

RECEIVED

**BUDGET, FINANCE & AUDIT COMMITTEE**  
DALLAS CITY COUNCIL COMMITTEE AGENDA

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CITY SECRETARY  
DALLAS, TEXAS

Monday, April 4, 2016  
CITY HALL  
COUNCIL BRIEFING ROOM, 6ES  
1500 MARILLA  
DALLAS, TEXAS 75201  
1:00 P.M. – 2:30 P.M.

**Chair**, Councilmember Jennifer S. Gates  
**Vice-Chair**, Councilmember Philip T. Kingston  
Deputy Mayor Pro Tem Erik Wilson  
Councilmember Rickey D. Callahan  
Councilmember Scott Griggs  
Councilmember Lee M. Kleinman

Call to Order

1. Consideration of the minutes from the March 21, 2016 Budget, Finance and Audit Committee meeting

**BRIEFINGS**

2. Atmos Energy Franchise Fee Audit  
Craig Kinton, City Auditor  
Nick Fehrenbach, Manager of Regulatory Affairs  
*Office of Financial Services*
3. City Facility Condition Assessment  
Errick Thompson, Director  
*Equipment & Building Services*
4. Sanitation Services:  
Enterprise Fund Overview  
Kelly High, Director  
*Sanitation Services*

**UPCOMING AGENDA ITEMS**

**April 13, 2016 City Council Meeting**

- A. Authorize a three-year service contract for window glass replacement services citywide - Peruna Glass, Inc. dba Glass Doctor of North Texas, lowest responsible bidder of two - Not to exceed \$603,488 - Financing: Current Funds (\$472,631), Convention and Event Services Current Funds (\$88,970) and Water Utilities Current Funds (\$41,887) (subject to annual appropriations)

- B. Authorize a three-year service contract for tire repair and recapping services – Wingfoot Commercial Tire, lowest responsible bidder of five – Not to exceed \$1,287,418 – Financing: Current Funds (\$1,010,152), Sanitation Current Funds (\$197,985), Stormwater Drainage Management Current Funds (\$58,169), Water Utilities Current Funds (\$19,128) and Aviation Current Funds (\$1,984) (subject to annual appropriations)
  
- C. Authorize a three-year service contract, with one twelve-month renewal option, for electric motor repair services for Trinity Watershed Management - Evans Enterprises, Inc., lowest responsible bidder of two - Not to exceed \$1,867,476 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)
  
- D. Authorize a five-year service contract for continuous software maintenance and support for Oracle database license products - Mythics, Inc., most advantageous proposer of two - Not to exceed \$4,143,500 - Financing: Current Funds (subject to annual appropriations)
  
- E. Authorize the purchase of portable litter screens for the McCommas Bluff Landfill – Metta Technologies, Inc., lowest responsible bidder of four – Not to exceed \$82,380 – Financing: Sanitation Current Funds
  
- F. Authorize the purchase of one stationary electric refuse loader for the Bachman Transfer Station - FTR Equipment dba Forestry Supply Services, Inc., lowest responsible bidder of two - Not to exceed \$179,170 - Financing: Sanitation Current Funds
  
- G. Authorize a three-year master agreement for cast iron fittings - Fortiline, Inc. in the amount of \$100,000 and Ferguson Enterprises in the amount of \$100,000, lowest responsible bidders of two - Total not to exceed \$200,000 - Financing: Water Utilities Current Funds
  
- H. Authorize a three-year master agreement for paint and sundries to be used for maintaining various City facilities, equipment and City projects - PPG Architectural Finishes, Inc. in the amount of \$811,480, Ozark Materials, LLC in the amount of \$42,503 and Kelly Moore Paint Company, Inc. in the amount of \$42,473, lowest responsible bidders of four - Total not to exceed \$896,456 - Financing: Current Funds (\$694,264), Aviation Current Funds (\$87,257), Convention and Event Services Current Funds (\$75,747) and Stormwater Drainage Management Current Funds (\$39,188)

- I. Authorize a three-year master agreement for hand and power tools - Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the amount of \$2,720,901, Colonial Hardware Corporation in the amount of \$1,655,230, Simba Industries in the amount of \$1,440,288, Mavich, LLC in the amount of \$367,567, Nationwide Supplies, LP in the amount of \$270,431, Longhorn, Inc. in the amount of \$121,400, Hilti, Inc. in the amount of \$60,715, Fort Worth Bolt & Tool Company, LLP in the amount of \$52,960, Evco Partners LP dba Burgoon Company in the amount of \$32,500, Joe Jeter Sales in the amount of \$20,000 and Fastenal Company in the amount of \$14,500, lowest responsible bidders of thirteen - Total not to exceed \$6,756,492 - Financing: Current Funds (\$4,079,697), Water Utilities Current Funds (\$2,201,545), Aviation Current Funds (\$231,150), Stormwater Drainage Management Current Funds (\$131,300) and Convention and Event Services Current Funds (\$112,800)
  
- J. Authorize (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln in the amount of \$1,125,289, from \$4,501,157 to \$5,626,446, Holt Texas, Ltd. in the amount of \$1,068,056, from \$4,272,225 to \$5,340,281, Kirby-Smith Machinery, Inc. in the amount of \$803,355, from \$3,213,421 to \$4,016,776, AutoNation Chevrolet Galleria in the amount of \$516,787, from \$2,067,150 to \$2,583,937, Southwest International Trucks, Inc. in the amount of \$507,035, from \$2,028,140 to \$2,535,175, Bobcat of Dallas in the amount of \$335,038, from \$1,340,155 to \$1,675,193, Rush Medium Duty Truck Center, Dallas in the amount of \$332,351, from \$1,329,405 to \$1,661,756, Romco Equipment Co., LLC in the amount of \$331,065, from \$1,324,263 to \$1,655,328, Freedom Dodge dba Duncanville Automotive in the amount of \$288,331, from \$1,153,325 to \$1,441,656, Rush Truck Center, Dallas Light and Medium Duty in the amount of \$278,940, from \$1,115,760 to \$1,394,700, Four Brothers Outdoor Power, Inc. in the amount of \$243,665, from \$974,660 to \$1,218,325 Sonic-Lute Riley, LP dba Lute Riley Honda in the amount of \$218,912, from \$875,650 to \$1,094,562, RDO Equipment Company in the amount of \$190,100, from \$760,400 to \$950,500, CLS Sewer Equipment Co., Inc. in the amount of \$146,900, from \$587,600 to \$734,500, EV Autos in the amount of \$134,687, from \$538,750 to \$673,437, Metro Fire Apparatus Specialists, Inc. in the amount of \$136,450, from \$545,800 to \$682,250, Kinloch Equipment and Supply, Inc. in the amount of \$114,712, from \$458,850 to \$573,562, Stewart & Stevenson, LLC in the amount of \$111,748, from \$446,994 to \$558,742, Larry M. Green dba Lone Star Trim in the amount of \$94,987, from \$379,950
  
- K. Authorize (1) a three-year master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$170,225 or \$207,525 (tie bid – group 1, line 1), Big Country Supply in the amount of \$12,800 or \$50,100 (tie bid – group 1, line 1), Defender Supply in the amount of \$2,392,180; and (2) a three-year service contract for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$283,000, lowest responsible bidders of seven – Total not to exceed \$2,895,505 - Financing: Current Funds (\$2,797,200), Water Utilities Current Funds (\$63,500), Aviation Current Funds (\$14,000) and Stormwater Drainage Management Current Funds (\$20,805) (subject to annual appropriations)

Adjourn

  
Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

**"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."**

***"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."***

**"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."**

***"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."***

# **Budget, Finance & Audit Committee**

## **Meeting Record**

**Meeting Date:** March 21, 2016

**Convened:** 1:07 pm

**Adjourned:** 2:22 pm

### **Committee Members Present:**

Jennifer S. Gates, Chair  
Philip T. Kingston, Vice-Chair

Rickey D. Callahan  
Lee M. Kleinman

Scott Griggs

### **Committee Members Absent:**

N/A

### **Other Council Members Present:**

N/A

### **Staff Present:**

Jeanne Chipperfield  
Craig D. Kinton  
Barbara McAninch  
Mike Frosch  
Stephanie Cooper  
Lloyd Denman  
David Cossum

Jack Ireland  
Edward Scott  
Mai Brock  
Akilah McLaughlin  
Dawn Blair  
Jamilah Way  
Cornell Perry

James Davis  
Larry McCachern  
Rosa Fleming  
Cheritta Johnson  
Randy Payton  
Neva Dean  
William Finch

Sam Willson  
Mamatha Sparks  
Frances Estes

### **Others Present:**

N/A

### **AGENDA:**

#### **Call to Order**

#### **1. Consideration of the February 16, 2016 Minutes**

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to approve the February 16, 2016 minutes. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Lee Kleinman

#### **2. Dallas Central Appraisal District: 2016-2017 Proposed Budget**

Presenter(s): Ken Nolan, Chief Appraiser, Dallas Central Appraisal District

Information Only:

Action Taken/Committee Recommendation(s):

Councilmember Callahan requested to be provided information on what changes generally occur from year to year commercially in the southern area. Councilmember Griggs would like to move from a nondisclosure to delayed disclosure state and asked the chair of the Ad Hoc Legislative Committee to advocate for a delayed disclosure of 3-5 years.

Motion made by:

Motion seconded by:

# **Budget, Finance & Audit Committee**

## **Meeting Record**

### **3. Guest Litigator Program Code Amendment**

Presenter(s): Chris Bowers, First Assistant City Attorney, City Attorney's Office

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

### **4. Sustainable Development and Construction: Enterprise Fund Overview**

Presenter(s): David Cossum, Director, Sustainable Development and Construction

Information Only:

Action Taken/Committee Recommendation(s):

Councilmember Callahan stated that he would like to see improvement on the commercial side. He would also like to see better coaching of developers on submitting their processes all at one time.

Motion made by:

Motion seconded by:

**FYI**

### **5. January 2016 Financial Forecast Report**

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

N/A

## **UPCOMING AGENDA ITEMS:**

### **March 23, 2016 City Council Meeting**

- A. Agenda Item #2: Authorize (1) the first three-year renewal option to the contract for dock master services at Dallas Love Field in the amount of \$2,084,874; and (2) an increase in the contract for additional services related to the x-ray inspection system in the amount of \$191,728 - Bradford Airport Logistics, LTD - Total not to exceed \$2,276,602 - Financing: Aviation Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- B. Agenda Item #3: Authorize a one-year service contract for light pole maintenance and repair services for Trinity Watershed Management – Environmental Lighting Services, LLC, lowest**

# **Budget, Finance & Audit Committee**

## **Meeting Record**

**responsible bidder of two - Not to exceed \$84,640 - Financing: Current Funds (subject to appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- C. Agenda Item #4: Authorize a three-year service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections - Communicon, LTD dba Communication Concepts in the amount of \$3,186,905 and International Systems of America, LLC dba ISA Fire & Security in the amount of \$245,464, most advantageous proposers of three - Total not to exceed \$3,432,369 - Financing: Current Funds (\$1,622,786), Aviation Current Funds (\$1,417,745), Water Utilities Current Funds (\$297,132), Stormwater Drainage Management Current Funds (\$40,432), Sanitation Current Funds (\$29,274), Department of State Health Services Grant Funds (\$15,000) and Community Development Block Grant Funds (\$10,000) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- D. Agenda Item #5: Authorize a five-year service contract for maintenance, support and upgrades of the City's existing Record Management and Field Base Reporting System - Intergraph Corporation, only proposer - Not to exceed \$3,301,195 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- E. Agenda Item #6: Authorize a six-year service contract for elevator, escalator and moving sidewalk maintenance and repair for various City locations - Southwest Elevator Company dba Oracle Elevator Company of Texas through an intergovernmental agreement with Dallas Area Rapid Transit in the amount of \$4,177,152 and Otis Elevator Company through BuyBoard in the amount of \$1,412,606 - Total not to exceed \$5,589,758 - Financing: Current Funds (\$314,090), Aviation Current Funds (\$4,335,636) and Water Utilities Current Funds (\$940,032) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote, with Councilmembers Kingston and Griggs voting in opposition.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

- F. Agenda Item #7 and #8: Authorize a three-year acquisition contract, which will result in a master agreement, for compressed natural gas for equipped fleet vehicles - Clean Energy dba California Clean Energy, Inc., only bidder - Not to exceed \$2,493,964 - Financing: Current Funds (subject to annual appropriations)**

# **Budget, Finance & Audit Committee**

## **Meeting Record**

**Authorize a three-year service contract for compressed natural gas fuel station parts and maintenance for equipped fleet vehicles - Clean Energy dba California Clean Energy, Inc., only bidder - Not to exceed \$456,720 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- G. Agenda Item #9: Authorize (1) an acquisition contract for the purchase of software licenses in the amount of \$755,280; and (2) a three-year service contract for maintenance and support of the backup and security system for the City's existing database network in the amount of \$599,958 - Symantec distributed by Carahsoft Technology Corp. and sold through PetroSys Solutions, Inc. dba psitechnology, through the Department of Information Resources, State of Texas Cooperative contract - Total not to exceed \$1,355,238 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- H. Agenda Item #10: Authorize (1) the purchase of five police motorcycles - Denton Harley-Davidson, LP dba American Eagle Harley-Davidson in the amount of \$120,356, lowest responsible bidder of three; and (2) the purchase of seven compact sedans and one aerial bucket truck - Sam Pack's Five Star Ford in the amount of \$209,407 through the Texas SmartBuy (TXMAS) - Total not to exceed \$329,763 - Financing: 2007 Equipment Acquisition Contractual Obligation Notes (\$186,947), Confiscated Monies Funds (\$92,872) and Urban Area Security Grant Funds (\$49,944)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- I. Agenda Item #11: Authorize a three-year master agreement for various types of pressure reducing valves, parts and accessories - Hugh M. Cunningham, Inc. in the amount of \$215,000 and Municipal Valve & Equipment in the amount of \$155,000, lowest responsible bidders of two - Total not to exceed \$370,000 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- J. Agenda Item #12: Authorize (1) supplemental agreement no. 1 to increase the acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage for the body worn camera system for Police in the amount of \$119,788, from \$825,034 to \$944,822; and (2) supplemental agreement no. 1 to increase the service contract for maintenance, support and cloud storage for the body worn camera system for Police in the amount of \$783,216, from \$2,912,536 to \$3,695,752 - Taser International - Total not to exceed \$903,004, from \$3,737,570 to \$4,640,574 - Financing: 2013 Urban Area Security Initiative Grant Funds**



# **Budget, Finance & Audit Committee**

## **Meeting Record**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- K. Agenda Item #19: Authorize Supplemental Agreement No. 1 with Digital Sandbox (a wholly owned subsidiary of Haystax Technology, Inc.) through the U. S. General Services Administration to increase the acquisition contract for the purchase and installation of additional modules and components to enhance the pre-incident planning database - Not to exceed \$306,575, from \$374,650 to \$681,225 - Financing: U. S. Department of Homeland Security Grant Funds**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- L. Agenda Item #48: Execute the casting of lots to identify the recommended vendor resulting from tie .bids on lines 74, 83, 86, 92 and 97 for bid BA1601 for a three-year master agreement for the purchase of herbicides and pesticides - Winfield Solutions LLC, BWI Dallas/Ft. Worth, N-Gulf, LLC dba Ameriturf, Helena Chemical Company and Rentokil North America, Inc. dba Target Specialty Products - Financing: This action has no cost consideration to the City**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- M. Addendum Item #1: Authorize a thirty-year lease with two five-year renewal options with Development & Construction Service, LLC for approximately 2.11 acres (91,700 sq. ft.) of land at Dallas Executive Airport for the development of aviation related hangar space - Estimated Revenue: \$228,333 (over the first ten years of the lease)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

- N. Addendum Item #4: Authorize a consulting contract for actuarial services related to the Dallas Police and Fire Pension System - Deloitte Consulting, LLP, most advantageous proposer of four - Not to exceed \$249,500 – Financing: Current Funds (subject to appropriations)**

A motion was made to forward to the City Council on Wednesday, March 23, 2016. Motion passed on unanimous vote.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

**Adjourn**

**Budget, Finance & Audit Committee**  
Meeting Record

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Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

DRAFT

# Memorandum



CITY OF DALLAS

**DATE:** April 1, 2016

**TO:** Honorable Members of the Budget, Finance & Audit Committee –  
Jennifer S. Gates (Chair); Philip T. Kingston (Vice Chair);  
Deputy Mayor Pro Tem Erik Wilson; Rickey D. Callahan;  
Scott Griggs; Lee M. Kleinman

**SUBJECT:** Presentation to the Budget, Finance & Audit Committee:  
Atmos Energy Franchise Fee Audit

In conjunction with the Office of Financial Services, we will provide a briefing to the members of the Budget, Finance & Audit Committee on Monday, April 4, 2016 regarding:

- Budget, Finance & Audit Committee:  
Atmos Energy Franchise Fee Audit

Sincerely,

A handwritten signature in black ink that reads "Craig D. Kinton".

Craig D. Kinton  
City Auditor

C: Jeanne Chipperfield, Chief Financial Officer  
Jack Ireland, Director – Office of Financial Services  
Don Knight, Assistant City Attorney  
Nick Fehrenbach, Manager of Regulatory Affairs – Office of Financial Services

# Budget, Finance & Audit Committee

## Atmos Energy Franchise Fee Audit



City of Dallas  
April 4, 2016

# Atmos Energy Franchise Fee Audit

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- ▶ The City of Dallas (City) contracted with MuniServices, LLC in March 2014 to provide franchise fee compliance and recovery services from franchisees that provide natural gas, electricity, cable or video, and certificated telephone services to citizens of the City
- ▶ On October 5, 2015, MuniServices issued its Report of Examination to Atmos Energy Corporation (Atmos) for the examination period July 1, 2011 through June 30, 2014

# Atmos Energy Franchise Fee Audit

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## According to MuniServices:

- ▶ Atmos paid the City a total of \$34,628,786 during the examination period
- ▶ Atmos owes the City an additional \$1,737,057, comprised of \$1,554,955 in franchise fees plus \$182,102 interest accrued as of October 5, 2015
- ▶ Additional franchise fees owed to the City are the result of Atmos' exclusion of franchise fees collected from customers in its calculation of Gross Revenues

# Atmos Energy Franchise Fee Audit

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- ▶ MuniServices requested that Atmos review the Report of Examination and *“either remit a payment for the underreported amount, or provide documentation to substantiate their position”* by November 2, 2015
- ▶ Having not received a response, on January 25, 2016 MuniServices issued a demand for payment letter
- ▶ On February 18, 2016, Atmos responded that the agreement between Atmos and the City does not require the inclusion of monies collected to recover franchise fees in the definition of Gross Revenues on which those franchise fees are paid

# Atmos Energy Franchise Fee Audit

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## Atmos further stated:

- ▶ A willingness to allow the City to amend the definition of Gross Revenues to include fees collected pursuant to the Agreement, as well as remit an amount in settlement of past periods
- ▶ It would require that any such settlement bridge the entire time period from execution of the franchise agreement to the present and not include interest
- ▶ All sums paid to the City would be recovered from Atmos customers within the City
- ▶ Atmos would require the City to formally amend the Agreement to clearly reflect the City's intention that amounts collected to recover franchise fees paid to the City are included in the Gross Revenues on which those amounts are calculated



# Atmos Energy Franchise Fee Audit

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- ▶ MuniServices argues that the Ordinance imposes the franchise fee on the franchisee (Atmos) and therefore any monies collected from customers to recover the fee do not fall under the Section 14(a)(7)(b) exclusion from gross revenues *of “taxes or fees imposed by law on customers that Grantee is obligated to collect or authorized to recover and which Grantee passes on, in full, to the applicable governmental authority or authorities” (emphasis added)*
- ▶ MuniServices continues to assert that Atmos underpaid franchise fees to the City for the examination period

# Atmos Energy Franchise Fee Audit

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## ► RECOMMENDATION

The Office of the City Auditor recommended that the City Manager work with Atmos, in consultation with the City Attorney, to resolve this dispute and to collect any additional monies ultimately determined to be owed to the City by Atmos related to the examination period.

# Atmos Energy Franchise Fee Audit

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## MANAGEMENT RESPONSE

- ▶ City staff has reviewed the audit report, conferred with the City Attorney's Office, and met with Atmos to resolve this dispute
- ▶ City staff seeks City Council approval of a franchise amendment to clarify the definition of gross revenues:
  - To include franchise fees billed to customers in gross revenues; or
  - To exclude franchise fees billed to customers from gross revenues

# Atmos Energy Franchise Fee Audit

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- ▶ The dispute centers around the definition of “*Gross Revenues*” as intended by the franchise and what revenues are excluded from the calculation of franchise fees

# Atmos Energy Franchise Fee Audit

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- ▶ The franchise requires Atmos to pay 5% of “*Gross Revenues*” as compensation to the City
  - Franchise fees are payments for use of the City’s ROW and are not taxes imposed on end use customers
  - Atmos chooses to pass franchise fees on to customers as a separate line item on their bill

# Atmos Energy Franchise Fee Audit

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- ▶ MuniServices determined that franchise fees billed to customers should be included in Gross Revenue
- ▶ Atmos contends that franchise fees billed to customers are excluded from gross revenues as defined by the franchise
- ▶ As a result of the dispute, the franchise should be amended to clarify the issue of franchise fees inclusion or exclusion in the definition of gross revenues

# Atmos Energy Franchise Fee Audit

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- ▶ If the City amends the franchise to clarify that franchise fees billed to customers are included in gross revenues, Atmos has agreed to pay the additional fees retroactively to the inception of the franchise (January 1, 2010)
  - One time payment of \$3,204,002
  - Increased franchise fees going forward (approximately \$600,000 annually)

# Atmos Energy Franchise Fee Audit

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- ▶ Franchise fees paid by Atmos are automatically passed on to customers through Rate Rider FF
  - One time payment of \$3,204,002 will be recovered from customers over 12 months
    - ❑ Customers' bills will temporarily increase by 1.529% for 12 months, then drop to a 0.26% increase
    - ❑ Typical residential bill will increase by \$0.89 from \$58.36 to \$59.25 during the temporary 12 month period



# Atmos Energy Franchise Fee Audit

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- ▶ Franchise fees paid by Atmos are forecast to be below budget for the current year
  - Warmer than normal weather this winter has resulted in less gas being used for heating
  - Staff is still working on quantifying the shortfall and will provide a revised forecast later in April
  - One time payment of \$3,204,002 will help offset the reduction in franchise fees caused by the weather

# Atmos Energy Franchise Fee Audit

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## OPTIONS

- 1) Amend franchise to clarify that franchise fees billed to customers are included in gross revenues
  - ▶ City to receive one time payment of \$3.2 million
  - ▶ Increased franchise fees going forward (approximately \$0.6 million annually)
  
- 2) Amend franchise to clarify that franchise fees billed to customers are excluded from gross revenues
  - ▶ No additional franchise fees due the City

## CITY MANAGER'S RECOMENDATION

- ▶ Option 1: Amend franchise to clarify that franchise fees are included in gross revenues consistent with the gross revenue definition in other franchises

# Atmos Energy Franchise Fee Audit

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## WHAT'S NEXT

- ▶ April 13, 2016 Addendum will include an agenda item to adopt an ordinance amending the franchise to clarify either inclusion or exclusion of franchise fees from the definition of gross revenues based on the Committee's recommendation

# QUESTIONS?



City of Dallas  
April 4, 2016

# Memorandum



CITY OF DALLAS


DATE April 1, 2016

TO Members of the Budget, Finance & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT City Facility Condition Assessment

On Monday, April 4, 2016 the Budget, Finance and Audit Committee will be briefed on the Facilities Condition Assessment. The briefing is attached for your review.

Please let me know if you need additional information.

  
for Jill A. Jordan, P.E.  
Assistant City Manager

## Attachment

c: Honorable Mayor and Members of City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Rosa A. Rios, City Secretary  
Craig D. Kinton, City Auditor  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager



City of Dallas

# City Facility Condition Assessment

## Budget, Finance & Audit Committee

April 4, 2016



# Purpose & Outline



## ➤ Purpose

**Obtain committee support to proceed with developing foundation of a sustainable strategy for dealing with maintenance of City facilities**

## ➤ Outline

- Background
- Proposed Path Forward
- Recommendation





# Background – EBS Facilities Management



City of Dallas

- EBS has full or partial maintenance responsibility for 683 facilities encompassing 12.9 million sf
- Dallas Water Utilities, Convention Center and Aviation (enterprise departments) maintain their facilities
- Some PKR and OCA facilities are maintained by the user or others under contract to the user, examples include:
  - ❑ OCA - Dallas Black Dance Theater, Heritage Village
  - ❑ PKR – Zoo
- EBS has a staff of approximately 125 professional and trades staff including carpenters, electricians, HVAC technicians, plumbers and laborers



# Background – City Facilities



City of Dallas

## ➤ Value by major department

❑ Libraries	\$280m	1,036,856 sf
❑ Dallas Fire - Rescue	\$151m	722,870 sf
❑ Dallas Police	\$183m	1,461,089 sf
❑ Office of Cultural Affairs	\$420m	2,554,020 sf
❑ Park and Recreation	\$440m	1,734,266 sf
❑ Other Non-enterprise	\$231m	3,006,562 sf
<b>Total Value</b>	<b>\$ 1.7 Billion</b>	<b>10,515,663 sf</b>

▶ Dallas Water Utilities	2,336,049 sf
<b>Total Square Footage</b>	<b>12,851,712 sf</b>

( 4 )

Values based on Office of Risk Management's FY15 Q4 Schedule of Values

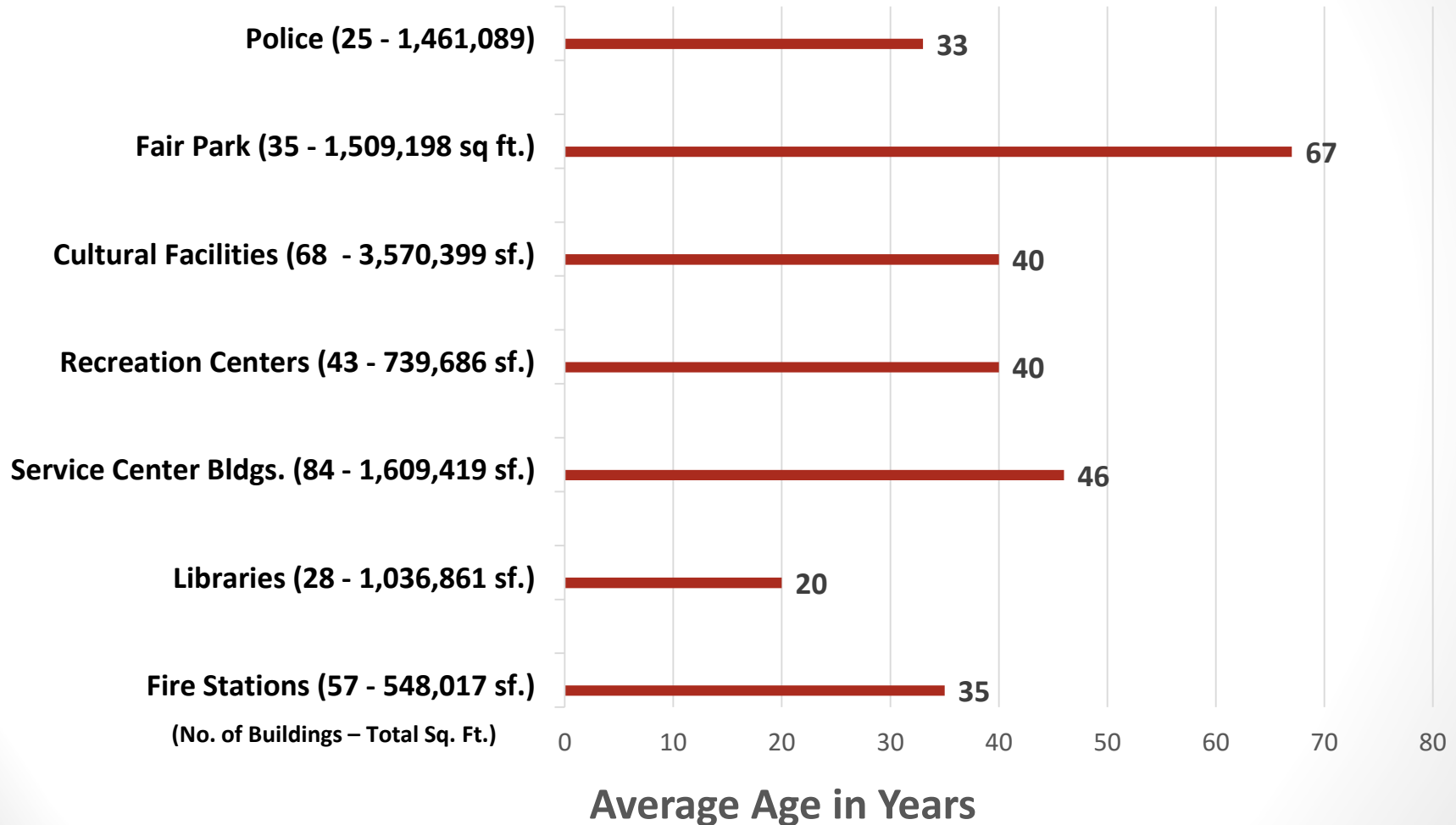


# Background – Aging City Facility Profiles



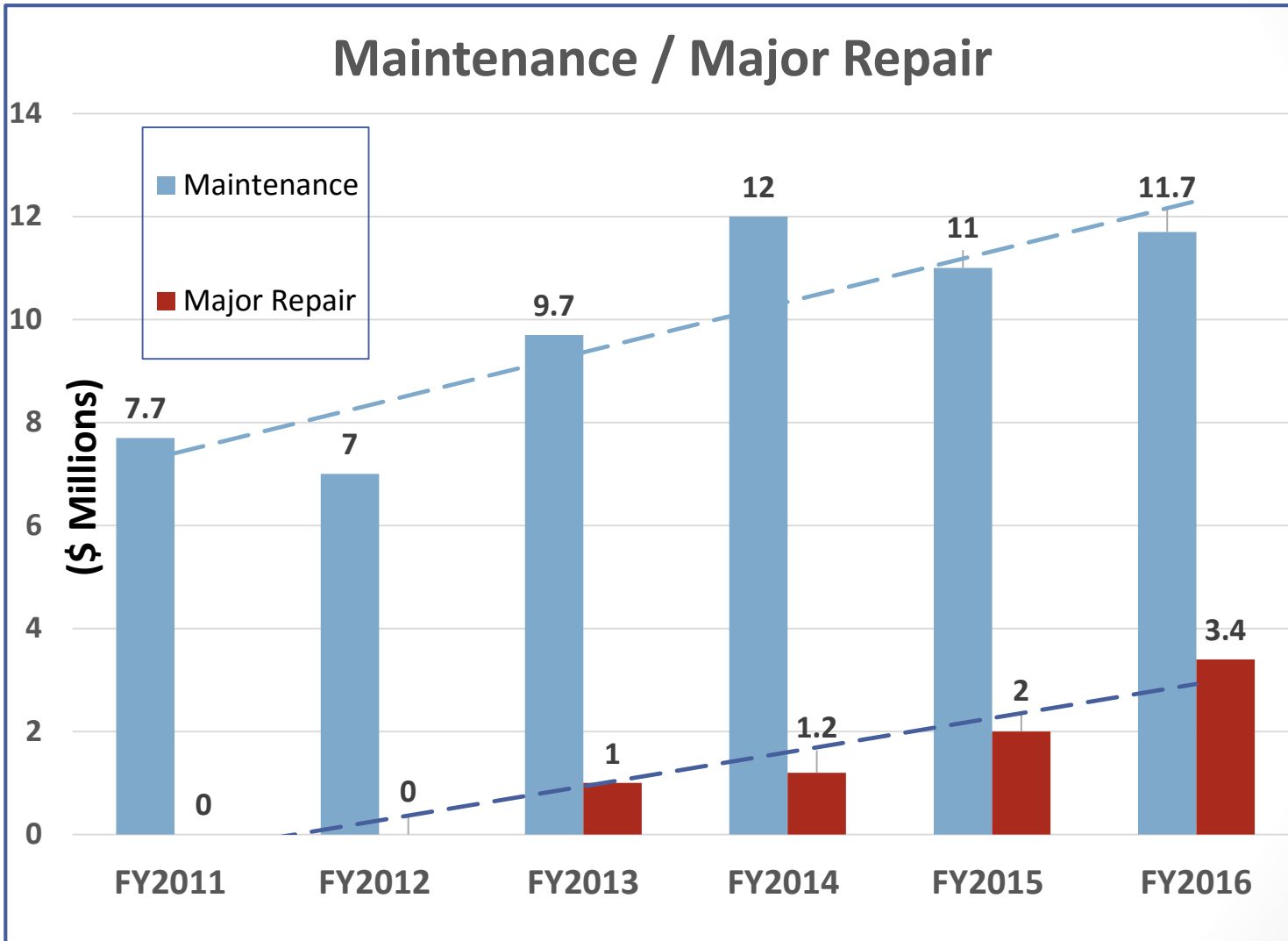
City of Dallas

## Major Categories of Facilities



# Background – Maintenance Funding

## EBS Operating Budget Expenditures



The current manual system of identifying and tracking major repair needs should be improved.

# Background – Maintenance Funding Capital Program

## ➤ 2006 Bond Program included funding for major maintenance (not routine maintenance) in several propositions

❑ Proposition 3 - Park & Recreation Facilities	\$12.6 m
❑ Proposition 4 – Library Facilities	\$2.3m
❑ Proposition 5 – Cultural Arts Facilities	\$15.4m
❑ Proposition 6 – City Hall, City Services & Maintenance Facilities	\$12.6m
❑ Proposition 12 – Public Safety Facilities (Police & Fire)	\$4.5m

**TOTAL** **\$47.4m**

Current Capital Needs Inventory lists over \$200m in non-enterprise City facility projects including approximately \$14.8m in major maintenance needs – this inventory is not complete



# Background – Maintenance Funding

- **Industry guidelines suggests 2% to 4% of the asset portfolio value is an adequate annual maintenance and repair budget**
- **Based on these guidelines, \$34m to \$68m would represent an adequate annual maintenance and repair budget (operating and capital combined) for non-enterprise City facilities**

Source: [http://sites.nationalacademies.org/DEPS/FFC/DEPS\\_047398](http://sites.nationalacademies.org/DEPS/FFC/DEPS_047398)



# Proposed Path Forward

An effective strategy to address current deferred maintenance backlog and reduce its growth requires two critical components

1. Inventory and comprehensive baseline of needs (facility condition assessment)
2. Maintenance management system



City Hall's Critical Power System was at "end of life" in 2012 - parts are increasingly difficult to find

These two form the foundation for a true maintenance and operations strategy (annual operating budgets and future capital programs without regard to funding mechanism)



# Proposed Facility Condition Assessment

- Issued Request for Qualifications September 2014
- 12 firms submitted Statements of Qualification, four (4) firms were shortlisted and interviewed
- Panel of staff from EBS, PBW, PKR and BDPS interviewed and ranked short-listed firms
- Negotiated fee proposal with highest ranked firm (AECOM) to assess 259 facilities (approximately 9.1m sf), including libraries, fire stations, police facilities, recreation centers, Fair Park and service centers
- Project team consists of AECOM (prime) and three M/WBE sub-consultants MEP, Inc., VAI Inc., KAI Texas, Inc.





# Project Approach

- Assessment will identify extent and severity of deferred maintenance related to all major building systems
  - ❑ Building Envelope
  - ❑ Site Conditions
  - ❑ Mechanical Equipment
  - ❑ Electrical Equipment
  - ❑ Plumbing
  - ❑ ADA Compliance/Deficiencies
- Assessments will be conducted by multiple teams (two engineers and one architect per team) between April and late fall
- Reports for each facility including digital photographs of deficiencies and supporting datasets will be importable into new maintenance management software
- Assessments will aid in identifying opportunities to consolidate operations/facilities and potential surplus properties for sale



# Proposed Computerized Maintenance Management System (CMMS)

*The second of two foundational components of an effective maintenance strategy is the CMMS*

- New CMMS is more than a work order system and provides
  - ❑ Lifecycle management resources to improve the effectiveness of maintenance and help reduce operating costs
  - ❑ Preventive maintenance capabilities to improve operating efficiency of buildings
  - ❑ Condition-based tools to identify building issues before they escalate and require more expensive repairs
- CMMS would replace the current obsolete work order system and is part of an enterprise-wide initiative to be briefed later this Spring



# Facility Condition Assessment Funding



City of Dallas

- 2006 Bond Program includes \$10m to replace the 64 year-old Southeast Service Center Fleet Maintenance shop
- Preliminary design work indicates complete costs will be \$22m - \$24m
- “Borrowing” \$2m from this underfunded project gets this critical work underway and provides good data for assembling the next bond program
- Staff anticipates proceeding with a limited first phase of the fleet maintenance shop now and seeking remaining funding for Southeast Service Center in 2017 Capital Bond Program to complete the full project

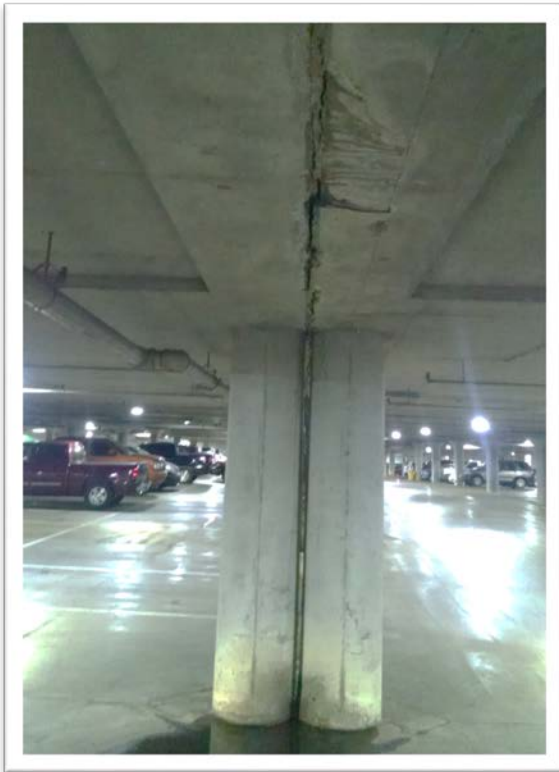


# Recommendations / Next Steps



City of Dallas

**Staff seeks BFA Committee support to proceed with the Facility Condition Assessment project - April 13, 2016 Council Agenda Item to award a contract in the amount of \$1,942,861 to AECOM**



**City Hall water infiltration**



# Questions/ Discussion



# Appendices



- **Appendix A – Additional Condition Assessment Information**
- **Appendix B – Facility Condition Index (FCI)**
- **Appendix C - List of Facilities**



## Condition Assessment will also include

- ❑ Cost estimates for repairs, corrections and replacements
- ❑ Prioritized corrections for deficiencies
- ❑ Projected and prioritized asset renewal requirements for the next ten (10) years
- ❑ Inventory Equipment
- ❑ Facility Condition Index (FCI) for each facility surveyed
- ❑ Identify the Current Replacement Value (CRV) of all facilities assessed



# Proposed Facility Condition Assessment

## Examples of Items to be Inventoried / Assessed and Barcoded

- ❑ Asset name air handlers
- ❑ System grouping – using industry standard Uniformat II
- ❑ Manufacturers name, model number, serial number, inventory tag
- ❑ Capacities, horse power, date placed in service, est. remaining life
- ❑ Cooling towers, condensing units, emergency generators
- ❑ Fire pumps
- ❑ Interior distribution transformers (30 KVA & above)
- ❑ Generators





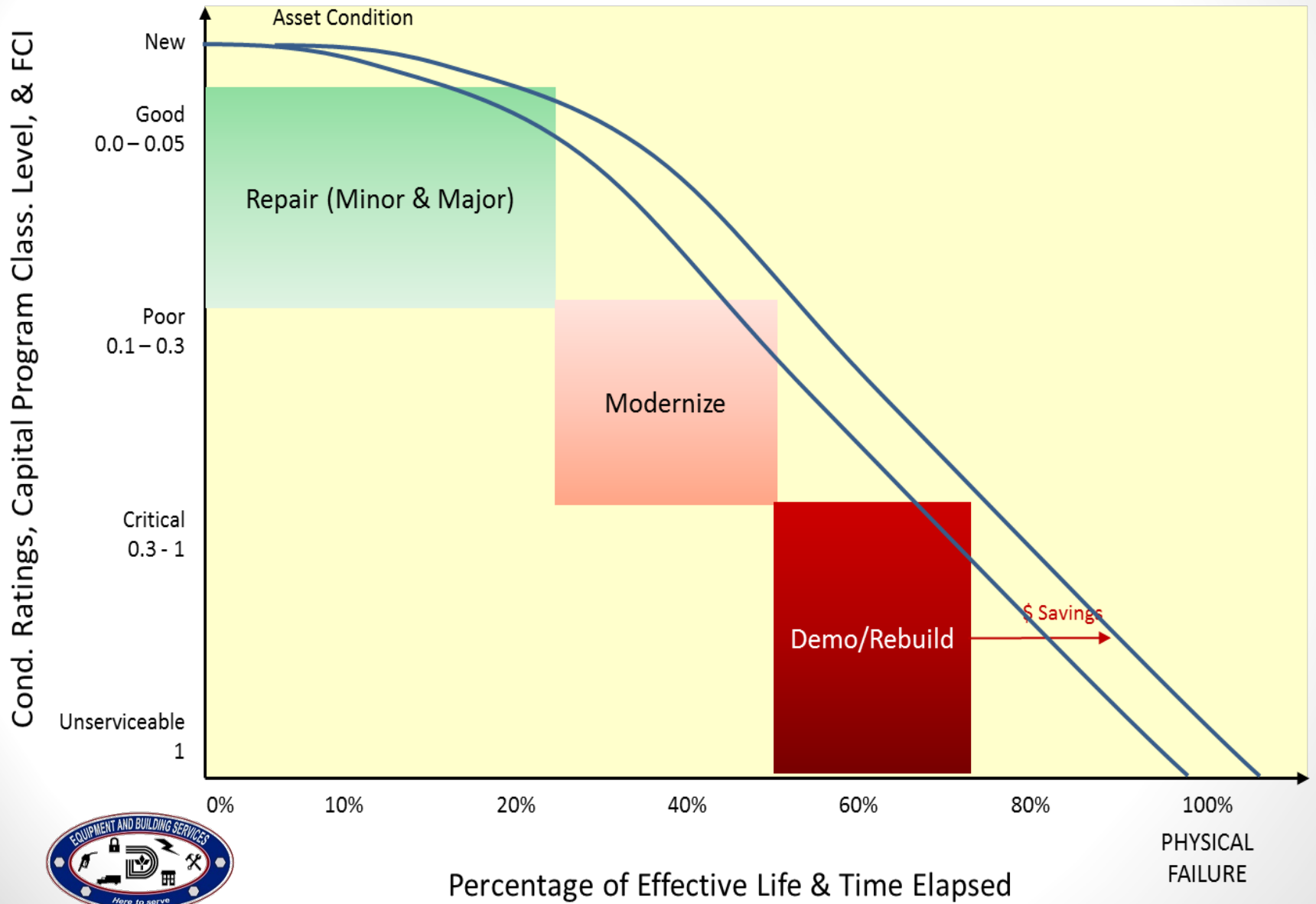
# Appendix B - Facility Condition Index (FCI)

- The FCI can serve as the basis of a strategic facilities capital plan.
- A benchmark to objectively analyze the effect of investing in facility improvements
- Facility Condition Index =
  - ❑ *Cost to correct identified deficiencies ÷ current facility replacement value (CRV)*
- Based on data gathered in FCA
- Enables ID of buildings that have greatest need/priority
- Derived based on time tested industry standards that are customized for the City of Dallas

FCI	FCI Description
0 - 0.05	GOOD
0.05 - 0.1	FAIR
0.1 - 0.3	POOR
.3 - 1	CRITICAL



# Using FCI To Inform Maintenance Decisions and Timing



# List of Facilities



SITE	Building Name	Type	Address	Square Feet
BACHMAN LAKE	BACHMAN RECREATION CENTER	Recreation Center	2750 BACHMAN DR	38,000
BACHMAN LAKE	Bachman Transfer Station	Utilities	9500 Harry Hines Blvd	48,081
BAYLOR	EXALL RECREATION CENTER	Recreation Center	1355 ADAIR ST	5,300
BAYLOR	Fire Station #03	Fire Station	500 N. Malcolm X	14,762
BAYLOR	Latino Cultural Center	Arts and Museums	2600 LIVE OAK ST	27,250
BAYLOR	Tactical Services -Mounted & Canine Squads	Operations Support	1334 N WASHINGTON AVE	34,176
BAYLOR	Traffic Markings	Utilities	2700 BRYAN ST	9,230
Deep Ellum Complex	Baylor Credit Union w/Mechanical Room	Office/Admin	1551 BAYLOR ST	37,500
Deep Ellum Complex	Central Patrol & Traffic & Tactical	Operations Support	334 S HALL ST	28,000
Deep Ellum Complex	Central Service Center - Building "A" - Roofing Shop	Service Center	1602 PEARLSTONE ST	1,900
Deep Ellum Complex	Central Service Center - Building "B" -Shop	Service Center	1602 PEARLSTONE ST	1,900
Deep Ellum Complex	Central Service Center - Car Wash and Fuel Island	Service Center	3111 DAWSON ST	6,780
Deep Ellum Complex	Central Service Center Garage	Service Center	3111 Dawson	21,452
Deep Ellum Complex	City Marshalls Office/Detox (Central Service Center)	Office/Admin	1600 CHESTNUT	22,800
Deep Ellum Complex	Code Compliance & Sanitation Services Building	Office/Admin	3112 Canton	23,692
Deep Ellum Complex	Equipment Building Services/Warehouse	Service Center	3202 Canton	38,420
Deep Ellum Complex	Life Safety & Professional Standards Bureau	Office/Admin	1551 BAYLOR ST	28,401
Deep Ellum Complex	Motorcycle Garage	Operations Support	1523 BAYLOR ST	3,880
Deep Ellum Complex	Radio Shop/ Communications Building	Operations Support	3131 DAWSON ST	25,983
Deep Ellum Complex	Streets Buildings	Office/Admin	3204 Canton	26,225
Deep Ellum Complex	Transportation Regulation Permit & Code Inspection Building	Office/Admin	3131 Dawson Street	6,456
Deep Ellum Complex	Transportation Training Building	Office/Admin	1533 BAYLOR ST	3,834
DOLPHIN	Administration/Training/Physical Fitness	Office/Admin	5000 Dolphin Rd Bldg A	18,362
DOLPHIN	CLOTHING & SUPPLY	Operations Support	5000 Dolphin Rd Bldg P	22,520
DOLPHIN	MAINTENANCE Repair Shop	Operations Support	5000 Dolphin Rd Bldg C	63,434
DOLPHIN	Special Operations	Operations Support	5000 Dolphin Rd Bldg E	2,613
DOWNTOWN	Annette Strauss Square	Arts and Museums	2403 Flora	128,000
DOWNTOWN	DALLAS BLACK DANCE THEATER	Arts and Museums	2700 Flora	32,000
DOWNTOWN	Dallas City Performance Hall	Arts and Museums	2520 Flora St.	59,000
DOWNTOWN	Dallas Museum of Art	Arts and Museums	1717 N HARWOOD ST	510,520
DOWNTOWN	DMA-Underground Parking Garage	Arts and Museums	1717 N HARWOOD ST	128,172
DOWNTOWN	Fire Station #18	Fire Station	660 N. Griffin St.	12,230
DOWNTOWN	M.H. Meyerson Symphony Center	Arts and Museums	2301 FLORA ST	485,000

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
DOWNTOWN	Majestic Theatre	Arts and Museums	1925 ELM ST	64,933
DOWNTOWN	Municipal Courts Headquarters	Office/Admin	2014 MAIN ST	238,277
DOWNTOWN	Thanksgiving Square	Office/Admin	1627 PACIFIC AVE	75,256
Executive Airport	Fire Station #49	Fire Station	4901 S. Hampton	10,246
Executive Airport	Helicopter Unit-Field Services	Operations Support	5775 Chuck Taylor Blvd	10,484
Executive Airport	Southwest Transfer Station	Utilities	4610 S Westmoreland Rd	15,600
Executive Airport	THURGOOD MARSHALL RECREATION CENTER	Recreation Center	5150 MARK TRAIL WAY	21,300
Executive Airport	Training Section - Basic & In-Service Training	Operations Support	5310 & 5610 REDBIRD	46,233
FAIR PARK	African-American Museum	Arts and Museums	3536 GRAND AVE	34,144
FAIR PARK	Band Shell	Park and Rec	1465 1st Avenue - Risk Added	5,757
FAIR PARK	Business Center Office (Fair Park)	Park and Rec	1111 First Ave	3,683
FAIR PARK	Centennial Building	Park and Rec	3929 Grand Ave	112,872
FAIR PARK	Coliseum	Arena	1438 Coliseum	82,816
FAIR PARK	Cotton Bowl Stadium	Arena	3750 Midway Plaza	276,800
FAIR PARK	Creative Arts/ Show Place	Park and Rec	1327 Admiral Nimitz Ave.	16,905
FAIR PARK	Dallas Aquarium Annex (Fair Park)	Park and Rec	1458 1ST AVE	1,880
FAIR PARK	Embarcadero Building	Park and Rec	1229	65,000
FAIR PARK	FAIR PARK OPERATION BUILDING	Park and Rec	1240 WASHINGTON	24,160
FAIR PARK	Food and Fiber Building	Park and Rec	1233 S Washington Ave.	32,910
FAIR PARK	Grand Place	Park and Rec	1221 Grand Ave	59,726
FAIR PARK	GREENHOUSE GARDEN CENTER	Park and Rec	1514 RANGER CIR	3,800
FAIR PARK	Hall of State	Arts and Museums	3700 Grand Avenue	50,570
FAIR PARK	Imax Theater @ Science Place I	Park and Rec	1318 S 2ND AVE	67,030
FAIR PARK	Magnolia Lounge	Park and Rec	1121 1st Avenue	4,461
FAIR PARK	Museum of Natural History (Museum of Nature and	Arts and Museums	3535 GRAND AVE	31,950
Fair Park	Music Hall	Arts and Museums	909 First Ave	66,753
Fair Park	Music Hall Auditorium	Arts and Museums	909 First Ave	65,241
FAIR PARK	Old Mill Inn	Park and Rec	1112 First Ave	10,097
FAIR PARK	Pan American Complex - Arena	Arena	1322 Admiral Nimitz Circle	45,675
FAIR PARK	Pan American Complex - Sheep and Goat Building	Park and Rec	1336 Admiral Nimitz Circle	48,192
FAIR PARK	PARK CENTRAL SERVICE	Park and Rec	4301 Pennsylvania Avenue	11,875
FAIR PARK	Science Place Building	Park and Rec	1506 RANGER CIR	44,475
FAIR PARK	Science Place II	Arts and Museums	1620 1ST AVE	15,000
FAIR PARK	SCIENCE PLACE-EXHIBITION HALL	Park and Rec	1318 S 2ND AVE	44,475
FAIR PARK	TEXAS DISCOVERY GARDENS AT FAIR PARK	Park and Rec	3601 Martin Luther King Jr.	32,000

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
FAIR PARK	Tower Building	Park and Rec	3809 Grand Avenue	56,142
FAIR PARK	Women's Museum	Park and Rec	3800 Parry Avenue	68,175
FAIR PARK	WRR STUDIO BLDG AT FAIR PARK	Arts and Museums	1516 1ST AVE	10,004
FIRE MUSEUM	Fire Station #16	Fire Station	2616 CHALK HILL RD	3,731
FRETZ	Fire Station #56	Fire Station	7040 Belt Line Rd.	7,936
FRETZ	FRETZ RECREATION CENTER	Recreation Center	6950 BELT LINE RD	14,815
GRAUWYLER	Grauwyler Park Library	Library	2146 GILFORD ST	12,500
GRAUWYLER	GRAUWYLER RECREATION CENTER	Recreation Center	7780 HARRY HINES BLVD.	15,900
HENSLEY FIELD	Hensley Field-Auto Parts Storage	Service Center	8200 W Jefferson - Bldg 25	80,000
Heritage Village	Brent House	Arts and Museums	1717 Gano St.	2,055
IC HARRIS	I.C. Harris BLDG 'E' MAINT	Park and Rec	5620 PARKDALE DR	5,280
IC HARRIS	I.C. Harris BLDG 'G' MAINT	Park and Rec	5620 PARKDALE DR	7,260
IC HARRIS	I.C. Harris BUILDING 'C' WAREHOUSE	Park and Rec	5620 PARKDALE DR	15,000
IC HARRIS	I.C. Harris BUILDING 'D' VEHICLE	Park and Rec	5636 PARKDALE DR	13,800
IC HARRIS	I.C. Harris PARK'S ADMINISTRATION BUILDING 'B'	Office/Admin	5620 PARKDALE DR	11,800
IC HARRIS	I.C. Harris PARK'S MAINTENANCE BUILDING F	Park and Rec	5620 PARKDALE DR	850
IRVING	Fire Station #01	Fire Station	1901 IRVING BLVD	8,542
KIEST	Hampton- Illinois Library	Library	2951 S. Hampton Rd.	23,460
KIEST	KIEST PARK RECREATION CENTER	Recreation Center	3080 S. Hampton Rd.	39,198
KIEST	WEST REGION HEADQUARTER	Park and Rec	3012 S HAMPTON RD	3,148
Love Field	Fire Station #21	Fire Station	3210 Love Field Dr.	35,158
Love Field	Fire Station #42	Fire Station	3333 W. Mockingbird Ln.	12,078
McCommas Bluff	ECO Park	Utilities	5215 SIMPSON STUART RD	21,632
McCommas Bluff	San Heavy Shop	Utilities	5600 Youngblood Rd	6,500
MLK	Martin L. King Recreation Center	Recreation Center	2922 Martin Luther King, Jr. Blvd	22,920
MLK	Martin Luther King Jr. Library	Library	2922 Martin L. King, Jr. Blvd	13,532
MLK	Martin Luther King, Jr. Community Center - Child Care building D	Community Center	2922 MARTIN LUTHER KING JR Blvd	13,607
MLK	Martin Luther King, Jr. Community Center - Core Building A	Community Center	2922 MARTIN LUTHER KING JR Blvd	27,654
MLK	Martin Luther King, Jr. Community Center - Medical Building B	Community Center	2922 MARTIN LUTHER KING JR Blvd	28,439
MLK	Martin Luther King, Jr. Community Center - Senior Area building E	Community Center	2922 MARTIN LUTHER KING JR Blvd	5,215
N/A	ARCADIA GYM	Park and Rec	5416 N ARCADIA DR	4,000

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
N/A	Arcadia Park Library	Library	1302 N JUSTIN AVE	19,000
N/A	ARCADIA PARK RECREATION CENTER	Recreation Center	5416 N ARCADIA DR	4,682
N/A	ARLINGTON PARK RECREATION CENTER	Recreation Center	1505 RECORD CROSSING RD	16,373
N/A	Audelia Library	Library	10045 AUDELIA RD	17,350
N/A	Auto Pound Section	Operations Support	1955 VILBIG RD	37,173
N/A	Auto Pound Section - Expansion	Operations Support	1955 VILBIG RD	29,863
N/A	BECKLEY-SANER RECREATION CENTER	Recreation Center	114 W HOBSON AVE	34,510
N/A	CHURCHILL RECREATION CENTER	Recreation Center	6906 CHURCHILL WAY	18,500
N/A	CUMMINGS RECREATION CENTER	Recreation Center	2900 CUMMINGS ST	19,752
N/A	Dallas Animal Services	Office/Admin	1818 N WESTMORELAND RD	55,200
N/A	Dallas West Library	Library	2332 SINGLETON BLVD	16,605
N/A	ELOISE LUNDY RECREATION CENTER.	Recreation Center	1228 SABINE ST	19,120
N/A	EXLINE RECREATION CENTER	Recreation Center	2525 PINE ST	17,300
N/A	Fire Station #02	Fire Station	4211 Northaven Rd.	8,607
N/A	Fire Station #04	Fire Station	816 S. Akard St.	10,589
N/A	Fire Station #05	Fire Station	2039 N SAINT AUGUSTINE DR	7,171
N/A	Fire Station #06	Fire Station	2808 S HARWOOD ST	5,646
N/A	Fire Station #07	Fire Station	6010 Davenport Rd.	7,119
N/A	Fire Station #08	Fire Station	1904 N GARRETT AVE	13,439
N/A	Fire Station #09	Fire Station	2002 Cool Mist Ln	9,671
N/A	Fire Station #10	Fire Station	4451 Frankford Rd.	11,897
N/A	Fire Station #11	Fire Station	3828 Cedar Springs Rd.	9,474
N/A	Fire Station #12	Fire Station	7520 W. Wheatland Rd.	5,379
N/A	Fire Station #13	Fire Station	6902 Frankford Rd.	6,206
N/A	Fire Station #14	Fire Station	1005 W. 12TH ST	6,571
N/A	Fire Station #15	Fire Station	111 E 8TH ST	8,798
N/A	Fire Station #17	Fire Station	6045 Belmont Ave	11,229
N/A	Fire Station #20	Fire Station	12727 MONTFORT DR	10,240
N/A	Fire Station #22	Fire Station	12200 COIT RD	5,994
N/A	Fire Station #23	Fire Station	1660 CORINTH ST	9,765
N/A	Fire Station #24	Fire Station	2425 Elsie Faye Heggins St	6,486
N/A	Fire Station #25	Fire Station	2112 56TH ST	8,296
N/A	Fire Station #26	Fire Station	3303 Sheldon Ave	9,455
N/A	Fire Station #29	Fire Station	9830 Shadow Way	9,800
N/A	Fire Station #30	Fire Station	11381 ZODIAC LN	8,543

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
N/A	Fire Station #31	Fire Station	9365 Garland Rd.	10,621
N/A	Fire Station #33	Fire Station	754 W. Illinois Avenue	12,330
N/A	Fire Station #34	Fire Station	1234 CARBONA DR	8,367
N/A	Fire Station #35	Fire Station	3839 Walnut Hill Ln.	11,846
N/A	Fire Station #36	Fire Station	3241 N. Hampton Rd.	6,417
N/A	Fire Station #37 (new)	Fire Station	6780 Greenville Ave	13,854
N/A	Fire Station #38	Fire Station	2839 Wilhurt	12,238
N/A	Fire Station #39	Fire Station	2850 Ruidosa	12,140
N/A	Fire Station #40	Fire Station	2440 KIRNWOOD DR	11,977
N/A	Fire Station #41	Fire Station	5920 Royal Ln.	9,932
N/A	Fire Station #43	Fire Station	2844 Lombardy Ln.	6,003
N/A	Fire Station #45	Fire Station	716 W. Commerce	5,653
N/A	Fire Station #46	Fire Station	331 E. Camp Wisdom Rd.	5,650
N/A	Fire Station #47	Fire Station	7161 Envoy Ct.	5,677
N/A	Fire Station #48	Fire Station	10480 E NORTHWEST HWY	9,972
N/A	Fire Station #51	Fire Station	200 S SAINT AUGUSTINE DR	10,907
N/A	Fire Station #52	Fire Station	2504 S COCKRELL HILL RD	6,200
N/A	Fire Station #53	Fire Station	1407 JOHN WEST RD	10,425
N/A	Fire Station #54	Fire Station	6238 Bonnie View Rd.	6,122
N/A	Fire Station #55	Fire Station	6600 Trammel Dr.	9,526
N/A	Fire Station #57	Fire Station	10801 AUDELIA RD	8,379
N/A	FIRESIDE RECREATION CENTER	Recreation Center	8601 FIRESIDE DR.	15,070
N/A	Forest Green Library	Library	9015 Forest Lane	9,030
N/A	FRUITDALE RECREATION CENTER	Recreation Center	4404 VANDERVORT	5,306
N/A	HARRY STONE RECREATION CENTER	Recreation Center	2400 MILLMAR DR	22,281
N/A	Highland Hills Library	Library	3624 Simpson Stuart Road	10,000
N/A	J.C. PHELPS RECREATION CENTER	Recreation Center	3030 TIPS BLVD	14,500
N/A	Jack Evans Police Garage	Operations Support	1000 BELLEVIEW ST	504,300
N/A	Jack Evans Police Headquarters	Operations Support	1400 S LAMAR ST	358,758
N/A	JAYCEE ZARAGOSA RECREATION CENTER	Recreation Center	3114 CLYMER ST	20,320
N/A	Juanita Craft House Annex	Arts and Museums	2618 Warren Avenue	400
N/A	Juanita J. Craft Recreation Center	Recreation Center	4500 Spring Avenue	20,826
N/A	JUANITA J. CRAFT SENIOR BUILDING	Park and Rec	4400 SPRING AVE	2,936
N/A	K.B. POLK RECREATION CENTER	Recreation Center	6801 ROPER ST	14,305
N/A	Kalita Humphreys Theater	Arts and Museums	3636 Turtle Creek Blvd	33,000
N/A	Kalita Humphreys Theater	Arts and Museums	3636 Turtle Creek Blvd	33,000

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
N/A	KIDD SPRINGS RECREATION CENTER	Recreation Center	711 W CANTY	39,198
N/A	Kleberg-Rylie Library	Library	1301 EDD RD	10,700
N/A	KLEBERG-RYLIE RECREATION CENTER	Recreation Center	1515 EDD RD	16,067
N/A	LAKE HIGHLAND RECREATION CENTER	Recreation Center	9940 WHITE ROCK TRL	27,610
N/A	Lake Highlands North Recreation Center	Recreation Center	9940 WHITE ROCK TRL	33,036
N/A	Lakewood Library	Library	6121 Worth St	10,600
N/A	LARRY JOHNSON RECREATON CENTER	Park and Rec	3700 DIXON AVE	14,300
N/A	LAWNVIEW RESTR	Park and Rec	5500 SCYENE	600
N/A	Lochwood Library	Library	11221 Lochwood Blvd	19,500
N/A	MARCUS RECREATION CENTER	Recreation Center	3003 NORTHAVEN RD	14,040
N/A	MARTIN WEISS RECREATION	Park and Rec	1111 MARTINDELL AVE	5,361
N/A	Mattle Nash Myrtle Davis Recreation Center	Recreation Center	3710 North Hampton Road	21,000
N/A	MILDRED DUNN RECREATION CENTER	Recreation Center	3322 REED LN	3,074
N/A	Mountain Creek Library	Library	6102 Mountain Creek Pkwy	12,729
N/A	North Central Patrol & Building Inspections	Operations Support	6969 MCCALLUM BLVD	30,694
N/A	NORTH OAK CLIFF LIBRARY	Library	302 W. 10TH ST	15,562
N/A	Northeast Patrol	Operations Support	9915 E NORTHWEST HWY	27,532
N/A	Oak Cliff Cultural Center	Arts and Museums	223 W. Jefferson Blvd.	5,000
N/A	Oak Lawn Library	Library	4100 Cedar Springs Rd	12,900
N/A	OCMC	Service Center	320 E. Jefferson	172,000
N/A	Park Forest Library	Library	3421 Forest Lane	10,984
N/A	PARK IN THE WOODS RECREATION CENTER	Recreation Center	6800 Mountain Creek Pkwy	15,200
N/A	Paul Laurence Dunbar Lancaster - Kiest Library	Library	2008 E KIEST BLVD	18,500
N/A	PIKE RECREATION CENTER	Recreation Center	2807 HARRY HINES BLVD	14,442
N/A	Pistol (Hill) Storage Building	Operations Support	3200 Mountain Creek	1,848
N/A	Pleasant Grove Library	Library	7310 Lake June Road	19,500
N/A	PLEASANT OAK RECREATION CENTER	Recreation Center	8701 GREENMOUND AVE	22,000
N/A	Prairie Creek Library	Library	9609 Lake June Road	18,000
N/A	Preston Royal Library	Library	5626 Royal Lane	12,400
N/A	Property Unit	Operations Support	1840 CHESTNUT ST	53,689
N/A	Quartermaster Section	Operations Support	1600 S LAMAR ST	24,500
N/A	Renner Frankford Library	Library	6400 Frankford Rd	11,193
N/A	REVERCHON RECREATION CENTER	Recreation Center	3500 MAPLE AVE	14,357
N/A	RIDGEWOOD / BELCHER RECREATION CENTER	Recreation Center	6818 FISHER RD	29,322
N/A	Service Garage and Car Wash	Service Center	6969 McCallum Blvd	7,365
N/A	Skillman Southwestern Library	Library	5707 Skillman Street	12,025



# List of Facilities



SITE	Building Name	Type	Address	Square Feet
N/A	Skyline Library	Library	6006 Everglade Road	12,037
N/A	South Central Patrol	Operations Support	1999 E CAMP WISDOM RD	38,250
N/A	South Dallas Cultural Center	Arts and Museums	3400 S FITZHUGH AVE	22,245
N/A	Southeast Patrol & Building Inspections	Operations Support	725 N. Jim Miller Road	37,000
N/A	Timberglen Library	Library	18505 MIDWAY RD	18,500
N/A	TIMBERGLEN RECREATION CENTER	Recreation Center	3810 TIMBERGLEN RD	15,000
N/A	TOMMIE ALLEN RECREATION CENTER	Recreation Center	7071 BONNIE VIEW RD	14,558
N/A	Trinity River Audubon Center	Park and Rec	6500 GREAT TRINITY FOREST	20,980
N/A	UMPHRESS RECREATION CENTER	Recreation Center	7616 UMPHRESS RD	17,402
N/A	WALNUT HILL RECREATION CENTER	Recreation Center	10011 MIDWAY RD	30,000
N/A	West Dallas MultiPurpose Center	Community Center	2828 Fish Trap Rd.	20,000
N/A	White Rock Hills Library	Library	9150 Ferguson Road	1,990
N/A	WILLIE B. JOHNSON RECREATION CENTER	Recreation Center	12100 WILLOWDELL DR	4,200
NE SERVICE CENTER	Northeast - Armory Building Community Code Office	Office/Admin	7901 Goforth Rd.	16,708
NE SERVICE CENTER	Northeast Office Building (Streets Office)	Office/Admin	8955 ADLORA LN	4,000
NE SERVICE CENTER	Northeast Service Center - EBS Repair Shop and Service	Service Center	8935 Adlora	106,317
NW SERVICE CENTER	North West Patrol & Building Inspections	Operations Support	9801 Harry Hines Blvd	33,960
NW SERVICE CENTER	Northwest Community Code District Office	Office/Admin	9803 Harry Hines	2,700
NW SERVICE CENTER	Northwest Service Center - Car Wash Facility	Service Center	9809 HARRY HINES BLVD	5,610
NW SERVICE CENTER	Northwest Service Center - EBS Vehicle Repair Building	Service Center	9809 HARRY HINES BLVD	40,679
NW SERVICE CENTER	Streets Dept Offices (Also Sanitation Offices)	Office/Admin	9811 Harry Hines Blvd	16,700
PIONEER PLAZA	City Hall	Office/Admin	1500 MARILLA ST	771,000
PIONEER PLAZA	J. Erik Jonsson Central Library	Library	1515 Young St	646,733
SAMUELL GRAND	Fire Station #19	Fire Station	5600 E. Grand Ave.	10,429
SAMUELL GRAND	SAMUELL GRAND (SHAKESPEAR) AMPITHEATER	Park and Rec	6200 E GRAND AVE	10,650
SAMUELL GRAND	SAMUELL GRAND RECREATION CENTER	Park and Rec	6200 E GRAND AVE	17,270
SAMUELL GRAND	TENISON CLUB HOUSE	Park and Rec	3500 SAMUELL BLVD	5,053
SAMUELL GRAND	TENISON DRIVING RANGE	Park and Rec	3500 SAMUELL BLVD	1,700
SE SERVICE CENTER	Offices of Code Compliance	Office/Admin	2721 MUNICIPAL ST	14,000
SE SERVICE CENTER	Public Works Office	Office/Admin	2719 Municipal St	2,448
SE SERVICE CENTER	Sanitation Office	Utilities	2721 Municipal St	10,580

# List of Facilities



SITE	Building Name	Type	Address	Square Feet
SE SERVICE CENTER	South Central Facility, Community Code District Office	Office/Admin	2719 Municipal St	2,341
SE SERVICE CENTER	Southeast Service Center - EBS Repair Garage/Office	Service Center	2761 MUNICIPAL ST #A	44,500
SE SERVICE CENTER	STREETS/CODES	Office/Admin	2727 MUNICIPAL ST	6,500
SE SERVICE CENTER	STS Admin Office	Office/Admin	2710 Municipal St	34,261
SW SERVICE CENTER	Sanitation Collection Offices	Utilities	2423 Valleria Dr	3,977
SW SERVICE CENTER	Southwest Facility Community Code District Office	Office/Admin	4230 W ILLINOIS AVE	33,239
SW SERVICE CENTER	Southwest Patrol	Operations Support	4230 W ILLINOIS AVE	55,000
SW SERVICE CENTER	Southwest Service Center - EBS Office	Service Center	2411 VALLERIA DR	9,987
SW SERVICE CENTER	Southwest Service Center - Office/Break Area	Service Center	2421 VALLERIA DR	5,043
SW SERVICE CENTER	Southwest Service Center - Service Garage #1 - Police	Service Center	2411 VALLERIA DR	14,136
SW SERVICE CENTER	Southwest Service Center - Service Garage #2 - Heavy Equipment	Service Center	2411 VALLERIA DR	14,136
SW SERVICE CENTER	STREET MAINTENANCE OFFICE	Office/Admin	2505 VALLERIA DR	5,600
VICKERY MEADOW	Fair Oaks Transfer Station	Utilities	7677 Fair Oaks Avenue	17,621
VICKERY MEADOW	Fire Station #28	Fire Station	8701 Greenville Ave.	9,837
WHITE ROCK LAKE	Bachman Lake Library	Library	9480 WEBB CHAPEL RD	20,019
WHITE ROCK LAKE	SUNSET INN AT WHITE ROCK LAKE	Park and Rec	830 E LAWATHER DR	2,400
WHITE ROCK LAKE	WHITEROCK / WINFREY POINT	Park and Rec	950 E LAWATHER DR	378
WHITE ROCK LAKE	WINFREY POINT CLUB AT WHITE ROCK LAKE	Park and Rec	950 E LAWATHER DR	9,680
WW - VALLERIA	Southwest Facility Nuisance Abatement Operations	Office/Admin	4020 West Illinois	5,000
ZOO	Administration Building	Office/Admin	650 So. R.L. Thornton Frwy	4,041
	CAMPBELL GREEN RECREATION CENTER	Recreation Center	16600 PARK HILL DR	18,199
	JANIE C. TURNER Recreation Center	Recreation Center	6400 ELAM RD	17,800

**9,080,073**

# Memorandum



CITY OF DALLAS

DATE April 1, 2016

TO Members of the Budget, Finance & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Deputy Mayor Pro Tem Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT Sanitation Services: Enterprise Fund Overview

On Monday, April 4, 2016, the Budget, Finance & Audit committee will be briefed on Sanitation Services: Enterprise Fund Overview. The briefing is attached for your review.

Please contact me if you have any questions or require additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata  
Assistant City Manager

## Attachment

c: The Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council



**Sanitation Services: Enterprise Fund Overview**

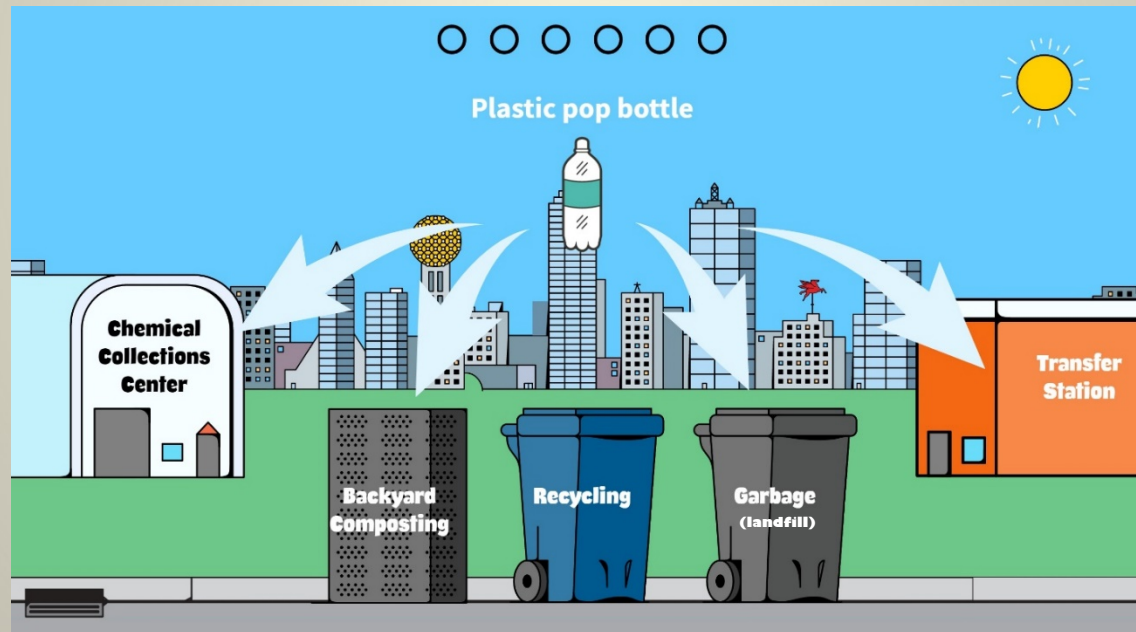
**April 4, 2016**

**Budget, Finance & Audit Committee**



# Briefing Purpose

- To provide an overview of the Sanitation Services Department



# Outline

- Mission Statement
- Background
- Overview of Services
- Operational Scope
- Budget Overview
- Funding Outlook
- Business Planning
- Appendix
  - Additional Operational Service Detail
  - Other Cities Comparisons



# Sanitation Services

To benefit our community and environment while garnering benefit from our waste resources by providing excellent customer services that promote waste reduction, resource recovery, and support to the City of Dallas sustainability efforts.



# Background

- In FY 2015-16 Council established Sanitation Services as a Enterprise Fund Department
  - More consistent with other municipalities
  - Owned and operated by the City of Dallas
  - Self-supported by residential sanitation fees, commercial fees and cash customers who utilize our collection services or disposal services





# Overview of Sanitation Services

- Sanitation Services proudly provides the following solid waste services for the City of Dallas:



- Weekly residential refuse and recycling collection
- Monthly residential bulk & brush collection
- Refuse and recycling collection at over 220 City facilities
- Manages collection contract with Dallas County for Household Hazardous Waste collection and disposal
- Citywide dead animal collection (7 days/week)



# Overview of Sanitation Services (continued)

- Manages and disposes of residential and commercial solid waste at the City's McCommas Bluff Landfill
- Operates three City transfer stations: Bachman, Fair Oaks and Westmoreland
- Manages service contracts for recycling processing, as well as compactor, roll-off container and dumpster collection
- Provides waste diversion education, outreach and oversight of the City's Local Solid Waste Management Plan (Zero Waste Plan)



# Scope of Services



# Residential Collection Services Scope

- The Department provides services to approximately 240,000 residential homes:
  - Over 110 routes daily for residential refuse and recycling collection
    - 100,000 service opportunities per day or 21M opportunities annually
    - 7,500 miles driven a day or 1.5 million miles annually
  - Monthly Bulk and Brush collection
    - Four weekly collections (~60,000 service opportunities each collection week)
    - 2.8M service opportunities annually
  - Over 200 pieces of collection equipment utilized daily
    - 70 Rear Loader Collection Trucks
    - 50 Automated Collection Trucks
    - 31 Roto-booms (Grapple Trucks)
    - 52 Brush Trucks and Trailers
- Collects annually approximately:
  - 230,000 tons of residential refuse
  - 165,000 tons of bulk & brush
  - 55,000 tons of recycling



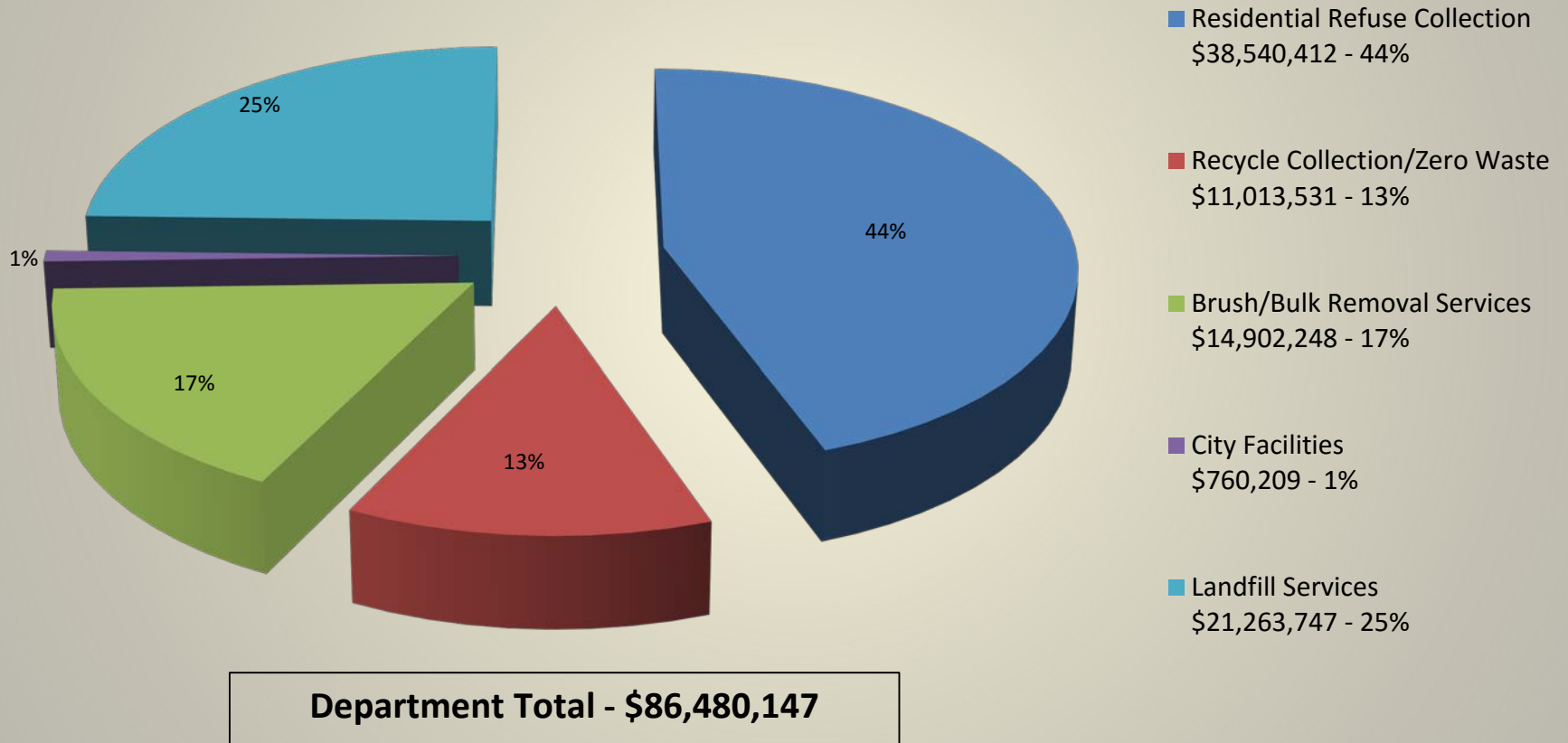
# Disposal Services Scope

- Sanitation Services operates the McCommas Bluff Landfill
  - Has estimated remaining capacity of over 47 years (~95M CY of air space)
  - Received approximately 1.8 million tons in FY 14-15
    - Over 5,000 tons per day
  - Open 6 days a week
    - Processes over 1,100 customer transactions daily
    - Open 15 hours a day on weekdays
- Sanitation Services operates three regional transfer stations (Bachman, Fair Oaks and Southwest)
  - Receive, process and transport over 260,000 tons annually

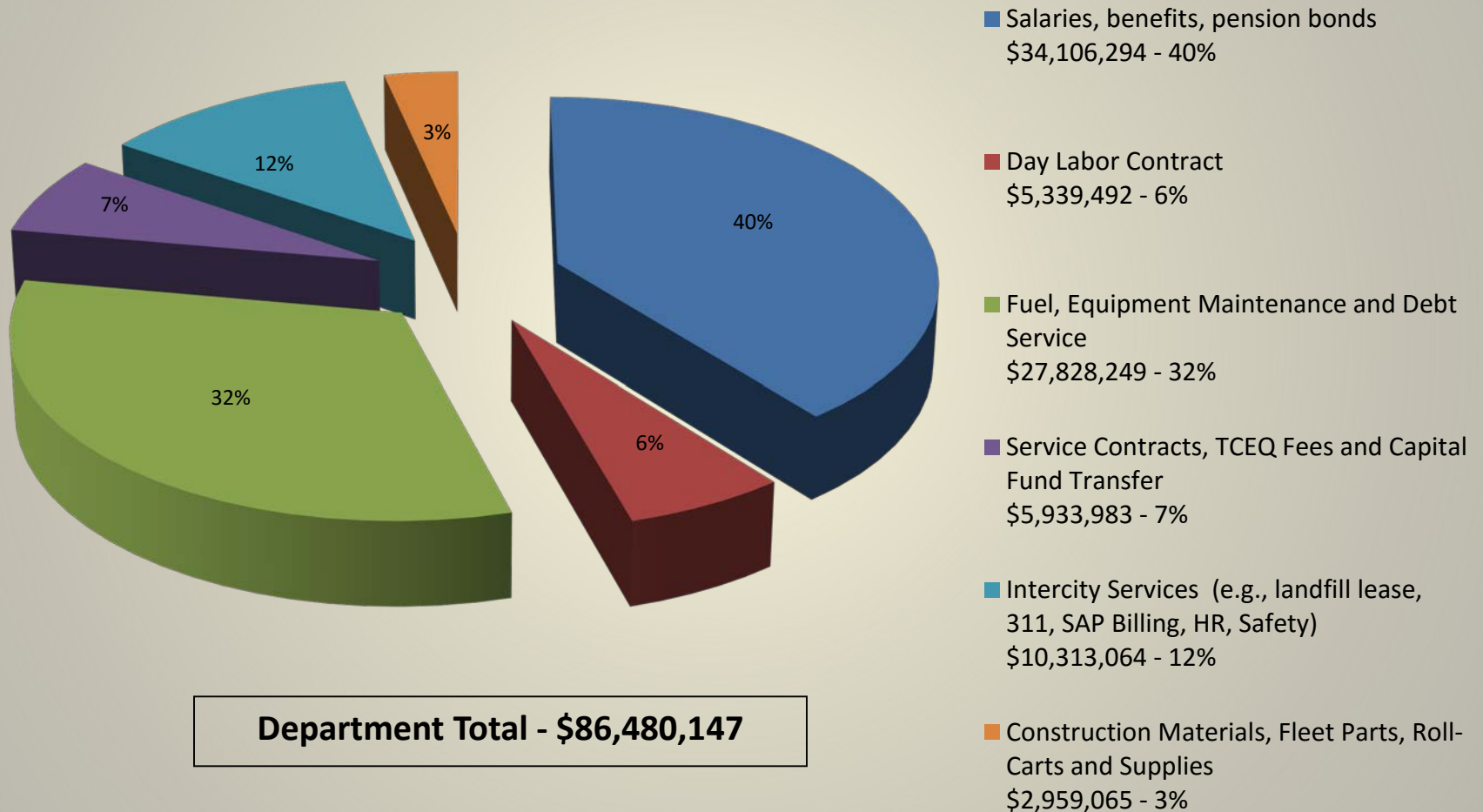


# Fiscal Year 15-16 Budget Overview

# FY 16 Budget Allocation by Service

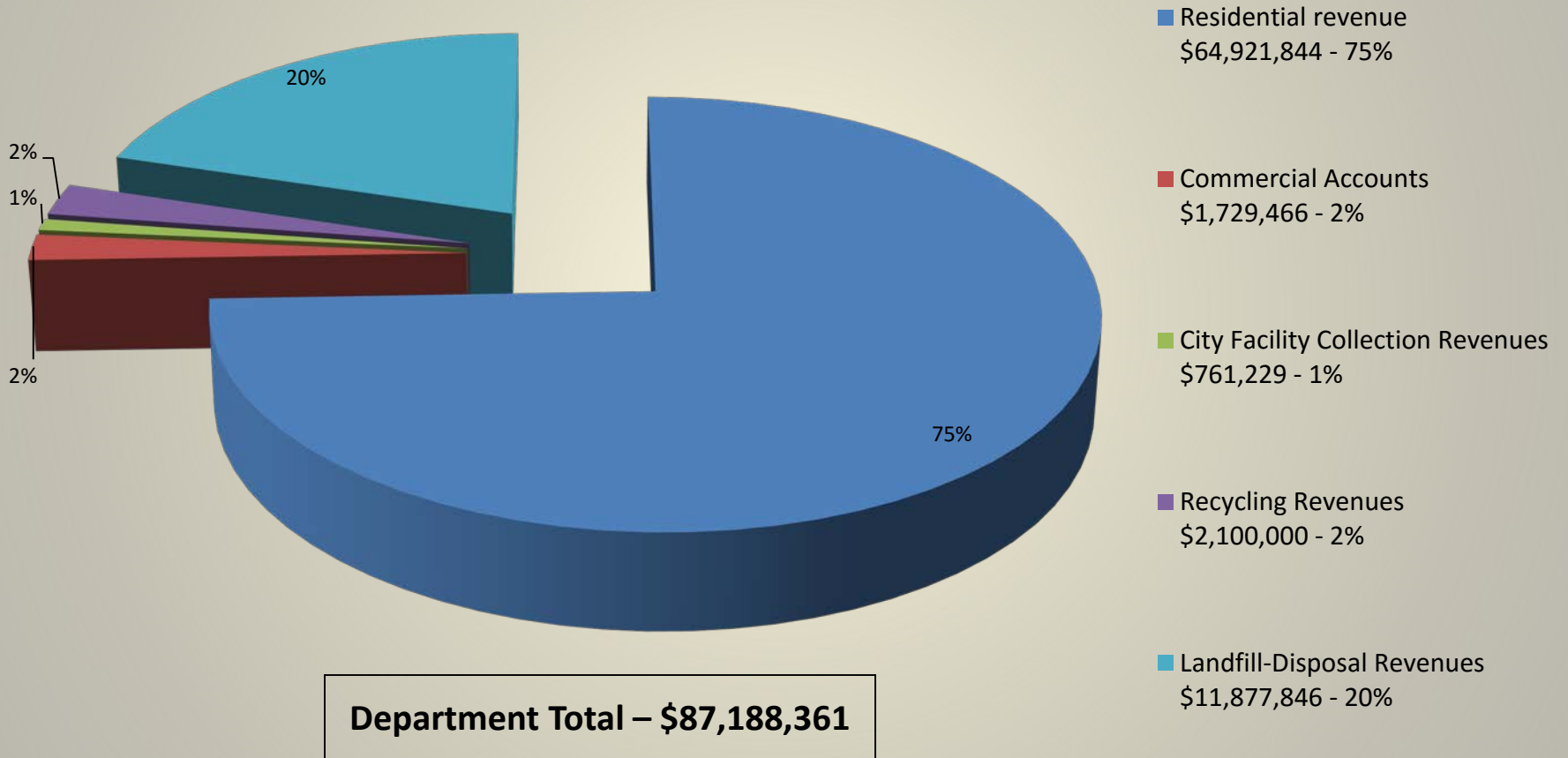


# FY16 Major Budget Components





# Revenue by Source

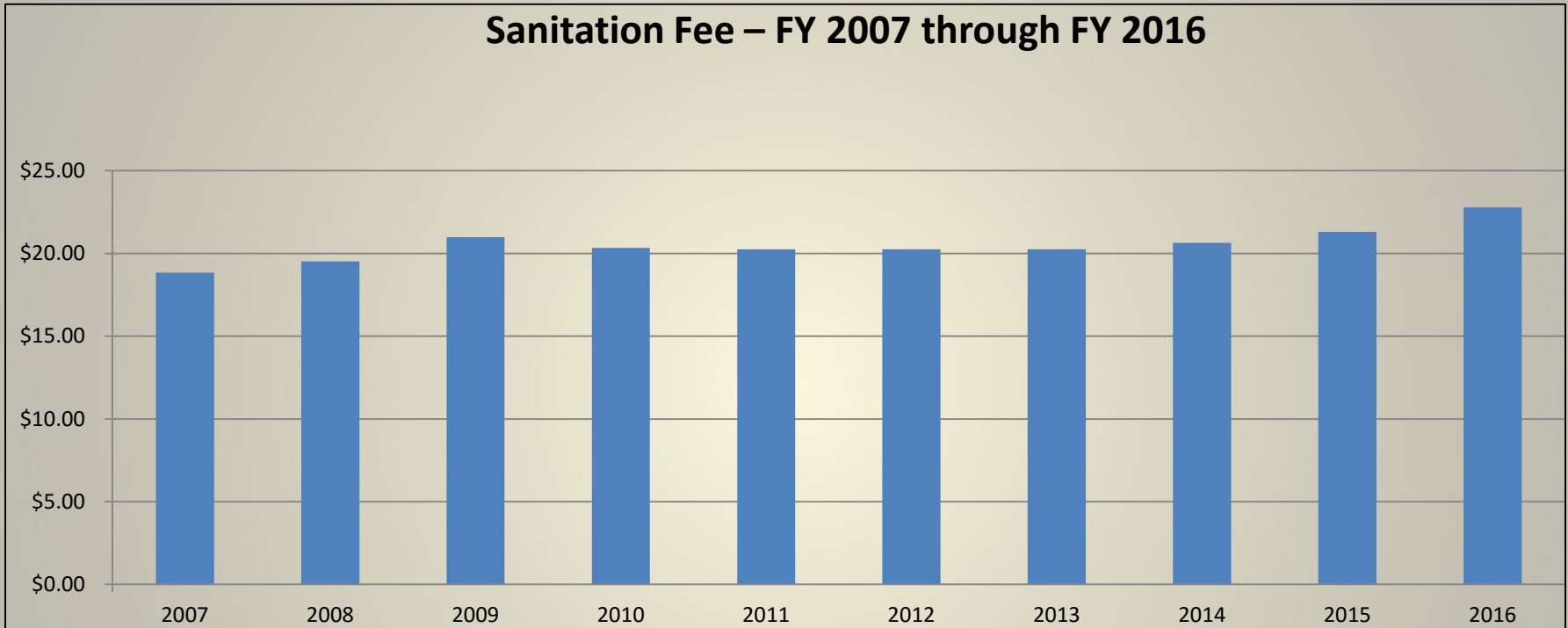


# Sanitation Fee and Gate Rate Overview



# Sanitation Residential Fee History

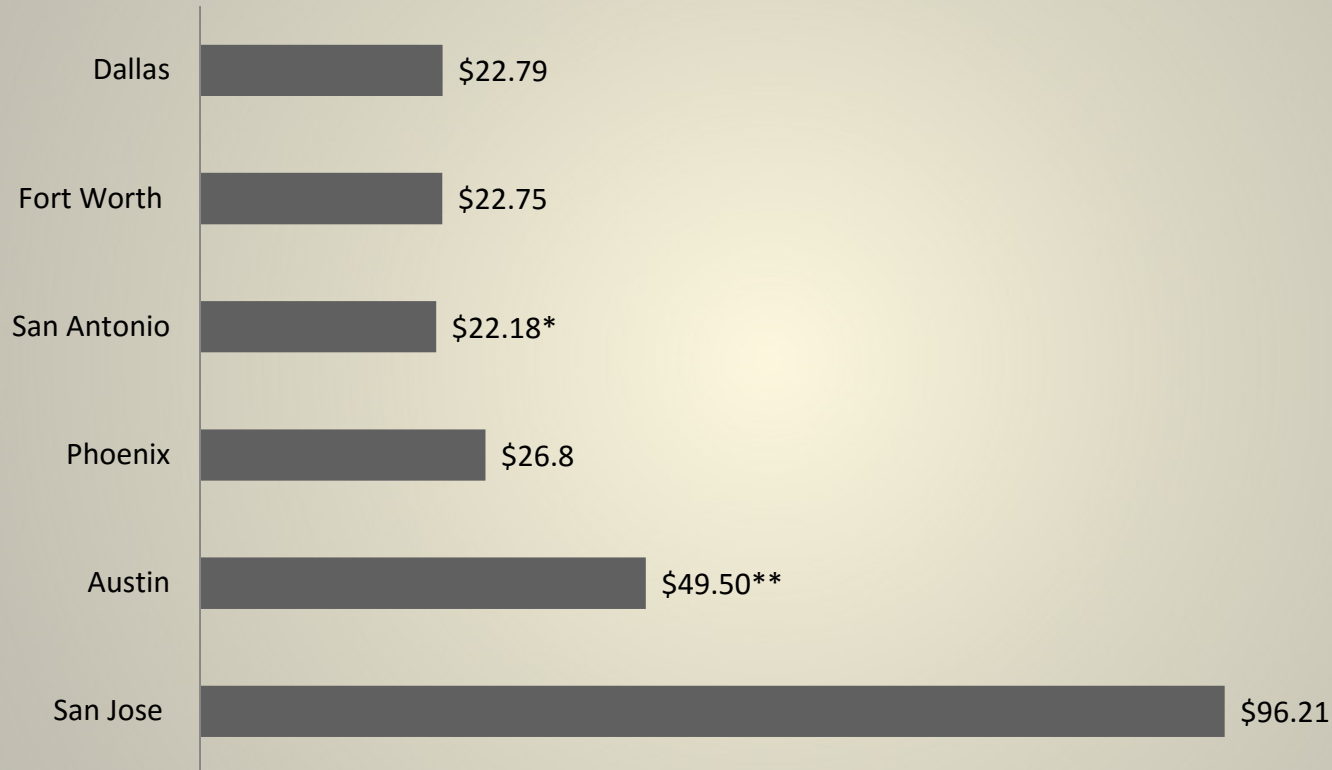
Sanitation Fee – FY 2007 through FY 2016



Fee	\$18.85	\$19.53	<b>\$20.98</b>	\$20.34	\$20.25	\$20.25	\$20.25	\$20.64	\$21.31	<b>\$22.79</b>
Change	\$0.97	\$0.68	<b>\$1.45</b>	(\$0.64)	(\$0.09)	\$0.00	\$0.00	\$0.39	\$0.67	<b>\$1.48</b>

- \$1.81 cent increase (8.6%) since 2009
- The 2009 residential fee, adjusted for inflation through 2015 (10.5%), would equate to a rate of \$23.05 today.

# Other Cities FY 16 Residential Fees (96 gallon cart Service)



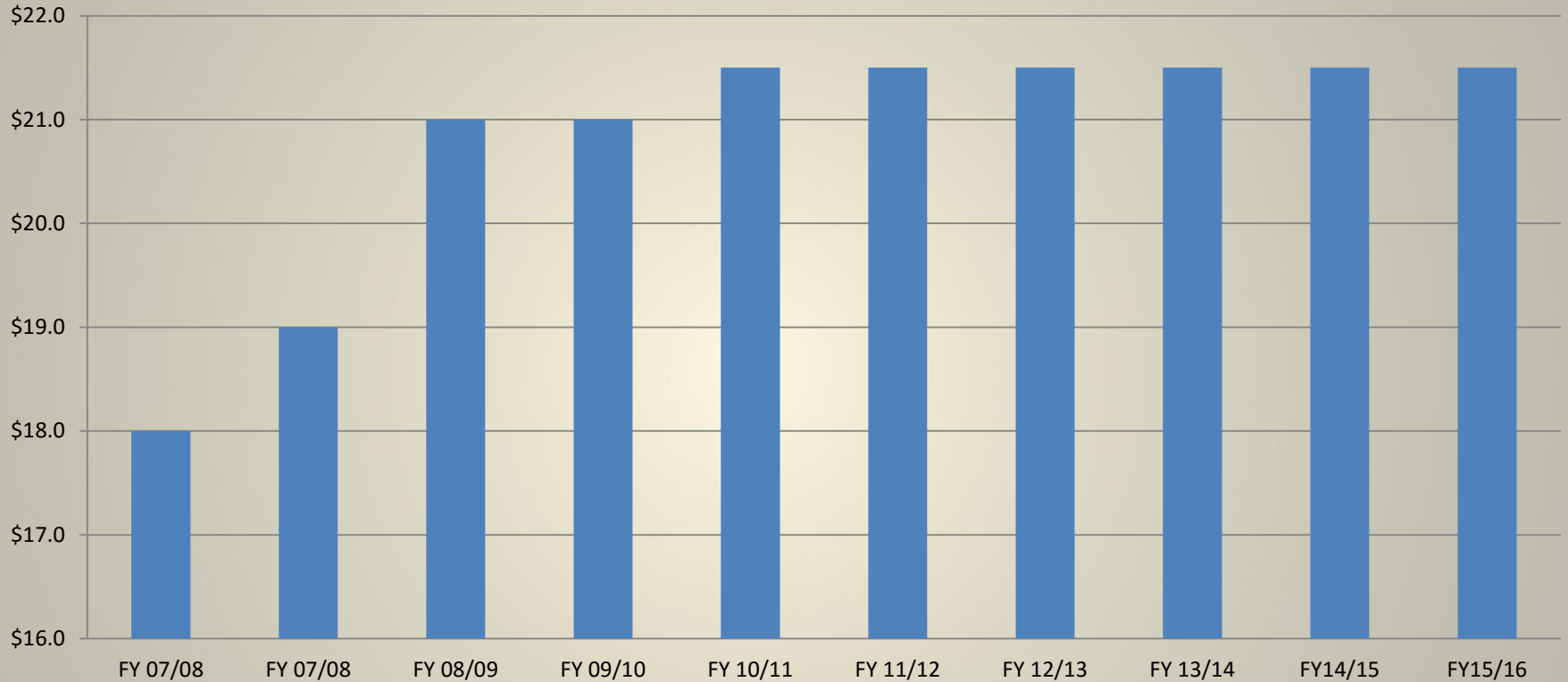
*Note: Dallas currently collects more than twice the bulk/brush tons per household than other Texas cities like Austin, Ft. Worth and San Antonio that have limited annual collections and set out limits. Service levels vary by city, please see appendix for service level detail.*

*\*Includes \$2.00 Environmental Fee*

*\*\* Includes \$7.65 Clean Community Fee*



# McCommas Bluff Gate Rate History



FY	FY 07/08	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Rate	\$18.0	\$19.0	\$21.0	\$21.0	\$21.5	\$21.5	\$21.5	\$21.5	\$21.5	\$21.5

# Funding Outlook

# Funding Outlook

- Estimated major expense or revenue forecast\*:
  - Temporary labor contract - up to \$2.5M annually (as estimated in FY 14-15)
    - Recent RFP submissions being reviewed and evaluated
    - Anticipate Council consideration May/June
  - Annual 1% franchise fee increase until FY 2021 – an additional \$660K annually (\$3.3M over next 5 years)
  - Fleet debt service increasing due to fleet age and replacement (assuming \$8M annual procurement)
    - FY 17 - \$1.2M over FY16 (6.7M total debt payment)
    - FY 18 - \$1.4M over FY17 (8.1M total debt payment)
    - FY 19 - \$1.3M over FY18 (9.4M total debt payment)



*\*Preliminary information which is subject to change*

# Funding Outlook (Cont'd)

- Need to increase annual Capital Construction Fund Transfer by \$1.3M
  - To meet future cell construction funding schedule
- Employee merits and benefits, as well as fleet maintenance and fuel cost are under review
- Recycling revenue will fluctuate with commodity prices and new contract terms that begin in January 2017, current estimates:
  - FY 16 - \$1.7M
  - FY 17 Estimate - \$700K (new contract terms and low commodity prices)



# Key Business Planning Objectives (FY2016 – FY2020)

# Key Business Plan Objectives

- Improve Sanitation Services as a complete solid waste service provider
  - Review and implement industry best practices
  - Increase efficiency and reduce service quality issues
  - Participate in quality and efficiency initiatives
- Improve fleet procurement and replacement program
  - Reduce fleet age and standardize equipment when possible
  - Update and optimize collection routes, including rightsizing equipment
- Support employee development and retention initiatives
  - Support and develop job specific training programs
  - Support Departmental Employee Advisory Council (EAC) efforts
  - Increase professional development and improve succession planning efforts
- Continue strategic planning efforts
  - Implement the City’s Local Solid Waste Management Plan (Zero Waste Plan)
  - Evaluate collection processes and programs for Council review
  - Evaluate long term funding needs and develop strategies to mitigate impact on the residential fee

# Current Planning Efforts

- Fleet replacement and maintenance program
  - Working with a solid waste consultant to conduct a fleet maintenance and replacement review
    - Need to establish an optimized replacement program to mitigate increased maintenance cost, increase equipment availability and improve driver usability
    - Evaluate and right size the collection fleet
- FY 16 landfill revenues are projected to be \$3.4M over budget
  - The landfill received a spike in tonnage after two regional landfills closed last spring due to flooding, and much of that tonnage has been sustained above historic levels
  - FY 16 revenues and any increased future landfill revenues could be dedicated for fleet debt or cash purchase of fleet reducing long term debt impacts
- Landfill gate rate being reviewed
  - Increased gate rate revenues could be dedicated to capital construction funding and equipment needs
    - Every \$1.0 gate rate increase = \$500k - \$800k in additional revenue (depending on volume)



# Current Planning Efforts

- Sanitation is working to reduce unplanned costs and route quality issues
  - Reducing truck driver hiring times when vacancies occur
  - New truck driver training program developed
    - Training new drivers, driver trainees and current drivers to help enhance and develop truck driver skills
  - Continuing route planning and optimization efforts
- Reviewing collection services and programs
  - Briefed Quality of Life on the City's bulk and brush program
    - Evaluating options or alternatives for Council consideration
  - Balancing collection boundaries as needed
  - Reviewing need for an additional transfer station



# Summary

- Sanitation Services:
  - Is an Enterprise Department owned and operated by the City of Dallas
  - Provides solid waste collection services to approximately 240,000 residential customers
  - Operates and manages the McCommas Bluff Landfill that receives and disposes of approximately 1.8M tons of waste annually
  - Operating and capital costs are funded through rates or fees charged to residential and commercial customers
  - Will continue to plan for the future by implementing the City's long range Zero Waste Plan, reviewing collection practices and programs, and preparing for future growth and regulatory requirements
  - Will continue efforts to evaluate cost and increase efficiency, while providing improved reliability and service quality for all of our customers



# QUESTIONS?



# Appendix

- Departmental Service Detail
  - Residential Collection Services
  - McCommas Bluff Landfill Operations
- McCommas Bluff Gate Rate Overview
- Debt and Capital Construction Fund Outlook
- Other Cities Service Levels and Fees

# Residential Collection Services





# Residential Collection Services

Includes collection of residential refuse, recycling, and bulk and brush. Also includes special services and waste diversion.

- Five regional collection districts and three regional transfer stations



# Residential Collection Services

## Refuse and Recycling Collections:

- 240,000 residential accounts
  - Once weekly refuse and recycling pick-up
    - Collection days (Monday, Tuesday, Thursday and Friday)
  - 110+ refuse and recycling routes run daily
  - 115+ collection vehicles utilized daily
  - 100,000 service opportunities per day and 21M opportunities annually
  - 7,500 miles driven daily and 1.5M miles driven annually
- Annual collection tonnages:
  - 230,000 tons– Refuse
  - 55,000 tons - Recycling



# Residential Collection Services

## Bulk and Brush Collections:

- 240,000 residential service opportunities monthly
- Four weekly collection areas (Week 1, 2, 3 & 4)
- 165,000 tons collected annually



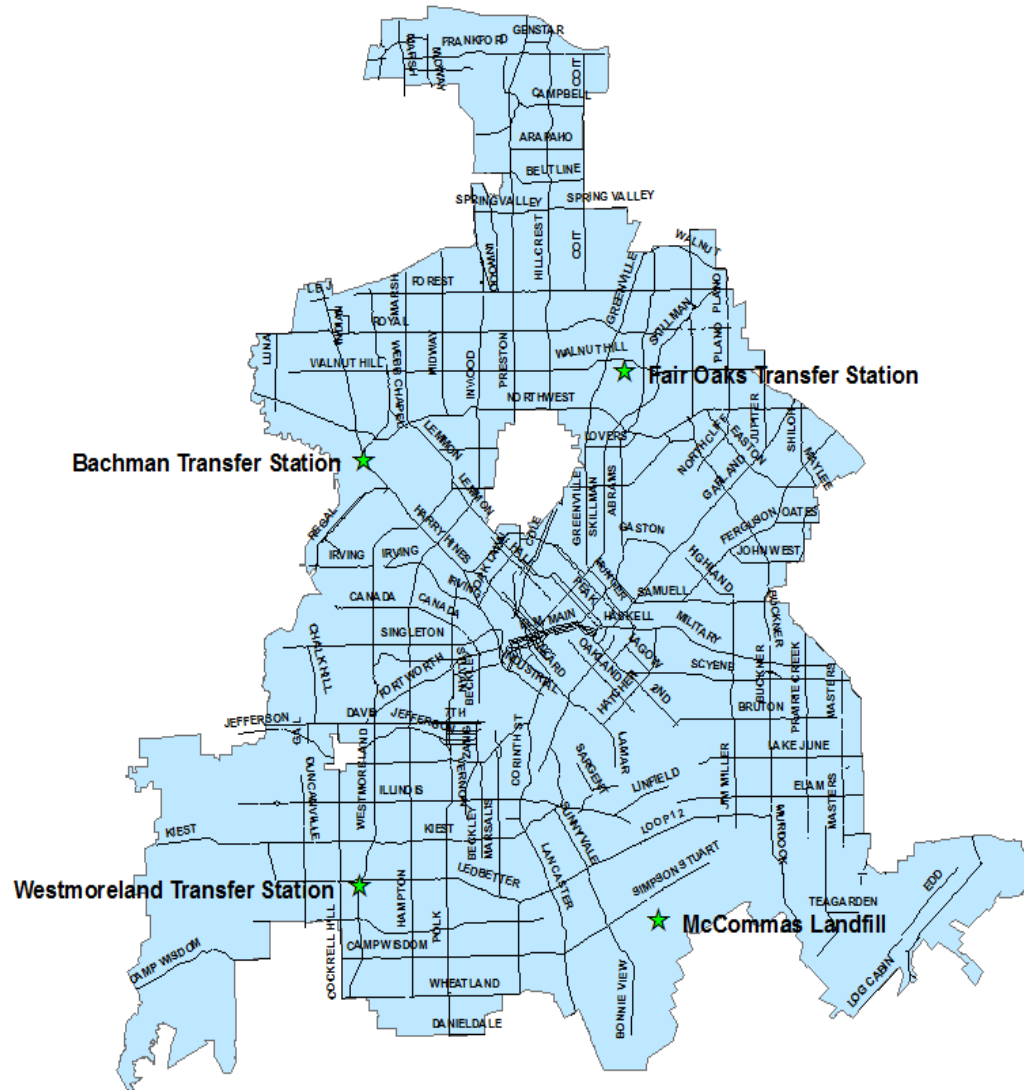
# Residential Collection Services

## Transfer Stations:

- Bachman (northwest), Fair Oaks (northeast) and Westmoreland (southwest)
  - Utilized by daily residential collections (refuse, recycle, and bulk and brush)
  - Residential self haul days (days and times listed on webpage)
  - Cash customer disposal (Bachman only)
  - Recycling drop off containers
  - Electronics drop off
  - Tire drop off
- Monthly tonnage collected and transferred from each station (excluding recycling tonnage)
  - Bachman – 11,700 tons
  - Fair Oaks – 5,400 tons
  - Southwest – 5,100 tons



# CITY of DALLAS SANITATION SERVICES DISPOSAL LOCATIONS



# Residential Collection Services

## Special Services

- Delivery of over 100 new or replacement roll-carts daily
- Daily roll-cart repair
- Weekly City facility collections
  - Approximately 220 City facility locations
- Daily property damage repair (minor)
- Dead animal collection (ROW, animal shelter, veterinary clinics)
  - 16,000 service request annually
  - 27,000 dead animals collected annually
  - 7 days a week service
- Provide monthly BOPA (Batteries, motor Oil, latex Paint, Antifreeze) events citywide



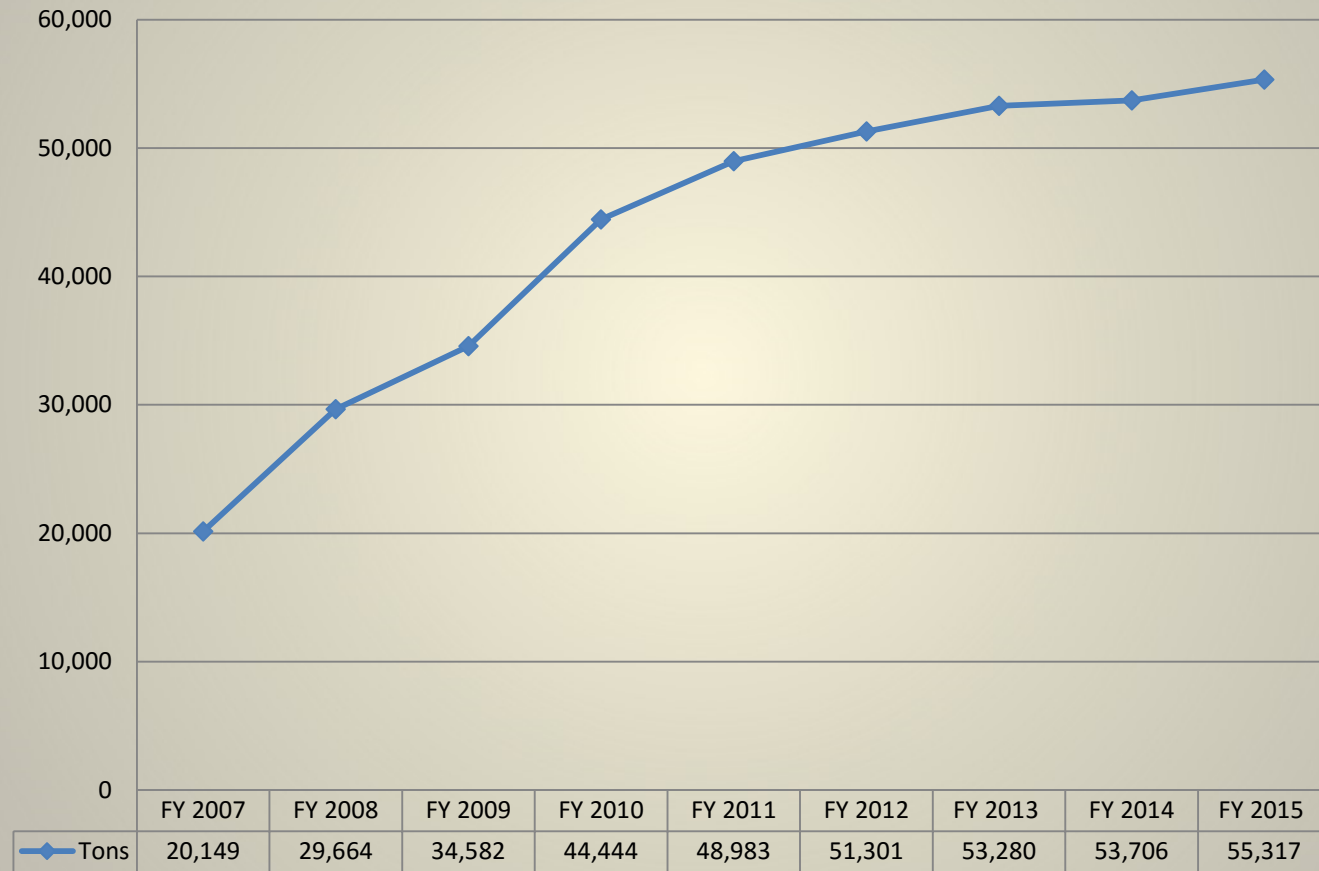
# Residential Collection Services

## Zero Waste Division

- Manages City's recycling processing contract
- Manages 150 recycling drop off locations throughout the city
- Attends over 200 outreach events annually
- Manages marketing efforts
- Manages UNT contract for in school education curriculum (w/DISD)
- Manages contract with Dallas County for Household Hazardous Waste collection and disposal
  - Including annual regional collections
- Hold bi-annual Recycling Round-up events



# Historical Recycling Tonnages





# McCommas Bluff Landfill Operations



# McCommas Bluff Landfill

Serves as a Type I regional landfill accepting municipal solid waste from the City's residential collections, citizens self haul, cash customers and commercial solid waste haulers

- Gate rate of \$21.50
  - Discounted rates for contracted long-term/guaranteed tonnage customers
- Over 900 permitted acres with approximately 95M cubic yards of available space (approximately 47 yrs.)
- Contract with Dallas Clean Energy McCommas Bluff for landfill gas recovery, processing and eventual sale
- Utilizes an enhanced leachate recirculation system for accelerated waste decomposition and gas generation



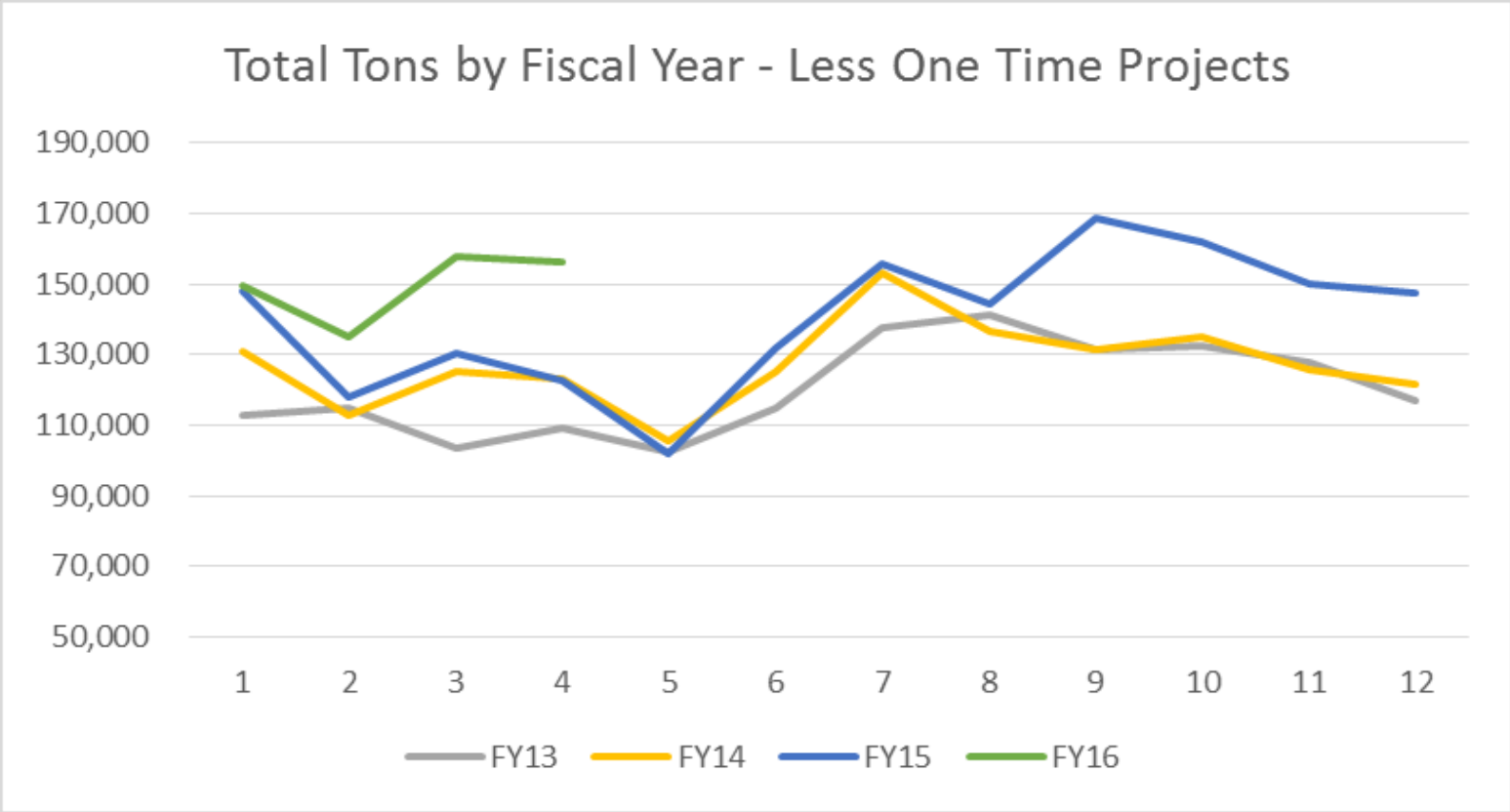
# McCommas Bluff Landfill

## McCommas Bluff Landfill

- Receives over 5,000 tons daily and approximately 1.8M tons annually
  - Second largest in the state based on annual tonnage received
- Over 300,000 scale house transactions annually
  - ~1,100 daily transactions
- \$17.5M in annual tipping fee revenue
- \$2.4M in annual landfill gas revenue (General Fund)
- Operating and open 6 days – Monday thru Saturday



# Landfill Tonnage History



# McCommas Bluff Gate Rate



# Gate Rate Change Overview

- Current rate is \$21.50 per ton
- Compared to area landfills, the McCommas Bluff Landfill has the lowest posted gate rate
  - Many posted gate rates at area landfills are over \$30/ton
  - Private area landfills can negotiate discounts of posted gate rates and these rates are not published
- The gate rate has remained the same since FY 2010-11 due to economic conditions and to minimize the risk of losing major non-contracted commercial customers
- A gate rate increase poses a risk of losing some cash and large commercial customers, but regional rates may warrant change



# Gate Rates For Area Landfills

Site	Location	Operator	Gate Rate	Notes
<b>McCommas Bluff</b>	<b>Dallas, TX</b>	<b>City of Dallas</b>	<b>\$21.50 per ton</b>	
Skyline	Ferris, TX	Waste Management	\$85.99 min charge for first 5 yds. or less; \$9.50 for each additional yard	Avg \$\$/ton for 30yds = Compacted - \$32.67 Uncompacted - \$63.41
DFW Lewisville	Lewisville, TX	Waste Management	\$68 min/load, \$9.50/yd. for uncompact, \$12/yd for compacted	Avg \$\$/ton for 30yds = Compacted - \$36.36 Uncompacted - \$55.88
Camelot	Lewisville, TX	Republic Waste Services	\$30.36/ton	
Lewisville Landfill (C&D Only)	Lewisville, TX	Republic Waste Services	\$19.62/ton \$10.14/yd	
Arlington Landfill	Arlington, TX	Republic Waste Services	\$35/ton (inside City) \$52/ton (outside City)	
EDC	Ennis, TX	Republic Waste Services	\$30.28/ton	
Hunter Ferrell Municipal	Irving, TX	City of Irving	\$40/ton	
C.M. Hinton Regional	Garland, TX	City of Garland	\$35/ton (automated) \$52.50/ton(non-automated)	
Grand Prairie	Grand Prairie, TX	City of Grand Prairie	\$32.00/ton	
Denton Landfill	Denton, TX	City of Denton	\$44/ton (\$25 min)	\$10/ton - Concrete, asphalt, brick or \$35/ton for a dump truck load



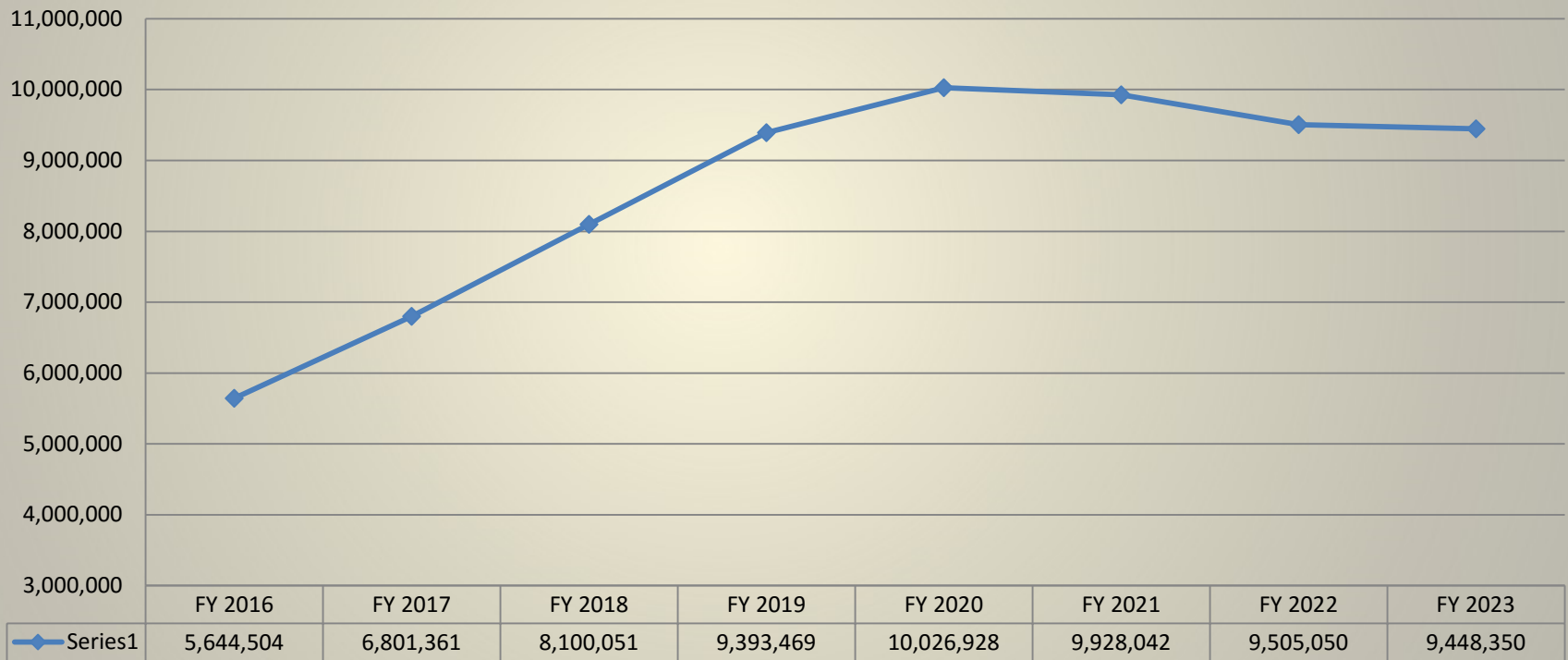
# Debt and Capital Construction Fund (Outlook)





# SAN: Long-term Debt Outlook

(assuming level equipment purchase of \$8M annually)



# Capital Construction Fund Outlook

(assumes annualized funding of \$2M beginning in FY 17)

	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
Transfer In	-	0.3	0.7	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Cell Construction	-	-	5.3	-	3.2	-	5.4	-	-	-	4.9	-	6.4	-	-	7.5
Cash Ending Balance	6.1	6.4	1.8	3.8	2.6	4.6	1.2	3.2	5.2	7.2	4.3	6.3	1.9	3.9	5.9	0.4

# Other Cities Service Levels and Fees



# Rates and Services For Other Texas Cities

City	Monthly Rate	Ad'tl Cart Charge (monthly)	Cart Size	Refuse & Recycling	# of Collections (Brush/Bulky)	Household Chemicals
Dallas	\$22.79	\$10.56	48, 64, 96 gal.	1X wkly both ref. & rec.	1X per month Brush & Bulk – Limited Restrictions	Residents have access to County HHC Facility
San Antonio	\$20.43 (48 gal) \$20.93 (64 gal) \$22.18 (96 gal) Includes \$2.24 Environmental Fee	\$25.00	48, 64, and 96 gal.	1X wkly both ref. & rec.	2X per calendar year for Brush & Bulk – Has Restrictions	City has HHC Facility
Austin	\$24.55– 24 gal \$25.80– 32 gal \$30.95– 64 gal \$49.50- 96 gal Includes \$7.65 Clean Community Fee	\$15.00 (upsized) No charge (downsized)	24, 32, 64, and 96 gal.	1X wkly ref. Bi-wkly rec.	2X per year for Brush & Bulk – Has Restrictions Weekly yard waste with restrictions	Residents have access to HHC Waste Facility
Ft. Worth	\$12.50– 32 gal \$17.50– 64 gal \$22.75– 96 gal	Size change (1x per year) no charge. Extra bags for refuse 5 for \$15	32, 64, and 96 gal.	1X wkly ref. & rec.	1X per month Bulk and no brush – Has Restrictions Weekly yard waste with restrictions	City has HCC
Irving	\$19.55-bag service	Bag service only	Bag service only	2X wkly ref. 1X wkly rec.	1X wkly Brush & Bulk (same day as recycling) - Has Restrictions	Residents have access to County HHC Facility
Corpus Christi	\$20.33 -96 gal	\$10.00 + \$10 delivery chg.	96 gal	1X wkly ref. 2X wkly rec. includes yard waste	5X per year Heavy Brush; 2X per year Bulky Trash – Has Restrictions	Residents have access to City HHC
Denton	\$32.75 - 95 gal \$27.35 - 65 gal \$26.75 - 45 gal	\$19.75 per month – 96 gal. only	45, 65, and 95 gal recycling – 65 gal only	1X wkly both ref. & rec. includes yard waste	Up to 4 large household items wkly (at no charge) – yard waste packed up/w. ref. – Has Restrictions	On demand collection curbside
Garland	\$19.58	\$6.10	95 gal – refuse 95 gal – recycling	1X wkly ref. Bi-wkly rec.	1X wkly Brush & Bulk – Has Restrictions	County HHC Facility

# Rates and Services For Other Cities (Nationwide)

City	Monthly Rate	Ad'tl Cart Charge (monthly)	Cart Size	Refuse & Recycling	# of Collections (Brush/Bulky)	Household Chemicals
Dallas	\$22.79	\$10.56	48, 64, and 96 gal.	1X wkly both ref. & rec.	1X per month Brush & Bulk – Limited Restrictions	Residents have access to County HHC Facility
Phoenix, AZ	\$23.80 – 64 gal \$26.80 – 96 gal	\$13.40 (refuse) \$13.40 (recycling; 3rd or more)	64, 96 gal.	1X wkly both ref. & rec.	4X per year – Has Restrictions	No service or facility. City does conduct round up events 5X per year
Miami Dade County, FL	\$36.50 per month \$439.00 per year included in your property taxes	\$79.50 per year with a one year commitment for refuse. No charge for ad'tl. rec. cart	35,65, and 96 gal Rec. – 96 gal	Automated pick up is 2X wkly refuse Bi-wkly rec. Manual pick up is 2X wkly refuse (residents are allowed to use a 30 gal trash can with plastic bags)	2X per year up to 25 cubic yards. Residents can use 13 drop off locations	Two drop off locations for HHC. No curbside collection
San Jose, CA	\$32.07– 32 gal \$97.41-32 gal (on premise)  \$64.14– 64 gal \$129.48-64 gal (on premise)  \$96.21 – 96 gal \$161.55-96 gal (on premise)  Ranging from \$32.07-\$161.55 (depending on the pick up location)	No additional carts, garbage sticker is \$6.25 ea for extra trash	32, 64,and 96 gal	1X wkly both ref. & rec. - includes yard waste	Upon request; with scheduled appointment. Fee of \$27 for up to 3 large items	Residents have access to County facility
Seattle, WA	Garbage Carts \$20.60 – 12 gal \$25.25 – 20 gal \$32.90 – 32 gal \$65.75 – 64 gal \$98.65 – 96 gal  Food & Yard Waste \$5.45-13 gal \$8.20-32 gal \$10.50-96 gal  Range from \$26.05-\$109.19 (depending on the cart sizes and combinations)	Extra garbage - \$10.45 per 60 lb bundle  Recycling is free  Food & Yard Waste \$5.20 per bundle	Garbage: 12, 20, 32, 64,and 96 gal  Recycling: 96 gal only  Food & Yard Waste: 13, 32, and 96 gal	1X wkly ref. and yard waste Bi-wkly rec.	\$30.00 per item, \$28.00 per items containing CFC.	Residents can use three drop off facilities



**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Convention and Event Services  
Equipment & Building Services  
Library  
Park & Recreation  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Jill A. Jordan, P.E., 670-5299  
Joey Zapata, 670-1204  
Willis Winters, 670-4071  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for window glass replacement services citywide - Peruna Glass, Inc. dba Glass Doctor of North Texas, lowest responsible bidder of two - Not to exceed \$603,488 - Financing: Current Funds (\$472,631), Convention and Event Services Current Funds (\$88,970) and Water Utilities Current Funds (\$41,887) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides window glass replacement services citywide. This includes on-site replacement of window glass and glass repairs for all City buildings. Glass breakage is commonly caused by vandalism or weather related incidents. There are various types, thickness and tints of glass available such as:

- Tempered
- Laminate
- Plate
- Mirror

## **BACKGROUND (Continued)**

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 24% decrease over comparable prices for the bid awarded in 2014.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 30 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 24 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a two-year service contract for window glass replacement services and repairs by Resolution No. 12-0118.

On January 8, 2014, City Council authorized a three-year service contract for window glass replacement services and repairs for all City buildings by Resolution No. 14-0105.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

## **FISCAL INFORMATION**

\$472,630.50 - Current Funds (subject to annual appropriations)

\$ 88,970.00 - Convention and Event Services Current Funds (subject to annual appropriations)

\$ 41,887.00 - Water Utilities Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

2 - Vendors contacted

2 - No response

0 - Response (Bid)

0 - Response (No bid)

0 - Successful

30 - M/WBE and Non-M/WBE vendors were contacted

**M/WBE INFORMATION (Continued)**

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Peruna Glass, Inc. dba Glass Doctor of North Texas**

White Male	19	White Female	4
Black Male	1	Black Female	0
Hispanic Male	18	Hispanic Female	2
Other Male	1	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BE1601 and were opened on December 11, 2015. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Peruna Glass, Inc. dba Glass Doctor of North Texas	2001 Midway Road Suite 121 Carrollton, TX 75006	\$603,487.50
Stafford Juneau Holding, Inc.	579 County Road 4106 Crandall, TX 75114	\$627,196.65

**OWNER**

**Peruna Glass, Inc. dba Glass Doctor of North Texas**

Larry Patterson, President



## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for window glass replacement services citywide - Peruna Glass, Inc. dba Glass Doctor of North Texas, lowest responsible bidder of two - Not to exceed \$603,488 - Financing: Current Funds (\$472,631), Convention and Event Services Current Funds (\$88,970) and Water Utilities Current Funds (\$41,887) (subject to annual appropriations)

Peruna Glass, Inc. dba Glass Doctor of North Texas is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$603,487.50	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$603,487.50</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

April 13, 2016

**WHEREAS**, on January 11, 2012, City Council authorized a two-year service contract for window glass replacement services and repairs by Resolution No. 12-0118; and,

**WHEREAS**, on January 8, 2014, City Council authorized a three-year service contract for window glass replacement services and repairs for all City buildings by Resolution No. 14-0105; and,

**WHEREAS**, on November 13, 2015, Administrative Action No. 15-7141 authorized additional funds in the amount of \$50,000.00, increasing the service contract amount from \$504,490.70 to \$554,490.70;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Peruna Glass, Inc. dba Glass Doctor of North Texas (517192) for window glass replacement services citywide for a term of three years in an amount not to exceed \$603,487.50, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Glass Doctor of North Texas shall be based only on the amount of the services directed to be performed by the City and properly performed by Glass Doctor of North Texas under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$603,487.50 (subject to annual appropriations) from Service Contract number BE1601.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services  
Aviation  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for tire repair and recapping services – Wingfoot Commercial Tire, lowest responsible bidder of five – Not to exceed \$1,287,418 – Financing: Current Funds (\$1,010,152), Sanitation Current Funds (\$197,985), Stormwater Drainage Management Current Funds (\$58,169), Water Utilities Current Funds (\$19,128) and Aviation Current Funds (\$1,984) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

This three-year service contract will provide flat tire repair, foam filling and re-capping services for the City's 5,200 vehicles and equipment. The contract provides shop and road service repairs where vehicles and equipment are located throughout the City and include:

- Passenger and light duty vehicles
- Medium commercial vehicles
- Agriculture and industrial equipment
- Off the road and lawn and garden equipment

## **BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 604 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 10, 2011, City Council authorized a three-year service contract for flat tire repair, foam filling and re-capping services for vehicles and equipment citywide by Resolution No. 11-1976.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

## **FISCAL INFORMATION**

\$1,010,152.00 - Current Funds (subject to annual appropriations)  
\$ 197,984.72 - Sanitation Current Funds (subject to annual appropriations)  
\$ 58,168.80 - Stormwater Drainage Management Current Funds (subject to annual appropriations)  
\$ 19,128.00 - Water Utilities Current Funds (subject to annual appropriations)  
\$ 1,984.00 - Aviation Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

55 - Vendors contacted  
55 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

604 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Wingfoot Commercial Tire**

White Male	8	White Female	2
Black Male	5	Black Female	0
Hispanic Male	43	Hispanic Female	2
Other Male	3	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BN1608 and opened on December 18, 2015. This service contract is being awarded to the lowest responsive and responsible bidder by groups. Information related to this solicitation is available upon request.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Wingfoot Commercial Tire	3160 Irving Boulevard Dallas, TX 75247	Multiple Groups
Tire Centers, LLC	3101 Houston School Road Lancaster, TX 75134	Multiple Groups
Southern Tire Mart, LLC	529 Industrial Park Road Columbia, MS 39429	Multiple Groups
Ware's Giant Tire Service, LLC	2641 County Road 615 Alvarado, TX 76009	Multiple Groups
A to Z Tire & Battery, Inc.	812 SW 4 <sup>th</sup> Avenue Amarillo, TX 79101-1216	Multiple Groups

## **OWNER**

### **Wingfoot Commercial Tire**

Paul Wanstreet, President  
Steve Wilton, Vice President

April 13, 2016

**WHEREAS**, on August 10, 2011, City Council authorized a three-year service contract for flat tire repair, foam filling and re-capping services for vehicles and equipment citywide by Resolution No. 11-1976; and,

**WHEREAS**, on July 11, 2014, Administrative Action No. 14-6287 authorized supplemental agreement no. 1 to extend the service contract for flat tire repair, foam filling and re-capping services for vehicles and equipment citywide for one year, from August 23, 2014 to August 23, 2015; and,

**WHEREAS**, on April 24, 2015, Administrative Action No. 15-5932 authorized the extension to the service contract for flat tire repair, foam filling and re-capping services for vehicles and equipment citywide for six months, from August 23, 2015 to February 23, 2016 and an increase in an amount of \$50,000, increasing the contract amount from \$1,112,891 to \$1,162,891; and,

**WHEREAS**, on November 24, 2015, Administrative Action No. 15-7328 authorized supplemental agreement no. 3 to increase the service contract for flat tire repair, foam filling and re-capping services for vehicles and equipment citywide in an amount of \$50,000, increasing the contract amount from \$1,162,891 to \$1,212,891;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Wingfoot Commercial Tire (VS0000081369) for tire repair and recapping services for a term of three years in an amount not to exceed \$1,287,417.52, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Wingfoot Commercial Tire shall be based only on the amount of services directed to be performed by the City and properly performed by Wingfoot Commercial Tire under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,287,417.52 (subject to annual appropriations) from Service Contract number BN1608.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year service contract for tire repair and recapping services – Wingfoot Commercial Tire, lowest responsible bidder of five – Not to exceed \$1,287,418 – Financing: Current Funds (\$1,010,152), Sanitation Current Funds (\$197,985), Stormwater Drainage Management Current Funds (\$58,169), Water Utilities Current Funds (\$19,128) and Aviation Current Funds (\$1,984) (subject to annual appropriations)

Wingfoot Commercial Tire is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,287,417.52	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$1,287,417.52</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract, with one twelve-month renewal option, for electric motor repair services for Trinity Watershed Management - Evans Enterprises, Inc., lowest responsible bidder of two - Not to exceed \$1,867,476 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for electric motor repairs which includes rebuilding, diagnostic testing and maintenance of approximately 105 electric motors. Electric motors provide power for pumps and sluice gates at various stations, located throughout the City. The electric motors range in size from 5 to 3000 horse power and are used to pump a maximum of 4.3 billion gallons of stormwater per day for Trinity Watershed Management's Flood Control Division.

Electric motor repair services are essential in providing continuous, reliable operation and to comply with United States Army Corps of Engineers requirements, Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) permit requirements.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 267 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.



**BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 27, 2011, City Council authorized a three-year service contract for inspections, preventive maintenance, diagnostic testing and repair services of electric switchgear and motors by Resolution No. 11-1110

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$1,867,476.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 32 - Vendors contacted
- 32 - No response
- 0 - Response (Bid)
- 0 - Response (No bid)
- 0 - Successful

267 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Evans Enterprises, Inc.**

White Male	35	White Female	6
Black Male	2	Black Female	1
Hispanic Male	8	Hispanic Female	1
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1538 and were opened on December 4, 2015. This service contract is being awarded to the lowest responsive and responsible bidder by group. Information related to this solicitation is available upon request.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Evans Enterprises, Inc.	201 S. Industrial Dr. Waco, TX 76710	Multiple Groups
Allen's Electric Motor Services, Inc.	400 Roy Hoppy Hopkins Dr. Vivian, LA 71082	Multiple Groups

**OWNER**

**Evans Enterprises, Inc.**

Syndy Thrash, President  
David Brantley, Vice President  
David Woodman, Secretary

April 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Evans Enterprises, Inc. (517530) for electric motor repair services for Trinity Watershed Management for a term of three years, with one twelve-month renewal option, in an amount not to exceed \$1,867,476.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Evans Enterprises, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Evans Enterprises, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,867,476.00 (subject to annual appropriations) from Service Contract number BM1538.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract, with one twelve-month renewal option, for electric motor repair services for Trinity Watershed Management - Evans Enterprises, Inc., lowest responsible bidder of two - Not to exceed \$1,867,476 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)

Evans Enterprises, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$1,867,476.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$1,867,476.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a five-year service contract for continuous software maintenance and support for Oracle database license products - Mythics, Inc., most advantageous proposer of two - Not to exceed \$4,143,500 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This service contract will provide for continuous software maintenance and support for Oracle database license products assigned to the City that are used to create and manage database files for various City systems.

Software maintenance and support allows Communication and Information Services (CIS) the ability to respond effectively to a wide variety of critical issues such as database outages, data corruption and application performance issues by contacting dedicated technical experts twenty-four hours a day, seven days a week that are familiar with the City's environment. Additional maintenance include version upgrades, patches and bug fixes as well as security alerts and other pertinent information that enables CIS staff to proactively provide the best possible technical services to our customers.

Examples of City systems utilizing Oracle databases includes:

- SAP Billing and Invoicing System for Water Utilities
- CGI Advantage Financial System Application
- Lawson Human Resources Information System (HRIS)
- Police Department Record Management System (RMS)

**BACKGROUND (Continued)**

A seven member committee from the following departments reviewed and evaluated the proposals:

- Business Development & Procurement Services (2)\*
- Communication and Information Services (2)
- Water Utilities (1)
- Police (1)
- Sustainable Development & Construction (1)

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 50%
- Experience and capability 35%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,109 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 24, 2013, City Council authorized a three-year service contract for maintenance and support of Oracle database licenses by Resolution No. 13-0697.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$4,143,499.70 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 177 - Vendors contacted
- 177 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

1,109 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Mythics, Inc.

White Male	134	White Female	66
Black Male	15	Black Female	14
Hispanic Male	6	Hispanic Female	3
Other Male	29	Other Female	13

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BUZ1603 and were opened on December 4, 2015. This service contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Mythics, Inc.	1439 N. Great Neck Rd. Virginia Beach, VA 23454	86%	\$4,143,499.70
RFD & Associates, Inc.	410 Camp Craft Rd. Austin, TX 78746	76%	\$4,209,819.80

**OWNER**

**Mythics, Inc.**

Gary Newman, President

Richard Welborn, Vice President



April 13, 2016

**WHEREAS**, on April 24, 2013, City Council authorized a three-year service contract for maintenance and support of Oracle database licenses by Resolution No. 13-0697;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Mythics, Inc. (VS0000023852) for continuous software maintenance and support for Oracle database license products for a term of five years in an amount not to exceed \$4,143,499.70, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Mythics, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Mythics, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,143,499.70 (subject to annual appropriations) from Service Contract number MASCDV20ORACLE.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a five-year service contract for continuous software maintenance and support for Oracle database license products - Mythics, Inc., most advantageous proposer of two - Not to exceed \$4,143,500 - Financing: Current Funds (subject to annual appropriations)

Mythics, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$4,143,499.70	100.00%
<b>TOTAL CONTRACT</b>	<b>\$4,143,499.70</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** 8

**DEPARTMENT:** Business Development & Procurement Services  
Sanitation Services

**CMO:** Jeanne Chipperfield, 670-7804  
Joey Zapata, 670-3009

**MAPSCO:** 67K

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**SUBJECT**

Authorize the purchase of portable litter screens for the McCommas Bluff Landfill – Metta Technologies, Inc., lowest responsible bidder of four – Not to exceed \$82,380 – Financing: Sanitation Current Funds

**BACKGROUND**

This action will allow for the purchase of 17 portable litter screens which will be used at the City of Dallas McCommas Bluff Landfill to contain blown litter. During high winds lightweight paper and plastic waste can be blown off the working face as the refuse trucks unload. The solid waste permit for the landfill requires that windblown debris be picked up on a daily basis and returned to the working face. The portable litter screens are approximately 24 feet long by 15 feet tall covered with a durable wire netting designed to capture windblown litter and to move with the working face as it progresses across the active portion of the landfill. The litter screens will be placed as close to the working face as possible to keep the windblown litter confined to a smaller area, thus, making litter collection more efficient.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 2,367 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.

**BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$82,379.28 - Sanitation Current Funds

**M/WBE INFORMATION**

- 538 - Vendors contacted
- 538 - No response
  - 0 - Response (Bid)
  - 0 - No response (No Bid)
  - 0 - Successful

2,367 – M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Metta Technologies, Inc.**

White Male	9	White Female	0
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BN1618 and were opened on January 11, 2016. This purchase is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Metta Technologies, Inc.	2233 Parkwood Ave. #3 Toledo, OH 43620	\$ 82,379.28
Hawaii Drillers, Inc. dba Coastal Netting Systems	2933 Sixteenth St. Bakersfield, CA 93301	\$ 84,800.00
Carr and Associates, LLC	6377 Fremont Pike Perrysburg, OH 43551	\$ 86,549.04
Judge Netting, Inc.	427 E. 17 <sup>th</sup> St. Costa Mesa, CA 92627	\$118,000.00

**OWNER**

**Metta Technologies, Inc.**

David Haas, President  
Harold Kinker, Vice President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize the purchase of portable litter screens for the McCommas Bluff Landfill – Metta Technologies, Inc., lowest responsible bidder of four – Not to exceed \$82,380 – Financing: Sanitation Current Funds

Metta Technologies, Inc., is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$82,379.28	100.00%
<b>TOTAL CONTRACT</b>	<b>\$82,379.28</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

April 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of portable litter screens for the McCommas Bluff Landfill is authorized with Metta Technologies, Inc. (VS88720) in an amount not to exceed \$82,379.28.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for portable litter screens for the McCommas Bluff Landfill. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$82,379.28:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance</u>
0440	SAN	3591	2720	\$82,379.28	POSAN00000124594

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** 6

**DEPARTMENT:** Business Development & Procurement Services  
Sanitation Services

**CMO:** Jeanne Chipperfield, 670-7804  
Joey Zapata, 670-3009

**MAPSCO:** 33-F

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**SUBJECT**

Authorize the purchase of one stationary electric refuse loader for the Bachman Transfer Station - FTR Equipment dba Forestry Supply Services, Inc., lowest responsible bidder of two - Not to exceed \$179,170 - Financing: Sanitation Current Funds

**BACKGROUND**

This contract will allow for the purchase of one stationary electric refuse loader. The stationary electric refuse loader is equipped with a grappler attachment which is designed for handling and densifying municipal solid waste (MSW) at the Bachman Transfer Station on Harry Hines Boulevard. The stationary electric refuse loader will assist with safely loading, tampering and distributing MSW in the transfer trailers for safe transportation to the landfill or recycling center. The current stationary electric refuse loader was purchased in 1998 and has served more than its life expectancy of 10 years. The stationary electric refuse loader has had mechanical repairs such as cracked pins, metal fatigue, hydraulic cylinders leaking, and cracked welds due to the age of the equipment.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 436 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.



**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$179,170.00 - Sanitation Current Funds

**M/WBE INFORMATION**

- 35 - Vendors contacted
- 35 - No response
  - 0 - Response (Bid)
  - 0 - No response (No Bid)
  - 0 - Successful

436 – M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**FTR Equipment dba Forestry Supply Services, Inc.**

White Male	9	White Female	2
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BN1601 and were opened on January 8, 2016. This purchase is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*FTR Equipment dba Forestry Supply Services, Inc. (Rotobec 945 SM-X)	3853 S. U. S. Hwy. 69 Lufkin, TX 75901	\$179,170.00
FTR Equipment dba Forestry Supply Services, Inc. (Builrite 1300-E)	3853 S. U. S. Hwy. 69 Lufkin, TX 75901	\$208,187.00

**OWNER**

**FTR Equipment dba Forestry Supply Services, Inc.**

Michael D. Whitworth, President

April 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of one stationary electric refuse loader for the Bachman Transfer Station is authorized with FTR Equipment dba Forestry Supply Services, Inc. (VS0000080671) in an amount not to exceed \$179,170.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for one stationary electric refuse loader for the Bachman Transfer Station. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$179,170.00:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance</u>
0440	SAN	3593	4720	\$179,170.00	POSAN00000124781

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize the purchase of one stationary electric refuse loader for the Bachman Transfer Station - FTR Equipment dba Forestry Supply Services, Inc., lowest responsible bidder of two - Not to exceed \$179,170 - Financing: Sanitation Current Funds

FTR Equipment dba Forestry Supply Services, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$179,170.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$179,170.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for cast iron fittings - Fortiline, Inc. in the amount of \$100,000 and Ferguson Enterprises in the amount of \$100,000, lowest responsible bidders of two - Total not to exceed \$200,000 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of additional cast iron fittings of various types and sizes that were not included in the item authorized by Council on August 12, 2015. Fittings utilized in this agreement will allow Water Utilities (DWU) field crew personnel to repair, replace and make required adjustments to water pipe lines within distribution systems. The cast iron fittings are connected to the system's potable water pipelines which service Dallas residents and customer cities. DWU will be utilizing these fittings in the repair of residential and commercial piping, water meters, bypass valves and other apparatuses as needed at existing locations and new installations. DWU maintains 5,024 miles of water mains throughout the water distribution system.

This solicitation was structured in a manner which required bidders to submit a percentage discount from manufacturer catalog based on an estimated expenditure amount. This bid resulted in an average discount of 30.75% compared to an average discount of 46.00% received in 2012.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 377 email bid notifications to vendors registered under respective commodities.

**BACKGROUND (Continued)**

To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 26, 2012, City Council authorized a three-year master agreement for the purchase of cast iron fittings by Resolution No. 12-2349.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$200,000.00 - Water Utilities Current Funds

**M/WBE INFORMATION**

- 64 - Vendors contacted
- 64 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

377 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Fortiline, Inc.

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	3	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Ferguson Enterprises**

White Male	5	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1607 and were opened on January 22, 2016. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
*Ferguson Enterprises	7982 Highway 69 N. Tyler, TX 75706	Multiple Lines

**OWNERS**

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

**Ferguson Enterprises**

Frank Roach, President  
Kevin Michael Murphy, Vice President  
Dave Kelter, Treasurer

April 13, 2016

**WHEREAS**, on September 26, 2012, City Council authorized a three-year master agreement for the purchase of cast iron fittings by Resolution No. 12-2349;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of cast iron fittings is authorized with Fortiline, Inc. (VS0000073028) in the amount of \$100,000.00 and Ferguson Enterprises (VS87464) in the amount of \$100,000.00 for a term of three years in a total amount not to exceed \$200,000.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for cast iron fittings. If a written contract is required or requested for any or all purchases of cast iron fittings under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$200,000.00 from Master Agreement number BM1607.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for cast iron fittings - Fortiline, Inc. in the amount of \$100,000 and Ferguson Enterprises in the amount of \$100,000, lowest responsible bidders of two - Total not to exceed \$200,000 - Financing: Water Utilities Current Funds

Fortiline, Inc. and Ferguson Enterprises are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

PROJECT CATEGORY: Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$200,000.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$200,000.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Fire  
Park & Recreation  
Housing/Community Services  
Equipment & Building Services  
Convention and Event Services  
Code Compliance  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Eric Campbell, 670-3255  
Willis Winters, 670-4071  
Alan Sims, Chief of Neighborhood Plus, 670-1611  
Jill A. Jordan, P.E., 670-5299  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for paint and sundries to be used for maintaining various City facilities, equipment and City projects - PPG Architectural Finishes, Inc. in the amount of \$811,480, Ozark Materials, LLC in the amount of \$42,503 and Kelly Moore Paint Company, Inc. in the amount of \$42,473, lowest responsible bidders of four - Total not to exceed \$896,456 - Financing: Current Funds (\$694,264), Aviation Current Funds (\$87,257), Convention and Event Services Current Funds (\$75,747) and Stormwater Drainage Management Current Funds (\$39,188)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of approximately 71,000 gallons of various types and colors of paint and approximately 80 varieties of sundries to be used citywide for various City related projects.

## **BACKGROUND (Continued)**

Departments utilizing this agreement are:

- Housing/Community Services - uses paint for People Helping People program
- Trinity Watershed Management - uses paint to maintain flood control pump stations
- Aviation - uses paint to service Love Field, Dallas Executive Airport and Heliport
- Equipment and Building Services - uses paint to maintain approximately 1,145 facilities Citywide
- Convention and Event Services - uses paint for the upkeep and maintenance of the Dallas Convention Center and to cover graffiti
- Fire - uses paint to help maintain approximately 75 fire buildings, including fire stations
- Code Compliance - uses paint to cover graffiti
- Park & Recreation - uses paint for maintenance of outdoor structures

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 284 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 23, 2012, City Council authorized a three-year master agreement for paint and sundries to be used for maintaining various City facilities and equipment by Resolution No. 12-1374.

On December 10, 2014, City Council authorized an increase to the master agreement for the purchase of paint and sundries for maintaining various City facilities and equipment by Resolution No. 14-2092.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$694,264.13 - Current Funds  
\$ 87,256.44 - Aviation Current Funds  
\$ 75,747.40 - Convention and Event Services Current Funds  
\$ 39,187.50 - Stormwater Drainage Management Current Funds

**M/WBE INFORMATION**

47 - Vendors contacted  
47 - No response  
0 - Response (Bid)  
0 - Response (No Bid)  
0 - Successful

284 M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**PPG Architectural Finishes, Inc.**

White Male	64	White Female	4
Black Male	12	Black Female	0
Hispanic Male	32	Hispanic Female	0
Other Male	1	Other Female	1

**Ozark Materials, LLC**

White Male	20	White Female	8
Black Male	31	Black Female	5
Hispanic Male	4	Hispanic Female	0
Other Male	1	Other Female	0

**Kelly Moore Paint Company, Inc.**

White Male	61	White Female	3
Black Male	6	Black Female	0
Hispanic Male	14	Hispanic Female	0
Other Male	2	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BE1503 and were opened on October 23, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*PPG Architectural Finishes, Inc.	One PPG Pl. Pittsburgh, PA 15272	Multiple Groups
*Ozark Materials, LLC	591 Glendale Ave. Greenville, AL 36037	Multiple Groups
*Kelly Moore Paint Company, Inc.	2755 Irving Blvd. Dallas, TX 75207	Multiple Groups
The Sherwin Williams Company	2506 Florence St. Dallas, TX 75204	Non-responsive**

\*\*The Sherwin Williams Company was deemed non-responsive due to not meeting specifications.

## **OWNERS**

### **PPG Architectural Finishes, Inc.**

Scott Sinetar, President  
Thomas Maziarz, Vice President  
Anne Foulkes, Secretary  
Eric Thiele, Treasurer

### **Ozark Materials, LLC**

Jeffrey Webb, President  
Mike Dean, Vice President

### **Kelly Moore Paint Company, Inc.**

Steven Devoe, President  
Jim Alberts, Vice President  
Roy George, Treasurer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for paint and sundries to be used for maintaining various City facilities, equipment and City projects - PPG Architectural Finishes, Inc. in the amount of \$811,480, Ozark Materials, LLC in the amount of \$42,503 and Kelly Moore Paint Company, Inc. in the amount of \$42,473, lowest responsible bidders of four - Total not to exceed \$896,456 - Financing: Current Funds (\$694,264), Aviation Current Funds (\$87,257), Convention and Event Services Current Funds (\$75,747) and Stormwater Drainage Management Current Funds (\$39,188)

PPG Architectural Finishes, Inc. and Ozark Materials, LLC are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Kelly Moore Paint Company, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$42,472.59	4.74%
Total non-local contracts	\$853,982.88	95.26%
<b>TOTAL CONTRACT</b>	<b>\$896,455.47</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

April 13, 2016

**WHEREAS**, on May 23, 2012, City Council authorized a three-year master agreement for paint and sundries to be used for maintaining various City facilities and equipment by Resolution No. 12-1374; and,

**WHEREAS**, on December 10, 2014, City Council authorized an increase to the master agreement for the purchase of paint and sundries for maintaining various City facilities and equipment by Resolution No. 14-2092;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of paint and sundries to be used for maintaining various City facilities, equipment and City projects is authorized with PPG Architectural Finishes, Inc. (VS0000063319) in the amount of \$811,480.24, Ozark Materials, LLC (VS88031) in the amount of \$42,502.64 and Kelly Moore Paint Company, Inc. (034702) in the amount of \$42,472.59 for a term of three years in a total amount not to exceed \$896,455.47.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for paint and sundries to be used for maintaining various City facilities, equipment and City projects. If a written contract is required or requested for any or all purchases of paint and sundries to be used for maintaining various City facilities, equipment and City projects under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$896,455.47 from Master Agreement number BE1503.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Convention and Event Services  
Equipment & Building Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for hand and power tools - Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the amount of \$2,720,901, Colonial Hardware Corporation in the amount of \$1,655,230, Simba Industries in the amount of \$1,440,288, Mavich, LLC in the amount of \$367,567, Nationwide Supplies, LP in the amount of \$270,431, Longhorn, Inc. in the amount of \$121,400, Hilti, Inc. in the amount of \$60,715, Fort Worth Bolt & Tool Company, LLP in the amount of \$52,960, Evco Partners LP dba Burgoon Company in the amount of \$32,500, Joe Jeter Sales in the amount of \$20,000 and Fastenal Company in the amount of \$14,500, lowest responsible bidders of thirteen - Total not to exceed \$6,756,492 - Financing: Current Funds (\$4,079,697), Water Utilities Current Funds (\$2,201,545), Aviation Current Funds (\$231,150), Stormwater Drainage Management Current Funds (\$131,300) and Convention and Event Services Current Funds (\$112,800)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.



## **BACKGROUND (Continued)**

This master agreement will provide for the purchase of hand and power tools such as:

- Floor jacks
- Tool belts
- Drill bits
- Ladders
- Saws
- Hammers
- Wrenches

Hand and power tools are used by City employees throughout the City during day-to-day operations and emergency situations to maintain and repair City facilities, equipment and roads.

The solicitation was structured in a manner which required bidders to submit a response using discounts from manufacturer list price based on an estimated expenditure amount.. This bid resulted in a 31.1% average discount compared to a 32.6% average discount for the bid awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 164 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 23, 2013, City Council authorized a three-year master agreement for industrial equipment, tools, and supplies by Resolution No 13-0173.

On June 10, 2015, City Council authorized an increase to the master agreement for industrial equipment, tools and supplies by Resolution No 15-1048.

On February 24, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 94, 115, 129, 133, 156 and 162 for bid BE1504, for a three-year master agreement for the purchase of hand and power tools by Resolution No. 16-0390.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

\$4,079,696.74 - Current Funds  
\$2,201,545.00 - Water Utilities Current Funds  
\$ 231,150.00 - Aviation Current Funds  
\$ 131,300.00 - Stormwater Drainage Management Current Funds  
\$ 112,800.00 - Convention and Event Services Current Funds

**M/WBE INFORMATION**

32 - Vendors contacted  
32 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

164 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Sid Tool Co., Inc. dba MSC Industrial Supply Co.

White Male	35	White Female	21
Black Male	0	Black Female	2
Hispanic Male	1	Hispanic Female	1
Other Male	1	Other Female	1

Colonial Hardware Corporation

White Male	28	White Female	10
Black Male	13	Black Female	5
Hispanic Male	3	Hispanic Female	5
Other Male	0	Other Female	0

Simba Industries

White Male	5	White Female	3
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Mavich, LLC**

White Male	3	White Female	6
Black Male	0	Black Female	1
Hispanic Male	0	Hispanic Female	3
Other Male	0	Other Female	1

**Nationwide Supplies, LP**

White Male	2	White Female	1
Black Male	3	Black Female	1
Hispanic Male	0	Hispanic Female	2
Other Male	0	Other Female	0

**Longhorn, Inc.**

White Male	13	White Female	3
Black Male	1	Black Female	0
Hispanic Male	9	Hispanic Female	1
Other Male	0	Other Female	0

**Hilti, Inc.**

White Male	578	White Female	246
Black Male	32	Black Female	12
Hispanic Male	49	Hispanic Female	21
Other Male	44	Other Female	20

**Fort Worth Bolt & Tool Company, LLP**

White Male	31	White Female	11
Black Male	8	Black Female	0
Hispanic Male	6	Hispanic Female	1
Other Male	0	Other Female	0

**Evco Partners LP dba Burgoon Company**

White Male	2	White Female	10
Black Male	0	Black Female	6
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	1

## **ETHNIC COMPOSITION (Continued)**

### **Joe Jeter Sales**

White Male	4	White Female	2
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

### **Fastenal Company**

White Male	31	White Female	4
Black Male	3	Black Female	1
Hispanic Male	6	Hispanic Female	1
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BE1504 and were opened on October 23, 2015. This master agreement will be awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Sid Tool Co., Inc. dba MSC Industrial Supply Co.	15600 Trinity Blvd. Ste. 104 Ft. Worth, TX 76155	Multiple Lines
*Colonial Hardware Corporation	1506 South Frazier St. Conroe, TX 77301	Multiple Lines
*Simba Industries	753 Port America Pl. Ste. 210 Grapevine, TX 76051	Multiple Lines
*Mavich, LLC	525 Commerce St. Southlake, TX 76092	Multiple Lines
*Nationwide Supplies, LP	2301 Executive Dr. #B Garland, TX 75041	Multiple Lines
*Longhorn, Inc.	2640 Tarna Dr. Dallas, TX 75229	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Hilti, Inc.	5400 South 122 <sup>nd</sup> E. Ave. Tulsa, OK 74146	Multiple Lines
*Fort Worth Bolt & Tool Company, LLP	500 South Jennings Ave. Ft. Worth, TX 76104	Multiple Lines
*Evco Partners LP dba Burgoon Company	2727 Broadway Galveston, TX 77550	Multiple Lines
*Joe Jeter Sales	306 Hockaday Ave. Garland, TX 75043	Multiple Lines
*Fastenal Company	2001 Theurer Blvd. Winona, MN 88987	Multiple Lines
Crawford & Wilson Enterprises, Inc.	1251 Industrial Blvd. Ste. A Plano, TX 75074	Multiple Lines
O'Reilly Auto Enterprises, LLC	233 S. Patterson Springfield, MO 65802	Non-responsive**

\*\*O'Reilly Auto Enterprises, LLC was deemed non-responsive due to not meeting specifications.

**OWNERS**

**Sid Tool Co., Inc. dba MSC Industrial Supply Co.**

Erik Gershwind, President  
Doug Jones, Vice President  
Steve Armstrong, Secretary  
Rustom Jilla, Treasurer

**Colonial Hardware Corporation**

Michael Joseph O'Connell, III, President  
Philip Yonks, Vice President  
Nicole O'Connell, Secretary  
Susan Blake, Treasurer

**OWNERS (Continued)**

**Simba Industries**

Vickie L. Kasten, President

**Mavich, LLC**

Michelle Munes-Manfredini, President

Chris Manfredini, Vice President

Karen Estrada, Treasurer

**Nationwide Supplies, LP**

Kristi Boylan, President

Patrick Boylan, Vice President

**Longhorn, Inc.**

Loyd Evans, President

Lynn Evans, Vice President

Tom Swor, Treasurer

**Hilti, Inc.**

Cary Evert, President

Eugene Hodel, Sr., Vice President

Kelly Beaver, Secretary

Eugene Hodel, Sr., Treasurer

**Fort Worth Bolt & Tool Company, LLP**

Stuart Hendry, President

Terry Earle, Vice President

Kenny Woodward, Secretary

**Evco Partners LP dba Burgoon Company**

Nancy Evans, President

**OWNERS (Continued)**

**Joe Jeter Sales**

Joe Jeter, President

**Fastenal Company**

Willard D. Oberton, President

James C. Jansen, Vice President

Nicholas J. Lundquist, Vice President

Kenneth R. Nance, Vice President

Daniel L. Florness, Treasurer

April 13, 2016

**WHEREAS**, on January 23, 2013, City Council authorized a three-year master agreement for hand and power tools by Resolution No. 13-0173; and,

**WHEREAS**, on June 10, 2015, City Council authorized an increase to the master agreement for industrial equipment, tools and supplies by Resolution No 15-1048; and,

**WHEREAS**, on February 24, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 94, 115, 129, 133, 156 and 162 for bid BE1504, for a three-year master agreement for the purchase of hand and power tools by Resolution No. 16-0390;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of hand and power tools is authorized with Sid Tool Co., Inc. dba MSC Industrial Supply Co. (150516) in the amount of \$2,720,901.20, Colonial Hardware Corporation (501147) in the amount of \$1,655,229.88, Simba Industries (519720) in the amount of \$1,440,288.00, Mavich, LLC (VS88952) in the amount of \$367,567.25, Nationwide Supplies, LP (VS0000002561) in the amount of \$270,430.39, Longhorn, Inc. (VS0000005048) in the amount of \$121,400.00, Hilti, Inc. (079626) in the amount of \$60,715.02, Fort Worth Bolt & Tool Company (VS0000034085) in the amount of \$52,960.00, Evco Partners LP dba Burgoon Company (246097) in the amount of \$32,500.00, Joe Jeter Sales (149596) in the amount of \$20,000.00 and Fastenal Company (331296) in the amount of \$14,500.00, for a term of three years in a total amount not to exceed \$6,756,491.74.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for hand and power tools. If a written contract is required or requested for any or all purchases of hand and power tools under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$6,756,491.74 from Master Agreement number BE1504.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for hand and power tools - Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the amount of \$2,720,901, Colonial Hardware Corporation in the amount of \$1,655,230, Simba Industries in the amount of \$1,440,288, Mavich, LLC in the amount of \$367,567, Nationwide Supplies, LP in the amount of \$270,431, Longhorn, Inc. in the amount of \$121,400, Hilti, Inc. in the amount of \$60,715, Fort Worth Bolt & Tool Company, LLP in the amount of \$52,960, Evco Partners LP dba Burgoon Company in the amount of \$32,500, Joe Jeter Sales in the amount of \$20,000 and Fastenal Company in the amount of \$14,500, lowest responsible bidders of thirteen - Total not to exceed \$6,756,492 - Financing: Current Funds (\$4,079,697), Water Utilities Current Funds (\$2,201,545), Aviation Current Funds (\$231,150), Stormwater Drainage Management Current Funds (\$131,300) and Convention and Event Services Current Funds (\$112,800)

Sid Tools Co., Colonial Hardware Corporation, Hilti, Inc., Fort Worth Bolt and Fastenal Company are a non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and proposes to use their own work forces. Nationwide Supplies, LP., Longhorn, Inc. and Joe Jetter Sales LLC, are a local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own work force. Simba Industries is a local, woman owned firm, has signed the "Business Inclusion & Development" documentation, and proposes to use its own workforce. Marich, LLC is a non-local, minority owned firm, has signed the "Business Inclusion & Development" documentation, and proposes to use its own workforce. Evco Lp is a non-local, woman owned firm, has signed the "Business Inclusion & Development" documentation, and proposes to use its own work force.

PROJECT CATEGORY: Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,832,118.39	27.12%
Total non-local contracts	\$4,924,373.35	72.88%
<b>TOTAL CONTRACT</b>	<b>\$6,756,491.74</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Simba Industries	WFWB6222N0616	\$1,440,288.00	78.61%
<b>Total Minority - Local</b>		<b>\$1,440,288.00</b>	<b>78.61%</b>

**Non-Local Contractors / Sub-Contractors**

<b><u>Non-local</u></b>	<b><u>Certification</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
Mavich, LLC.	HFMB41034N0517	\$367,567.25	7.46%
Evco PArtners, LP, dba Burgoon Company	WFWB61876N0516	\$32,500.00	0.66%
<b>Total Minority - Non-local</b>		<b>\$400,067.25</b>	<b>8.12%</b>

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<b><u>Local</u></b>	<b><u>Percent</u></b>	<b><u>Local &amp; Non-Local</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$367,567.25	5.44%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$1,440,288.00	78.61%	\$1,472,788.00	21.80%
<b>Total</b>	<b>\$1,440,288.00</b>	<b>78.61%</b>	<b>\$1,840,355.25</b>	<b>27.24%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Equipment & Building Services  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln in the amount of \$1,125,289, from \$4,501,157 to \$5,626,446, Holt Texas, Ltd. in the amount of \$1,068,056, from \$4,272,225 to \$5,340,281, Kirby-Smith Machinery, Inc. in the amount of \$803,355, from \$3,213,421 to \$4,016,776, AutoNation Chevrolet Galleria in the amount of \$516,787, from \$2,067,150 to \$2,583,937, Southwest International Trucks, Inc. in the amount of \$507,035, from \$2,028,140 to \$2,535,175, Bobcat of Dallas in the amount of \$335,038, from \$1,340,155 to \$1,675,193, Rush Medium Duty Truck Center, Dallas in the amount of \$332,351, from \$1,329,405 to \$1,661,756, Romco Equipment Co., LLC in the amount of \$331,065, from \$1,324,263 to \$1,655,328, Freedom Dodge dba Duncanville Automotive in the amount of \$288,331, from \$1,153,325 to \$1,441,656, Rush Truck Center, Dallas Light and Medium Duty in the amount of \$278,940, from \$1,115,760 to \$1,394,700, Four Brothers Outdoor Power, Inc. in the amount of \$243,665, from \$974,660 to \$1,218,325 Sonic-Lute Riley, LP dba Lute Riley Honda in the amount of \$218,912, from \$875,650 to \$1,094,562, RDO Equipment Company in the amount of \$190,100, from \$760,400 to \$950,500, CLS Sewer Equipment Co., Inc. in the amount of \$146,900, from \$587,600 to \$734,500, EV Autos in the amount of \$134,687, from \$538,750 to \$673,437, Metro Fire Apparatus Specialists, Inc. in the amount of \$136,450, from \$545,800 to \$682,250, Kinloch Equipment and Supply, Inc. in the amount of \$114,712, from \$458,850 to \$573,562, Stewart & Stevenson, LLC in the amount of \$111,748, from \$446,994 to \$558,742, Larry M. Green dba Lone Star Trim in the amount of \$94,987, from \$379,950

## **SUBJECT** (Continued)

to \$474,937, Industrial Disposal Supply Co., Ltd. in the amount of \$85,662, from \$342,650 to \$428,312, REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc. in the amount of \$42,150, from \$168,600 to \$210,750, Texas Underground dba Underground, Inc. in the amount of \$40,412, from \$161,650 to \$202,062, Waterblasting Technologies, Inc. in the amount of \$22,500, from \$90,000 to \$112,500, H.D. Industries, Inc. in the amount of \$16,650, from \$66,600 to \$83,250, Witch Equipment Co., Inc. in the amount of \$15,146, from \$60,586 to \$75,732, Quality Fire Truck Parts, LLC in the amount of \$7,875, from \$31,500 to \$39,375, Landmark Equipment, Inc. in the amount of \$7,856, from \$31,425 to \$39,281, Dickson Equipment Co., Inc. in the amount of \$2,837, from \$11,350 to \$14,187 and Longhorn Harley-Davidson in the amount of \$2,080, from \$8,320 to \$10,400, lowest responsible bidders of thirty-five; (2) supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc. in the amount of \$332,300, from \$1,329,200 to \$1,661,500; and (3) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth in the amount of \$53,625, from \$214,500 to \$268,125 through the Texas Association of School Boards (BuyBoard), and to extend the service contracts term from July 7, 2016 to January 7, 2017 - Total not to exceed \$7,607,501, from \$30,430,036 to \$38,037,537 - Financing: Current Funds (\$5,826,716), Sanitation Current Funds (\$1,278,110), Water Utilities Current Funds (\$444,397), Aviation Current Funds (\$34,404) and Stormwater Drainage Management Current Funds (\$23,874) (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The increase to the service contract is necessary in order to allow sufficient time to complete the solicitation process. This service contract is used citywide to purchase original equipment manufacturer parts and labor to maintain City vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from light and heavy-duty trucks to excavators. This service contract will be used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition.

This supplemental meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 4, 2011, City Council authorized (1) a three-year master agreement for parts to repair and maintain City vehicles and equipment; and (2) a three-year service contract for repair of City vehicles and equipment by Resolution No. 11-1259.

On August 24, 2011, City Council authorized (1) a three-year master agreement for original equipment manufacturer parts to repair and maintain City vehicles and equipment; and (2) a three-year service contract for repair of City vehicles and equipment by Resolution No. 11-2167.

On April 10, 2013, City Council authorized an increase in the master agreement for auto and truck OEM parts and service by Resolution No. 13-0607.

On June 26, 2013, City Council authorized (1) a three-year service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and (2) a three-year service contract for original equipment manufacturer parts by Resolution No. 13-1056.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

**FISCAL INFORMATION**

- \$ 5,826,716.00 - Current Funds (subject to annual appropriations)
- \$ 1,278,110.00 - Sanitation Current Funds (subject to annual appropriations)
- \$ 444,397.00 - Water Utilities Current Funds (subject to annual appropriations)
- \$ 34,404.00 - Aviation Current Funds (subject to annual appropriations)
- \$ 23,874.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

**ETHNIC COMPOSITION**

**Park Cities Ford Lincoln**

White Male	64	White Female	14
Black Male	13	Black Female	0
Hispanic Male	54	Hispanic Female	3
Other Male	6	Other Female	2

**Holt Texas, Ltd.**

White Male	189	White Female	24
Black Male	31	Black Female	3
Hispanic Male	53	Hispanic Female	9
Other Male	15	Other Female	2

## **ETHNIC COMPOSITION (Continued)**

### **Kirby-Smith Machinery, Inc.**

White Male	28	White Female	3
Black Male	2	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

### **AutoNation Chevrolet Galleria**

White Male	38	White Female	3
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	3
Other Male	7	Other Female	0

### **Southwest International Trucks, Inc.**

White Male	253	White Female	41
Black Male	22	Black Female	1
Hispanic Male	82	Hispanic Female	9
Other Male	6	Other Female	0

### **Bobcat of Dallas**

White Male	54	White Female	7
Black Male	1	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

### **Rush Medium Duty Truck Center, Dallas**

White Male	36	White Female	5
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	1	Other Female	1

### **BTE Body Co., Inc.**

White Male	12	White Female	2
Black Male	1	Black Female	1
Hispanic Male	9	Hispanic Female	1
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Romco Equipment Co., LLC**

White Male	152	White Female	22
Black Male	9	Black Female	3
Hispanic Male	28	Hispanic Female	8
Other Male	5	Other Female	0

**Freedom Dodge dba Duncanville Automotive**

White Male	28	White Female	7
Black Male	23	Black Female	6
Hispanic Male	20	Hispanic Female	4
Other Male	2	Other Female	0

**Rush Truck Center, Dallas Light and Medium Duty**

White Male	36	White Female	5
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	1	Other Female	1

**Four Brothers Outdoor Power, Inc.**

White Male	5	White Female	5
Black Male	0	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	0	Other Female	0

**Sonic-Lute Riley, LP dba Lute Riley Honda**

White Male	69	White Female	19
Black Male	13	Black Female	5
Hispanic Male	23	Hispanic Female	6
Other Male	35	Other Female	3

**RDO Equipment Company**

White Male	41	White Female	4
Black Male	5	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**CLS Sewer Equipment Co., Inc.**

White Male	10	White Female	2
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**EV Autos**

White Male	2	White Female	0
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**Metro Fire Apparatus Specialists, Inc.**

White Male	44	White Female	3
Black Male	3	Black Female	0
Hispanic Male	10	Hispanic Female	1
Other Male	0	Other Female	0

**Kinloch Equipment and Supply, Inc.**

White Male	8	White Female	0
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	1
Other Male	1	Other Female	0

**Stewart & Stevenson, LLC**

White Male	100	White Female	9
Black Male	18	Black Female	3
Hispanic Male	0	Hispanic Female	0
Other Male	6	Other Female	1

**Larry M. Green dba Lone Star Trim**

White Male	1	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0



**ETHNIC COMPOSITION (Continued)**

**Industrial Disposal Supply Co., Ltd.**

White Male	14	White Female	9
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	2
Other Male	0	Other Female	0

**REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc.**

White Male	217	White Female	39
Black Male	72	Black Female	13
Hispanic Male	249	Hispanic Female	29
Other Male	24	Other Female	3

**Texas Underground dba Underground, Inc.**

White Male	8	White Female	4
Black Male	2	Black Female	0
Hispanic Male	15	Hispanic Female	0
Other Male	0	Other Female	0

**Waterblasting Technologies, Inc.**

White Male	78	White Female	12
Black Male	1	Black Female	1
Hispanic Male	24	Hispanic Female	1
Other Male	2	Other Female	3

**HD Industries, Inc**

White Male	16	White Female	3
Black Male	2	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

**Witch Equipment Co., Inc.**

White Male	23	White Female	1
Black Male	0	Black Female	0
Hispanic Male	4	Hispanic Female	1
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Quality Fire Truck Parts, LLC**

White Male	0	White Female	1
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**Landmark Equipment, Inc.**

White Male	42	White Female	8
Black Male	4	Black Female	1
Hispanic Male	7	Hispanic Female	0
Other Male	0	Other Female	2

**Dickson Equipment Co., Inc**

White Male	4	White Female	1
Black Male	1	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

**Longhorn Harley-Davidson**

White Male	42	White Female	16
Black Male	1	Black Female	0
Hispanic Male	3	Hispanic Female	2
Other Male	0	Other Female	0

**MHC Kenworth**

White Male	67	White Female	3
Black Male	10	Black Female	0
Hispanic Male	33	Hispanic Female	2
Other Male	7	Other Female	0

**OWNERS**

**Park Cities Ford Lincoln**

Randall Reed, General Partner  
Jeff Enright, Managing Partner

**OWNERS (Continued)**

**Holt Texas, Ltd.**

Allyn L. Archer, President

**Kirby-Smith Machinery, Inc.**

Ed Kirby, President  
David Cooper, Vice President  
Celise Blewitt, Secretary  
JD Young, Treasurer

**AutoNation Chevrolet Galleria**

David Casto, President

**Southwest International Trucks, Inc.**

Russ Trimble, President  
Jane Roth, Secretary

**Bobcat of Dallas**

Walter Berry, President  
Steve Meadows, Vice President  
Judy Worrell, Secretary

**Rush Medium Duty Truck Center, Dallas**

W. M. "Rusty" Rush, President

**BTE Body Co., Inc.**

Brian Bruckner, President

**Romco Equipment Co., LLC**

Charles Clarkson, President

**Freedom Dodge dba Duncanville Automotive**

Matt Stinson, President

**OWNERS (Continued)**

**Rush Truck Center, Dallas Light and Medium Duty**

W.M. "Rusty" Rush, President  
Martin A. Naegelin, Jr., Vice President

**Four Brothers Outdoor Power, Inc.**

Rex Kelly, President

**Sonic-Lute Riley, LP dba Lute Riley Honda**

B. Scott Smith, President

**RDO Equipment Company**

Ron Offutt, President

**CLS Sewer Equipment Co., Inc.**

Jerry P. Sonnier II, President  
Jennifer Sonnier, Secretary

**EV Autos**

Kenneth See, President

**Metro Fire Apparatus Specialists, Inc.**

Craig Russell, President

**Kinloch Equipment and Supply, Inc.**

Todd Kinloch, President

**Stewart & Stevenson, LLC**

Bill Simmons, President

**Larry M. Green dba Lone Star Trim**

Larry M. Green, President

**OWNERS (Continued)**

**Industrial Disposal Supply Co., Ltd.**

Jack Curtis, President

**REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc.**

Robert Collins, President

**Texas Underground dba Underground, Inc.**

Tommy Stoneman, President

**Waterblasting Technologies, Inc.**

James P. Crocker, President

**HD Industries, Inc.**

Harold Dillingham, President

**Witch Equipment Co., Inc.**

Larry M. Glover, President  
Paul Knuckley, Vice President  
Kevin Knuckley, Vice President  
Koy Kelly, Vice President  
Susan Knuckley, Secretary

**Quality Fire Truck Parts, LLC**

Janet R. Smith, President

**Landmark Equipment, Inc.**

Michael Dewayne Lyle, President  
Gary Lynn Lyle, Vice President  
Marla Lyle, Secretary  
Alice Ann Petty, Treasurer

**OWNERS (Continued)**

**Dickson Equipment Co., Inc.**

Jon M. Dixon, President  
Joe Dickson, Vice President  
Molly Dickson, Chief Financial Officer

**Longhorn Harley-Davidson**

Maritia Keeling, President

**MHC Kenworth**

Mike Murphy, President

April 13, 2016

**WHEREAS**, on May 4, 2011, City Council authorized (1) a three-year master agreement for parts to repair and maintain City vehicles and equipment; and (2) a three-year service contract for repair of City vehicles and equipment by Resolution No. 11-1259; and,

**WHEREAS**, on August 24, 2011, City Council authorized (1) a three-year master agreement for original equipment manufacturer parts to repair and maintain City vehicles and equipment; and (2) a three-year service contract for repair of City vehicles and equipment by Resolution No. 11-2167; and,

**WHEREAS**, on April 10, 2013, City Council authorized an increase in the master agreement for auto and truck OEM parts and service by Resolution No. 13-0607; and

**WHEREAS**, on June 26, 2013, City Council authorized (1) a three-year service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment; and (2) a three-year service contract for original equipment manufacturer parts by Resolution No. 13-1056;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln (331938) in the amount of \$1,125,289.00, from \$4,501,157.00 to \$5,626,446.00, Holt Texas, Ltd. (506724) in the amount of \$1,068,056.00, from \$4,272,225.00 to \$5,340,281.00, Kirby-Smith Machinery, Inc. (502341) in the amount of \$803,355.00, from \$3,213,421.00 to \$4,016,776.00, AutoNation Chevrolet Galleria (VC0000011749) in the amount of \$516,787.00, from \$2,067,150.00 to \$2,583,937.00, Southwest International Trucks, Inc. (003940) in the amount of \$507,035.00, from \$2,028,140.00 to \$2,535,175.00, Bobcat of Dallas (VC0000008555) in the amount of \$335,038.00, from \$1,340,155.00 to \$1,675,193.00, Rush Medium Duty Truck Center, Dallas (520505) in the amount of \$332,351.00, from \$1,329,405.00 to \$1,661,756.00, Romco Equipment Co., LLC (VS0000077004) in the amount of \$331,065.00, from \$1,324,263.00 to \$1,655,328.00, Freedom Dodge dba Duncanville Automotive (VS0000077189) in the amount of \$288,331.00, from \$1,153,325.00 to \$1,441,656.00, Rush Truck Center, Dallas Light and Medium Duty (VS0000078878) in the amount of \$278,940.00, from \$1,115,760.00 to \$1,394,700.00, Four Brothers Outdoor Power, Inc. (256331) in the amount of \$243,665.00, from \$974,660.00 to \$1,218,325.00, Sonic-Lute Riley, LP dba Lute Riley Honda (371947) in the amount of \$218,912.00, from \$875,650 to \$1,094,562.00,

April 13, 2016**Section 1. (Continued)**

RDO Equipment Company (500465) in the amount of \$190,100.00, from \$760,400.00 to \$950,500.00, CLS Sewer Equipment Co., Inc. (VS0000018694) in the amount of \$146,900.00, from \$587,600.00 to \$734,500.00, EV Autos (VS0000049296) in the amount of \$134,687.00, from \$538,750.00 to \$673,437.00, Metro Fire Apparatus Specialists, Inc. (339015) in the amount of \$136,450.00, from \$545,800.00 to \$682,250.00, Kinloch Equipment and Supply, Inc. (VS0000015339) in the amount of \$114,712.00, from \$458,850.00 to \$573,562.00, Stewart & Stevenson, LLC (951731) in the amount of \$111,748.00, from \$446,994.00 to \$558,742.00, Larry M. Green dba Lone Star Trim (VS0000030404) in the amount of \$94,987.00, from \$379,950.00 to \$474,937.00, Industrial Disposal Supply Co., Ltd. (003995) in the amount of \$85,662.00, from \$342,650.00 to \$428,312.00, REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc. (VS0000076949) in the amount of \$42,150.00, from \$168,600.00 to \$210,750.00, Texas Underground dba Underground, Inc. (349745) in the amount of \$40,412.00, from \$161,650.00 to \$202,062.00, Waterblasting Technologies, Inc. (VS0000043964) in the amount of \$22,500.00, from \$90,000.00 to \$112,500.00, H.D. Industries, Inc. (263044) in the amount of \$16,650.00, from \$66,600.00 to \$83,250.00, Witch Equipment Co., Inc. (VS0000029999) in the amount of \$15,146.00, from \$60,586.00 to \$75,732.00, Quality Fire Truck Parts, LLC (VS0000060769) in the amount of \$7,875.00, from \$31,500.00 to \$39,375.00, Landmark Equipment, Inc. (502100) in the amount of \$7,856.00, from \$31,425.00 to \$39,281.00, Dickson Equipment Co., Inc. (VS0000023390) in the amount of \$2,837.00, from \$11,350.00 to \$14,187.00 and Longhorn Harley-Davidson (VS0000028407) in the amount of \$2,080.00, from \$8,320.00 to \$10,400.00; (2) supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc. (VS0000069486) in the amount of \$332,300.00, from \$1,329,200.00 to \$1,661,500.00; and (3) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth (VS0000039231) through Texas Association of School Boards (BuyBoard) in the amount of \$53,625.00, from \$214,500.00 to \$268,125.00; and extend the contract term from July 7, 2016 to January 7, 2017, in a total amount not to exceed \$7,607,501.00, increasing the service contracts from \$30,430,036.00 to \$38,037,537.00.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$7,607,501.00 (subject to annual appropriations) from Service Contract number BJ1314.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln in the amount of \$1,125,289, from \$4,501,157 to \$5,626,446, Holt Texas, Ltd. in the amount of \$1,068,056, from \$4,272,225 to \$5,340,281, Kirby-Smith Machinery, Inc. in the amount of \$803,355, from \$3,213,421 to \$4,016,776, AutoNation Chevrolet Galleria in the amount of \$516,787, from \$2,067,150 to \$2,583,937, Southwest International Trucks, Inc. in the amount of \$507,035, from \$2,028,140 to \$2,535,175, Bobcat of Dallas in the amount of \$335,038, from \$1,340,155 to \$1,675,193, Rush Medium Duty Truck Center, Dallas in the amount of \$332,351, from \$1,329,405 to \$1,661,756, Romco Equipment Co., LLC in the amount of \$331,065, from \$1,324,263 to \$1,655,328, Freedom Dodge dba Duncanville Automotive in the amount of \$288,331, from \$1,153,325 to \$1,441,656, Rush Truck Center, Dallas Light and Medium Duty in the amount of \$278,940, from \$1,115,760 to \$1,394,700, Four Brothers Outdoor Power, Inc. in the amount of \$243,665, from \$974,660 to \$1,218,325 Sonic-Lute Riley, LP dba Lute Riley Honda in the amount of \$218,912, from \$875,650 to \$1,094,562, RDO Equipment Company in the amount of \$190,100, from \$760,400 to \$950,500, CLS Sewer Equipment Co., Inc. in the amount of \$146,900, from \$587,600 to \$734,500, EV Autos in the amount of \$134,687, from \$538,750 to \$673,437, Metro Fire Apparatus Specialists, Inc. in the amount of \$136,450, from \$545,800 to \$682,250, Kinloch Equipment and Supply, Inc. in the amount of \$114,712, from \$458,850 to \$573,562, Stewart & Stevenson, LLC in the amount of \$111,748, from \$446,994 to \$558,742, Larry M. Green dba Lone Star Trim in the amount of \$94,987, from \$379,950 to \$474,937, Industrial Disposal Supply Co., Ltd. in the amount of \$85,662, from \$342,650 to \$428,312, REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc. in the amount of \$42,150, from \$168,600 to \$210,750, Texas Underground dba Underground, Inc. in the amount of \$40,412, from \$161,650 to \$202,062, Waterblasting Technologies, Inc. in the amount of \$22,500, from \$90,000 to \$112,500, H.D. Industries, Inc. in the amount of \$16,650, from \$66,600 to \$83,250, Witch Equipment Co., Inc. in the amount of \$15,146, from \$60,586 to \$75,732, Quality Fire Truck Parts, LLC in the amount of \$7,875, from \$31,500 to \$39,375, Landmark Equipment, Inc. in the amount of \$7,856, from \$31,425 to \$39,281, Dickson Equipment Co., Inc. in the amount of \$2,837, from \$11,350 to \$14,187 and Longhorn Harley-Davidson in the amount of \$2,080, from \$8,320 to \$10,400, lowest responsible bidders of thirty-five; (2) supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc. in the amount of \$332,300, from \$1,329,200 to \$1,661,500; and (3) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth in the amount of \$53,625, from \$214,500 to \$268,125 through the Texas Association of School Boards (BuyBoard), and to extend the service contracts term from July 7, 2016 to January 7, 2017 - Total not to exceed \$7,607,501, from \$30,430,036 to \$38,037,537 - Financing: Current Funds (\$5,826,716), Sanitation Current Funds (\$1,278,110), Water Utilities Current Funds (\$444,397), Aviation Current Funds (\$34,404) and Stormwater Drainage Management Current Funds (\$23,874) (subject to annual appropriations)

Holt Texas Ltd., Four Brothers Outdoor Power, Inc., Metro Fire Apparatus Specialists, Inc., Kinloch Equipment and Supply, Inc., REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc., Texas Underground dba Underground, Inc., H.D. Industries Inc., Witch Equipment Co., Inc., Quality Fire Truck Parts LLC. and Washblasting Technologies, Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce. Kirby-Smith Machinery, Inc., AutoNation Chevrolet Galleria, Southwest International Trucks Inc., Bobcat of Dallas, Rush Medium Duty Truck Center, Dallas, BTE Body Equipment Southwest, Romco Equipment Co., LLC, Freedom Dodge dba Duncanville Automotive, Rush Truck Center, Rush Truck Center, Dallas Light and Medium Duty, Sonic-Lute Riley, LP dba Lute Riley Honda, RDO Equipment Company, CLS Sewer Equipment Co., EV Autos, Larry M. Green dba Lone Star Trim, Stewart & Stevenson LLC., Land Mark Equipment Inc., Dickerson Equipment Co., Longhorn Harley-Davidson and Park Cities Ford Lincoln are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

PROJECT CATEGORY: Goods

**LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY**

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$5,760,598.00	76.26%
Non-local contracts	\$1,793,278.00	23.74%
<b>TOTAL THIS ACTION</b>	<b>\$7,553,876.00</b>	<b>100.00%</b>

**LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION**

**Local Contractors / Sub-Contractors**

None

**Non-Local Contractors / Sub-Contractors**

None

**TOTAL M/WBE PARTICIPATION**

	<u>This Action</u>		<u>Participation to Date</u>	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$576,000.00	1.51%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$342,650.00	0.90%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$918,650.00</b>	<b>2.42%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Equipment & Building Services  
Trinity Watershed Management  
Water Utilities  
Fire

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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**SUBJECT**

Authorize (1) a three-year master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$170,225 or \$207,525 (tie bid – group 1, line 1), Big Country Supply in the amount of \$12,800 or \$50,100 (tie bid – group 1, line 1), Defender Supply in the amount of \$2,392,180; and (2) a three-year service contract for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$283,000, lowest responsible bidders of seven – Total not to exceed \$2,895,505 - Financing: Current Funds (\$2,797,200), Water Utilities Current Funds (\$63,500), Aviation Current Funds (\$14,000) and Stormwater Drainage Management Current Funds (\$20,805) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods and service, for a specific term, which are ordered on an as needed basis.

This master agreement will allow the City to purchase emergency and non-emergency vehicle lights and accessories such as light bars, strobe lights with siren, visor strobes and beacons (rotating lights) for multiple city departments. Emergency lights are commonly used on emergency vehicles such as law enforcement, fire and rescue units.

## **BACKGROUND (Continued)**

Non-emergency lights are used on a variety of City service vehicles from departments such as but not limited to Water Utilities, Park and Recreation, Street Services, Public Works and Transportation and Code Compliance Services.

Emergency and non-emergency lighting provides vehicles with a distinct public prominence that alerts drivers and pedestrians to the location of municipal vehicles which helps increase public awareness and safety. A vehicle outfitted with such lighting typically activates its lighting when stopped or involved in an emergency situation to alert the general public of its presence.

This master agreement will also make available accessories, parts and audible warning devices. The audible warning devices will only be installed, in conjunction with emergency lighting, on emergency response vehicles such as:

- Marked and unmarked law enforcement units
- Fire engines and trucks
- Rescue units
- Hazmat and Dallas Medical Strike Team (DMST) vehicles

Equipment and Building Services (EBS) currently maintains the emergency lighting systems for approximately 1,120 marked and approximately 360 unmarked law enforcement units. EBS is also responsible for maintaining the lighting systems for the entire City's fleet of non-emergency service vehicles throughout the City.

Fire-Rescue maintains approximately 350 pieces of equipment, which are equipped with emergency lighting. Each year, new equipment is purchased from local automotive dealers not pre-equipped with lighting. To reduce downtime on current vehicles being serviced at the Fire Maintenance Division Service Center, Fire-Rescue will deliver the new vehicles to the awarded vendor for installation of the new lighting. The emergency lighting is used for emergency purposes only.

This master agreement will allow EBS and Fire-Rescue to provide and maintain all necessary vehicle lighting systems for current and future fleet vehicles.

Professional Safety Solutions and Big Country Supply submitted tie bids for group 1 line 1. Texas Local Government Code, Section 271.901 states that when tie bids are received, one bidder must be selected by the casting of lots.

Casting of lots is utilized to identify a vendor for lines for which the City has received identical bids. The process is being executed in accordance with Texas Local Government Code, Section 271.901.

## **BACKGROUND (Continued)**

This section of the Texas Local Government Code states, in part:

- The municipality must select from the identical bids by the casting of lots
- The casting of lots must be in the presence of the governing body of the municipality
- If one of the bidders submitting an identical bid is a resident of the municipality, the municipality must select the bidder

This particular solicitation resulted in identical bids from vendors located outside the city limits.

This solicitation was structured in a manner which required bidders to submit a response using discounts from manufacturer's list price. This bid resulted in a 46.4% average discount compared to a 47.9% average discount for the bid awarded in 2011.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 969 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 24, 2011, City Council authorized a thirty-six-month master agreement for emergency lights, parts and audible warning devices for emergency response equipment by Resolution No. 11-2227.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 4, 2016.

## **FISCAL INFORMATION**

\$2,797,200.00 - Current Funds (subject to annual appropriations)  
\$ 63,500.00 - Water Utilities Current Funds (subject to annual appropriations)  
\$ 14,000.00 - Aviation Current Funds (subject to annual appropriations)  
\$ 20,805.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

97 - Vendors contacted  
97 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

969 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Goheen Enterprises, Inc. dba Professional Safety Systems**

White Male	6	White Female	1
Black Male	2	Black Female	0
Hispanic Male	10	Hispanic Female	0
Other Male	0	Other Female	0

**Defender Supply, LLC**

White Male	23	White Female	9
Black Male	5	Black Female	0
Hispanic Male	6	Hispanic Female	5
Other Male	0	Other Female	0

**Big Country Supply**

White Male	3	White Female	1
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BN1611 and opened on December 18, 2015. This master agreement and service contract are being awarded to the lowest responsive and responsible bidders by line and by group. Information related to this solicitation is available upon request.

\*Denotes successful bidders

## **BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Goheen Enterprises, Inc. dba Professional Safety Systems	7235 Baker Blvd. Richland Hills, TX 76118	Multiple Lines/Groups
*Defender Supply, LLC	14535 Industrial Park Aubrey, TX 76227	Multiple Lines/Groups
*Big Country Supply	1425 Sayles Blvd. Abilene, TX 79605	Multiple Lines/Groups
John Wright Associates, Inc.	1111 W. Abram Arlington, TX 76013	Multiple Lines/Groups
GT Distributors, Inc.	2545 Brockton Dr. #100 Austin, TX 78758	Multiple Lines/Groups
Siddons Martin Emergency Group, LLC	14233 Interdrive West Houston, TX 77032	Multiple Lines/Groups
Wistol Supply, Inc.	4211 East Side St. C Dallas, TX 75226	Non-responsive**

\*\*Wistol Supply, Inc. was deem non-responsive due to not meeting specifications.

## **OWNERS**

### **Goheen Enterprises, Inc. dba Professional Safety Systems**

Ramon Goheen, President

### **Defender Supply, LLC**

Bryan Brooks, President  
Christina Jackson, Treasurer

### **Big Country Supply**

Van Ligon, President  
Dee Ann Ligon, Vice President

April 13, 2016

**WHEREAS**, on August 24, 2011, City Council authorized a three year master agreement for emergency lights, parts and audible warning devices for emergency response equipment by Resolution No. 11-2227;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles is authorized with Goheen Enterprises, Inc. dba Professional Safety Systems (VS0000022330) in the amount of \$170,225.00 or \$207,525.00 (tie bid – group 1, line 1), Big Country Supply (331888) in the amount of \$12,800.00 or \$50,100.00 (tie bid – group 1, line 1), Defender Supply (VS0000061639) in the amount of \$2,392,180.00, for a term of three years in a total amount not to exceed \$2,612,505.00.

**Section 2.** That the Purchasing Agent is hereby authorized, upon appropriate request and documented need by a user department, to issue a purchase order for emergency and non-emergency light equipment parts for city fleet vehicles. If a written contract is required or requested for any or all purchases of emergency and non-emergency light equipment parts for city fleet vehicles under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the City Manager is hereby authorized to execute a contract with Goheen Enterprises, Inc. dba Professional Safety Systems (VS0000022330) for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles for a term of three years in an amount not to exceed \$283,000.00, upon approval as to form by the City Attorney. If the service was bid on an as needed basis, unit price basis for performance of specified tasks, payment to Goheen Enterprises, Inc. dba Professional Safety Systems shall be based only on the amount of services directed to be performed by the City and properly performed by Goheen Enterprises, Inc. dba Professional Safety Systems under the contract.

**Section 4.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$283,000.00 (subject to annual appropriations) from Service Contract number BN1611.

**Section 5.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,612,505.00 from Master Agreement number BN1611.

**Section 6.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize (1) a three-year master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$170,225 or \$207,525 (tie bid – group 1, line 1), Big Country Supply in the amount of \$12,800 or \$50,100 (tie bid – group 1, line 1), Defender Supply in the amount of \$2,392,180; and (2) a three-year service contract for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$283,000, lowest responsible bidders of seven – Total not to exceed \$2,895,505 - Financing: Current Funds (\$2,797,200), Water Utilities Current Funds (\$63,500), Aviation Current Funds (\$14,000) and Stormwater Drainage Management Current Funds (\$20,805) (subject to annual appropriations)

Goheen Enterprises, Inc. dba Professional Safety Systems, Big Country Supply and Defender Supply are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$2,895,505.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$2,895,505.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>