

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: September 21, 2015 **Convened:** 1:04 pm **Adjourned:** 2:40 pm

Committee Members Present:

Jennifer S. Gates, Chair
Philip T. Kingston, Vice-Chair

Erik Wilson
Rickey D. Callahan

Lee M. Kleinman
Scott Griggs

Committee Members Absent:

N/A

Other Council Members Present:

Adam Medrano

B. Adam McGough

Staff Present:

Jeanne Chipperfield
Craig Kinton
Edward Scott
Doris Bridges
Cheritta Johnson

Mike Frosch
Lance Sehorn
Jody Puckett
Marcell Smith
Melissa De La Cruz

Mark McDaniel
William Finch
Zeronda Smith
Troy Menard
Cheryl Orr

Robert Sims
Errick Thompson
Harold Holland
Dennis Ware
Raymond Lee

Dawna Brown
Filicia Hernandez
Jarrell Travis
Helena Thompson

Others Present:

N/A

AGENDA:

Call to Order

1. Consideration of the September 8, 2015 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to approve the September 8, 2015 minutes. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Philip T. Kingston

2. Municipal Equality Index Update

Presenter(s): Cheryl Orr, Ethics and Diversity Officer, City Manager's Office

Information Only:

Action Taken/Committee Recommendation(s):

Councilmember Kingston requested timelines for implementing and presenting to the Council a Human Rights Commission and addressing trans-healthcare benefits.

3. Clean Fleet Policy

Presenter(s): Errick Thompson, Director, Equipment and Building Services

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, October 14, 2015. Motion passed unanimously.

Motion made by: Rickey D. Callahan

Motion seconded by: Erik Wilson

Budget, Finance & Audit Committee

Meeting Record- DRAFT

4. Discussion on September 18, 2015 Council Memo Information on Residential Water Bill Increases

Presenter(s): Jody Puckett, Director, Dallas Water Utilities

Information Only: X

Action Taken/Committee Recommendation(s):

Committee members discussed water bill reconfiguration and requested follow up on city-wide water distribution information and water usage estimates by district.

UPCOMING AGENDA ITEMS:

September 22, 2015 City Council Meeting

- A. Agenda Item #2: Authorize a one-year service contract for fuel island dispenser replacements - D&H United Fueling Solutions, Inc., lowest responsible bidder of three – Not to exceed \$180,202 - Financing: Current Funds (subject to appropriations)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- B. Agenda Item #3: Authorize a three-year service contract for maintenance and support of Orion Communications software applications - Orion Communications, Inc., sole source - Not to exceed \$462,747 - Financing: Current Funds (\$282,897) and Municipal Court Technology Funds (\$179,850) (subject to annual appropriations)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- C. Agenda Item #4: Authorize a five-year service contract for maintenance and support of the City's existing computer aided dispatch system – TriTech Software Systems, Inc., sole source – Not to exceed \$7,251,133 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- D. Agenda Item #5: Authorize (1) an acquisition contract for the purchase and implementation of hardware and software for a council agenda system in the amount of \$171,140; and (2) a five-year service contract for maintenance and support for a council agenda system in the amount of \$49,000 - PROVOX Systems, Inc., most advantageous proposer of four - Total not to exceed \$220,140 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

Budget, Finance & Audit Committee

Meeting Record- DRAFT

- E. Agenda Item #7: Authorize a three-year subscription agreement, with two one-year renewal options, for a centralized risk claims management system - Origami Risk, LLC, most advantageous proposer of four - Not to exceed \$409,434 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- F. Agenda Item #8: Authorize (1) the purchase of six ambulances - Southwest Ambulance Sales, LLC in the amount of \$1,282,558, seven pumpers and two aerial trucks - Metro Fire Apparatus Specialists, Inc. in the amount of \$5,960,357, two aircraft rescue and firefighting apparatus - DACO Fire Equipment, Inc. in the amount of \$1,935,342 and two mowers - Four Brothers Outdoor Power in the amount of \$43,000 through the Houston-Galveston Area Council of Governments; (2) the purchase of ten sport utility vehicles - Sam Pack's Five Star Ford in the amount of \$279,062, three dump trucks - Southwest International Trucks, Inc. in the amount of \$303,170, two tractors - Four Brothers Outdoor Power in the amount of \$102,000 and ten garbage trucks - Chastang Ford in the amount of \$1,985,505 through the Texas Association of School Boards; and (3) the purchase of one roll-off container truck - East Texas Mack Sales, LLC in the amount of \$164,813 through The Interlocal Purchasing System - Total not to exceed \$12,055,807 - Financing: Current Funds (\$3,850,295), Municipal Lease Agreement Funds (\$5,960,357), Aviation Capital Construction Funds (\$1,935,342) and Water Utilities Current Funds (\$309,813)**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- G. Agenda Item #9: Authorize a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities – Shannon Chemical Corporation, lowest responsible bidder of four - Not to exceed \$6,034,625 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

- H. Agenda Item #10: Authorize a three-year master agreement for ferrous sulfate and ferrous chloride – Pencoco, Inc., lowest responsible bidder of three - Not to exceed \$6,731,640 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

Budget, Finance & Audit Committee

Meeting Record- DRAFT

- I. **Draft Addendum Item: Authorize (1) a three-year master agreement for the purchase of liquid polymer asphalt material – New Life Products and Equipment Company in the amount of \$1,072,500; and (2) the purchase of two liquid polymer asphalt dispensing machines – C & O Equipment Company in the amount of \$185,000, lowest responsible bidders of four – Total not to exceed \$1,257,500 – Financing: Current Funds**

A motion was made to forward to the City Council without a recommendation on Tuesday, September 22, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Scott Griggs

Adjourn

Jennifer S. Gates, Chair
Budget, Finance & Audit Committee