

AGENDA ITEM # 7

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 13, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

Authorize the issuance of tax-exempt bonds by the Greater Texas Cultural Education Facilities Finance Corporation in an aggregate principal amount not to exceed \$25,000,000 for the benefit of Southwest Transplant Alliance, Inc. to build a new headquarters facility - Financing: No cost consideration to the City

BACKGROUND

Greater Texas Cultural Education Facilities Finance Corporation (the "Issuer") intends to issue tax-exempt bonds (the "Bonds") in an aggregate principal amount not to exceed \$25,000,000 whereby the Issuer would borrow money from bond holders and loan the proceeds to Southwest Transplant Alliance, Inc. (the "Borrower") to build a new headquarters facility in the City of Dallas. The Borrower will move from its current headquarters facility at 5489 Blair Road, Dallas, Texas 75231, less than one mile away, to a new headquarters facility at 8190 Midtown Boulevard, Dallas, Texas 75231. The Borrower is a Texas non-profit corporation that serves over 280 hospitals in the region. Its staff work in hospitals to guide grieving families through the organ donation process and to provide the clinical services needed to recover, prepare, and transport organs to those awaiting a life-saving transplant. As the Project is located within the City of Dallas, Section 147(f) of the Internal Revenue Code of 1986, and the Treasury regulations promulgated thereunder, require that in order for interest paid on the Bonds to be exempt from United States federal income taxation, an "applicable elected representative" of the City of Dallas must approve the issuance of the bonds after a public hearing following reasonable notice.

The City of Dallas is not being asked to make a loan to the Borrower, to guarantee the credit of the Borrower, or to provide funds or credit support for the financing in any manner. The bonds will not be a debt or liability of the City, and the City's name will not appear on the bonds. This request is being made solely to meet the requirements for tax-exempt bonds imposed by the Internal Revenue Code.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance and Financial Management Committee will be briefed on June 4, 2018.

FISCAL INFORMATION

No cost consideration to the City.

AGENDA ITEM # 8

STRATEGIC PRIORITY:	Government Performance and Financial Management
AGENDA DATE:	June 13, 2018
COUNCIL DISTRICT(S):	All
DEPARTMENT:	Department of Communication and Information Services
CMO:	Jody Puckett, 670-3390
MAPSCO:	N/A

SUBJECT

Authorize a twelve-month service contract for the continuous use of software and support of the Socrata Open Data Portal - Carahsoft Technology Corp, through the General Services Administration cooperative agreement - Not to exceed \$199,797 - Financing: Communication and Information Services Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide continued use and support of the Socrata Open Data Portal, which is utilized by various City departments. This solution is related to data transparency initiatives which allows for publishing City data to the web. The software empowers end users with tools for sharing of information and delivery of a fully branded data portal that allows users to:

- Perform robust searches for City data and information based on categories, tags, popularity and other common browsing methods
- Generate reports, dash boards and published data
- Offer citizens better access to City data, which creates opportunities for greater transparency

This service contract will also include annual software upgrades, 24/7 professional support, access to annual technology conference, access to demonstrations and workshops on new software releases.

BACKGROUND (continued)

The General Services Administration is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Quality of Life and Environment Committee was briefed by memorandum on March 23, 2015.

On March 25, 2015, City Council authorized a twelve-month renewal service agreement for software use and support of the Socrata Open Data Portal with Alamo City Engineering Services, Inc. through the U.S. General Services Administration by Resolution No. 15-0483.

Information about this item was provided to the Budget, Finance, and Audit Committee on March 21, 2016.

On March 23, 2016, City Council authorized a twelve-month service agreement for renewal of software use and support of the Socrata Open Data Portal with Carahsoft Technology Corp, through the U.S. General Services Administration procurement price list by Resolution No. 16-0428.

City Council was briefed by memorandum regarding this matter on June 16, 2017.

On June 28, 2017, City Council authorized a twelve-month service agreement for renewal of software use and support of the Socrata Open Data Portal with Carahsoft Technology Corp, through the U.S. General Services Administration procurement price list by Resolution No. 17-1047.

The Government Performance & Financial Management Committee will receive this item for consideration on June 4, 2018.

FISCAL INFORMATION

Communication and Information Services Current Funds - \$199,796.64

M/WBE INFORMATION

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$199,796.64	CO-OP	N/A	N/A	N/A

- The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs)

OWNER

Carahsoft Technology Corp

Craig P. Abod, President
Robert Moore, Vice President

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 13, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Department of Equipment and Building Services

CMO: Elizabeth Reich, 670-7804
Jody Puckett, 670-3390

MAPSCO: N/A

SUBJECT

Authorize a one-year service contract for the rental of vehicles and equipment – CLS Sewer Equipment Co., Inc. in the amount of \$1,742,750, Herc Rentals, Inc. in the amount of \$476,603, Holt Texas, LTD in the amount of \$465,515, Accent/Johnston Limousine, Inc. dba AJL International in the amount of \$302,813, Kirby-Smith Machinery, Inc. in the amount of \$262,630, Enterprise Rent-A-Car dba EAN Holdings, LLC in the amount of \$75,780, Crafc0, Inc. in the amount of \$32,667, and Bane Machinery, Inc. in the amount of \$21,050, lowest responsible bidders of nine – Total not to exceed \$3,379,808 – Financing: Equipment Services Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will enable City departments to rent various types of vehicles and equipment on an as needed basis to perform day-to-day construction, operational, and emergency services citywide. This service contract is advantageous to the City because it provides immediate access to a variety of equipment without the purchase, inventory, depreciation, and maintenance cost associated with ownership of the equipment.

The types of equipment include, but are not limited to:

- Heavy duty trucks
- Buses
- Telescoping boom van
- Sewer inspection trucks
- Excavators

BACKGROUND (continued)

- Wheel loaders
- Sewer vacuum trucks
- Refuse trucks
- Patcher trucks
- Bulldozers

The vendors are responsible for the maintenance, repair, or replacement of all wear items such as brakes and clutches, relieving the City of these routine repairs.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 13,598 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendors meet this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 24, 2014, City Council authorize a two-year service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation, EAN Holdings, LLC aka Enterprise Rent-A-Car, Landmark Equipment, Inc., Holt Texas, LTD, Bane Machinery, Inc., Four Seasons Equipment, Inc., R.B. Everett & Company, United Rentals (North America), Inc., Metro Golf Cars, Berry Companies, Inc. dba Bobcat of Dallas and Kirby-Smith Machinery, Inc. by Resolution No. 14-1627.

On September 28, 2016, City Council authorized Supplemental Agreement No. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation, EAN Holdings, LLC aka Enterprise Rent-A-Car, Landmark Equipment, Inc., Holt Texas, LTD, Bane Machinery, Inc., Four Seasons Equipment, Inc., R.B. Everett & Company, United Rentals (Northwest), Inc., Metro Golf Cars, Berry Companies, Inc. dba Bobcat of Dallas and Kirby-Smith Machinery, Inc. and to extend the contract term through March 23, 2017 by Resolution No. 16-1556.

On March 22, 2017 City Council authorized a two-year service contract for the rental of vehicles and equipment with Herc Rentals, Inc., Enterprise Rent-A Car dba EAN Holdings, LLC, Four Seasons Equipment, Inc., Landmark Equipment, Inc., Holt Texas, LTD, Kirby-Smith Machinery, Inc., Sunbelt Rentals, United Rentals (North America), Inc., and Metro Golf Cars by Resolution No. 17-0477.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

The Government Performance & Financial Management Committee will receive this item for consideration on June 4, 2018.

FISCAL INFORMATION

Equipment Services Current Funds - \$3,379,807.50 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$3,379,807.50	Other Services	N/A	N/A	N/A

- M/WBE goal waived due to no M/WBE availability

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BN1802. We opened them on December 7, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*CLS Sewer Equipment Co., Inc.	726 S. Sherman St. Richardson, TX 75081	Multiple lines
*Herc Rentals, Inc.	10966 Harry Hines Blvd. Dallas, TX 75220	Multiple lines
*Holt Texas, LTD	6556 Southeast Loop 410 San Antonio, TX 78222	Multiple lines
*Accent/Johnston Limousine, Inc. dba AJL International	1930 W. Airfield Dr. Bldg. D #500 DFW Airport, TX 75261	Multiple lines

BID INFORMATION (continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Kirby-Smith Machinery, Inc.	8505 S. Central Expwy. Dallas, TX 75241	Multiple lines
*Enterprise Rent-A-Car dba EAN Holdings, LLC	8200 John Carpenter Frwy. Dallas, TX 75247	Multiple lines
*Crafco, Inc.	6165 W. Detroit St. Chandler, AZ 85226	Multiple lines
*Bane Machinery, Inc.	2449 Manana Dr. Dallas, TX 75220	Multiple lines
Echo Tours and Charters	9314 W. Jefferson Blvd. #295 Dallas, TX 75211	Multiple lines

OWNERS

CLS Sewer Equipment Co., Inc.

Jerry Sonnier, President
Jennifer Sonnier, Secretary

Herc Rentals, Inc.

Lawrence H. Silber, President

Holt Texas, LTD

Peter M. Holt, Chief Executive Officer
Charles C. Strickland, Executive Vice President
Paul C. Hensley, Chief Financial Officer

Accent/Johnston Limousine, Inc. dba AJL International

Matt Johnson, President

Kirby-Smith Machinery, Inc.

Ed Kirby, President
Jeff Weller, Vice President
Celise Blewitt, Secretary
J.D. Young, Treasurer

OWNERS (continued)

Enterprise Rent-A-Car dba EAN Holdings, LLC

Brent Russell, Group General Manager
Todd Burkman, Regional Vice President
Thomas Berutti, Treasurer

Crafco, Inc.

Donald M. Brooks, President
N. Thomas Kelly, Vice President
Gail Gautier, Secretary
Kathryn Stone, Treasurer

Bane Machinery, Inc.

Scott Bane, President

AGENDA ITEM # 38

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 13, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Park & Recreation Department

CMO: Elizabeth Reich, 670-7804
Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Authorize a three-year master agreement for the purchase of steel drum trash receptacles, lids, and bases for the Park & Recreation Department - Tamra Group, Inc. dba Engage Industrial Solutions, lowest responsible bidder of four - Not to exceed \$405,889 - Financing: General Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of steel drum trash receptacles, lids, and bases for the Park & Recreation Department. These trash receptacles are custom made to allow the lid and base to snap tight to the barrel. Additionally, the receptacles are powder coated and made of a higher gauge of steel than traditional trash barrels ensuring that the receptacles have a longer life span.

Traditional trash barrels are made of lighter gage material and are not powder coated inside and out. Additionally, traditional barrels have rounded lids with a slightly angled opening. This opening allows rain water inside the barrel, which contributes to the rusting of the barrel. The new custom designed barrels feature a box shaped lid with a vertical opening which lessens the amount of rain water to enter the barrel.

Existing receptacles will be replaced throughout the 393 parks, totaling over 20,871 acres of developed and undeveloped park land, including over 158 miles of developed trails, six golf courses, four driving ranges, one skate park, over 268 adult and youth athletic fields as well as service centers and other facilities throughout the city. Additional receptacles will be added when necessary; damaged or rusted-through receptacles will be replaced as needed throughout the term of the master agreement.

BACKGROUND (continued)

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 676 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 17, 2018, the Park and Recreation Board authorized a three-year master agreement with Tamra Group, Inc. dba Engage Industrial Solutions.

The Government Performance & Financial Management Committee will receive this item for consideration on June 4, 2018.

FISCAL INFORMATION

General Funds - \$405,888.75

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$405,888.75	Goods	18.00%	0.00%	\$0.00

- M/WBE goal waived due to no M/WBE availability

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BW1802. We opened them on March 3, 2018. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

BID INFORMATION (continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Tamra Group, Inc. dba Engage Industrial Solutions	1052 S. 2nd Ave. Suite #200 Mansfield, TX 76063	\$405,888.75
Luttrell Welding Services, LLC	372 County Rd. 4576 Boyd, TX 76023	\$466,125.00
Surpass, Inc. dba A Plus Industrial Installation	2440 N. I-35 E. Lancaster, TX 75134	\$554,995.50
Busch Systems International, Inc.	81 Rawson Ave. Barrie, Ontario, Canada	Non-responsive**

**Busch Systems International, Inc. was deemed non-responsive due to not meeting bid specifications.

OWNER

Tamra Group, Inc. dba Engage Industrial Solutions

Tamra Skalley, President
Carl Skalley, Vice President

AGENDA ITEM # 39

STRATEGIC PRIORITY:

Government Performance and Financial Management

AGENDA DATE:

June 13, 2018

COUNCIL DISTRICT(S):

All

DEPARTMENT:

Office of Procurement Services
Department of Convention and Event Services
Park & Recreation Department
Water Utilities Department
Department of Aviation
Department of Sanitation Services
Department of Trinity Watershed Management

CMO:

Elizabeth Reich, 670-7804
Joey Zapata, 670-3009
Majed Al-Ghafry, 670-3302
Jody Puckett, 670-3390
Willis Winters, 670-4071

MAPSCO:

N/A

SUBJECT

Authorize a three-year master agreement for printed goods - AC Printing in the amount of \$1,973,870, Janus Signs dba FastSigns Skillman in the amount of \$454,347, and Visual Communications in the amount of \$322,551, most advantageous proposers of four - Total not to exceed \$2,750,768 - Financing: General Funds (\$2,261,138), Water Utilities Current Funds (\$171,255), Sanitation Current Funds (\$120,500), Convention and Event Services Current Funds (\$74,975), Stormwater Drainage Management Current Funds (\$69,450), and Aviation Current Funds (\$53,450)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will enable all departments to procure printed goods. Printed goods are a business necessity due to the various communication requirements needed to conduct outreach efforts and business transactions.

BACKGROUND (continued)

Communication efforts are conducted in many ways and this master agreement makes available an array of printed media such as, brochures, signs, posters, promotional, and specialty items. Communication printed media will be used by the City when specific information is required to reach large numbers of people throughout the City.

Additionally, this agreement allows departments to purchase printed paper goods to complete day-to-day business transactions. Many departments depend on paper goods such as, but not limited to, business forms, letterhead, envelopes, and business cards in order to conduct City business.

A six member committee from the following departments reviewed and evaluated the qualifications:

- Water Utilities Department (1)
- Park & Recreation Department (2)
- Express Business Center (1)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Experience and capabilities 35 points
- Cost 30 points
- Quality of samples 20 points
- Business Inclusion and Development Plan 15 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 944 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 22, 2011, City Council authorized a three-year master agreement for printed goods with Visual Communications, AC Printing, Janus Signs dba Fast Signs, and Delphi Legal Technologies, Inc. by Resolution No. 11-1656

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

The Government Performance & Financial Management Committee will receive this item for consideration on June 4, 2018.

FISCAL INFORMATION

General Funds - \$2,261,138.00
Water Utilities Department - \$171,255.00
Sanitation Current Funds - \$120,500.00
Convention and Event Services Current Funds - \$74,975.00
Stormwater Drainage Management Current Funds - \$69,450.00
Aviation Current Funds - \$53,450.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$2,750,768	Goods	18.00%	100.00%	\$2,750,768

- This contract exceeds the M/WBE goal of 18.00%

PROPOSAL INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BXZ1701. We opened it on October 27, 2017. We recommend the City Council award this master agreement to the most advantageous proposers by group. Information related to this solicitation is available upon request.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Amount</u>
*AC Printing	2911 Turtle Creek Blvd. Suite #300 Dallas, TX 75219	Multiple Groups

PROPOSAL INFORMATION (continued)

<u>Proposers</u>	<u>Address</u>	<u>Amount</u>
*Janus Signs dba FastSigns Skillman	9203 Skillman St. Suite #120 Dallas, TX 75243	Multiple Groups
*Visual Communications	12640 E. Northwest Hwy. Suite #415 Dallas, TX 75228	Multiple Groups
Print Headquarters Services, Inc.	3104 Staton Oak Dr. Flower Mound, TX 75029	Multiple Groups

OWNERS

AC Printing

Shirazali Kanji, President
Razia Kanji, Vice President
Riyaz Samnani, Secretary

Janus Signs dba FastSigns Skillman

Sarosh Nayar, President
Karin Nayar, Vice President

Visual Communications

Michelle Simpson, Co-Owner
Wendy Donckers, Co-Owner

STRATEGIC PRIORITY:

Government Performance and Financial Management

AGENDA DATE:

June 13, 2018

COUNCIL DISTRICT(S):

N/A

DEPARTMENT:

Office of Budget

CMO:

Elizabeth Reich, 670-7804

MAPSCO:

N/A

SUBJECT

A public hearing to receive comments on **(1)** the Proposed FY 2018-19 HUD Consolidated Plan Budget for U.S. Department of Housing and Urban Development Grant Funds; **(2)** the Proposed FY 2017-18 Reprogramming Budget; and **(3)** an amendment to the five-year Consolidated Plan to extend the covered period by one year, from September 30, 2018 to September 30, 2019 - Financing: No cost consideration to the City

BACKGROUND

Federal regulations require a public hearing on the City's Proposed Consolidated Plan Budget for U. S. Department of Housing and Urban Development (HUD) grant funds. This includes the following grants: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). Federal regulations also require a public hearing on the City's Proposed Reprogramming Budget and the amendment to the five-year Consolidated Plan.

A public comment period of not less than 30 days and a public hearing to receive comments is also required by federal regulations and the City's Citizen Participation Plan.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 23, 2018, City Council authorized preliminary adoption of the Proposed FY 2018-19 Consolidated Plan Budget, the Proposed FY 2017-18 Reprogramming Budget, an amendment to the five-year Consolidated Plan, and authorized a public hearing on June 13, 2018 to receive comments by Resolution 18-0772.

FISCAL INFORMATION

No cost consideration to the City.