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Memorandum

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CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE November 13, 2015

TO Members of the Budget, Finance & Audit Committee: Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT Budget, Finance and Audit Committee Cancelled

Please be advised that the following Budget, Finance and Audit Committee meeting has been cancelled:

Monday, November 16, 2015, 1:00 p.m. – 2:30 p.m.

Dallas City Hall – 6ES, 1500 Marilla St., Dallas, Texas 75201.

The next scheduled meeting of the Budget, Finance and Audit Committee is:

Monday, December 7, 2015, 1:00 p.m. – 2:30 p.m.

Dallas City Hall – 6ES, 1500 Marilla St., Dallas, Texas 75201.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer S. Gates".

Jennifer S. Gates
Chair

c: Honorable Mayor and Members of City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager