

# Budget, Finance & Audit Committee

## Meeting Record

Meeting Date: August 15, 2016

Convened: 1:05 pm

Adjourned: 2:45 pm

### Committee Members Present:

Jennifer S. Gates, Chair  
Philip T. Kingston, Vice-Chair

Rickey D. Callahan  
Lee M. Kleinman

Eric Wilson

### Committee Members Absent:

Scott Griggs

### Other Council Members Present:

N/A

### Staff Present:

Craig D. Kinton  
Michael Frosch  
Jack Ireland  
Jeanne Chipperfield  
Randall Hanks  
Akilah McLaughlin

Renee Hayden  
Wallace Waits  
Sandra DuBose  
Amy Messer  
Thandee Kywe  
Richard Sims

Carol Smith  
Sheneice Hughes  
Lynetta Kidd  
Lee Chiang  
Bisola Maefay  
Donzell Gipson

Santos Cadena  
Silvia Robinson  
Errick Thompson  
Willis Winters  
Daniel Huerta  
Leigh Ann

Juanita Ortiz  
Sean McGrew  
Raymond Lee  
Tina Richardson

### Others Present:

N/A

### **AGENDA:**

#### **Call to Order**

#### **1. Consideration of the August 1, 2016 Minutes**

Presenter(s):

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to approve the August 1, 2016 minutes. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

#### **2. CarbonLite Recycling LLC – Tax Equity and Fiscal Responsibility Act (TEFRA) Approval**

Presenter(s): Lee A. McCormick, President

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on August 24, 2016. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Rickey Callahan

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3. **Dallas Fort Worth International Airport FY 2017 Proposed Budget**

Presenter(s): Sean Donohue, Chief Executive Officer; Christopher Poinatte, Executive Vice President-Chief Financial Officer, *Dallas/Fort Worth International Airport*

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council for approval of budget on August 24, 2016. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

4. **Dallas Fort Worth International Airport 51<sup>st</sup> Supplemental Bond Ordinance**

Presenter(s): Christopher Poinatte, Executive Vice President-Chief Financial Officer, *Dallas/Fort Worth International Airport*

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on August 24, 2016. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

5. **Office of the City Auditor: Fiscal Year 2016 - Fourth Quarter Update**

Presenter(s): Craig Kinton, City Auditor

Information Only: X

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

6. **Office of the City Auditor: Fiscal Year 2017 Audit Plan**

Presenter(s): Craig Kinton, City Auditor

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on September 14, 2016. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Philip Kingston

7. **FY 2015-16 Budget Appropriation Adjustments**

Presenter(s): Jack Ireland, Director, *Office of Financial Service*

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on August 24, 2016 with committee recommendation to deny. Motion passed by divided vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

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### UPCOMING AGENDA ITEMS:

August 24, 2016 City Council Meeting

- A. **Draft Agenda Item: Authorize the first two-year renewal option to the service contract with Rocket Red, Ltd. for business recruitment and retention services for Dallas Executive Airport - Not to exceed \$240,000 - Financing: Aviation Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

- B. **Draft Agenda Item: Authorize a three-year service contract for hydraulic cylinder, pump and valve repair - FLR Solutions, LLC, lowest responsible bidder of three - Not to exceed \$2,093,988 - Financing: Current Funds (\$2,020,053), Sanitation Current Funds (\$64,685), Stormwater Drainage Management Current Funds (\$5,800) and Water Utilities Current Funds (\$3,450) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

- C. **Draft Agenda Item: Authorize a five-year collection agency services contract, with two two-year renewal options, for the collection of delinquent utility and other miscellaneous accounts - Southwest Credit Systems, L.P., most responsible proposer of eight - Estimated Annual Net Revenue: \$659,719**

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

- D. **Draft Agenda Item: Authorize a three-year master agreement for fire hydrants, parts and accessories - Mueller Co., LLC in the amount of \$1,212,721, HD Supply Waterworks, LTD in the amount of \$801,856, US Pipe Valve & Hydrant, LLC in the amount of \$100,232 and ACT Pipe & Supply, Inc. in the amount of \$4,530, lowest responsible bidders of six - Total not to exceed \$2,119,339 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

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- E. Draft Agenda Item: Authorize a three-year master agreement for valves, valve parts and accessories - Mueller Co., LLC in the amount of \$1,573,538, Fortiline, Inc. in the amount of \$1,140,972, ACT Pipe & Supply, Inc. in the amount of \$468,331, Municipal Valve & Equipment Co., Inc. in the amount of \$263,765 and Powerseal Pipeline Products Corp. in the amount of \$24,144, lowest responsible bidders of six - Total not to exceed \$3,470,750 - Financing: Water Utilities Current Fund

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

- F. Draft Agenda Item: Authorize supplemental agreement no.1 to exercise the first one-year renewal option of the service contract for commercial wireless communication services and equipment - Cellco Partnership dba Verizon Wireless and its Related Entities through the Department of Information Resources, State of Texas Cooperative - Not to exceed \$3,432,429, from \$9,953,000 to \$13,385,429 - Financing: Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, August 24, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Philip Kingston

**Adjourn**

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Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee