

**BUDGET, FINANCE, & AUDIT COMMITTEE**  
DALLAS CITY COUNCIL COMMITTEE AGENDA

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CITY SECRETARY  
DALLAS, TEXAS

MONDAY, SEPTMEBER 19, 2016  
CITY HALL  
COUNCIL BRIEFING ROOM, 6ES  
1500 MARILLA  
DALLAS, TEXAS 75201  
1:00 P.M. – 2:30 P.M.

**Chair**, Councilmember Jennifer S. Gates  
**Vice-Chair**, Councilmember Philip T. Kingston  
Deputy Mayor Pro Tem Erik Wilson  
Councilmember Rickey D. Callahan  
Councilmember Scott Griggs  
Councilmember Lee M. Kleinman

Call to Order

1. Consideration of the minutes from the September 6, 2016 Budget, Finance, & Audit Committee meeting

**BRIEFINGS**

2. Green Bond Issuance: Michelle Corson, CEO  
Closing the Wealth Gap *Champion Impact Capital*

**FYI:**

3. July 2016 Financial Forecast Report

**UPCOMING AGENDA ITEMS**

**September 21, 2016 City Council Meeting**

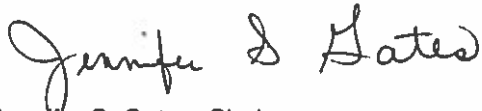
- A. Draft Agenda Item: A resolution ratifying the increase in total property tax revenues reflected in the FY 2016-17 budget - Revenue: TBD
- B. Draft Agenda Item: Authorize a consulting contract for actuarial services related to the Dallas Police and Fire Pension System - Deloitte Consulting, LLP - Not to exceed \$414,000 - Financing: Contingency Reserve Funds

### September 28, 2016 City Council Meeting

- C. Draft Agenda Item: Authorize a three-year maintenance and support contract for printer repair services - NovaCopy, Inc., most advantageous proposer of five - Not to exceed \$363,766 - Financing: Current Funds (subject to annual appropriations)
- D. Draft Agenda Item: Authorize a three-year service contract for cured-in-place pipe rehabilitation - Insituform Technologies, LLC, most advantageous proposer of three - Not to exceed \$7,173,511 - Financing: Water Utilities Capital Construction Funds
- E. Draft Agenda Item: Authorize a five-year service contract to provide chemicals, services and testing of the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas - Chem-Aqua, Inc., most advantageous proposer of four - Not to exceed \$107,917 - Financing: Convention and Event Services Current Funds (subject to annual appropriations)
- F. Draft Agenda Item: Authorize a three-year master agreement for the purchase of sod - Robert Denison dba Brokers Quality Grass in the amount of \$542,203, Blue Sky Sod Farm, LLC in the amount of \$156,357 and J&J Sod Company, LLC in the amount of \$128,728, lowest responsible bidders of three - Total not to exceed \$827,288 - Financing: Current Funds (\$694,016), Water Utilities Current Funds (\$117,477), Stormwater Drainage Management Current Funds (\$8,277) and Sanitation Current Funds (\$7,518)
- G. Draft Agenda Item: Authorize a three-year master agreement for original equipment parts to maintain city vehicles and equipment – Westway Ford in the amount of \$4,159,500, Holt Texas, LTD in the amount of \$3,631,850, Southwest International Trucks, Inc. in the amount of \$2,935,500, Love Field Chrysler Dodge Jeep in the amount of \$2,558,000, Rush Truck Centers of Texas, LP in the amount of \$2,105,000, Landmark Equipment in the amount of \$1,775,400, Autonation Chevrolet Galleria in the amount of \$1,743,000, IEH Auto Parts dba Auto Parts and The Pep Boys in the amount of \$1,505,500, Town East Ford II LP in the amount of \$1,421,000, MHC Kenworth in the amount of \$1,025,500, Kirby-Smith Machinery in the amount of \$849,900, Metro Fire Apparatus Specialists in the amount of \$841,500, RDO Equipment Co. in the amount of \$590,000, Quality Fire Truck Parts, LLC in the amount of \$437,000, Stewart and Stevenson Power Products, LLC in the amount of \$429,000, CLS Sewer Equipment Co., Inc. in the amount of \$266,000, Associated Supply Company, Inc. in the amount of \$220,000, CTE Holding, LLC in the amount of \$208,000, Park Cities Ford in the amount of \$180,600, Industrial Disposal Supply in the amount of \$164,000, Metro Golf Cars in the amount of \$143,000 and Dickson Equipment Co., Inc. in the amount of \$90,000, lowest responsible bidders of thirty - Total not to exceed \$27,279,250 - Financing: Current Funds (\$22,449,900), Sanitation Current Funds (\$3,679,350), Water Utilities Current Funds (\$1,009,500), Aviation Current Funds (\$68,100), Convention and Event Services Current Funds (\$30,000) and Stormwater Drainage Management Current Funds (\$42,400)

- H. Draft Agenda Item: Authorize supplemental agreement no. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation in the amount of \$984,040, from \$3,936,162 to \$4,920,202, EAN Holdings, LLC aka Enterprise Rent-A-Car in the amount of \$470,958, from \$1,883,833 to \$2,354,791, Landmark Equipment, Inc. in the amount of \$386,523, from \$1,546,095 to \$1,932,618, Holt Texas, LTD in the amount of \$366,490, from \$1,465,960 to \$1,832,450, Bane Machinery, Inc. in the amount of \$277,971, from \$1,111,885 to \$1,389,856, Four Seasons Equipment, Inc. in the amount of \$147,837, from \$591,350 to \$739,187, R.B. Everett & Company in the amount of \$62,497, from \$249,991 to \$312,488, United Rentals (Northwest), Inc. in the amount of \$61,277, from \$245,110 to \$306,387, Metro Golf Cars in the amount of \$35,327, from \$141,309 to \$176,636, Berry Companies, Inc. dba Bobcat of Dallas in the amount of \$24,750, from \$99,000 to \$123,750 and Kirby-Smith Machinery, Inc. in the amount of \$22,247, from \$88,990 to \$111,237 and to extend the contract term through March 23, 2017 – Total not to exceed \$2,839,917 from \$11,359,685 to \$14,199,602 - Financing: Current Funds (subject to annual appropriations)
- I. Late Draft Agenda Item: Authorize the purchase of four fleet vehicles for Fire-Rescue - Sam Pack's Five Star Ford through Texas Smartbuy - Not to exceed \$121,381 - Financing: Current Funds
- J. Late Draft Agenda Item: Authorize the sale of three wheel loaders with backhoe; and one concrete truck through a public auction on August 26, 2016 to JBJCP Company in the amount of \$30,100, Anthony Escobar in the amount of \$23,250, Burnett Trucking in the amount of \$21,500 and Hrg Equipment Corp. in the amount of \$20,500, highest bidders - Revenue: \$95,350
- K. Late Draft Agenda Item: Authorize the second one-year renewal option of three, to the Job Order Services contract with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC, for construction services in the amount of \$4,358,053, from \$7,844,496 to \$12,202,549; and (2) METCO Engineering, Inc. for mechanical, electrical and plumbing improvements in the amount of \$1,875,000, from \$3,375,000 to \$5,250,000 - total not to exceed \$6,233,053 - Financing: Aviation Current Funds \$2,000,000, subject to appropriations, Convention and Event Services Capital Construction Funds \$3,000,000, Park and Recreation Program Funds \$500,000, and 2006 Bond Funds \$733,053

Adjourn



Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

**"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."**

***"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."***

**"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."**

***"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."***

# Budget, Finance & Audit Committee

## Meeting Record

Meeting Date: September 6, 2016

Convened: 1:09 pm

Adjourned: 1:43 pm

### Committee Members Present:

Jennifer S. Gates, Chair  
Philip T. Kingston, Vice-Chair

Eric Wilson  
Rickey D. Callahan

### Committee Members Absent:

Lee M. Kleinman

### Other Council Members Present:

N/A

### Staff Present:

Craig D. Kinton  
Michael Frosch  
Jack Ireland  
Jeanne Chipperfield  
Akilah McLaughlin  
Elizabeth Reich

Brittany Burrell  
Stephanie Cooper  
Richard Sims  
Shelia Robinson  
Corrine Steeger  
William Finch

Zeronda Smith  
James McGuire  
Lori Trulson  
Kelly High  
Robert Miranda  
Rowena Zhang

Jody Puckett

### Others Present:

N/A

### **AGENDA:**

#### **Call to Order**

#### **1. Consideration of the August 15, 2016 Minutes**

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to Amend the August 15, 2016 minutes to indicate The Office of the City Auditor: Fiscal Year 2017 Audit Plan was forwarded to Council with a recommendation of approval; otherwise to accept minutes as written. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Scott Griggs

#### **2. FY 2016-2017 General Fund Proposed Reserves**

Presenter(s): Jack Ireland, Director, *Office of Financial Services*

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

# Budget, Finance & Audit Committee

## Meeting Record

### 3. Annual Investment Policy Review and Recommendations for Local Government Investment Pools

Presenter(s): Corrine Steeger, Assistant Director, *City Controller's Office*

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward the amendments to the investment policy, and the additions of Texas Term and Texas Class to City Council on September 14, 2016 with recommendations for approval. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

### 4. June 30, 2016 Quarterly Investment Report

Presenter(s):

Information Only: X

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on September 14, 2016. Motion passed unanimously.

Motion made by: N/A

Motion seconded by: N/A

## UPCOMING AGENDA ITEMS:

### September 14, 2016 City Council Meeting

- A. Draft Agenda Item: Authorize a four-year service contract for non-engineering environmental consulting, investigative and remediation services with twenty-nine vendors selected as most qualified respondent of thirty-seven (list attached) - Not to exceed \$17,156,124 - Financing: Current Funds (\$9,958,124), Aviation Current Funds (\$2,400,000), Stormwater Drainage Management Current Funds (\$1,900,000), Water Utilities Current Funds (\$1,290,000), Sanitation Current Funds (\$1,220,000) and Convention and Event Services Current Funds (\$388,000) (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- B. Draft Agenda Item: Authorize a three-year service contract for the rental and maintenance of portable toilets - Pot-O-Gold Rentals, LLC, lowest responsible bidder of three - Not to exceed \$813,172 - Financing: Current Funds (\$773,077), Stormwater Drainage Management Current Funds (\$24,005), Water Utilities Current Funds (\$10,177), Sanitation Current Funds (\$4,020) and Aviation Current Funds (\$1,893) (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

# Budget, Finance & Audit Committee

## Meeting Record

- C. Draft Agenda Item: Authorize a five-year service contract, with two two-year renewal options, to provide maintenance and support for the existing airport access control system at Dallas Love Field - Convergent Technologies, LLC, most advantageous proposer of three - Not to exceed \$5,502,820 - Financing: Aviation Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- D. Draft Agenda Item: Authorize (1) a contract for the purchase and five-years of maintenance for meter test bench system and portable meter testers - Ow Investors, LLC in the amount of \$439,415, most advantageous proposer of two; and (2) a contract for the purchase of a sandblaster and five-years of maintenance for new and existing sandblasters - Clemtex II, Inc. in the amount of \$85,830, most advantageous proposer of two - Total not to exceed \$525,245 - Financing: Water Utilities Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- E. Draft Agenda Item: Authorize (1) a three-year contract, with two one-year renewal options, for broker of record and the purchase of an insurance policy for commercial property/boiler and machinery insurance, from October 1, 2016 through September 30, 2019; and risk management consulting services from January 8, 2017 through January 7, 2020 - Wells Fargo Insurance Services USA, Inc., in the amount of \$4,315,290, most advantageous proposer of three; (2) a one-year contract, with two one-year renewal options, for the purchase of aviation, crime, fine arts, flood, media and professional liability, and general liability insurance policies from October 1, 2016 through September 30, 2017 - Wells Fargo Insurance Services USA, Inc. in the amount of \$411,711, most advantageous proposer of three; and (3) a one-year contract, with two one year renewal options for brokerage fees and the purchase of cyber liability and privacy insurance from October 1, 2016 through September 30, 2017 - McGriff, Seibels & Williams of Texas, Inc., in the amount of \$245,225, most advantageous proposer of three - Total not to exceed \$4,972,226 - Financing: Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

# Budget, Finance & Audit Committee

## Meeting Record

- F. Draft Agenda Item: Authorize a three-year master agreement for the purchase of recreation center and physical education supplies - S & S Worldwide, Inc. in the amount of \$269,630 and BSN Sports in the amount of \$60,500, lowest responsible bidders of three - Total not to exceed \$330,130 - Financing: Current Funds

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- G. Draft Agenda Item: Authorize a three-year master agreement for water meter castings, risers, cast iron inlet frames and covers - Accucast LTD in the amount of \$2,064,389, Fortiline, Inc. in the amount of \$1,231,033, Bass & Hays Foundry, Inc. in the amount of \$1,108,293, Johnson Enterprises in the amount of \$826,080, U.S.F. Fabrication, Inc. in the amount of \$362,240, ACT Pipe & Supply, Inc. in the amount of \$27,537 and DFW Plastics, Inc. in the amount of \$568, lowest responsible bidders of nine - Total not to exceed \$5,620,140 - Financing: Current Funds (\$1,222,623), Water Utilities Current Funds (\$4,393,216), Stormwater Drainage Management Current Funds (\$3,305) and Aviation Current Funds (\$996)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- H. Draft Agenda Item: Authorize supplemental agreement no. 4 to increase and extend the service contract to provide for maintenance and support of the City's financial and accounting system, from October 1, 2016 through September 30, 2019 - CGI Technologies and Solutions, Inc. through the Texas Department of Information Resources - Not to exceed \$1,509,565, from \$1,373,756 to \$2,883,321 - Financing: Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, September 14, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

- I. Draft Agenda Item: Authorize (1) acceptance of the 2016-17 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Court Expansion project for the period September 30, 2016 through September 29, 2017; (2) approval to create one new full-time position to execute the proposed project; and (3) execution of the grant agreement - Not to exceed \$305,074 - Financing: U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant Funds

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston



# Budget, Finance & Audit Committee

## Meeting Record

- J. Draft Addendum Item: Authorize the purchase of (1) one heavy duty snow blower with attachments for Aviation - M-B Companies, Inc. in the amount of \$1,241,368, through the National Joint Powers Alliance; and (2) four fleet vehicles for Fire-Rescue - Sam Pack's Five Star Ford in the amount of \$121,381 through Texas Smartbuy - Total not to exceed \$1,362,749 - Financing: Current Funds (\$121,381) and Aviation Current Funds (\$1,241,368)

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Philip Kingston

**Adjourn**

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Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

DRAFT

# Memorandum



CITY OF DALLAS

DATE September 16, 2016

TO Honorable Members of the Budget, Finance, & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT **Green Bond Issuance: Closing the Wealth Gap**

On Monday, September 19, 2016, Michelle Corson, CEO of On the Road Lending, will brief the Budget, Finance, & Audit Committee on a proposal for City participation in a revenue bond issuance.

Staff will be seeking direction from the Budget, Finance, & Audit Committee for possible further development and refinement of this proposal. We have attached the briefing for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

Attachment

c: Christopher D. Bowers, Interim City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council

# GREEN BOND ISSUANCE: CLOSING THE WEALTH GAP

Budget, Finance & Audit Committee Briefing  
September 19, 2016



ON THE ROAD  
SUSTAINABILITY  
FUNDS



**How can a city as rich as Dallas be so poor?**


A woman with long brown hair, wearing a blue uniform, is leaning over the open hood of a car. She has her hand pressed against her forehead, looking down with a distressed expression. The car's engine compartment is visible, with some steam or smoke rising from it. The background is a plain, light-colored wall.

LACK OF RELIABLE  
TRANSPORTATION IS THE  
***NUMBER ONE REASON***  
PEOPLE LOSE THEIR JOBS.

**BETTER CAR BETTER JOB BETTER LIFE**

## MAYOR'S TASKFORCE ON POVERTY:

152,822 families  
at or below the poverty  
level



**“A person with their own car is  
*TWICE* as likely to get a good job  
and *FOUR* times as likely to keep it  
as one without.” –Urban Institute**

**BETTER CAR BETTER JOB BETTER LIFE**



**AMPLE JOBS ARE  
AVAILABLE IN OUR  
CITY, BUT ARE NOT  
EASILY ACCESSIBLE  
WITHOUT PERSONAL  
TRANSPORTATION.**

**BETTER CAR BETTER JOB BETTER LIFE**



# **ON THE ROAD LENDING:**

PROMOTABLE EMPLOYEES

HEALTHIER FAMILIES

AVOIDING PREDATORY LENDING

BUILDING ASSETS, SAVINGS, CREDIT

**CLOSING THE WEALTH GAP**



**ON THE ROAD  
LENDING**



**“Thank you for our  
nice, safe car.”**

**A note to us from Manny, Age 5**

# LIFTING 1,000 PEOPLE FROM POVERTY...PERMANENTLY

FORM LGC TO GO TO MARKET ON PROPOSED BOND ISSUANCE

CAPITAL TO BE USED TO HELP 1,000 LOW-INCOME FAMILIES

STRUCTURED TO BE FISCALLY NEUTRAL FOR THE CITY

DEBT SERVICE SECURED BY CLIENT CAR PAYMENTS AND DEBT  
SERVICE RESERVE

ON THE ROAD IS THE MANAGER OF THE FUND

**\$15 MILLION CAPITAL RAISE**

# ON THE ROAD LENDING'S CLIENTS:

- 100% Low- to moderate-income people
- 90% Women
- 75% Single mothers
- 55% Victims of abuse, trafficking or homelessness
- 15% Formerly incarcerated
- 10% Veterans

Ranging in age from 24 to 65

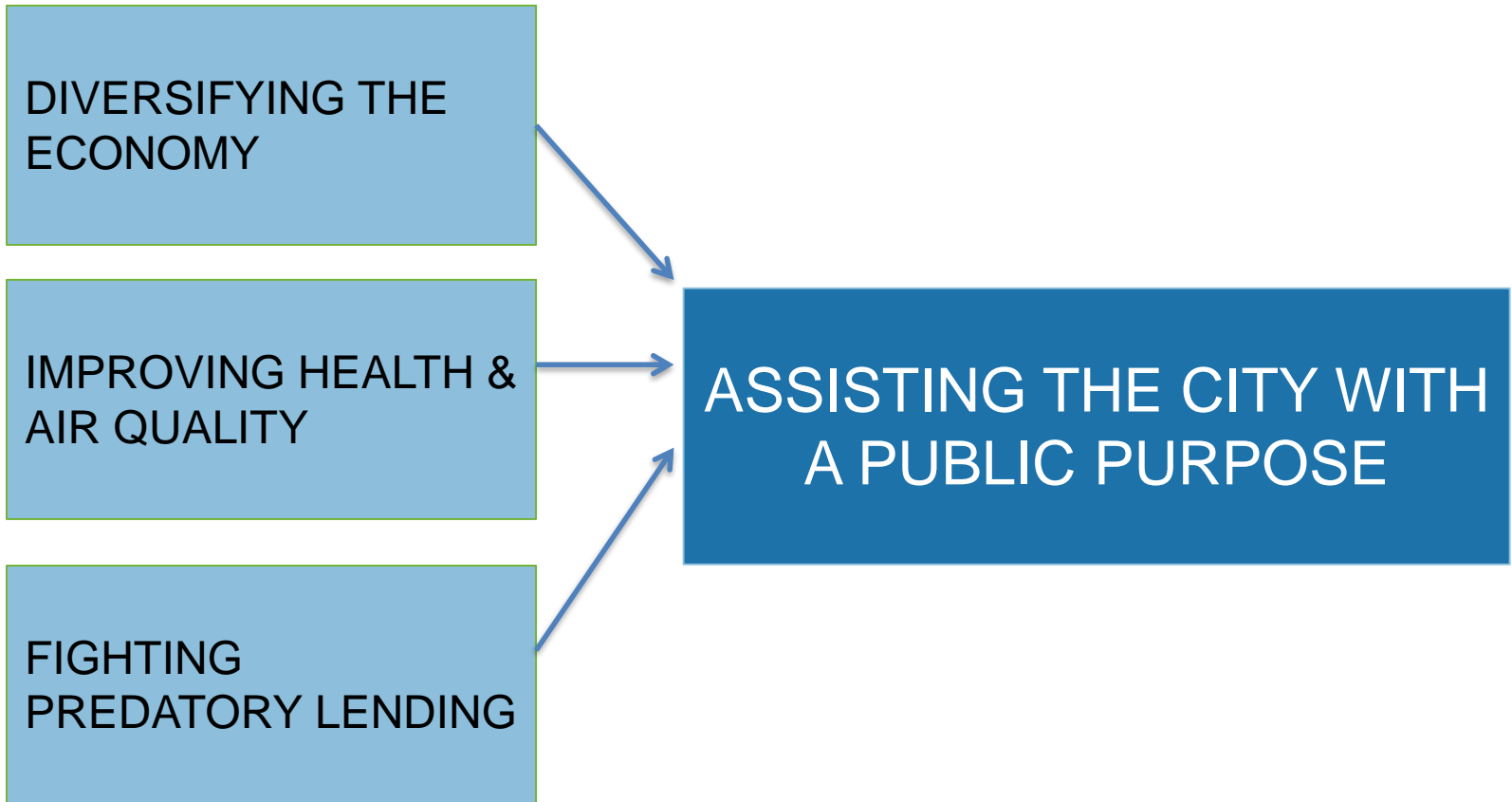
Ranging in income from \$17,000 to \$55,000

Average credit score 525

- 45% Black
- 35% Hispanic
- 20% White or Asian

100 clients expected by year end

**BETTER CAR BETTER JOB BETTER LIFE**





## **TYPICAL LOAN:**

**\$15,000 for five years at 9.75% interest**

**Car less than 3 years old with less than 30,000 miles**

**Highly fuel-efficient, reliable, and holds value**

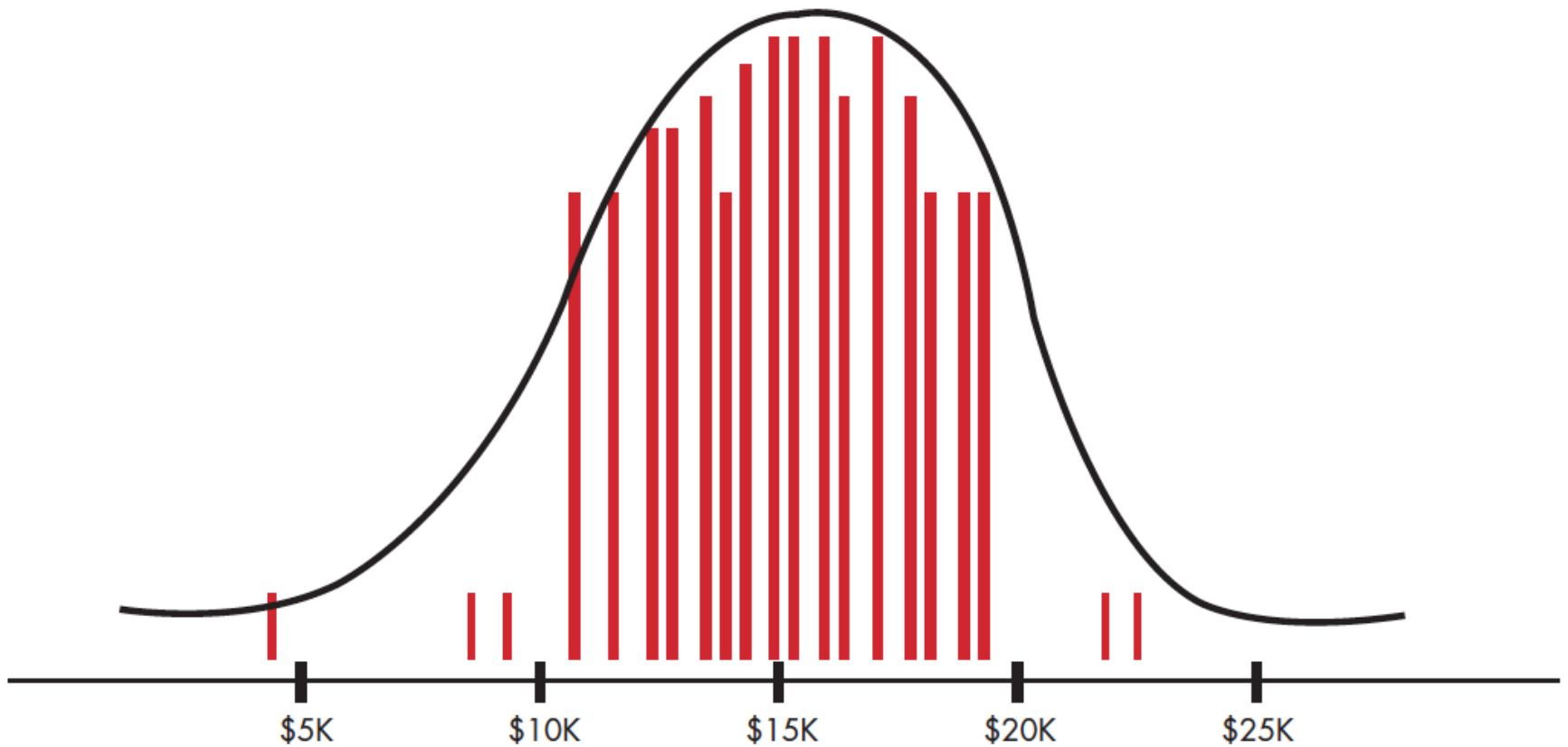
**Extended warranty financed into every loan**

**BETTER CAR BETTER JOB BETTER LIFE**

## BUILDING SAVINGS, ASSETS & CREDIT

Clients save on average \$150 per month on interest expense with our car loans.

# LOAN AMOUNT FREQUENCY DISTRIBUTION



**BETTER CAR BETTER JOB BETTER LIFE**

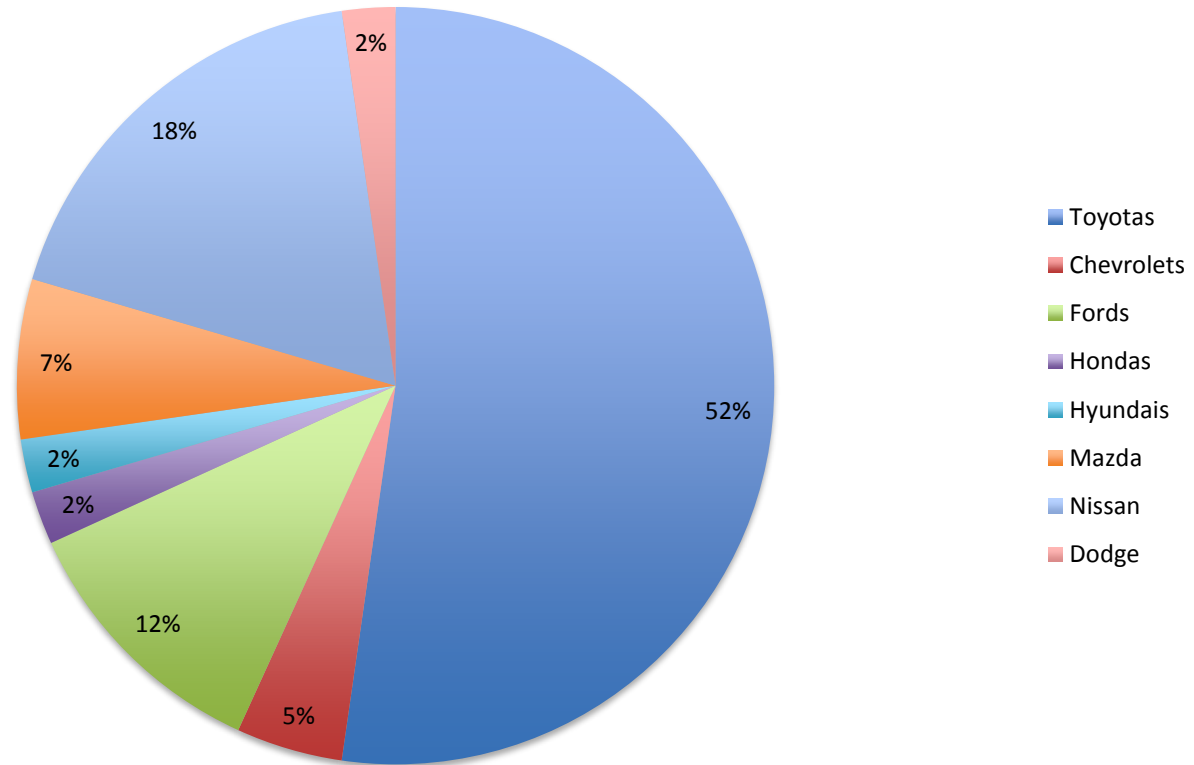


A woman with long dark hair, wearing a bright red short-sleeved top and a necklace, stands with her hands on her hips in front of a dark blue Toyota Camry or Corolla. The car is parked in an outdoor lot with a multi-level parking structure in the background under a clear sky.


**TYPICAL VEHICLE: 2014  
TOYOTA  
CAMRY OR COROLLA**

**BETTER CAR BETTER JOB BETTER LIFE**

# LOW-MAINTENANCE VEHICLES



**BETTER CAR BETTER JOB BETTER LIFE**

A photograph of a Black woman and a young Black man standing in front of a blue car. The woman is on the left, smiling, with her hair in a bun. The man is on the right, also smiling, wearing a dark sleeveless shirt. The background shows a parking lot with trees and a sign that says "RV STORAGE".

**IT IS A MYTH  
THAT A LOW-  
INCOME  
SINGLE MOM  
CAN'T  
AFFORD A  
GOOD CAR**

**BETTER CAR BETTER JOB BETTER LIFE**

# ABOUT THE PROPOSED BONDS

REVENUE BOND STRUCTURED TO MINIMIZE RISK TO TAXPAYERS THROUGH USE OF LOCAL GOVERNMENT CORPORATION AND PROPOSED CHAPTER 380 BACKSTOP AGREEMENT

CLIENT CAR PAYMENTS PROVIDE INCOME STREAM FOR DEBT SERVICE WITH RESERVE FUND FOR CREDIT LOSS IN PLACE

BOND TERMS TBD

IF POSSIBLE, WILL FIND BUYER FOR PRIVATE PLACEMENT

TRUSTEE OVERSIGHT

WILL EXPLORE DEBT INSURANCE, IF FEASIBLE & NECESSARY

A woman with blonde hair, wearing a light beige blazer and matching pantsuit, stands on the left. A man in a dark pinstriped suit, white shirt, and patterned tie stands on the right. They are both smiling and standing in front of a white car. The background shows a large parking lot filled with many cars, suggesting a car dealership. The text 'WOMAN-OWNED BUSINESS WITH A DIVERSE STAFF AND BOARD' is overlaid on the left side of the image in white, bold, sans-serif font.

**WOMAN-  
OWNED  
BUSINESS  
WITH A  
DIVERSE  
STAFF AND  
BOARD**

**BETTER CAR BETTER JOB BETTER LIFE**



NONPROFIT THAT PROVIDES LONG-TERM COACHING AND FINANCIAL MENTORING



ORIGINAL LOAN FUND



NEW ENTITY TO ENTER PARTNERSHIP WITH CITY

**BETTER CAR BETTER JOB BETTER LIFE**

## WHY PARTNER WITH ON THE ROAD?

There is no other organization in Dallas focusing on immediate relief of transportation barriers.

Strong partnerships with companies such as Toyota, State Farm, Omni Hotel, and others.

The initiative includes both a nonprofit service provider and a nominally for profit loan fund. Combined, the default rate is very low.

It is a uniquely structured initiative, unlike any in the US.

Woman-owned business with diverse board and staff.

A woman with dark hair, wearing a red sleeveless top and a silver necklace, is smiling from the driver's seat of a blue car. The car is parked outdoors with green foliage in the background. The text "A GOOD LOAN + FINANCIAL EDUCATION = LOW DEFAULT RATES" is overlaid on the left side of the image in white, bold, sans-serif font.

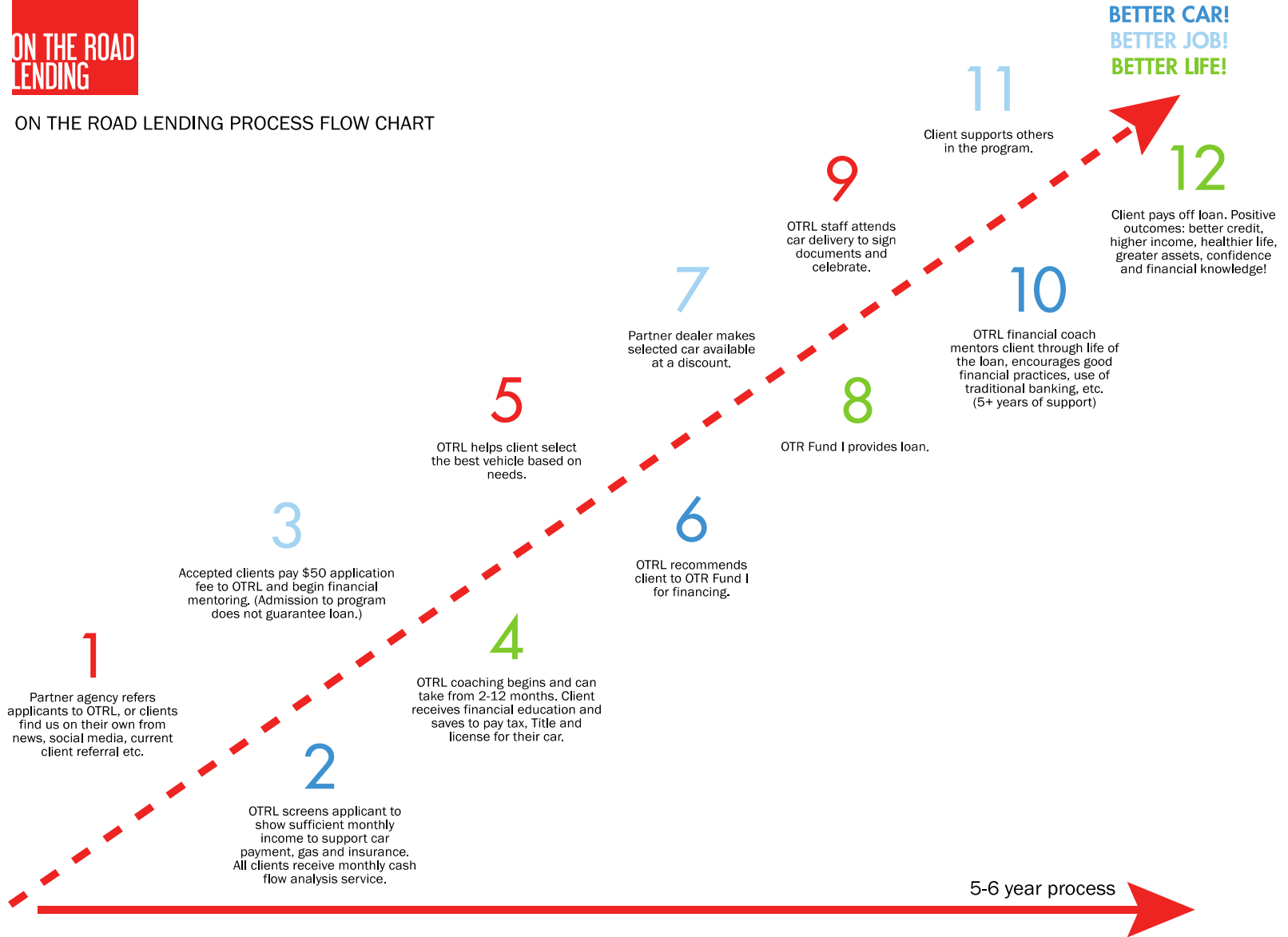
**A GOOD LOAN +  
FINANCIAL  
EDUCATION = LOW  
DEFAULT RATES**

**BETTER CAR BETTER JOB BETTER LIFE**





ON THE ROAD LENDING PROCESS FLOW CHART



# DEFAULT RATES

Only 1 default in 3 years of making loans.

Typical market-rate defaults for our type of borrower is 35%.

# STRONG MANAGEMENT



LICENSED REGULATED LENDER  
COMPLIANCE & REGULATION OVERSIGHT BY FORMER CCO FOR AMERICAN EXPRESS  
2% DEFAULT RATE VS. 35% FOR SUBPRIME LENDERS  
FUND AND NONPROFIT LEGAL ADVISOR - JACKSON WALKER  
ACCOUNTING/AUDIT ADVISOR - WAGNER EUBANK NICHOLS  
FORMER CAR DEALERS ON STAFF; 15 YEARS RUNNING SIMILAR ORGANIZATION

**BETTER CAR BETTER JOB BETTER LIFE**

## BIOS

- Michelle Corson  
Founder and CEO, 30 years finance and commercial real estate experience, former CEO of The Real Estate Council, and founder of Champion Impact Capital
- Mary Burnett  
COO, former car dealer, founded More than Wheels 15 years ago, on which ON THE ROAD LENDING is based
- Tom Firnharber  
CCO, formerly American Express and Netspend
- Others formerly with More than Wheels and local social service agencies

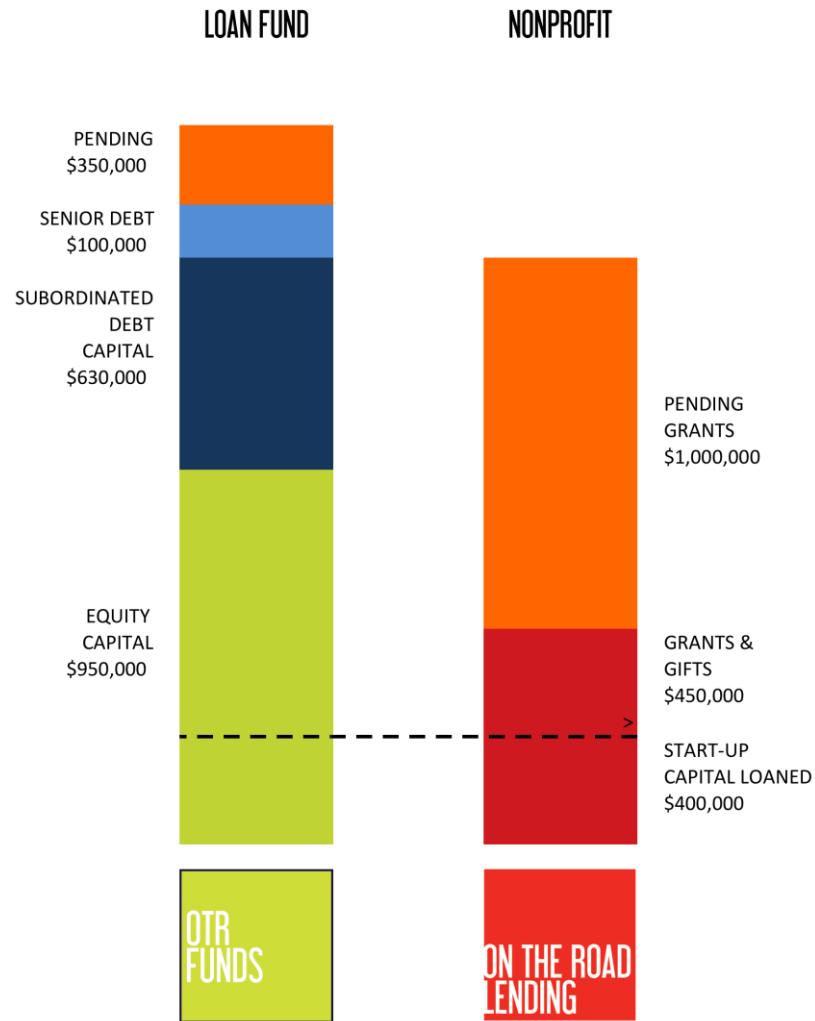
**COMPLETING  
A DEGREE  
WHILE  
WORKING AS  
A NURSE –  
82% OF OTRL  
CLIENTS  
HAVE BEEN  
PROMOTED**



**BETTER CAR BETTER JOB BETTER LIFE**

# TOTAL CAPITALIZATION

*\$2.2 million raised in 3.5 years  
\$1.4 million pending*



# IMPROVING A FAMILY'S CHANCES OF A BETTER LIFE



**BETTER CAR BETTER JOB BETTER LIFE**

# Memorandum



CITY OF DALLAS

DATE September 16, 2016  
TO The Honorable Mayor and Members of the City Council  
SUBJECT Financial Forecast Report

The FY 2015-16 Financial Forecast Report based on information through July 2016 is attached and provided for your information. This report reflects amended budgets based on appropriation adjustments approved by Council on August 24, 2016.

For FY 2015-16, General Fund revenues are projected to be \$4,308,000 above budget and expenditures are projected to be \$1,074,000 below budget. This results in forecast revenues being in excess of forecast expenditures by \$5,382,000. Details related to budget variances may be found at the end of the Financial Forecast Report.

We will continue to closely monitor revenues and expenditures and keep you informed.



A.C. Gonzalez  
City Manager

Attachment

c: Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Elizabeth Reich, Chief Financial Officer  
Jack Ireland, Director, Office of Financial Services





FY 2015-16

# Financial Forecast Report

Information as of July 31, 2016



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# GENERAL FUND

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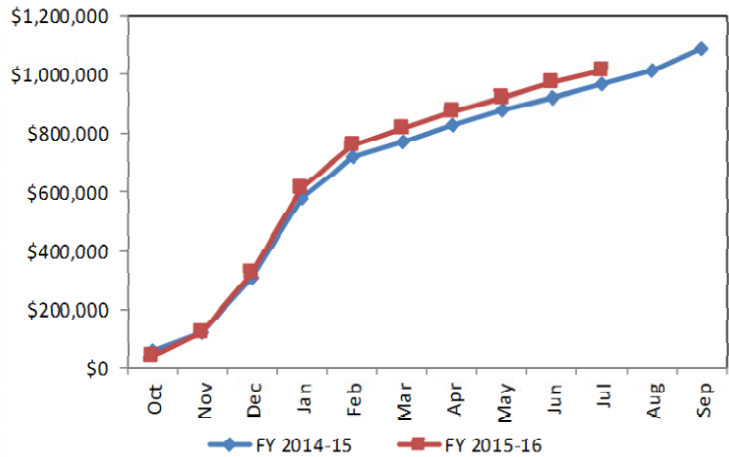
As of July 31, 2016  
(000s)

<b>ITEM</b>	<b>AMENDED BUDGET<sup>1</sup></b>	<b>YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
Revenues	\$1,149,413	\$1,014,940	\$1,153,720	\$4,308
Expenditures	1,149,413	941,951	1,148,338	(1,074)
Net Excess of Revenues Over Expenditures/Transfers	<u>\$0</u>	<u>\$72,990</u>	<u>\$5,382</u>	<u>\$5,382</u>

# GENERAL FUND REVENUES

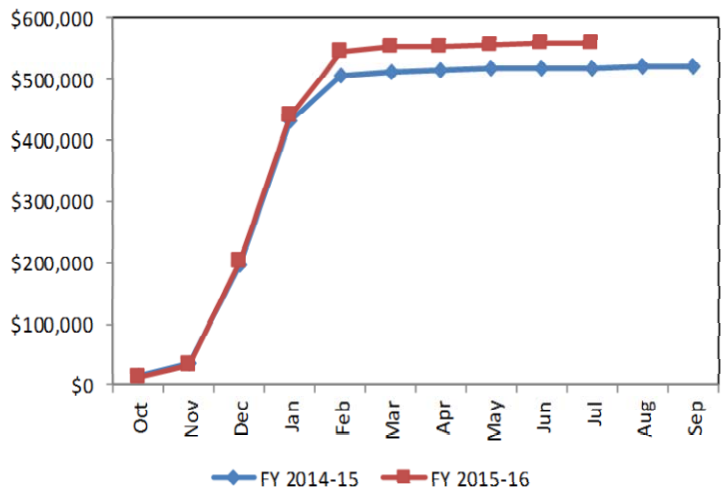
## ALL SOURCES

	FY 2014-15	FY 2015-16	Variance
Oct	\$60,959	\$41,660	(\$19,299)
Nov	58,982	77,665	18,682
Dec	187,753	203,876	16,123
Jan	271,536	288,996	17,460
Feb	138,254	147,975	9,721
Mar	52,292	53,193	901
Apr	59,984	58,776	(1,208)
May	48,230	49,762	1,532
Jun	43,757	47,660	3,903
Jul	46,560	45,379	(1,182)
Aug	45,056		
Sep	74,964		
<b>Total</b>	<b>\$1,088,327</b>	<b>\$1,014,940</b>	<b>\$46,633</b>



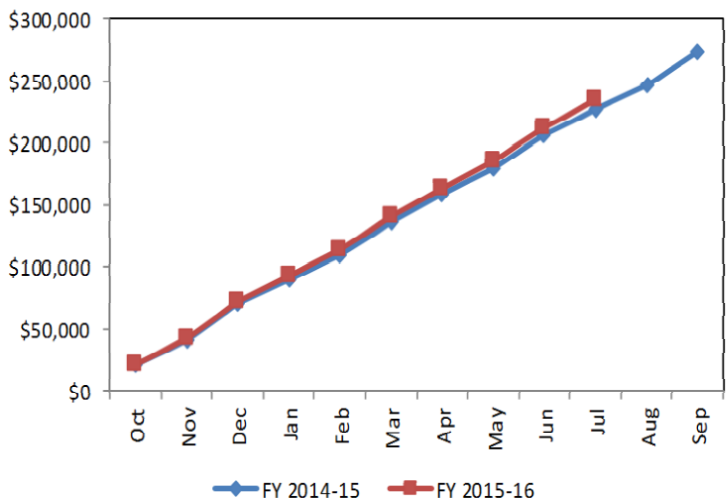
## PROPERTY TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$16,175	\$11,487	(\$4,688)
Nov	18,472	20,589	2,117
Dec	160,305	169,848	9,543
Jan	235,891	237,273	1,382
Feb	74,439	104,025	29,586
Mar	6,533	7,675	1,142
Apr	3,115	2,364	(751)
May	1,536	1,593	56
Jun	1,750	2,523	773
Jul	821	858	37
Aug	948		
Sep	673		
<b>Total</b>	<b>\$520,658</b>	<b>\$558,234</b>	<b>\$39,197</b>



## SALES TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$21,933	\$21,769	(\$164)
Nov	19,220	20,524	1,303
Dec	29,690	30,137	447
Jan	20,009	21,258	1,250
Feb	18,928	20,418	1,490
Mar	26,847	27,482	635
Apr	22,124	22,265	141
May	20,755	22,311	1,557
Jun	26,477	26,609	132
Jul	20,798	21,921	1,123
Aug	20,332		
Sep	26,386		
<b>Total</b>	<b>\$273,499</b>	<b>\$234,694</b>	<b>\$7,913</b>



FY 2014-15 All Sources has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

# GENERAL FUND REVENUES

As of July 31, 2016  
(000s)

	AMENDED BUDGET <sup>1</sup>	REVENUES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>TAXES</b>				
Ad Valorem Tax	\$559,636	\$558,234	\$559,644	\$7
Sales Tax <sup>2</sup>	281,272	234,694	283,227	1,956
<b>TOTAL TAXES</b>	<b>840,908</b>	<b>792,928</b>	<b>842,871</b>	<b>1,963</b>
<b>FRANCHISE REVENUES</b>				
Oncor Electric <sup>3</sup>	50,612	50,936	50,936	324
AT&T	10,950	5,730	11,062	111
Atmos Energy <sup>4</sup>	12,242	6,706	10,707	(1,536)
Time Warner Cable	6,102	4,812	6,414	312
Other	27,291	16,148	27,675	384
<b>TOTAL FRANCHISE REVENUES</b>	<b>107,198</b>	<b>84,333</b>	<b>106,794</b>	<b>(405)</b>
<b>LICENSES AND PERMITS</b>	<b>6,067</b>	<b>5,767</b>	<b>6,236</b>	<b>169</b>
<b>INTEREST EARNED<sup>5</sup></b>	<b>962</b>	<b>1,847</b>	<b>2,021</b>	<b>1,059</b>
<b>INTERGOVERNMENTAL</b>	<b>7,432</b>	<b>7,523</b>	<b>7,687</b>	<b>256</b>
<b>FINES AND FORFEITURES</b>				
Municipal Court <sup>6</sup>	16,471	15,495	18,507	2,036
Vehicle Towing & Storage <sup>7</sup>	7,146	6,601	7,813	668
Parking Fines <sup>8</sup>	4,304	1,807	4,092	(212)
Red Light Camera Fines	7,460	0	7,460	0
Public Library <sup>9</sup>	494	208	285	(209)
<b>TOTAL FINES</b>	<b>35,875</b>	<b>24,111</b>	<b>38,157</b>	<b>2,282</b>
<b>CHARGES FOR SERVICE</b>				
Parks <sup>10</sup>	10,283	9,563	11,397	1,115
Emergency Ambulance <sup>11</sup>	31,569	16,863	30,462	(1,107)
Security Alarm	4,450	3,562	4,358	(92)
Street Lighting	648	484	648	0
Vital Statistics <sup>12</sup>	1,484	1,276	1,633	149
Other <sup>13</sup>	23,247	21,117	21,359	(1,889)
<b>TOTAL CHARGES</b>	<b>71,681</b>	<b>52,864</b>	<b>69,856</b>	<b>(1,824)</b>
<b>INTERFUND REVENUE</b>	<b>69,223</b>	<b>37,417</b>	<b>69,342</b>	<b>120</b>
<b>MISCELLANEOUS<sup>14</sup></b>	<b>10,068</b>	<b>8,150</b>	<b>10,755</b>	<b>688</b>
<b>TOTAL REVENUES</b>	<b>\$1,149,413</b>	<b>\$1,014,940</b>	<b>\$1,153,720</b>	<b>\$4,308</b>

# GENERAL FUND EXPENDITURES

## ALL EXPENSES

	FY 2014-15	FY 2015-16	Variance
Oct	\$77,525	\$75,601	(\$1,924)
Nov	79,013	78,065	(948)
Dec	123,491	124,594	1,103
Jan	76,655	97,321	20,666
Feb	86,673	84,683	(1,990)
Mar	82,668	95,576	12,908
Apr	69,958	86,104	16,146
May	96,984	126,118	29,134
Jun	102,442	90,989	(11,453)
Jul	78,895	82,900	4,005
Aug	85,592		
Sep	124,316		

**Total \$1,084,212 \$941,951 \$67,647**

## POLICE

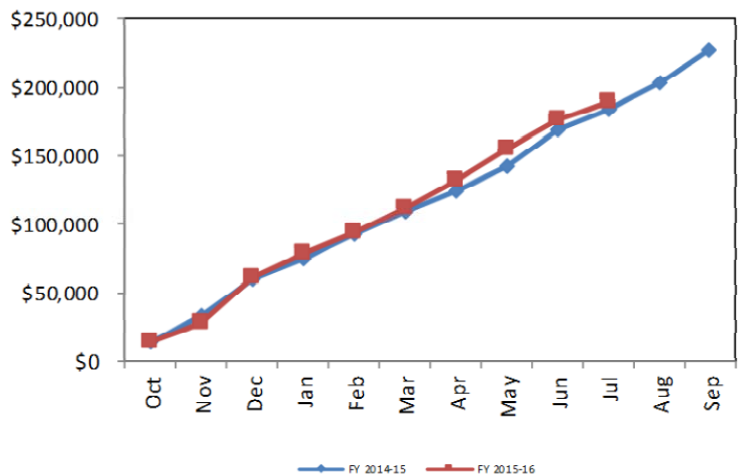
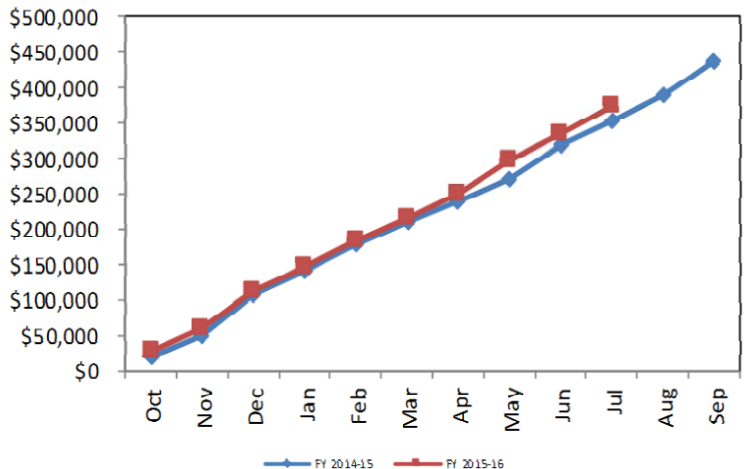
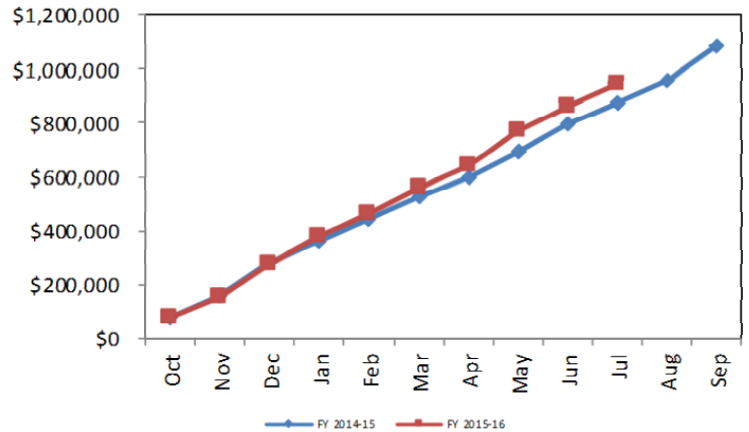
	FY 2014-15	FY 2015-16	Variance
Oct	\$19,262	\$28,488	\$9,226
Nov	31,339	31,370	31
Dec	57,789	52,490	(5,299)
Jan	32,898	35,550	2,652
Feb	36,863	37,126	263
Mar	32,472	30,058	(2,414)
Apr	27,900	34,931	7,031
May	33,265	48,649	15,384
Jun	47,086	37,058	(10,028)
Jul	34,846	38,075	3,229
Aug	35,661		
Sep	46,774		

**Total \$436,155 \$373,795 \$20,075**

## FIRE

	FY 2014-15	FY 2015-16	Variance
Oct	\$13,502	\$13,994	\$492
Nov	19,557	14,184	(5,373)
Dec	26,055	32,389	6,334
Jan	16,078	17,547	1,469
Feb	17,117	16,128	(989)
Mar	17,032	18,076	1,044
Apr	15,063	19,295	4,232
May	17,344	23,154	5,810
Jun	26,753	21,372	(5,381)
Jul	16,442	13,779	(2,663)
Aug	18,322		
Sep	24,269		

**Total \$227,535 \$189,918 \$4,974**



FY 2014-15 All Expenses has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

# GENERAL FUND EXPENDITURES

As of July 31, 2016

(000s)

DEPARTMENT	AMENDED BUDGET <sup>1</sup>	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$23,971	\$21,162	\$23,971	\$0
Business Dev/Procurement Svcs	2,884	2,372	2,871	(13)
City Attorney's Office	15,686	12,367	15,672	(14)
City Auditor's Office	2,954	1,350	2,929	(25)
City Controller's Office	4,411	3,600	4,359	(52)
City Manager's Office	1,972	1,641	1,947	(25)
City Secretary's Office	2,005	1,461	2,005	0
Civil Service	2,569	1,896	2,544	(25)
Code Compliance	39,724	29,332	39,722	(2)
Court Services	11,138	8,639	11,096	(41)
Elections	97	73	97	0
Fire	239,567	189,918	239,560	(8)
Housing	11,936	10,901	11,936	0
Human Resources	4,788	3,751	4,767	(21)
Independent Audit	789	-	786	(4)
Jail Contract - Lew Sterret	7,557	7,557	7,557	0
Judiciary	2,991	2,588	2,963	(28)
Library	30,034	23,305	29,987	(47)
Management Services	8,094	7,233	7,831	(264)
Mayor and Council	4,331	3,411	4,295	(37)
Non-Departmental	56,671	44,614	56,612	(59)
Office of Cultural Affairs	17,701	16,867	17,686	(15)
Office of Economic Development	1,818	1,818	1,818	0
Office of Financial Services	2,932	2,086	2,870	(62)
Park and Recreation	86,171	75,953	86,121	(50)
Planning & Urban Design	3,782	2,153	3,743	(39)
Police	459,407	373,795	459,331	(76)
Public Works	5,911	5,453	5,884	(26)
Street Lighting	17,525	12,115	17,525	0
Street Services	72,731	68,084	72,731	0
Sustainable Dev/Construction <sup>15</sup>	1,128	1,006	1,006	(122)
Trinity Watershed Management	1,126	774	1,107	(19)
<b>RESERVES AND TRANSFERS</b>				
Contingency Reserve	2,628	2,682	2,628	0
Liability/Claim Fund	1,994	1,994	1,994	0
Salary & Benefit Reserve	387	0	387	0
<b>TOTAL EXPENDITURES</b>	<b>\$1,149,413</b>	<b>\$941,951</b>	<b>\$1,148,338</b>	<b>(\$1,074)</b>

# PROPRIETARY FUNDS

As of July 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>AVIATION</b>				
BEGINNING FUND BALANCE	\$16,775	\$ -	\$16,775	\$ -
REVENUES:				
Parking	27,443	20,468	25,324	(2,119)
Terminal Concessions	24,913	21,535	25,611	698
Landing Fees	17,784	13,619	17,784	0
Rental on Airport - Terminal	13,831	10,903	13,831	0
Rental on Airport - Field	9,067	5,723	8,426	(642)
Fuel Flow Fees	1,225	960	1,152	(73)
All Other	2,102	2,454	3,796	1,693
TOTAL REVENUES	96,366	75,662	95,924	(442)
TOTAL EXPENDITURES	96,366	74,106	95,924	(442)
ENDING FUND BALANCE	\$16,775	\$ -	\$16,775	\$0

## CONVENTION AND EVENT SERVICES

BEGINNING FUND BALANCE	\$20,607	\$ -	\$20,607	\$ -
REVENUES:				
Hotel Occupancy Tax	54,222	40,955	54,516	294
Alcoholic Beverage Tax	12,161	9,178	12,083	(79)
Contract Services	12,949	12,293	12,939	(10)
All Remaining Revenues	15,564	12,779	15,528	(36)
TOTAL REVENUES	94,896	75,205	95,066	170
TOTAL EXPENDITURES	93,839	61,772	92,959	(880)
ENDING FUND BALANCE	\$21,664	\$ -	\$22,714	\$1,050

# PROPRIETARY FUNDS

As of July 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SUSTAINABLE DEVELOPMENT AND CONSTRUCTION</b>				
BEGINNING FUND BALANCE	\$33,842	\$ -	\$33,842	\$ -
<b>REVENUES:</b>				
Building Permits	18,770	17,595	19,104	334
Certificate of Occupancy	1,412	1,072	1,412	0
Plan Review	3,736	3,935	3,749	13
Registration/License	1,028	929	1,028	(0)
Special Plats	887	922	887	0
Private Development	1,010	1,149	1,010	(0)
Zoning	1,184	850	1,184	0
Interest Earnings	117	295	117	0
All Remaining Revenues	1,478	1,488	1,478	0
<b>TOTAL REVENUES</b>	<b>29,622</b>	<b>28,235</b>	<b>29,969</b>	<b>347</b>
<b>TOTAL EXPENDITURES</b>	<b>30,697</b>	<b>22,434</b>	<b>30,668</b>	<b>(29)</b>
<b>ENDING FUND BALANCE</b>	<b>\$32,767</b>	<b>\$ -</b>	<b>\$33,142</b>	<b>\$375</b>
 <b>MUNICIPAL RADIO</b>				
BEGINNING FUND BALANCE	\$1,183	\$ -	\$1,183	\$ -
<b>REVENUES:</b>				
Local and National Sales	2,058	1,573	1,950	(108)
All Remaining Revenues	12	10	12	1
<b>TOTAL REVENUES<sup>16</sup></b>	<b>2,070</b>	<b>1,583</b>	<b>1,962</b>	<b>(108)</b>
<b>TOTAL EXPENDITURES<sup>16</sup></b>	<b>2,055</b>	<b>1,614</b>	<b>1,958</b>	<b>(97)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,198</b>	<b>\$ -</b>	<b>\$1,187</b>	<b>(\$11)</b>



# PROPRIETARY FUNDS

As of July 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>WATER UTILITIES</b>				
BEGINNING FUND BALANCE	\$86,191	\$ -	\$86,191	\$ -
REVENUES:				
Treated Water - Retail	286,483	213,942	280,057	(6,427)
Treated Water - Wholesale	80,082	61,962	75,765	(4,317)
Wastewater - Retail	232,649	178,161	218,754	(13,895)
Wastewater - Wholesale	9,874	8,390	9,949	75
All Remaining Revenues	36,040	22,709	29,713	(6,327)
<b>TOTAL REVENUES<sup>17</sup></b>	<b>645,128</b>	<b>485,163</b>	<b>614,237</b>	<b>(30,891)</b>
<b>TOTAL EXPENDITURES<sup>17</sup></b>	<b>645,128</b>	<b>467,538</b>	<b>614,237</b>	<b>(30,891)</b>
<b>ENDING FUND BALANCE</b>	<b>\$86,191</b>	<b>\$ -</b>	<b>\$86,191</b>	<b>\$0</b>

## COMMUNICATION & INFORMATION SERVICES

BEGINNING FUND BALANCE	\$10,910	\$ -	\$10,910	\$ -
REVENUES:				
Interdepartmental Charges	52,799	43,601	52,799	0
Telephones Leased	8,532	4,131	8,109	(423)
Circuits	1,367	679	1,220	(147)
Desktop Services	269	54	55	(214)
Interest	137	165	195	47
Equipment Rental	4,546	3,788	4,545	(1)
Miscellaneous	502	568	582	80
<b>TOTAL REVENUES</b>	<b>68,152</b>	<b>52,986</b>	<b>67,504</b>	<b>(647)</b>
<b>TOTAL EXPENDITURES</b>	<b>72,709</b>	<b>51,567</b>	<b>71,652</b>	<b>(1,058)</b>
<b>ENDING FUND BALANCE</b>	<b>\$6,352</b>	<b>\$ -</b>	<b>\$6,762</b>	<b>\$410</b>

# PROPRIETARY FUNDS

As of July 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EQUIPMENT SERVICES</b>				
BEGINNING FUND BALANCE	\$4,129	\$ -	\$4,129	\$ -
REVENUES:				
Rental/Wreck	37,140	25,589	38,733	1,593
Fuel	16,180	9,981	13,761	(2,419)
Auto Auction	418	550	850	433
Miscellaneous Revenue	267	474	544	277
Interest and Other	5	0	0	(5)
<b>TOTAL REVENUES</b>	<b>54,009</b>	<b>36,594</b>	<b>53,888</b>	<b>(121)</b>
<b>TOTAL EXPENDITURES</b>	<b>54,009</b>	<b>41,484</b>	<b>53,888</b>	<b>(121)</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,129</b>	<b>\$ -</b>	<b>\$4,129</b>	<b>\$0</b>
 <b>EXPRESS BUSINESS CENTER</b>				
BEGINNING FUND BALANCE	\$1,223	\$ -	\$1,223	\$ -
REVENUES:				
Postage Sales	2,703	1,982	2,697	(6)
All Other Revenues	1,260	1,225	1,433	173
<b>TOTAL REVENUES</b>	<b>3,963</b>	<b>3,207</b>	<b>4,130</b>	<b>167</b>
<b>TOTAL EXPENDITURES</b>	<b>3,815</b>	<b>3,322</b>	<b>3,741</b>	<b>(74)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,372</b>	<b>\$ -</b>	<b>\$1,613</b>	<b>\$241</b>

# PROPRIETARY FUNDS

As of July 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SANITATION SERVICES</b>				
BEGINNING FUND BALANCE	\$7,108	\$ -	\$7,108	\$ -
REVENUES:				
Residential Collection	66,537	58,063	68,627	2,090
Cost Plus Bulk/Brush	114	110	132	18
Sale of Recyclables	2,100	1,469	1,763	(337)
City Facility Collection	761	569	718	(43)
Landfill Revenue	21,676	25,270	27,304	5,628
<b>TOTAL REVENUES<sup>18</sup></b>	<b>91,188</b>	<b>85,480</b>	<b>98,544</b>	<b>7,356</b>
<b>TOTAL EXPENDITURES</b>	<b>90,480</b>	<b>64,044</b>	<b>89,887</b>	<b>(594)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,816</b>	<b>\$ -</b>	<b>\$15,765</b>	<b>\$7,949</b>

# OTHER FUNDS

As of July 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>9-1-1 SYSTEM OPERATIONS</b>				
BEGINNING FUND BALANCE	\$7,090	\$ -	\$7,090	\$ -
REVENUES:				
9-1-1 Service Receipts - Wireless	6,257	4,892	6,317	60
9-1-1 Service Receipts - Wireline	6,898	5,400	6,494	(404)
Interest and Other	63	55	67	4
<b>TOTAL REVENUES</b>	<b>13,218</b>	<b>10,347</b>	<b>12,878</b>	<b>(340)</b>
<b>TOTAL EXPENDITURES</b>	<b>16,292</b>	<b>11,245</b>	<b>15,811</b>	<b>(482)</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,015</b>	<b>\$ -</b>	<b>\$4,157</b>	<b>\$142</b>
 <b>STORM DRAINAGE MANAGEMENT</b>				
BEGINNING FUND BALANCE	\$8,114	\$ -	\$8,114	\$ -
REVENUES:				
Storm Water Fees	50,413	42,222	50,413	-
Interest and Other	40	99	99	60
<b>TOTAL REVENUES</b>	<b>50,452</b>	<b>42,321</b>	<b>50,512</b>	<b>60</b>
<b>TOTAL EXPENDITURES</b>	<b>53,017</b>	<b>33,596</b>	<b>52,975</b>	<b>(42)</b>
<b>ENDING FUND BALANCE</b>	<b>\$5,550</b>	<b>\$ -</b>	<b>\$5,652</b>	<b>\$102</b>

# OTHER FUNDS

As of July 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EMPLOYEE BENEFITS</b>				
<b>BENEFITS ADMINISTRATION</b>				
TOTAL EXPENDITURES <sup>19</sup>	\$1,126	\$485	\$944	(\$182)
<b>WELLNESS PROGRAM</b>				
TOTAL EXPENDITURES <sup>20</sup>	\$430	\$324	\$391	(\$38)
<b>RISK MANAGEMENT</b>				
TOTAL EXPENDITURES <sup>21</sup>	\$2,594	\$2,034	\$2,370	(\$224)
<b>LIABILITY/CLAIMS FUND</b>				
<b>Beginning Balance October 1, 2015</b>				<b>\$3,649</b>
Budgeted Revenue				6,297
<b>FY 2015-16 Available Funds</b>				<b>9,946</b>
Paid October 2015				(168)
Paid November 2015				(328)
Paid December 2015				(379)
Paid January 2016				(744)
Paid February 2016				(436)
Paid March 2016				(353)
Paid April 2016				(434)
Paid May 2016				(783)
Paid June 2016				(350)
Paid July 2016				(493)
<b>Balance as of July 31, 2016</b>				<b>\$5,478</b>

# DEBT SERVICE FUND

As of July 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>DEBT SERVICE FUND</b>				
BEGINNING FUND BALANCE	\$12,109	\$ -	\$12,109	\$ -
<b>REVENUES:</b>				
Ad Valorem	230,475	229,910	230,419	(57)
Interest/Transfers/Other	20,468	19,786	20,468	0
<b>TOTAL REVENUES</b>	<b>250,943</b>	<b>249,696</b>	<b>250,886</b>	<b>(57)</b>
<b>TOTAL EXPENDITURES<sup>22</sup></b>	<b>255,326</b>	<b>212,338</b>	<b>253,909</b>	<b>(1,417)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,726</b>	<b>\$ -</b>	<b>\$9,087</b>	<b>\$1,360</b>

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# NOTES

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(Dollars in 000s)

1. The General Fund budget was amended/increased based on Council's approved use of contingency reserve funds by \$100 on January 27, 2016 by CR# 16-0214 (executive search contract for the City Attorney), based on an increase in projected revenue by \$813 on June 15, 2016 by CR# 16-1007 (Parking Services contract), \$1,700 on August 24, 2016 by Ordinance No. 30175 (Mid-Year Adjustments), and through the approved use of contingency reserve funds by \$2,000 on September 7, 2016 by CR# 16-1405 (aerial mosquito spraying).
2. Sales Tax is projected to be \$1,956 above budget due to the strength of the local economy. Over the most recent 12 months, sales tax receipts have increased by 3.9%.
3. Oncor Electric revenues are projected to be \$324 above budget primarily due to higher than expected electric consumption.
4. Atmos Energy revenues are projected to be \$1,536 below budget primarily due to warmer winter weather that resulted in less gas consumption.
5. Interest Earned revenue is projected to be \$1,059 above budget due to an increase in the market interest rate.
6. Municipal Court revenue is projected to be \$2,036 above budget primarily due to an increase in the collection per citation rates and due to the new collection agency's success of collection on older past due accounts.
7. Vehicle Towing & Storage revenues are projected to be \$668 above budget due to an increase in tows as well as vehicles staying on the auto pound property longer than anticipated.
8. Parking Fines are projected to be \$212 below budget due in part to reduced ticket issuance as a result of increased compliance with the introduction of pay-by-phone meters.
9. Public Library revenue is projected to be \$209 below budget due to implementation of automatic renewal on materials that have been checked out at library locations and an increase in the usage of e-materials. Fines and late fees are not collected on e-materials as they are electronically recalled on the due date.
10. Parks revenue is projected to be \$1,115 above budget primarily due to an increase in demand for contract classes and an increase in pavilion rentals.
11. Emergency Ambulance revenue is projected to be \$1,483 below budget primarily due to billing complications related to vendor software implantation of the Electronic Patient Care Report (EPCR).
12. Vital Statistics revenues are projected to be \$149 above budget due to an increase in the sale of birth certificates.

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# NOTES

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(Dollars in 000s)

13. Other Charges for Service revenue is projected to be \$1,889 below budget primarily as a result of contracting with fewer hospitals than anticipated for the Mobile Community Healthcare Program, a reduction in Fire Watch fees, and a reduction in the number of fire inspectors used at American Airline Center events.

14. Miscellaneous revenue is projected to be \$688 above budget due to land lease payments from AT&T for communication towers located on Dallas Fire Rescue premises, Atmos Energy rate case reimbursement, and TxDOT reimbursement for mowing/litter cycles.

15. Sustainable Development and Construction is projected to be \$122 below budget due to vacancies.

16. Municipal Radio expenses are projected to be \$97 below budget due to vacancies and a reduction in sales commission. Revenues are projected to be \$108 below budget due to the sale of commercials being less than planned.

17. Water Utilities revenues and expenses are both projected to be \$30,891 below budget. Revenues are projected to be below budget primarily due to the loss of a wholesale water customer contract and lower than projected retail wastewater service revenues. Expenses are projected to be under budget primarily due to a reduction in the transfer to fund capital projects.

18. Sanitation revenues are projected to be \$7,356 above budget due to the volume of solid waste from non-contract customers being above historic levels and solid waste from the Upper Chain of Wetlands projects.

19. Benefits Administration expenses are projected to be \$182 below budget primarily due to lower than expected costs for outside legal consulting related to the Affordable Care Act.

20. Wellness Program expenses are projected to be \$38 below budget due to vacancies.

21. Risk Management expenses are projected to be \$224 below budget primarily due to vacancies.

22. Debt Service expenses are projected to be \$1,417 below budget due to lower than projected interest rates realized on the 2015 GO Bond sale and lower than anticipated TIF expenses and Commercial Paper interest.



**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 21, 2016

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Office of Financial Services

**CMO:** Elizabeth Reich, 670-7804

**MAPSCO:** N/A

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**SUBJECT**

A resolution ratifying the increase in total property tax revenues reflected in the FY 2016-17 budget - Revenue: \$66,117,860

**BACKGROUND**

The Local Government Code requires the governing body to ratify the property tax revenue increase reflected in the budget. The FY 2016-17 General Fund and Debt Service Fund budgets reflect a \$66,117,860 increase in property tax revenue based on a tax rate of \$0.7842 per \$100 of assessed valuation. Of that amount, \$19,886,186 in tax revenue will be generated from new property added to the tax roll this year.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council was briefed on the City Manager's Proposed FY 2016-17 Budget on August 9, 2016.

**FISCAL INFORMATION**

Revenue: \$66,117,860

September 21, 2016

**WHEREAS**, Section 102.007 of the Texas Local Government Code requires the ratification of the property tax increase, and

**WHEREAS**, the City Council now desires an increase in revenue from property taxes for the 2016-2017 fiscal year.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the FY 2016-17 General Fund and Debt Service Fund budgets will raise more total property taxes than the last year's budget by \$66,117,860 or 8.27%, and of that amount \$19,886,186 in tax revenue will be raised from new property added to the tax roll this year.

**Section 2.** That the property tax revenue increase reflected in the FY 2016-17 budget is hereby ratified.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 21, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
City Controller

**CMO:** Elizabeth Reich, 670-7804

**MAPSCO:** N/A

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## **SUBJECT**

Authorize **(1)** a consulting contract for actuarial services related to the Dallas Police and Fire Pension System; and **(2)** an increase in appropriations in the amount of \$414,000, from \$56,671,112 to \$57,085,112 in the Non-Departmental budget - Deloitte Consulting, LLP - Not to exceed \$414,000 - Financing: Contingency Reserve Funds

## **BACKGROUND**

This consulting contract allows for actuarial review and recommendations for changes to the City's public safety employee retirement benefits program.

On March 25, 2016, the City of Dallas entered into a contract with Deloitte Consulting, LLP (Deloitte) to provide actuarial services related to the Dallas Police and Fire Pension System (DPFP). The City has a need to continue to retain Deloitte's services as it moves forward with the DPFP, its members and the City Council in developing the final plan. Services under this contract may include:

- Analyzing options beyond the three which were required to be submitted in the original contract
- Advising the City on potential future alternatives presented by the DPFP
- Attending additional stakeholder meetings
- Other actuarial services related to the work and analysis already performed by Deloitte

Since much of the additional services rely on Deloitte's documented understanding of the actuarial results of DPFP's actuaries, Segal Consulting, it would not be feasible for another firm to attempt to replicate that work. For this reason, Deloitte is uniquely qualified to continue to provide actuarial services and advice to the City of Dallas.

In accordance with Administrative Directive 4-5, Paragraph 9.3.5, Special Needs Justification was approved to contract with Deloitte Consulting, LLP.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item was provided to the Budget, Finance and Audit Committee on March 21, 2016.

On March 23, 2016, City Council authorized a consulting contract for actuarial services related to the Dallas Police and Fire Pension System by Resolution No. 16-0492.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

\$414,000.00 - Contingency Reserve Funds

**ETHNIC COMPOSITION**

Deloitte Consulting, LLP

White Male	171	White Female	96
Black Male	5	Black Female	14
Hispanic Male	24	Hispanic Female	9
Other Male	254	Other Female	64

**OWNER**

**Deloitte Consulting, LLP**

Janet Footty, Chief Executive Officer

September 21, 2016

**WHEREAS**, on March 23, 2016, City Council authorized a consulting contract for actuarial services related to the Dallas Police and Fire Pension System by Resolution No. 16-0492;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute a consulting contract with Deloitte Consulting, LLP (516612) for actuarial services related to the Dallas Police and Fire Pension System, in an amount not to exceed \$414,000.00, upon approval as to form by the City Attorney.

**Section 2.** That the Chief Financial Officer is hereby authorized to transfer funds in an amount not to exceed \$414,000 from Fund 0001, Dept. NBG, Unit 1000, Revenue Source RTRF, to Fund 0001, Dept. BMS, Unit 1991, Revenue Source 9229; and a clearing entry in the same amount, to Fund 0001, Dept. BMS, BSA 0991 (Debt) and to Fund 0001, Dept. BMS, BSA 0950 (Credit).

**Section 3.** That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$414,000 in Fund 0001, Dept. BMS, Unit 1991, Object 3070; increase total General Fund expenditure appropriations by \$414,000, from \$1,149,412,607 to \$1,149,826,607; and increase total General Fund revenue appropriations by \$414,000, from \$1,149,412,607 to \$1,149,826,607.

**Section 4.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$414,000.00 (subject to appropriations) from Consulting Contract number MASC-CCO-000000000381.

**Section 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** a consulting contract for actuarial services related to the Dallas Police and Fire Pension System; and **(2)** an increase in appropriations in the amount of \$414,000, from \$56,671,112 to \$57,085,112 in the Non-Departmental budget - Deloitte Consulting, LLP - Not to exceed \$414,000 - Financing: Contingency Reserve Funds

Deloitte Consulting, LLP is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$414,000.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$414,000.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

**KEY FOCUS AREA:** E-Gov  
**AGENDA DATE:** September 28, 2016  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services  
**CMO:** Elizabeth Reich, 670-7804  
Mark McDaniel, 670-3256  
**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year maintenance and support contract for printer repair services - NovaCopy, Inc., most advantageous proposer of five - Not to exceed \$363,766 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of this maintenance and support contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This maintenance and support contract will provide print repairs which includes rebuilding, diagnostic testing and repair of the City's inventory of printers. This does not include repair of printers under current lease agreement.

This contract will allow printers, citywide to be repaired and serviced routinely, which will avoid an interruption in printing critical documents. Some critical printers include the printers utilized by the City Controller's Office to print approximately 6,000 payroll checks, 97,000 employee reimbursement checks and 14,000 W-2 forms. Additionally this service will be utilized by the Police to repair printer that provide latent print photos, photographic evidence, criminal histories of arrested persons, County Arrest Information, and driver's licenses printouts.

A four member committee from the following departments reviewed and evaluated the proposals:

- Court and Detention Services (1)
- Sustainable Development and Construction (1)
- Communication and Information Services (1)
- Business Development and Procurement Services (1)\*

## **BACKGROUND (Continued)**

\*Business Development and Procurement Services only evaluated the cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 70%
- Experience and capability 30%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,381 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

## **FISCAL INFORMATION**

\$363,766.00 - Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

196 - Vendors contacted  
196 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

1,381 M/WBE and Non-M/WBE vendors were contacted.

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.



## **ETHNIC COMPOSITION**

### NovaCopy, Inc.

White Male	38	White Female	7
Black Male	6	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BUZ1609 and were opened on March 8, 2016. This maintenance and support contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*NovaCopy, Inc.	4251 W. John Carpenter Fwy. Irving, TX 75063	95%	\$363,766.00
Office Store Depot, Inc.	530 S. Lake Ave. Suite 702 Pasadena, CA 91101	88%	\$425,105.85
Dynamic Advantage, Inc.	100 E Old Country Rd. Suite 5 Mineola, NY 11501	81%	\$467,592.25
Virtucom, Inc.	5060 Avalon Ridge Pkwy. Suite 300 Norcross, GA 30071	66%	\$645,863.50
Encon Systems, Ltd., Inc.	420 N. Town East Blvd. Sunnyvale, TX 75182	63%	\$713,043.75

## **OWNER**

### **NovaCopy, Inc.**

Darren Metz, President  
Alex Brandon, Vice President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year maintenance and support contract for printer repair services - NovaCopy, Inc., most advantageous proposer of five - Not to exceed \$363,766 - Financing: Current Funds (subject to annual appropriations)

NovaCopy, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$277,190.00	76.20%
Total non-local contracts	\$86,576.00	23.80%
<b>TOTAL CONTRACT</b>	<b>\$363,766.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Image Matters	BMDFW022070917	\$86,576.00	100.00%
<b>Total Minority - Non-local</b>		<b>\$86,576.00</b>	<b>100.00%</b>

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$86,576.00	23.80%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$86,576.00</b>	<b>23.80%</b>

September 28, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a maintenance and support contract with NovaCopy, Inc. (VS0000054485) for printer repair services for a term of three years in an amount not to exceed \$363,766.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to NovaCopy, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by NovaCopy, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$363,766.00 (subject to annual appropriations) from Service Contract number BUZ1609.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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### **SUBJECT**

Authorize a three-year service contract for cured-in-place pipe rehabilitation - Insituform Technologies, LLC, most advantageous proposer of three - Not to exceed \$7,173,511 - Financing: Water Utilities Capital Construction Funds

### **BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will allow Dallas Water Utilities (DWU) to perform cured-in-place pipe rehabilitation for sewer and water main lines as necessary. This seamless pipe repair restores structural integrity to existing lines, eliminates weakened joints and prevents root intrusion. The cured-in-place method creates a wall-to-wall seamless pipe lining inside the existing damaged pipe with limited excavation at the repair site. This method reduces repair time and allows DWU to maintain continuous service to the residents. The cured-in-place method will be used to rehabilitate wastewater mains ranging in size from six to thirty-six inches. DWU maintains 4,200 miles of wastewater mains throughout the City.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 6.75% increase over comparable unit prices for the bid awarded in 2013.

**BACKGROUND (Continued)**

A five member evaluation committee was selected from the following departments:

- Business Development & Procurement Services (2)\*
- Trinity Watershed Management (1)
- Water Utilities (2)

\*Business Development & Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The successful proposer was selected by the committee on the basis of the following criteria:

- Cost 50 points
- Approach 15 points
- Business Inclusion and Development Plan 15 points
- Experience 10 points
- Functional Match 10 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 656 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 23, 2013, City Council authorized a three-year service contract for pipe rehabilitation using the cured-in-place pipe method by Resolution No. 13-0165.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

\$7,173,511.00 - Water Utilities Capital Construction Funds

## **M/WBE INFORMATION**

173 - Vendors contacted  
173 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

656 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Insituform Technologies, LLC**

White Male	373	White Female	69
Black Male	116	Black Female	20
Hispanic Male	61	Hispanic Female	1
Other Male	22	Other Female	2

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BMZ1605 and were opened on February 19, 2016. This service contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Insituform Technologies, LLC	17988 Edison Ave. Chesterfield, MO 63005	100.00	\$ 7,173,511.00
Layne Inliner, LLC	4701 Decker Dr. Baytown, TX 77520	79.00	\$ 8,291,800.00
Repipe Construction LLC dba IPR South Central LLC	7600 S. Santa Fe Dr. Bldg. E Houston, TX 77061	60.67	\$14,058,449.00

**OWNER**

**Insituform Technologies, LLC**

Thomas Vossman, President

David Martin, Vice President

David Morris, Secretary

Kenneth Young, Treasurer

September 28, 2016

**WHEREAS**, on January 23, 2013, City Council authorized a three-year service contract for pipe rehabilitation using the cured-in-place pipe method by Resolution No. 13-0165; and,

**WHEREAS**, on April 19, 2016, Administrative Action No. 16-5724 authorized an extension to the service contract for five-months from January 22, 2016 to June 22, 2016;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Insituform Technologies, LLC (174419) for cured-in-place pipe rehabilitation for a term of three years in an amount not to exceed \$7,173,511.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Insituform Technologies, LLC, shall be based only on the amount of the services directed to be performed by the City and properly performed by Insituform Technologies, LLC, under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$7,173,511.00 from Service Contract number MASC DWU7A1322EA.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract for cured-in-place pipe rehabilitation - Insituform Technologies, LLC, most advantageous proposer of three - Not to exceed \$7,173,511 - Financing: Water Utilities Capital Construction Funds

Insituform Technologies, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$7,173,511.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$7,173,511.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Business Development & Procurement Services  
Convention and Event Services

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 45P

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**SUBJECT**

Authorize a five-year service contract to provide chemicals, services and testing of the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas - Chem-Aqua, Inc., most advantageous proposer of four - Not to exceed \$107,917 - Financing: Convention and Event Services Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

This service contract will provide chemicals, service and testing for the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas (KBHCCD). KBHCCD systems include thirteen centrifugal chillers, three high pressure steam boilers and seven hot water boilers with 13,600 tons of cooling capacity. This service contract will furnish all chemicals, chemical feed equipment, testing and the administering of chemicals to provide complete corrosion, scale and biological protection of all KBHCCD cooling and heating components. In addition to the regular monthly scheduled chemical maintenance, included will be a bi-monthly report of all tests performed with any recommendations to water conditions.

The KBHCCD covers 2.2 million square feet and hosts approximately 150 events per year. Up to 90,000 people may be attending an individual event at any one time, making it imperative that the heating and cooling systems work properly to maintain the comfort of all attendees.

**BACKGROUND (Continued)**

A five member committee from the following departments reviewed and evaluated the proposals:

- Convention and Event Services (2)
- Equipment and Building Services (1)
- Library (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 35%
- Capability and expertise 35%
- Overall approach/methodology 30%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 615 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 13, 2011, City Council authorized a five-year service contract for chemicals, service and testing of the Dallas Convention Center cooling and heating hyronic systems by Resolution No. 11-0908.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

\$107,916.60 - Convention and Event Services Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

71 - Vendors contacted  
71 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

615 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

Chem-Aqua, Inc.

White Male	116	White Female	8
Black Male	4	Black Female	0
Hispanic Male	13	Hispanic Female	1
Other Male	5	Other Female	1

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BCZ1609 and were opened on May 20, 2016. This service contract is being awarded in its entirety to most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Scores</u></b>	<b><u>Amount</u></b>
*Chem-Aqua, Inc.	2727 Chemsearch Blvd. Irving, TX 75062	96.3%	\$107,916.60
SWE, Inc. dba Louisiana SWE Company	39478 Hwy. 190 E. Slidell, LA 70461	84.7%	\$114,300.00
Garratt-Callahan Company	50 Ingold Rd. Burlingame, CA 94010	71.0%	\$159,360.00
WESCO Chemical, Inc.	103 Industrial Dr. Waxahachie, TX 75165	75.7%	\$130,260.00

**OWNER**

**Chem-Aqua, Inc.**

Bill Bolton, President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a five-year service contract to provide chemicals, services and testing of the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas - Chem-Aqua, Inc., most advantageous proposer of four - Not to exceed \$107,917 - Financing: Convention and Event Services Current Funds (subject to annual appropriations)

Chem-Aqua, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$107,916.60	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$107,916.60</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

September 28, 2016

**WHEREAS**, on April 13, 2011, City Council authorized a five-year service contract for chemicals, service and testing of the Dallas Convention Center cooling and heating hydronic systems by Resolution No. 11-0908; and,

**WHEREAS**, on July 21, 2016, Administrative Action No. 16-6554 authorized an increase and a seven-month extension to the service contract for HVAC chemical treatment and maintenance for the Kay Bailey Hutchison Convention Center Dallas from April 13, 2016 to November 13, 2016, in an amount not to exceed \$15,000.00, from \$120,884.40 to \$135,884.40;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Chem-Aqua, Inc. (518160) for chemicals, services and testing of the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas for a term of five years in an amount not to exceed \$107,916.60, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Chem-Aqua, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Chem-Aqua, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$107,916.60 (subject to annual appropriations) from Service Contract number BCZ1609.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Sanitation Services  
Street Services  
Trinity Watershed Management  
Water Utilities  
Park & Recreation

**CMO:** Elizabeth Reich, 670-7804  
Joey Zapata, 670-3009  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for the purchase of sod - Robert Denison dba Brokers Quality Grass in the amount of \$542,203, Blue Sky Sod Farm, LLC in the amount of \$156,357 and J&J Sod Company, LLC in the amount of \$128,728, lowest responsible bidders of three - Total not to exceed \$827,288 - Financing: Current Funds (\$694,016), Water Utilities Current Funds (\$117,477), Stormwater Drainage Management Current Funds (\$8,277) and Sanitation Current Funds (\$7,518)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of a variety of sod for use on City property. Sod will be used to establish or replace areas where maintenance and repairs have been performed on the City's rights-of-way, creeks, channels and the floodway system, including levee/sump side repairs, curb, gutter and sidewalk replacement and on roadside and creek drainage areas.



## **BACKGROUND (Continued)**

Additionally, this master agreement will provide sod necessary to maintain the desired level of quality grounds, fairways and fields. The Park and Recreation Department maintains the grounds at six 18-hole golf courses, and over 200 adult and youth athletic fields, including 13 football fields, 96 soccer fields, 105 softball fields, 17 baseball fields, two rugby fields and two cricket fields.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,271 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 27, 2012, City Council authorized a two-year master agreement for trees, bedding plants, seed and sod by Resolution No. 12-1613.

The Park and Recreation Board approved this item on September 1, 2016.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

## **FISCAL INFORMATION**

\$694,015.83 - Current Funds

\$117,477.00 - Water Utilities Current Funds

\$ 8,277.00 - Stormwater Drainage Management Funds

\$ 7,517.50 - Sanitation Current Funds

## **M/WBE INFORMATION**

196 - Vendors contacted

196 - No response

0 - Response (Bid)

0 - Response (No bid)

0 - Successful

1,271 - M/WBE and Non-M/WBE vendors were contacted

**M/WBE INFORMATION (Continued)**

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 12-2236 as amended.

**ETHNIC COMPOSITION**

**Robert Denison dba Brokers Quality Grass**

White Male	0	White Female	1
Black Male	5	Black Female	2
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

**Blue Sky Sod Farm, LLC**

White Male	3	White Female	2
Black Male	5	Black Female	0
Hispanic Male	11	Hispanic Female	1
Other Male	0	Other Female	0

**J&J Sod Company, LLC**

White Male	0	White Female	1
Black Male	0	Black Female	0
Hispanic Male	4	Hispanic Female	1
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BC1603 and were opened on May 13, 2016. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Robert Denison dba Brokers Quality Grass	1856 N. I-35E Carrollton, TX 75006	Multiple Lines
*Blue Sky Sod Farm, LLC	621 Wolf Springs Rd. Dallas, TX 75125	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*J&J Sod Company, LLC	2118 California Crossing Rd. Dallas, TX 75220	Multiple Lines

**OWNERS**

**Robert Denison dba Brokers Quality Grass**

Robert Denison, Owner

**Blue Sky Sod Farm, LLC**

Cathleen Ruiz, President

**J&J Sod Company, LLC**

Pedro B. Parada-Aguirre, President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for the purchase of sod - Robert Denison dba Brokers Quality Grass in the amount of \$542,203, Blue Sky Sod Farm, LLC in the amount of \$156,357 and J&J Sod Company, LLC in the amount of \$128,728, lowest responsible bidders of three - Total not to exceed \$827,288 - Financing: Current Funds (\$694,016), Water Utilities Current Funds (\$117,477), Stormwater Drainage Management Current Funds (\$8,277) and Sanitation Current Funds (\$7,518)

Robert Denison dba Brokers Quality Grass, Blue Sky Sod Farm, LLC and J&J Sod Company, LLC are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$827,287.33	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$827,287.33</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

September 28, 2016

**WHEREAS**, on June 27, 2012, City Council authorized a two-year master agreement for trees, bedding plants, seed and sod by Resolution No. 12-1613;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of sod is authorized with Robert Denison dba Brokers Quality Grass (331195) in the amount of \$542,202.50, Blue Sky Sod Farm, LLC (VS0000050791) in the amount of \$156,357.33 and J&J Sod Company (VC14897) in the amount of \$128,727.50 for a term of three years in a total amount not to exceed \$827,287.33.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for sod. If a written contract is required or requested for any or all purchases of sod under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$827,287.33 from Master Agreement number BC1603.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Code Compliance  
Convention and Event Services  
Equipment & Building Services  
Fire  
Park & Recreation  
Police  
Public Works Department  
Sanitation Services  
Street Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255  
Willis Winters, 670-4071  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for original equipment parts to maintain city vehicles and equipment – Westway Ford in the amount of \$4,159,500, Holt Texas, LTD in the amount of \$3,631,850, Southwest International Trucks, Inc. in the amount of \$2,935,500, Love Field Chrysler Dodge Jeep in the amount of \$2,558,000, Rush Truck Centers of Texas, LP in the amount of \$2,105,000, Landmark Equipment in the amount of \$1,775,400, Autonation Chevrolet Galleria in the amount of \$1,743,000, IEH Auto Parts dba Auto Parts and The Pep Boys in the amount of \$1,505,500, Town East Ford II LP in the amount of \$1,421,000, MHC Kenworth in the amount of \$1,025,500, Kirby-Smith Machinery in the amount of \$849,900, Metro Fire Apparatus Specialists in the amount of \$841,500, RDO Equipment Co. in the amount of \$590,000, Quality Fire Truck Parts, LLC in the amount of \$437,000, Stewart and Stevenson Power Products, LLC in the amount of \$429,000, CLS Sewer Equipment Co., Inc. in the amount of \$266,000, Associated Supply Company, Inc. in the amount of \$220,000, CTE Holding, LLC in the amount of \$208,000, Park Cities Ford in the amount of \$180,600, Industrial Disposal Supply in the amount of \$164,000, Metro Golf Cars in the amount of \$143,000 and Dickson Equipment Co., Inc. in the amount of \$90,000, lowest responsible bidders of thirty - Total not to exceed \$27,279,250 - Financing: Current Funds (\$22,449,900), Sanitation Current Funds (\$3,679,350), Water Utilities Current Funds (\$1,009,500), Aviation Current Funds (\$68,100), Convention and Event Services Current Funds (\$30,000) and Stormwater Drainage Management Current Funds (\$42,400)

## **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement is utilized citywide to purchase original equipment parts to maintain city vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from sedans, trucks and heavy equipment. This master agreement is used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition. This master agreement allows the City to make repairs to warranted vehicles and when aftermarket parts are not available.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,902 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 26, 2013, City Council authorized a three-year service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and a three-year service contract for original equipment manufacturer parts by Resolution No. 13-1056.

On April 13, 2016, City Council authorized supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts by Resolution No. 16-0527.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

## **FISCAL INFORMATION**

\$22,449,900.00 - Current Funds  
\$ 3,679,350.00 - Sanitation Current Funds  
\$ 1,009,500.00 - Water Utilities Current Funds  
\$ 68,100.00 - Aviation Current Funds  
\$ 42,400.00 - Stormwater Drainage Management Current Funds  
\$ 30,000.00 - Convention and Event Services Current Funds

## **M/WBE INFORMATION**

371 - Vendors contacted  
369 - No response  
    2 - Response (Bid)  
    0 - Response (No Bid)  
    2 - Successful

1,902 M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### Westway Ford

White Male	57	White Female	2
Black Male	7	Black Female	1
Hispanic Male	37	Hispanic Female	12
Other Male	4	Other Female	5

### Holt Texas, LTD

White Male	189	White Female	24
Black Male	31	Black Female	3
Hispanic Male	53	Hispanic Female	9
Other Male	15	Other Female	2

### Southwest International Trucks, Inc.

White Male	253	White Female	41
Black Male	22	Black Female	1
Hispanic Male	82	Hispanic Female	9
Other Male	6	Other Female	0

### Love Field Chrysler Dodge Jeep

White Male	58	White Female	13
Black Male	11	Black Female	5
Hispanic Male	25	Hispanic Female	10
Other Male	0	Other Female	0



**ETHNIC COMPOSITION (Continued)**

Rush Truck Centers of Texas, LP

White Male	19	White Female	2
Black Male	2	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	2	Other Female	0

Landmark Equipment

White Male	42	White Female	8
Black Male	4	Black Female	1
Hispanic Male	7	Hispanic Female	0
Other Male	0	Other Female	0

Autonation Chevrolet Galleria

White Male	56	White Female	17
Black Male	11	Black Female	1
Hispanic Male	19	Hispanic Female	6
Other Male	6	Other Female	1

IEH Auto Parts dba Auto Parts and The Pep Boys

White Male	2,391	White Female	452
Black Male	261	Black Female	106
Hispanic Male	303	Hispanic Female	103
Other Male	18	Other Female	49

Town East Ford II LP

White Male	8	White Female	0
Black Male	2	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

MHC Kenworth

White Male	81	White Female	2
Black Male	12	Black Female	0
Hispanic Male	32	Hispanic Female	3
Other Male	4	Other Female	0

## **ETHNIC COMPOSITION (Continued)**

### **Kirby-Smith Machinery**

White Male	28	White Female	3
Black Male	2	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

### **Metro Fire Apparatus Specialists**

White Male	53	White Female	3
Black Male	2	Black Female	0
Hispanic Male	18	Hispanic Female	2
Other Male	0	Other Female	0

### **RDO Equipment Co.**

White Male	28	White Female	4
Black Male	5	Black Female	0
Hispanic Male	13	Hispanic Female	0
Other Male	2	Other Female	0

### **Quality Fire Truck Parts, LLC**

White Male	0	White Female	1
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

### **Stewart and Stevenson Power Products, LLC**

White Male	57	White Female	8
Black Male	7	Black Female	1
Hispanic Male	21	Hispanic Female	3
Other Male	5	Other Female	1

### **CLS Sewer Equipment Co., Inc.**

White Male	9	White Female	2
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

Associated Supply Company, Inc.

White Male	29	White Female	3
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	0	Other Female	0

CTE Holding, LLC

White Male	67	White Female	6
Black Male	2	Black Female	0
Hispanic Male	13	Hispanic Female	0
Other Male	0	Other Female	0

Park Cities Ford

White Male	64	White Female	14
Black Male	13	Black Female	0
Hispanic Male	54	Hispanic Female	3
Other Male	6	Other Female	2

Industrial Disposal Supply

White Male	13	White Female	3
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	2
Other Male	0	Other Female	0

Metro Golf Cars

White Male	14	White Female	7
Black Male	1	Black Female	0
Hispanic Male	19	Hispanic Female	1
Other Male	0	Other Female	0

Dickson Equipment Co., Inc.

White Male	5	White Female	1
Black Male	1	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BN1604 and opened on June 3, 2016. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Westway Ford	801 W. Airport Frwy. Irving, TX 75062	Multiple Lines
*Holt Texas, LTD	3302 S. W.W. White Rd. San Antonio, TX 78222	Multiple Lines
*Southwest International Trucks, Inc.	3722 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Love Field Chrysler Dodge Jeep	2888 W. Mockingbird Ln. Dallas, TX 75235	Multiple Lines
*Rush Truck Centers of Texas, LP	4200 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Landmark Equipment	1351 S. Loop 12 Irving, TX 75060	Multiple Lines
*Autonation Chevrolet Galleria	4747 LBJ Frwy. Dallas, TX 75244	Multiple Lines
*IEH Auto Parts dba Auto Parts and The Pep Boys	901 N. Lenola Rd. Moorestown, NJ 08052	Multiple Lines
*Town East Ford II LP	18411 LBJ Frwy. Mesquite, TX 75150	Multiple Lines
*MHC Kenworth	4040 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Kirby-Smith Machinery	8505 S. Central Expwy. Dallas, TX 75241	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Metro Fire Apparatus Specialists	1745 Parana Dr. Houston, TX, 77080	Multiple Lines
*RDO Equipment Co.	3230 E. Airport Frwy. Irving, TX 75062	Multiple Lines
*Quality Fire Truck Parts, LLC	1420 Nimitz Ave. Talladega, AL 35160	Multiple Lines
*Stewart and Stevenson Power Products, LLC	1631 Chaulk Hill Dallas, TX 75212	Multiple Lines
*CLS Sewer Equipment Co., Inc.	726 S. Sherman St. Richardson, TX 75081	Multiple Lines
*Associated Supply Company, Inc.	2019 Airport Frwy. Euleless, TX 76040	Multiple Lines
*CTE Holding, LLC	7200 Jack Newell Blvd. S. Ft. Worth, TX 76118	Multiple Lines
*Park Cities Ford	3333 Inwood Rd. Dallas, TX 75235	Multiple Lines
*Industrial Disposal Supply	1106 Paulsun Dr. San Antonio, TX 78219	Multiple Lines
*Metro Golf Cars	4063 South Frwy. Ft. Worth, TX 76110	Multiple Lines
*Dickson Equipment Co., Inc.	4525 Irving Blvd. Dallas, TX 75247	Multiple lines
Dallas Dodge, Inc.	11550 LBJ Frwy. Dallas, TX 75238	Multiple Lines
Freedom Chevrolet	8008 Marvin D. Love Frwy. Dallas, TX 75237	Multiple Lines
Freedom Dodge	815 E. Camp Wisdom Rd. Duncanville, TX 75116	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
Rush Truck Centers of Texas, LP dba Rush Truck Center, Dallas Light And Medium Duty	4000 Irving Blvd. Dallas, TX 75247	Multiple Lines
Sam Pack's Five Star Ford	2070 Diplomat Dr. Farmers Branch TX 75234	Multiple Lines
Southern Tire Mart	529 Industrial Park Columbia, MS 39429	Multiple Lines
XL Parts	15701 Northwest Frwy. Houston, TX 77040	Multiple Lines
Lone Star Trim	1729 Lindy Ln. Irving TX 75060	Non Responsive**

\*\*Lone Star Trim was deemed non responsive due to not meeting specifications.

**OWNERS**

**Westway Ford**

Barton Hankins, President

**Holt Texas, LTD**

Peter M. Holt, Chief Executive Officer

**Southwest International Trucks, Inc.**

G.R. Trimble, President  
Jane C. Roth, Secretary

**Love Field Chrysler Dodge Jeep**

Frank Stinson, President  
Matt Stinson, Vice President  
Alissa Hillhouse, Secretary  
John Rowe, Treasurer

## **OWNERS (Continued)**

### **Rush Truck Centers of Texas, LP**

W.M. "Rusty" Rush, President  
Martin A. Naegelin, Jr., Vice President

### **Landmark Equipment**

Mike Lyle, President  
Gary Lyle, Vice President  
Marla Lyle, Secretary  
Kathy Haight, Treasurer

### **Autonation Chevrolet Galleria**

Ronald J. Ardisson, Jr., President  
Maura Berney, Vice President

### **IEH Auto Parts dba Auto Parts and The Pep Boys**

Anthony Brent Windom, President  
Gary Senai, Vice President  
Michael J. Englert, Treasurer

### **Town East Ford II LP**

Kurt Jones, President  
John Poe, Vice President  
Tonia Drain, Treasurer

### **MHC Kenworth**

Mike Murphy, President  
Steve Ellington, Vice President  
Jeff Johnson, Treasurer

### **Kirby-Smith Machinery**

Ed Kirby, President  
David Cooper, Vice President  
Celise Blewitt, Secretary  
J.D. Young, Treasurer

**OWNERS (Continued)**

**Metro Fire Apparatus Specialists**

Craig N. Russell, President

**RDO Equipment Co.**

Ron Offutt, President  
Christi Offutt, Vice President  
Al Knoll, Secretary  
Tom Espel, Treasurer

**Quality Fire Truck Parts, LLC**

Janet R. Smith, President

**Stewart and Stevenson Power Products, LLC**

John Merrifield, President  
John Farmer, Vice President  
Jack Pieper, Treasurer

**CLS Sewer Equipment Co., Inc.**

Jerry P. Sonnier II, President  
Jennifer Sonnier, Secretary

**Associated Supply Company, Inc.**

Steve Wright, President  
Rick Leaverton, Vice President  
Paula Key, Secretary  
Nathan Swindle, Treasurer

**CTE Holding, LLC**

Fred Ross, President  
Matt Beller, Vice President

**Park Cities Ford**

Randall Reed, President  
Jeff Enright, Vice President



**OWNERS (Continued)**

**Industrial Disposal Supply**

Candace Olsen, Owner  
Daryl Fischbeck, Vice President

**Metro Golf Cars**

Beverly Werner, President  
Ben King, Vice President  
Laura McWhorter, Secretary

**Dickson Equipment Co., Inc.**

Jon M. Dickson, President  
Joe Dickson, Vice President  
Molly Dickson, Secretary

September 28, 2016

**WHEREAS**, on June 26, 2013, City Council authorized a three-year service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and a three-year service contract for original equipment manufacturer parts by Resolution No. 13-1056; and,

**WHEREAS**, on April 13, 2016, City Council authorized supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts by Resolution No. 16-0527;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of original equipment parts to maintain city vehicles and equipment is authorized with Westway Ford (182863) in the amount of \$4,159,500.00, Holt Texas, LTD (506724) in the amount of \$3,631,850.00, Southwest International Trucks, Inc. (003940) in the amount of \$2,935,500.00, Love Field Chrysler Dodge Jeep (VS0000073949) in the amount of \$2,558,000.00, Rush Truck Centers of Texas, LP (VS0000078878) in the amount of \$2,105,000.00, Landmark Equipment (025326) in the amount of \$1,775,400.00, Autonation Chevrolet Galleria (VC0000011749) in the amount of \$1,743,000.00, IEH Auto Parts dba Auto Parts and The Pep Boys (VS91623) in the amount of \$1,505,500.00, Town East Ford II LP (VS0000076596) in the amount of \$1,421,000.00, MHC Kenworth (VS0000039231) in the amount of \$1,025,500.00, Kirby-Smith Machinery (502341) in the amount of \$849,900.00, Metro Fire Apparatus Specialists (339015) in the amount of \$841,500.00, RDO Equipment Co. (VS91627) in the amount of \$590,000.00, Quality Fire Truck Parts, LLC (VS0000060769) in the amount of \$437,000.00, Stewart and Stevenson Power Products, LLC (951731) in the amount of \$429,000.00, CLS Sewer Equipment Co., Inc. (VS0000018694) in the amount of \$266,000.00, Associated Supply Company, Inc. (VS0000078652) in the amount of \$220,000.00, CTE Holding, LLC (VS89382) in the amount of \$208,000.00, Park Cities Ford (331938) in the amount of \$180,600.00, Industrial Disposal Supply (003995) in the amount of \$164,000.00, Metro Golf Cars (144807) in the amount of \$143,000.00, and Dickson Equipment Co., Inc. (VS0000023390) in the amount of \$90,000.00, for a term of three years in a total amount not to exceed \$27,279,250.00.

September 28, 2016

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for original equipment parts to maintain city vehicles and equipment. If a written contract is required or requested for any or all purchases of original equipment parts under this master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to by form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$27,279,250.00 from Master Agreement number BN1604.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for original equipment parts to maintain city vehicles and equipment – Westway Ford in the amount of \$4,159,500, Holt Texas, LTD in the amount of \$3,631,850, Southwest International Trucks, Inc. in the amount of \$2,935,500, Love Field Chrysler Dodge Jeep in the amount of \$2,558,000, Rush Truck Centers of Texas, LP in the amount of \$2,105,000, Landmark Equipment in the amount of \$1,775,400, Autonation Chevrolet Galleria in the amount of \$1,743,000, IEH Auto Parts dba Auto Parts and The Pep Boys in the amount of \$1,505,500, Town East Ford II LP in the amount of \$1,421,000, MHC Kenworth in the amount of \$1,025,500, Kirby-Smith Machinery in the amount of \$849,900, Metro Fire Apparatus Specialists in the amount of \$841,500, RDO Equipment Co. in the amount of \$590,000, Quality Fire Truck Parts, LLC in the amount of \$437,000, Stewart and Stevenson Power Products, LLC in the amount of \$429,000, CLS Sewer Equipment Co., Inc. in the amount of \$266,000, Associated Supply Company, Inc. in the amount of \$220,000, CTE Holding, LLC in the amount of \$208,000, Park Cities Ford in the amount of \$180,600, Industrial Disposal Supply in the amount of \$164,000, Metro Golf Cars in the amount of \$143,000 and Dickson Equipment Co., Inc. in the amount of \$90,000, lowest responsible bidders of thirty-nine – Total not to exceed \$27,279,250 – Financing: Current Funds (\$26,129,250), Aviation Current Funds (\$68,100), Convention and Event Services Current Funds (\$30,000), Water Utilities Current Funds (\$1,009,500) and Stormwater Drainage Management Current Funds (\$42,400)

Autonation Chevrolet Galleria, CLS Sewer Equipment Co., Inc., Dickson Equipment Co., Inc., Kirby-Smith Machinery, Landmark Equipment, Love Field Chrysler Dodge Jeep, Metro Fire Apparatus Specialists, Park Cities Ford, RDO Equipment Co., Rush Truck Centers of Texas, LP, Southwest International Trucks, Inc., Stewart and Stevenson Power Products, LLC, MHC Kenworth, and Westway Ford are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Associated Supply Company, Inc., CTE Holding, LLC, Holt Texas, LTD, IEH Auto Parts dba Auto Parts and The Pep Boys, Industrial Disposal Supply, Quality Fire Truck Parts, LLC, Town East Ford II LP are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Metro Golf Cars is a non-local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$19,548,900.00	71.66%
Total non-local contracts	\$7,730,350.00	28.34%
<b>TOTAL CONTRACT</b>	<b>\$27,279,250.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

**Non-Local Contractors / Sub-Contractors**

<b><u>Non-local</u></b>	<b><u>Certification</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
Metro Golf Cars	WFWB60659N0918	\$143,000.00	1.85%
<b>Total Minority - Non-local</b>		<b>\$143,000.00</b>	<b>1.85%</b>

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<b><u>Local</u></b>	<b><u>Percent</u></b>	<b><u>Local &amp; Non-Local</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$143,000.00	0.52%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$143,000.00</b>	<b>0.52%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services

**CMO:** Elizabeth Reich, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize supplemental agreement no. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation in the amount of \$984,040, from \$3,936,162 to \$4,920,202, EAN Holdings, LLC aka Enterprise Rent-A-Car in the amount of \$470,958, from \$1,883,833 to \$2,354,791, Landmark Equipment, Inc. in the amount of \$386,523, from \$1,546,095 to \$1,932,618, Holt Texas, LTD in the amount of \$366,490, from \$1,465,960 to \$1,832,450, Bane Machinery, Inc. in the amount of \$277,971, from \$1,111,885 to \$1,389,856, Four Seasons Equipment, Inc. in the amount of \$147,837, from \$591,350 to \$739,187, R.B. Everett & Company in the amount of \$62,497, from \$249,991 to \$312,488, United Rentals (Northwest), Inc. in the amount of \$61,277, from \$245,110 to \$306,387, Metro Golf Cars in the amount of \$35,327, from \$141,309 to \$176,636, Berry Companies, Inc. dba Bobcat of Dallas in the amount of \$24,750, from \$99,000 to \$123,750 and Kirby-Smith Machinery, Inc. in the amount of \$22,247, from \$88,990 to \$111,237 and to extend the contract term through March 23, 2017 - Total not to exceed \$2,839,917 from \$11,359,685 to \$14,199,602 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

The increase to the service contract is necessary in order to allow sufficient time to complete the solicitation process. This service contract is utilized by City departments to rent various types of vehicles and equipment on an as needed basis to perform day-to-day construction, operational and emergency services Citywide. This service contract is advantageous to the City because it provides immediate access to a variety of equipment without the purchase, inventory, depreciation and maintenance cost associated with ownership of the equipment.

**BACKGROUND (Continued)**

Types of equipment include, but are not limited to the following:

- Excavators
- Backhoe tractor loaders
- Graders and tractors
- Flat-bed trucks
- Pick-up trucks
- Cargo and passenger vans
- Compact and full size vehicles

This service contract also makes available smaller construction and maintenance equipment such as concrete mixers, jackhammers, boring machines, air compressors, walk behind rollers and trenchers. The vendors are responsible for the maintenance, repair or replacement of all wear items such as brakes, flats, and clutches relieving the City of these routine repairs.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 12, 2012, City Council authorized a two-year service contract for rental of bulldozers and water trucks by Resolution No. 12-2224.

On September 24, 2014, City Council authorized a two-year service contract for rental of vehicles and equipment by Resolution No. 14-1627.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

\$2,839,917.00 - Current Funds (subject to annual appropriations)

**ETHNIC COMPOSITION**

Hertz Equipment Rental Corporation

White Male	8	White Female	0
Black Male	4	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

EAN Holdings, LLC aka Enterprise Rent-A-Car

White Male	80	White Female	25
Black Male	79	Black Female	31
Hispanic Male	36	Hispanic Female	5
Other Male	5	Other Female	4

Landmark Equipment, Inc.

White Male	42	White Female	8
Black Male	4	Black Female	1
Hispanic Male	7	Hispanic Female	0
Other Male	0	Other Female	2

Holt Texas, LTD

White Male	189	White Female	24
Black Male	31	Black Female	3
Hispanic Male	53	Hispanic Female	9
Other Male	15	Other Female	2

Bane Machinery, Inc.

White Male	12	White Female	4
Black Male	3	Black Female	1
Hispanic Male	16	Hispanic Female	2
Other Male	0	Other Female	0

Four Seasons Equipment, Inc.

White Male	16	White Female	1
Black Male	1	Black Female	0
Hispanic Male	4	Hispanic Female	0
Other Male	0	Other Female	0

R.B. Everett & Company

White Male	12	White Female	2
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	0
Other Male	0	Other Female	0



**ETHNIC COMPOSITION (Continued)**

United Rentals (Northwest), Inc.

White Male	7	White Female	0
Black Male	1	Black Female	0
Hispanic Male	4	Hispanic Female	0
Other Male	1	Other Female	0

Metro Golf Cars

White Male	15	White Female	6
Black Male	0	Black Female	0
Hispanic Male	33	Hispanic Female	1
Other Male	0	Other Female	0

Berry Companies, Inc. dba Bobcat of Dallas

White Male	74	White Female	7
Black Male	1	Black Female	0
Hispanic Male	13	Hispanic Female	0
Other Male	0	Other Female	0

Kirby-Smith Machinery, Inc.

White Male	28	White Female	3
Black Male	2	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

**OWNERS**

**Hertz Equipment Rental Corporation**

Lawrence Silber, President  
Jason Oosterbeck, Vice President  
Kyle Scott, Vice President  
Mary Ann Waryjas, Secretary  
Mustally Hussain, Treasurer

**EAN Holdings, LLC aka Enterprise Rent-A-Car**

Brent Russell, President  
Todd Burkman, Regional Vice President  
Thomas Berutti, Treasurer

## **OWNERS (Continued)**

### **Landmark Equipment, Inc.**

Michael Lyle, President  
Gary Lyle, Vice President  
Marla Lyle, Secretary

### **Holt Texas, LTD**

Peter M. Holt, Chief Executive Officer  
Allyn L. Archer, President

### **Bane Machinery, Inc.**

Scott Bane, President

### **Four Seasons Equipment, Inc.**

Dave Keim, President  
Dale DuBord, Vice President  
Brian Emr, Secretary  
Robert Carpenter, Treasurer

### **R.B. Everett & Company**

J. Farrel Henderson, President  
Dean Henderson, Vice President  
Rita Webb, Secretary  
Dustin Henderson, Treasurer

### **United Rentals (Northwest), Inc.**

Michael J. Kneeland, President  
William B. Plummer, Vice President  
Joli Gross, Secretary  
Irene Moshouris, Treasurer

### **Metro Golf Cars**

Beverly Werner, President  
Ben King, Vice President  
Nelson King, Vice President  
Laura King, Secretary

**OWNERS (Continued)**

**Berry Companies, Inc. dba Bobcat of Dallas**

Walter Berry, President

Steve Meadows, Vice President

Judy Worrell, Secretary

**Kirby-Smith Machinery, Inc.**

Ed Kirby, President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize supplemental agreement no. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation in the amount of \$984,040, from \$3,936,162 to \$4,920,202, EAN Holdings, LLC aka Enterprise Rent-A-Car in the amount of \$470,958, from \$1,883,833 to \$2,354,791, Landmark Equipment, Inc. in the amount of \$386,523, from \$1,546,095 to \$1,932,618, Holt Texas, LTD in the amount of \$366,490, from \$1,465,960 to \$1,832,450, Bane Machinery, Inc. in the amount of \$277,971, from \$1,111,885 to \$1,389,856, Four Seasons Equipment, Inc. in the amount of \$147,837, from \$591,350 to \$739,187, R.B. Everett & Company in the amount of \$62,497, from \$249,991 to \$312,488, United Rentals (Northwest), Inc. in the amount of \$61,277, from \$245,110 to \$306,387, Metro Golf Cars in the amount of \$35,327, from \$141,309 to \$176,636, Berry Companies, Inc. dba Bobcat of Dallas in the amount of \$24,750, from \$99,000 to \$123,750 and Kirby-Smith Machinery, Inc. in the amount of \$22,247, from \$88,990 to \$111,237 and to extend the contract term through March 23, 2017 – Total not to exceed \$2,839,917 from \$11,359,685 to \$14,199,602 - Financing: Current Funds (subject to annual appropriations)

Hertz Equipment Rental Corporation, EAN Holdings, LLC aka Enterprise Rent-A-Car, Landmark Equipment, Inc., Bane Machinery, Inc., Four Seasons Equipment, Inc., United Rentals (North America), Inc., Berry Companies, Inc. dba Bobcat of Dallas and Kirby-Smith Machinery, Inc. are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Holt Texas, LTD and R.B. Everett & Company are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Metro Golf Cars is a non-local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$2,375,603.00	83.65%
Non-local contracts	\$464,314.00	16.35%
<b>TOTAL THIS ACTION</b>	<b>\$2,839,917.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Metro Golf Cars	WFWB60659N0918	\$35,327.00	7.61%

**Total Minority - Non-local**

\$35,327.00

7.61%

**TOTAL M/WBE PARTICIPATION**

	<b>This Action</b>		<b>Participation to Date</b>	
	<b><u>Amount</u></b>	<b><u>Percent</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$35,327.00	1.24%	\$176,635.94	1.24%
Total	\$35,327.00	1.24%	\$176,635.94	1.24%

September 28, 2016

**WHEREAS**, on September 12, 2012, City Council authorized a two-year service contract for rental of bulldozers and water trucks by Resolution No. 12-2224; and,

**WHEREAS**, on September 24, 2014, City Council authorized a two-year service contract for rental of vehicles and equipment by Resolution No. 14-1627;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute supplemental agreement no. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation (146874) in the amount of \$984,040.00, from \$3,936,162.00 to \$4,920,202.00, EAN Holdings, LLC aka Enterprise Rent-A-Car (508213) in the amount of \$470,958.00, from \$1,883,832.50 to \$2,354,790.50, Landmark Equipment, Inc. (025326) in the amount of \$386,523.00, from \$1,546,095.00 to \$1,932,618.00, Holt Texas, LTD (506724) in the amount of \$366,490.00, from \$1,465,960.00 to \$1,832,450.00, Bane Machinery, Inc. (269065) in the amount of \$277,971.00, from \$1,111,885.00 to \$1,389,856.00, Four Seasons Equipment, Inc. (502821) in the amount of \$147,837.00, from \$591,350.00 to \$739,187.00, R.B. Everett & Company (VS0000059768) in the amount of \$62,497.00, from \$249,991.00 to \$312,488.00, United Rentals (Northwest), Inc. (505304) in the amount of \$61,277.00, from \$245,110.30 to \$306,387.30, Metro Golf Cars (144807) in the amount of \$35,327.00, from \$141,308.94 to \$176,635.94, Berry Companies, Inc. dba Bobcat of Dallas (VC0000008555) in the amount of \$24,750.00, from \$99,000.00 to \$123,750.00, and Kirby-Smith Machinery, Inc. (502341) in the amount of \$22,247.00, from \$88,990.00 to \$111,237.00; and to extend the contract term through March 23, 2017, in a total amount not to exceed \$2,839,917.00, increasing the service contract amounts from \$11,359,684.74 to \$14,199,601.74.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,839,917.00 (subject to annual appropriations) from Service Contract number BJ1405.

**Section 3.** That this resolution shall take effect immediately from after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Fire

**CMO:** Elizabeth Reich, 670-7804  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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### **SUBJECT**

Authorize the purchase of four fleet vehicles for Fire-Rescue - Sam Pack's Five Star Ford through Texas Smartbuy - Not to exceed \$121,381 - Financing: Current Funds

### **BACKGROUND**

This item will authorize the purchase of four fleet vehicles to include:

- Medium duty truck
- Heavy duty truck
- Compact sport utility vehicle (2)

The heavy duty truck will be utilized by the Emergency Medical Services (EMS) for multiple uses including moving large quantities of supplies and support trailers. The two compact sport utility vehicles are new fleet additions which will be utilized in EMS' Quality Management program to travel between hospitals and fire stations throughout the City to address customer service issues. The medium duty truck will be utilized by the Inspection & Life Safety and Education (I&LSE) Division to transport equipment and conduct inspections.

Texas Smartbuy conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, Texas Smartbuy receive bids from manufacturers and dealers throughout the United States.



## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199.

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717.

On June 22, 2016, City Council authorized the purchase of twenty three pieces of fleet vehicles and equipment; one piece of fleet equipment; and one piece of equipment by Resolution No. 16-1053.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

## **FISCAL INFORMATION**

\$121,380.68 - Current Funds

**ETHNIC COMPOSITION**

**Sam Pack's Five Star Ford**

White Male	99	White Female	18
Black Male	22	Black Female	1
Hispanic Male	85	Hispanic Female	7
Other Male	0	Other Female	1

**OWNER**

**Sam Pack's Five Star Ford**

Sam Pack, President

September 28, 2016

**WHEREAS**, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

**WHEREAS**, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

**WHEREAS**, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055; and,

**WHEREAS**, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478; and,

**WHEREAS**, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199; and,

**WHEREAS**, on May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717; and,

**WHEREAS**, on June 22, 2016, City Council authorized the purchase of twenty three pieces of fleet vehicles and equipment; one piece of fleet equipment; and one piece of equipment by Resolution No. 16-1053.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of four fleet vehicles is authorized with Sam Pack's Five Star Ford (113696) through Texas Smartbuy, in an amount not to exceed \$121,380.68.

September 28, 2016

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$121,380.68:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Obj</u>	<u>Amount</u>	<u>FY</u>	<u>Encumbrance</u>
0001	DFD	ER90	4740	\$ 88,935.37	FY2015-16	PODFD00000127145
0001	DFD	LS00	4740	\$ 32,445.31	FY2015-16	PODFD00000127145

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov  
**AGENDA DATE:** September 28, 2016  
**COUNCIL DISTRICT(S):** N/A  
**DEPARTMENT:** Business Development & Procurement Services  
**CMO:** Elizabeth Reich, 670-7804  
**MAPSCO:** N/A

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## **SUBJECT**

Authorize the sale of three wheel loaders with backhoe; and one concrete truck through a public auction on August 26, 2016 to JBJCP Company in the amount of \$30,100, Anthony Escobar in the amount of \$23,250, Burnett Trucking in the amount of \$21,500 and Hrg Equipment Corp. in the amount of \$20,500, highest bidders - Revenue: \$95,350

## **BACKGROUND**

This action seeks approval to sell three 2000 Caterpillar 446B wheel loaders with backhoe (Equipment numbers 009057, 009007 and 019038) and one 2001 Mack RD690S concrete truck (Equipment number 013106) which were publicly auctioned on August 26, 2016. The equipment and truck have reached their useful life, have met their de-fleet criteria and are no longer cost effective for the City to maintain.

The City used its current contract auctioneer, Lone Star Auctioneers, Inc., to auction this equipment and will pay the auctioneer 7.98% commission based upon gross sales per this auction.

Dallas City Code 2-37.4 requires that when the highest bid for property is more than \$20,000.00, the sale to the highest bidder must be confirmed by City Council.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

\$95,350.00 - Revenue

**BID INFORMATION**

The following bids were received at public auction on August 26, 2016.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*JBJCP Company (Equipment #013106 )	5105 U.S. Hwy. 59 North Lifkin, TX 75901	\$30,100.00
*Anthony Escobar (Equipment #019038)	2711 Hwy. 36 N Bellville, TX 77418	\$23,250.00
Burnett Trucking (Equipment #009057)	6010 N. Loop 256 Palestine, TX 75801	\$21,500.00
Hrg Equipment Corp. (Equipment #009007)	900 Round Hill Rd. Fort Worth, TX 76131	\$20,500.00

**OWNERS**

**JBJCP Company**

Lawrence Jordan, Owner

**Anthony Escobar**

Anthony Escobar, Owner

**Burnett Trucking**

Donald Burnett, Owner

**Hrg Equipment Corp.**

Hector Raul Garcia, Owner

September 28, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager or designee is hereby authorized to sell three wheel loaders with backhoe (Equipment numbers 009057, 009007 and 019038) and one concrete truck (Equipment number 013106) through a public auction on August 26, 2016, to the highest bidders, JBJCP Company in the amount of \$30,100.00, Anthony Escobar in the amount of \$23,250.00, Burnett Trucking in the amount of \$21,500.00 and Hrg Equipment Corp. in the amount of \$20,500.00, for a total amount of \$95,350.00.

**Section 2.** That the Chief Financial Officer is hereby authorized to receive and deposit funds received from the proceeds of the sale to:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>REVENUE SOURCE</u>	<u>AMOUNT</u>
0196	EBS	1701	8414	\$25,585.00
0100	DWU	7005	8414	\$55,462.50
0199	POM	1232	8420	\$14,302.50

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Economic Vibrancy

**AGENDA DATE:** September 28, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Public Works Department  
Aviation  
Convention and Event Services  
Park & Recreation

**CMO:** Jill A. Jordan, P.E., 670-5299  
Ryan S. Evans, 671-9837  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize the second one-year renewal option of three, to the Job Order Services contract with **(1)** Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC, for construction services in the amount of \$4,358,053, from \$7,844,496 to \$12,202,549; and **(2)** METCO Engineering, Inc. for mechanical, electrical and plumbing improvements in the amount of \$1,875,000, from \$3,375,000 to \$5,250,000 - Total not to exceed \$6,233,053 - Financing: Aviation Current Funds (\$2,000,000) (subject to appropriations), Convention and Event Services Capital Construction Funds (\$3,000,000), Park and Recreation Program Funds (\$500,000) and 2006 Bond Funds (\$733,053)

**BACKGROUND**

This action will authorize the second of three one-year renewal options to the Job Order Services contracts with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC for construction services and (2) METCO Engineering, Inc. for mechanical, electrical and plumbing improvements. The subject contracts were competitively bid in October 2012 and the bidders provided coefficients deliver discounts when multiplied by pre-set unit prices from a uniform price book, which is periodically updated to reflect current market conditions. The base contract for twenty-four months was authorized by Resolution No. 13-0967, dated June 12, 2013. The first of three one-year renewal options to the two contractors was authorized by Resolution No. 15-1771, dated September 22, 2015.



**BACKGROUND** (Continued)

Job Order Contracting (JOC) is an alternative contracting method that is used to provide for construction, repair, rehabilitation, and alterations at City facilities. This contracting methodology was made available to Texas municipalities effective September 1, 2001 by the Texas Local Government Code; Section 271.120 was added by Acts 2001, 77th Leg., Ch. 1409, Section 5. The contracts allow for delivery of fixed price projects of indefinite delivery and indefinite quantity. The contract amount is buying power and makes no representation regarding the amount of work a contractor will receive.

The amount for a particular project is not encumbered until it is decided JOC should be used and a Job Order is executed.

The Job Order Contracts allow construction services to be provided by Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC for general construction and METCO Engineering, Inc. for mechanical, electrical, and plumbing. The contract's pre-agreed pricing establishes a known basis for costs and the coefficients (multipliers) provide a reduction in costs to the City. The City is able to have construction performed by consistent, proven, and dependable contractors. With Job Order Contracting, the contractors can respond more rapidly to urgent and unforeseen needs and assist City workforces with maintenance and major maintenance.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized construction service contracts with Kellogg Brown & Root, LLC dba Brown and Root Industrial Services, LLC, METCO Engineering, Inc., and Chamberlin Dallas LLC, on June 12, 2013, by Resolution No. 13-0967.

Authorized first renewal option on September 22, 2015, by Resolution No. 15-1771.

Information about this item will be presented to the Budget, Finance and Audit Committee on September 19, 2016.

**FISCAL INFORMATION**

- \$2,000,000 - Aviation Current Funds (subject to appropriations)
- \$3,000,000 - Convention and Event Services Capital Construction Funds
- \$ 500,000 - Park and Recreation Program Funds
- \$ 733,053 - 2006 Bond Funds

This action does not encumber funds. Upon approval of a job order, the funds for services are to be encumbered from project funds, operating funds of a project, or funds from the Department receiving services.

**ETHNIC COMPOSITION**

**Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC**

Hispanic Female	248	Hispanic Male	1,881
African-American Female	318	African-American Male	943
Other Female	198	Other Male	838
White Female	1,345	White Male	7,200

**METCO Engineering, Inc.**

Hispanic Female	0	Hispanic Male	4
African-American Female	0	African-American Male	2
Other Female	0	Other Male	0
White Female	1	White Male	12

**OWNERS**

**Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC**

Rick Farrag, Director - On Call Construction

**METCO Engineering, Inc.**

Barry Bagheri, President

September 28, 2016

**WHEREAS**, the State of Texas Local Government Code, Section §271.113 provides for Job Order Contracting by local municipalities; and,

**WHEREAS**, Job Order Contracting is desirable and necessary to perform construction, repair, rehabilitation, and alterations at City facilities; and,

**WHEREAS**, it is desirable for the Public Works Department to continue to provide Job Order Contracting construction services to its client departments; and,

**WHEREAS**, on June 12, 2013, Resolution No. 13-0967 authorized a twenty-four month construction services contract for Job Order Contracting, with three twelve month renewal options, with **(1)** Kellogg Brown and Root, LLC, in the amount of \$3,486,443; and **(2)** METCO Engineering, Inc. in the amount of \$1,500,000; and,

**WHEREAS**, on September 22, 2015, Resolution No. 15-1771 authorized the first one-year renewal option of three, to the job order contracting services project to the contracts with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC, in the amount of \$4,358,053, from \$3486,443 to \$7,844,496; and (2) METCO Engineering, Inc., in the amount of \$1,875,000, from \$1,500,000 to \$3,375,000; and,

**WHEREAS**, it is now desirable to authorize the second one-year renewal option to three, to the Job Order Services contracts with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC in the amount of \$4,358,053, from \$7,844,496 to \$12,202,549; and (2) METCO Engineering, Inc. in the amount of \$1,875,000, from \$3,375,000 to \$5,250,000.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute the second one-year renewal option of three to the Job Order Services contracts with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC, Vendor Number VC15293, in the amount of \$4,358,053, from \$7,844,496 to \$12,202,549; and (2) METCO Engineering, Inc., Vendor Number VS0000025965 in the amount of \$1,875,000, from \$3,375,000 to \$5,250,000, total second renewal amount not to exceed \$6,233,053, after it has been approved as to form by the City Attorney.

**Section 2.** That the Director of the Public Works Department or his designees are authorized to request services as needed with any of the contracted firms in accordance with the contract terms.

September 28, 2016

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in accordance with the terms and conditions of the contracts from the applicable project fund for the individual construction for which the services are being performed, subject to annual appropriation of funding by the City Council from:

Fund: 0130; Dept: AVI; Unit: Various; Object: Various; Amount: \$2,000,000.00

Fund: 0082; Dept: CCT; Unit: Various; Object: Various; Amount: \$3,000,000.00

Fund: 2T33; Dept: EBS; Unit: Various; Object: Various; Amount: \$ 366,526.50

Fund. 2T42, Dept: EBS, Unit: Various; Object: Various, Amount: \$ 366,526.50

Fund: 0395; Dept: PKR; Unit: Various; Object: Various; Amount: \$500,000.00

**Section 4.** That each contract shall provide for termination by the City Manager, without liability, in the event of non-appropriation of funding available for these contracts by the City Council.

**Section 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.