

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

Special Call Meeting: Tuesday, March 1, 2016 **Convened:** 1:35 p.m. **Adjourned:** 2:35 p.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Councilmember Tiffinni A. Young, **Vice-Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Executive Staff Present:

Eric D. Campbell, Assistant City Manager
Pat Marsolais, Director, Civil Service Department
Warren M.S. Ernst, City Attorney

Other Council Members Present:

Deputy Mayor Pro Tem Erik Wilson

PUBLIC SAFETY COMMITTEE AGENDA:

1. **Call to Order**

Presenter: Philip T. Kingston, Chair

Action Taken/Committee Recommendation(s):

Committee Chair Kingston called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 1:35 p.m., Tuesday, March 1, 2016 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Approval of Meeting Record for September 14, 2015 meeting minutes**

Presenter: Philip T. Kingston, Chair

Action Taken/Committee Recommendation(s): A motion was made to approve the minutes.

Motion made by: **Mayor Pro Tem Alonzo**

Item passed unanimously: X

Item failed unanimously:

Seconded by: **Councilmember Young**

Item passed on a divided vote:

Item failed on a divided vote:

3. **Overview of Functions and Selection Process for Administrative Law Judges**

Presenter: Patricia Marsolais, Director, Civil Service Department

The purpose of this presentation is to provide an Overview of the Functions and Selection Process for Administrative Law Judges.

- Biannually the City Council appoints three to five Administrative Law Judges to hear demotion or discharge appeals for eligible City employees. The authority for these appointments is derived from City Charter, Chapter XVI, Section 12.1. This is the final level of administrative appeal for an employee. Pursuant to Section 34-40 of the Dallas Personnel Rules an employee has the option of having the appeal heard by a three person panel called a Trial Board (TB) or an Administrative Law Judge (AJ). Once the employee makes this selection, it is final.

Ad Hoc Judicial Nominations Committee Meeting Record – March 1, 2016

- Differences between an ALJ and TB members
- Selection Process for ALJs (2016-17 term)
- Demotion/Discharge Hearings

The committee had the following areas of concern:

- Role of Administrative Law Judge
- Bilingual candidates that applied
- General number of hearings per year
- Location of hearing room
- Complaints about the process
- Disciplinary appeals

4. EXECUTIVE SESSION:

Interviews of recommended candidates for Administrative Law Judge Positions

Presenter: Philip T. Kingston, Chair

The Ad Hoc Judicial Nominations Committee went into EXECUTIVE SESSION at 1:51 p.m. on Tuesday, March 1, 2016 pursuant to Section 551.074 of the Texas Open Meetings Act, Texas Government Code.

Action Taken/Commission Recommendation(s):

Pursuant to Section 551.074 of the Texas Government Code, the Ad Hoc Judicial Nominations Committee reconvened at 2:34 p.m. on Tuesday, March 1, 2016 to open session.

The following candidates for Administrative Law Judge were interviewed, evaluated, and considered:

Douglas J. Lapidus
LaKisha M.Thigpen*
James E. Urmin, Sr.
Doreen McGookey
Ifeyinwa J. Seales

**Note: LaKisha M. Thigpen interviewed via teleconference.*

A motion was made by Councilmember Thomas to accept the recommended nominees and move to full council for approval. Councilmember McGough seconded the motion and it passed by unanimous vote.

The March 1, 2016 Ad Hoc Judicial Nominations Committee meeting adjourned at 2:35 p.m.

APPROVED BY:

ATTEST:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

Shun Session, Coordinator
AdHoc Judicial Nominations Committee