

# Budget, Finance, & Audit Committee

## Meeting Record

Meeting Date: September 19, 2016

Convened: 1:04 pm

Adjourned: 2:09 pm

### Committee Members Present:

Jennifer S. Gates, Chair  
Erik Wilson

Rickey D. Callahan  
Lee Kleinman

### Committee Members Absent:

Philip T. Kingston, Vice-Chair  
Scott Griggs

### Other Council Members Present:

N/A

### Staff Present:

Craig D. Kinton  
Michael Frosch  
Jack Ireland  
Jeanne Chipperfield  
Akilah McLaughlin  
Elizabeth Reich

Stephanie Cooper  
Robert Sims  
Corrine Steeger  
Theresa O'Donnell  
William Finch  
Zaida Basora

Edward Scott  
Lance Sehorn  
William Finch  
Robin Bentley

### Others Present:

N/A

### **AGENDA:**

#### Call to Order

#### 1. Consideration of the September 6, 2016 Minutes

Presenter(s):

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to approve the August 1, 2016 minutes. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Rickey D. Callahan

#### 2. Green Bond Issuance: Closing the Wealth Gap

Presenter(s): Michelle Corson, CEO, *Champion Impact Capital*

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to move forward with committee recommendation for staff to go forward with a fully vetted proposal. Motion passed on unanimous vote.

Motion made by: Rickey D. Callahan

Motion seconded by: Erik Wilson

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### 3. July 2016 Financial Forecast Report

Presenter(s): Jack Ireland, Director, *Office of Financial Services*

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

### UPCOMING AGENDA ITEMS:

#### September 21, 2016 City Council Meeting

**A. Draft Agenda Item: A resolution ratifying the increase in total property tax revenues reflected in the FY 2016-17 budget - Revenue: TBD**

A motion was made to forward to the City Council on Wednesday, September 20, 2016 with recommendation of the item to be adjusted to read to determine \$56,117,860 as the increased revenue for purposes of discussion. Motion passed on divided vote.

Motion made by: Lee Kleinman

Motion seconded by: Rickey D. Callahan

**B. Draft Agenda Item: Authorize a consulting contract for actuarial services related to the Dallas Police and Fire Pension System - Deloitte Consulting, LLP - Not to exceed \$414,000 - Financing: Contingency Reserve Funds**

A motion was made to forward to the City Council on September 20, 2016 with recommendation of the item not to exceed \$201,000 and not to include any evaluation of the merger of ERF and pension at this time until Council has been given a legal opinion. Motion passed on unanimous vote.

Motion made by: Jennifer S. Gates

Motion seconded by: Erik Wilson

**C. Draft Agenda Item: Authorize a three-year maintenance and support contract for printer repair services - NovaCopy, Inc., most advantageous proposer of five - Not to exceed \$363,766 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

**D. Draft Agenda Item: Authorize a three-year service contract for cured-in-place pipe rehabilitation - Insituform Technologies, LLC, most advantageous proposer of three - Not to exceed \$7,173,511 - Financing: Water Utilities Capital Construction Funds**

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

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- E. Draft Agenda Item: Authorize a five-year service contract to provide chemicals, services and testing of the cooling and heating hydronic systems at the Kay Bailey Hutchison Convention Center Dallas - Chem-Aqua, Inc., most advantageous proposer of four - Not to exceed \$107,917 - Financing: Convention and Event Services Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

- F. Draft Agenda Item: Authorize a three-year master agreement for the purchase of sod - Robert Denison dba Brokers Quality Grass in the amount of \$542,203, Blue Sky Sod Farm, LLC in the amount of \$156,357 and J&J Sod Company, LLC in the amount of \$128,728, lowest responsible bidders of three - Total not to exceed \$827,288 - Financing: Current Funds (\$694,016), Water Utilities Current Funds (\$117,477), Stormwater Drainage Management Current Funds (\$8,277) and Sanitation Current Funds (\$7,518)

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

- G. Draft Agenda Item: Authorize a three-year master agreement for original equipment parts to maintain city vehicles and equipment - Westway Ford in the amount of \$4,159,500, Holt Texas, LTD in the amount of \$3,631,850, Southwest International Trucks, Inc. in the amount of \$2,935,500, Love Field Chrysler Dodge Jeep in the amount of \$2,558,000, Rush Truck Centers of Texas, LP in the amount of \$2,105,000, Landmark Equipment in the amount of \$1,775,400, Autonation Chevrolet Galleria in the amount of \$1,743,000, IEH Auto Parts dba Auto Parts and The Pep Boys in the amount of \$1,505,500, Town East Ford II LP in the amount of \$1,421,000, MHC Kenworth in the amount of \$1,025,500, Kirby-Smith Machinery in the amount of \$849,900, Metro Fire Apparatus Specialists in the amount of \$841,500, RDO Equipment Co. in the amount of \$590,000, Quality Fire Truck Parts, LLC in the amount of \$437,000, Stewart and Stevenson Power Products, LLC in the amount of \$429,000, CLS Sewer Equipment Co., Inc. in the amount of \$266,000, Associated Supply Company, Inc. in the amount of \$220,000, CTE Holding, LLC in the amount of \$208,000, Park Cities Ford in the amount of \$180,600, Industrial Disposal Supply in the amount of \$164,000, Metro Golf Cars in the amount of \$143,000 and Dickson Equipment Co., Inc. in the amount of \$90,000, lowest responsible bidders of thirty - Total not to exceed \$27,279,250 - Financing: Current Funds (\$22,449,900), Sanitation Current Funds (\$3,679,350), Water Utilities Current Funds (\$1,009,500), Aviation Current Funds (\$68,100), Convention and Event Services Current Funds (\$30,000) and Stormwater Drainage Management Current Funds (\$42,400)

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

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- H. Draft Agenda Item: Authorize supplemental agreement no. 1 to increase the service contract for the rental of vehicles and equipment with Hertz Equipment Rental Corporation in the amount of \$984,040, from \$3,936,162 to \$4,920,202, EAN Holdings, LLC aka Enterprise Rent-A-Car in the amount of \$470,958, from \$1,883,833 to \$2,354,791, Landmark Equipment, Inc. in the amount of \$386,523, from \$1,546,095 to \$1,932,618, Holt Texas, LTD in the amount of \$366,490, from \$1,465,960 to \$1,832,450, Bane Machinery, Inc. in the amount of \$277,971, from \$1,111,885 to \$1,389,856, Four Seasons Equipment, Inc. in the amount of \$147,837, from \$591,350 to \$739,187, R.B. Everett & Company in the amount of \$62,497, from \$249,991 to \$312,488, United Rentals (Northwest), Inc. in the amount of \$61,277, from \$245,110 to \$306,387, Metro Golf Cars in the amount of \$35,327, from \$141,309 to \$176,636, Berry Companies, Inc. dba Bobcat of Dallas in the amount of \$24,750, from \$99,000 to \$123,750 and Kirby-Smith Machinery, Inc. in the amount of \$22,247, from \$88,990 to \$111,237 and to extend the contract term through March 23, 2017 – Total not to exceed \$2,839,917 from \$11,359,685 to \$14,199,602 - Financing: Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

- I. Late Draft Agenda Item: Authorize the purchase of four fleet vehicles for Fire-Rescue - Sam Pack's Five Star Ford through Texas Smartbuy - Not to exceed \$121,381 - Financing: Current Funds

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

- J. Late Draft Agenda Item: Authorize the sale of three wheel loaders with backhoe; and one concrete truck through a public auction on August 26, 2016 to JBJCP Company in the amount of \$30,100, Anthony Escobar in the amount of \$23,250, Burnett Trucking in the amount of \$21,500 and Hrg Equipment Corp. in the amount of \$20,500, highest bidders - Revenue: \$95,350

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

- K. Late Draft Agenda Item: Authorize the second one-year renewal option of three, to the Job Order Services contract with (1) Kellogg Brown and Root, LLC dba Brown and Root Industrial Services, LLC, for construction services in the amount of \$4,358,053, from \$7,844,496 to \$12,202,549; and (2) METCO Engineering, Inc. for mechanical, electrical and plumbing improvements in the amount of \$1,875,000, from \$3,375,000 to \$5,250,000 - total not to exceed \$6,233,053 - Financing: Aviation Current Funds \$2,000,000, subject to appropriations, Convention and Event Services Capital Construction Funds \$3,000,000, Park and Recreation Program Funds \$500,000, and 2006 Bond Funds \$733,053

A motion was made to forward to the City Council on September 20, 2016. Motion passed on unanimous vote.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

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Adjourn

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Jennifer S. Gates, Chair  
Budget, Finance, & Audit Committee

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