

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize a one-year service contract for fuel island dispenser replacements - D&H United Fueling Solutions, Inc., lowest responsible bidder of three – Not to exceed \$180,202 - Financing: Current Funds (subject to appropriations)

**BACKGROUND**

This service contract will provide fuel island dispenser replacements for 29 dispensers at eight fuel islands around the City. City fuel islands serve the entire City fleet, with a total fuel consumption of approximately 6.8 million gallons annually.

These new fuel dispensers will replace the unleaded and diesel, including biodiesel, fuel dispensers at each of the fuel islands. The current fuel dispensers are one to two decades old and many replacement parts are no longer available by the manufacturer. Replacement of all units will provide a consistent platform, making it easier to maintain the units and, therefore, increasing up time.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 240 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$180,201.36 - Current Funds (subject to appropriations)

**M/WBE INFORMATION**

- 27 - Vendors contacted
- 27 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

240 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

D&H United Fueling Solutions, Inc.

White Male	16	White Female	0
Black Male	1	Black Female	0
Hispanic Male	9	Hispanic Female	0
Other Male	0	Other Female	2

**BID INFORMATION**

The following bids were received from solicitation number BQ1516 and were opened on July 9, 2015. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*D&H United Fueling Solutions, Inc.	721 N. Great Southwest Pkwy. Arlington, TX 76011	\$180,201.36

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Petroleum Solutions, Inc.	1362 W. Carrier Pkwy. Grand Prairie, TX 75050	\$192,012.34
McCon Building Services and Petroleum Services	8120 Jetstar Dr. Suite 150 Irving, TX 75063	\$251,015.00

**OWNER**

**D&H United Fueling Solutions, Inc.**

John Farrell, President  
Gerry Telle, Vice President  
John R. Turner, Secretary  
Tom E. Turner, Treasurer

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a one-year service contract for fuel island dispenser replacements - D&H United Fueling Solutions, Inc., lowest responsible bidder of three – Not to exceed \$180,202 - Financing: Current Funds (subject to appropriations)

D&H United Fueling Solutions, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$180,201.36	100.00%
<b>TOTAL CONTRACT</b>	<b>\$180,201.36</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

September 22, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with D&H United Fueling Solutions, Inc. (VS89310) for fuel island dispenser replacements for a term of one year in an amount not to exceed \$180,201.36, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to D&H United Fueling Solutions, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by D&H United Fueling Solutions, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$180,201.36 (subject to appropriations):

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>FY</u>	<u>Encumbrance</u>
0196	EBS	1764	3099	\$180,201.36	2016	CTEBS151764CT58

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## AGENDA ITEM # 3

<b>KEY FOCUS AREA:</b>	E-Gov
<b>AGENDA DATE:</b>	September 22, 2015
<b>COUNCIL DISTRICT(S):</b>	All
<b>DEPARTMENT:</b>	Business Development & Procurement Services Communication and Information Services Court & Detention Services Police
<b>CMO:</b>	Jeanne Chipperfield, 670-7804 Mark McDaniel, 670-3256 Eric Campbell, 670-3255
<b>MAPSCO:</b>	N/A

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### **SUBJECT**

Authorize a three-year service contract for maintenance and support of Orion Communications software applications - Orion Communications, Inc., sole source - Not to exceed \$462,747 - Financing: Current Funds (\$282,897) and Municipal Court Technology Funds (\$179,850) (subject to annual appropriations)

### **BACKGROUND**

This service contract will provide ongoing maintenance and support for Orion Communications software applications. Maintenance and support includes software upgrades to current releases of software and ongoing technical support. Orion Communications software applications provide efficient data management in areas such as:

- Administrator/Agency Web - Manages the daily operations and personnel files of uniform officers, which includes tracking planned versus actual work time
- Municipal Court Notify - Provides a system that notifies officers of subpoena notifications and court date alerts
- Evidence Manager – Used to track evidence related to criminal cases
- AutoTier - Automation of tow company processing, which allows field officers to dispatch towing companies
- Virtual Viewer - Allows for the compilation of legacy data from multiple databases, such as offense records, 911 call records and arrest records

This software allows City agencies to share data in real-time with different applications systems, which is critical to the administrative management of Police and Court and Detention Services personnel.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police by Resolution No. 11-0156.

On June 27, 2012, City Council authorized Supplemental Agreement No. 1 to increase the maintenance and support service contract to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling and to extend the term through January 31, 2015, by Resolution No. 12-1715.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$282,897.00 - Current Funds (subject to annual appropriations)  
\$179,850.00 - Municipal Court Technology Funds (subject to annual appropriations)

**M/WBE INFORMATION**

There were no M/WBE vendors contacted for this item because the recommended awardee is the sole source provider.

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Orion Communications, Inc.

White Male	8	White Female	7
Black Male	2	Black Female	3
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

<b><u>Bidder</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Orion Communications, Inc.	8235 Douglas Ave. Suite 1100 Dallas, Texas 75225	\$462,747.00

## **BID INFORMATION (Continued)**

**Note:** Pursuant to Business Development and Procurement Services' (BDPS) request, the Auditor's office has reviewed this sole source item and submitted related documentation and has determined BDPS meets the exceptions from competitive bidding as specified in the State of Texas Local Government Code, Chapter 252.022, General Exemptions (a)(7).

## **OWNER**

**Orion Communications, Inc.**

Leslie DeLatte, President



## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract for maintenance and support of Orion Communications software applications - Orion Communications, Inc., sole source - Not to exceed \$462,747 - Financing: Current Funds (\$282,897) and Municipal Court Technology Funds (\$179,850) (subject to annual appropriations)

Orion Communications, Inc is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$462,747.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$462,747.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Orion Communications, Inc	WFDB64587Y0316	\$462,747.00	100.00%
<b>Total Minority - Local</b>		<b>\$462,747.00</b>	<b>100.00%</b>

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$462,747.00	100.00%	\$462,747.00	100.00%
<b>Total</b>	<b>\$462,747.00</b>	<b>100.00%</b>	<b>\$462,747.00</b>	<b>100.00%</b>

September 22, 2015

**WHEREAS**, on January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police by Resolution No. 11-0156; and,

**WHEREAS**, on June 27, 2012, City Council authorized Supplemental Agreement No. 1 to increase the maintenance and support service contract to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling in the amount of \$172,765, from \$223,870 to \$396,635; and to extend the term through January 31, 2015, by Resolution No. 12-1715;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Orion Communications, Inc. (VS0000002410) for maintenance and support of Orion Communications software applications for a term of three years in an amount not to exceed \$462,747.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Orion Communications, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Orion Communications, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$462,747.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0401	CTS	1063	3438	\$59,950.00	2015	CTDSV15ORIONMT
0198	DSV	1675	3438	\$94,299.00	2015	CTDSV15ORIONMT
0401	CTS	1063	3438	\$59,950.00	2016	CTDSV16ORIONMT
0198	DSV	1675	3438	\$94,299.00	2016	CTDSV16ORIONMT
0401	CTS	1063	3438	\$59,950.00	2017	CTDSV17ORIONMT
0198	DSV	1675	3438	\$94,299.00	2017	CTDSV17ORIONMT

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## AGENDA ITEM # 4

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services  
Fire  
Police

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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### **SUBJECT**

Authorize a five-year service contract for maintenance and support of the City's existing computer aided dispatch system – TriTech Software Systems, Inc., sole source – Not to exceed \$7,251,133 - Financing: Current Funds (subject to annual appropriations)

### **BACKGROUND**

This service contract will provide ongoing maintenance and support for the City's computer-aided dispatch (CAD) system utilized by emergency personnel. In 2005, the City utilized a competitive process to replace the 30-year old legacy mainframe system. This system supports the efficient mobilization of Police and Fire-Rescue personnel and resources in response to emergency calls. Maintenance and support includes upgrades to current releases of software, annual training, hardware support, dedicated onsite personnel and 24 hour technical support.

The City has utilized the CAD system since 2007. The system facilitates the management of critical public safety information which includes: immediate broadcast of emergency information for officers in distress, data transmission between emergency vehicles, ensures optimal response time and other critical functions. The use of this system is critical to first responders in assisting with handling vital information that links police officers, firefighters and paramedics.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$7,251,132.08 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

There were no M/WBE vendors contacted for this item because the recommended awardee is the sole source provider.

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

TriTech Software Systems, Inc.

White Male	94	White Female	59
Black Male	2	Black Female	4
Hispanic Male	9	Hispanic Female	3
Other Male	18	Other Female	17

**BID INFORMATION**

<b><u>Bidder</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
TriTech Software Systems, Inc.	9477 Waples Street Suite 100 San Diego, CA 92121	\$7,251,132.08

**Note:** Pursuant to Business Development and Procurement Services' (BDPS) request, the Auditor's office has reviewed this sole source item and submitted related documentation and has determined BDPS meets the exceptions from competitive bidding as specified in the State of Texas Local Government Code, Chapter 252.022, General Exemptions (a)(7).

**OWNER**

**TriTech Software Systems, Inc.**

Christopher D. Maloney, President  
Blake F. Clark, Vice President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a five-year service contract for maintenance and support of the City's existing computer aided dispatch system – TriTech Software Systems, Inc., sole source – Not to exceed \$7,251,133 - Financing: Current Funds (subject to annual appropriations)

TriTech Software Systems, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$7,251,132.08	100.00%
<b>TOTAL CONTRACT</b>	<b>\$7,251,132.08</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

September 22, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with TriTech Software Systems, Inc. (514648) for maintenance and support of the City's existing computer aided dispatch system for a term of five years in an amount not to exceed \$7,251,132.08, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to TriTech Software Systems, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by TriTech Software Systems, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$7,251,132.08 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0198	DSV	1676	3070	\$ 126,889.83	2015	CTDSV15CADMNT
0198	DSV	1676	3099	\$ 56,517.00	2015	CTDSV15CADMNT
0198	DSV	1676	3110	\$1,078,339.74	2015	CTDSV15CADMNT
0198	DSV	1676	3070	\$ 131,821.82	2016	CTDSV16CADMNT
0198	DSV	1676	3099	\$ 59,705.00	2016	CTDSV16CADMNT
0198	DSV	1676	3110	\$1,203,581.89	2016	CTDSV16CADMNT
0198	DSV	1676	3070	\$ 137,000.41	2017	CTDSV17CADMNT
0198	DSV	1676	3099	\$ 59,705.00	2017	CTDSV17CADMNT
0198	DSV	1676	3110	\$1,265,110.99	2017	CTDSV17CADMNT
0198	DSV	1676	3070	\$ 142,437.93	2018	CTDSV18CADMNT
0198	DSV	1676	3099	\$ 59,705.00	2018	CTDSV18CADMNT
0198	DSV	1676	3110	\$1,328,141.53	2018	CTDSV18CADMNT
0198	DSV	1676	3070	\$ 148,147.33	2019	CTDSV19CADMNT
0198	DSV	1676	3099	\$ 59,705.00	2019	CTDSV19CADMNT
0198	DSV	1676	3110	\$1,394,323.61	2019	CTDSV19CADMNT

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## AGENDA ITEM # 5

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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### SUBJECT

Authorize **(1)** an acquisition contract for the purchase and implementation of hardware and software for a council agenda system in the amount of \$171,140; and **(2)** a five-year service contract for maintenance and support for a council agenda system in the amount of \$49,000 - PROVOX Systems, Inc., most advantageous proposer of four - Total not to exceed \$220,140 - Financing: Current Funds (subject to annual appropriations)

### BACKGROUND

This contract will allow for the purchase, installation and maintenance of a comprehensive agenda system that will be utilized for the preparation of City Council agendas and the posting of Boards and Commissions documents. The system will automate the process to compile and publish the official agenda documents with relevant attachments to the web for public review. The system will also integrate with other City systems to validate certain content and store electronic documents once documents are finalized. This new solution will provide new functionality while giving more flexibility in managing the preparation of the agendas. Some of the benefits gained include the ability to customize forms and reports, greater automation in the creation, review and approval of documents as well as access via the web or mobile devices. Maintenance and support includes software version upgrades, patches and bug fixes and technical support to remediate software issues.

This solution will replace the existing legacy Council Agenda Preparation System (CAPS) that was implemented in 1995 and is no longer supported by the manufacturer.

**BACKGROUND (Continued)**

A nine member evaluation committee was selected from the following departments:

- Communication and Information Services (2)
- City Secretary's Office (1)
- Police (1)
- Water Utilities (1)
- City Manager's Office (1)
- Management Services (Agenda Office) (1)
- Business Development and Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Experience and capability 25%
- Functional match 15%
- Technical match 15%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 580 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$220,140.00 - Current Funds (subject to annual appropriations)



**M/WBE INFORMATION**

69 - Vendors contacted  
69 - No response  
0 - Response (Bid)  
0 - Response (No Bid)  
0 - Successful

580 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

PROVOX Systems, Inc.

White Male	20	White Female	6
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BHZ1515 and were opened on July 2, 2015. These contracts are being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*PROVOX Systems, Inc.	8591 Synergy Dr. Suite 223 McKinney, TX 75070	80%	\$220,140.00
Accela, Inc.	2633 Camino Ramon Suite 500 San Ramon, CA 94583	71%	\$365,600.00
Granicus, Inc.	707 17th St. Suite 4000 Denver, CO 80202	59%	\$303,100.00

**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
Hyland Software, Inc.	28500 Clemens Rd. Westlake, OH 44145	49%	\$586,616.00

**OWNER**

**PROVOX Systems, Inc.**

Markus Vogt, President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** an acquisition contract for the purchase and implementation of hardware and software for a council agenda system in the amount of \$171,140; and **(2)** a five-year service contract for maintenance and support for a council agenda system in the amount of \$49,000 - PROVOX Systems, Inc., most advantageous proposer of four - Total not to exceed \$220,140 - Financing: Current Funds (subject to annual appropriations)

PROVOX Systems, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$220,140.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$220,140.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Saratoga Software Solutions, Inc.	WFWB63774N1216	\$22,800.00	10.36%
<b>Total Minority - Non-local</b>		<b>\$22,800.00</b>	<b>10.36%</b>

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$22,800.00	10.36%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$22,800.00</b>	<b>10.36%</b>

September 22, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute (1) an acquisition contract for the purchase and implementation of hardware and software for a council agenda system in the amount of \$171,140.00; and (2) a five-year service contract for maintenance and support for a council agenda system in the amount of \$49,000.00, with PROVOX Systems, Inc. (VS89338) in a total amount not to exceed \$220,140.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to PROVOX Systems, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by PROVOX Systems, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$220,140.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0198	DSV	1665	3070	\$33,900.00	2015	CTDSV15CAPSUP
0198	DSV	1665	4735	\$42,300.00	2015	CTDSV15CAPSUP
0198	DSV	1665	3438	\$ 9,800.00	2015	CTDSV15CAPSUP
0198	DSV	1665	3438	\$ 9,800.00	2016	CTDSV16CAPSMT
0198	DSV	1665	3070	\$54,940.00	2017	CTDSV17CAPSUPG
0198	DSV	1665	4735	\$40,000.00	2017	CTDSV17CAPSUPG
0198	DSV	1665	3438	\$ 9,800.00	2017	CT DSV17CAPSMT
0198	DSV	1665	3438	\$ 9,800.00	2018	CTDSV18AGENOM
0198	DSV	1665	3438	\$ 9,800.00	2019	CTDSV19AGENOM

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

<b>KEY FOCUS AREA:</b>	E-Gov
<b>AGENDA DATE:</b>	September 22, 2015
<b>COUNCIL DISTRICT(S):</b>	All
<b>DEPARTMENT:</b>	Business Development & Procurement Services Office of Risk Management
<b>CMO:</b>	Jeanne Chipperfield, 670-7804
<b>MAPSCO:</b>	N/A

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## **SUBJECT**

Authorize a three-year subscription agreement, with two one-year renewal options, for a centralized risk claims management system - Origami Risk, LLC, most advantageous proposer of four - Not to exceed \$409,434 - Financing: Current Funds (subject to annual appropriations)

## **BACKGROUND**

This contract will provide for a centralized risk claims management system. The City annually stores and tracks over 3,000 workers' compensation, liability and auto claims, safety training records, vehicle collision files and limited duty case files in the following systems and software:

- C-Star Portal – provides 3<sup>rd</sup> party claims system for workers' compensation and liability data
- Lawson Human Resources Information System
- Intelx - Provides Occupational Health and Safety objectives

This system will provide:

- Central location to store, access and retrieve all of the City's safety and claim related data
- Full integration of Office of Risk Management's functions
- Incident trends and patterns
- Advanced customized reports
- Safety scorecard(s)
- Return-to-Work diary system (paperless)
- Citywide staff web-based accessibility

## **BACKGROUND (Continued)**

A six member evaluation committee was selected from the following departments

- Office of Risk Management (2)
- Center for Performance Excellence (1)
- Office of Environmental Quality (1)
- Communication and Information Services (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the cost.

- Cost 30%
- Technical/functional match 30%
- Experience and capabilities 25%
- Approach 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 1,018 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

## **FISCAL INFORMATION**

\$409,434.00 - Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

144 - Vendors contacted  
144 - No response  
0 - Response (Bid)  
0 - Response (No Bid)  
0 - Successful

1,018 - M/WBE and Non-M/WBE vendors were contacted

**M/WBE INFORMATION (Continued)**

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Origami Risk, LLC**

White Male	33	White Female	23
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	2	Other Female	1

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BHZ1514 and were opened on May 14, 2015. This subscription agreement is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Origami Risk, LLC	444 N. Orleans St. Irving, TX 75063	93%	\$409,434.00
Marsh ClearSight, LLC	540 W. Madison St. Chicago, IL 60661	87%	\$408,891.00
JDi Data Corporation	2400 E Commercial Blvd. Ft. Lauderdale, FL 33308	75%	\$496,700.00
System Soft Technologies	3000 Bayport Dr. Suite 840 Tampa, FL 33607	70%	\$335,250.00

**OWNER**

**Origami Risk, LLC**

Bob Petrie, President  
Aaron Shapiro, Vice President  
Kathy Buesch, Treasurer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year subscription agreement, with two one-year renewal options, for a centralized risk claims management system - Origami Risk, LLC, most advantageous proposer of four - Not to exceed \$409,434 - Financing: Current Funds (subject to annual appropriations)

Origami Risk, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$409,434.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$409,434.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>



September 22, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a subscription agreement with Origami Risk, LLC (VS89073) for a centralized risk claims management system for a term of three years, with two one-year renewal options, in an amount not to exceed \$409,434.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Origami Risk, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Origami Risk, LLC under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$409,434.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0189	ORM	3801	3070	\$167,743.00	2015	ORM3801RMISFY1
0189	ORM	3801	3070	\$120,845.00	2016	ORM3801RMISFY2
0189	ORM	3801	3070	\$120,846.00	2017	ORM3801RMISFY3

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Fire  
Aviation  
Street Services  
Water Utilities  
Equipment & Building Services

**CMO:** Jeanne Chipperfield, 670-7804  
Eric Campbell, 670-3255  
Ryan S. Evans, 671-9837  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** the purchase of six ambulances - Southwest Ambulance Sales, LLC in the amount of \$1,282,558, seven pumpers and two aerial trucks - Metro Fire Apparatus Specialists, Inc. in the amount of \$5,960,357, two aircraft rescue and firefighting apparatus - DACO Fire Equipment, Inc. in the amount of \$1,935,342 and two mowers - Four Brothers Outdoor Power in the amount of \$43,000 through the Houston-Galveston Area Council of Governments; **(2)** the purchase of ten sport utility vehicles - Sam Pack's Five Star Ford in the amount of \$279,062, three dump trucks - Southwest International Trucks, Inc. in the amount of \$303,170, two tractors - Four Brothers Outdoor Power in the amount of \$102,000 and ten garbage trucks - Chastang Ford in the amount of \$1,985,505 through the Texas Association of School Boards; and **(3)** the purchase of one roll-off container truck - East Texas Mack Sales, LLC in the amount of \$164,813 through The Interlocal Purchasing System - Total not to exceed \$12,055,807 - Financing: Current Funds (\$3,850,295), Municipal Lease Agreement Funds (\$5,960,357), Aviation Capital Construction Funds (\$1,935,342) and Water Utilities Current Funds (\$309,813)

**BACKGROUND**

This item will authorize the purchase of fleet vehicles and equipment for various City departments. Below is a list of the units:

- Ambulances - 6
- Pumpers - 7 (5 - fire pumpers, 2 – type III wildland pumpers)

## **BACKGROUND (Continued)**

- Aerial trucks - 2
- Aircraft rescue and firefighting (ARFF) apparatus - 2
- Sport utility vehicles - 10 (8 - Fire-Rescue, 2 - Street Services)
- Roll-off container truck - 1 (Water Utilities)
- Dump trucks - 3 (Street Services)
- Mowers - 2 (Water Utilities)
- Tractors - 2 (Water Utilities)
- Garbage trucks - 10 (Sanitation)

Fire-Rescue's (DFR) acquisitions of emergency equipment are replacement vehicles, with the exception of one pumper truck which is an addition to DFR's fleet. These vehicles and equipment will be used for emergency response for the citizens of Dallas. Units will be utilized in aircraft firefighting emergency response, as well as emergency fire, Emergency Medical Services (EMS) and wildland scenarios.

DFR responded to 120,193 fire emergency calls in FY 2013-14 accumulating approximately 884,542 miles in the City and is on pace to match and possibly exceed that mileage this fiscal year. Emergency services are vital to the City's community and therefore the equipment used in the delivery of these services must be effective and reliable.

The fire equipment being replaced (two aerial trucks, five fire pumpers and two type III wildland pumpers) have met their useful life of twelve to fifteen years respectively. These vehicles have gone through an evaluation process using an established criterion to ensure that only vehicles that have exceeded their regular maintenance program are replaced. The equipment evaluation process uses criterion that includes life-to-date maintenance costs, recommended replacement mileage, recommended replacement life and a point system that includes down time, and number of work orders to determine vehicles productivity.

Street Services is requesting to purchase three dump trucks and two sports utility vehicles (SUV). The dump trucks are requested to replace rental units and will aid in the completion of planned work on street maintenance projects. The SUVs are requested to support increased construction field inspections. These SUVs will assist the employees in hauling tools and equipment necessary for them to perform these inspections.

This purchase will provide one new roll-off container truck to be used to dispose of lime grit. Lime grit is generated as waste from the water treatment process at Eastside Wastewater Treatment Plant. The plant produces four to six 30-yard roll-off containers every month. Currently, the plant uses a contracted company to haul off the lime grit to the landfill, and when the contractor is not available or the volumes are too high, the plant uses resources, personnel, and equipment from Central Wastewater Treatment Plant (CWWTP) to help transport the waste.

## **BACKGROUND (Continued)**

The purchase of this roll-off truck will provide CWWTP more flexibility in the disposal of this waste as well as eliminate the need for the contractor.

The Southside Wastewater Treatment Plant (SWWTP) covers approximately 2,800 acres of land. Due to the large amount of open grassland SWWTP requires a continuous mowing schedule. To perform these tasks SWWTP plant services personnel must have reliable mowing equipment. In FY 2014-2015 budget for SWWTP money was designated for the purchase of 2 new Holland tractors and 2 Rhino Batwing mowers. This equipment is to replace existing equipment that has met its useful life. The tractors will be used to mobilize the large mowers that are a part of this purchase and also to move other large towable equipment needed by plant personnel to maintain the facility.

Equipment and Building Services is requesting to purchase ten replacement garbage trucks used for refuse and recycling collection throughout the City which have exceeded their useful lives of five to seven years. Each has been evaluated using established criteria to ensure that only vehicles that have exceeded their useful life are replaced. The equipment evaluation includes life-to-date maintenance costs, recommended replacement mileage and recommended replacement life.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 21, 2011, City Council authorized an ordinance for the proposed FY 2011-12 City of Dallas Operating, Grants and Trusts, and Capital Budgets by Resolution No. 11-2613.

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On June 27, 2012, City Council authorized the purchase of fourteen ambulances, five fire pumpers and two aerial trucks by Resolution No. 12-1616.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment, a one-year master agreement for the purchase of eight pieces of fleet equipment and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On September 25, 2013, City Council authorized the purchase of fourteen ambulances, five fire pumpers, aerial trucks and two wildland engines; and one lift body truck by Resolution No. 13-1669.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)**

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment, thirty-eight fleet vehicles and equipment and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment, twenty fleet vehicles and equipment and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$3,850,294.67 - Current Funds  
\$ 309,813.00 - Water Utilities Current Funds  
\$1,935,342.00 - Aviation Capital Construction Funds  
\$5,960,357.00 - Municipal Lease Agreement Funds

**ETHNIC COMPOSITION**

Southwest Ambulance Sales, LLC

White Male	8	White Female	2
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

Metro Fire Apparatus Specialists, Inc.

White Male	50	White Female	2
Black Male	3	Black Female	0
Hispanic Male	14	Hispanic Female	2
Other Male	0	Other Female	0

DACO Fire Equipment, Inc.

White Male	16	White Female	2
Black Male	2	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**Sam Pack's Five Star Ford**

White Male	93	White Female	16
Black Male	21	Black Female	0
Hispanic Male	73	Hispanic Female	9
Other Male	6	Other Female	1

**Southwest International Trucks, Inc.**

White Male	265	White Female	36
Black Male	21	Black Female	1
Hispanic Male	80	Hispanic Female	5
Other Male	3	Other Female	0

**East Texas Mack Sales, LLC**

White Male	47	White Female	8
Black Male	0	Black Female	1
Hispanic Male	9	Hispanic Female	0
Other Male	0	Other Female	0

**Four Brothers Outdoor Power**

White Male	17	White Female	8
Black Male	0	Black Female	0
Hispanic Male	6	Hispanic Female	0
Other Male	0	Other Female	0

**Chastang Ford**

White Male	30	White Female	7
Black Male	7	Black Female	0
Hispanic Male	21	Hispanic Female	5
Other Male	0	Other Female	0

**OWNERS**

**Southwest Ambulance Sales, LLC**

Paul Cartusciello, President  
Heath A. Hardwick, Vice President

**Metro Fire Apparatus Specialists, Inc.**

Craig N. Russell, President

**OWNERS (Continued)**

**DACO Fire Equipment, Inc.**

Steve Davis, President  
Wesley Dobmeier, Vice President  
Garrett Dobmeier, Secretary

**Sam Pack's Five Star Ford**

Sam Pack, President

**Southwest International Trucks, Inc.**

Russ Trimble, President  
Shane McBee, Vice President  
Jane Roth, Secretary

**East Texas Mack Sales, LLC**

Bill Bankston, President  
David Carroum, Vice President  
Joseph Kennedy, Secretary

**Four Brothers Outdoor Power**

Rex Kelly, President  
Russell Kelly, Vice President  
Eddy Kelly, Secretary

**Chastang Ford**

Joseph Chastang, President  
Patrick Chastang, Vice President  
Steve Bobo, Secretary

September 22, 2015

**WHEREAS**, on September 21, 2011, City Council authorized an ordinance for the proposed FY 2011-12 City of Dallas Operating, Grants and Trusts, and Capital Budgets by Resolution No. 11-2613; and,

**WHEREAS**, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

**WHEREAS**, on June 27, 2012, City Council authorized the purchase of fourteen ambulances, five fire pumpers and two aerial trucks by Resolution No. 12-1616; and,

**WHEREAS**, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment, a one-year master agreement for the purchase of eight pieces of fleet equipment and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

**WHEREAS**, on September 25, 2013, City Council authorized the purchase of fourteen ambulances, five fire pumpers, aerial trucks and two wildland engines; and one lift body truck by Resolution No. 13-1669; and,

**WHEREAS**, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment, thirty-eight fleet vehicles and equipment and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055; and

**WHEREAS**, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment, twenty fleet vehicles and equipment and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**



September 22, 2015

**Section 1.** That (1) the purchase of six ambulances is authorized with Southwest Ambulance Sales, LLC (VS0000080367) in an amount of \$1,282,558.00, seven pumpers and two aerial trucks is authorized with Metro Fire Apparatus Specialists, Inc. (339015) in an amount of \$5,960,357.00, two aircraft rescue and firefighting apparatus is authorized with DACO Fire Equipment, Inc. (VS0000077031) in an amount of \$1,935,342.00 and two mowers is authorized with Four Brothers Outdoor Power (256331) in an amount of \$43,000.00 through the Houston-Galveston Area Council of Governments; (2) the purchase of ten sport utility vehicles is authorized with Sam Pack's Five Star Ford (113696) in an amount of \$279,062.10, three dump trucks is authorized with Southwest International Trucks, Inc. (003940) in an amount of \$303,169.57, two tractors is authorized with Four Brothers Outdoor Power (256331) in an amount of \$102,000.00 and ten garbage trucks is authorized with Chastang Ford (VS0000011688) in an amount of \$1,985,505.00 through the Texas Association of School Boards; and (3) the purchase of one roll-off container truck is authorized with East Texas Mack Sales, LLC (VS88669) in an amount of \$164,813.00 through The Interlocal Purchasing System in a total amount not to exceed \$12,055,806.67.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for six ambulances, seven pumpers, two aerial trucks, two aircraft rescue and firefighting apparatus, two mowers, ten sport utility vehicles, three dump trucks, two tractors, ten garbage trucks and one roll-off container truck. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is authorized to disburse funds from the following appropriations in an amount not to exceed \$12,055,806.67:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Obj</u>	<u>Amount</u>	<u>Encumbrance</u>
0001	BMS	1991	4742	\$1,282,558.00	PODFD00000120951
ML15	DFD	E344	4742	\$5,960,357.00	PODFD00000120641
0131	AVI	W006	4890	\$1,935,342.00	POAVI00000120642
0001	BMS	1991	4742	\$ 218,352.02	PODFD00000120953
0001	STS	3432	4742	\$ 303,169.57	POSTS00000120970
0001	STS	3052	4740	\$ 60,710.08	POSTS00000120969
0100	DWU	7455	4740	\$ 145,000.00	POSTS00000120643
0100	DWU	7333	4742	\$ 164,813.00	PODWU00000120644
0001	BMS	1991	4742	\$1,985,505.00	POBMS00000121040

September 22, 2015

**Section 4.** That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

**Section 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities – Shannon Chemical Corporation, lowest responsible bidder of four - Not to exceed \$6,034,625 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide dipotassium orthophosphate to the City's three water treatment plants. Dipotassium orthophosphate is an NSF certified chemical used for corrosion control in potable water systems. Water Utilities (DWU) uses this chemical to reduce the effects of corrosion and maintenance on the water system infrastructure. DWU has been using this corrosion inhibitor at all three water treatment plants since 2010, this product has also been shown to minimize and greatly reduce the occurrence of lead and copper which are regulated under the Safe Drinking Water Act. DWU provides service to an estimated 2.4 million people in Dallas and surrounding communities. On average, the City pumps over 417 million gallons of water per day.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 4.68% decrease on comparable unit prices for the bid awarded in 2012.

## **BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 97 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On March 9, 2011, City Council authorized a one-year master agreement for dipotassium orthophosphate (chemical for corrosion control) to be used by Water Utilities by Resolution No. 11-0624.

On March 28, 2012, City Council authorized a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities by Resolution No. 12-0860.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

## **FISCAL INFORMATION**

\$6,034,624.06 - Water Utilities Current Funds

## **M/WBE INFORMATION**

14 - Vendors contacted  
14 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

97 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Shannon Chemical Corporation**

White Male	8	White Female	5
Black Male	1	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BP1515 and opened on July 30, 2015. This master agreement is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Shannon Chemical Corporation	602 Jeffers Cr. Exton, PA 19341	\$6,034,624.06
Carus Corporation	315 Fifth St. Peru, IL 61354	\$6,048,094.21
Simply Aquatics, Inc.	567 CR 3065 Kirbyville, TX 75956	\$6,061,564.35
Tri Chem Specialty Chemicals, LLC	111 Tennyson Pl. Coppell, TX 75019	\$6,464,321.63

## **OWNER**

### **Shannon Chemical Corporation**

Daniel C. Flynn, President  
Karl Spivak, Vice President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities – Shannon Chemical Corporation, lowest responsible bidder of four - Not to exceed \$6,034,625 - Financing: Water Utilities Current Funds

Shannon Chemical Corporation is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$6,034,624.06	100.00%
<b>TOTAL CONTRACT</b>	<b>\$6,034,624.06</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

September 22, 2015

**WHEREAS**, on March 9, 2011, City Council authorized a one-year master agreement for dipotassium orthophosphate (chemical for corrosion control) to be used by Water Utilities by Resolution No. 11-0624; and,

**WHEREAS**, on March 28, 2012, City Council authorized a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities by Resolution No. 12-0860; and,

**WHEREAS**, on October 2, 2014, Administrative Action No. 14-7008 authorized to extend the term for the master agreement for dipotassium orthophosphate through March 28, 2016;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of dipotassium orthophosphate to be used by Water Utilities is authorized with Shannon Chemical Corporation (516884) for a term of three years in an amount not to exceed \$6,034,624.06.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for dipotassium orthophosphate to be used by Water Utilities. If a written contract is required or requested for any or all purchases of dipotassium orthophosphate to be used by Water Utilities under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$6,034,624.06.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for ferrous sulfate and ferrous chloride – Pencco, Inc., lowest responsible bidder of three - Not to exceed \$6,731,640 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This master agreement will enable the City to purchase ferrous sulfate and ferrous chloride for use in the wastewater treatment process. Chemicals purchased under this agreement protect the wastewater system infrastructure against corrosion, improve sludge quality for safer disposal and mitigate nuisance odors which may occur throughout the wastewater system.

Odors are generated during the process of conveying the wastewater from its inception to the treatment plant. While traveling through sewer lines, wastewater can become septic and generate hydrogen sulfides, which is easily recognized by its offensive odor. The chemicals will be dosed directly into the wastewater systems by nine independent dosing systems which are placed in various locations throughout the City.

Water Utilities provides wastewater treatment services to approximately 1,350,000 customers in Dallas and surrounding communities. The City treats approximately 65 billion gallons of wastewater per year.



## **BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 225 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On April, 27, 2011, City Council authorized a one-year master agreement for ferrous sulfate and ferrous chloride to be used by Water Utilities by Resolution No. 11-1104.

On March 28, 2012, City Council authorized a three-year master agreement for ferrous sulfate and ferrous chloride by Resolution No. 12-0861.

On August 12, 2015, City Council authorized the rejection of the only bid received for liquid ferrous iron salt and the re-advertisement for new bids by Resolution No. 15-1476.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

## **FISCAL INFORMATION**

\$6,731,640.00 - Water Utilities Current Funds

## **M/WBE INFORMATION**

29 - Vendors contacted  
29 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

225 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### Pencco, Inc.

White Male	44	White Female	9
Black Male	8	Black Female	1
Hispanic Male	22	Hispanic Female	2
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BP1518 and were opened on September 4, 2015. This master agreement is being awarded to the lowest responsive and responsible bidder by group. Information related to this solicitation is available upon request.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Pencco, Inc.	831 Bartlett Road Sealy, TX 77474	Multiple Groups
Aerooke Services, LLC	627 Becden Road Howe, TX 78459	Multiple Groups
Altivia Chemicals, LLC	1100 Louisiana Street Houston, TX 77002	Multiple Groups

## **OWNER**

### **Pencco, Inc.**

Aline Horne, President  
Sarah Duffy, Secretary

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for ferrous sulfate and ferrous chloride – Pencco, Inc., lowest responsible bidder of three - Not to exceed \$6,731,640 - Financing: Water Utilities Current Funds

Pencco, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following subcontractor.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$6,731,640.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$6,731,640.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Ricochet Fuel	WFWB63913Y0117	\$67,316.40	1.00%
<b>Total Minority - Non-local</b>		<b>\$67,316.40</b>	<b>1.00%</b>

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$67,316.40	1.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$67,316.40</b>	<b>1.00%</b>

September 22, 2015

**WHEREAS**, on April 27, 2011, City Council authorized a one-year master agreement for ferrous sulfate and ferrous chloride to be used by Water Utilities by Resolution No. 11-1104; and,

**WHEREAS**, on March 28, 2012, City Council authorized a three-year master agreement for ferrous sulfate and ferrous chloride by Resolution No. 12-0861; and,

**WHEREAS**, on November 13, 2014, Administrative Action No. 14-7009 authorized to extend the term of the master agreement for ferrous sulfate through September 26, 2015; and,

**WHEREAS**, on August 12, 2015, City Council authorized the rejection of the only bid received for liquid ferrous iron salt and the re-advertisement for new bids by Resolution No. 15-1476;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of ferrous sulfate and ferrous chloride is authorized with Pencco, Inc. (266895) for a term of three years in an amount not to exceed \$6,731,640.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for ferrous sulfate and ferrous chloride. If a written contract is required or requested for any or all purchases of ferrous sulfate and ferrous chloride under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$6,731,640.00.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 22, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Street Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** a three-year master agreement for the purchase of liquid polymer asphalt material – New Life Products and Equipment Company in the amount of \$1,072,500; and **(2)** the purchase of two liquid polymer asphalt dispensing machines – C & O Equipment Company in the amount of \$185,000, lowest responsible bidders of four – Total not to exceed \$1,257,500 – Financing: Current Funds

**BACKGROUND**

This item is on the addendum due to funding that must be acted on before the next available agenda.

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The master agreement will provide liquid polymer asphalt material and two liquid polymer asphalt dispensing machines for Streets Services. Liquid polymer asphalt is a self-leveling, rapid setting asphalt mix that provides efficient repair of potholes on the City's roadways and alleys. This material allows for the roadways to be re-opened within 10 minutes after application.

The purchase of two liquid polymer asphalt dispensing machines will allow staff to apply liquid polymer asphalt material on roadways in a more efficient manner compared to current practices thus minimizing negative impacts to traffic flow. The liquid polymer asphalt machine is specifically designed to easily apply material to affected areas.

Street Services repairs approximately 30,000 potholes a year and this application will provide the department with another technique in repairing street defects.

**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 794 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLink Team (RLT) to 25 Chambers of Commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 21, 2015.

**FISCAL INFORMATION**

\$1,257,500.00 – Current Funds

**M/WBE INFORMATION**

- 112 - Vendors contacted
- 112 - No response
  - 0 - Response (Bid)
  - 0 - No response (No Bid)
  - 0 - Successful

794 – M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**New Life Products and Equipment Company**

White Male	2	White Female	1
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**ETHNIC COMPOSITION (Continued)**

**C & O Equipment Company**

White Male	19	White Female	3
Black Male	0	Black Female	0
Hispanic Male	4	Hispanic Female	1
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BN1517 and were opened on September 16, 2015. The master agreement and purchase are being awarded to the lowest responsive and responsible bidders by line.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*New Life Products and Equipment Company	4811 Grisham Dr. Rowlett, TX 75088	Line 1 - \$ 194,902.00 Line 2 - \$1,072,500.00
*C & O Equipment Company	3445 S. Alvarado Blvd. Burleson, TX 76009	Line 1 - \$ 185,000.00 Line 2 - \$1,375,000.00
Ring-O-Matic, Inc.	1714 Fifield Rd. Pella, IA 50219	Line 1 - \$ 197,042.00 Line 2 - \$1,347,500.00
Midway Seal Coating and Striping Company	5520 Weatherford Rd. Midlothian, TX 76065	Line 1 - \$ 244,000.00 Line 2 - \$1,430,000.00

**OWNERS**

**New Life Products and Equipment Company**

Gregory Cole, President  
Jalee Gill, Vice President  
Emily Mendel, Secretary  
Matthew Cole, Treasurer

**C & O Equipment Company**

Jody Clint Clayton, President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** a three-year master agreement for the purchase of liquid polymer asphalt material – New Life Products and Equipment Company in the amount of \$1,072,500; and **(2)** the purchase of two liquid polymer asphalt dispensing machines – C & O Equipment Company in the amount of \$185,000, lowest responsible bidders of four – Total not to exceed \$1,257,500 – Financing: Current Funds

New Life Products and Equipment Company is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following subcontractor. C & O Equipment Company is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,072,500.00	85.29%
Total non-local contracts	\$185,000.00	14.71%
<b>TOTAL CONTRACT</b>	<b>\$1,257,500.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Perimeter Logistics	WFWB48528N0716	\$10,075.00	0.94%
<b>Total Minority - Local</b>		<b>\$10,075.00</b>	<b>0.94%</b>

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$10,075.00	0.94%	\$10,075.00	0.80%
<b>Total</b>	<b>\$10,075.00</b>	<b>0.94%</b>	<b>\$10,075.00</b>	<b>0.80%</b>



September 22, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of liquid polymer asphalt material is authorized with New Life Products and Equipment Company (VS0000085673) for a term of three years in an amount not to exceed \$1,072,500.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for liquid polymer asphalt material. If a written contract is required or requested for any or all purchases of liquid polymer asphalt material under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,072,500.00.

**Section 4.** That the purchase of two liquid polymer asphalt dispensing machines is authorized with C & O Equipment Company (VS0000004821) in an amount not to exceed \$185,000.00.

**Section 5.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for two liquid polymer asphalt dispensing machines. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 6.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$185,000.00:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Encumbrance</u>	<u>Amount</u>
0001	STS	3411	4720	POSTS00000121146	\$185,000.00

**Section 7.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.