

# Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report—April 2019**

On June 3, the Office of Budget will provide information to the Government Performance & Financial Management Committee on the Budget Accountability Report (BAR) based on information through April 30, 2019. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report, which is attached for your review.

The monthly report includes variance explanations in the FFR and Dallas 365 sections based on established thresholds. Listed below are variance explanations for a few items specifically questioned at the May 20 GPFM Committee meeting when the March 2019 BAR was provided.

**1. Why is Code Compliance forecast to end the year with \$1 million savings?**

Savings are primarily the result of vacancies. On May 22, however, City Council approved by resolution #19-0829 the purchase of equipment for the Community Clean initiative using the savings identified in the March BAR.

**2. Why is Court and Detention Services forecast to end the year with \$0.7 million savings?**

Savings are primarily the result of vacancies. There are currently 44 vacancies in the department, largely in Security Services and the City Marshal's Office, and Courts has provided a hiring plan for filling these vacancies by the end of the fiscal year.

**3. Why is Public Works forecast to end the year with \$0.7 million savings?**

Savings are primarily the result of vacancies. There are currently 80 vacancies in the department, largely in the Service Repair division and Service Maintenance Areas. The positions with the highest turnover include Laborer I, Laborer II, and Crew Leaders—Public Works has difficulty hiring for these positions because of the commercial driver's license requirements and non-competitive pay.

**4. Why is the number of street lane miles resurfaced not on target (measure #10)?**

The monthly target was established by dividing the annual target evenly throughout the year. However, actual work is seasonal with most of the work being conducted in spring and summer months. The resurfacing measure is behind the annual goal because of this seasonality. Work will accelerate from April through the end of the fiscal year and is anticipated to end the year on target.

DATE May 31, 2019  
SUBJECT **Budget Accountability Report—April 2019**

**5. Why is the total number of new housing units being produced not on target (measure #18)?**

Developing and constructing housing units is a multi-year process. Since the adoption of the Comprehensive Housing Policy in May 2018, the department restarted the single-family and multi-family development programs, including funding the development of housing units through the 2018 Notice of Availability of Funds (NOFA) and the Land Bank program. Projects resulting from the NOFA are expected to produce 781 units in the next two years, and projects resulting from recently approved Land Bank sales will create 81 single-family homes in the next four years. The single-family NOFA currently out for solicitation is expected to produce additional units.

**6. Why is the number of single-family rental properties inspected not on target (measure #24)?**

Inspectors rely on a workload management system to track which single-family rental properties are due for inspection and the status of those inspections. In fall 2018, the City transitioned to a new information technology system. During the transition, we encountered issues that delayed access to data, resulting in fewer completed inspections. Month-over-month performance did improve in April and should continue through the end of the year.

If you have any questions, please contact Jack Ireland, Director in the Office of Budget.



M. Elizabeth Reich  
Chief Financial Officer

Attachment

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney (Interim)  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
Michael Mendoza, Chief of Economic Development and Neighborhood Services  
Laila Alequresh, Chief Innovation Officer  
Directors and Assistant Directors



APRIL 2019  
**BUDGET  
ACCOUNTABILITY  
REPORT**

PREPARED BY THE  
**OFFICE OF BUDGET**

---

1500 Marilla Street, 4FN  
Dallas, TX 75201

214-670-3659  
[financialtransparency.dallascityhall.com](http://financialtransparency.dallascityhall.com)

# EXECUTIVE SUMMARY

## Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	✓	✓
Municipal Radio	!	✓
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	✓	✓
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

### Dallas 365

✓ 21

On Target

! 8

Caution

✗ 6

Needs Improvement

### Budget Initiative Tracker

● 5

Complete

✓ 36

On Target

! 3

Caution

✗ 0

Cancelled

# FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through April 30, 2019, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2018, effective October 1 through September 30. The Amended Budget column reflects City Council-approved transfers between funds and programs, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2019. The variance is the difference between the FY 2018-19 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

## General Fund Overview

	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$182,017,646	\$182,017,646		\$207,908,478	\$25,890,832
Revenues	1,365,966,274	1,367,351,406	1,014,681,468	1,376,953,894	9,602,488
Expenditures	1,365,966,274	1,367,351,406	714,253,500	1,363,766,072	(3,585,334)
Ending Fund Balance	\$182,017,646	\$182,017,646		\$221,096,300	\$39,078,654

The General Fund overview provides a summary of financial activity through April 30, 2019.

**Fund Balance.** The summary includes fund balance with the YE revenue and expenditure forecasts. As of April 30, 2019, the YE forecast beginning fund balance represents the FY 2017-18 audited unassigned ending fund balance and includes FY 2017-18 YE savings.

**Revenues.** Through April 30, 2019, General Fund revenues are projected to be \$9,602,000 over budget. This is primarily due to forecasted increases in property tax and sales tax collections, franchise fees, Safelight fines, and interest revenue based on current trends.

**Expenditures.** Through April 30, 2019, General Fund expenditures are projected to be below budget by \$3,585,000. Departments are under budget primarily because of salary savings from vacant positions.

**Amendments.** The General Fund budget was amended on:

- November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election.
- February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.
- April 24, 2019, by ordinance #31779 for mid-year appropriation ordinance adjustments consisting of a \$75,000 increase to Civil Service, \$80,700 increase to City Controller's Office, \$150,000 decrease to Court and Detention Services, \$100,000 decrease to Library, \$73,520 decrease to Non-Departmental, \$150,710 increase to 311 Customer Service, \$142,110 increase to Office of Homeless Solutions, \$125,000 decrease to Public Affairs and Outreach, \$250,000 increase to Dallas Police Department from Contingency Reserve, and a \$500,000 increase to Park and Recreation from Contingency Reserve.

Budget adjustments approved by City Council on May 15, 2019, for the citywide runoff election will be reflected in next month's Budget Accountability Report (BAR).

## Financial Forecast Report

**GENERAL FUND REVENUE**

Revenue Category <sup>1</sup>	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax	\$727,886,279	\$727,886,279	\$721,316,337	\$729,340,841	\$1,454,562
Sales Tax <sup>2</sup>	311,645,016	311,645,016	154,465,696	314,490,579	2,845,563
Franchise and Other	133,347,988	133,347,988	54,959,553	135,012,797	1,664,809
Charges for Service	110,146,088	110,146,088	43,944,823	112,768,854	2,622,766
Fines and Forfeitures	34,244,958	34,244,958	14,509,123	35,338,973	1,094,015
Operating Transfers In <sup>3</sup>	24,823,767	26,208,899	9,141,937	22,872,899	(3,336,000)
Intergovernmental	9,563,291	9,563,291	3,308,944	9,563,291	0
Miscellaneous <sup>4</sup>	6,320,104	6,320,104	4,750,273	7,119,744	799,640
Licenses and Permits	5,670,499	5,670,499	3,449,137	5,857,425	186,926
Interest <sup>5</sup>	2,318,284	2,318,284	4,835,647	4,588,491	2,270,207
<b>Total Revenue</b>	<b>\$1,365,966,274</b>	<b>\$1,367,351,406</b>	<b>\$1,014,681,468</b>	<b>\$1,376,953,894</b>	<b>\$9,602,488</b>

**VARIANCE NOTES**

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

**1 Revenue Category.** Beginning with the December 2018 BAR, revenue categories have been restated to match the City's Chart of Accounts.

**2 Sales Tax.** Sales tax revenues are forecast to be \$2,846,000 over budget due to increased collections. Over the most recent 12 months, sales tax receipts have increased by 4.0 percent.

**3 Operating Transfers In.** The revenue budget for Operating Transfers In was amended on November 14, 2018, by resolution #18-1641 in the amount of \$155,132 for the District 4 runoff election, and on February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery, and April 24, 2019, by ordinance #31179 in the amount of \$750,000 for the police staffing study and evening youth programs in Park and Recreation. Revenue is forecast to be below budget due to deferral of inter-fund transfers.

**4 Miscellaneous.** Miscellaneous revenues are forecast to be \$800,000 over budget primarily due to facility rental fees.

**5 Interest.** Interest revenue is forecast to be \$2,270,000 over budget based on current trends.

## Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure Category	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$241,344,527	\$240,182,634	\$125,195,398	\$230,700,563	(\$9,482,071)
Civilian Overtime	6,660,128	6,643,021	5,166,195	8,841,753	2,198,732
Civilian Pension	35,070,258	34,947,747	18,016,546	33,262,712	(1,685,035)
Uniform Pay	423,709,510	423,709,510	240,163,230	415,933,582	(7,775,928)
Uniform Overtime	39,354,268	39,354,268	25,436,529	45,772,939	6,418,671
Uniform Pension	159,002,901	159,002,901	85,938,078	159,002,901	0
Health Benefits	68,816,185	68,816,185	33,149,020	68,834,337	18,152
Workers Comp	10,508,446	10,508,446	0	10,508,446	0
Other Personnel Services	12,666,100	12,644,950	6,690,406	12,508,866	(136,084)
Total Personnel Services <sup>1</sup>	997,132,323	995,809,662	539,755,402	985,366,099	(10,443,563)
Supplies <sup>2</sup>	77,884,269	77,957,078	36,793,011	80,617,798	2,660,720
Contractual Services <sup>3</sup>	366,535,382	368,978,484	148,989,994	371,738,607	2,760,123
Capital Outlay <sup>4</sup>	13,617,618	13,724,618	4,087,854	16,517,403	2,792,785
Reimbursements <sup>5</sup>	(89,203,318)	(89,118,436)	(15,372,760)	(90,473,835)	(1,355,399)
Total Expenditures	\$1,365,966,274	\$1,367,351,406	\$714,253,500	\$1,363,766,072	(\$3,585,334)

**VARIANCE NOTES**

**1 Personnel Services.** Current YE civilian pay forecast is \$9,482,000 below budget primarily due to vacancy savings that fully offset the \$2,199,000 overrun in civilian overtime. Uniform overtime YE forecast assumes \$5,918,000 anticipated use of overtime for the Dallas Police Department and \$500,000 for Dallas Fire-Rescue, fully offset by \$7,776,000 in uniform salary savings from vacant positions. Uniform pension YE forecast equals budget and includes the \$156,819,000 contribution required to fund the police and fire pension as enacted by the Texas Legislature through HB 3158, and additional funding for supplemental pension.

**2 Supplies.** Current YE forecast is \$2,660,000 above budget primarily due to higher than budgeted Park and Recreation gas and water expenses to be offset by additional revenue, greater than budgeted Office of Cultural Affairs gas and furniture expenses, and greater than anticipated usage of medical-surgical supplies by Dallas Animal Services.

**3 Contractual Services.** Contractual Services are \$2,760,000 over budget due to the use of temporary help and day labor expenses in various departments offset by salary savings, increased contractual costs as a result of higher Safelight revenues, and equipment upgrades and maintenance in Dallas Fire-Rescue.

**4 Capital Outlay.** Current YE forecast is \$2,793,000 over budget primarily due to the replacement of five ambulances as a result of wrecks and the purchase of \$1,420,000 in vehicles and heavy equipment for Code Compliance's Community Clean initiative.

**5 Reimbursements.** General Fund reimbursements reflects contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Current YE forecasts are \$1,355,000 greater than budget due to increased reimbursements to Human Resources for implementation of the human resource information system and Dallas Police Department overtime reimbursements from confiscated funds.

## Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure by Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services <sup>1</sup>	\$22,729,907	\$22,729,907	\$13,240,300	\$22,905,200	\$175,293
City Attorney's Office	18,348,876	18,348,876	9,255,966	18,348,876	0
City Auditor's Office	3,367,314	3,367,314	1,627,895	3,367,314	(0)
City Controller's Office <sup>2</sup>	6,768,899	6,849,599	4,046,710	6,880,677	31,078
Independent Audit	917,892	917,892	0	917,892	0
City Manager's Office <sup>3</sup>	2,787,305	2,787,305	1,467,969	2,810,810	23,505
City Secretary <sup>4</sup>	4,350,544	4,505,676	2,374,141	4,486,870	(18,806)
Civil Service <sup>5</sup>	3,241,621	3,316,621	1,624,981	3,316,621	0
Code Compliance <sup>6</sup>	31,635,395	31,635,395	15,005,064	31,635,395	0
Court Services <sup>7</sup>	23,314,074	23,164,074	10,715,093	22,395,184	(768,890)
Jail Contract	8,908,016	8,908,016	4,454,008	8,908,016	0
Dallas Animal Services	14,878,667	14,878,667	8,068,283	14,691,590	(187,077)
Dallas Fire-Rescue	294,483,209	294,483,209	160,615,314	294,125,050	(358,159)
Dallas Police Department <sup>8</sup>	486,752,691	487,002,691	267,779,923	487,002,691	0
Housing and Neighborhood Services	4,213,724	4,213,724	1,236,874	4,163,424	(50,300)
Human Resources	7,005,071	7,005,071	3,748,428	6,803,935	(201,136)
Judiciary <sup>9</sup>	3,446,356	3,446,356	1,963,039	3,458,600	12,244
Library <sup>10</sup>	34,138,717	34,038,717	17,494,884	33,886,599	(152,118)
Office of Management Services					
311 Customer Service <sup>11</sup>	4,495,891	4,646,601	3,493,125	4,601,568	(45,033)
Council Agenda Office <sup>12</sup>	219,414	219,414	121,270	220,286	872
Office of Equity and Human Rights	998,436	998,436	385,527	998,436	0
Office of Innovation <sup>13</sup>	603,668	603,668	146,291	448,636	(155,032)
Office of Strategic Partnerships <sup>14</sup>	1,053,433	1,053,433	520,860	989,331	(64,102)
Office of Business Diversity	894,165	894,165	462,699	890,661	(3,504)
Office of Community Care	5,375,877	5,375,877	2,733,860	5,375,877	0
Office of Emergency Management	877,113	877,113	266,627	877,113	0
Office of Environmental Quality	2,734,360	2,734,360	2,074,468	2,670,323	(64,037)
Office of Homeless Solutions <sup>15</sup>	11,546,393	11,688,503	7,354,462	11,668,067	(20,436)
Public Affairs and Outreach <sup>16</sup>	2,098,745	1,973,745	798,738	1,748,815	(224,930)
Welcoming Communities	623,124	623,124	247,350	621,356	(1,768)
Mayor and City Council	4,989,530	4,989,530	2,542,437	4,989,530	0
Non-Departmental <sup>17</sup>	92,727,295	92,653,775	15,261,426	90,899,486	(1,754,289)
Office of Budget	3,796,050	3,796,050	1,884,403	3,651,958	(144,092)
Office of Cultural Affairs <sup>18</sup>	19,973,188	20,453,188	16,783,833	20,447,775	(5,413)
Office of Economic Development	4,972,909	4,972,909	2,972,590	4,971,909	(1,000)
Park and Recreation <sup>19</sup>	98,542,371	99,042,371	57,104,064	99,042,371	(0)
Planning and Urban Design <sup>20</sup>	3,171,871	3,171,871	1,484,914	2,821,143	(350,728)
Procurement Services <sup>21</sup>	2,443,038	2,443,038	1,429,354	2,568,193	125,155
Public Works	75,856,653	75,856,653	45,353,332	75,200,539	(656,114)
Sustainable Development	2,194,525	2,194,525	1,588,110	2,194,525	0
Transportation <sup>22</sup>	47,219,419	47,219,419	21,773,747	48,492,903	1,273,484
<b>Total Departments</b>	<b>\$1,358,695,746</b>	<b>\$1,360,080,878</b>	<b>\$711,502,355</b>	<b>\$1,356,495,544</b>	<b>(\$3,585,334)</b>
Liability/Claim Fund Transfer	2,751,145	2,751,145	2,751,145	2,751,145	0
Contingency Reserve	2,319,383	2,319,383	0	2,319,383	0
Salary and Benefit Reserve	2,200,000	2,200,000	0	2,200,000	0
<b>Total Expenditures</b>	<b>\$1,365,966,274</b>	<b>\$1,367,351,406</b>	<b>\$714,253,500</b>	<b>\$1,363,766,072</b>	<b>(\$3,585,334)</b>



## VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**1 Building Services.** Expenditures are forecast to be \$175,000 over budget primarily due to repairs to facilities in the Arts and Central districts, City Hall, Martin Weiss Recreation Center, and Thanksgiving Square, as well as increased usage of pest control, dumpster rentals, and landscaping activities at City Hall, which may be offset by savings in other departments.

**2 City Controller's Office.** The City Controller's Office budget was increased by \$80,700 on April 24, 2019, by ordinance #31179 for technology upgrades and Certified Accounts Payable Professional certification, training, and membership dues. Expenditures are forecast to be \$31,000 over budget due to unbudgeted vacation/sick termination payouts for two long-time employees, which may be offset by Salary and Benefit Reserve funds.

**3 City Manager's Office.** Expenditures are forecast to be \$24,000 over budget due to equity-based salary adjustments and civilian merit increases, which may be offset by savings in other departments or Salary and Benefit Reserve funds.

**4 City Secretary.** The City Secretary budget was increased by \$155,000 on November 14, 2018, by resolution #18-1641 for the District 4 runoff election. Budget adjustments approved by City Council on May 15, 2019, for the citywide runoff election will be reflected in next month's BAR.

**5 Civil Service.** The Civil Service budget was increased by \$75,000 on April 24, 2019, by ordinance #31179 for installation of a new secure card key entry system, computer equipment for DPD and DFR testing, and updates to the Civil Service board room.

**6 Code Compliance.** Savings projected in the March BAR are being used to purchase equipment for the Community Clean initiative, approved by resolution #19-0829 on May 22, 2019.

**7 Court Services.** The Court Services budget was decreased by \$150,000 on April 24, 2019, by ordinance #31179.

**8 Dallas Police Department.** The Dallas Police Department budget was increased by \$250,000 on April 24, 2019, by ordinance #31179 for a uniform staffing study.

**9 Judiciary.** Expenditures are forecast to be \$12,000 over budget due to increased overtime needed to staff the Downtown Night Court, Downtown Community Court, Prostitution Diversion Initiative (PDI) docket, and Drug Court, which may be offset by savings in other departments or Salary and Benefit Reserve funds.

**10 Library.** The Library budget was decreased by \$100,000 on April 24, 2019, by ordinance #31179.

**11 311 Customer Service.** The 311 Customer Service budget was increased by \$150,710 on April 24, 2019, by ordinance #31179 for an office reconfiguration and the use of temporary employees. Expenditures are forecast to be \$45,000 over budget due to unbudgeted vacation/sick termination payouts for one long-time employee, which may be offset by savings in other Management Services divisions.

**12 Council Agenda Office.** Expenditures are forecast to be \$872 over budget due to increased IT costs, which may be offset by savings in other Management Services divisions.

**13 Office of Innovation.** Expenditures are forecast to be \$155,000 under budget primarily due to vacancies.

**14 Office of Strategic Partnerships.** Expenditures are forecast to be \$64,000 under budget due to two vacancies.

## VARIANCE NOTES

**15 Office of Homeless Solutions.** The Office of Homeless Solutions budget was increased by \$142,110 on April 24, 2019, by ordinance #31179 for temporary staff hired to implement the Continuum of Care.

**16 Public Affairs and Outreach.** The Public Affairs and Outreach budget was decreased by \$125,000 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$225,000 under budget due to hiring delays for vacant positions and lower costs associated with off-site City Council meetings.

**17 Non-Departmental.** The Non-Departmental budget was decreased by \$73,520 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$1,754,000 under budget due to delays in departmental Master Lease purchases for fleet and equipment and an expected year-end appropriations transfer of \$500,000 to Transportation for the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

**18 Office of Cultural Affairs.** The Office of Cultural Affairs budget was increased by \$480,000 on February 13, 2019, by resolution #19-0296 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.

**19 Park and Recreation.** The Park and Recreation budget was increased by \$500,000 on April 24, 2019, by ordinance #31179 to develop and expand youth programs during evenings and weekends.

**20 Planning and Urban Design.** Expenditures are forecast to be \$351,000 under budget due to salary savings from nine vacant positions, with a plan underway to fill the vacancies.

**21 Procurement Services.** Expenditures are forecast to be \$125,000 over budget due to unbudgeted vacation/sick termination payouts for three long-time employees, which may be offset by Salary and Benefit Reserve funds.

**22 Transportation.** Expenditures are forecast to be \$1,273,000 over budget primarily due to increased Safelight program payments to the state offset by increased revenue, as well as monthly traffic signal modem charges, an unplanned traffic signal upgrade, and a staff augmentation contract, partially offset by 47 vacant positions. Overages may be covered by savings from other departments. A year-end appropriations transfer of \$500,000 is expected from Non-Departmental to cover the cost of the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

## Financial Forecast Report

**ENTERPRISE FUNDS**

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**AVIATION<sup>1</sup>**

Beginning Fund Balance	\$14,216,560	\$14,216,560		\$5,570,308	(\$8,646,252)
Total Revenues	144,132,819	154,991,422	79,790,092	154,991,422	0
Total Expenditures	144,132,819	154,991,423	62,202,749	154,991,423	0
Ending Fund Balance	\$14,216,560	\$14,216,559		\$5,570,306	(\$8,646,253)

**CONVENTION AND EVENT SERVICES<sup>2</sup>**

Beginning Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946
Total Revenues	108,647,915	108,647,915	52,911,350	110,064,831	1,416,916
Total Expenditures	108,647,915	108,647,915	34,602,133	110,064,831	1,416,916
Ending Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946

**MUNICIPAL RADIO**

Beginning Fund Balance	\$1,205,492	\$1,205,492		\$1,055,872	(\$149,620)
Total Revenues	2,178,813	2,178,813	1,014,968	1,999,653	(179,160)
Total Expenditures	2,076,728	2,076,728	1,183,315	2,076,368	(360)
Ending Fund Balance	\$1,307,577	\$1,307,577		\$979,157	(\$328,420)

Note: FY 2018-19 budget reflects revenue in excess of expenses.

**SANITATION SERVICES<sup>3</sup>**

Beginning Fund Balance	\$29,641,449	\$29,641,449		\$24,416,494	(\$5,224,955)
Total Revenues	112,653,465	114,157,465	72,151,273	115,895,111	1,737,646
Total Expenditures	112,653,465	114,157,465	43,637,784	114,157,465	0
Ending Fund Balance	\$29,641,449	\$29,641,449		\$26,154,139	(\$3,487,310)

**STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES**

Beginning Fund Balance	\$7,928,950	\$7,928,950		\$12,692,716	\$4,763,766
Total Revenues	58,436,837	58,436,837	34,578,189	58,465,982	29,145
Total Expenditures	58,436,837	58,436,837	29,969,576	58,436,836	(1)
Ending Fund Balance	\$7,928,950	\$7,928,950		\$12,721,861	\$4,792,911

**SUSTAINABLE DEVELOPMENT AND CONSTRUCTION**

Beginning Fund Balance	\$43,833,830	\$43,833,830		\$47,568,451	\$3,734,621
Total Revenues	33,143,848	33,143,848	20,813,919	33,143,848	0
Total Expenditures	34,571,119	34,571,119	16,700,152	33,221,119	(1,350,000)
Ending Fund Balance	\$42,406,559	\$42,406,559		\$47,491,180	\$5,084,621

Note: FY 2018-19 budget reflects planned use of fund balance.

**WATER UTILITIES<sup>4</sup>**

Beginning Fund Balance	\$118,325,578	\$118,325,578		\$145,368,915	\$27,043,337
Total Revenues	665,005,577	665,005,577	322,380,441	634,309,792	(30,695,785)
Total Expenditures	665,491,395	665,491,394	303,881,083	641,102,642	(24,388,752)
Ending Fund Balance	\$117,839,760	\$117,839,761		\$138,576,066	\$20,736,305

Note: FY 2018-19 budget reflects planned use of fund balance.

## Financial Forecast Report

**INTERNAL SERVICE FUNDS**

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**INFORMATION TECHNOLOGY**

Beginning Fund Balance	\$10,887,991	\$10,887,991		\$11,210,496	\$322,505
Total Revenues	69,434,657	69,434,657	32,090,191	69,476,447	41,790
Total Expenditures	77,011,403	77,011,403	52,671,898	76,447,648	(563,755)
Ending Fund Balance	\$3,311,245	\$3,311,245		\$4,239,295	\$928,050

Note: FY 2018-19 budget reflects planned use of fund balance.

**RADIO SERVICES**

Beginning Fund Balance	\$2,800,576	\$2,800,576		\$3,086,522	\$285,946
Total Revenues	5,917,772	5,917,772	2,155,255	5,900,868	(16,904)
Total Expenditures	8,651,413	8,651,413	4,248,560	8,594,959	(56,454)
Ending Fund Balance	\$66,935	\$66,935		\$392,431	\$325,496

Note: FY 2018-19 budget reflects planned use of fund balance.

**EQUIPMENT AND FLEET MANAGEMENT<sup>5</sup>**

Beginning Fund Balance	\$7,254,000	\$7,254,000		\$6,862,856	(\$391,144)
Total Revenues	54,412,850	55,662,517	148,666	55,662,517	0
Total Expenditures	54,912,850	56,162,517	27,015,602	56,162,517	0
Ending Fund Balance	\$6,754,000	\$6,754,000		\$6,362,856	(\$391,144)

Note: FY 2018-19 budget reflects planned use of fund balance.

**EXPRESS BUSINESS CENTER**

Beginning Fund Balance	\$2,682,143	\$2,682,143		\$2,793,339	\$111,196
Total Revenues	2,593,790	2,593,790	1,432,592	2,593,790	0
Total Expenditures	2,137,496	2,137,496	895,964	2,137,252	(244)
Ending Fund Balance	\$3,138,437	\$3,138,437		\$3,249,877	\$111,440

Note: FY 2018-19 budget reflects planned use of fund balance.

## Financial Forecast Report

**OTHER FUNDS**

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
<b>9-1-1 SYSTEM OPERATIONS</b>					
Beginning Fund Balance	\$7,852,062	\$7,852,062		\$10,243,774	\$2,391,712
Total Revenues	12,018,812	12,018,812	5,848,585	12,300,359	281,547
Total Expenditures	15,176,553	15,176,553	5,126,533	15,130,100	(46,453)
Ending Fund Balance	\$4,694,321	\$4,694,321		\$7,414,033	\$2,719,712

Note: FY 2018-19 budget reflects planned use of fund balance.

**DEBT SERVICE**

Beginning Fund Balance	\$32,549,163	\$32,549,163		\$28,898,633	(\$3,650,530)
Total Revenues	289,189,656	289,189,656	266,948,762	290,332,436	1,142,780
Total Expenditures	296,200,044	296,200,044	145,278,350	296,200,044	0
Ending Fund Balance	\$25,538,775	\$25,538,775		\$23,031,024	(\$2,507,751)

Note: FY 2018-19 budget reflects planned use of fund balance.

**EMPLOYEE BENEFITS**

City Contributions	\$94,862,835	\$94,862,835	48,006,162	\$94,862,835	\$0
Employee Contributions	36,126,244	36,126,244	25,051,028	36,126,244	0
Retiree	31,963,243	31,963,243	15,631,436	31,963,243	0
Other	0	0	231,148	231,148	231,148
Total Revenues	162,952,322	162,952,322	88,919,773	163,183,470	231,148
Total Expenditures	\$160,083,133	\$160,083,133	\$68,271,982	\$160,083,133	\$0

Note: FY 2018-19 budget reflects revenue in excess of expenses. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred by not reported (IBNR) claims.

**RISK MANAGEMENT**

Worker's Compensation	\$13,701,708	\$13,701,708	\$1,162,781	\$13,701,708	\$0
Third Party Liability	10,227,315	10,227,315	163,608	10,227,315	0
Purchased Insurance	3,029,284	3,029,284	678	3,029,284	0
Interest and Other	749,900	749,900	1,024	749,900	0
Total Revenues	27,708,207	27,708,207	1,327,067	27,708,207	0
Total Expenditures	\$34,166,607	\$34,166,607	\$8,633,877	\$34,166,607	\$0

Note: FY 2018-19 budget reflects planned use of fund balance. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of April 30, 2019, YE forecast beginning fund balance represents the FY 2017-18 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**1 Aviation.** The Aviation budget was increased by \$10,859,000 on April 24, 2019, by ordinance #31179 to accrue revenues to service a fall 2019 payment on the Series 2017 Bonds and for the purchase of IT storage infrastructure, offset by \$10,859,000 in increased revenues.

**2 Convention Center.** Expenditures are forecast to be \$1,417,000 over budget due to increased food and beverage sales, fully offset by \$1,417,000 in increased revenues.

**3 Sanitation Services.** The Sanitation Services budget was increased by \$1,504,000 on April 24, 2019, by ordinance #31179 for increased equipment maintenance charges from aging fleet, increased landfill operating expenses associated with higher than normal rain in the fall, increased use of temporary help, and infrastructure repair at various sanitation facilities, fully offset by increased revenues from stronger than anticipated landfill cash customers and residential revenues.

**4 Water Utilities.** Revenues are forecast to be \$30,696,000 under budget due to wholesale customers receiving a credit to revenues as a result of the Sabine River Authority (SRA) settlement, which will be offset by fund balance, and decreased water consumption. Expenditures are projected to be \$24,389,000 below budget primarily due to a decreased capital construction transfer to offset the consumption-related revenue reduction.

**5 Equipment and Fleet Management.** The Equipment and Fleet Management budget was increased by \$1,250,000 on April 24, 2019, by ordinance #31179 for overtime to support Sanitation fleet maintenance, cost increases for automotive parts, non-emergency wrecker price agreement, and anticipated new costs associated with the use of emergency wrecker services. Billing has been delayed pending a billing program update required by the change in department acronym.

## Financial Forecast Report

# 2017 GENERAL OBLIGATION BOND PROGRAM

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$124,513,232	\$31,645,257	\$37,517,190	\$55,350,785
Park and Recreation Facilities [B]	261,807,000	154,644,167	31,516,317	25,335,998	97,791,853
Fair Park [C]	50,000,000	27,570,000	1,657,459	2,591,540	23,321,001
Flood Protection and Storm Drainage [D]	48,750,000	19,574,800	292,519	1,003,693	18,278,587
Library Facilities [E]	15,589,000	14,089,000	464,115	745,148	12,879,737
Cultural and Performing Arts Facilities [F]	14,235,000	12,745,000	133,145	1,782,254	10,829,601
Public Safety Facilities [G]	32,081,000	31,016,000	2,920,331	1,662,819	26,432,851
City Facilities [H]	18,157,000	14,347,000	163,917	3,523,757	10,659,327
Economic Development [I]	55,400,000	14,462,200	1,304,463	11,012,200	2,145,537
Homeless Assistance Facilities [J]	20,000,000	2,000,000	-	-	2,000,000
<b>Total</b>	<b>\$1,050,000,000</b>	<b>\$414,961,399</b>	<b>\$70,097,522</b>	<b>\$85,174,598</b>	<b>\$259,689,278</b>

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

# DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included, if available. Several measures are new for FY 2018-19, so actual performance data is not available (N/A) for last year.

An annual target has been established for each measure. The annual target is then broken down into a year-to-date (YTD) target, which represents October 1 through the current reporting period. Each month, we will compare the YTD target with the YTD actual performance reported by the responsible department and assign a YTD status based on how well actual performance compares to the target.

Measures are designated "on target" (green) if actual YTD performance is within 5 percent of the YTD target. Measures with actual YTD performance within 6 to 20 percent of the YTD target are designated in "caution" (yellow) status. If actual YTD performance is more than 20 percent from the YTD target, the measure is designated as "needs improvement" (red). For most measures, high values indicate positive performance, but for a few measures, the reverse is true. These measures are noted with an asterisk and include measures numbered 6, 8, 13 and 22. Variance notes are provided for each measure that is not on target.

 21

On Target

 8

Caution

 6

Needs Improvement

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
<b>Public Safety</b>						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	86.11%	90.00%	90.00%	83.72%	!
2	Percentage of EMS responses within five minutes (Fire-Rescue)	N/A	90.00%	90.00%	50.51%	✗
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	N/A	60.00%	60.00%	51.92%	!
4	Percentage of 911 calls answered within 10 seconds (Police)	94.21%	91.00%	91.00%	94.89%	✓
5	Homicide clearance rate (Police)	78.35%	60.00%	60.00%	91.34%	✓
6	Violent crime rate (per 100,000 residents) (Police)*	N/A	767	447.42	377.77	✓
<b>Mobility Solutions, Infrastructure, &amp; Sustainability</b>						
7	Percentage of annual bond appropriation committed (Bond Program)	N/A	90.00%	52.50%	49.00%	✓ !
8	Average response time to emergency sewer calls (in minutes) (Dallas Water Utilities)*	58.68	60	60	59.67	✓
9	Percentage compliance with state and federal standards and regulations for drinking water (Dallas Water Utilities)	100.00%	100.00%	100.00%	100.00%	✓
10	Number of street lane miles resurfaced (Public Works)	208.34	197	114.92	58.33	✗
11	Percentage of potholes repaired within five days (Public Works)	N/A	98.00%	98.00%	97.37%	✓
12	Percentage of streets with a Pavement Condition Index rating of C or better (Public Works)	N/A	77.40%	77.40%	77.40%	✓



# DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
<b>Mobility Solutions (cont.)</b>						
13	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation)*	12.83	11	11	11.62	⚠
14	Residential recycling diversion rate (Sanitation)	19.29%	19.00%	19.00%	17.69%	⚠
15	Percentage of surveyed street lights on major streets that are working (Transportation)	94.58%	96.00%	96.00%	95.00%	✅
<b>Economic &amp; Neighborhood Vitality</b>						
16	Number of jobs created or retained through written commitment (Economic Development)	N/A	5,000	2,917	1,890	❌
17	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	N/A	81	47	15	❌
18	Total number of new housing units produced (sale and rental combined) (Housing)	595	1,500	875	73	❌
19	Percentage of single-family permits reviewed in three days (Sustainable Development)	80.00%	85.00%	85.00%	85.71%	✅
20	Percentage of inspections performed same day as requested (Sustainable Development)	97.49%	98.00%	98.00%	96.69%	✅
<b>Human &amp; Social Needs</b>						
21	Number of seniors served (Community Care)	1,833	4,500	2,625	4,387	✅
22	Number of days to resolve a homeless encampment site from date of service request to resolution (Homeless Solutions)*	16.31	21	21	16.80	✅
23	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	N/A	85.00%	85.00%	90.78%	✅
<b>Quality of Life</b>						
24	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	12,099	10,000	5,833	2,205	❌
25	Percentage of 311 Code service requests responded to within estimated response time (Code Compliance)	94.58%	96.00%	96.00%	86.86%	⚠
26	Percentage of food establishments inspected on schedule (Code Compliance)	N/A	95.00%	95.00%	95.00%	✅
27	Live release rate (Animal Services)	80.30%	81.00%	81.00%	86.04%	✅
28	Percentage increase in field impoundments over prior fiscal year (Animal Services)	17.32%	18.00%	18.00%	20.91%	✅
29	Number of library visits in person, online, and for programs (Library)	9,352,274	7,420,000	4,328,333	5,896,433	✅
30	Number of participants in adult education courses (ELL, GED, basic education, and citizenship) (Library)	N/A	25,000	14,583	16,587	✅
31	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	N/A	50.00%	50.00%	59.70%	✅
32	Percentage of residents within ½ mile of a park (Park and Recreation)	60.00%	63.00%	63.00%	61.00%	✅

# DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
<b>Government Performance &amp; Financial Management</b>						
33	Percentage of 311 calls answered within 90 seconds (311)	56.46%	70.00%	70.00%	58.05%	⚠
34	Percentage of invoices paid within 30 days (City Controller)	95.51%	94.00%	94.00%	98.78%	✓
35	Percentage of dollars spent with local businesses (Business Diversity)	45.41%	50.00%	50.00%	44.66%	⚠

## VARIANCE NOTES

**#1.** Due to continued focus on driving safety, high numbers of new inexperienced firefighters, and an increase in heavy apparatus assignments to all “Potential Scenes of Violence.” These apparatus must stay on location until police arrival, which affects response times for other fire emergencies nearby.

**#2.** Due to high EMS service demand/call volume and finite emergency resources. Units are often deployed from more distant fire stations to serve areas experiencing simultaneous 911 calls for EMS service. DFR is exploring how the tiered EMS software (Priority Dispatch) can help reduce response times over the next few months.

**#3.** Due to lack of staff, although times have improved. An emphasis on recruiting, changes to Civil Service rules, and increased starting pay should lead to increased staffing and ultimately improved response times.

**#7.** Due to fluctuations in project award schedules. The Bond Program Office is initiating weekly meetings with client department directors, and design and construction awards are increasing, resulting in higher commitments, which are expected to reach \$82 million during the third quarter.

**#10.** Due to seasonality of resurfacing efforts. Work peaks from April to August.

**#13.** Schedule changes from November to January drove missed calls up slightly. This is an annual peak and falls back below target in the spring. Missed collections dropped to 8.78 per 10,000 in April, and performance should continue to improve.

**#14.** Due to seasonality. As temperatures rise throughout spring and summer, recycling diversion rates rise as well.

**#16.** Job creation through economic development incentives does not occur in a linear fashion. With a robust pipeline of prospects, the City will surpass the annual job creation goal.

**#17.** FY 2017-18 program changes and updated homebuyer qualification guidelines will result in larger loans, but the process is more time-consuming, resulting in fewer loans.

**#18.** The target for this measure was adjusted to 1,500 in consultation with Housing and Neighborhood Revitalization. The 2018 Notice of Funds Available (NOFA) is expected to produce 800 units, and the single-family NOFA to be issued in 2019 is expected to produce an additional 200. Other units may be added through the Home Repair Program, the incentive zoning ordinance (if approved), and/or tax credit projects that do not require City funding.

**#24.** Due to system conversion, which interrupted service request data retrieval. Inspections increased by 47% (month-over-month) in April, and performance should continue to improve.

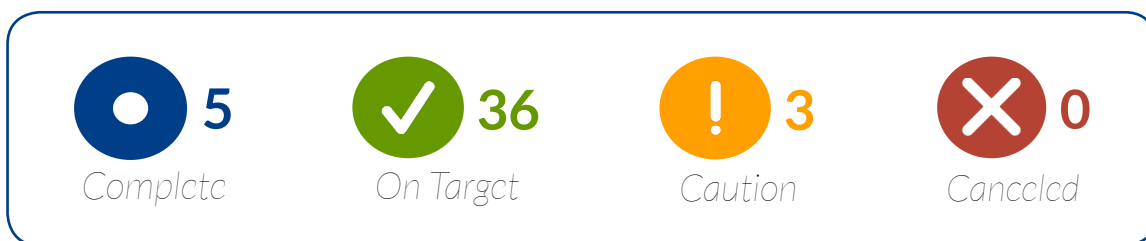
**#25.** Due to system conversion, which interrupted service request data retrieval. Performance has improved since January, reaching 89% for the month of April, and should continue to increase.

**#33.** Due to increased attrition/reduction in agents trained to process calls, but performance continues to improve, from “Needs Improvement” in March to “Caution” in April.

**#35.** Due to two water/wastewater projects awarded to non-local vendors Southland Contracting (\$22.44 million) and Oscar Renda Contracting (\$15.81 million).

# BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 44 activities included in the FY 2018-19 and FY 2019-20 biennial budget. For each initiative included in this report, you will find the initiative number, title, description and status. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” (green check mark), “caution” (yellow exclamation mark), or “canceled” (red x).



## In the Spotlight

The Office of Community Care has begun hiring events for the FreshStart program, which supports the return of formerly incarcerated individuals to the community. At the event in May, three departments—Water Utilities, Management Services, and Building Services—made on-the-spot offers to 13 applicants. Once participants become full-time employees, program caseworkers meet with them for at least six months to help ensure a successful transition.

## Budget Initiative Tracker

**PUBLIC SAFETY****1 Police & Fire Uniform Pay**

**INITIATIVE** Increasing pay for police officers and firefighters (1) effective in October 2018 in accordance with the three-year Meet and Confer agreement, which calls for double-step pay increases of approximately 10 percent, adding a 2 percent top step, and increasing starting pay to \$51,688, and (2) effective in January 2019 in accordance with the City Council budget amendment to increase pay by three percent across the board, to a minimum of \$60,000. (Police and Fire-Rescue)

**STATUS** Uniform pay increases based on the current Meet and Confer agreement went into effect October 2018. On December 23, 2018, City Council authorized the City Manager to enter an Amended Meet and Confer agreement for additional uniform pay increases effective in January 2019.

**2 Number of Police Officers**

**INITIATIVE** Recruiting new police officers to bring the number of sworn employees at the end of FY 2018-19 to 3,050. (Police)

**STATUS** DPD anticipates hiring 255 officers this fiscal year with attrition of 249, for a total of 3,034. This year-end forecast is less than the goal of 3,050 officers because DPD ended FY 2017-18 with fewer officers than anticipated (3,028).

**3 Number of Firefighters**

**INITIATIVE** Recruiting new firefighters to bring the number of sworn employees at the end of FY 2018-19 to 1,942. (Fire-Rescue)

**STATUS** Dallas Fire-Rescue anticipates 65 recruits will enter the field in June and plans to delay hiring the spring 2019 class until July. DFR anticipates FY 2018-19 attrition to be 106 members (versus the previous forecast of 126), meaning DFR will end the year with 1,963 members instead of 1,942.

**4 Police and Fire Uniform Pension**

**INITIATIVE** Contributing \$156.8 million, up \$6.1 million from the current year, to the Dallas Police and Fire Pension System to ensure a secure retirement for our first responders. (Police and Fire-Rescue)

**STATUS** The City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

**5 Security of City Facilities**

**INITIATIVE** Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

**STATUS** City Council approved a one-year consultant contract on May 22 for a security assessment of City facilities and development of a Citywide security strategy, including recommendations for staffing and equipment enhancements.

**6 School Crossing Guards**

**INITIATIVE** Investing more than \$5 million in a school crossing guard program to protect Dallas students. (Court and Detention Services)

**STATUS** All City Management Services, Inc. (ACMS) has been providing crossing guard services to about 150 elementary schools within Dallas city limits since the beginning of the school year. The City also received \$315,000 from Dallas County—the first payment distribution since the “child safety” fee on vehicle registrations took effect on January 1.

**7 P-25 Radio System**

**INITIATIVE** Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Communication and Information Services)

**STATUS** The project team is analyzing various radio towers impacted by this project to ensure all towers meet standards. The team is also putting mitigation plans in place in case alternative design options need to be explored.

**8 Firefighter Safety**

**INITIATIVE** Protecting the safety of DFR officers by replacing all self-contained breathing apparatus (SCBA) in phases and providing a second set of personal protective equipment (PPE) to allow for cleaning equipment between fires. (Fire-Rescue)

**STATUS** Dallas Fire-Rescue has submitted specifications to Procurement Services for the second set of PPEs and SCBA replacement. Staff expects to advertise and close the solicitation in June.

**9 911 Operations Center**

**INITIATIVE** Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Communication and Information Services)

**STATUS** DPD and CIS launched the Text-to-911 system on March 26. CIS also ordered equipment for the backup CAD system, and the vendor is finalizing the quote for the Dual Production Public Safety Answering Point (PSAP) solution for the backup site.

## Budget Initiative Tracker

# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

## 10 Street Conditions

**INITIATIVE** Investing more than \$125 million of bonds and cash to improve the driving condition of city streets. (Public Works)

**STATUS** All funds for FY 2018-19 have been committed. Street and alley maintenance work and bond resurfacing contracts are all on schedule to be completed by the end of September. To date, Public Works has completed 230 maintenance and improvement projects, or 129.2 lane miles out of 820 budgeted for this fiscal year.

## 11 Intersection Safety

**INITIATIVE** Leveraging \$10 million of federal Highway Safety Improvement Program (HSIP) funds with approximately \$2 million in City funds to improve safety at high-crash locations. (Transportation)

**STATUS** Staff is currently working on scheduling design and with TxDOT to complete the Local Project Advanced Funding Agreements (LPAFA) wherein our 10% match is paid. One LPAFA is scheduled for City Council consideration in June, and staff anticipates submitting the remaining six in September.

## 12 Alley Access

**INITIATIVE** Creating a \$1.8 million cross-departmental pilot program to improve alley access for residents and utilities. (Sanitation, Water Utilities, and Public Works)

**STATUS** City Council awarded a contract for alley vegetation abatement on January 23. Public Works and Sanitation are prioritizing vegetation clearance because the green season started in late February, and this work began in April.

## 13 Bike Lanes

**INITIATIVE** Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

**STATUS** Transportation has awarded or is set to award \$0.9 million for projects this year, including 1.1 miles of bike lanes around Farmers Market and Deep Ellum, 0.62 miles in conjunction with Public Works' project on Sylvan Ave., 0.3 miles in conjunction with construction of Highland Rd., and purchase of bike racks for high-traffic areas.

## 14 OneWater Consolidation

**INITIATIVE** Combining water, wastewater, and stormwater into one utility to provide comprehensive management of Dallas' valuable water resources. (Water Utilities)

**STATUS** DWU is working with the Office of Budget and City Controller's Office on next steps for assigning fixed assets to the appropriate utility service. Consolidation and relocation of staff is expected to be complete by August.

## 15 Environmental Plan

**INITIATIVE** Completing an environmental plan that includes solutions to address climate change by using \$500,000 available revenue received from the previous plastic bag ordinance and fee. (Office of Environmental Quality)

**STATUS** Staff hosted the Dallas Climate Action Plan kickoff meeting on April 27, and a series of community engagement meetings are planned April 29 through May 9. Staff anticipates briefing City Council in June on initial data collection, analysis, and community outreach efforts.

## 16 Traffic Signals

**INITIATIVE** Repairing traffic signals by 1) responding to traffic signal knockdowns and underground cable repairs and 2) replacing broken vehicle detectors at 40 traffic signals across the city. (Transportation)

**STATUS** This initiative is funded in FY 2019-20, the second year of the biennial.

## 17 City Facility Major Maintenance

**INITIATIVE** Repairing City-owned facilities through a \$7 million deferred maintenance program. (Building Services)

**STATUS** Of the \$6 million allocated for general City facilities, projects estimated at \$3.1 million are complete, and the rest are in progress. Projects initiated since last month include assessment of pipes at City Hall and furniture for the City Hall cafeteria.

The remaining \$1 million allocated for deferred maintenance is for cultural facilities: \$800,000 at City-owned facilities and \$200,000 for other cultural facilities. Projects estimated at \$600,000 are in progress, including HVAC repairs at Kalita Humphreys Theater, J. Craft Annex floor replacement, exterior painting at the Latino Cultural Center, lighting at the South Dallas Cultural Center, and interior and storefront repairs and flooring at the Oak Cliff Cultural Center.

## 18 Neighborhood Drainage

**INITIATIVE** Implementing a new stormwater program dedicated to neighborhood drainage, which will focus efforts on neighborhood outreach and preventing flooding in local streets. (Water Utilities)

**STATUS** DWU's FY 2019-20 budget proposal includes funding for personnel, equipment, and contracts for increased neighborhood drainage maintenance. In addition to reclassifying and advertising the Sr. Program Manager position, additional requisitions are being opened for the newly designated Neighborhood Drainage Division of DWU.

## Budget Initiative Tracker

**ECONOMIC & NEIGHBORHOOD VITALITY****19 Property Tax Rate** 

**INITIATIVE** Reducing the property tax rate by 0.37¢, making FY 2018-19 the third consecutive year with a tax rate reduction. (Office of Budget)

**STATUS** City Council approved a 0.37¢ property tax reduction on September 18, 2018. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

**20 Housing Policy** 

**INITIATIVE** Implementing the Comprehensive Housing Policy approved by City Council in May 2018 to create and preserve housing throughout the city. (Housing and Neighborhood Revitalization)

**STATUS** On May 22, City Council approved an amendment to the Comprehensive Housing Policy adding a new Land Transfer program to facilitate the sale of tax-foreclosed and City-owned lots for affordable housing and other redevelopment activities. The Housing Policy Task Force committees continue to meet monthly to provide stakeholder input that informs implementation of the Comprehensive Housing Policy.

**21 Stabilization and Emerging Market Areas** 

**INITIATIVE** Targeting \$1 million to historically underserved areas at risk of displacement because of changing market conditions, as well as areas in need of intensive environmental enhancements, master planning, and formalized neighborhood organizations. (Housing and Neighborhood Revitalization)

**STATUS** During the next 60 days, staff will design a title clearing education and assistance program that leverages and expands on activities already underway through DISD, Dallas Housing Authority, and other educators and partners. Through this process, staff will determine the scope of the issue, including locations of tangled titles, the underlying causes, and the estimated time and resources needed to clear them. Staff will also identify additional potential partners, as well as gaps in staffing or skills needed to effectively advise homeowners on program requirements.

**22 One-Stop Permitting** 

**INITIATIVE** Offering an online one-stop shop for residents and businesses to submit construction plans to the City. (Sustainable Development and Construction)

**STATUS** Phase 2 of the Electronic Plan Review System is on track, which will allow inspectors to view and comment on electronic plans submitted online. DEV approved the configuration requirements document and the vendor is moving forward. The next part of Phase 2 will include enhanced features to improve efficiency, such as a more robust interface that will eliminate duplicate data entry.

**23 Historic Resource Survey** 

**INITIATIVE** Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

**STATUS** Staff released the RFCSP for the survey in early 2019 and received two proposals; they are now working with Procurement to revise the scope based on the Texas Historical Commission (THC) grant requirements and will request new proposals from the two candidates. Staff anticipates the bid will be submitted for City Council consideration in August, with work beginning in September.

## Budget Initiative Tracker

**HUMAN & SOCIAL NEEDS****24 Homelessness Programs** 

**INITIATIVE** Addressing homelessness holistically, including \$2.3 million for strengthening the homeless response system, providing improved supportive housing for chronically homeless seniors, leveraging innovative and collaborative “shovel-ready” projects for affordable housing units, and developing a landlord subsidized leasing program. (Office of Homeless Solutions)

**STATUS** OHS released two solicitations in January for proposals to strengthen the homeless response system and increase landlord participation in the landlord subsidized leasing program (track 3 of the Homeless Solutions Strategy). Bids were opened March 15, and oral presentations have been completed. Proposals are currently being evaluated for final recommendations.

**25 End Panhandling Now** 

**INITIATIVE** Increasing funding for the End Panhandling Now initiative to \$415,000 and continuing public education on ways to effectively assist those in need. (Office of Community Care)

**STATUS** The City has four full-time resources dedicated to anti-panhandling initiatives. Staff is working to launch a new component of the educational campaign in May to improve program effectiveness, using traditional media outlets such as radio, billboards, and DART advertisements. Staff will also continue to implement street outreach.

**26 Citizenship Programs** 

**INITIATIVE** Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

**STATUS** The City Attorney’s Office is reviewing specifications for procurement of civil legal services, and Procurement is reviewing the specifications for citizenship services.

**27 Equity** 

**INITIATIVE** Creating an Office of Equity and Human Rights (OEHR) to promote equity as one of the City’s core values and focus on fair housing. (Office of Equity and Human Rights)

**STATUS** On May 22, City Council adopted an Equity Resolution to demonstrate the City’s commitment to ensuring equity in all policies, programs, services, and practices.

**28 FreshStart Re-Entry Program** 

**INITIATIVE** Increasing funding by \$235,000 for the FreshStart re-entry program to support the transition of formerly incarcerated individuals into the community. (Office of Community Care)

**STATUS** The Office of Community Care (OCC) began hosting hiring events for the FreshStart program in April. These events allow FreshStart participants to interview with hiring personnel from participating City departments. OCC staff also attend other City and community hiring events to promote the FreshStart initiative, explaining program eligibility requirements and expectations to potential employers and participants.

## Budget Initiative Tracker

## QUALITY OF LIFE

**29 Fair Park** 

**INITIATIVE** Transitioning Fair Park's daily operation from City management to Fair Park First, a nonprofit subcontracting with a private management company to expand fundraising opportunities, improve operations, and make capital improvements. (Park and Recreation)

**STATUS** Fair Park First briefed the Park Board on April 18. Since the transition in January, there have been 345 event days with 188,971 people in attendance. In addition to existing events, at least four new events are planned for the 2019 season.

**30 Dangerous Animals** 

**INITIATIVE** Allocating \$410,000 to mobilize a team in Dallas Animal Services dedicated to dealing with aggressive and dangerous animals and preemptively reducing bites. (Dallas Animal Services)

**STATUS** Dallas Animal Services (DAS) has deployed a team of four officers and a supervisor specifically focused on impounding aggressive and dangerous loose dogs in high-risk areas, with the intention of reducing potential bites. Through April 2019, DAS' collective loose dog intake is up 20% year-over-year, while loose dog bites remain flat.

**31 Neighborhood Code Representatives** 

**INITIATIVE** Adding \$650,000 for seven Neighborhood Code Representatives (NCR), further improving outreach efforts and providing more liaisons to address community issues. (Code Compliance)

**STATUS** All seven NCR positions have been filled, and staff have started working in neighborhoods to engage and educate residents and address various issues they face.

**32 Library RFID** 

**INITIATIVE** Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

**STATUS** The Office of Procurement is finalizing its proposal evaluations and scores. Staff anticipates submitting the recommended proposal for City Council consideration in June.

**33 Aquatic Facilities** 

**INITIATIVE** Expediting the opening of three aquatic facilities for summer 2019. (Park & Recreation)

**STATUS** The Lake Highlands North, Kidd Springs, and Tietze aquatic facilities are scheduled to open June 1.

**34 Park and ISD Partnerships** 

**INITIATIVE** Partnering with school districts to offer more green spaces and parks. (Park and Recreation)

**STATUS** Playground improvements at five DISD schools are on track for completion in May. The Trust for Public Land will also release its official report on the percentage of residents within a 1/2-mile (10-minute walk) of a park or green space in May. Staff anticipate an increase in this percentage because of the addition of DISD and RISD schools.

**35 WellMed Senior Programs** 

**INITIATIVE** Investing in programs for all ages by partnering with the nonprofit WellMed Charitable Foundation to open a new health and wellness center for residents age 60 and older. (Park and Recreation)

**STATUS** The WellMed Charitable Foundation Senior Activity Center at Redbird Square opened in December 2018. The center is designed to keep adults age 60 or older healthy and active at no cost to participants.

**36 Cultural Plan** 

**INITIATIVE** Adopting the Dallas Cultural Plan 2018. (Office of Cultural Affairs)

**STATUS** City Council unanimously adopted the Dallas Cultural Plan 2018 and an updated Cultural Policy on November 28, 2018. Implementation of key initiatives began immediately after adoption.



## Budget Initiative Tracker

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## 37 Off-Site City Council Meetings

**INITIATIVE** Expanding opportunities for residents and Council to engage by hosting mobile City Council meetings. (Mayor and City Council)

**STATUS** The second off-site meeting took place May 8 at Kleberg-Rylie Recreation Center. The remaining off-site meeting will be August 14 at Lake Highlands North Recreation Center.

## 38 Council District Offices

**INITIATIVE** Expanding opportunities for residents and Council to engage by expanding the district office program. (Mayor and City Council)

**STATUS** The District 4 community office opened February 8 at the Beckley-Saner Recreation Center, and the District 10 community office opened April 12 at the Northeast Service Center.

## 39 Census 2020

**INITIATIVE** Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

**STATUS** OSPGA is working with the Complete Count Committee (CCC) to implement an outreach plan for Census 2020 and has hired a full-time employee to manage this effort. The CCC has met three times and developed a strategic plan. The four subcommittees—Hard to Count, Media, Fundraising, and Partnerships—are meeting regularly to implement their action items, and the first deliverables should be completed by June.

## 40 Office of Innovation

**INITIATIVE** Establishing an Office of Innovation, which will lead City staff in efforts to improve service, increase efficiency, and be more responsive to community input. (Office of Innovation)

**STATUS** The Office of Innovation is in the process of hiring the City's first Data Scientist and Service Design Strategist – both new functions for the City. The former will spearhead better analysis and use of City data, while the latter will apply design thinking and an equity lens to City programs.

## 41 ADA Compliance

**INITIATIVE** Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

**STATUS** OEHR identified a vendor under a state price agreement and is finalizing the scope of work with City departments. Staff anticipates submitting the contract for City Council consideration in June.

## 42 Availability & Disparity (A&D) Study

**INITIATIVE** Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

**STATUS** Phase 1 of the A&D study is scheduled to be completed by July 31. Remaining deliverables include market area and industry analyses, utilization analysis, benchmark comparisons, and availability analysis. Phase 2 of the study—including a workforce study and additional public engagement meetings—will begin August 1.

## 43 Compensation Study

**INITIATIVE** Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

**STATUS** The RFP for the compensation study closed March 28, and staff is working with Procurement to secure recommendations.

## 44 WorkDay HR/Payroll System

**INITIATIVE** Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Communication and Information Services)

**STATUS** The Project Governance Board is re-evaluating project timelines, with guidance from our vendors, and will provide updated schedules for additional testing, as well as a new go-live date. The Board is also assessing length, terms, and conditions for extensions of dependent contracts.

