

Memorandum



CITY OF DALLAS

DATE February 1, 2019

Honorable Members of the Government Performance & Financial Management
TO Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Service Contract for Medical Examinations, and Drug and Alcohol Testing**

The February 13, 2019 Council Agenda will include an item to award a five-year service contract for medical examinations and drug and alcohol testing services for police, fire, and civilian employees. This contract includes:

- Medical examination and drug/alcohol testing for applicable candidates based on job duties;
- Department of Transportation (DOT) certification for employees required to have a Commercial Driver's License (CDL);
- Driver recertification – Fire, Police, and CDL drivers;
- Random drug testing – CDL and primary drivers;
- Post-accident drug testing;
- Return-to-duty examination – performed as a result of a failed DOT recertification
- Audiometric testing (Hearing);
- Lead, silica, and chemical test that are required by the Occupational Safety and Health Administration (OSHA) under the Department of Labor;
- Functional capacity evaluation;
- Hazardous material physicals; and
- Hepatitis and tuberculosis testing.

Over 9,000 individuals will be tested annually. Of those, approximately 1,600 are tested pursuant to Department of Transportation (DOT) requirements for drivers holding a CDL. Another 3,100 individuals are tested during driver safety physical examinations. The recommended vendor will provide the testing and results, manage randomly selected employee testing, and assist in obtaining new hire testing for out-of-state applicants.

Date January 30, 2019
Subject Service Contract for Medical Examinations, Drug and Alcohol Testing

The scope of testing has changed since the City last contracted for these services; additional types of testing have been added to support enhanced life-saving OSHA-based tests for employees in high-hazard positions.

Please let me know if you need additional information.


M. Elizabeth Reich
Chief Financial Officer

Attachment

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Carol Smith, City Auditor (Interim)
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager & Chief of Resilience
Laila Aleqresh, Chief Innovation Officer
Directors and Assistant Directors