

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: October 19, 2015

Convened: 1:02 pm

Adjourned: 2:12 pm

Committee Members Present:

Jennifer S. Gates, Chair
Scott Griggs

Erik Wilson
Rickey D. Callahan

Lee M. Kleinman

Committee Members Absent:

Philip T. Kingston, Vice-Chair

Other Council Members Present:

N/A

Staff Present:

Jeanne Chipperfield
Carole Smith
Stephanie Cooper
Juanita Ortiz

Mike Frosch
Robert Sims
Molly Carroll
Donna Lowe

Corrine Steeger
Jacqueline Daniel
Rowena Zhang

Barbara McAnich
Ron King
Shareese Davis

Filicia Hernandez
Obeng Opoku-Acheampong
Dolores Lewis-Green

Others Present:

Jarrad Wills, Holmes Murphy
Shawn Quildon, Holmes Murphy
Dave Shipley, Holmes Murphy

AGENDA:

Call to Order

1. Consideration of the October 5, 2015 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

Committee Chair Gates requested that the Minutes from October 5, 2015 be revised to reflect Councilmember Griggs' absence from the October 5, 2015 Committee meeting and included for consideration in the November 2, 2015 agenda.

2. Health Benefits Update

Presenter(s): Molly Carroll, Director, Human Resources

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

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3. Janitorial and Event Set-up Services at the Kay Bailey Hutchison Convention Center Dallas

Presenter(s): Ron King, Director, Convention and Event Services

Information Only:

Action Taken/Committee Recommendation(s):

Councilmember Griggs requested additional information regarding the history of the bidding for this item. A motion was made to forward to the City Council without recommendation for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Lee M. Kleinman

FYI:

4. Quarterly Investment Report as of September 30, 2015

Presenter(s): Ron King, Director, Convention and Event Services

Information Only:

Action Taken/Committee Recommendation(s):

Councilmember Callahan requested additional information regarding authorization to loan deposits in Bond Reserve Funds for interim City project funding as a saving mechanism over issuing commercial paper.

UPCOMING AGENDA ITEMS:

October 28, 2015 City Council Meeting

- A. Agenda Item #2: Authorize (1) the acceptance of a grant from the Federal Aviation Administration for the federal share of the eligible capital improvement project costs at Dallas Love Field through the Airport Improvement Program Grant for Hold Position Relocation (Grant No. 3-48-0062-49-2015, CFDA No. 20.106) in the amount of \$863,445; (2) acceptance of a grant from the Federal Aviation Administration through the Airport Improvement Program Grant for Airfield Pavement Analysis (Grant No. 3-47-0062-047-2014, CFDA No. 20.106) in the amount of \$833,157; and (3) execution of the grant agreements - Total not to exceed \$1,696,602 - Financing: Federal Aviation Administration Airport Improvement Program Grant Funds**

A motion was made to forward to the City Council with support for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee M. Kleinman

- B. Agenda Item #3: Authorize a three-year service contract to provide pressure washing, scraping, and sweeping of City owned parking lots, sidewalks, vertical surfaces, service vehicles and equipment - H and W Cleaning Systems, Inc. in the amount of \$1,399,917 and Fleet Clean Systems, Inc. in the amount of \$21,942, lowest responsible bidders of four - Total not to exceed \$1,421,859 - Financing: Current Funds (\$1,319,675), Aviation Current Funds (\$51,379), Convention and Event Services Current Funds (\$25,438) and Water Utilities Current Funds (\$25,367) (subject to annual appropriations)**

A motion was made to forward to the City Council with support for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee M. Kleinman

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- C. Agenda Item #5: Authorize the purchase of a 48-inch check valve - Hugh M. Cunningham, Inc., lowest responsible bidder of four - Not to exceed \$122,500 - Financing: Water Utilities Capital Improvement Funds**

A motion was made to forward to the City Council with support for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee M. Kleinman

- D. Agenda Item #7: Authorize a three-year master agreement for replacement belts for specialized Water Utilities' machinery - National Filter Media dba Filter Belts, lowest responsible bidder of three - Not to exceed \$326,580 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council with support for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee M. Kleinman

- E. Agenda Item #51: Authorize a three-year master agreement for saw blades - Simba Industries in the amount of \$209,437, Desert Diamond Industries in the amount of \$194,796, Dunard Government Services, LLC in the amount of \$11,468, HD Supply Construction & Industrial White Cap in the amount of \$12,658 or \$11,896 (Tie Bid – Line 8), Simba Industries (Alternate) in the amount of \$3,984 or \$3,222 (Tie Bid – Line 8) and Root Brothers Manufacturing & Supply in the amount of \$2,773, lowest responsible bidders of seven - Total not to exceed \$434,354 - Financing: Current Funds (\$368,957), Aviation Current Funds (\$29,943), Water Utilities Current Funds (\$29,786) and Stormwater Drainage Management Current Funds (\$5,668)**

A motion was made to forward to the City Council with support for Wednesday, October 28, 2015. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee M. Kleinman

Adjourn

Jennifer S. Gates, Chair
Budget, Finance & Audit Committee