

# Budget, Finance & Audit Committee

## Meeting Record

**Meeting Date:** April 04, 2016

**Convened:** 1:11 pm

**Adjourned:** 2:40 pm

### **Committee Members Present:**

Jennifer S. Gates, Chair  
Philip T. Kingston, Vice-Chair

Erik Wilson  
Rickey D. Callahan

Scott Griggs  
Lee M. Kleinman

### **Committee Members Absent:**

N/A

### **Other Council Members Present:**

N/A

### **Staff Present:**

Jeanne Chipperfield  
Craig D. Kinton  
Mike Frosch  
Stephanie Cooper  
David Trevino  
Stephanie McHenry  
Kelly High

Jack Ireland  
Edward Scott  
Lance Sehorn  
Akilah McLaughlin  
Robert Williams  
Zachary Peoples  
Jo Giudice

Erick Thompson  
William Finch  
Don Knight

### **Others Present:**

N/A

### **AGENDA:**

#### **Call to Order**

#### 1. **Consideration of the March 21, 2016 Minutes**

Presenter(s):

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to approve the March 21, 2016 minutes. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Rickey D. Callahan

# **Budget, Finance & Audit Committee**

## **Meeting Record**

### 2. **Atmos Energy Franchise Fee Audit**

Presenter(s): Craig Kinton, City Auditor

Nick Fehrenback, Manager of Regulatory Affairs, Office of Financial Services

Information Only: \_

Action Taken/Committee Recommendation(s):

Councilmember Griggs recommended a 3<sup>rd</sup> option of implementing the franchise fee change on a go forward basis. Councilmember Gates stated, with support from the committee, they would like to see the impact on handling the "fee on fee" differently regarding water utilities and sanitation residential fee so they can see the impact on the City's budget going forward.

A motion was made to move forward to the City Council. Motion passes on a divided vote.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

### 3. **City Facility Condition Assessment**

Presenter(s): Errick Thompson, Director

Information Only: \_

Action Taken/Committee Recommendation(s):

Councilmember Griggs is interested in alternatives; he would like to see if we can find a City facility that is already in need of ten million dollars' worth of work. He does not like the idea of using debt to finance studies. Councilmember Kingston stated he would like the City to have a capital plan for all its capital. He also mentioned that it was hard to tell from the backup plan why the City has to go outside and needs clarification on why it costs two million dollars; the Council needs more information on how decision were made. Councilmember Callahan is interested in why the City waited to build the fleet facility and would like more information. He would like to see a platform built to input property data. Councilmember Kleinman is suggesting that the City look at other properties City, County, DART and opportunities to generate some revenue by consolidating facilities or selling facilities. Councilmember Gates requests a scale back on the money being requested and would like staff to look at what we can do in house.

A motion was made to deny moving the resolution forward to the City Council. Motion failed on a divided vote.

A second motion was made to move forward to the City Council with no recommendations. Motion passes on divided vote.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

### 4. **Sanitation Services: Enterprise Fund Overview**

Presenter(s): Kelly High, Director, Sanitation Services

Information Only: \_

Action Taken/Committee Recommendation(s):

Moved to upcoming BF&A Committee meeting on April 18, 2016.

# **Budget, Finance & Audit Committee**

## **Meeting Record**

### **UPCOMING AGENDA ITEMS:**

#### **April 13, 2016 City Council Meeting**

- A. Agenda Item #5: Authorize a three-year service contract for window glass replacement services citywide - Peruna Glass, Inc. dba Glass Doctor of North Texas, lowest responsible bidder of two - Not to exceed \$603,488 - Financing: Current Funds (\$472,631), Convention and Event Services Current Funds (\$88,970) and Water Utilities Current Funds (\$41,887) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- B. Agenda Item #6: Authorize a three-year service contract for tire repair and recapping services – Wingfoot Commercial Tire, lowest responsible bidder of five – Not to exceed \$1,287,418 – Financing: Current Funds (\$1,010,152), Sanitation Current Funds (\$197,985), Stormwater Drainage Management Current Funds (\$58,169), Water Utilities Current Funds (\$19,128) and Aviation Current Funds (\$1,984) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- C. Agenda Item #7: Authorize a three-year service contract, with one twelve-month renewal option, for electric motor repair services for Trinity Watershed Management - Evans Enterprises, Inc., lowest responsible bidder of two - Not to exceed \$1,867,476 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- D. Agenda Item #8: Authorize a five-year service contract for continuous software maintenance and support for Oracle database license products - Mythics, Inc., most advantageous proposer of two - Not to exceed \$4,143,500 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- E. Agenda Item #10: Authorize the purchase of portable litter screens for the McCommas Bluff Landfill – Metta Technologies, Inc., lowest responsible bidder of four – Not to exceed \$82,380 – Financing: Sanitation Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- F. Agenda Item #11: Authorize the purchase of one stationary electric refuse loader for the Bachman Transfer Station - FTR Equipment dba Forestry Supply Services, Inc., lowest responsible bidder of two - Not to exceed \$179,170 - Financing: Sanitation Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- G. Agenda Item #12: Authorize a three-year master agreement for cast iron fittings - Fortiline, Inc. in the amount of \$100,000 and Ferguson Enterprises in the amount of \$100,000, lowest responsible bidders of two - Total not to exceed \$200,000 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- H. Agenda Item #13: Authorize a three-year master agreement for paint and sundries to be used for maintaining various City facilities, equipment and City projects - PPG Architectural Finishes, Inc. in the amount of \$811,480, Ozark Materials, LLC in the amount of \$42,503 and Kelly Moore Paint Company, Inc. in the amount of \$42,473, lowest responsible bidders of four - Total not to exceed \$896,456 - Financing: Current Funds (\$694,264), Aviation Current Funds (\$87,257), Convention and Event Services Current Funds (\$75,747) and Stormwater Drainage Management Current Funds (\$39,188)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- I. **Agenda Item #14: Authorize a three-year master agreement for hand and power tools - Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the amount of \$2,720,901, Colonial Hardware Corporation in the amount of \$1,655,230, Simba Industries in the amount of \$1,440,288, Mavich, LLC in the amount of \$367,567, Nationwide Supplies, LP in the amount of \$270,431, Longhorn, Inc. in the amount of \$121,400, Hilti, Inc. in the amount of \$60,715, Fort Worth Bolt & Tool Company, LLP in the amount of \$52,960, Evco Partners LP dba Burgoon Company in the amount of \$32,500, Joe Jeter Sales in the amount of \$20,000 and Fastenal Company in the amount of \$14,500, lowest responsible bidders of thirteen - Total not to exceed \$6,756,492 - Financing: Current Funds (\$4,079,697), Water Utilities Current Funds (\$2,201,545), Aviation Current Funds (\$231,150), Stormwater Drainage Management Current Funds (\$131,300) and Convention and Event Services Current Funds (\$112,800)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

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# **Budget, Finance & Audit Committee**

## **Meeting Record**

- J. **Agenda Item #15: Authorize (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln in the amount of \$1,125,289, from \$4,501,157 to \$5,626,446, Holt Texas, Ltd. in the amount of \$1,068,056, from \$4,272,225 to \$5,340,281, Kirby-Smith Machinery, Inc. in the amount of \$803,355, from \$3,213,421 to \$4,016,776, AutoNation Chevrolet Galleria in the amount of \$516,787, from \$2,067,150 to \$2,583,937, Southwest International Trucks, Inc. in the amount of \$507,035, from \$2,028,140 to \$2,535,175, Bobcat of Dallas in the amount of \$335,038, from \$1,340,155 to \$1,675,193, Rush Medium Duty Truck Center, Dallas in the amount of \$332,351, from \$1,329,405 to \$1,661,756, Romco Equipment Co., LLC in the amount of \$331,065, from \$1,324,263 to \$1,655,328, Freedom Dodge dba Duncanville Automotive in the amount of \$288,331, from \$1,153,325 to \$1,441,656, Rush Truck Center, Dallas Light and Medium Duty in the amount of \$278,940, from \$1,115,760 to \$1,394,700, Four Brothers Outdoor Power, Inc. in the amount of \$243,665, from \$974,660 to \$1,218,325 Sonic-Lute Riley, LP dba Lute Riley Honda in the amount of \$218,912, from \$875,650 to \$1,094,562, RDO Equipment Company in the amount of \$190,100, from \$760,400 to \$950,500, CLS Sewer Equipment Co., Inc. in the amount of \$146,900, from \$587,600 to \$734,500, EV Autos in the amount of \$134,687, from \$538,750 to \$673,437, Metro Fire Apparatus Specialists, Inc. in the amount of \$136,450, from \$545,800 to \$682,250, Kinloch Equipment and Supply, Inc. in the amount of \$114,712, from \$458,850 to \$573,562, Stewart & Stevenson, LLC in the amount of \$111,748, from \$446,994 to \$558,742, Larry M. Green dba Lone Star Trim in the amount of \$94,987, from \$379,950 to \$474,937, Industrial Disposal Supply Co., Ltd. in the amount of \$85,662, from \$342,650 to \$428,312, REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc. in the amount of \$42,150, from \$168,600 to \$210,750, Texas Underground dba Underground, Inc. in the amount of \$40,412, from \$161,650 to \$202,062, Waterblasting Technologies, Inc. in the amount of \$22,500, from \$90,000 to \$112,500, H.D. Industries, Inc. in the amount of \$16,650, from \$66,600 to \$83,250, Witch Equipment Co., Inc. in the amount of \$15,146, from \$60,586 to \$75,732, Quality Fire Truck Parts, LLC in the amount of \$7,875, from \$31,500 to \$39,375, Landmark Equipment, Inc. in the amount of \$7,856, from \$31,425 to \$39,281, Dickson Equipment Co., Inc. in the amount of \$2,837, from \$11,350 to \$14,187 and Longhorn Harley-Davidson in the amount of \$2,080, from \$8,320 to \$10,400, lowest responsible bidders of thirty-five; (2) supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc. in the amount of \$332,300, from \$1,329,200 to \$1,661,500; and (3) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth in the amount of \$53,625, from \$214,500 to \$268,125 through the Texas Association of School Boards (BuyBoard), and to extend the service contracts term from July 7, 2016 to January 7, 2017 - Total not to exceed \$7,607,501, from \$30,430,036 to \$38,037,537 - Financing: Current Funds (\$5,826,716), Sanitation Current Funds (\$1,278,110), Water Utilities Current Funds (\$444,397), Aviation Current Funds (\$34,404) and Stormwater Drainage Management Current Funds (\$23,874) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- K. **Agenda Item #55: Authorize (1) a three-year master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$170,225 or \$207,525 (tie bid – group 1, line 1), Big Country Supply in the amount of \$12,800 or \$50,100 (tie bid – group 1, line 1), Defender Supply in the amount of \$2,392,180; and (2) a three-year service contract for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$283,000, lowest responsible bidders of seven – Total not to exceed \$2,895,505 - Financing: Current Funds (\$2,797,200), Water Utilities Current Funds (\$63,500), Aviation Current Funds (\$14,000) and Stormwater Drainage Management Current Funds (\$20,805) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

**Adjourn**

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Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee