

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** January 19, 2016

**Convened:** 1:17 pm

**Adjourned:** 2:24 pm

### **Committee Members Present:**

Jennifer S. Gates, Chair

Erik Wilson  
Rickey D. Callahan

Lee M. Kleinman  
Scott Griggs

### **Committee Members Absent:**

Philip T. Kingston, Vice-Chair

### **Other Council Members Present:**

N/A

### **Staff Present:**

Jeanne Chipperfield  
Craig D. Kinton  
Daniel Genz  
Erica Robinson  
Lance Sehorn  
Theresa Pendgraft

Mike Frosch  
Stephanie Cooper  
Carol Smith  
Kevin Hurley  
Ron King  
Eugene Loew

Barbara McAnich  
Zarin Gracey  
Lynetta Kidd  
Susan Alvarez  
Juanita Ortiz  
Natalie Wilson

Margaret Wright  
William Finch  
Jody Puckett  
Terry Lowery  
Esmeralda Martinez  
Eileen Youens

Filicia Hernandez  
Lance Sehorn  
Mark McDaniel  
Sarah Standifer  
Jennifer Cottingham  
John Jenkins

### **Others Present:**

Keith Readling, PE, Raftelis Financial Consultants, Inc.

## **AGENDA:**

### **Call to Order**

#### **1. Consideration of the January 4, 2016 Minutes**

Presenter(s):

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to approve the January 4, 2016 minutes. Motion passed unanimously.

Motion made by: Lee M. Kleinman

Motion seconded by: Erik Wilson

#### **3. Dallas Water Utilities: Enterprise Fund Overview**

Presenter(s): Jody Puckett, Director, Dallas Water Utilities

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

### **2. Stormwater Utility: Fund Overview & Rate Study Update**

Presenter(s): Sarah Standifer, Director, Trinity Watershed Management  
Keith Readling, PE, Raftelis Financial Consultants, Inc.

Information Only: \_

Action Taken/Committee Recommendation(s):

Councilmember Griggs requested information comparing costs to heavily developed and lightly developed watersheds based on a rate structure of measured impervious areas. A motion was made to support staff recommendation to revise the Stormwater rate schedule based on impervious coverage and forward to the City Council for approval. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

### **3. Litter Maintenance Services for Park and Recreation**

Presenter(s): Mike Frosch, Director, Business Development and Procurement Services

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Scott Griggs

### **4. Grounds Maintenance Services at Parks, Airports and Other City Owned Properties**

Presenter(s): Mike Frosch, Director, Business Development and Procurement Services

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Scott Griggs

## **UPCOMING AGENDA ITEMS:**

### **January 27, 2016 City Council Meeting**

- A. Agenda Item #5: Authorize the first twelve-month renewal option to the contract to provide labor and materials for minor home repairs through the People Helping People Program administered by the Housing/Community Services Department – Miko Trucking, Inc. – Not to exceed \$155,292 – Financing: 2015-16 Community Development Block Grant Funds (subject to appropriations)**

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

- B. Agenda Item #6: Authorize a three-year service contract for maintenance, support, parts and hardware for the supervisory control and data acquisition systems at three treatment water and two wastewater treatment plants - CDM Smith, Inc., most advantageous proposer of three - Not to exceed \$2,397,350 - Financing: Water Utilities Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

- C. Agenda Item #9: Authorize a three-year service contract for the removal and disposal of waste collected in sand traps, grease traps, interceptors and septic tanks – Stericycle Environmental Solutions, Inc. in the amount of \$819,002 and Liquid Environmental Solutions of Texas, LLC in the amount of \$39,895, lowest responsible bidders of two – Total not to exceed \$858,897 - Financing: Current Funds (\$401,591), Aviation Current Funds (\$369,879), Sanitation Current Funds (\$72,584), Water Utilities Current Funds (\$14,843) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

- D. Agenda Item #10: Authorize the purchase of mobile/folding stage equipment and accessories for the Kay Bailey Hutchinson Convention Center Dallas - Sico America, Inc. through the National Intergovernmental Purchasing Alliance Company - Not to exceed \$1,153,260 - Financing: Convention and Event Services Capital Construction Funds**

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

- E. Agenda Item #11: Authorize supplemental agreement no. 6 to increase the service contract for upgrades to the Citizen Request Management System - Motorola Solutions, Inc. - Not to exceed \$114,000, from \$1,912,853 to \$2,026,853 - Financing: Current Funds**

A motion was made to forward to the City Council on Wednesday, January 27, 2016. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

**Adjourn**

---

Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee