

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: November 2, 2015

Convened: 1:02 pm

Adjourned: 2:25 pm

Committee Members Present:

Jennifer S. Gates, Chair
Philip T. Kingston, Vice-Chair

Erik Wilson
Rickey D. Callahan

Lee M. Kleinman
Scott Griggs

Committee Members Absent:

N/A

Other Council Members Present:

N/A

Staff Present:

Jeanne Chipperfield
Craig Kinton
Stephanie Cooper
Jesse Dillard
Patrick Haigh
Rosa Rios

Mike Frosch
Robert Sims
Mark Duebner
Doug Shelton
CJ Holt
Edward Scott

Jesus Salazar
Adelia Gonzalez
William Finch
Michelle Charnoski
Dennis Ware

Shareese Davis
Patricia Blasquez
Terry Lowery
Helena Thompson
Errick Thompson

Filicia Hernandez
Eileen Youens
Lance Sehorn
Tina Richardson
David Fisher

Others Present:

Dan Barrón, Grant Thornton LLP
Natalie Wood, Grant Thornton LLP
Jeremy Huval, Grant Thornton LLP

AGENDA:

Call to Order

1. Consideration of the October 5, 2015 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

Motion made by: Rickey D. Callahan

Motion seconded by: Erik Wilson

2. Consideration of the October 19, 2015 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

Motion made by: Lee M. Kleinman

Motion seconded by: Rickey D. Callahan

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3. Communications Related to the FY 2015 Audit

Presenter(s): Dan Barrón, Grant Thornton LLP
Natalie Wood, Grant Thornton LLP
Jeremy Huval, Grant Thornton LLP

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

2. Beverage Services Contract for City Facilities

Presenter(s): Michael Frosch, Director, Business Development and Procurement Services

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council with a recommendation to reject the bid for Tuesday, November 10, 2015. Motion passed on a divided vote, with Councilmember Wilson voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Philip T. Kingston

UPCOMING AGENDA ITEMS:

November 10, 2015 City Council Meeting

A. Professional Radio Engineering Services for a New P25 Compliant Trunk Radio System

- **Authorize (1) the receipt and deposit of funds from Dallas County in an amount of \$194,895; and (2) an increase in appropriations in the amount of \$194,895 in the Capital Projects Reimbursement Fund - Not to exceed \$194,895 - Financing: Capital Projects Reimbursement Funds**
- **Authorize a service contract for professional radio engineering services to assist the City with the vendor evaluation and vendor selection process for a new P25 compliant trunk radio system - Black & Veatch Corporation, formerly RCC Consultants, Inc. - Not to exceed \$779,577 - Financing: Current Funds (\$584,682) and Capital Projects Reimbursement Funds (\$194,895)**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

B. Authorize a two-year service contract for the maintenance and repair of gymnasium floors at thirty-four recreation centers – Jellison, Inc. dba Jelco, lowest responsible bidder of six - Not to exceed \$243,398 - Financing: Park and Recreation Program Funds (subject to appropriations)

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

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- C. Authorize a three-year consultant services contract for airport financial and related management consulting services for Aviation - Unison Consulting, Inc., most advantageous proposer of three - Not to exceed \$324,788 - Financing: Aviation Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

- D. Authorize a three-year service contract for median maintenance and mowing of Texas Department of Transportation rights-of-way within the corporate boundaries of Dallas - Good Earth Corporation, lowest responsible bidder of three - Not to exceed \$9,464,660 - Financing: Current Funds (subject to annual appropriations)**

Councilmember Wilson requested additional information regarding the routes for rights-of-way mowing. A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

- E. Authorize a three-year service contract for televised sewer inspection, maintenance and repair services - RKM Utility Services, Inc., lowest responsible bidder of two - Not to exceed \$4,760,750 - Financing: Water Utilities Capital Construction Funds (subject to appropriations)**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

- F. Authorize a three-year service contract for the rental of uniforms - G&K Services, through the Texas Association of School Boards (BuyBoard) - Not to exceed \$458,304 - Financing: Current Funds (\$265,637), Sanitation Current Funds (\$165,011), Water Utilities Current Funds (\$24,952) and Aviation Current Funds (\$2,704) (subject to annual appropriations)**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

- G. Authorize (1) the purchase of bio-filter organic materials - MTR Enviro-Construction, Inc. in the amount of \$206,800; and (2) a service contract for liner repair services at the Southside Wastewater Treatment Plant – Archer Western Construction, LLC in the amount of \$68,000, lowest responsible bidders of four – Total not to exceed \$274,800 - Financing: Water Utilities Capital Construction Funds**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

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- H. **Authorize a three-year master agreement for the purchase of sampling stations and automatic flushing devices with parts and accessories for water mains - Fortiline, Inc. in the amount of \$606,850 or \$621,850 (Tie Bid Line 4), HD Supply Waterworks Ltd. in the amount of \$42,874 and Ferguson Enterprises, Inc. in the amount of \$0 or \$15,000 (Tie Bid - Line 4), lowest responsible bidders of three – Total not to exceed \$664,724 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

- I. **Authorize (1) the acceptance of a loan from the State of Texas Energy Conservation Office Loan Star Fund in the amount of \$6,935,946, to be repaid plus interest, beginning in FY 2016-17 for a period of ten years from electric and natural gas energy savings; (2) the establishment of appropriations in the amount of \$6,935,946 in the State Energy Conservation Office Loan Star Fund; (3) Supplemental Agreement No. 1 to the contract with Pepco Energy Services for (a) construction of energy conservation related projects at eight City facilities in an amount not to exceed \$6,935,946 (list attached) and (b) measurement and verification for a period not to exceed ten years, in an amount not to exceed \$798,497 to be paid from electric and natural gas savings; (4) the acceptance and deposit in the Oncor Rebate Fund of rebates from Oncor Electric Delivery; and (5) repayment of the loan over a ten year period, plus interest, from State of Texas Energy Conservation Office Loan Repayment Fund using savings in the City's annual electricity and natural gas budgets - Total not to exceed \$7,734,443, plus interest - Financing: State of Texas Energy Conservation Office Loan Star Funds (\$6,935,946) and Oncor Rebate Funds (\$798,497) (to be reimbursed by Oncor Electric Delivery)**

Councilmember Callahan requested additional information regarding the amount of interest over the term of the debt. A motion was made to forward to the City Council without recommendation for Tuesday, November 10, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- J. **Draft Addendum Item: Upcoming Draft Agenda Item on the November 10, 2015 City Council Agenda- A resolution acknowledging receipt of the Ethics Advisory Commission Rules of Procedure**

A motion was made to forward to the City Council with support for Tuesday, November 2, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

Adjourn

Jennifer S. Gates, Chair
Budget, Finance & Audit Committee