

# Economic Development Committee **DRAFT**

## Meeting Record August 15, 2016

The Economic Development Committee meetings are recorded. Agenda materials and audiotapes may be reviewed/copied by contacting the Office of Economic Development, Staff Coordinator at 214-670-1686.

**Meeting Date:** August 15, 2016      **Meeting Start time:** 9:11 AM

**Committee Members Present:**

Rickey D. Callahan (Chair)  
Casey Thomas, II (Vice-Chair)  
B. Adam McGough  
Adam Medrano  
Carolyn King Arnold  
Lee M. Kleinman

**Other Council Members Present:**

Erik Wilson  
Philip Kingston

**Staff Present:**

Ryan S. Evans, First Assistant City Manager,  
City Manager's Office  
Karl Zavitkovsky, Director, Office of Economic  
Development  
Karl Stundins, Manager, Office of Economic  
Development  
Sue Hounsel, Sr. Coordinator, Office of  
Economic Development  
Dorcy Clark, Sr. Coordinator, Office of  
Economic Development  
Christopher D. Bowers, Interim City Attorney,  
City Attorney's Office  
Barbara Martinez, Assistant City Attorney, City  
Attorney's Office  
Jeff Chesnut, Assistant City Attorney, City  
Attorney's Office  
Jiroko Rosales, Assistant Director, Office of  
Economic Development

**Other Presenters:**

**1. Approval August 1, 2016 Minutes of the Economic Development Committee**

**Presenter(s):**

**Action Taken/Committee Recommendation(s):** Motion made to approve the minutes

**Motion made by:** Mr. Thomas

**Motion seconded by:** Mr. McGough

Item passed unanimously: X

Item passed on a divided vote: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**Follow-up (if necessary):**

**2. Executive Session called at 9:13 A.M.**

**Open Meeting recalled to order at 9:56 A.M.**

**3. Public Improvement Districts (PIDs) Overview**

**Presenter(s):** Karl Zavitkovsky, Director, Office of Economic Development

**Action Taken/Committee Recommendation(s):** No Action Taken

**Motion made by:**

**Motion seconded by:**

Item passed unanimously: \_\_\_\_\_

Item passed on a divided vote: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**Follow-up (if necessary):**

**4. Small/Microenterprise Business Development Basics Pilot Program**

**Presenter(s): Karl Zavitkovsky, Director, Office of Economic Development**

**Action Taken/Committee Recommendation(s):** Motion made to table the discussion on this item

**Motion made by:** Thomas

**Motion seconded by:** Medranp

Item passed unanimously: \_\_\_\_\_

Item passed on a divided vote:  X  With Kleinman and Arnold voting no

Item failed unanimously: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**Follow-up (if necessary):**

**5. UPCOMING AGENDA ITEMS**

August 24, 2016

**Sustainable Development & Construction**

- A. A resolution (1) declaring approximately 4,820 square feet of unimproved land near the intersection of Polk Street and Turner Avenue property unwanted and unneeded and authorizing its advertisement for sale by public auction; (2) authorizing a Purchase and Sale Agreement to be prepared for the auctioned surplus property receiving the highest qualified bid that is sold absolute; and (3) waiving the minimum reserve amount - Estimated Revenue: \$28,920
- B. Authorize a two-year lease agreement with Shawnee, Inc. for approximately 1,800 square feet of office space located at 9451 Lyndon B Johnson Freeway, Suite 125 to be used as a Northeast Community Court for the period January 1, 2017 through December 31, 2018 - Not to exceed \$45,360 - Financing: City Attorney's General Funds (subject to annual appropriations)
- C. An ordinance granting a revocable license to Raising Cane's Restaurants, LLC for the use of a total of approximately 1,145 square feet of land to occupy, maintain and utilize landscaping and irrigation on portions of Forest Lane right-of-way, near its intersection with North Central Expressway - Revenue: \$200 one-time fee, plus the \$20 ordinance publication fee
- D. Authorize amendments to the City Plan Commission's (CPC) Rules of Procedure relating to additional or revised conditions, plans, or deed restrictions submitted to the Commission after the case report was distributed to CPC - Financing: No cost consideration to the City
- E. An ordinance abandoning a portion of an access and underground utility easement to John McReynolds and Ann McReynolds, the abutting owners, containing approximately 6,985 square feet of land, located near the intersection of Strait Lane and Dorbert Road - Revenue: \$5,400, plus the \$20 ordinance publication fee
- F. Authorize acceptance of a zoning application on property with delinquent taxes located at 3422 Cedardale Road - Financing: No cost consideration to the City

**Action Taken/Committee Recommendation(s):** Motion made to recommend all the items to full council

**Motion made by:** Mr. Thomas

**Motion seconded by:** Mr. McGough

Item passed unanimously:  X

Item passed on a divided vote: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**Follow-up (if necessary):**

**Meeting Adjourned: 10:59 A.M.**

**Approved By: \_\_\_\_\_**