



Agenda Information Sheet

File #: 18-1067

Item #: 4.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

EXECUTIVE: Elizabeth Reich

SUBJECT

A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuance of General Obligation Refunding and Improvement Bonds, Series 2019A in an amount not to exceed \$271,020,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

BACKGROUND

Pursuant to elections held in November 2006, 2012, and 2017, the residents of Dallas voted and authorized the City to issue general obligation bonds for the purpose of providing funds for permanent public improvements. The City's financial advisors recommend: (1) refunding and retirement of commercial paper notes issued for interim financing; and (2) issuance of improvement bonds to finance capital improvement projects at the City, in an amount not to exceed \$271,020,000.00.

The City's financial advisors, PFM Financial Advisors LLC, recommend issuing up to \$271,020,000.00 in refunding and improvement bonds for the purpose of funding capital improvements, refunding outstanding commercial paper notes, and refunding special obligations of the City. The issuance and sale of the refunding and improvement bonds is contingent upon the City Council's approval of a parameters Ordinance, currently scheduled for consideration and approval by the City Council in April 2019.

ESTIMATED SCHEDULE OF PROJECT

Authorize Preparation for Issuance of Bonds	December 2018
Approval of Parameters Ordinance	April 2019
Pricing	April 2019
Delivery of Proceeds	May 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on December 3, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. The anticipated cost of issuance is \$720,000.00 from 2019A General Obligation Refunding & Improvement Bond Funds. See Attachment I.

Attachment I provides an estimate of bond issuance costs for the proposed bonds and the M/WBE participation. Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding and Improvement Bonds, Series 2019A.

December 12, 2018

WHEREAS, the adopted Capital Improvement Program, currently underway and scheduled, requires issuance of an amount not to exceed \$271,020,000.00 of General Obligation Refunding and Improvement Bonds, Series 2019A (the “Bonds”) for the purpose of refunding commercial paper notes issued for interim financing of improvements to the City, and issuance of Improvement bonds to finance capital improvement projects at the City; and

WHEREAS, the City Council hereby finds that, in order to accomplish the Bond issuance in a timely and cost-efficient manner, the City Manager, the City Attorney, the City’s Financial Advisors, the City’s Co-Bond Counsel, and the City’s Disclosure Counsel (collectively, the “Necessary Parties”) should be authorized and directed to take such action and prepare documents as necessary in order to accomplish the Bond issuance.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Necessary Parties are hereby authorized to take action and prepare documents, including, without limitation, the actions specified in this resolution, needed to accomplish the sale of Series 2019A Bonds, in a principal amount not to exceed \$271,020,000.00, with the sale of the Bonds scheduled to occur in a timely manner.

SECTION 2. That the Necessary Parties are hereby authorized and directed to prepare an Official Statement with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds.

SECTION 3. That the City Manager is hereby authorized to use the previously contracted professional services of PFM Financial Advisors LLC as financial advisors for the sale of the Bonds. Payment for the advisory services of PFM (Vendor VC16222) is estimated to be \$183,350.00 and shall be made from proceeds after delivery of the Bonds.

SECTION 4. That the City Manager is hereby authorized to use the previously contracted professional services of Bracewell L.L.P. and West & Associates, P.C. as co-bond counsel in connection with the sale and delivery of the Bonds. If Bonds are issued, payment for the opinion of Bracewell L.L.P. (Vendor #VS0000056820) shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$226,000.00), and shall be made from the Bond proceeds.

SECTION 4. (continued)

If Bonds are issued, payment for the opinion of West & Associates L.L.P., P.C. (Vendor 330805) shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$80,000.00), and shall be made from Bond proceeds.

SECTION 5. That the City Manager is hereby authorized to use contracted professional services of Orrick Herrington & Sutcliffe LLP (Vendor VC18413) as Disclosure Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Orrick Herrington & Sutcliffe LLP shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$80,000.00) and shall be made from the proceeds after delivery of the Bonds.

SECTION 6. That the City Manager is hereby authorized to obtain bond ratings from Fitch Ratings (Vendor VC14720) and from Standard & Poor's, Inc. (Vendor 954974) in connection with the sale of the Bonds. Payment for the bond ratings is estimated to be \$130,049.89 and shall be made from proceeds after delivery of the Bonds.

SECTION 7. That the Chief Financial Officer is hereby authorized to use the previously contracted professional services of Grant Thornton L.L.P. to obtain an independent auditor's consent letter in connection with the sale and delivery of the Bonds. Payment for the services of Grant Thornton L.L.P. (Vendor VS0000007921) is estimated to be \$7,400.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 8. That the Chief Financial Officer is hereby authorized to make payments for printing services to print and mail official statements. Payment for printing services is estimated to be \$5,000.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 9. That the Chief Financial Officer is hereby authorized to make payment to UMB Bank, N.A. for services provided as paying agent/registrar with respect to the bonds at an annual cost of \$200.00 plus mailing expenses from the General Fund 0001, Department CCO, Unit 1126, Object 3537, (Vendor VS92247) upon issuance of the Bonds.

SECTION 10. That the proceeds received from the sale of the Bonds shall be deposited in 2019A General Obligation Refunding & Improvement Bond Funds, Fund 0681, Department BMS, Unit 1879, Revenue Code 8448. Any accrued interest from these proceeds will be deposited in the Debt Service Fund, Fund 0981, Department BMS, Revenue Code 8438.

December 12, 2018

SECTION 11. That the City Manager is hereby authorized and directed to file an Official Statement with respect to such Bonds and prepare such other documents as are necessary and incidental to the issuance, sale and delivery of the Bonds with the Attorney General; and that the Chief Financial Officer be and is hereby authorized to make the payment for filing with the Attorney General's office (Vendor 344989) prior to receiving the Bond proceeds. The cost is estimated to be \$9,500.00 and shall be made from the General Fund 0001, Department CCO, Unit 1126, Object 3537 and shall be reimbursed from Bond proceeds.

SECTION 12. That the Chief Financial Officer is hereby authorized to make payments for miscellaneous services relating to the sale of the Bonds. Payments for the miscellaneous services are estimated to be \$5,900.11 and shall be made after delivery of the Bonds.

SECTION 13. That this resolution shall take effect on December 12, 2018, and it is accordingly so resolved.

Attachment I

Series 2019A
General Obligation Refunding Bonds
\$271,020,000

Estimate of Total Bond Issuance Costs and M/WBE Participation

	<u>Fees</u>	<u>Percent of Total Costs</u>
Co-Bond Counsel		
Bracewell (Vendor VS0000056820)	\$226,000	31%
West & Associates (Vendor 330805)	\$80,000	11%
Disclosure Counsel		
Orrick Herrington & Sutcliffe LLP (Vendor VC18413)	80,000	11%
Financial Advisor		
PFM (Vendor VC16222)	183,350	25%
Printing Fee		
TBD	5,000	1%
Paying Agent Fee		
UMB Bank, N.A. (Vendor VS344989)	200	0%
Rating Agencies		
Fitch Ratings (Vendor VC14720)	60,771	8%
S&P Global (Vendor 954974)	69,279	10%
Attorney General Filing Fee		
	9,500	1%
Misc. Expenses		
	<u>\$5,900</u>	<u>1%</u>
Total Issuance Costs		
	<u>\$720,000</u>	<u>100%</u>
Total M/WBE Participation as % of Total Issuance Costs:	\$85,000	12%

Note: Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding and Improvement Bonds, Series 2019A.



Agenda Information Sheet

File #: 18-1402

Item #: 5.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

EXECUTIVE: Elizabeth Reich

SUBJECT

A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuance of General Obligation Refunding Bonds, Series 2019B, in an amount not to exceed \$174,705,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

BACKGROUND

On June 27, 2018, by Resolution 18-0895, the City Council approved settlement of the lawsuits styled Davis S. Martin, et al. v. City of Dallas, Cause No. 1-95-506, and George G. Parker, et al. v. City of Dallas, Cause No. 1-95-107, in an amount not to exceed \$173,312,500.00 provided that the plaintiffs and the City mutually agreed on the terms of a written settlement agreement.

The City anticipates that the 382nd District of Rockwall County, Texas will enter a judgment in the above-referenced lawsuits incorporating the terms of the written settlement agreement. The City's financial advisors recommend that the City prepare for an issuance of general obligation refunding bonds in a principal amount not to exceed \$174,705,000.00 in satisfaction of the judgment. The ordinance authorizing the sale of the bonds will be presented to City Council for approval after the judgment has been entered.

ESTIMATED SCHEDULE OF PROJECT

Authorize Preparation for Issuance of Bonds	December 2018
Approval of Parameters Ordinance	April 2019
Pricing	April 2019
Delivery of Proceeds	May 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on December 3, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. The anticipated cost of issuance is \$515,000.00 from 2019B General Obligation Refunding Bond Funds. See Attachment I.

Attachment I provides an estimate of bond issuance costs for the proposed bonds and the M/WBE participation. Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding Bonds, Series 2019B.

December 12, 2018

WHEREAS, on June 27, 2018, by Resolution 18-0895, the City Council approved settlement of the lawsuits styled Davis S. Martin, et al. v. City of Dallas, Cause No. 1-95-506, and George G. Parker, et al. v. City of Dallas, Cause No. 1-95-107, in an amount not to exceed \$173,312,500.00 (the “Settlement Amount”) provided that the plaintiffs and the City mutually agreed on the terms of a written settlement agreement; and

WHEREAS, the City anticipates that the 382nd District of Rockwall County, Texas will enter a judgment in the above-referenced lawsuits incorporating and approving the terms of the written settlement agreement and entering an agreed judgment in the Settlement Amount; and

WHEREAS, the City has agreed to fund the Settlement Amount by issuing the City of Dallas, Texas General Obligation Refunding Bonds, Series 2019B (the “Bonds”); and

WHEREAS, the City Council hereby finds that, in order to accomplish the Bond issuance in a timely and cost-efficient manner, the City Manager, the City Attorney, the City’s Financial Advisors, the City’s Co-Bond Counsel, and the City’s Disclosure Counsel (collectively, the “Necessary Parties”) should be authorized and directed to take such action and prepare documents as necessary in order to accomplish the Bond issuance.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Necessary Parties are hereby authorized to take action and prepare documents, including, without limitation, the actions specified in this resolution, needed to accomplish the sale of the Bonds, in a principal amount not to exceed \$174,705,000.00, with the sale of the Bonds scheduled to occur in a timely manner.

SECTION 2. That the Necessary Parties are hereby authorized and directed to prepare an Official Statement with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds.

SECTION 3. That the City Manager is hereby authorized to use the previously contracted professional services of PFM as Financial Advisors for the sale of the Bonds. Payment for the advisory services of PFM (Vendor VC16222) is estimated to be \$126,350.00 and shall be made from proceeds after delivery of the Bonds.

SECTION 4. That the City Manager is hereby authorized to use the previously contracted professional services of Norton Rose Fulbright US LLP (Vendor VC000006239) and Mahomes & Bolden PC (Vendor VS0000051822) as Co-Bond Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Norton Rose Fulbright US LLP shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an

SECTION 4. (continued)

hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount not to exceed \$130,000.00), and shall be made from the proceeds after delivery of the Bonds. Payment for the opinion of Mahomes & Bolden PC (Vendor VS0000051822) shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$90,000), and shall be made from the proceeds after delivery of the Bonds.

SECTION 5. That the City Manager is hereby authorized to use contracted professional services of Orrick Herrington & Sutcliffe LLP (Vendor VC18413) as Disclosure Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Orrick Herrington & Sutcliffe LLP shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$60,000.00) and shall be made from the proceeds after delivery of the Bonds.

SECTION 6. That the City Manager is hereby authorized to obtain bond ratings from Fitch Ratings (Vendor VC14720) and from Standard & Poor's, Inc. (Vendor 954974) in connection with the sale of the Bonds. Payment for the bond ratings is estimated to be \$83,950.11 and shall be made from proceeds after delivery of the Bonds.

SECTION 7. That the Chief Financial Officer is hereby authorized to use the previously contracted professional services of Grant Thornton L.L.P. to obtain an independent auditor's consent letter in connection with the sale and delivery of the Bonds. Payment for the services of Grant Thornton L.L.P. (Vendor VS0000007921) is estimated to be \$7,400.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 8. That the Chief Financial Officer is hereby authorized to make payments for printing services to print and mail official statements. Payment for printing services is estimated to be \$5,000.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 9. That the Chief Financial Officer is hereby authorized to make payment to UMB Bank, N.A. ("UMB") for (i) services provided as paying agent/registrar with respect to the Bonds at an annual cost of \$200.00 plus mailing expenses from the General Fund 0001, Department CCO, Unit 1126, Object 3537, (Vendor VS92247) upon issuance of the Bonds and (ii) services provided as escrow agent with respect to that portion of the Bond proceeds necessary to fund the Settlement Amount at a one-time cost of \$2,500.00 plus expenses from proceeds of the Bonds.

December 12, 2018

SECTION 10. That the proceeds received from the sale of the Bonds shall be deposited into an escrow fund with UMB in an amount equal to the Settlement Amount and any remaining proceeds after such deposit shall be deposited into General Fund, Fund 0001, Department BMS, Unit 1878, Revenue Code 8448 to pay the costs of issuance of the Bonds. Any accrued interest from Bond proceeds and any remaining proceeds after payment of all costs of issuance will be deposited in 2019B General Obligation Refunding Bond Funds, Fund 0679, Department BMS, Unit 1878, Revenue Code 8438.

SECTION 11. That the City Manager is hereby authorized and directed to file an Official Statement with respect to such Bonds and prepare such other documents as are necessary and incidental to the issuance, sale and delivery of the Bonds with the Attorney General; and that the Chief Financial Officer be and is hereby authorized to make the payment for filing with the Attorney General's office (Vendor 344989) prior to receiving the Bond proceeds. The cost is estimated to be \$9,500.00 and shall be made from the General Fund, Fund 0001, Department CCO, Unit 1126, Object 3537 and shall be reimbursed from Bond proceeds.

SECTION 12. That the Chief Financial Officer is hereby authorized to make payments for miscellaneous services relating to the sale of the Bonds. Payments for the miscellaneous services are estimated to be \$7,499.89 and shall be made after delivery of the Bonds.

SECTION 13. That this resolution shall take effect on December 12, 2018, and it is accordingly so resolved.

**Series 2019B
General Obligation Refunding Bonds
\$174,705,000**

Estimate of Total Bond Issuance Costs and M/WBE Participation

	<u>Fees</u>	<u>Percent of Total Costs</u>
Co-Bond Counsel		
Norton Rose Fulbright US LLP (Vendor VC0000006239)	\$130,000	25%
Mahomes & Bolden PC (Vendor VS0000051822)	\$90,000	17%
Disclosure Counsel		
Orrick Herrington & Sutcliffe LLP (Vendor VC18413)	60,000	12%
Financial Advisor		
PFM (Vendor VC16222)	126,350	25%
Paying/Escrow Agent		
UMB Bank, N.A. (Vendor VS92247)	2,700	1%
Printing Fee		
TBD	5,000	1%
Rating Agencies		
Fitch Ratings (Vendor VC14720)	39,229	8%
S&P Global (Vendor 954974)	44,721	9%
Attorney General Filing Fee		
	9,500	2%
Misc. Expenses		
	<u>\$7,500</u>	<u>1%</u>
Total Issuance Costs		
	<u>\$515,000</u>	<u>100%</u>
 Total M/WBE Participation as % of Total Issuance Costs:	 \$95,000	 18%

Note: Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding Bonds, Series 2019B.



Agenda Information Sheet

File #: 18-1238

Item #: 10.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Department of Human Resources

EXECUTIVE: T.C. Broadnax

SUBJECT

Authorize Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019 - Not to exceed \$225,000.00, from \$900,000.00 to \$1,125,000.00 - Financing: Employee Benefits Fund (subject to annual appropriations)

BACKGROUND

This consulting contract provides the City with benefits consulting services and auditing services of medical and pharmacy benefit plans. This Supplemental Agreement will continue to provide the City with assistance in maximizing employee benefits services and to offer advice on options to mitigate costs. Holmes Murphy & Associates, will be responsible for keeping the City's Plan Administrators and City Attorney's Office informed of best practices and advising on any pending legislation that can impact the benefits plan. Additionally, the consultant will perform tasks such as:

- Conduct audits of the medical and pharmacy vendors
- Conduct annual plan evaluations
- Develop funding strategies
- Project plan costs
- Review proposals and provide recommendations
- Conduct benchmark studies and surveys
- Conduct required Governmental Accounting and Standards Board actuarial valuations

The City offers medical, dental and vision coverage to approximately 22,000 participants. These plans are administered through the Benefits Division of the Human Resources Department. The vendor will continue to assist with consulting on these plan options.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 12, 2014, City Council authorized a three-year service contract, with two, one-year renewal options, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans with Holmes Murphy & Associates by Resolution No. 14-1877.

On September 27, 2017, City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans by Resolution No. 17-1542.

The Government Performance and Financial Management Committee was briefed by memorandum on November 5, 2018.

FISCAL INFORMATION

Employee Benefits Fund - \$225,000.00 (subject to annual appropriations)

Service Contract Award	\$ 675,000.00
Supplemental Agreement No. 1	\$ 225,000.00
Supplemental Agreement No. 2 (this action)	<u>\$ 225,000.00</u>
Total	\$1,125,000.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$225,000.00	Other Services	23.80%	22.22%	\$50,000.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

December 12, 2018

WHEREAS, on November 12, 2014, City Council authorized a three-year contract, with two, one-year renewal options, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans with Holmes Murphy & Associates, in an amount not to exceed \$675,000.00, by Resolution No. 14-1877; and

WHEREAS, on September 27, 2017, City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, in an amount not to exceed \$225,000.00, from \$675,000.00 to \$900,000.00, by Resolution No. 17-1542.

WHEREAS, it is now necessary to authorize Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019, in an amount not to exceed \$225,000.00, increasing the contract amount from \$900,000.00 to \$1,125,000.00

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, approved as to form by the City Attorney, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019, in an amount not to exceed \$225,000.00, increasing the contract amount from \$900,000.00 to \$1,125,000.00.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$225,000.00 (subject to annual appropriations) to Holmes Murphy & Associates from the Employee Benefits Current Fund, Fund 0260, Department PER, Unit 7906, Object 3070, Encumbrance CT-PERHM2603070FY18, Vendor VC13667.

SECTION 3. That this contract is designated as Contract No. PER-2017-00002700.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1349

Item #: 46.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a two-year service contract for licenses, maintenance, and support for the McAfee VirusScan ® Threat Management Portfolio software - Kudelski Security, Inc., most advantageous proposer of three - Not to exceed \$514,138.88 - Financing: Data Services Fund

BACKGROUND

This service contract will provide licenses, maintenance, and support for the McAfee VirusScan ® Threat Management Portfolio software. McAfee products are used to provide extensive desktop and server computer security protections from viruses, malware, spyware, spam, and other advanced internet threats for all City computers. These protections extend to computers used by critical infrastructure agencies including the Police Department, Fire Rescue and the Water Utilities Department.

Additional protections provided by these products include real-time monitoring, proactive prevention of various threats, such as email and messaging threats that originate from either internal or external users. These products also provide protection from threats introduced into the City's network by portable devices such as: USB storage media, digital cameras, digital players and storage media, flash drives, or smart phones.

Additionally, as part of cyber security protection, various federal and state agencies including the U.S. Department of Justice, Criminal Justice Information System (CJIS) division, Office of Civil Rights Division, and the Texas Department of Public Safety, require agencies to install, use, and regularly update anti-virus software on computers that interact with these federal and state agencies' systems.

The City currently owns and manages 10,000 end point device licenses for the various McAfee threat management portfolio products deployed across the enterprise.

A six member committee from the following departments reviewed and evaluated the qualifications:

- Department of Communications and Information Services (2)
- Water Utilities Department (2)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 50 points
- Capabillity and experience 20 points
- Functional match 15 points
- Business Inclusion and Development Plan 15 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,261 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 22, 2014, City Council authorized a three-year service contract for licenses, maintenance and support for McAfee VirusScan ® Threat Management Portfolio software with World Wide Technology, Inc. by Resolution No. 14-1778.

On November 8, 2017, City Council authorized a one-year service contract for licenses, maintenance, and support for McAfee VirusScan ® Threat Management Portfolio software with CDW Government LLC by Resolution No. 17-1738.

FISCAL INFORMATION

Data Services Fund - \$514,138.88

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$514,138.88	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BUZ1822. We opened them on September 13, 2018. We recommend the City Council award this service contract in its entirety to the only proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
* Kudelski Security, Inc.	14175 Proton Rd. Suite 450 Dallas, TX 75244	83.75	\$514,138.88
Dell Marketing, LP.	One Dell Way Round Rock, TX 78682	79.80	\$555,223.64

SHI Government Solutions, Inc.	1301 S. MoPac Expwy. Suite 375 Austin, TX 7 8746	79.42	\$528,156.84
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OWNER**Kudelski Security, Inc.**

Rich Fennessy, Chief Executive Officer
Steve Speidel, Chief Operating Officer

December 12, 2018

WHEREAS, on October 22, 2014, City Council Authorize a three-year service contract for licenses, maintenance and support for McAfee VirusScan ® Threat Management Portfolio software with World Wide Technology, Inc. in an amount not to exceed \$495,921.00, by Resolution No. 14-1778; and

WHEREAS, on November 8, 2017, City Council authorized a one-year service contract for licenses, maintenance, and support for McAfee VirusScan ® Threat Management Portfolio software with CDW Government LLC in an amount not to exceed \$166,422.00, by Resolution 17-1738.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with Kudelski Security, Inc. (VC19106), approved as to form by the City Attorney, for licenses, maintenance, and support for the McAfee VirusScan ® Threat Management software for a term of two years, in an amount not to exceed \$514,138.88. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Kudelski Security, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Kudelski Security, Inc. under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$514,138.88 to Kudelski Security, Inc. from Master Agreement Service Contract No. DSV-2019-00008646.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1350

Item #: 47.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for citywide overhead door repair, maintenance, parts, and labor - Miner Ltd. dba Overhead Door Co. of Dallas, lowest responsible bidder of two - Not to exceed \$4,573,891.92 - Financing: General Fund (\$3,796,454.95), Convention and Event Services Fund (\$423,086.80), Dallas Water Utilities Fund (\$315,072.43), Communication Services Fund (\$19,918.90), Aviation Fund (\$10,826.84), and Stormwater Drainage Management Fund (\$8,532.00)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service price agreement will allow for citywide repair, maintenance, parts, and labor of overhead doors on City owned buildings. This service price agreement is necessary to ensure gates and overhead doors in City facilities are in good working condition to safeguard buildings from unauthorized access during non-operation hours and to ensure the safety of staff during daily operations.

Approximately 600 overhead doors secure various City facilities, including fire stations, training facilities, workshops, warehouses, service centers, and other facilities. These doors range in size from 8 to 29 feet high and 8 to 24 feet wide and are constructed of metal, wood, and/or glass panels.

In addition, this service price agreement will provide transmitters to allow emergency response vehicles to access gated communities throughout the City in the event of an emergency.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 143 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more

bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$3,796,454.95
 Convention and Event Services Fund - \$423,086.80
 Dallas Water Utilities Fund - \$315,072.43
 Communication Services Fund - \$19,918.90
 Aviation Fund - \$10,826.84
 Stormwater Drainage Management Fund - \$8,532.00

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,264,286.47	\$1,264,286.47	\$1,267,882.01
Convention and Event Services Fund	\$141,028.94	\$141,028.93	\$141,028.93
Dallas Water Utilities Fund	\$105,024.16	105,024.15	\$105,024.12
Communication Services Fund	\$6,639.00	\$6,639.00	\$6,640.90
Aviation Fund	\$3,608.94	\$3,608.94	\$3,608.96
Stormwater Drainage Management Fund	\$2,844.00	\$2,844.00	\$2,844.00
Total	\$1,523,431.51	\$1,523,431.49	\$1,527,028.92

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$4,573,891.92	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BR1708. We opened them on May 10, 2017. We recommend the City Council award this service price agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Miner Ltd. dba Overhead Door Co. of Dallas	7318 Fillmore Dr. Dallas, TX 75235	\$4,573,891.92
Garage Door Plus, LLC	2211 Duluth Dr. Ste. 107 Pantego, TX 76013	Non-Responsive**

**Garage Door Plus, LLC was deemed non-responsive due to not meeting bid specifications.

OWNER

Miner Ltd. dba Overhead Door Co. of Dallas

Thomas Brackett, President
Fred Strickland, Vice President
Kirk Yosick, Secretary
Joe Herman, Treasurer

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with Miner Ltd. dba Overhead Door Co. of Dallas (VC15991), approved as to form by the City Attorney, for citywide overhead door repair, maintenance, parts, and labor for a term of three years, in an amount not to exceed \$4,573,891.92. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Miner Ltd. dba Overhead Door Co. of Dallas shall be based only on the amount of the services directed to be performed by the City and properly performed by Miner Ltd. dba Overhead Door Co. of Dallas under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,573,891.92 to Miner Ltd. dba Overhead Door Co. of Dallas from Service Price Agreement No. POM-2019-00008729.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-990

Item #: 48.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for fire extinguisher and sprinkler system maintenance and repairs - American Fire Protection Group, Inc. in the amount of \$5,051,309.56 and Safety Control LLC in the amount of \$1,826,503.41, lowest responsible bidders of seven - Total not to exceed \$6,877,812.97 - Financing: General Fund (\$3,370,512.10), Convention and Event Services Fund (\$3,084,187.70), Sanitation Services Fund (\$222,302.77), Dallas Water Utilities Fund (\$134,042.50), Aviation Fund (\$45,643.00), and Communication Service Fund (\$21,124.90)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services and goods, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Department of Aviation
- Department of Code Compliance
- Department of Communication and Information Services
- Department of Convention and Event Services
- Department of Dallas Animal Services
- Building Services Department
- Department of Public Works
- Department of Sanitation Services
- Department of Transportation
- Office of Environmental Quality & Sustainability
- Fire-Rescue Department
- Water Utilities Department
- Library
- Office of Cultural Affairs

- Park & Recreation Department
- Police Department

This service price agreement will provide for a full range of essential fire suppression equipment and services to City facilities by providing inspection, maintenance, repair, and replacement of the following extinguishers and sprinkler system parts:

- Class A, B, C
- Class K
- Carbon dioxide
- Halon
- Wet and dry pipe sprinkler systems
- Anti-freeze sprinkler systems
- Fire pumps

All units under this agreement will meet all applicable fire codes, ensuring that all facility suppression equipment is fully operational and in compliance with all fire codes and regulations applicable to facility fire suppression equipment and sprinkler systems. The Office of Risk Management in conjunction with the manager of each facility will be responsible for coordinating fire suppression equipment and system inspections to ensure that each facility has been inspected and is in compliance with all fire codes and regulations.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 957 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 17, 2015, City Council authorized a three-year service contract for inspection and maintenance of fire extinguishers and sprinkler systems for City departments with Total Fire & Safety, Inc. and Eagle Fire Extinguisher Co., Inc. by Resolution No. 15-1132.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$3,370,512.10
Convention and Event Services Fund - \$3,084,187.70
Sanitation Services Fund - \$222,302.77

Dallas Water Utilities Fund - \$134,042.50
 Aviation Fund - \$45,643.00
 Communication Service Fund - \$21,124.90

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,122,007.02	\$1,123,002.26	\$1,125,502.82
Convention and Event Services Fund	\$950,000.00	\$950,000.00	\$1,184,187.70
Communication Service Fund	\$7,041.64	\$7,041.63	\$7,041.63
Dallas Water Utilities Fund	\$44,680.83	\$44,680.83	\$44,680.84
Sanitation Services Fund	\$74,100.92	\$74,100.92	\$74,100.93
Aviation Fund	\$15,214.33	\$15,214.33	\$15,214.34
Total	\$2,213,044.74	\$2,214,039.97	\$2,450,728.26

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$6,877,812.97	Other Services	23.80%	0.00%	\$0.00

• This contract does not meet the M/WBE goal, but complies with good faith efforts.

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BI1811. We opened them on August 17, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*American Fire Protection Group Inc.	10575 Vista Park Rd. Dallas, TX 75238	Group 1 - \$3,960,702.42 Group 2 - \$4,522,057.53
*Safety Control LLC	1070 CR 1135 Mount Pleasant, TX 75455	Group 1 - \$1,764,297.75 Group 2 - No Bid
Cintas Corporation	6800 Cintas Blvd. Mason, OH 45040	Group 1 - \$2,212,340.51 Group 2 - \$6,548,863.25
Eagle Fire Extinguisher Co.	4430 Brass Way Dallas, TX 75236	Group 1 - \$2,051,370.51 Group 2 - \$9,332,915.20
Total Fire & Safety Inc.	7909 Carr St. Dallas, TX 75227	Group 1 - No Bid Group 2 - \$5,032,535.55
RES Fire Sprinkler	304 E. Trunk St. Crandall, TX 75114	Group 1 - No Bid Group 2 - \$4,756,821.30
Champion Life Safety Solutions	2701 W. Plano Pkwy. Suite #500 Plano, TX 75075	Non-Responsive**

**Champion Life Safety Solutions was deemed non-responsive due to not meeting specifications.

OWNERS

American Fire Protection Group, Inc.

Michael Gengler, President
Ross Erzar, Vice President

Safety Control LLC

Drew Smith, President
Clare Smith, Treasurer

December 12, 2018

WHEREAS, on June 17, 2015, City Council authorized a three-year service contract for inspection and maintenance of fire extinguishers and sprinkler systems for City departments with Total Fire & Safety, Inc. in the amount of \$2,474,057.50 and Eagle Fire Extinguisher Co. in the amount of \$1,746,257.40, by Resolution No. 15-1132; and

WHEREAS, on April 19, 2018, Administrative Action No. 18-5749 authorized to extend the service contract for inspection and maintenance of fire extinguishers and sprinkler systems with Total Fire & Safety Inc. from September 1, 2018 to January 31, 2019; and

WHEREAS, on April 19, 2018, Administrative Action No. 18-5756 authorized to extend the service contract for inspection and maintenance of fire extinguishers and sprinkler systems with Eagle Fire Extinguisher Co. from September 1, 2018 to January 31, 2019.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with American Fire Protection Group, Inc. (VS97645) in the amount of \$5,051,309.56 and Safety Control LLC (VS98301) in the amount of \$1,826,503.41, approved as to form by the City Attorney, for fire extinguisher and sprinkler system maintenance and repairs for a term of three years, in a total amount not to exceed \$6,877,812.97. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to American Fire Protection Group, Inc. and Safety Control LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by American Fire Protection Group, Inc. and Safety Control LLC under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$6,877,812.97 to American Fire Protection Group, Inc. and Safety Control LLC from Service Contract No. POM-2018-00008145.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1294

Item #: 50.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service contract for ongoing maintenance and support of Orion Communications software applications for the Police Department and Court and Detention Services - Orion Communications, sole source - Not to exceed \$473,021.58 - Financing: Data Services Fund (\$263,365.29) and Technology Fund (\$209,656.29) (subject to annual appropriations)

BACKGROUND

This service contract will provide ongoing maintenance and support of Orion Communications software applications. Maintenance and support includes software upgrades to current releases of software and ongoing technical support. Orion Communications software applications provide efficient data management that allows the City to:

- Manage the daily operations and personnel files of uniform officers, which includes tracking planned work time versus actual time worked.
- Notify officers of subpoena notifications and City and County court date alerts.
- Track evidence related to criminal cases.
- Provide automation of tow company processing, which allows field officers to dispatch towing companies based on queue status.
- Track vehicles impounded by the City.

This software allows City agencies to share data in real-time with different applications systems, which is critical to the administrative management of the Police Department and Court and Detention Services personnel.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police with Orion Communications, Inc. by Resolution No. 11-0156.

On June 27, 2012, City Council authorized Supplemental Agreement No. 1 to increase the maintenance and support service contract with Orion Communications, Inc. to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling and to extend the term through January 31, 2015, by Resolution No. 12-1715.

On September 22, 2015, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications with Orion Communications, Inc. by Resolution No. 15-1735.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Data Services Fund - \$263,365.29 (subject to annual appropriations)

Technology Fund - \$209,656.29 (subject to annual appropriations)

Fund	FY 2018-19	FY 2019-20	FY 2020-21
Data Services Fund	\$87,788.43	\$87,788.43	\$87,788.43
Technology Fund	\$67,685.43	\$70,985.43	\$70,985.43
Total	\$155,473.86	\$158,773.86	\$157,773.86

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$473,021.58	Other Services	N/A	N/A	N/A
• M/WBE Goal Waived				
Orion Communications is providing a three-year services contract for maintenance and support of Orion Communications software applications and is the sole source provider. No sub-contracting opportunities are available.				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Sole Source	<ul style="list-style-type: none">• Utilized for procurements where functional requirements can only be satisfied by one vendor, such as those where patents, copyrights or monopolies exists• Exempted from competitive bidding process• Reviewed by Procurement Services to ensure the procurement meets at least one general exception as stated in the Texas Local Government Code
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Bidder

Address

Amount

Orion Communications, Inc.	8235 Douglas Avenue Suite 1100 Dallas, Texas 75225	\$473,021.58
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Note: The Office of Procurement Services conducted a sole source review and found no exceptions.

OWNER

Orion Communications, Inc.

Leslie DeLatte, President

December 12, 2018

WHEREAS, on January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police with Orion Communications, Inc., in an amount not to exceed \$223,870.00, by Resolution No. 11-0156, and

WHEREAS, on June 27, 2012, City Council authorized Supplemental Agreement No. 1 to the service contract to increase the maintenance and support service contract with Orion Communications, Inc. to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling and to extend the term through January 31, 2015, in an amount not to exceed \$172,765.00, from \$223,870.00 to \$396,635.00, by Resolution No. 12-1715; and

WHEREAS, on January 4, 2013, Administrative Action No. 13-5089 authorized Supplemental Agreement No. 2 to the service contract to include a new scope of work for the setup of Virtual Viewer Text Environment, software upgrade to cold fusion release 9.0, and a change order to remove the date of birth display in the arrest reports for virtual viewer public site and in the arrest reports Public Release link with Orion Communications, Inc., in an amount not to exceed \$7,200.00, from \$396,635.00 to \$403,835.00; and

WHEREAS, on April 21, 2014, Administrative Action No. 14-5846 authorized Supplemental Agreement No. 3 to the service contract to install critical Adobe cold fusion security patches for Virtual Viewer with Orion Communications, Inc., in an amount not to exceed \$1,400.00, from \$403,835.00 to \$405,235.00; and

WHEREAS, on July 3, 2014, Administrative Action No. 14-6186 authorized Supplemental Agreement No. 4 to the service contract for the modification of the Orion Communications Intelligent Workforce Management system interfaces with Orion Communications, Inc., in an amount not to exceed \$21,700.00, from \$405,235.00 to \$426,935.00; and

WHEREAS, on January 13, 2015, Administrative Action No. 15-5305 authorized Supplemental Agreement No. 5 to the service contract to extend the contract for an additional three months through April 30, 2015 with Orion Communications, Inc., in an amount not to exceed \$38,562.00, from \$426,935.00 to \$465,497.00; and

WHEREAS, on August 11, 2015, Administrative Action No. 15-6482 authorized Supplemental Agreement No. 6 to the service contract to extend the contract for an additional four months through August 31, 2015 with Orion Communications, Inc.; and

December 12, 2018

WHEREAS, on September 22, 2015, City Council authorized Supplemental Agreement No. 7 to the service contract for a service contract for maintenance and support of the Orion Communications software applications with Orion Communications, Inc., in an amount not to exceed \$462,747.00, from \$465,497.00 to \$928,244.00, by Resolution No. 15-1735; and

WHEREAS, on August 4, 2017, Administrative Action No. 17-6422 authorized Supplemental Agreement No. 8 to the service contract for professional services to enable the edit of visitor log information within the Impound Manager module to comply with Texas Code with Orion Communications, Inc., in an amount not to exceed \$1,400.00, from \$928,244.00 to \$929,644.00; and

WHEREAS, on August 27, 2018, Administrative Action No. 18-6435 authorized Supplemental Agreement No. 9 to the service contract to extend maintenance and support of Orion Applications for an additional three months, through November 30, 2018 with Orion Communications, Inc., in an amount not to exceed \$38,868.00, increasing the contract amount from \$929,644.00 to \$968,512.00.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with Orion Communications, Inc. (VS0000002410), approved as to form by the City Attorney, for ongoing maintenance and support of Orion Communications software applications for the Police Department and Court and Detention Services for a term of three years, in an amount not to exceed \$473,021.58. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Orion Communications, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Orion Communications, Inc. under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$473,021.58 (subject to annual appropriations) to Orion Communications, Inc. from Master Agreement Service Contract No. DSV-2019-00008308.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-980

Item #: 51.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a five-year service price agreement for the rental of uniforms with Cintas Corporation No. 2 through the U.S. Communities Government Purchasing Alliance cooperative agreement, lowest responsible bidder of three - Estimated amount of \$2,920,342.10 - Financing: General Fund (\$1,763,372.89), Sanitation Services Fund (\$906,675.58), and Aviation Fund (\$250,293.63)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Public Works
- Department of Sanitation Services
- Park & Recreation Department
- Department of Transportation
- Department of Aviation

This service price agreement will provide for the rental of uniforms. Uniform rental provides the City with a cost-effective method to provide uniforms to civilian employees. Uniforms are important because it allows uniformity by department and also allows residents to identify City employees as City representatives.

Each employee utilizing the rental service will receive 11 pairs of pants and 11 shirts. The contractor will pick up soiled uniforms from each of the City locations and deliver clean, wrinkle-free uniforms on a weekly basis. As part of this service, repairs to uniforms are included. Work performed by employees outfitted under this contract requires industrial strength cleaning to ensure City employees are consistently represented in clean, pressed uniforms.

The U.S. Communities Government Purchasing Alliance cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 10, 2015, City Council authorized a three-year service contract for the rental of uniforms with G&K Services by Resolution No. 15-2052.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$1,763,372.89 (estimated amount)
 Sanitation Services Fund - \$906,675.58 (estimated amount)
 Aviation Fund - \$250,293.63 (estimated amount)

Fund	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
General Fund	\$345,240.72	\$351,985.44	\$351,995.44	\$355,389.04	\$358,752.25
Sanitation Services Fund	\$179,317.99	\$179,317.99	\$179,317.99	\$182,680.53	\$186,041.08
Aviation Fund	\$49,472.56	\$49,472.56	\$49,472.56	\$50,452.74	\$51,423.21
Total	\$574,031.27	\$580,775.99	\$580,785.99	\$588,522.31	\$596,216.54

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$2,920,342.10	CO-OP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none"> • Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices • Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Cintas Corporation No. 2	6800 Cintas Boulevard Mason, OH 45040	\$2,920,342.10
UniFirst Corporation	3067 East Commerce San Antonio, TX 78220	\$3,032,048.85
G and K Services	5995 Opus Parkway Minnetonka, MN 55343	\$3,636,448.45

OWNER

Cintas Corporation No. 2

Scott D. Farmer, President
 Mike Hansen, Vice President
 Tom Frooman, Secretary
 Paul Adler, Treasurer

December 12, 2018

WHEREAS, on November 10, 2015, City Council authorized a three-year service contract for the rental of uniforms with G&K Services, through the Texas Association of School Boards (BuyBoard) in the amount of \$458,304.00, by Resolution No. 15-2052.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with Cintas Corporation No. 2 (VS90740) through the U.S. Communities Government Purchasing Alliance cooperative agreement, approved as to form by the City Attorney, for the rental of uniforms for a term of five years in the estimated amount of \$2,920,342.10. If the service was bid or proposed on as needed, unit price basis for performance of specified tasks, payment to Cintas Corporation No. 2 shall be based only on the amount of the services directed to be performed by the City and properly performed by Cintas Corporation No. 2 under the contract. The amount payable pursuant to this service price agreement may exceed the estimated amount, but may not exceed the amount of budgetary appropriations for this service price agreement during its term.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$2,920,342.10, but not more than the amount of budgetary appropriations for this service price agreement during its term to Cintas Corporation No. 2 from Service Price Agreement No. POM-2018-00006894.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1281

Item #: 52.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 2, 7

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** a five-year management contract for the South Dallas/Fair Park Public Improvement District Manager - South Side Quarter Development Corporation, most advantageous proposer of two - Not to exceed 10% of annual assessments, estimated to be \$99,419.00 for administrative fees over the five-year term; and **(2)** the establishment of appropriations in the South Dallas/Fair Park PID Fund in an estimated amount of \$111,237.00 - Financing: Cost Consideration to Others

BACKGROUND

On August 10, 2016, City Council authorized and established the South Dallas/Fair Park Public Improvement District (the "District") as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works ("AGW"), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District, and authorized the City Manager to enter into a service contract with AGW for the management of the District by Resolution No. 16-1249.

AGW assigned the management contract to Hip Hop Government, Inc., a Texas corporation ("HHG"). On September 22, 2017, the Office of Economic Development sent HHG a default letter citing an insurance deficiency and on November 6, 2017, a termination letter was sent to HHG stating that the management contract was terminated effective as of October 25, 2017.

Over the past few months, the Office of Economic Development has worked with the Office of Procurement Services to solicit a new manager for the District. Two responses were submitted in response to the solicitation, and a selection panel deemed South Side Quarter Development Corporation as the most responsive.

The District's new manager shall abide by the Service Plan provided to the property owners within the District boundary as approved by City Council, for each of the five years. South Side Quarter Development Corporation shall not retain more than 10 percent of each year's total net assessment for administrative fees, estimated to be \$99,419.00 over the five-year term. All remaining

assessment funds will be used to implement the approved Service Plan. The City will release District assessment funds collected in the absence of a District Manager to the new management entity upon City Council approval and execution of the service contract.

A five member committee from the following departments reviewed and evaluated the qualifications:

- Court and Detention Services (1)
- Office of Economic Development (1)
- Department of Planning and Urban Design (1)
- Office of Procurement Services (1)*
- Office of Business Diversity (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Capability/experience 40 points
- Cost 30 points
- Functional/technical 20 points
- Overall approach 10 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,108 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 10, 2016, City Council authorized and established the District as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works (“AGW”), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District and authorized the City Manager to enter into a contract with AGW for the management of the District by Resolution No. 16-1249.

On August 8, 2018, City Council authorized the rejection of the proposals that were received for a six-year management contract to manage the exiting South Dallas/Fair Park Public Improvement District by Resolution No. 18-1065.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Cost consideration to others.

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$99,419.00	Other Services	N/A	N/A	N/A
• M/WBE goal does not pertain to Non-Profit contracts				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BPZ1803. We opened them on October 12, 2018. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*South Side Quarter Development Corporation	1401 S. Lamar St. Dallas, TX 75215	30.00	\$99,419.00
Lazarus Foundation	P.O. Box 151488 Dallas, TX 75315	29.71	\$98,461.00

OWNER

South Side Quarter Development Corporation

Shannon Brown-Key, Executive Director

December 12, 2018

WHEREAS, Chapter 372 of the Texas Local Government Code (the “Act”) allows for the creation of public improvement districts; and

WHEREAS, on June 1, 2016, the Alliance for Greater Works, representing property owners of the South Dallas/Fair Park area, delivered to the City of Dallas a petition to create the South Dallas/Fair Park Public Improvement District (the “District”) in accordance with Chapter 372 of the Texas Local Government Code. City staff reviewed the petition and determined that it meets the Act’s thresholds for the City Council to consider creation or renewal of the District; and

WHEREAS, on August 10, 2016, City Council authorized and established the District as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works (“AGW”), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District and authorized the City Manager to enter into a contract with AGW for the management of the District by Resolution No. 16-1249; and

WHEREAS, AGW assigned the management contract to Hip Hop Government, Inc., a Texas corporation (“HHG”); and

WHEREAS, on September 22, 2017, the Office of Economic Development sent HHG a default letter citing an insurance deficiency, and on November 6, 2017, a termination letter was sent to HHG stating that the management contract was terminated effective as of October 25, 2017; and

WHEREAS, the Office of Economic Development worked with Business Development and Procurement Services Department to solicit a new manager for the District and such solicitation was closed on October 11, 2018.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a management contract with South Side Quarter Development Corporation (Vendor 520788), approved as to form by the City Attorney, to manage the existing South Dallas/Fair Park Public Improvement District for a term of five years.

SECTION 2. That the Chief Financial Officer is hereby authorized to transfer assessment funds received from Dallas County during FY 2017-18 and FY 2018-19 in General Fund, Fund 0001, Department ECO, Unit 1163, Revenue Code 7399 to the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Revenue Code 8576, in an estimated amount of \$111,237.00.

December 12, 2018

SECTION 3. That the City Manager is hereby authorized to establish appropriations in the amount of the transfer referenced in Section 2 in an estimated amount of \$111,237.00 in the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Various Object Codes.

SECTION 4. That the Chief Financial Officer is hereby authorized to receive and deposit assessment funds from Dallas County (net County collection fees) in the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Revenue Code 8576, subject to future City Council approval of the annual assessment rate and service plan budget.

SECTION 5. That as part of the assessment levied herein, and as a part of the service plan, the District shall reimburse to City, administrative costs for the day to day operations and oversight conducted by City staff for the District, which amount shall be reimbursed by the District to City through the deduction from assessment revenues received.

SECTION 6. That the Chief Financial Officer is hereby authorized to transfer annually, funds in the amounts to be determined based upon costs incurred and related rates then in effect, from Fund 9P09, Department ECO, Unit 1864, Object 3090 to General Fund, Fund 0001, Department ECO, Units Various, Object 5011, to reimburse the Office of Economic Development for administrative costs incurred for the day-to-day administrative and operational oversight of the District.

SECTION 7. That the Chief Financial Officer is hereby authorized to transfer annually, funds in amounts to be determined based upon costs incurred and related rates then in effect, from Fund 9P09, Department ECO, Unit 1864, Object 3090 to General Fund, Fund 0001, Department BMS, Unit 1272, Object 5011, to reimburse the City Controller's Office for administrative costs incurred for day-to-day accounting responsibilities associated with oversight of the District.

SECTION 8. That the Chief Financial Officer is hereby authorized to disburse funds from Fund 9P09, Department ECO, Unit 1864, Object 3034, Vendor 520788 for assessments due the District as assessed, paid to Dallas County and transferred to the City for processing, net of City administrative fees, any retainage necessary, and any required reconciliation adjustments, related to this activity.

SECTION 9. That South Side Quarter Development Corporation may retain up to 10% of each year's total net assessment for administrative fees, estimated to be \$99,419.00 over the five-year term.

December 12, 2018

SECTION 10. That the Chief Financial Officer is hereby authorized to disburse funds from Fund 9P09, Department ECO, Unit 1864, Object 3549, Vendor 243282 to reimburse Dallas County for refunding assessments paid by property owners in excess of adjusted amounts resulting from successful appeal of property tax values, and for other necessary reconciliation adjustments.

SECTION 11. That the facts and recitals contained in the preamble of this resolution are found and declared to be true and correct.

SECTION 12. That this contract is designated as Contract No. ECO-2019-00008616.

SECTION 13. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1292

Item #: 53.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 6, Outside City Limits

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a one-year master agreement for the purchase of ozone electrode module assemblies and parts for the Water Utilities Department - Fin-Tek Corporation in the estimated amount of \$127,950.00 and Xylem Water Solutions USA, Inc. in the estimated amount of \$72,900.00, lowest responsible bidders of two - Total estimated amount of \$200,850.00 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement provides ozone electrode module assemblies and parts for the Water Utilities Department. This master agreement will be used to purchase stock electrode module assemblies (i.e. dielectrics) and associated parts. The ozone produced by these generators is used as a primary disinfectant per the Environmental Protection Agency of Enhanced Surface Water Treatment Rule and the Disinfectant and Disinfection Byproducts Rule in 1998. The use of ozone for disinfection reduces the occurrence of regulated disinfection byproducts and improves public health protection by reducing exposure to those disinfection byproducts. Ozone decomposes in a short amount of time requiring facilities to generate ozone onsite by imposing a high voltage alternating current across a dielectric discharge gap that contains an oxygen-bearing gas.

This master agreement ensures the continued provision of properly disinfected drinking water to an estimated 2.4 million people in Dallas and surrounding communities.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 442 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services

uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$200,850.00 (estimated amount)

<u>Council District</u>	<u>Amount</u>
6	\$ 63,975.00
Outside City Limits	<u>\$136,875.00</u>
Total	\$200,850.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$200,850.00	Goods	18.00%	1.94%	\$3,902.48
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1819. We opened them on September 14, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Fin-Tek Corporation	6 Leo Place Wayne, NJ 07470	Line 1 - \$0.00 Line 2 - \$120,800.00 Line 3 - \$7,150.00
*Xylem Water Solutions USA, Inc.	14125 S. Bridge Circle Charlotte, NC 28273	Line 1 - \$72,900.00 Line 2 - \$0.00 Line 3 - \$0.00

OWNERS

Fin-Tek Corporation

Donald R. Finnegan, President
Mary Finnegan, Vice President

Xylem Water Solutions USA, Inc.

Ronald C. Askin, President
Kenneth Napolitano, Vice President
Jane Dobson, Secretary
Matthew Fisher, Treasurer

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fin-Tek Corporation (518800) in the estimated amount of \$127,950.00 and Xylem Water Solutions USA, Inc. (VC0000010486) in the estimated amount of \$72,900.00, approved as to form by the City Attorney, for the purchase of ozone electrode module assemblies and parts for the Water Utilities Department for a term of one year, in the total estimated amount of \$200,850.00. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for ozone electrode module assemblies and parts for the Water Utilities Department. If a written contract is required or requested for any or all purchases of ozone electrode module assemblies and parts for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$200,850.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Fin-Tek Corporation and Xylem Water Solutions USA, Inc. from Master Agreement Contract No. DWU-2019-00008527.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1291

Item #: 54.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a one-year master agreement for large cast iron fittings for the Water Utilities Department - Fortiline, Inc., lowest responsible bidder of three - Estimated amount of \$235,000.00 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of large cast iron fittings for Dallas Water Utilities Department (DWU). Fittings utilized in this agreement will allow DWU field crew personnel to repair, replace, and make required adjustments to water mains and service within water treatment facilities and distribution piping system. The cast iron fittings enable the connection of water pipelines which service Dallas residents and customer cities. DWU will utilize these fittings in the repair of residential and commercial piping, laterals and bypass valves, and other apparatuses as needed at existing locations and new installations. DWU maintains 4,983 miles of water mains throughout the water distribution system. Approximately 3,600 repairs were performed during the prior fiscal year to services and mains due to external corrosion, system loads and ground shift.

In this solicitation, the Office of Procurement Services required bidders to submit a response using percentage discount from manufacturer catalog based on an estimated expenditure amount. This bid resulted in an average discount of 69.40 percent compared to an average discount of 31.75 percent received in 2012.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 422 email bid notifications to vendors registered

under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 13, 2016, City Council authorized a three-year master agreement for cast iron fittings with Fortiline, Inc. and Ferguson Enterprises by Resolution No. 16-0524.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$235,000.00 (estimated amount)

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$235,000.00	Goods	18.00%	0.00%	\$0.00
<ul style="list-style-type: none"> This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1815. We opened them on July 20, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidder by line. Information related to this solicitation is available upon request.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Percentage discount</u>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Line 1 - 69.40% Line 2 - 69.40%
Core & Main, LP	4333 Irving Blvd. Dallas, TX 75247	Line 1 - 59.00% Line 2 - 65.80%
Ferguson Enterprises	7982 Highway 69 N. Tyler, TX 75706	Non-responsive**

**Ferguson Enterprises was deemed non-responsive due to not meeting specifications.

OWNER

Fortiline, Inc.

Frank Seymour, President
Ben Cagle, Vice President
Jason Painter, Secretary

December 12, 2018

WHEREAS, on April 13, 2016, City Council authorized a three year master agreement for cast iron fittings with Fortiline, Inc. in the amount of \$100,000.00 and Ferguson Enterprises in the amount of \$100,000.00, by Resolution No. 16-0524.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fortiline, Inc. (VS0000073028), approved as to form by the City Attorney, for the purchase of large cast iron fittings for the Water Utilities Department for a term of one year in the estimated amount of \$235,000.00. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for purchase of large cast iron fittings for the Water Utilities Department. If a written contract is required or requested for any or all purchases of large cast iron fittings for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$235,000.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Fortiline, Inc. from Master Agreement Contract No. DWU-2019-00008523.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1337

Item #: 55.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** a one-year master agreement for the purchase of **(a)** 109 pieces of fleet vehicles and equipment with Chastang Ford in the amount of \$6,349,447.00, Holt Texas, Ltd. in the amount of \$3,630,411.00, Austin Truck and Equipment, Ltd. dba Freightliner of Austin in the amount of \$1,602,825.00, Sam Pack's Five Star Ford in the amount of \$1,288,680.76, Southwest International Trucks, Inc. in the amount of \$1,169,307.00, Kirby-Smith Machinery in the amount of \$548,135.00, Kinloch Equipment & Supply, Inc. in the amount of \$264,106.00, Freedom Chevrolet in the amount of \$243,646.50, Rush Truck Centers Of Texas, LP in the amount of \$230,142.68, Grande Truck Center in the amount of \$144,073.00, BTE Body Co., Inc. in the amount of \$117,676.00, and Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc. in the amount of \$17,608.50 through the Texas Association of School Boards cooperative agreement; **(b)** 73 pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$2,866,548.43 through the Texas Smart Buy cooperative agreement; **(c)** 4 pieces of fleet equipment with Dickson Equipment Co., Inc. in the amount of \$469,462.71 and Holt Texas, Ltd. in the amount of \$85,169.00 through the Sourcewell cooperative agreement; and **(d)** 9 pieces of fleet vehicles with Longhorn Harley-Davidson in the amount of \$263,078.46 through the Dallas-Fort Worth Airport Interlocal agreement; **(2)** the establishment of appropriations in an amount not to exceed \$2,224,092.00 in the Fleet Capital Purchase Fund; **(3)** the establishment of appropriations in an amount not to exceed \$8,000,000.00 in the Sanitation Master Lease-Equipment Fund; and **(4)** an increase in appropriations in an amount not to exceed \$602,684.00 in the ISTEVA Vehicle Conversion Fund - Total not to exceed \$19,290,317.04 - Financing: Sanitation Master Lease-Equipment Fund (\$7,990,451.43), Master Lease-Equipment Fund (\$4,849,600.31), Sanitation Waste Cell Sinking Fund (\$4,553,720.93), Water & Sewer Revenue Fund (\$1,264,443.96), Fleet Capital Purchase Fund (\$575,455.41), and Airport Revenue Fund (\$56,645.00)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The City conducts an evaluation on vehicles and equipment using established criteria before

replacement occurs. This evaluation includes life-to-date maintenance cost, recommended replacement mileage, and recommended replacement life. This purchase includes the replacement of 119 vehicles and equipment and 76 new units.

The approach for this fleet purchase was greatly influenced by the Fleet Efficiency Study. Specifically, the recommendations to implement a Total Cost of Ownership (TCO) procurement strategy to achieve the most effective life cycle return on the fleet investment.

Equipment and Fleet Management collaborated with departments to identify; costly long term leased vehicles, vehicles that were inoperable but critical to service delivery, and worked to take advantage of extended warranties and other adjustments to specifications that lend the ease of maintenance and operation.

This master agreement allows for the purchase of a total of 195 fleet vehicles and equipment. Fifteen of these vehicles are SmartWay compliant vehicles. SmartWay is the Environmental Protection Agency Program for improving fuel efficiency and reducing greenhouse gases and air pollution. Various City departments use vehicles and equipment for daily service delivery. Below is a list of the units:

- Sedans - 46 (DFR - 25, CCS - 17, SAN - 2, TRN - 2)
- Light duty trucks - 31 (SAN - 11, CCS - 10, PBW - 5, DWU - 4, PKR - 1)
- Medium/ heavy duty trucks - 14 (PKR - 6, PBW - 5, DWU - 2, SAN - 1)
- Automated side loader refuse trucks - 13 (SAN)
- Rear loader refuse trucks - 10 (SAN)
- Utility trucks - 9 (PKR - 5, PBW - 4)
- Police motorcycles - 9 (DPD)
- Vans - 8 (PKR - 5, DAS - 2, LIB - 1)
- Transfer trucks - 6 (DWU - 4, SAN - 2)
- 10-12 cubic yard dump trucks - 6 (DWU - 5, PKR - 1)
- Tactical sport utility vehicles - 5 (DPD)
- Rotoboom trucks - 5 (SAN)
- Trailers - 4 (PBW - 3, SAN - 1)
- Sport utility vehicles - 4 (TRN - 2, DWU - 1, CCS - 1)
- 5-6 cubic yard dump trucks - 3 (PBW)
- 11 cubic yard rear load refuse trucks - 3 (SAN)
- Litter trucks - 3 (PKR)
- 2-3 cubic yard dump trucks - 2 (PKR)
- Articulated dump trucks - 2 (SAN)
- Animal van - 1 (SAN)
- Street sweeper - 1 (SAN)
- Roller - 1 (PBW)
- Chipper box truck - 1 (PKR)
- Excavator - 1 (PBW)
- Compactor - 1 (SAN)
- Padfoot roller - 1 (PBW)

- Lube truck - 1 (SAN)
- Bucket truck - 1 (TRN)
- Service crane truck - 1 (SAN)
- Dozer - 1 (SAN)
- Plow Truck - 1 (AVI)

The Texas Association of School Boards, Sourcewell, and the Texas SmartBuy cooperative agreements are authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment with Metro Fire Apparatus Specialists, Inc., Dallas Dodge Chrysler Jeep, Southwest Ambulance Sales, Kinloch Equipment & Supply, Inc. and The Around the Clock Freightliner Group, LLC; thirty-eight fleet vehicles and equipment with RDO Equipment Company, Kirby-Smith Machinery, Inc. and Holt Texas, LTD; and eighty-eight fleet vehicles and equipment with Sam Pack's Five Star Ford by Resolution No. 13-2055.

On October 22, 2014, City Council authorized the purchase of 137 squad cars for Police with Dallas Dodge Chrysler Jeep by Resolution No. 14-1781.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty-seven fleet vehicles and equipment with Rush Truck Centers of Texas, LP dba Rush Crane & Refuse Systems International, The Around The Clock Freightliner Group, LLC, Freedom Chevrolet, Southwest International Trucks, Inc., Equipment Southwest, Inc., RDO Equipment Company, Kirby-Smith Machinery, Inc. and Bobcat of Dallas; twenty fleet vehicles and equipment with Holt Texas, Ltd. dba Holt Cat, Caldwell Country Chevrolet, Sam Pack's Five Star Ford, Ltd. and Southwest International Trucks, Inc.; and one-hundred nine fleet vehicles and equipment with Sam Pack's Five Star Ford, Ltd. by Resolution No. 15-0478.

On June 17, 2015, City Council authorized the purchase of 105 squad cars for Police with Chaperral Dodge, Inc. dba Dallas Dodge Chrysler Jeep by Resolution No. 15-1231.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment with Chastang Ford, Southwest International Trucks, Inc., Austin Truck & Equipment, LTD dba Freightliner of Austin, Holt Texas, Ltd. dba Holt Cat, RDO Equipment Company, BTE Body Company, Inc., Clark Equipment Company dba Bobcat Company, Kirby-Smith Machinery, Inc., Landmark Equipment, Inc. and Darr Equipment; one hundred eighty-one fleet vehicles with Sam Pack's Five Star Ford, Ltd.; eighty-three Police fleet and equipment with Freedom Dodge, Kinloch Equipment and Supply, Inc. and Blueline Rental, LLC; and twenty-one fleet vehicles with Freedom Chevrolet by Resolution No. 15-2199.

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment with Briggs Equipment, Darr Equipment, Southwest International Trucks, Inc., Kirby-Smith

Machinery, RDO Equipment, Austin Truck and Equipment, LTD dba Freightliner of Austin, Central Texas Heavy Equipment Co., Inc.; four pieces of fleet vehicles with Sam Pack's Five Star Ford; two pieces of fleet equipment with Rush Truck Centers of Texas, LP; and two fleet vehicles with Freedom Dodge dba Duncanville Automotive by Resolution No. 16-0717.

On June 22, 2016, City Council authorized the purchase of twenty-three pieces of fleet vehicles and equipment with Hudson Bus Sales, LLC and Metro Fire Apparatus Specialists, Inc.; one pumper truck with Brasada Ford, Ltd.; and one excavator with mower attachment with Landmark Equipment, Inc. by Resolution No. 16-1053.

On September 28, 2016, City Council authorized the purchase of four fleet vehicles for Fire-Rescue with Sam Pack's Five Star Ford by Resolution No. 16-1551.

On January 25, 2017, City Council authorized a one-year master agreement for the purchase of 85 pieces of fleet equipment with Chastang Ford, Holt Texas, Ltd., BTE Body Co., Inc., Austin Truck and Equipment dba Freightliner of Austin, Southwest International Trucks, Inc., RDO Equipment Co., Sam Pack's Five Star Ford, and Landmark Equipment; 157 fleet vehicles and equipment with Sam Pack's Five Star Ford; 107 fleet vehicles with Freedom Chevrolet; and 2 pieces of fleet equipment with Wausau Equipment Company, Inc. by Resolution No. 17-0181.

On May 24, 2017, City Council authorized the purchase of 28 pieces of fleet vehicles and equipment with Metro Fire Apparatus Specialists, Daco Fire Equipment, Hudson Bus Sales, LLC, Rush Truck Centers of Texas, LP, Silsbee Ford, Inc., Cues, Inc., Johnston North America, Inc., and Houston Freightliner, Inc.; 8 pieces of fleet and equipment with Bond Equipment, Austin Truck & Equipment, Ltd. dba Freightliner of Austin, RDO Equipment, Chastang Ford, and Briggs Equipment; and 20 pieces of fleet and equipment with Sam Pack's Five Star Ford by Resolution No. 17-0827.

On February 28, 2018, City Council authorized a one-year master agreement for the purchase of 549 pieces of fleet vehicles and equipment with Austin Truck & Equipment, LTD dba Freightliner of Austin, Sam Pack's Five Star Ford, Freedom Dodge dba Duncanville Automotive, Holt Texas, LTD, Chastang Ford, BTE Body Co., Inc., Freedom Chevrolet dba Duncanville Automotive, Grande Truck Center, Bond Equipment, Rush Truck Centers of Texas, LP dba Rush Truck Center Dallas Light and Medium Duty, and Landmark Equipment; 56 pieces of fleet vehicles and equipment with Siddons Emergency Group, LLC, Hudson Bus Sales, LLC dba Hudson Emergency Vehicle Sales, Sam Pack's Five Star Ford, and Houston Freightliner, Inc.; 89 pieces of fleet vehicles with Sam Pack's Five Star Ford; 9 pieces of fleet vehicles with Southwest International Trucks, Inc.; and 1 piece of equipment with East Texas Mack Sales, LLC by Resolution No. 18-0374.

On August 22, 2018, City Council authorized a one-year master agreement for the purchase of two pieces of fleet vehicles with Siddons Martin Emergency Group, LLC, and Houston Freightliner, Inc.; six pieces of equipment with Dickson Equipment Co., Inc.; five pieces of equipment with Rush Truck Centers of Texas, LP, Kirby-Smith Machinery, Four Brothers Outdoor Power and RDO Equipment Co.; four pieces of equipment with Scully's Aluminum Boats, Inc.; and four pieces of fleet vehicles with Sam Pack's Five Star Ford by Resolution No. 18-1145.

On September 26, 2018, City Council authorized the purchase of five pieces of fleet equipment with Southwest International Trucks, Inc., and Plano Fun Center dba Plano Kawasaki Suzuki; one piece of fleet equipment with Sam Pack's Five Star Ford; and one piece of fleet equipment with Grande Truck

Center by Resolution No. 18-1395.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Sanitation Master Lease-Equipment Fund - \$7,990,451.43
 Master Lease-Equipment Fund - \$4,849,600.31
 Sanitation Waste Cell Sinking Fund - \$4,553,720.93
 Water & Sewer Revenue Fund - \$1,264,443.96
 Fleet Capital Purchase Fund - \$575,455.41
 Airport Revenue Fund - \$56,645.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$19,290,317.04	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none"> The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs). 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none"> Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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OWNERS

Chastang Ford

Joseph Chastang, President
 Patrick Chastang, Vice President
 Steve Bobo, Secretary

Holt Texas, Ltd.

Peter J. Holt, Vice President

Austin Truck and Equipment Ltd. dba Freightliner of Austin

Jay Hendrix, President
Carlton Hemple, Vice President

Sam Pack's Five Star Ford

Sam Pack, President

Southwest International Trucks, Inc.

Russ Trimble, President
Sid Stewart, Vice President
Jane Roth, Secretary

Kirby-Smith Machinery

Ed Kirby, President
Jeff Weller, Vice President
Celise Blewitt, Secretary
JD Young, Treasurer

Kinloch Equipment & Supply, Inc.

Todd B. Kinloch, President

Freedom Chevrolet

Frank Stinson, President
Lonnie Bennett, Vice President
Alissa Hillhouse, Secretary
John Rowe, Treasurer

Rush Truck Centers of Texas, LP

W.M. "Rusty" Rush, President
Derrek Weaver, Vice President

Grande Truck Center

Richard Kane, President
David Keck, Secretary

BTE Body Co., Inc.

Brian Bruckner, President
Chris Bruckner, Vice President
James Moody, Treasurer

Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc.

Charles McLemore, President
Vangie McLemore, Vice President

Dickson Equipment Co., Inc.

Jon M. Dickson, President
Joe Dickson, Vice President
Molly Dickson, Secretary

Longhorn Harley-Davidson

Maritia Keeling, President
Alfred Keeling, Vice President
Caroline Callhoon, Secretary
Chris Callhoon, Treasurer

December 12, 2018

WHEREAS, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment with Metro Fire Apparatus Specialists, Inc. in the amount of \$6,072,222.00, Dallas Dodge Chrysler Jeep in the amount of \$4,628,922.00, Southwest Ambulance Sales in the amount of \$2,470,586.00, Kinloch Equipment & Supply, Inc. in the amount of \$473,093.00, and The Around the Clock Freightliner Group, LLC in the amount of \$351,162.00; thirty-eight fleet vehicles and equipment with RDO Equipment Company in the amount of \$2,107,702.00, Kirby-Smith Machinery, Inc. in the amount of \$452,915.00 and Holt Texas, LTD in the amount of \$1,249,431.00; and eighty-eight fleet vehicles and equipment with Sam Pack's Five Star Ford in the amount of \$2,780,382.00, by Resolution No. 13-2055; and

WHEREAS, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty-seven fleet vehicles and equipment with Rush Truck Centers of Texas, LP dba Rush Crane & Refuse Systems International in the amount of \$2,192,504.00, The Around The Clock Freightliner Group, LLC in the amount of \$2,038,730.00, Freedom Chevrolet in the amount of \$1,258,030.00, Southwest International Trucks, Inc. in the amount of \$1,076,486.00, Equipment Southwest, Inc. in the amount of \$784,665.00, RDO Equipment Company in the amount of \$803,325.00, Kirby-Smith Machinery, Inc. in the amount of \$596,920.00, and Bobcat of Dallas in the amount of \$68,136.00; twenty fleet vehicles and equipment with Holt Texas, Ltd. dba Holt Cat in the amount of \$1,105,672.00, Caldwell Country Chevrolet in the amount of \$457,350.00, Sam Pack's Five Star Ford, Ltd. in the amount of \$220,560.00, and Southwest International Trucks, Inc. in the amount of \$157,458.00; and one-hundred nine fleet vehicles and equipment with Sam Pack's Five Star Ford, Ltd. in the amount of \$4,279,479.00, by Resolution No. 15-0478; and

WHEREAS, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment with Chastang Ford in the amount of \$3,629,204.00, Southwest International Trucks, Inc. in the amount of \$2,809,369.00, Austin Truck & Equipment, LTD dba Freightliner of Austin in the amount of \$2,224,153.00, Holt Texas, Ltd. dba Holt Cat in the amount of \$1,302,446.00, RDO Equipment Company in the amount of \$1,710,940.00, BTE Body Company, Inc. in the amount of \$925,174.00, Clark Equipment Company dba Bobcat Company in the amount of \$465,363.00, Kirby-Smith Machinery, Inc. in the amount of \$78,178.00, Landmark Equipment, Inc. in the amount of \$73,751.00, and Darr Equipment in the amount of \$27,395.00; one hundred eighty-one fleet vehicles with Sam Pack's Five Star Ford, Ltd. in the amount of \$4,331,599.00; eighty-three Police fleet and equipment with Freedom Dodge in the amount of \$1,764,139.00, Kinloch Equipment and Supply, Inc. in the amount of \$736,747.00, and Blueline Rental, LLC in the amount of \$358,365.00; and twenty-one fleet vehicles with Freedom Chevrolet in the amount of \$826,491.00, by Resolution No. 15-2199; and

December 12, 2018

WHEREAS, on May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment with Briggs Equipment in the amount of \$157,610.00, Darr Equipment in the amount of \$92,726.00, Southwest International Trucks, Inc. in the amount of \$156,547.00, Kirby-Smith Machinery in the amount of \$649,693.00, RDO Equipment in the amount of \$88,875.00, Austin Truck and Equipment, LTD dba Freightliner of Austin in the amount of \$347,425.00, Central Texas Heavy Equipment Co., Inc. in the amount of \$167,000.00; four pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$76,080.00; two pieces of fleet equipment with Rush Truck Centers of Texas, LP in the amount of \$384,030.00; and two fleet vehicles with Freedom Dodge dba Duncanville Automotive in the amount of \$52,200.00, by Resolution No. 16-0717; and

WHEREAS, on June 22, 2016, City Council authorized the purchase of twenty-three pieces of fleet vehicles and equipment with Hudson Bus Sales, LLC in the amount of \$2,665,662.00 and Metro Fire Apparatus Specialists, Inc. in the amount of \$7,053,525.00; one pumper truck with Brasada Ford, Ltd. in the amount of \$151,750.00; and one excavator with mower attachment with Landmark Equipment, Inc. in the amount of \$107,399.00, by Resolution No. 16-1053; and

WHEREAS, on September 28, 2016, City Council authorized the purchase of four fleet vehicles for Fire-Rescue with Sam Pack's Five Star Ford in the amount of \$121,381.00, by Resolution No. 16-1551; and

WHEREAS, on January 25, 2017, City Council authorized a one-year master agreement for the purchase of 85 pieces of fleet equipment with Chastang Ford in the amount of \$5,747,210.00, Holt Texas, Ltd. in the amount of \$3,004,194.00, BTE Body Co., Inc. in the amount of \$1,623,647.00, Austin Truck and Equipment dba Freightliner of Austin in the amount of \$1,173,754.00, Southwest International Trucks, Inc. in the amount of \$705,197.00, RDO Equipment Co. in the amount of \$385,605.00, Sam Pack's Five Star Ford in the amount of \$99,064.00, and Landmark Equipment in the amount of \$17,436.00; 157 fleet vehicles and equipment with Sam Pack's Five Star Ford in the amount of \$4,868,401.00; 107 fleet vehicles with Freedom Chevrolet in the amount of \$3,289,989.00; and 2 pieces of fleet equipment with Wausau Equipment Company, Inc. in the amount of \$371,411.00, by Resolution No. 17-0181; and

December 12, 2018

WHEREAS, on May 24, 2017, City Council authorized the purchase of 28 pieces of fleet vehicles and equipment with Metro Fire Apparatus Specialists in the amount of \$5,779,817.00, Daco Fire Equipment in the amount of \$1,663,124.00, Hudson Bus Sales, LLC in the amount of \$1,534,608.00, Rush Truck Centers of Texas, LP in the amount of \$319,062.00, Silsbee Ford, Inc. in the amount of \$316,938.00, Cues, Inc. in the amount of \$169,500.00, Johnston North America, Inc. in the amount of \$140,600.00, and Houston Freightliner, Inc. in the amount of \$51,717.00; 8 pieces of fleet and equipment with Bond Equipment in the amount of \$1,000,560.00, Austin Truck & Equipment, Ltd. dba Freightliner of Austin in the amount of \$148,532.00, RDO Equipment in the amount of \$111,750.00, Chastang Ford in the amount of \$83,879.00, and Briggs Equipment in the amount of \$59,874.00; and 32 pieces of fleet and equipment with Sam Pack's Five Star Ford in the amount of \$1,280,05.00, by Resolution No. 17-0827; and

WHEREAS, on February 28, 2018, City Council authorized a one-year master agreement for the purchase of 549 pieces of fleet vehicles and equipment with Austin Truck & Equipment, LTD dba Freightliner of Austin in the amount of \$7,739,741.00, Sam Pack's Five Star Ford in the amount of \$7,336,461.00, Freedom Dodge dba Duncanville Automotive in the amount of \$3,915,044.00, Holt Texas, LTD in the amount of \$3,836,090.00, Chastang Ford in the amount of \$3,503,450.00, BTE Body Co., Inc. in the amount of \$1,121,466.00, Freedom Chevrolet dba Duncanville Automotive in the amount of \$534,680.00, Grande Truck Center in the amount of \$380,778.00, Bond Equipment in the amount of \$273,429.00, Rush Truck Centers of Texas, LP dba Rush Truck Center Dallas Light and Medium Duty in the amount of \$259,328.00, and Landmark Equipment in the amount of \$154,388.00; 56 pieces of fleet vehicles and equipment with Siddons Emergency Group, LLC in the amount of \$7,548,946.00, Hudson Bus Sales, LLC dba Hudson Emergency Vehicle Sales in the amount of \$4,196,597.00, Sam Pack's Five Star Ford in the amount of \$599,212.00, and Houston Freightliner, Inc. in the amount of \$344,746.00; 89 pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$2,914,138.00; 9 pieces of fleet vehicles with Southwest International Trucks, Inc. in the amount of \$1,766,519.00; and 1 piece of equipment with East Texas Mack Sales, LLC in the amount of \$264,125.00, by Resolution No. 18-0374; and

WHEREAS, on August 22, 2018, City Council authorized a one-year master agreement for the purchase of two pieces of fleet vehicles with Siddons Martin Emergency Group, LLC, and Houston Freightliner, Inc.; six pieces of equipment with Dickson Equipment Co., Inc.; five pieces of equipment with Rush Truck Centers of Texas, LP, Kirby-Smith Machinery, Four Brothers Outdoor Power and RDO Equipment Co.; four pieces of equipment with Scully's Aluminum Boats, Inc.; and four pieces of fleet vehicles with Sam Pack's Five Star Ford by Resolution No. 18-1145; and

December 12, 2018

WHEREAS, on September 26, 2018, City Council authorized the purchase of five pieces of fleet equipment with Southwest International Trucks, Inc., and Plano Fun Center dba Plano Kawasaki Suzuki; one piece of fleet equipment with Sam Pack's Five Star Ford; and one piece of fleet equipment with Grande Truck Center by Resolution No. 18-1395.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement for the purchase of **(a)** 109 pieces of fleet vehicles and equipment with Chastang Ford (VS0000011688) in the amount of \$6,349,447.00, Holt Texas, Ltd. (506724) in the amount of \$3,630,411.00, Austin Truck and Equipment, Ltd. dba Freightliner of Austin (VC14977) in the amount of \$1,602,825.00, Sam Pack's Five Star Ford (113696) in the amount of \$1,288,680.76, Southwest International Trucks, Inc. (003940) in the amount of \$1,169,307.00, Kirby-Smith Machinery (502341) in the amount of \$548,135.00, Kinloch Equipment & Supply, Inc. (VS0000015339) in the amount of \$264,106.00, Freedom Chevrolet (VS0000077188) in the amount of \$243,646.50, Rush Truck Centers Of Texas, LP (VS0000078878) in the amount of \$230,142.68, Grande Truck Center (VS0000030980) in the amount of \$144,073.00, BTE Body Co., Inc. (VS0000069486) in the amount of \$117,676.00 and Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc. (VS0000052959) in the amount of \$17,608.50 through the Texas Association of School Boards cooperative agreement; **(b)** 73 pieces of fleet vehicles is authorized with Sam Pack's Five Star Ford (113696) in the amount of \$2,866,548.43 through the Texas Smart Buy cooperative agreement; **(c)** 4 pieces of fleet equipment is authorized with Dickson Equipment Co., Inc. (VS0000023390) in the amount of \$469,462.71 and Holt Texas Ltd. (506724) in the amount of \$85,169.00 through the Sourcewell cooperative agreement; and **(d)** 9 pieces of fleet vehicles is authorized with Longhorn Harley-Davidson (VS0000028407) in an amount of \$263,078.46 through the Dallas-Fort Worth Airport Interlocal agreement, in a total amount not to exceed \$19,290,317.04, approved as to form by the City Attorney.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for 195 fleet vehicles and equipment. If a formal contract is required for this purchase instead of a purchase order, the City Manager is hereby authorized to execute the contract, approved as to form by the City Attorney.

December 12, 2018

SECTION 3. That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

SECTION 4. That this contract is designated as Contract No. EFM-2019-00008607.

SECTION 5. That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$602,684.00 in the ISTEVA Vehicle Conversion Fund, Fund 08AF, Department EBS, Unit 88AQ, Object 3690.

SECTION 6. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer funds, not to exceed \$602,683.76, from ISTEVA Vehicle Conversion Fund, Fund 08AF, Department EBS, Unit 88AQ, Object 3690, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 1772, Revenue Code 9201, for expenditures to be used for fleet.

SECTION 7. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer funds, not to exceed \$300,000.00, from General Fund, Fund 0001, Department DPD, Unit 2121, Object 3690, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 1772, Revenue Code 9201, for expenditures to be used for fleet.

SECTION 8. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$735,366.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3864, Object 4740.

SECTION 9. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$160,000.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3863, Object 4740.

December 12, 2018

SECTION 10. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$1,020,000.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3862, Object 4740.

SECTION 11. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$1,020,000.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 4740, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3862, Object 4740, for expenditures used for fleet.

SECTION 12. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$743,882.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 740, to the Master Lease Fund, Fund ML15, Department EBS, Unit E349, Object 4740, for expenditures used for fleet.

SECTION 13. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$671,386.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 4740, to the Master Lease Fund, Fund ML16, Department EBS, Unit E364, Object 4740, for expenditures used for fleet.

SECTION 14. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$308,726.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3861, Object 3690.

SECTION 15. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$8,000,000.00 in the Master Lease Fund, Fund MLS1, Department SAN, Unit E395, Object 4740.

SECTION 16. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1290

Item #: 56.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of clamps, couplings, sleeves, and adapters for the Water Utilities Department - Fortiline, Inc. in the estimated amount of \$693,015.12, Core & Main, LP in the estimated amount of \$199,421.30, and Powerseal Pipeline Products Corp. in the estimated amount of \$103,510.76, lowest responsible bidders of four - Total estimated amount of \$995,947.18 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide various types and sizes of clamps, couplings, sleeves, and adapters required by Dallas Water Utilities (DWU) Department for the installation and/or repair of water mains and service lines within water treatment facilities and distribution piping system. This master agreement enables DWU to acquire and stock needed parts with minimal delay, reducing repair time and interruption of water service to its customers. Access to these supplies will allow DWU to repair pipes, water meters, bypass valves, and other equipment as needs arise. DWU maintains 4,983 miles of water mains throughout the water distribution system. Approximately 3,600 repairs were performed during the prior fiscal year to services and mains due to external corrosion, system loads, and ground shift.

In this solicitation, the Office of Procurement Services required bidders to submit a response using unit pricing. This bid resulted in a 2.48 percent increase over comparable unit prices for the bid awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement

Services used its procurement system to send out 197 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 27, 2014, City Council authorized a one-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. and Powerseal Pipeline Products Corp. by Resolution No. 14-1349.

On February 24, 2016, City Council authorized a two-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc., Ferguson Enterprises, Powerseal Pipeline Products Corp., and HD Supply Waterworks, LTD by Resolution No. 16-0366.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$995,947.18 (estimated amount)

FY 2018-19 \$331,982.40

FY 2019-20 \$331,982.39

FY 2020-21 \$331,982.39

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$995,947.18	Goods	18.00%	0.00%	\$0.00

• This contract does not meet the M/WBE goal, but complies with good faith efforts.

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1814. We opened them on July 20, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
*Core & Main, LP	4333 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Powerseal Pipeline Products Corp.	701 Pleasant View Dr. Wichita Falls, TX 76306	Multiple Lines
Ferguson Enterprises	7982 U.S. Hwy. 69 N. Tyler, TX 75706	Non-responsive**

**Ferguson Enterprises was deemed non-responsive due to not meeting specifications.

OWNERS

Fortiline, Inc.

Frank Seymour, President
Ben Cagle, Vice President
Jason Painter, Secretary

Core & Main, LP

Jack Schaller, President
Chuck Zappola, Vice President

Powerseal Pipeline Products Corp.

Patrick Powers, President
Steve Kilcrease, Vice President
Edson Luna, Secretary

December 12, 2018

WHEREAS, on August 27, 2014, City Council authorized a one-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. in the amount of \$112,841.29 and Powerseal Pipeline Products Corp. in the amount of \$49,164.64, in a total amount not to exceed \$162,005.93, by Resolution No. 14-1349; and

WHEREAS, on February 24, 2016, City Council authorized a two-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. in the amount of \$326,371.94 or \$331,371.94 (Tie bid - line 140), Ferguson Enterprises in the amount of \$120,677.12 or \$125,677.12 (Tie bid - line 140), Powerseal Pipeline Products Corp. in the amount of \$90,990.18, and HD Supply Waterworks, LTD in the amount of \$68,877.94, in a total amount not to exceed \$611,917.18, by Resolution No. 16-0366.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fortiline, Inc. (VS0000073028) in the estimated amount of \$693,015.12, Core and Main, LP (VS0000038746) in the estimated amount of \$199,421.30 and Powerseal Pipeline Products Corp. (075233) in the estimated amount of \$103,510.76, approved as to form by the City Attorney, for the purchase of clamps, couplings, sleeves, and adapters for the Water Utilities Department for a term of three years, in the total estimated amount of \$995,947.18. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for clamps, couplings, sleeves, and adapters for the Water Utilities Department. If a written contract is required or requested for any or all purchases of clamps, couplings, sleeves, and adapters for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$995,947.18, but not more than the amount of budgetary appropriations for this master agreement during its term to Fortiline, Inc., Core & Main, LP, and Powerseal Pipeline Products Corp. from Master Agreement Contract No. DWU-2019-00008486.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1246

Item #: 57.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 2, 3

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of deicing chemicals for the Department of Aviation - Nachurs Alpine Solutions, LLC in the estimated amount of \$793,800.00, Cryotech Deicing Technology in the estimated amount of \$379,620.00, The Bargain Source in the estimated amount of \$365,909.40, and Berven Industries, LLC dba New Deal Deicing in the estimated amount of \$357,840.00, lowest responsible bidders of four - Total estimated amount of \$1,897,169.40 - Financing: Aviation Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide deicing chemicals for the Department of Aviation. Snow and ice on the airport runways, taxiways, aprons, and roadways pose significant hazards to aircraft, contractors, and the general public at Dallas Love Field and Dallas Executive Airports. Four chemicals have been adopted as industry standard for snow and ice removal, potassium acetate, sodium acetate, and sodium formate/anhydrous sodium acetate dry mixture.

The sodium formate/anhydrous sodium acetate is a newer product line that has been approved by the Federal Aviation Administration (FAA) which comes with a light blue tint that makes it more visible when applied and does not stain concrete or obstruct markings. It also is less dusty than sodium acetate, which will make it safer for employees and easier on equipment. Salt and salt-based products like brine that are used for highway use are corrosive to aircraft and are specifically prohibited from use by the FAA on runway, taxiway, and apron surfaces.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement

Services used its procurement system to send out 980 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 9, 2014, City Council authorized a three-year master agreement for deicing chemicals for Aviation with Cryotech Deicing Technology and Nachurs Alpine Solutions Corp. by Resolution No. 14-0589.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Aviation Fund - \$1,897,169.40 (estimated amount)

<u>Council District</u>	<u>Amount</u>
2	\$1,802,310.93
3	\$ 94,858.47
Total	\$1,897,169.40

FY 2018-19 - \$206,264.85

FY 2019-20 - \$845,452.28

FY 2020-21 - \$845,452.27

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$1,897,169.40	Goods	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BQ8104. We opened them on October 19, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Nachurs Alpine Solutions, LLC	421 Leasder St. Marion OH 43302	Multiple Lines
*Cryotech Deicing Technology	6103 Orthoway Fort Madison, IA 52627	Multiple Lines
*The Bargain Source	2516 Morningside Dr. Garland, TX 75041-1434	Multiple Lines
*Berven Industries, LLC dba New Deal Deicing	6883 E. 47 th Avenue Dr. Denver, CO 80216	Multiple Lines

OWNERS

Nachurs Alpine Solutions, LLC

Jeffery A. Barnes, President
 Bob Hopp, Vice President
 John Grega, Chief Financial Officer

Cryotech Deicing Technology

Craig E. Starwalt, President
 Marcel M. Danko, Vice President
 Ann-Charlotte Engstrom, Secretary
 Gregory L. Tanner, Treasurer

The Bargain Source

Vandana Vivek Hiremath, President

Berven Industries, LLC dba New Deal Deicing

Laura Miao, President

Jeremy Berven, Vice President

December 12, 2018

WHEREAS, on April 9, 2014, City Council authorized a three-year master agreement for deicing chemicals for Aviation with Cryotech Deicing Technology in the amount of \$383,580.00 and Nachurs Alpine Solutions Corp. in the amount of \$765,000.00, by Resolution No. 14-0589.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Nachurs Alpine Solutions, LLC (VS0000082412) in an estimated amount of \$793,800.00, Cryotech Deicing Technology (500637) in an estimated amount of \$379,620.00, The Bargain Source (504430) in an estimated amount of \$365,909.40, and Berven Industries, LLC dba New Deal Deicing (VS89157) in an estimated amount of \$357,840.00, approved as to form by the City Attorney, for the purchase of deicing chemicals for the Department of Aviation for a term of three years in a total estimated amount of \$1,897,169.40. The amount payable pursuant to this master agreement may exceed the estimated amount, but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for deicing chemicals for the Department of Aviation. If a written contract is required or requested for any or all purchases of deicing chemicals for the Department of Aviation under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$1,897,169.40, but not more than the amount of budgetary appropriations for this master agreement during its term to Nachurs Alpine Solutions, LLC, Cryotech Deicing Technology, The Bargain Source, and Berven Industries, LLC dba New Deal Deicing from Master Agreement Contract No. AVI-2019-00008572.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1101

Item #: 58.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of electrical supplies - Crawford Electric Supply Co. in the estimated amount of \$6,874,091.00, Elliott Electric Supply, Inc. in the estimated amount of \$1,448,206.00, Graybar Electric Company, Inc. in the estimated amount of \$907,268.00; and Dealers Electrical Supply in the estimated amount of \$54,000.00, lowest responsible bidders of eight - Total estimated amount of \$9,283,565.00 - Financing: General Fund (\$4,178,950.00), Dallas Water Utilities Fund (\$4,283,415.00), Aviation Fund (\$388,000.00), Stormwater Drainage Management Fund (\$313,200.00), and Convention and Event Services Fund (\$120,000.00)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Aviation
- Department of Convention and Event Services
- Building Services Department
- Fire-Rescue Department
- Water Utilities Department
- Office of Cultural Affairs
- Park and Recreation Department
- Department of Transportation

This master agreement will allow City departments to purchase electrical supplies and lighting parts such as conduit, switches, motors, starters, transformers, wire, relays, fuses, electrical safety related equipment, and tools as needed.

The master agreement will be utilized by the departments to:

- Replenish warehouse locations with electrical parts and supplies necessary for the maintenance of City facilities.
- Maintain traffic control systems by supplying parts that will be used in the relocation, installation, and maintenance of the traffic system.
- Maintain the citywide Communication and Information Service data infrastructure by supplying fiber optic cables, connectors, mini-com boxes, media cable patches, and accessories necessary to help maintain the local area network and wide area network.
- Install and maintain pump stations, street stations, and buildings.
- Store necessary supplies in all fire locations and on emergency vehicles used at all fire emergency scenes.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,589 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 10, 2016, City Council authorized a three-year master agreement for electrical supplies with Crawford Electric Supply Co. by Resolution No. 16-0269.

On October 24, 2018, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on group 5 for bid B1818 for a three- year master agreement for the purchase of electrical supplies by Resolution No. 18-1530.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

- General Fund - \$4,178,950.00 (Estimated amount)
- Dallas Water Utilities Fund - \$4,283,415.00 (Estimated amount)
- Aviation Fund - \$388,000.00 (Estimated amount)
- Stormwater Drainage Management Fund - \$313,200.00 (Estimated amount)
- Convention and Event Services Fund - \$120,000.00 (Estimated amount)

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,293,150.33	\$1,442,900.33	\$1,442,899.34
Dallas Water Utilities Fund	\$1,427,805.00	\$1,427,805.00	\$1,427,805.00
Aviation Fund	\$129,333.33	\$129,333.33	\$129,333.34

Stormwater Drainage Management Fund	\$104,400.00	\$104,400.00	\$104,400.00
Convention and Event Services Fund	\$40,000.00	\$40,000.00	\$40,000.00
Total	\$2,994,688.66	\$3,144,438.66	\$3,144,437.68

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$9,283,565.00	Goods	18.00%	0.10%	\$9,720.00
<ul style="list-style-type: none"> This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BI1818. We opened them on September 6, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by line and group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Crawford Electric Supply Co.	2928 Irving Blvd. Dallas, TX 75247	Multiple Lines and Groups
*Elliott Electric Supply, Inc.	2526 N. Stallings Dr. Nacogdoches, TX 75964	Multiple Lines and Groups
*Graybar Electric Company, Inc.	4601 Cambridge Rd. Ft. Worth, TX 76155	Multiple Lines and Groups

*Dealers Electrical Supply	2320 Columbus Ave. Waco, TX 76701	Multiple Lines and Groups
Facilities Solution	2525 Walnut Hill Ln. Dallas, TX 75229	Multiple Lines and Group
Mayer Electric Supply Company, Inc.	2525 E. Hwy. 121 Ste. 300 Lewisville, TX 75056	Multiple Lines and Groups
Rexel USA, Inc.	14951 Dallas Pkwy. Dallas, TX 75254	Multiple Lines and Groups
Summit Electric Supply	3551 W. Royal Ln. Irving, TX 75063	Multiple Lines and Groups

OWNERS

Crawford Electrical Supply Co.

Tim Horny, President
Kelly Johns, Vice President
Gigi Pace, Secretary
John Honigfort, Treasurer

Elliott Electric Supply, Inc.

Bill Elliott, President
Billy Elliott, Vice President
Robert Flores, Secretary and Treasurer

Graybar Electric Company, Inc.

Kathleen M. Mazarella, President
Scott Clifford, SVP- Supply Chain Management
Matthew W. Geeke, SVP- Secretary & General Council
John Reed, VP- Treasurer

Dealers Electrical Supply

Scott Bracey, President
Chris Lanham, Vice President
Daryl Donaldson, Vice President
Bill Kirkland, Vice President
Steven Hall, Vice President
Greg Chudej, Secretary

December 12, 2018

WHEREAS, on February 10, 2016, City Council authorized a three-year master agreement for electrical supplies with Crawford Electric Supply Co. in an amount not to exceed \$7,618,836.46, by Resolution No. 16-0269; and

WHEREAS, on October 24, 2018, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on group 5 for bid BI1818 for a three-year master agreement for the purchase of electrical supplies by Resolution No. 18-1530.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Crawford Electric Supply Co. (516246) in the estimated amount of \$6,874,091.00, Elliot Electric Supply, Inc. (VS0000053162) in the estimated amount of \$1,448,206.00, Graybar Electric Company, Inc. (254658) in the estimated amount of \$907,268.00, and Dealers Electrical Supply (062927) in the estimated amount of \$54,000.00, approved as to form by the City Attorney, for the purchase of electrical supplies for a term of three years in a total estimated amount of \$9,283,565.00. The amount payable pursuant to this master agreement may exceed the estimated amount, but may not exceed the amount of the budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for electrical supplies. If a written contract is required or requested for any or all purchases electrical supplies under the master agreement instead of individual purchase orders, the City Manager is hereby authorized to execute a contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$9,283,565.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Crawford Electric Supply Co., Elliott Electric Supply, Inc., Graybary Electric Company, Inc. and Dealers Electrical Supply from Master Agreement No. POM-2018-00008144.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1293

Item #: 59.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for oil, grease, and lubricants for citywide use - Western Marketing, Inc. in the amount of \$2,106,742.04, NCH Corporation dba Certified Laboratories in the amount of \$365,625.85, and Schaeffer Manufacturing Company in the amount of \$198,735.77, lowest responsible bidders of three - Total not to exceed \$2,671,103.66 - Financing: General Fund (\$991,881.97), Dallas Water Utilities Fund (\$925,255.61), Equipment and Fleet Management (\$432,330.13), Sanitation Services Fund (\$161,806.80), Stormwater Drainage Management Fund (\$100,169.42), Convention and Event Services Fund (\$38,059.19), and Aviation Fund (\$21,600.54)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will be used for the purchase of oil, grease, and lubricants for citywide use. These products are used for the maintenance and repair of various types of equipment (gearboxes, pumps, compressors, motors, non-vehicle engines, etc.). The products will also be used to maintain vehicles used by departments such as the Equipment & Fleet Management Department, Fire-Rescue Department, Water Utilities Department, Park & Recreation Department, Department of Sanitation Services, and the Department of Public Works. Specialty oil, grease, and lubricants have extensive applications and is often used for stationary equipment, transformers, generators, etc. which are used by the Water Utilities Department and the Kay Bailey Hutchison Convention Center Dallas.

As part of the solicitation process and in an effort to increase competition, Office of Procurement Services used its procurement system to send out 187 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$991,881.97
 Dallas Water Utilities Fund - \$925,255.61
 Equipment and Fleet Management - \$432,330.13
 Sanitation Services Fund - \$161,806.80
 Stormwater Drainage Management Fund - \$100,169.42
 Convention and Event Services Fund - \$38,059.19
 Aviation Fund - \$21,600.54

Fund	FY 2018-2019	FY 2019-2020	FY 2020-2021
General Fund	\$330,627.33	\$330,627.33	\$330,627.31
Dallas Water Utilities Fund	\$192,120.49	\$366,567.56	\$366,567.56
Equipment and Fleet Management	\$144,110.04	\$144,110.04	\$144,110.05
Sanitation Services Fund	\$53,928.00	\$53,928.00	\$53,950.80
Stormwater Drainage Management Fund	\$33,389.60	\$33,389.60	\$33,390.22
Convention and Event Services Fund	\$12,686.00	\$12,686.00	\$12,687.19
Aviation Fund	\$21,600.54	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$2,671,103.66	Goods	18.00%	3.83%	\$102,398.96
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BW1804. We opened them on March 9, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Western Marketing, Inc.	1010 S. Access Rd. Tye, TX 79563	Multiple Lines
*NCH Corporation dba Certified Laboratories	2727 Chemsearch Blvd. Irving, TX 75062	Multiple Lines
*Schaeffer Manufacturing Company	102 Barton St. St. Louis, MO 63104	Multiple Lines

OWNERS

Western Marketing, Inc.

Larry Stoddard, President
Douglas Oehler, Vice President

NCH Corporation dba Certified Laboratories

John Levy, President
Ann Levy, Vice President
Russell Price, Secretary
Irena Kildisas, Treasurer

Schaeffer Manufacturing Company

Jay Shields, President
Steve Brewer, Vice President
Will Gregerson, Secretary

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Western Marketing, Inc. (VS86334) in the amount of \$2,106,742.04, NCH Corporation dba Certified Laboratories (262179) in the amount of \$365,625.85, and Schaeffer Manufacturing Company (243968) in the amount of \$198,735.77, approved as to form by the City Attorney, for the purchase of oil, grease, and lubricants for citywide use for a term of three years, in a total amount not to exceed \$2,671,103.66.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for oil, grease, and lubricants for citywide use. If a written contract is required or requested for any or all purchases of oil, grease, and lubricants for citywide use under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,671,103.66 to Western Marketing, Inc., NCH Corporation dba Certified Laboratories, and Schaeffer Manufacturing Company from Master Agreement Contract No. POM-2019-00008641.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas and it is accordingly so resolved.