches, or crime scene services for all campuses and facilities within the City of Dallas in the interest of public safety.
- The Dallas Police Department agrees to provide the Highland Park ISD Police Department with Uniform Crime Report information crime analysis and statistics of offenses occurring on Highland Park ISD property.
- The Dallas Police Department agrees to provide assistance in storage of evidence in criminal investigations occurring on Highland Park ISD property within the City of Dallas.
- The Dallas Police Department agrees to allow access to police radio channels to the Highland Park ISD Police Department for law enforcement communications and coordination of police services.
- The Dallas Police Department agrees to provide temporary housing of both adult and juvenile persons placed under arrest by officers of the Highland Park ISD Police Department.

SERVICES PROVIDED AND RESPONSIBILITIES OF THE HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT:

- Highland Park ISD Police Department will provide investigative assistance and supplemental reports in support of Dallas Police investigations of all crimes on Highland Park ISD campuses and facilities within the City of Dallas.
- The Highland Park ISD Police Department will provide officer safety assistance and assist with officer back-up to officers employed by the Dallas Police Department when requested, and to the degree necessary to ensure the safety of Dallas Police Officers.
- Highland Park ISD Police Department agrees to coordinate warrant service with the appropriate Dallas Police Department Patrol Division.

- Highland Park ISD Police Department will share criminal intelligence information with the Dallas Police Department on a continual basis.

INTERLOCAL AGREEMENT BETWEEN THE CITY OF DALLAS, on behalf of its POLICE DEPARTMENT AND THE HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT, on behalf of its POLICE DEPARTMENT

- The Highland Park ISD Police Department agrees to abide by Dallas Police policy and procedure regarding submission, storage and disposal of evidence submitted to the Dallas Police Department for storage.
- The Highland Park ISD Police Department agrees to follow Dallas Police policy and procedure regarding access to and usage of radio channels for law enforcement purposes.
- The Highland Park ISD Police Department agrees to abide by all Dallas Police Department policy and procedure regarding submission and housing of persons placed under arrest.
- The Highland Park ISD Police Department shall be responsible for providing up to date contact information for Highland Park ISD administration and campus information for facilities within the City of Dallas.

The Chief of Police for the Highland Park ISD and The Chief of Police for the City of Dallas may enter into more specific and detailed operational procedures and guidelines as necessary.

DURATION:

This agreement shall remain in effect until terminated by either party upon providing written notice to the other party. This MOU shall be reviewed annually by the Highland Park ISD Police Department designee and the Dallas Police Department's designee to ascertain whether it should continue and if any modifications should be made.

INTERLOCAL AGREEMENT BETWEEN THE CITY OF DALLAS, on behalf of its POLICE DEPARTMENT AND THE HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT, on behalf of its POLICE DEPARTMENT

SIGNATORIES

For the City of Dallas:

Recommended By:

David Pughes
Interim Chief of Police
City of Dallas, Texas

Date

APPROVED AS TO FORM:

LARRY E. CASTO
City Attorney

CITY OF DALLAS
T.C. BROADNAX
City Manager

BY _____
Assistant City Attorney

BY _____
Assistant City Manager

For the Highland Park Independent School District:

James Hitzelberger
President, Board of Trustees
Highland Park Independent School District

Date

Lee Michaels
Secretary, Board of Trustees
Highland Park Independent School District

Date