

**KEY FOCUS AREA:** Economic Vibrancy  
**AGENDA DATE:** March 23, 2016  
**COUNCIL DISTRICT(S):** 2  
**DEPARTMENT:** Aviation  
**CMO:** Ryan S. Evans, 671-9837  
**MAPSCO:** 34E

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**SUBJECT**

Authorize (1) the first three-year renewal option to the contract for dock master services at Dallas Love Field in the amount of \$2,084,874; and (2) an increase in the contract for additional services related to the x-ray inspection system in the amount of \$191,728 - Bradford Airport Logistics, LTD - Total not to exceed \$2,276,602 - Financing: Aviation Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This contract provides dock master services (DMS) to the Sally Port located at Dallas Love Field. The Sally Port is a structure located on airport grounds and serves as the host to security inspections of all concession items entering the airport except the United States Postal Service. In order to safely and efficiently supply concessionaires with products and merchandise, Aviation has engaged a contractor providing dock master services to manage its sally port operations. The dock master schedules and coordinates all concession deliveries, screens all products and merchandise in accordance with the airport's policies and procedures and in compliance with the Transportation Security Administration (TSA) guidelines.

An increase in the contract in the amount of \$191,728 over the initial contract term is to provide for labor and training costs associated with the new Rapiscan x-ray inspection system, authorized by Council on January 14, 2015.

**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized a three-year service contract, with two three-year renewal options for dock master services, by Resolution No. 13-0377, on February 27, 2013.

**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$2,276,602.00 - Aviation Current Funds (subject to annual appropriations)

**OWNER**

**Bradford Airport Logistics, LTD**

Benjamin B. Richter, President  
Bruce Class, Vice President

March 23, 2016

**WHEREAS**, the City owns and operates a municipal airport, Dallas Love Field; and,

**WHEREAS**, on February 27, 2013, the City Council awarded a three year service contract with two three-year renewal options for Dock Master Services at Dallas Love Field to Bradford Airport Logistics, LTD for management of the Sally Port facility; and,

**WHEREAS**, on January 14, 2015, the City Council authorized a contract for the purchase, installation, and a three-year warranty of one x-ray inspection system (pallet scanner) for the Sally Port facility with Rapiscan Systems, Inc.; and,

**WHEREAS**, the airport has incurred additional operating expenses for the Sally Port facility due to increased concessionaire operator needs and additional labor and training costs associated with the acquisition and operation of the pallet scanner; and,

**WHEREAS**, the airport desires to exercise the first three-year renewal option of the contract with Bradford Airport Logistics, LTD; and,

**WHEREAS**, an increase in the contract with Bradford Airport Logistics, LTD in the amount of \$191,728.00 is necessary for continued Sally Port services.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That upon approval as to form by the City Attorney, the City Manager is hereby authorized to (1) exercise the first three year renewal option of the service contract with Bradford Airport Logistics, LTD and (2) increase the contract to cover additional service, labor and training costs.

**Section 2.** That all other terms under the existing contract remain the same.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,276,602.00 (subject to annual appropriations) from Aviation Fund 0130, Dept. AVI, Unit 7730, Object 3092, Vendor No. VS0000075481.

**Section 4.** That this resolution shall take effect immediately from after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a one-year service contract for light pole maintenance and repair services for Trinity Watershed Management – Environmental Lighting Services, LLC, lowest responsible bidder of two - Not to exceed \$84,640 - Financing: Current Funds (subject to appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide light pole maintenance and repair services for 120 street lights located at Trinity Watershed Management's properties throughout the City. The locations include the Continental Bridge, West Dallas Gateway and Cedar Crest/Martin Luther King gateway plaza. The use of street pole lights provides a safer environment for pedestrians and motorists alike by illuminating the area surrounding the light pole.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 772 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**BACKGROUND (Continued)**

This solicitation closed prior to the wage floor policy approved by City Council on November 10, 2015, by Resolution No. 15-2141. Prior to Council approval of the wage floor, City contracts did not include language that required contractors to identify their rate of pay or the number of employees assigned on City contracts. Environmental Lighting Services, LLC has signed the wage affidavit stating they will pay their employees a minimum wage of \$10.37 per hour.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$84,640.00 - Current Funds (subject to appropriations)

**M/WBE INFORMATION**

187 - Vendors contacted  
186 - No response  
    1 - Response (Bid)  
    0 - Response (No bid)  
    1 - Successful

772 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Environmental Lighting Services, LLC**

White Male	27	White Female	5
Black Male	4	Black Female	1
Hispanic Male	30	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BQ1526 and were opened on October 30, 2015. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Environmental Lighting Services, LLC	3420 Dalworth St. Arlington, TX 76011	\$84,640.00
Prism Electric, Inc.	2985 Market St. Garland, TX 75041	\$114,488.00

**OWNER**

**Environmental Lighting Services, LLC**

Jarad Bailey, President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a one-year service contract for light pole maintenance and repair services for Trinity Watershed Management – Environmental Lighting Services, LLC, lowest responsible bidder of two - Not to exceed \$84,640 - Financing: Current Funds (subject to appropriations)

Environmental Lighting Services, LLC is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$84,640.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$84,640.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Environmental Lighting Services, LLC	WFWB63060N0916	\$84,640.00	100.00%
<b>Total Minority - Local</b>		<b>\$84,640.00</b>	<b>100.00%</b>

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$84,640.00	100.00%	\$84,640.00	100.00%
<b>Total</b>	<b>\$84,640.00</b>	<b>100.00%</b>	<b>\$84,640.00</b>	<b>100.00%</b>

March 23, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Environmental Lighting Services, LLC (VS0000048383) for light pole maintenance and repair services for Trinity Watershed Management for a term of one year in an amount not to exceed \$84,640.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Environmental Lighting Services, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Environmental Lighting Services, LLC under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$84,640.00 (subject to appropriations) from Service Contract number BQ1526.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**AGENDA ITEM # 4**

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Housing/Community Services  
Park & Recreation  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Alan Sims, Chief of Neighborhood Plus, 670-1611  
Willis Winters, 670-4071  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections - Communicon, LTD dba Communication Concepts in the amount of \$3,186,905 and International Systems of America, LLC dba ISA Fire & Security in the amount of \$245,464, most advantageous proposers of three - Total not to exceed \$3,432,369 - Financing: Current Funds (\$1,622,786), Aviation Current Funds (\$1,417,745), Water Utilities Current Funds (\$297,132), Stormwater Drainage Management Current Funds (\$40,432), Sanitation Current Funds (\$29,274), Department of State Health Services Grant Funds (\$15,000) and Community Development Block Grant Funds (\$10,000) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for continued alarm monitoring and maintenance at approximately 285 City facilities for fire and/or intrusion. This contract will also provide for the maintenance of alarm equipment, programming alarm panels, annual fire alarm inspections, design and installation of new alarm systems.

## **BACKGROUND (Continued)**

This contract is separated into four groups which is reflected by the following:

- Monitoring reflects 4.5% of the contract and will provide monitoring services for fire and intrusion alarm systems.
- Fire alarm inspection and testing reflects 7.2% of this contract and will provide annual fire alarm inspection and testing per the NFPA 72, National Fire Alarm and Signaling code.
- Design work reflects 1.1% of this contract and will provide complete design and plan work for new fire alarm systems, wireless fire alarm systems and security/intrusion alarm systems.
- Installation, maintenance and repair reflects 87.2% of this contract and will provide maintenance and repair of existing systems as well as installation of approximately 24 new systems.

A seven member committee from the following departments reviewed and evaluated the proposals:

- Water Utilities (1)
- Park and Recreation (2)
- Aviation (2)
- Business Development & Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Approach 30%
- Experience 25%
- Business Inclusion and Development Plan 15%

This solicitation was structured in a manner which required proposers to submit a response using unit pricing. This proposal resulted in a 20.3% increase over comparable unit prices for the bid awarded in 2012.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,066 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.

## **BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

This solicitation closed prior to the wage floor policy approved by City Council on November 10, 2015, by Resolution No. 15-2141. Prior to Council approval of the wage floor, City contracts did not include language that required contractors to identify their rate of pay or the number of employees assigned on City contracts. Communicon, LTD dba Communication Concepts and International Systems of America, LLC have signed the wage affidavit stating they will pay their employees a minimum wage of \$10.37 per hour.

## **PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 27, 2012, City Council authorized a three-year service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections by Resolution No. 12-1606.

On December 10, 2014, City Council authorized supplemental agreement no. 1 to increase the service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections by Resolution No. 14-2093.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

## **FISCAL INFORMATION**

\$1,622,786.32 - Current Funds (subject to annual appropriations)  
\$1,417,744.89 - Aviation Current Funds (subject to annual appropriations)  
\$ 297,131.94 - Water Utilities Current Funds (subject to annual appropriations)  
\$ 40,431.59 - Stormwater Drainage Management Current Funds (subject to annual appropriations)  
\$ 29,273.62 - Sanitation Current Funds (subject to annual appropriations)  
\$ 15,000.00 - Department of State Health Services Grant Funds (subject to annual appropriations)  
\$ 10,000.00 - Community Development Block Grant Funds (subject to annual appropriations)

**M/WBE INFORMATION**

130 - Vendors contacted  
130 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

1,066 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Communicon, LTD dba Communication Concepts

White Male	24	White Female	6
Black Male	1	Black Female	1
Hispanic Male	3	Hispanic Female	3
Other Male	0	Other Female	0

International Systems of America, LLC dba ISA Fire & Security

White Male	58	White Female	18
Black Male	8	Black Female	1
Hispanic Male	1	Hispanic Female	0
Other Male	1	Other Female	0

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BFZ1502 and were opened on April 16, 2015. This service contract is being awarded to the most advantageous proposers by group. Information related to this solicitation is available upon request.

\*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Amount</u>
*Communicon, LTD dba Communication Concepts	4216 Hahn Blvd. Fort Worth, TX 76117	Multiple Groups

**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*International Systems of America, LLC dba ISA Fire & Security	5214 Burleson Rd. Suite 407 Austin, TX 78744	Multiple Groups
Alarm Security Group, LLC dba ASG Security	875 West Sandy Lake Rd. Suite 400 Coppell, TX 75019	Multiple Groups

**OWNERS**

**Communicon, LTD dba Communication Concepts**

Jeff Mauldin, President

**International Systems of America, LLC dba ISA Fire & Security**

Michael G. Epperson, President  
Roy O. Messersmith, Vice President  
Mark Shoemaker, Secretary  
Donald Combs, Treasurer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections - Communicon, LTD dba Communication Concepts in the amount of \$3,186,905 and International Systems of America, LLC dba ISA Fire & Security in the amount of \$245,464, most advantageous proposers of three - Total not to exceed \$3,432,369 - Financing: Current Funds (\$1,622,786), Aviation Current Funds (\$1,417,745), Water Utilities Current Funds (\$297,132), Stormwater Drainage Management Current Funds (\$40,432), Sanitation Current Funds (\$29,274), Department of State Health Services Grant Funds (\$15,000) and Community Development Block Grant Funds (\$10,000) (subject to annual appropriations)

Communicon, LTD dba Communication Concepts is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor. International Systems of America, LLC dba ISA Fire & Security is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$3,432,368.36	100.00%
<b>TOTAL CONTRACT</b>	<b>\$3,432,368.36</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Blue Star Electric, LLC.	WFWB62936Y0816	\$758,483.22	22.10%
<b>Total Minority - Non-local</b>		<b>\$758,483.22</b>	<b>22.10%</b>

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$758,483.22	22.10%
Total	\$0.00	0.00%	\$758,483.22	22.10%

March 23, 2016

**WHEREAS**, on June 27, 2012, City Council authorized a three-year service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections by Resolution No. 12-1606; and,

**WHEREAS**, on December 10, 2014, City Council authorized supplemental agreement no. 1 to increase the service contract for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections from \$1,655,840.79 to \$2,069,799.79, by Resolution No. 14-2093; and,

**WHEREAS**, on July 6, 2015, Administrative Action Nos. 15-6268 and 15-6269 authorized supplemental agreement no. 2 to the service contract to extend the contract term from June 30, 2015 to December 30, 2015; and,

**WHEREAS**, on December 2, 2015, Administrative Action Nos. 15-7276 and 15-7277 authorized supplemental agreement no. 3 to the service contract to extend the contract term from December 30, 2015 to March 31, 2016;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute a service contract with Communicon, LTD dba Communication Concepts (VS0000019084) in the amount of \$3,186,904.36 and International Systems of America, LLC dba ISA Fire & Security (VS87469) in the amount of \$245,464.00 for installation, monitoring and maintenance of alarm systems and annual fire alarm inspections for a term of three years in a total amount not to exceed \$3,432,368.36, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Communicon, LTD dba Communication Concepts and International Systems of America, LLC dba ISA Fire & Security shall be based only on the amount of the services directed to be performed by the City and properly performed by Communicon, LTD dba Communication Concepts and International Systems of America, LLC dba ISA Fire & Security under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$3,432,368.36 (subject to annual appropriations) from Service Contract number BFZ1502.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a five-year service contract for maintenance, support and upgrades of the City's existing Record Management and Field Base Reporting System - Intergraph Corporation, only proposer - Not to exceed \$3,301,195 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This service contract will provide ongoing maintenance, support and upgrades for the City's Record Management (RMS) and Field Base Reporting (FBR) system, which is utilized by public safety personnel. This system supports the efficient collection of data by Police and Fire-Rescue personnel when responding to criminal and emergency calls.

Maintenance and support includes upgrades to current releases of software, patches, annual training, hardware support and 24 -hour technical support.

These departments record approximately 250,000 offenses and over 49,000 arrests each year. These offenses, arrests and follow up supplemental reports are recorded in the RMS system and maintained for at least 10 years after the case is closed. From these records, state and federally required crime statistics are calculated and reported.

This system has contributed to improving the City's collection and sharing of crime data. Some key benefits include:

- Allows digital images, audio files and video files to be attached to investigation records
- Robust audit trail for tracking evidence management
- Reporting of crime statistics to state and federal agencies

**BACKGROUND (Continued)**

A seven member committee from the following departments reviewed and evaluated the proposals:

- Business Development & Procurement Services (2)\*
- Police (2)
- Communication and Information Services (2)
- Fire-Rescue (1)

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Experience and capability 50%
- Cost 35%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,034 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 27, 2010, City Council authorized a five-year service contract for maintenance and support for a records management system by Resolution No. 10-0361.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$3,301,195.00 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 173 - Vendors contacted
- 173 - No response
  - 0 - Response (Bid)
  - 0 - Response (No Bid)
  - 0 - Successful vendor

1,034 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Intergraph Corporation

White Male	1,013	White Female	476
Black Male	54	Black Female	60
Hispanic Male	29	Hispanic Female	13
Other Male	184	Other Female	86

**PROPOSAL INFORMATION**

The following proposal was received from solicitation number BUZ1530 and was opened on September 25, 2015. This service contract is being awarded in its entirety to the only proposer.

\*Denotes successful proposer

<u>Proposer</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Intergraph Corporation	305 Intergraph Way Madison, AL 35758	84%	\$3,301,195.00

**Note:** A single proposal review process has been conducted and no exceptions have been found.

**OWNER**

**Intergraph Corporation**

Steven L. Cost, President

Richard B. Jacks, Vice President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a five-year service contract for maintenance, support and upgrades of the City's existing Record Management and Field Base Reporting System - Intergraph Corporation, only proposer - Not to exceed \$3,301,195 - Financing: Current Funds (subject to annual appropriations)

Intergraph Corporation is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$3,301,195.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$3,301,195.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

March 23, 2016

**WHEREAS**, on January 27, 2010, City Council authorized a five-year service contract for maintenance and support for a records management system by Resolution No. 10-0361.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Intergraph Corporation (168120) for maintenance, support and upgrades of the City's existing Record Management and Field Base Reporting System for a term of five years in an amount not exceed \$3,301,195.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Intergraph Corporation shall be based only on the amount of the services directed to be performed by the City and properly performed by Intergraph Corporation under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$3,301,195.00 (subject to annual appropriations) from Service Contract number MASCDV20INPURST.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a six-year service contract for elevator, escalator and moving sidewalk maintenance and repair for various City locations - Southwest Elevator Company dba Oracle Elevator Company of Texas through an intergovernmental agreement with Dallas Area Rapid Transit in the amount of \$4,177,152 and Otis Elevator Company through BuyBoard in the amount of \$1,412,606 - Total not to exceed \$5,589,758 - Financing: Current Funds (\$314,090), Aviation Current Funds (\$4,335,636) and Water Utilities Current Funds (\$940,032) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This service contract will provide elevator, escalator and moving sidewalk preventative maintenance and repair. All equipment will be maintained monthly, in accordance with the manufacturer's recommendation, to meet all applicable codes and state regulations. A six-year contract will ensure all contractors will address both immediate and long-term needs of the City's elevators, escalators, and moving sidewalks.

In addition to regularly scheduled preventative maintenance, both awarded contractors will be on call twenty-four hours a day for emergency repairs. The contractor will respond to emergency calls within two hours and will complete emergency repairs within forty-eight hours; all outages impacting airport operations are considered "emergency repairs".

## **BACKGROUND (Continued)**

The lead departments will respectively oversee the maintenance and repair of units for their department:

- Water Utilities operates 19 elevators located at the three water treatment plants, two wastewater treatment plants and pump and lift stations throughout the City.
- Aviation operates 17 elevators, 10 escalators and 11 moving sidewalks in the Terminal Building, Parking Garage A, and Parking Garage B at Dallas Love Field. On average, 16,000 passengers arrive and depart daily at Dallas Love Field.

To ensure that all equipment is in compliance with state and local codes, the City currently contracts with a certified elevator inspector with extensive elevator, escalator, and moving sidewalk experience. The inspector will assist in the oversight of maintenance and repair, and will provide technical expertise for any remodeling or construction projects.

Also included in this maintenance contract is the repair and service of equipment needed during the transition of service providers for the most recent elevator contract awarded in December 2015 for City Hall.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 10, 2010, City Council authorized a six-year service contract for elevator, escalator and moving sidewalk maintenance and repair at various city facilities by Resolution No. 10-0679.

On May 28, 2014, City Council authorized supplemental agreement no. 1 to increase the service contract for elevator, escalator and moving sidewalk maintenance and repair at various City facilities by Resolution No. 14-0819.

On December 9, 2015, City Council authorized a six-year service contract for elevator and escalator maintenance and repair at various city facilities by Resolution No. 15-2266.

## **FISCAL INFORMATION**

- \$ 314,090.05 - Current Funds (subject to annual appropriations)
- \$4,335,635.94 - Aviation Current Funds (subject to annual appropriations)
- \$ 940,032.00 - Water Utilities Current Funds (subject to annual appropriations)



**ETHNIC COMPOSITION**

**Southwest Elevator Company dba Oracle Elevator Company of Texas**

White Male	31	White Female	1
Black Male	1	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	2	Other Female	0

**Otis Elevator Company**

White Male	10	White Female	3
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**OWNERS**

**Southwest Elevator Company dba Oracle Elevator Company of Texas**

Christopher Doot, President  
Russell Winiariskyj, Vice President  
Bryan Pollard, Secretary

**Otis Elevator Company**

Larry Jackson, President  
Allen Baxter, Vice President

March 23, 2016

**WHEREAS**, on March 10, 2010, City Council authorized a six-year service contract for elevator, escalator and moving sidewalk maintenance and repair at various city facilities by Resolution No. 10-0679; and,

**WHEREAS**, on May 28, 2014, City Council authorized supplemental agreement no. 1 to increase the service contract for elevator, escalator and moving sidewalk maintenance and repair at various City facilities by Resolution No. 14-0819; and,

**WHEREAS**, on December 9, 2015, City Council authorized a six-year service contract for elevator and escalator maintenance and repair at various city facilities by Resolution No. 15-2266;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute a service contract with Southwest Elevator Company dba Oracle Elevator Company of Texas (VS0000038350) through an intergovernmental agreement with Dallas Area Rapid Transit in the amount of \$4,177,152.00 and Otis Elevator Company (399427) through BuyBoard in the amount of \$1,412,605.99 for elevator and escalator maintenance and repair at various City locations for a term of six years in an amount not to exceed \$5,589,757.99, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Southwest Elevator Company dba Oracle Elevator Company of Texas through an intergovernmental agreement with Dallas Area Rapid Transit and Otis Elevator Company through BuyBoard shall be based only on the amount of the services directed to be performed by the City and properly performed by Southwest Elevator Company dba Oracle Elevator Company of Texas through an intergovernmental agreement with Dallas Area Rapid Transit and Otis Elevator Company through BuyBoard under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$5,589,757.99 (subject to annual appropriations) from Service Contract number BW1605.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

**CNG Fuel & Fuel Station Maintenance**

- \* Authorize a three-year acquisition contract, which will result in a master agreement, for compressed natural gas for equipped fleet vehicles - Clean Energy dba California Clean Energy, Inc., only bidder - Not to exceed \$2,493,964 - Financing: Current Funds (subject to annual appropriations)
- \* Authorize a three-year service contract for compressed natural gas fuel station parts and maintenance for equipped fleet vehicles - Clean Energy dba California Clean Energy, Inc., only bidder - Not to exceed \$456,720 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This service contract will provide compressed natural gas (CNG) and fuel station parts and maintenance for the City's fleet vehicles. The City requires CNG fueling capability to support the City's 1,000 CNG vehicles. Currently, the City purchases an average of 40,000 gallons of CNG fuel monthly using multiple stations located throughout the Dallas area. Fuel stations are outfitted with an automated card reader system for a billing infrastructure that tracks usage, vehicle identification number, and bills the City accordingly on a monthly basis.

## **BACKGROUND (Continued)**

In addition, with an increased use of heavy-duty CNG vehicles, the City constructed two of its own CNG facilities in 2011. These stations provide overnight filling of vehicles, thus saving staff time and ensuring completely filled tanks at the beginning of each shift. This contract will provide all maintenance support for these facilities, including parts and labor. The selected contractor will make frequent trips to each site to verify that the facility is operating properly. Preventative maintenance will be performed per equipment manufacturer requirements, including the compressors in which failed components are repaired or replaced as needed. These two stations provide an average of 21,000 gallons of CNG monthly.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 418 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 10, 2010, City Council authorized a three-year master agreement for compressed natural gas for fleet vehicles by Resolution No. 10-0675.

On February 9, 2011, City Council authorized a thirty-six month maintenance and operations contract by Resolution No. 11-0407.

On April 22, 2015, City Council authorized Supplemental Agreement No. 1 to extend the contract for an additional nine-months and increase the maintenance and operations contract for Compressed Natural Gas (CNG) fueling facilities at the Southeast and Northwest Service Centers by Resolution No. 15-0751.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

## **FISCAL INFORMATION**

\$2,950,683.36 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 59 - Vendors contacted
- 59 - No response
- 0 - Response (Bid)
- 0 - Response (No bid)
- 0 - Successful

418 - M/WBE and Non-M/WBE vendors were contacted

**M/WBE INFORMATION (Continued)**

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Clean Energy dba California Clean Energy, Inc.**

White Male	344	White Female	59
Black Male	11	Black Female	2
Hispanic Male	44	Hispanic Female	16
Other Male	35	Other Female	34

**BID INFORMATION**

The following bids were received from solicitation number BQ1605 and were opened on January 15, 2016. These service contracts are being awarded to the only responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidder</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Clean Energy dba California Clean Energy, Inc.	4675 MacArthur Court Suite 800 Newport Beach, CA 92660	\$2,950,683.36

**Note:** A single bid review process has been conducted and no exceptions have been found.

**OWNER**

**Clean Energy dba California Clean Energy, Inc.**

Andrew J. Littlefair, President  
Peter J. Grace, Vice President  
Mitchell W. Pratt, Secretary

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for compressed natural gas fuel station parts and maintenance for equipped fleet vehicles - Clean Energy dba California Clean Energy, Inc., only bidder - Not to exceed \$456,720 - Financing: Current Funds (subject to annual appropriations)

Clean Energy dba California Clean Energy, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$456,720.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$456,720.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

March 23, 2016

**WHEREAS**, on March 10, 2010, City Council authorized a three-year master agreement for compressed natural gas for fleet vehicles by Resolution No. 10-0675; and,

**WHEREAS**, on February 14, 2014, Administrative Action No. 14-5349 authorized Supplemental Agreement No. 2 to the master agreement to extend the term for one year from March 9, 2014 to March 9, 2015; and,

**WHEREAS**, on December 15, 2014, Administrative Action No. 14-7200 authorized Supplemental Agreement No. 3 to the master agreement to extend the term for four-months from March 9, 2015 to July 4, 2015; and,

**WHEREAS**, on March 11, 2015, Administrative Action No. 15-5493 authorized Supplemental Agreement No. 4 to the master agreement to extend the term for nine-months from July 4, 2015 to April 1, 2016; and,

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute an acquisition contract, which will result in a master agreement, with Clean Energy dba California Clean Energy, Inc. (332141) for compressed natural gas for equipped fleet vehicles for a term of three years in an amount not to exceed \$2,493,963.36, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Clean Energy dba California Clean Energy, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Clean Energy dba California Clean Energy, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,493,963.36 (subject to annual appropriations) from Acquisition Contract number BQ1605.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize (1) an acquisition contract for the purchase of software licenses in the amount of \$755,280; and (2) a three-year service contract for maintenance and support of the backup and security system for the City's existing database network in the amount of \$599,958 - Symantec distributed by Carahsoft Technology Corp. and sold through PetroSys Solutions, Inc. dba psitechnology, through the Department of Information Resources, State of Texas Cooperative contract - Total not to exceed \$1,355,238 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

These contracts will allow for the purchase of additional software licenses, ongoing maintenance and support of the backup and security system for the City's existing database network. This software manages the backup and recovery of data within the City's network.

Implementing software to secure the City's data is becoming increasingly more critical due to data growth. This software ensures the Communication and Information Services (CIS) department can respond quickly and effectively to a wide variety of issues including, but not limited to, data loss, data corruption, hardware loss, and cyber security breaches. Many critical applications utilized by the City where data may need to be restored include:

- AMS Advantage Financials
- Microsoft Exchange email
- Human Resources Information System (HRIS)
- Computer Aided Dispatch System (CAD)
- Police Records Management System (RMS)
- Traffic Management System (Escort)
- CRMS 311 Customer Request Management System

Maintenance includes software upgrades, patches and technical support.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 26, 2013, City Council authorized a three-year service contract for maintenance and support of Symantec Netbackup software licenses by Resolution No. 13-1057.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$1,355,238 - Current Funds

**ETHNIC COMPOSITION**

PetroSys Solutions, Inc. dba psitechnology

White Male	3	White Female	0
Black Male	1	Black Female	0
Hispanic Male	1	Hispanic Female	3
Other Male	0	Other Female	0

**OWNER**

**PetroSys Solutions, Inc. dba psitechnology**

Irene Gonzalez Griffith, President

March 23, 2016

**WHEREAS**, on June 26, 2013, City Council authorized a three-year service contract for maintenance and support of Symantec Netbackup software licenses by Resolution No. 13-1057;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute (1) an acquisition contract for the purchase of software licenses in the amount of \$755,280.00; and (2) a three-year service contract for maintenance and support of the backup and security system for the City's existing database network in the amount of \$599,958.00, with Symantec distributed by Carahsoft Technology Corp. and sold through PetroSys Solutions, Inc. dba psitechnology (VS0000065840), through the Department of Information Resources, State of Texas Cooperative contract, in a total amount not to exceed \$1,355,238.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Symantec distributed by Carahsoft Technology Corp. and sold through PetroSys Solutions, Inc. dba psitechnology shall be based only on the amount of the services directed to be performed by the City and properly performed by Symantec distributed by Carahsoft Technology Corp. and sold through PetroSys Solutions, Inc. dba psitechnology under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$755,280.00:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0198	DSV	1667	4735	\$755,280.00	2016	MASCDSV17BACKUP

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$599,958.00 (subject to annual appropriations) from Service Contract number MASCDSV17BACKUP.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services  
Police

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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**SUBJECT**

Authorize (1) the purchase of five police motorcycles - Denton Harley-Davidson, LP dba American Eagle Harley-Davidson in the amount of \$120,356, lowest responsible bidder of three; and (2) the purchase of seven compact sedans and one aerial bucket truck - Sam Pack's Five Star Ford in the amount of \$209,407 through the Texas SmartBuy (TXMAS) - Total not to exceed \$329,763 - Financing: 2007 Equipment Acquisition Contractual Obligation Notes (\$186,947), Confiscated Monies Funds (\$92,872) and Urban Area Security Grant Funds (\$49,944)

**BACKGROUND**

This item will allow for the purchase of five police motorcycles and one aerial bucket truck for Police (DPD), four compact sedans for Equipment and Building Services (EBS) and three compact sedans for Office of Emergency Management (OEM). Four sedans and five motorcycles have met their useful life of thirteen years for sedans and seven years for motorcycles. Three sedans and one aerial bucket truck are new additions to the fleet. Furthermore, vehicles being replaced have gone through an evaluation process using an established criterion which includes life-to-date maintenance costs, recommended replacement mileage and recommended replacement life.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 603 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.

## **BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On September 12, 2012, City Council authorized a one-year master agreement for the purchase of squad cars for Police by Resolution No. 12-2229.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

On October 22, 2014, City Council authorized the purchase of 137 squad cars for Police by Resolution No. 14-1781.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

On June 17, 2015, City Council authorized the purchase of 105 squad cars for Police by Resolution No. 15-1231.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of three hundred eighty five fleet vehicles and equipment by Resolution No. 15-2199.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$186,946.68 - 2007 Equipment Acquisition Contractual Obligation Notes  
\$ 92,872.00 - Confiscated Monies Funds  
\$ 49,943.46 - Urban Area Security Grant Funds

**M/WBE INFORMATION**

31 - Vendors contacted  
31 - No response  
0 - Response (Bid)  
0 - No response (No Bid)  
0 - Successful

603 – M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Denton Harley-Davidson, LP dba American Eagle Harley-Davidson**

White Male	35	White Female	12
Black Male	0	Black Female	1
Hispanic Male	3	Hispanic Female	1
Other Male	0	Other Female	0

**Sam Pack's Five Star Ford**

White Male	99	White Female	18
Black Male	22	Black Female	1
Hispanic Male	85	Hispanic Female	7
Other Male	3	Other Female	1

**BID INFORMATION**

The following bids were received from solicitation number BN1617 and opened on January 22, 2016. This purchase is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Denton Harley-Davidson, LP dba American Eagle Harley-Davidson	5920 South I-35E Corinth, TX 76210	\$120,355.40
LHD Partners, LP dba Longhorn Harley-Davidson	2830 West I-20 Grand Prairie, TX 75052	\$121,494.60
RRHD, LTD. dba Red River Harley-Davidson, Inc.	4514 Northwest Fwy Wichita Falls, TX 76308	\$124,685.00

**OWNERS**

**Denton Harley-Davidson, LP dba American Eagle Harley-Davidson**

Willy Sullivan, President

**Sam Pack's Five Star Ford**

Sam Pack, President

March 23, 2016

**WHEREAS**, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

**WHEREAS**, on September 12, 2012, City Council authorized a one-year master agreement for the purchase of squad cars for Police by Resolution No. 12-2229; and,

**WHEREAS**, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

**WHEREAS**, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055; and,

**WHEREAS**, on October 22, 2014, City Council authorized the purchase of 137 squad cars for Police by Resolution No. 14-1781; and,

**WHEREAS**, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment, twenty fleet vehicles and equipment and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478; and,

**WHEREAS**, on June 17, 2015, City Council authorized the purchase of 105 squad cars for Police by Resolution No. 15-1231; and,

**WHEREAS**, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of three hundred eighty five fleet vehicles and equipment by Resolution No. 15-2199;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of **(1)** five police motorcycles is authorized with Denton Harley-Davidson, LP dba American Eagle Harley-Davidson (VS0000003950) in the amount of \$120,355.40; and **(2)** seven compact sedans and one aerial bucket truck is authorized with Sam Pack's Five Star Ford (113696) in the amount of \$209,406.74 through the Texas SmartBuy (TXMAS) for a total amount not to exceed \$329,762.14.



March 23, 2016

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for five police motorcycles, seven compact sedans and one aerial bucket truck. If a written contract is required or requested for any or all of this purchase instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$329,762.14:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance</u>
0598	EBS	E284	4740	\$120,355.40	POEBS00000124092
0598	EBS	E284	4740	\$ 66,591.28	POEBS00000124019
F441	MGT	1686	4740	\$ 49,943.46	POEBS00000124019
0412	DPD	6368	4740	\$ 92,872.00	POEBS00000124019

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize (1) the purchase of five police motorcycles - Denton Harley-Davidson, LP dba American Eagle Harley-Davidson in the amount of \$120,356, lowest responsible bidder of three; and (2) the purchase of seven compact sedans and one aerial bucket truck - Sam Pack's Five Star Ford in the amount of \$209,407 through the Texas SmartBuy (TXMAS) - Total not to exceed \$329,763 - Financing: 2007 Equipment Acquisition Contractual Obligation Notes (\$186,947), Confiscated Monies Funds (\$92,872) and Urban Area Security Grant Funds (\$49,944)

Denton Harley-Davidson, LP dba American Eagle Harley-Davidson is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$120,356.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$120,356.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for various types of pressure reducing valves, parts and accessories - Hugh M. Cunningham, Inc. in the amount of \$215,000 and Municipal Valve & Equipment in the amount of \$155,000, lowest responsible bidders of two - Total not to exceed \$370,000 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of various types of pressure reducing valves, parts and accessories. Pressure reducing valves are used for controlling and maintaining the pressure levels within the water system. The valves throttle the pressure of the inflowing water so that it comes out of the valve at a constant functional pressure. Higher pressures within the water main lines could rupture pipes, damage other equipment and cause possible injury to staff or a potential operational shut down. Water Utilities Department maintains approximately 5,000 miles of water mains throughout the water distribution system.

This solicitation was structured in a manner which required bidders to submit a response using discounts on parts to be ordered from manufacturer's catalogs. This bid resulted in an average percentage discount from manufacturer catalog of 25.00% compared to an average discount of 15.00% for the bid awarded in 2012.

**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 211 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 27, 2012, City Council authorized a three-year master agreement for various types of pressure reducing valves, parts and accessories by Resolution No. 12-1614.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$370,000.00 - Water Utilities Current Funds

**M/WBE INFORMATION**

- 31 - Vendors contacted
- 31 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful vendor

211 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Hugh M. Cunningham, Inc.**

White Male	68	White Female	25
Black Male	5	Black Female	3
Hispanic Male	13	Hispanic Female	4
Other Male	1	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Municipal Valve & Equipment**

White Male	10	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1604 and were opened on January 22, 2016. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Hugh M. Cunningham, Inc.	2029 Westgate Drive Suite # 120 Carrollton, TX 75006	Multiple Lines
*Municipal Valve & Equipment	4547 Westgrove Drive Addison, TX 75001	Multiple Lines

**OWNERS**

**Hugh M. Cunningham, Inc.**

Jim Ambery, President  
Dan Townsend, Vice President  
D'Lissa V. Cunningham, Secretary

**Municipal Valve & Equipment**

David McGoonwin, President  
Randy Greene, Secretary/Treasurer

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for various types of pressure reducing valves, parts and accessories - Hugh M. Cunningham, Inc. in the amount of \$215,000 and Municipal Valve & Equipment in the amount of \$155,000, lowest responsible bidders of two - Total not to exceed \$370,000 - Financing: Water Utilities Current Funds

Hugh M. Cunningham, Inc. and Municipal Valve & Equipment are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$370,000.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$370,000.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

March 23, 2016

**WHEREAS**, on June 27, 2012, City Council authorized a three-year master agreement for various types of pressure reducing valves, parts and accessories by Resolution No. 12-1614; and,

**WHEREAS**, on April 9, 2015, Administrative Action Nos. 15-5760 and 15-5761 authorized extension of the master agreement for six-months from June 27, 2015 to December 26, 2016;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of various types of pressure reducing valves, parts and accessories is authorized with Hugh M. Cunningham, Inc. (094131) in the amount of \$215,000.00 and Municipal Valve & Equipment (332290) in the amount of \$155,000.00 for a term of three years in a total amount not to exceed \$370,000.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for various types of pressure reducing valves, parts and accessories. If a written contract is required or requested for any or all purchases for various types of pressure reducing valves, parts and accessories under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$370,000.00 from Master Agreement number BM1604.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services  
Police

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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**SUBJECT**

Authorize (1) supplemental agreement no. 1 to increase the acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage for the body worn camera system for Police in the amount of \$119,788, from \$825,034 to \$944,822; and (2) supplemental agreement no. 1 to increase the service contract for maintenance, support and cloud storage for the body worn camera system for Police in the amount of \$783,216, from \$2,912,536 to \$3,695,752 - Taser International - Total not to exceed \$903,004, from \$3,737,570 to \$4,640,574 - Financing: 2013 Urban Area Security Initiative Grant Funds (\$872,729) and Office of the Governor, Criminal Justice Division State Grant Funds (\$30,275)

**BACKGROUND**

This item will allow for the purchase and implementation of additional hardware and software for hosted cloud storage for the body worn camera system for Police. An agreement approved by City Council on May 27, 2015 by Resolution No. 15-1002 allowed for the purchase of 1,000 cameras. The agreement consisted of an initial purchase of 400 cameras and the remaining cameras were scheduled to be purchased 200 per subsequent year during a four year term. Consequently the purchase of the 600 cameras is being accelerated for immediate delivery and due to the acceleration of the purchase of these cameras additional cloud storage is now required. This agreement also provides four years and three months of maintenance and support of cameras purchased through this agreement. Maintenance includes patches, updates, technical support and compliance with state and federal requirements. The body worn cameras are utilized by patrol officers as part of their assigned personal gear. This increase will also provide for the purchase of 50 additional cameras through a grant accepted by City Council on November 12, 2014, by Resolution No. 14-1902.



## **BACKGROUND (Continued)**

Camera purchases, under this agreement also include:

- Battery
- Docking stations
- Infield viewing device
- USB charger and cable
- Unlimited cloud storage
- Management tools
- All supporting equipment, software and training

This agreement includes hardware upgrades to ensure technology remains current. The system is a fully hosted solution, requiring a minimum number of City personnel for support. All storage space required for video, recovery of video, back up of video and security is handled by the vendor as a part of this turnkey solution.

Through the vendor's hosted solution, officers will be able to upload video to a cloud based solution. The system includes redaction capabilities that provides efficiency related to records requests.

The utilization of body worn cameras will benefit the City by:

- Enhancing the public's confidence in the Police department by increasing transparency and displaying a willingness to record Police actions
- Safeguarding citizens and officers against false allegations.
- Improve evidence collection/preservation and aid in the prosecution of criminal cases

This supplemental meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On November 12, 2014, City Council authorized acceptance of the 2014 Homeland Security Grant from the Department of Homeland Security, which includes the Urban Area Security Initiative and the State Homeland Security Grant Program to provide funding for equipment acquisition, planning and training activities to enable the City to respond to natural and man-made disasters for the period September 1, 2014 through June 30, 2016; and execution of the grant agreement by Resolution No. 14-1902.

On May 11, 2015, the Public Safety Committee was briefed.

On May 26, 2015, the Public Safety Committee was briefed.

**PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS) (Continued)**

On May 27, 2015, City Council authorized an acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage body worn camera system for Police and a five-year service contract for maintenance and support for the body worn camera system by Resolution No. 15-1002.

On February 24, 2016, City Council authorized an application for and acceptance of two Body-Worn Camera Program Grants from the Office of the Governor’s Criminal Justice Division to be used to purchase body-worn cameras and related accessories for a period of one year from the execution of the grant agreements by Resolution No. 16-0384.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

~~\$903,004.00~~ \$872,729.00 - 2013 Urban Area Security Initiative Grant Funds  
\$ 30,275.00 - Office of the Governor, Criminal Justice Division State Grant Funds

**ETHNIC COMPOSITION**

Taser International

White Male	230	White Female	139
Black Male	7	Black Female	1
Hispanic Male	32	Hispanic Female	58
Other Male	22	Other Female	16

**OWNER**

**Taser International**

Luke Larson, President  
Josh Isner, Vice President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize (1) supplemental agreement no. 1 to increase the acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage for the body worn camera system for Police in the amount of \$119,788, from \$825,034 to \$944,822; and (2) supplemental agreement no. 1 to increase the service contract for maintenance, support and cloud storage for the body worn camera system for Police in the amount of \$783,216, from \$2,912,536 to \$3,695,752 - Taser International - Total not to exceed \$903,004, from \$3,737,570 to \$4,640,574 - Financing: 2013 Urban Area Security Initiative Grant Funds (\$872,729) and Office of the Governor, Criminal Justice Division State Grant Funds (\$30,275)

Taser International is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$0.00	0.00%
Non-local contracts	\$903,004.00	100.00%
<b>TOTAL THIS ACTION</b>	<b>\$903,004.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE PARTICIPATION

	This Action		Participation to Date	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

March 23, 2016

**WHEREAS**, on November 12, 2014, City Council authorized acceptance of the 2014 Homeland Security Grant from the Department of Homeland Security, which includes the Urban Area Security Initiative and the State Homeland Security Grant Program to provide funding for equipment acquisition, planning and training activities to enable the City to respond to natural and man-made disasters for the period September 1, 2014 through June 30, 2016; and execution of the grant agreement by Resolution No. 14-1902; and,

**WHEREAS**, on May 27, 2015, City Council authorized an acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage body worn camera system for Police and a five-year service contract for maintenance and support for the body worn camera system by Resolution No. 15-1002; and,

**WHEREAS**, on February 24, 2016, City Council authorized an application for and acceptance of two Body-Worn Camera Program Grants from the Office of the Governor's Criminal Justice Division to be used to purchase body-worn cameras and related accessories for a period of one year from the execution of the grant agreements by Resolution No. 16-0384;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute **(1)** supplemental agreement no. 1 to increase the acquisition contract for the purchase and implementation of software and hardware for a hosted cloud storage for the body worn camera system for Police in the amount of \$119,788.00, from \$825,034.00 to \$944,822.00; and **(2)** supplemental agreement no. 1 to increase the service contract for maintenance, support and cloud storage for the body worn camera system for Police in the amount of \$783,216.00, from \$2,912,536.00 to \$3,695,752.00 with Taser International (517440) in a total amount not to exceed \$903,004.00, increasing the acquisition and service contract amount from \$3,737,570.00 to \$4,640,574.00.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$903,004.00 (subject to annual appropriations) from Service Contract number MASC PX2181CR16F16.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly resolved.

**KEY FOCUS AREA:** Public Safety  
**AGENDA DATE:** March 23, 2016  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Fire  
**CMO:** Eric Campbell, 670-3255  
**MAPSCO:** N/A

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**SUBJECT**

Authorize Supplemental Agreement No. 1 with Digital Sandbox (a wholly owned subsidiary of Haystax Technology, Inc.) through the U. S. General Services Administration to increase the acquisition contract for the purchase and installation of additional modules and components to enhance the pre-incident planning database - Not to exceed \$306,575, from \$374,650 to \$681,225 - Financing: U. S. Department of Homeland Security Grant Funds

**BACKGROUND**

This Supplemental Agreement No. 1 with Digital Sandbox, (a wholly owned subsidiary of Haystax Technology, Inc.) through the U. S. General Services Administration will allow for an increase in the purchase and installation of the pre-incident planning database for Fire-Rescue. Police, Fire-Rescue and the Office of Emergency Management are expanding their regional Critical Infrastructure Protection and Risk program. This acquisition will enhance this endeavor by enhancing the capabilities of the current database.

This purchase:

- Will create an ability to export an assessment from the database. The data about a particular property can then be updated by the property representative and imported back into the system.
- Will allow for emergency personnel to visualize fire hydrants on the map.
- Will allow for improved reporting, including the use of images in reports.
- Will make Tier II Hazardous Materials reports available to first responders.
- Will allow for program management including reporting based on divisions, districts and shifts; and assignment of assessments to specific individuals.

The vendor will also provide all training to designated Fire-Rescue personnel in the use of the database.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 12, 2014, Council authorized an acquisition contract for the purchase and installation of pre-incident planning database with one year of maintenance/support and a three year service contract by Resolution No. 14-1878.

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$306,575 - U. S. Department of Homeland Security Grant Funds

**ETHNIC COMPOSITION**

Haystax, Inc.

White Male	31	White Female	9
Black Male	1	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	3	Other Female	6

**OWNER**

**Haystax, Inc.**

William B. Van Vleet, Chief Executive Officer/President  
Bryan S. Ware, Chief Technology Officer  
James E. Doyle, Chief Financial Officer/Secretary

March 23, 2016

**WHEREAS**, on November 12, 2014, City Council authorized an acquisition contract for the purchase and installation of pre-incident planning database with one year of maintenance/support and a three year service contract by Resolution No. 14-1878.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute Supplemental Agreement No. 1 to increase the acquisition contract for the purchase and installation of additional modules and components to enhance pre-incident planning database with Digital Sandbox (a wholly owned subsidiary of Haystax Technology, Inc.), (VC13665) through the U.S. General Services Administration, in an amount not exceed \$306,575 from \$374,650 to \$681,225, upon approval as to form by the City Attorney.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$306,575.00.

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>ENCUMBRANCE</u>
F441	MGT	1686	4735	\$178,000.00	MGTDFDER00-2
F479	MGT	1818	4735	\$128,575.00	MGTDFDER00-3

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Clean, Healthy Environment  
**AGENDA DATE:** March 23, 2016  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Business Development & Procurement Services  
**CMO:** Jeanne Chipperfield, 670-7804  
**MAPSCO:** N/A

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**SUBJECT**

Execute the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97 for bid BA1601 for a three-year master agreement for the purchase of herbicides and pesticides - Winfield Solutions LLC, BWI Dallas/Ft. Worth, N-Gulf, LLC dba Ameriturf, Helena Chemical Company and Rentokil North America, Inc. dba Target Specialty Products - Financing: This action has no cost consideration to the City

**BACKGROUND**

This action is not intended to make an award, but to execute the casting of lots to identify a vendor for each of the lines for which the City has received identical bids. This process is being executed in accordance with Texas Local Government Code, Section 271.901. This section of the Texas local Government Code states, in part:

- The municipality must select from the identical bids by the casting of lots
- The casting of lots must be in the presence of the governing body of the municipality
- If one of the bidders submitting an identical bid is a resident of the municipality, the municipality must select that bidder

This particular solicitation resulted in identical bids from vendors located outside the city limits.

Once the vendor(s) are selected for each line by a casting of lots, a recommendation will be presented to the City Council for award on April 27, 2016.



## **BID INFORMATION**

The following bids were received from solicitation number BA1601 and were opened on November 13, 2015. This master agreement will be awarded by line.

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Tie Bid Lines</u></b>
Winfield Solutions LLC	1221 Champion Circle #107 Carrollton, TX 75006	Lines 74, 83, 86 and 92
BWI Dallas/Ft. Worth	1418 Upfield Rd. Carrollton, TX 75006	Lines 86, 92 and 97
N-Gulf, LLC dba Ameriturf	1874 Highway 77 South Italy, TX 76651	Line 74
Helena Chemical Company	225 Schilling Blvd. Suite 300 Gollierville, TN 38017	Line 83 and 97
Rentokil North America, Inc. dba Target Specialty Products	920 S. Freeport Pkwy. Coppell, TX 75019	Line 86 and 92

## **OWNERS**

### **Winfield Solutions LLC**

Chris Policinski, President  
Dan Knutson, Vice President

### **BWI Dallas/Ft. Worth**

Jim Bunch, President  
Robert Bunch, President  
Mike Mize, Vice President

### **N-Gulf, LLC dba Ameriturf**

George Scruggs, President  
Jordon Droll, Vice President

### **Helena Chemical Company**

Mike McCarty, President  
Dave Thomas, Vice President

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**OWNERS (Continued)**

**Rentokil North America, Inc. dba Target Specialty Products**

John Myers, President

Todd Ferguson, Vice President

**KEY FOCUS AREA:** Economic Development  
**AGENDA DATE:** March 23, 2016  
**COUNCIL DISTRICT(S):** 3  
**DEPARTMENT:** Aviation  
**CMO:** Ryan S. Evans, 671-9837  
**MAPSCO:** 63L

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**SUBJECT**

Authorize a thirty-year lease with two five-year renewal options with Development & Construction Service, LLC for approximately 2.11 acres (91,700 sq. ft.) of land at Dallas Executive Airport for the development of aviation related hangar space - Estimated Revenue: \$228,333 (over the first ten years of the lease)

**BACKGROUND**

This item is on the addendum to allow sufficient time to finalize the lease terms with the tenant.

The Department of Aviation has long desired to see the expansion and further development of Dallas Executive Airport ("DEA"). The airport currently has 400 acres of undeveloped land for aviation use. Hangar development at the airport will benefit the City of Dallas, as it will offer more clients access to an underutilized asset in the southern sector of Dallas.

Under the DEA Masterplan, DEA is currently completing: (1) A runway expansion, which will be completed in the fall of 2016; (2) Revising the minimum standards for airport development and operations, which will bring about a higher quality and standard for tenant operations at the airport; and (3) An increase in the prevailing lease rental rates for all future developments and lease agreements, which was recently approved on February 24, 2016, by Resolution No. 16-0324.

The proposed lease agreement with Development & Construction Service, LLC will be a catalyst for new economic growth at DEA as the completion of the first (1<sup>st</sup>) phase of this hangar development will coincide with the completion of the new runway extension.

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**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$228,333.00 - Estimated Revenue (over the first ten-year period)

**OWNER**

**Development & Construction Service, LLC**

Robby Rahmani, President

March 23, 2016

**WHEREAS**, the City of Dallas owns that certain airport in Dallas more commonly known as Dallas Executive Airport; and

**WHEREAS**, the Department of Aviation desires to lease approximately 2.11 acres (91,700 sq. ft.) of land to Development & Construction Service, LLC for aviation related hanger development space.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager, upon approval as to form by the City Attorney, is hereby authorized to execute a lease agreement with Development & Construction Service, LLC ("DCS") for approximately 2.11 acres (91,700 sq. ft.) of land at Dallas Executive Airport.

**Section 2.** That the key terms and conditions of the lease are:

- (a) The lease shall be for a term of thirty (30) years with two (2) five-year (5) renewal options.
- (b) The ground lease rental rate shall commence at \$0.13 per sq. ft. in year one of the lease with an annual increase of \$0.034 beginning in year two until it reaches the airport's prevailing lease rate of \$0.30 (beginning in year six).
- (c) The lease rate shall remain at \$0.30 for years six through ten and shall escalate beginning in year eleven and every five (5) years thereafter determined by the percentage increase in the appraised market value over the previous five-year period. In any case, no single escalation in the ground lease rate shall exceed 10% of the previous ground lease rate.
- (d) DCS will develop and construct this aviation related hangar development in three (3) phases over the initial five-year (5) period of the lease agreement (in accordance with attached Exhibits A and B).

**Section 3.** That the Chief Financial Officer is hereby authorized to deposit all revenues received to: Aviation Operating Fund 0130; Dept. AVI; Unit 7725; Revenue Source 7814.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** March 23, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
City Controller

**CMO:** Jeanne Chipperfield, 670-7804

**MAPSCO:** N/A

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**SUBJECT**

Authorize a consulting contract for actuarial services related to the Dallas Police and Fire Pension System - Deloitte Consulting, LLP, most advantageous proposer of four - Not to exceed \$249,500 - Financing: Current Funds (subject to appropriations)

**BACKGROUND**

This item was placed on the addendum to allow for an immediate actuarial review of the public safety pension plans.

This consulting contract allows for an actuarial review and recommendations for changes to the City's public safety employee retirement benefits program. Under this agreement the awarded firm will:

- Evaluate the current benefits and contributions provided to the Police and Fire pension system
- Analyze the benefits based on current economic conditions relative to labor market indicators
- Report on whether changes to the assumptions or methodologies would increase the reliability of information
- Recommend at least three options to address any predicted funding shortfalls
- Provide a detailed analysis on recommended plan amendments for further consideration

The full scope of work is dependent upon many factors, including the level of assistance provided by the Dallas Police and Fire Pension System, the types and number of benefit changes proposed by the firm, and the firm's opinion regarding the adequacy of assumptions used by the Pension System.

Due to the work required, this contract does not include the City's usual indemnification provisions and limits the consultant's professional liability.

**BACKGROUND (Continued)**

A four member committee from the following departments reviewed and evaluated the proposals:

- City Controller's Office (1)
- Office of Risk Management (1)
- Human Resources (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 40%
- Capability and expertise 30%
- Approach and methodology 30%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 210 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on March 21, 2016.

**FISCAL INFORMATION**

\$249,500.00 - Current Funds (subject to appropriations)

**M/WBE INFORMATION**

- 40 - Vendors contacted
- 40 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

210 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Deloitte Consulting, LLP

White Male	171	White Female	96
Black Male	5	Black Female	14
Hispanic Male	24	Hispanic Female	9
Other Male	254	Other Female	64

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BHZ1606 and were read on February 26, 2016. This consulting contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Deloitte Consulting, LLP	2200 Ross Ave. Suite 1600 Dallas, TX 75201	86.29%
Gallagher Benefit Services, Inc.	Two Pierce Pl. Itasca, IL 60143	83.54%
Foster & Foster, Consulting Actuaries, Inc. dba Foster & Foster, Inc.	One Oakbrook Terrace Suite 720 Oakbrook Terrace, IL 60181	80.00%



**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
The Howard E. Nyhart Company, Inc.	8415 Allison Pointe Blvd. Suite 300 Indianapolis, IN 46250	66.24%

**OWNER**

**Deloitte Consulting, LLP**

Janet Footty, Chief Executive Officer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a consulting contract for actuarial services related to the Dallas Police and Fire Pension System - Deloitte Consulting, LLP, most advantageous proposer of four - Not to exceed \$249,500 - Financing: Current Funds (subject to appropriations)

Deloitte Consulting, LLP is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$249,500.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$249,500.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

March 23, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a consulting contract with Deloitte Consulting, LLP (516612) for actuarial services related to the Dallas Police and Fire Pension System, in an amount not exceed \$249,500.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Deloitte Consulting, LLP shall be based only on the amount of the services directed to be performed by the City and properly performed by Deloitte Consulting, LLP under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$249,500.00 (subject to appropriations) from Consulting Contract number MASC-CCO-000000000381.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.