

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** November 8, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
Communication and Information Services

**CMO:** Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390

**MAPSCO:** N/A

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**SUBJECT**

Authorize a one-year service contract for licenses, maintenance, and support for McAfee VirusScan Threat Management Portfolio software – CDW Government LLC, most advantageous proposer of three - Not to exceed \$166,422 - Financing: Current Funds (subject to appropriations)

**BACKGROUND**

This service contract will provide licenses, maintenance and support for the McAfee VirusScan Threat Management Portfolio software. This portfolio will enable the City to monitor and detect various types of computer viruses and malware threats on the City’s end-computing devices such as desktops, laptops and tablets.

McAfee products are used to protect City computer systems against cybersecurity threats including but not limited to email, computer viruses, malware, internet and email spams, email phishing, other emerging internet threats and internal cyber threats. Additionally, the use of this threat management product assist in protecting confidential information shared within the City and between the City and our business partners.

A seven member committee from the following departments reviewed and evaluated the qualifications:

- Trinity Watershed Management (1)
- Dallas Water Utilities (2)
- Communication and Information Services (2)
- Office of Business Diversity (1)\*
- Office of Procurement Services (1)\*

\*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

**BACKGROUND** (continued)

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 50%
- Capability and experience 10%
- Functional match 15%
- Training 10%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,211 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 22, 2014, City Council authorized a three-year service contract for license renewal of McAfee Threat management products by Resolution No. 14-1778.

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

**FISCAL INFORMATION:**

Current Funds - \$166,421.08 (subject to appropriations)

**M/WBE INFORMATION**

- 183 - Vendors contacted
- 183 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

**M/WBE INFORMATION** (continued)

The awardee has fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

**PROPOSAL INFORMATION**

The Office of Procurement Services received the following proposals from solicitation number BUZ1706. We opened them on February 2, 2017. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*CDW Government LLC	230 N. Milwaukee Ave. Vernon Hills, IL 60061	87.80%	\$166,421.08
World Wide Technology, Inc.	60 Weldon Pkwy. Maryland HTS, MO 63043	54.80%	\$345,205.90
Wynndalco Enterprises, LLC	55 W. Wacker Dr. Suite 900 Chicago, IL 60601	55.08%	\$385,592.00

**OWNER**

**CDW Government LLC**

Christina V. Rother, President  
Douglas E. Eckrote, Senior Vice President

**AGENDA ITEM # 17**

**STRATEGIC  
PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

November 8, 2017

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Communication and Information Services

**CMO:**

Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390

**MAPSCO:**

N/A

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**SUBJECT**

Authorize a **(1)** one-year maintenance contract for maintenance and support of existing Kronos licenses, and hardware maintenance; and **(2)** three-year contract, with a one-year renewal option, for the purchase of an upgraded Kronos timekeeping system using web-access software as a service with hosted cloud storage, data conversion, maintenance, and support, distributed by Kronos Incorporated and sold through immixTechnology, Inc. through the Texas Department of Information Resources - Not to exceed \$526,344 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

These service contracts will provide one year of continuation of the existing Kronos timekeeping system, during which the conversion will occur to a web-based software as a service system with upgrades, maintenance, and support of the Kronos timekeeping system. The City uses the Kronos system to track time cards for over 5,000 non-exempt City employees. The Kronos system also provides valuable management tools to over 300 supervisors to manage the non-exempt employee's time, work schedules, and vacation accruals.

The existing Kronos software, clocks, and hardware, were initially installed approximately 16 years ago, and was last upgraded in 2012. The software is no longer supported by the vendor, this has resulted in significant service degradation, frequent service interruption, recurring software failures, and inability to implement newer features and enhancements to the system to support the various user departments.

This upgrade will move the current Kronos from an on-premise platform to a web-based software as a service (SaaS) platform.

## **BACKGROUND** (continued)

Upgrades to the system will allow the City to realize many benefits, including but not limited to:

- Improved efficiencies in managing non-exempt time and scheduling
- A more robust payroll time management system
- Improved security
- Improved ease of use for City staff
- Improved management reporting and tracking of staff's time and schedules
- Increase accuracy in data collection and payroll processing
- Improved flexibility to be able to access Kronos to report and approve time from any device, including desktop, laptop, or mobile phone

Maintenance and support includes updates to software patches and technical support.

The Texas Department of Information Resources is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

## **FISCAL INFORMATION**

Current Funds - \$526,343.91 (subject to annual appropriations)

## **OWNER**

**immixTechnology, Inc.**

David Stewart, President  
Greg Tarpinian, Vice President

**REVISED AGENDA ITEM # 18**

**STRATEGIC  
PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

November 8, 2017

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Court & Detention Services

**CMO:**

Elizabeth Reich, 670-7804  
Jon Fortune, 670-1204

**MAPSCO:**

N/A

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**SUBJECT**

Authorize a four-year service contract, with one three-year renewal option, to provide payment substation and call center services for the payment of municipal court citations by defendants – Government Payment Service, Inc., most advantageous proposer of four - Financing: No cost consideration to the City (fees to be paid by the defendant)

**BACKGROUND**

This service contract will provide call center services and retail store outlets to accept municipal court citation payments. Defendants will have the option to call into a bilingual call center that operates 24/7, and submit a payment with a credit or debit card. If the defendant only has cash, then the call agent will send the defendant a pay order by email or text with a bar code than can be paid at a neighborhood retail outlet. The retail stores available for payment include: 7-Eleven, Family Dollar, CVS, and Ace Cash Express. There are 774 locations in the greater Dallas-Fort Worth area of which 240 are neighborhood locations in the City of Dallas for defendants to make cash payments. User fees associated with the payment transaction will be paid by the defendant. Anyone wishing to avoid user fees may still pay in person at the Municipal Court or send payment by mail.

Currently, over 40 percent of court transactions are handled online, however, there is a segment of the population that does not have easy access to online services. This service contract will provide more options for defendants to resolve their citations.

**BACKGROUND** (continued)

A seven member committee from the following departments reviewed and evaluated the qualifications:

- Court & Detention Services (2)
- Dallas Water Utilities (1)
- Management Services (1)
- Dallas Fire-Rescue (1)
- Office of Business Diversity (1)\*
- Office of Procurement Services (1)\*

\*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Overall approach and methodology 30%
- Capability and expertise 25%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 253 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Public Safety and Criminal Justice Committee was briefed on this item as part of the Court Technology Improvements briefing on September 11, 2017.

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

## **FISCAL INFORMATION**

No cost consideration to the City (fees to be paid by the defendant as follows: for cash payments at retail locations a defendant may be charged \$4.74 (for a cash payment up to \$995.00 with cash payments over \$995.00 requiring multiple transactions); and for call center card payment transactions a defendant may be charged \$3.85 for debit card transactions and 2.35 percent of the payment amount (minimum fee \$3.050) for credit card transactions.)

## **M/WBE INFORMATION**

31 - Vendors contacted  
31 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **PROPOSAL INFORMATION**

The Office of Procurement Services received the following proposals from solicitation number BKZ1705. We opened them on April 7, 2017. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
*Government Payment Service, Inc.	7102 Lakeview Pkwy. West Drive Indianapolis, IN 46268	Group 1 - 87.45% Group 2 - 92.20%
NCourt, LLC	955A Cobb Place Blvd. N.W. Kennesaw, GA 30144	Group 1 - 82.80% Group 2 - 69.02%
The Payment Group, LLC	5151 Beltline Rd. Suite 505 Dallas, TX 75254	Group 1 - No bid Group 2 - 60.63%
MoneyGram International	2828 N. Harwood St. Dallas, TX 75201	Non-responsive**

\*\*Moneygram International was deemed non-responsive due to not meeting the specifications.



**OWNER**

**Government Payment Service, Inc.**

Mark E. MacKenzie, President  
Brian Kibble-Smith, Vice President

**AGENDA ITEM # 19**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** November 8, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
City Controller  
Convention and Event Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Joey Zapata, 670-3009  
Majed Al-Ghafry, 670-3302

**MAPSCO:** N/A

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**SUBJECT**

Authorize a five-year service contract for arbitrage rebate calculation and compliance services for all applicable debt obligations outstanding and debt issued during the contract period – First Southwest Asset Management, LLC, most advantageous proposer of three - Not to exceed \$95,000 – Financing: Current Funds (\$57,000), Convention and Event Services Current Funds (\$4,750), and Water Utilities Current Funds (\$33,250) (subject to annual appropriations)

**BACKGROUND**

This service contract is to provide for the City arbitrage rebate calculation and compliance services. These services are required to ensure compliance with Internal Revenue Service (IRS) Code Section 148. There are currently over 40 outstanding bond issues for which Section 148 calculations will be performed. Additionally, any bonds issued subsequently may require computations during the term of the contract. The contract includes the following services:

- Performing annual arbitrage calculations each September 30, for all eligible outstanding obligations
- Monitoring all required IRS filing dates
- Post-issuance record retention policies and procedures compliance monitoring with IRS regulations

**BACKGROUND** (continued)

A six member committee from the following departments reviewed and evaluated the qualifications:

- Office of Budget (1)
- City Controller’s Office (1)
- Dallas Water Utilities (1)
- Convention and Event Services (1)
- Office of Procurement Services (1)\*
- Office of Business Diversity (1)\*

\*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Overall approach and methodology 30%
- Capability and expertise 25%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 798 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contract information obtained from user departments to contract additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity’s ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women’s Business Council – Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

**FISCAL INFORMATION**

Current Funds - \$57,000.00 (subject to annual appropriations)  
 Water Utilities Current Funds - \$33,250.00 (subject to annual appropriations)  
 Convention and Event Services Current Funds - \$4,750.00 (subject to annual appropriations)

## **M/WBE INFORMATION**

126 - Vendors contacted  
126 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

The awardee has fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

## **PROPOSAL INFORMATION**

The Office of Procurement Services received the following proposals from solicitation number BKZ1715. We opened them on July 28, 2017. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposer</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>	<b><u>Score</u></b>
*First Southwest Asset Management, LLC	1201 Elm St. Suite 3500 Dallas, TX 75270	\$95,000.00	87.00%
BLX Group, LLC	2711 N. Haskell Ave. Suite 2600, Lockbox #35 Dallas, TX 75204	\$160,000.00	74.81%
PFM Asset Management, LLC	One Keystone Plaza Suite 300 Harrisburg, PA 17101	\$192,000.00	73.84%

## **OWNER**

### **First Southwest Asset Management, LLC**

David Medanich, President  
Joseph Michael Edge, Chief Financial Officer  
Brian Wittneben, Secretary

**AGENDA ITEM # 20**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** November 8, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Majed Al-Ghafry, 670-3302

**MAPSCO:** N/A

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**SUBJECT**

Authorize a five-year service contract for a water consumption rebate program for industrial, commercial, and institutional facilities - Alan Plummer and Associates, Inc., most advantageous proposer of three - Not to exceed \$842,320 - Financing: Water Utilities Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide water consumption audits to the City's industrial, commercial, and institutional (ICI) customers by helping them identify potential water savings throughout their facilities. ICI water consumption audits are included as a water conservation strategy in the City's 2016 Five-Year Work Plan on Water Conservation Update (Plan).

The current plan targets a reduction in gallons per capita per day by an average 1.0 percent per year by FY 2019-20. A heavy emphasis will be placed on efforts to aid ICI customers to realize their full potential for water savings and increased efficiency. To that end, professional water audits will be offered free of charge to the City's top 10 percent of the City's water customers as this segment consumes 80 percent of total ICI water demand. The City's goal is to have the awarded contractor perform on average 60 audits annually, totaling 300 audits for the contract term. The contract also provides for follow-up inspections and verification of completed water conservation rebate projects.

**BACKGROUND** (continued)

The rebate effort will serve to complement and enhance the ICI Audit Initiative. By providing financial incentives that encourage large ICI water users to install new water efficient equipment, the City will help lower the cost of water efficiency investments and accelerate large volumes of water savings among high water-using customers.

The program is projected to save approximately 1.5 million gallons per day (mgd) in the third year of the Five-Year Plan Update (FY 2017-18) and approximately 2.5 mgd by the fifth year (FY 2019-20). Annual water savings are projected to be 900 million gallons assuming program participation and minimum water saving goals are met. Actual water savings will vary.

Customers participating in the ICI Rebate Program will be required to sign an agreement with the City that specifies the rebate amount, installation deadline, and other conditions to ensure that the expected water savings are achieved and maintained after the rebate has been paid. The rebate for each project shall be the lesser of half the combined cost of the purchase price of the equipment and the cost of the contracted labor to install the equipment, or the amount determined by calculating total savings in thousand gallons increments over the life of the project and multiplying that amount by the allowable cost per 1,000 gallons of water saved. The allowable cost per 1,000 gallons of water saved may be adjusted annually depending upon the true cost of regional water supplies. The maximum rebate for any given project is \$100,000. Proposals in excess of \$25,000 shall require approval from the City Council.

A five member evaluation committee from the following departments reviewed and evaluated the qualifications:

- Dallas Water Utilities (1)
- Housing & Neighborhood Revitalization (1)
- Equipment and Building Services (1)
- Office of Procurement Services (1)\*
- Office of Business Diversity (1)\*

\*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30 points
- Experience 30 points
- Approach 25 points
- Business Inclusion and Development Plan 15 points

**BACKGROUND** (continued)

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,268 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 22, 2012, City Council authorized a five-year service contract for water consumption audits for industrial, commercial and institutional facilities by Resolution No. 12-0529.

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

**FISCAL INFORMATION**

Water Utilities Currents Funds - \$842,320 (subject to annual appropriations)

**M/WBE INFORMATION**

The awardee has fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

**PROPOSAL INFORMATION**

The Office of Procurement Services received the following proposals from solicitation number BMZ1728. We opened them on July 14, 2017. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

**PROPOSAL INFORMATION** (continued)

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Alan Plummer and Associates, Inc.	1320 S. University Dr. Suite 300 Fort Worth, TX 76107	100.00%	\$842,320
Water Management, Inc.	117 Clermont Ave. Alexandria, VA 22304	72.55%	\$1,314,625
Concept Facility Services, LLC	646 E. Hwy. 67 Duncanville, TX 75137	50.00%	\$1,430,000

**OWNER**

**Alan Plummer and Associates, Inc.**

Alan Tucker, President  
Ellen McDonald, Vice President  
Steve Coonan, Secretary



**STRATEGIC PRIORITY:** Economic and Neighborhood Vitality

**AGENDA DATE:** November 8, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
Park & Recreation

**CMO:** Elizabeth Reich, 670-7804  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** a two-year master agreement for the purchase of grounds maintenance equipment with Longhorn, Inc. in the amount of \$320,000, Professional Turf Products LP in the amount of \$300,000, Z-Riders of Texas dba Cypress Lawn and Turf Equipment in the amount of \$265,000, Four Brothers Outdoor Power in the amount of \$90,000, C&M Air Cooled Engine, Inc. in the amount of \$80,000, Kubota Tractor Corporation in the amount of \$70,000, Tom Loftus Inc. dba Austin Turf & Tractor in the amount of \$57,000, Luber Brothers in the amount of \$40,000, Magnum Trailers in the amount of \$33,000, Vermeer Equipment of Texas, Inc. in the amount of \$28,000, Landmark Equipment, Inc., in the amount of \$20,000, Terrain King Corporation in the amount of \$10,000, and Hustler Turf Equipment in the amount of \$10,000 through the Texas Association of School Boards; and **(2)** a two-year master agreement for the purchase of grounds maintenance equipment with Landmark Equipment, Inc. in the amount of \$96,000, EZ-Liner Industries in the amount of \$15,000, Earle Kinlaw Association, Inc. dba EKA, Inc. in the amount of \$14,000, Cypress Lawn and Turf Equipment dba Z-Riders of Texas in the amount of \$10,000, Luber Brothers in the amount of \$6,000, and Textron, Inc. dba Jacobsen in the amount of \$5,000 through the Houston-Galveston Area Council of Governments - Total not to exceed \$1,469,000 – Financing: Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

**BACKGROUND** (continued)

This master agreement will be used to purchase grounds maintenance equipment such as, mowers, tractors, utility vehicles, hand held equipment, and other types of grounds maintenance equipment. The equipment will be used to maintain parks, athletic fields, golf course greens and fairways, Fair Park grounds, other facility grounds and outdoor venues located throughout the City.

The Texas Association of School Boards and the Houston-Galveston Area Council of Governments are authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board will be briefed by memorandum regarding this matter on November 2, 2017.

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

**FISCAL INFORMATION**

Current Funds - \$1,469,000

**OWNERS**

**Longhorn, Incorporated**

Loyd Evans, President  
Lynn Evans, Vice President  
Lynn Evans, Secretary  
Tom Swor, Treasurer

**Professional Turf Products LP**

Edward Clark, President  
David Lau, Treasurer

**Z-Riders of Texas dba Cypress Lawn and Turf Equipment**

Raymond Sustala, President

**OWNERS** (continued)

**Four Brothers Outdoor Power**

Rex Kelly, President  
Russell Kelly, Vice President  
Eddy Kelly, Secretary

**C&M Air Cooled Engine, Inc.**

Jerry Don Mathis, President  
Darlyne Mathis, Vice President

**Kubota Tractor Corporation**

Masato Yoshikawa, President  
Todd Stucke, Vice President  
Krish Gudipaty, Treasurer

**Tom Loftus Inc. dba Austin Turf and Tractor**

Tom Loftus, President  
Harry Jukes, Operations Director

**Luber Brothers**

Rick Luber, President  
Ron Luber, Vice President

**Magnum Trailers**

Charles McLemore, President  
Vangle McLemore, Vice President

**Vermeer Equipment of Texas, Inc.**

Whit D. Perryman, President and Chief Executive Officer  
Mark Krueger, Chief Operating Officer  
Darren Tallman, Chief Financial Officer

**Landmark Equipment Incorporated**

Mike Lyle, President  
Gary Lyle, Vice President  
Marla Lyle, Secretary  
Kimberly Chambers, Treasurer

**OWNERS** (continued)

**Terrain King Corporation**

Ian Burden, President  
Jeffery Leonard, Vice President  
Robert George, Secretary  
Robert George, Treasurer

**Hustler Turf Equipment**

Paul Mullet, President  
Bob Mullet, Vice President

**EZ-Liner Industries**

Drew Vogel, President  
Dave Van Gorp, Vice President  
Bert Aarsen, Secretary

**Earle Kinlaw Association, Inc.**

Earle F Kinlaw, President  
MaryAnn Kinlaw, Secretary  
MaryAnn Kinlaw, Treasurer

**Cypress Lawn and Turf Equipment dba Z-Riders**

Raymond Sustala, President

**Textron Inc. dba Jacobsen**

Kevin Holleran, President  
Hamish Lusty, Vice President  
Christine Hineman, Secretary

**STRATEGIC PRIORITY:** Public Safety

**AGENDA DATE:** November 8, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
Communication and Information Services  
Fire

**CMO:** Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Jon Fortune, 670-1204

**MAPSCO:** N/A

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**SUBJECT**

Authorize Supplemental Agreement No. 1 to exercise the one-year renewal option to the service contract with ESO Solutions, Inc. for maintenance and support of Visual Fire software - Not to exceed \$168,223, from \$312,797 to \$481,020 – Financing: Current Funds (subject to appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This Supplemental Agreement will exercise the renewal option for ongoing maintenance and support of the Visual Fire software that links to the Fire Record Management System utilized by Dallas Fire-Rescue (DFR). This system supports built-in data validation tools that assists DFR with ensuring fire incident reports are correctly and completely filled in accordance with the National Fire Incident Reporting System (NFIRS) standards.

DFR is required by federal law to report specific information on all fire incidents. The Visual Fire software is the entry tool and repository for capturing and storing this information. In accordance with NFIRS standards, DFR must complete an incident report for every fire related incident. Within these reports, critical information must be captured such as types and quantity of equipment used, arrival time on scene, etc. These reports are submitted to the State of Texas in the NFIRS protocol and compliance with reporting standards impact receipt of state and federal grants.

Maintenance and support includes patches, updates, compliance with any new state or federal requirements, technical, and customer service support.

**BACKGROUND** (continued)

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendors meet this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 10, 2016, City Council authorized a two-year service contract, with a one-year renewal option, for maintenance and support of Visual Fire software by Resolution No. 16-1167.

The Government Performance & Financial Management Committee will receive this item for consideration on November 6, 2017.

**FISCAL INFORMATION**

Current Funds - \$168,223 (subject to appropriations)

**OWNER**

**ESO Solutions, Inc.**

Chris Dillie, Chief Executive Officer  
Elaine Gordon, Chief Financial Officer