

Budget, Finance, & Audit Committee

Meeting Record

Meeting Date: February 21, 2017

Convened: 1:37 pm

Adjourned: 2:31 pm

Committee Members Present:

Jennifer S. Gates, Chair
Erik Wilson
Rickey D. Callahan

Scott Griggs
Lee Kleinman

Committee Members Absent:

Philip Kingston, Vice Chair

Other Council Members Present:

Staff Present:

Stephanie Cooper
Jack Ireland
Elizabeth Reich
Mike Frosch
Brett Johnson

John Jenkins
John Johnson
Ron King
Kelly High
William Finch

Sheila Delgado
Craig Kinton
Zarin Gracy
Liza Bustamante
Barbara McAninch

Robert Sims
Anne Lockyer
Edward Scott

Others Present:

N/A

AGENDA:

Call to Order

1. Consideration of the February 6, 2017 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to approve the February 6, 2017 minutes. Motion passed unanimously.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

2. Consideration of Upcoming Agenda Items

Presenter(s): N/A

Information Only: _

Action Taken/Committee Recommendation(s):

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

Budget, Finance, & Audit Committee

Meeting Record

3. January / February 2017 Living Wage Results

Presenter(s): Mike Frosch, Director, *Business Development & Procurement Services*

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

4. Budget Process Update

Presenter(s): Jack Ireland, Director, *Office of Financial Services*

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

UPCOMING AGENDA ITEMS:

February 22, 2017 City Council Meeting

- A. **Agenda Item #2: Authorize a three-year service contract for feral hog control and abatement from City property – Striker Outfitters, LLC, most advantageous proposer of three - Not to exceed \$347,100 - Financing: Current Funds (\$69,900), Water Utilities Current Funds (\$128,625), Stormwater Drainage Management Current Funds (\$71,925), Sanitation Current Funds (\$71,925), and Aviation Current Funds (\$4,725) (subject to annual appropriations)**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- B. **Agenda Item #3: Authorize a three-year service contract for grounds maintenance services - Moir Watershed Services, LLC in the amount of \$1,850,254 and Good Earth Corporation in the amount of \$1,149,735, most advantageous proposers of three - Total not to exceed \$2,999,989 - Financing: Current Funds (\$811,425), Sanitation Current Funds (\$338,310), and Stormwater Drainage Management Current Funds (\$1,850,254) (subject to annual appropriations)**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

Budget, Finance, & Audit Committee

Meeting Record

- C. Agenda Item #4: Authorize (1) a three-year service contract to provide interior landscaping services - Urban Environments, LLC dba Urban Jungle in the amount of \$157,050; and (2) a three-year master agreement for the purchase of interior plants - LaFoy Services, Inc. in the amount of \$131,184, most advantageous proposers of three - Total not to exceed \$288,234 - Financing: Current Funds (\$182,934), Aviation Current Funds (\$90,720), and Convention and Event Services Current Funds (\$14,580) (subject to annual appropriations)

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- D. Agenda Item #5: A Authorize a five-year service contract, with two one-year renewal options, for the processing of applications and renewals of security alarm permits and the collection of fees associated with the security alarm permits and false alarms - Public Safety Corporation, most advantageous proposer of two - Estimated Annual Net Revenue: \$4,497,652

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- E. Agenda Item #6: Authorize a ten-year service contract, with two five-year renewal options, to provide communication services, including data, internet, and telecommunication services at the Kay Bailey Hutchison Convention Center Dallas - Smart City Networks, most advantageous proposer of three - Estimated Total Net Revenue: \$10,219,018

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- F. Agenda Item #7: Authorize (1) an acquisition contract for the purchase and implementation of a citywide data management system in the amount of \$2,041,435; and (2) a three-year service contract, with two two-year renewal options, for maintenance and support for a data management system in the amount of \$1,780,946 - IBM Corporation, most advantageous proposer of seven - Total not to exceed \$3,822,381 - Financing: Information Technology Equipment Funds (\$241,435), Municipal Lease Agreement Funds (\$1,800,000), and Current Funds (\$1,780,946) (subject to annual appropriations)

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

Budget, Finance, & Audit Committee

Meeting Record

- G. **Agenda Item #8: Authorize (1) an acquisition contract for the purchase and implementation of a surveillance camera system at the Kay Bailey Hutchison Convention Center Dallas in the amount of \$458,425; and (2) a five-year service contract for ongoing maintenance of the surveillance camera system in the amount of \$231,988 - Schneider Electric Buildings Americas, Inc., most advantageous proposer of seven - Total not to exceed \$690,413 - Financing: Convention and Event Services Capital Construction Funds**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- H. **Agenda Item #9: Authorize (1) a five-year equipment lease agreement for mailing equipment, meters, related services, and supplies - Neopost USA, Inc. through the Texas Multiple Award Schedule in the amount of \$169,399; and (2) a five-year master agreement for metered U. S. postage - Neopost USA, Inc., sole source in the amount of \$5,649,338 - Total not to exceed \$5,818,737 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- I. **Agenda Item #10: Authorize the purchase of ballistic door panels for Police - Angel Armor, LLC - Not to exceed \$209,672 - Financing: Confiscated Monies Funds**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- J. **Agenda Item #11: Authorize a two-year master agreement for general batteries and flashlights - TKC Enterprises, Inc. in the amount of \$203,064, GT Distributors, Inc. in the amount of \$133,593, Battle & Battle Distributors, Inc. in the amount of \$77,813, Telecom Electric Supply in the amount of \$47,690, and Casco Industries, Inc. in the amount of \$6,069, lowest responsible bidders of six - Total not to exceed \$468,229 - Financing: Current Funds (\$320,251), Water Utilities Current Funds (\$88,982), Aviation Current Funds (\$55,771), Convention and Event Services Current Funds (\$1,382), and Stormwater Drainage Management Current Funds (\$1,843)**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- K. **Agenda Item #12: Authorize a three-year master agreement for animal bedding for Police horses - S-4 Quality Shavings, LLC, lowest responsible bidder of two - Not to exceed \$237,672 - Financing: Current Funds**

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Budget, Finance, & Audit Committee

Meeting Record

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- L. Agenda Item #13: Authorize (1) Supplemental Agreement No. 1 to increase the service contract with Wastebuilt Southwest, LLC dba Stepp Parts in the amount of \$375,201, from \$1,500,804 to \$1,876,005, Heil of Texas in the amount of \$245,730, from \$982,924 to \$1,228,654, Texas Kenworth Co. dba MHC Kenworth in the amount of \$138,818, from \$555,273 to \$694,091, Southwest International Trucks, Inc. in the amount of \$97,057, from \$388,229 to \$485,286, and The Around the Clock Freightliner Group, LLC in the amount of \$75,344, from \$301,377 to \$376,721; and (2) Supplemental Agreement No. 2 to increase the service contract with BTE Body Co., Inc. in the amount of \$52,847, from \$211,390 to \$264,237, for parts and labor for the maintenance and repair of heavy-duty truck transmissions, differentials, and refuse bodies - Total not to exceed \$984,997, from \$3,939,997 to \$4,924,994 - Financing: Current Funds (\$980,757) and Water Utilities Current Funds (\$4,240) (subject to annual appropriations) basin, a pharmaceutical and personal care products water quality study, and a Zebra Mussel sampling study and water quality study on each of the reservoirs in Dallas' water supply system from November 1, 2016 through September 30, 2017 - Not to exceed \$688,150 - Financing: Water Utilities Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- M. Agenda Item #15: Authorize approval of the 457 Deferred Compensation Plan for City Employees of the City of Dallas, as amended and restated, effective February 22, 2017 - Financing: No cost consideration to the City

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

- N. Agenda Item #54: Authorize (1) an extension through September 30, 2017 for Community Development Block Grant (CDBG) funded projects which have not met the twelve-month obligation or twenty-four-month expenditure requirement; (2) preliminary adoption of Reprogramming Budget No. 1 to the FY 2016-17 Action Plan to use unspent prior year CDBG funds in the amount of \$1,413,595 for the Major Systems Repair Program; and (3) a public hearing to be held on March 22, 2017 to receive comments on the proposed use of funds for Reprogramming Budget No. 1 to the FY 2016-17 Action Plan - Financing: No cost consideration to the City

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

Budget, Finance, & Audit Committee

Meeting Record

- O. Agenda Item #55: Ratify amendments to the 2017 City Calendar that was approved by Resolution No. 16-1777 on October 26, 2016, to (1) cancel the City Council Briefing Meeting that was scheduled for February 1, 2017; (2) cancel the council-staff planning session that was scheduled for February 15 and 16, 2017; (3) add a City Council Briefing Meeting on February 15, 2017; and (4) add a council-staff planning session on March 29 and 30, 2017 - Financing: No cost consideration to the City

A motion was made to forward to the City Council on February 22, 2017. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Lee Kleinman

Adjourn

Jennifer S. Gates, Chair
Budget, Finance, & Audit Committee