

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Meeting Date: May 20, 2019

Convened: 2:00 pm

Adjourned: 2:38 pm

Committee Members Present:

Jennifer S. Gates (Chair)
Scott Griggs (Vice Chair)
Sandy Greyson

Lee Kleinman
Philip Kingston
Tennell Atkins

Kevin Felder

Committee Members Absent:

Other Council Members Present:

Omar Narvaez

Staff Present:

Anne Lockyer	Barbara McAninch	La Toya Jackson	Andrew Kramer
Kimberly Bizzor Tolbert	Chhunny Chhean	Mark Duebner	
Hugh Miller	Joanna Salas	Zarin Gracey	
Connie Tankersley	Mark Swann	Donzell Gipson	
Juanita Ortiz	Anita McCarver	Jennifer Ventura	

AGENDA:

Call to Order

1. **Consideration of the May 6, 2019 Minutes**

Presenter(s): N/A

Information Only:

Action Taken/Committee Recommendation(s): Approved

A motion was made to approve the May 6, 2019 minutes. The motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Philip Kingston

2. **Consideration of the Upcoming Agenda Items for May 22, 2019 City Council Meeting**

Presenter(s): N/A

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to suspend the rules of council to hear deferred Agenda Item 37 on May 22, 2019. The motion passed with 6 votes in favor and 1 vote against.

Motion made by: Lee Kleinman

Motion seconded by: Tennell Atkins

<u>In Favor</u>	<u>Against</u>
Jennifer Gates, Sandy Greyson, Scott Griggs, Lee Kleinman, Tennell Atkins, Kevin Felder	Philip Kingston

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Briefings

3. **Voluntary Employee Benefits and Family and Medical Leave Administration**

Presenter(s): Kimberly Bizer Tolbert, Chief of Staff to the City Manager; Nina Arias, Director, Human Resources; Cheryl Mayo-Williams, Contracts Manager, Human Resources

Information Only: X

Action Taken/Committee Recommendation(s):

Nina Arias presented a briefing on two Human Resources contracts going before City Council for approval on May 22, Voluntary Employee Benefits, and Family and Medical Leave Administration. These items were also included in Upcoming Agenda Items, as Items 32 and 31 respectively.

There were questions from committee members about the costs of the Voluntary Benefits plans to employees. Staff will provide cost tables to committee members directly. There were also questions about potential cost savings moving in-house FMLA administration to a third party. Staff explained annual costs of FMLA administration, highlighting how the contract will lower the City's risk and strengthen internal controls.

FYI

4. **Budget Accountability Report – March 2019**

Presenter(s): N/A

Information Only: X

Action Taken/Committee Recommendation(s):

There were questions from committee members about lane miles repaved, and variances in Code Compliance and Court Services.

Adjourn

Jennifer S. Gates
Government Performance & Financial Management