

RECEIVED

BUDGET, FINANCE AND AUDIT COMMITTEE  
DALLAS CITY COUNCIL COMMITTEE AGENDA

2015 JUL 31 AM 11:21

CITY SECRETARY  
DALLAS, TEXAS

MONDAY, AUGUST 3, 2015  
CITY HALL  
COUNCIL BRIEFING ROOM, 6ES  
1500 MARILLA  
DALLAS, TEXAS 75201  
1:00 P.M. – 2:30 P.M.

**Chair**, Councilmember Jennifer S. Gates  
**Vice-Chair**, Councilmember Philip T. Kingston  
Deputy Mayor Pro Tem Erik Wilson  
Councilmember Rickey D. Callahan  
Councilmember Scott Griggs  
Councilmember Lee Kleinman

Call to Order

1. Consideration of Minutes from the June 15, 2015 Budget, Finance and Audit Committee meeting
2. Opening Comments Councilmember Jennifer S. Gates  
*Chair, Budget, Finance and Audit Committee*

**BRIEFINGS**

3. Fiscal Year 2015-16 Proposed Fee Adjustments Jack Ireland  
*Director, Office of Financial Services*
4. Street Cuts, Standards, Policies and Practices Rick Galceran  
*Director, Public Works*

**UPCOMING AGENDA ITEMS**

August 12, 2015

5. Acquisition contract for the purchase and implementation of an airfield electronic monitoring and logging system for aviation and a five-year service contract, with two three-year renewal options, for maintenance and support
6. Authorize rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc., and authorize a four-year service contract for asbestos abatement and demolition services for city and non-city owned structures
7. Authorize the purchase of immersible thermal gas mass flow meters and LCD digital displays
8. Authorize the purchase of three heavy duty sewer inspection and maintenance vehicles, gooseneck trailer, forklift, and three compact sedans
9. Authorize a two-year master agreement for general and sewer hoses, repair clamps, parts and accessories
10. Authorize a three-year master agreement for cast iron fittings
11. Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim

12. Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment
13. Authorize a three-year service contract for street sweeping services
14. Authorize a three-year master agreement for vehicle detection equipment for traffic signals
15. Authorize a five-year master agreement for airport identification badging materials
16. Authorize supplemental agreement no. 1 to increase the service contract for maintenance and support for the computer aided design software for capital improvement projects and contract extension
17. Authorize the rejection of the only bid received for liquid ferrous iron salt and the re-advertisement for new bids
18. Authorize the receipt and deposit of 179D Tax Deduction funds from Pepco Energy Services, Inc. and supplemental agreement no. 3 to the original contract with Pepco Energy Services for additional repair and maintenance services for energy conservation measures implemented at several city facilities

Adjourn



Jennifer S. Gates, Chair  
Budget, Finance and Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** 6.15.2015

**Convened:** 1:01 pm

**Adjourned:** 2:50 pm

### **Committee Members Present:**

Jerry R. Allen, Chair  
Jennifer S. Gates, Vice-Chair

Tennell Atkins  
Sheffie Kadane

Philip T. Kingston

### **Committee Members Absent:**

N/A

### **Other Council Members Present:**

Scott Griggs  
Lee Kleinman

Dwayne Caraway

### **Staff Present:**

Jeanne Chipperfield	Mike Frosch	Ileana Fernandez	Marcia Easterly	Rosa Fleming
Craig Kinton	Juanita Ortiz	Chan Williams	Barbara McAnich	Stephanie Cooper
Lance Sehorn	Ayeh Powers	Theresa O'Donnell	Filicia Hernandez	Luis Veloz
Richard Wagner	Cobbie Ransom	Nick Fehrenbach	Dawna Brown	Erick Thompson
Mario Alvarado	Michelle Charnoski	Renee Hayden	Karen Plunkett	Terry Lowery
Rick Galceran	Zarin Gracey	Kelly High	Jack Ireland	Jody Puckett
Sana Syed	Molly Carroll	Joey Zapata	Esmeralda Martinez	Sarai Rivas
Seferinus Okoth	Larry McCachern			

### **Others Present:**

Ben Kohnle, Grant Thornton LLP  
Jeremy, Grant Thornton LLP

### **AGENDA:**

#### 1. **Consideration of the June 1, 2015 Minutes**

**Presenter(s):**

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A motion was made to approve the June 1, 2015 minutes. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Jennifer S. Gates

#### 2. **Communications Related to the FY 2014 Audit**

**Presenter(s):** Ben Kohnle, Partner, Grant Thornton LLP

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

N/A

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

3. **Security Services Contract and Wage Rates**

**Presenter(s):** Mike Frosch, Director, Business Development and Procurement Service  
Errick Thompson, Director, Equipment and Building Services

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A motion was made to forward to the City Council for consideration on Wednesday, June 17, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

4. **Day Labor Pilot Program Framework**

**Presenter(s):** Theresa O'Donnell, Chief Planning Officer

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A request was made to return to the Budget, Finance and Audit Committee with results of a task force.

5. **Electricity Procurement**

**Presenter(s):** Errick Thompson, Director, Equipment and Building Services

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A motion was made to forward to the City Council for consideration on Wednesday, June 17, 2015. Motion passed on a divided vote, with Councilmember Kingston voting in opposition.

Motion made by: Sheffie Kadane

Motion seconded by: Tennell Atkins

6. **Sanitation Services: Overview of Preliminary Fiscal Year 2015-16 Budget**

**Presenter(s):** Kelly High, Director, Sanitation Services

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

N/A

7. **Dallas Water Utilities: Overview of Fiscal Year 2015-16 Budget**

**Presenter(s):** Jody Puckett, Director, Dallas Water Utilities

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

N/A

### **FYI**

8. **Upcoming Agenda Item: Master Agreement for Office Supplies**

**Presenter(s):**

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

None

# **Budget, Finance & Audit Committee**

Meeting Record- **DRAFT**

9. **Upcoming Agenda Item: Wastewater Treatment Plant Engineering Services Contract and Construction of Water and Wastewater Main Relocations**

Presenter(s):

Information Only:   

Action Taken/Committee Recommendation(s):

None

10. **Upcoming Agenda Item: Appropriations Increase for Social Media Archiving and Public Information Software**

Presenter(s):

Information Only:   

Action Taken/Committee Recommendation(s):

None

11. **FY 2014 End of Year Report**

Presenter(s):

Information Only:   X  

Action Taken/Committee Recommendation(s):

N/A

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Jerry R. Allen, Chair  
Budget, Finance & Audit Committee

# Budget, Finance and Audit Committee

August 3, 2015

## 2. Opening Comments

**No materials for posting**

# Memorandum



CITY OF DALLAS

DATE July 31, 2015

TO Members of the Budget, Finance & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Deputy Mayor Pro Tem Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee Kleinman

SUBJECT Fiscal Year 2015-16 Proposed Fee Adjustments

On August 3, 2015 the Budget, Finance and Audit Committee will be briefed on Fiscal Year 2015-16 Proposed Fee Adjustments. The briefing will be presented by Jack Ireland, Director of the Office of Financial Services. The briefing is attached for your review.

Please let me know if you need additional information.

  
Jeanne Chipperfield  
Chief Financial Officer

c: Honorable Mayor and Members of City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Sana Syed, Public Information Officer  
Jack Ireland, Director, Office of Financial Services  
Elsa Cantu, Assistant to the City Manager





# Fiscal Year 2015-16 Proposed Fee Adjustments

BUDGET, FINANCE AND AUDIT COMMITTEE

AUGUST 3, 2015





# Purpose

- ▶ Provide overview of fee study conducted during FY 2014-15 by MGT of America, Inc.
- ▶ Review proposed fee adjustments for FY 2015-16 as a result of the study



# Background

- ▶ City's Financial Management Performance Criteria (FMPC) #15 requires:
  - An annual review of selected fees and charges to be conducted to determine the extent to which the full cost of associated services is being recovered
  - Fees and charges to be reviewed at least once every four years
- ▶ City has contracted with MGT of America, Inc. for fee/cost recovery study
  - FY 2014-15 is MGT's 3<sup>rd</sup> year as consultant



# FY 2014-15 – Fee Study

- ▶ Fee study conducted during FY 2014-15 included following departments:
  - Code Compliance – 57 fees
  - Dallas Fire-Rescue – 90 fees
  - Park and Recreation – 5 fees
- ▶ Study is comprised of fully burdened hourly rates that incorporate all associated costs including staff salary, benefit, materials, tools, equipment, and supplies etc.
- ▶ Total cost is recognized as sum of direct cost and proportional share of allowable indirect costs
- ▶ MGT calculated cost of providing each service, both on per-unit and total annual basis



- ▶ Cost centers and programs included in fee study:
  - Animal Services
  - Boarding Homes
  - Demolition
  - Food Protection
  - Neighborhood Code
  - Nuisance Abatement





# FY 2014-15 Fee Study – Code Compliance

- ▶ Current cost recovery level for studied Code Compliance services is 62%
- ▶ Recommended fee adjustments would reduce revenue by \$598,000, primarily due to reduction in multi-tenant registration fee
- ▶ Total revenue impact of proposed fee adjustment for FY 2015-16 is \$704,000 reduction
  - Proposed FY 2015-16 fee adjustments do not include consultant's recommended Garage Sales Permit fee increase (removed based on Council feedback)



# FY 2014-15 Fee Study – Park & Recreation

- ▶ Cost centers and programs included in fee study:
  - Recreation Center After Hour Reservations
  - Field Rental
  - Picnic Pavilions/Outdoor Weddings
  - Winfrey Point/Big Thicket Rentals
  - Pool Admissions
  
- ▶ Current cost recovery level for above services is 27%
  
- ▶ No proposed fee adjustment for FY 2015-16
  
- ▶ Park & Recreation staff consulted with Park Board and is currently undertaking a benchmark study
  - Once completed, pricing adjustments will be considered



# FY 2014-15 Fee Study – Dallas Fire-Rescue

- ▶ Cost centers and programs included in fee study:
  - Emergency Medical Services
  - Fire Inspection
- ▶ Cost recovery level for above services identified in study is 19%
- ▶ DFR reviewed consultant's recommendations and also benchmarked proposed rates against surrounding cities
- ▶ Proposed fee adjustments will increase revenue by \$5,329,000



# FY 2013-14 Fee Study – Used Car Lot Registration Fee

- ▶ Fee study on used car lot registration was conducted in FY 2013-14
- ▶ Cost recovery level identified in fee study was 60% for Used Car Lot Registration Fee
- ▶ Four year phased in fee adjustment to bring rates to full cost recovery level recommended in FY 2014-15 budget
- ▶ After further review of services, elimination of inspection and fee is recommended
- ▶ Public Works is scheduled to brief Quality of Life Committee on August 10<sup>th</sup> regarding possible elimination of this fee and services
  - Eliminating program will reduce revenue by \$54,000 and expenditures by \$58,000



# FY 2015-16 Proposed Fee Adjustment Summary

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- ▶ Code Compliance – revenue decrease \$704,000
- ▶ Park & Recreation – No adjustments
- ▶ Dallas Fire-Rescue – revenue increase \$5,329,000
- ▶ Public Works
  - Revenue decrease \$54,000





Questions?



An aerial photograph of a city skyline, likely San Francisco, featuring a prominent construction site in the foreground with a tall crane and a building under construction. The skyline includes several high-rise buildings, including the Transamerica Pyramid. The image is overlaid with a green horizontal bar at the bottom.

# Appendix: Fee Review

#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Code Compliance</b>					
1	Commercial Vacant Bldg Registration	\$75	\$73	\$73	-\$36
2	Multi-Tenant Reinspection Fee (Admin Failure)	\$20	\$87	\$87	\$94,872
3	Multi-Tenant Reinspection Fee (Exterior)	\$50	\$20	\$20	-\$90,487
4	Multi-Tenant Registration Fee	\$10	\$6	\$6	-\$1,029,708
5	Scrap Tire License	\$315	\$75	\$75	-\$117,132
6	Scrap Tire Decal	\$30	\$75	\$75	\$10,594
7	Scrap Tire - Duplicate License Fee	\$10	\$32	\$32	\$267
8	Electronic Repair License	\$175	\$72	\$72	-\$3,822
9	Home Repair License	\$100	\$68	\$68	-\$59,832
10	Motor Vehicle Repair	\$200	\$75	\$75	-\$134,247
11	Wood Vendor	\$75	\$64	\$64	-\$54
12	Public Swimming Pool Permit Fee	\$175	\$47	\$47	-\$191,579
13	Swimming Pool Manager Certificate Fee	\$40	\$31	\$31	-\$5,151
14	Swimming Pool Manager Certificate Fee	\$60	\$31	\$31	-\$1,143
15	Commercial Swimming Pool Reinspect		\$43	\$43	\$6,521
16	Teach Pool Class		\$16	\$16	\$9,526
17	Pet Registration - Altered - Dog	\$7	\$7	\$7	\$4,283
18	Pet Registration - Altered - Cat	\$7	\$7	\$7	\$1,191
19	Pet Registration - Unaltered - Dog	\$30	\$7	\$30	\$0
20	Pet Registration - Unaltered - Cat	\$30	\$7	\$30	\$0
21	Intact Permit	\$70	\$13	\$100	\$25,470
22	Garage Sales Permit Fee	\$25	\$36	\$36	\$105,723
23	Non-Owner Occupied Registration Fee	\$25	\$17	\$17	-\$22,070
24	Non-Owner Occupied Re-Inspection Fee	\$50	\$19	\$19	\$0
25	Demolition Service Fee - Admin Fee		\$138	\$138	\$154,764
26	Credit Access Business Registration Fee	\$50	\$76	\$76	\$5,528
27	Weeds/Litter/Mowing (Nuisance Abatement)		\$122	\$122	\$0
28	Weeds/Litter/Mowing Administrative Fee (Rev & Coll)		\$19	\$19	\$144,358
29	Heavy Clean (Nuisance Abatement)		\$122	\$122	\$0
30	Heavy Clean (Rev & Coll)		\$19	\$19	\$41,240
31	Secure Closure - Liens (Nuisance Abatement)		\$122	\$122	\$0
32	Secure Closure - Liens (Rev & Coll)		\$19	\$19	\$20,620
33	Dangerous Dog License	\$50	\$15	\$50	\$0
34	Competition License	\$30	\$16	\$30	\$0
35	License Health Age	\$30	\$14	\$30	\$0



#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Code Compliance</b>					
36	License Puppy/Kitten	\$30	\$14	\$30	\$0
37	Group Housing Permit	\$500	\$1,900	\$500	\$0
38	Group Housing Reinspection Fee	\$50	\$743	\$50	\$0
39	Multi-Tenant Re-Inspection Fee (Unit)	\$30	\$46	\$46	\$173,099
40	Multi-Tenant Reinspection Fee (Pool)		\$22	\$22	\$3,075
41	Adoption (Dog)	\$85	\$229	\$85	\$0
42	Adoption (Cat)	\$55	\$208	\$55	\$0
43	Animal Control Administrative Fee (Boarding)	\$10	\$67	\$15	\$25,290
44	Animal Control Fee (Impounded by City)	\$27	\$128	\$50	\$34,500
45	Animal Control Fee (other than city employee)	\$7	\$68	\$50	\$72,154
46	Microchip	\$15	\$21	\$15	\$0
47	Annual Permit(regulated animal)	\$500	\$284	\$500	\$0
48	Temp Permit	\$100	\$284	\$250	\$750
49	Rabies Vaccination	\$10	\$19	\$19	\$14,654
50	Surgery (Dog)	\$60	\$139	\$139	\$83,001
51	Surgery (Cat)	\$40	\$139	\$139	\$6,164
52	Treatment (Vacc & Antibiotics)	\$55	\$5	\$55	\$0
53	Fecal Exam	\$25	\$19	\$19	-\$202
54	Flea Treatments	\$25	\$4	\$15	-\$360
55	Euthanasia and Lab Supplies \$2/per animal	\$20	\$21	\$25	\$180
56	Pictures of animals submitted to court	\$20	\$5	\$20	\$0
57	Medical Exams w/cruelty	\$50	\$251	\$250	\$20,000
<b>Total Code Compliance</b>					<b>-\$597,999</b>

#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Dallas Fire Rescue</b>					
58	Emergency Medical Services (EMS) Transport - Resident (charge)	\$800	\$1,578	\$1,485	\$2,052,827
59	Emergency Medical Services (EMS) Transport - Non-Resident (charge)	\$900	\$1,578	\$1,578	\$972,851
60	Amusement Building (permit)	\$135	\$528	\$150	\$75
61	Asphalt (tar) kettles (permit)	\$95	\$199	\$199	\$520
62	Candle and Open Flames (permit)	\$95	\$258	\$125	\$4,500
63	Carnivals and Fairs, per day (permit)	\$160	\$428	\$200	\$80
64	Combustible Storage - misc. (permit)	\$150	\$348	\$250	\$7,500
65	Commercial Cooking Fire-Extinguisher System (permit)	\$200	\$267	\$267	\$13,802
66	Dry cleaning plant (permit)	\$140	\$324	\$300	\$320
67	Explosive/Blasting, per day (permit)	\$260	\$569	\$450	\$380
68	Fireworks/Explosive Storage, per day (permit)	\$160	\$421	\$300	\$840
69	Fireworks/Explosive Transportation, per day (permit)	\$190	\$715	\$300	\$1,100
70	Fireworks Display - initial (permit)	\$405	\$1,006	\$500	\$3,610
71	Fireworks Display - subsequent (permit)	\$215	\$816	\$300	\$2,128
72	Flammable/Combustible Liquids (permit)	\$125	\$386	\$250	\$87,500
73	Floor/wall Finishing (permit)	\$135	\$698	\$150	\$0
74	Fruit and Crop Ripening (permit)	\$175	\$279	\$279	\$104
	Liquid or gas-fueled vehicles or equipment in assembly buildings, per event:				
75	1 - 10 vehicles or equipment (permit)	\$63	\$403	\$200	\$11,445
76	11 - 30 vehicles or equipment (permit)	\$127	\$496	\$300	\$1,038
77	31 to 200 vehicles or equipment (permit)	\$191	\$807	\$400	\$5,934
78	201 to 400 vehicles or equipment (permit)	\$400	\$807	\$400	\$0
79	Over 400 vehicles or equipment (permit)	\$500	\$807	\$500	\$0
80	Lumber Yards and Woodworking Plants (permit)	\$160	\$269	\$269	\$545
81	Private Fire Hydrant and Water Supplies (permit)	\$105	\$447	\$350	\$5,390
82	Pyro Special Effects Material - initial (permit)	\$185	\$1,047	\$300	\$2,300
83	Pyro Special Effects Material - subsequent (permit)	\$92	\$976	\$300	\$10,400
84	Refrigeration Equipment (permit)	\$160	\$205	\$205	\$900
85	Scrap Tire Storage (permit)	\$160	\$200	\$200	\$0
86	State Licensed Facilities: Child care - 35 children or less (permit)	\$150	\$296	\$150	\$0
87	State Licensed Facilities: Child care - over 35 children (permit)	\$200	\$296	\$200	\$0
88	State Licensed Facilities: Residential care (permit)	\$150	\$295	\$200	\$10,500
89	State Licensed Facilities: Small assisted living (permit)	\$150	\$281	\$200	\$4,600
90	State Licensed Facilities: Adult day care (permit)	\$150	\$369	\$200	\$800

#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Dallas Fire Rescue</b>					
91	Temporary Membrane Structures & Tents (permit)	\$125	\$623	\$300	\$50,400
92	Tire-rebuilding Plant (permit)	\$160	\$280	\$200	\$0
93	Torch and Open Flames (permit)	\$120	\$708	\$200	\$480
94	Trench Burning - per day (permit)	\$350	\$404	\$404	\$3,240
95	Waste Handling (permit)	\$160	\$259	\$250	\$540
96	Welding/Cutting/Hot works (permit)	\$125	\$194	\$194	\$69,000
97	Acetylene Generator (permit)	\$175	\$476	\$300	\$250
98	Aerosol Products (permit)	\$175	\$280	\$250	\$450
99	Aviation Facilities (permit)	\$150	\$522	\$300	\$600
100	Calcium Carbide Storage (permit)	\$175	\$324	\$300	\$125
101	Compressed gas filling/storage/use (permit)	\$95	\$301	\$250	\$11,160
102	Cryogenic fluids (permit)	\$150	\$296	\$250	\$4,800
103	Hazardous Materials (permit)	\$175	\$615	\$550	\$42,750
104	Hazardous Production Material (HPM) (permit)	\$175	\$654	\$550	\$8,250
105	High Piled Storage (permit)	\$160	\$242	\$200	\$3,600
106	Industrial Oven (permit)	\$175	\$280	\$250	\$1,200
107	Limited Access Gates: 1 - 3 gates (permit)	\$150	\$350	\$250	\$17,500
108	Limited Access Gates: 4 - 7 gates (permit)	\$205	\$346	\$300	\$4,750
109	Limited Access Gates: 8 or more gates (permit)	\$260	\$440	\$400	\$1,400
110	Liquid Petroleum - Gas Storage/Use (permit)	\$122	\$254	\$254	\$17,424
111	Liquid Petroleum Gas Demonstration/Portable Cooking (vehicle) (permit)	\$125	\$606	\$300	\$37,375
112	Liquid Petroleum Gas Demonstration/Portable Cooking (cart) (permit)	\$150	\$606	\$150	\$0
113	Magnesium - permit	\$175	\$270	\$250	\$0
114	Mobile Fueling: Site survey (permit)	\$245	\$404	\$400	\$620
115	Mobile Fueling: Vehicle inspection (permit)	\$100	\$395	\$300	\$3,200
116	Open Burning/Recreational Fires (permit)	\$230	\$314	\$250	\$80
117	Spray Painting/Dipping (permit)	\$135	\$339	\$200	\$2,600
118	Plan Reviews - Access Gates (permit)	\$75	\$382	\$200	\$750
119	Plan Reviews - Fire Lane / Hydrant (permit)	\$75	\$310	\$200	\$1,725
120	New Constr Regular Hours, per hour (fee)	\$60	\$290	\$200	\$68,880
121	New Constr OT Reimbursement, per hour (fee)	\$70	\$382	\$200	\$703,850
122	New Constr Re-tests Fees (fee)	\$500	\$622	\$622	\$15,752
123	Special Event/Trade Show Reimbursement Fees Daytime per hr (fee)	\$60	\$222	\$150	\$494,040
124	Special Event/Trade Show Reimbursement Fees OT per hour (fee)	\$70	\$290	\$200	\$16,250





#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Dallas Fire Rescue</b>					
125	Fire Watch Fees (OT hours) - fee for services rendered (fee)	\$70	\$342	\$120	\$27,350
126	Initial Re-inspection (fee)	\$100	\$0	\$125	\$5,000
127	2nd + Re-inspection (fee)	\$105	\$205	\$205	\$105,140
128	\$25 High Risk Registration (fee)	\$25	\$217	\$150	\$246,875
129	High Risk Building -Public Assembly- less than 5,000 sq ft (fee)	\$40	\$232	\$150	\$82,500
130	High Risk Building -Public Assembly-5K to less than 10K (fee)	\$80	\$251	\$200	\$21,000
131	High Risk Building -Public Assembly- 10K to less than 60K (fee)	\$120	\$283	\$250	\$9,750
132	High Risk Building -Public Assembly- 60K to less than 100K (fee)	\$160	\$296	\$250	\$450
133	High Risk Building -Public Assembly- over 100K sq ft (fee)	\$200	\$326	\$300	\$500
134	High Risk Building- HazMat - less than 5,000 sq ft (fee)	\$125	\$292	\$250	\$43,750
135	High Risk Building- HazMat- 5K to less than 10K (fee)	\$175	\$278	\$250	\$3,750
136	High Risk Building- HazMat- 10K to less than 60K (fee)	\$225	\$369	\$300	\$1,875
137	High Risk Building- HazMat- 60K to less than 100K (fee)	\$300	\$313	\$313	\$130
138	High Risk Building- HazMat- over 100K sq ft (fee)	\$350	\$448	\$400	\$750
139	High Risk Building- High Rise Business- less than 200K sq ft (fee)	\$200	\$276	\$250	\$8,500
140	High Risk Building- High Rise Business-200K to 600K sq ft (fee)	\$400	\$260	\$260	-\$22,400
141	High Risk Building- High Rise Business- over 600K sq ft (fee)	\$500	\$291	\$291	-\$4,180
142	High Risk Building- High Rise Residential- less than 250 units (fee)	\$200	\$383	\$300	\$4,000
143	High Risk Building- High Rise Residential- 250 to 600 units (fee)	\$400	\$439	\$439	\$975
144	High Risk Building- High Rise Residential- over 600 units (fee)	\$500	\$550	\$550	\$0
145	High Risk Building - Health Care- less than 100 beds (fee)	\$200	\$325	\$300	\$3,500
146	High Risk Building - Health Care- 100 to 500 beds (fee)	\$400	\$556	\$550	\$4,500
147	High Risk Building - Health Care- over 500 beds (fee)	\$500	\$661	\$650	\$750
<b>Total Fire Rescue</b>					<b>\$5,329,495</b>



#	Fee Name	Current Fee per Unit	Full Cost per Unit	Proposed Fee per Unit	Revenue Impact
<b>Park and Recreation</b>					
148	Recreation Center - After Hours Reservations	various	various	No Change	
149	Field Rentals	various	various	No Change	
150	Picnic Pavilions/Outdoor Weddings	various	various	No Change	
151	Winfrey Point/Big Thicket Rentals	various	various	No Change	
152	Pool Admissions	various	various	No Change	
<b>Total Park and Recreation</b>					<b>\$0</b>

# Memorandum



CITY OF DALLAS

DATE July 31, 2015

TO Honorable Members of the Budget, Finance and Audit Committee: Jennifer S. Gates (Chair),  
Philip T. Kingston (Vice Chair), Rickey D. Callahan, Scott Griggs, Lee M. Kleinman, Erik Wilson

SUBJECT Street Cut Standards, Policies and Practices

On Monday, August 3, 2015, the Budget, Finance and Audit Committee will be briefed on Street Cut Standards, Policies and Practices. The briefing materials are attached for your review.

Please feel free to contact me if you have questions or need additional information.

A handwritten signature in blue ink that reads "Jill Jordan".

Jill A. Jordan P.E.  
Assistant City Manager

## Attachment

c: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council

# Street Cut Standards, Policies and Practices



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Presented to Budget Finance and Audit  
Committee

By Public Works  
August 3, 2015





# Purpose

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- Update the committee on street cut policies and practices
- Recommend updates to the street cut ordinance





# History

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- Right-of-Way (ROW) Management Ordinance for street cuts is managed by Public Works
  - City Code Chapter 43, Article VIII
  - Approved by City Council January 2001
  - Became effective March 2001
  - Last modification effective March 2006



# Ordinance Goals

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## **To Protect the Public and the City's Street Investment by:**

- Tracking all utility providers
- Providing street repair specifications

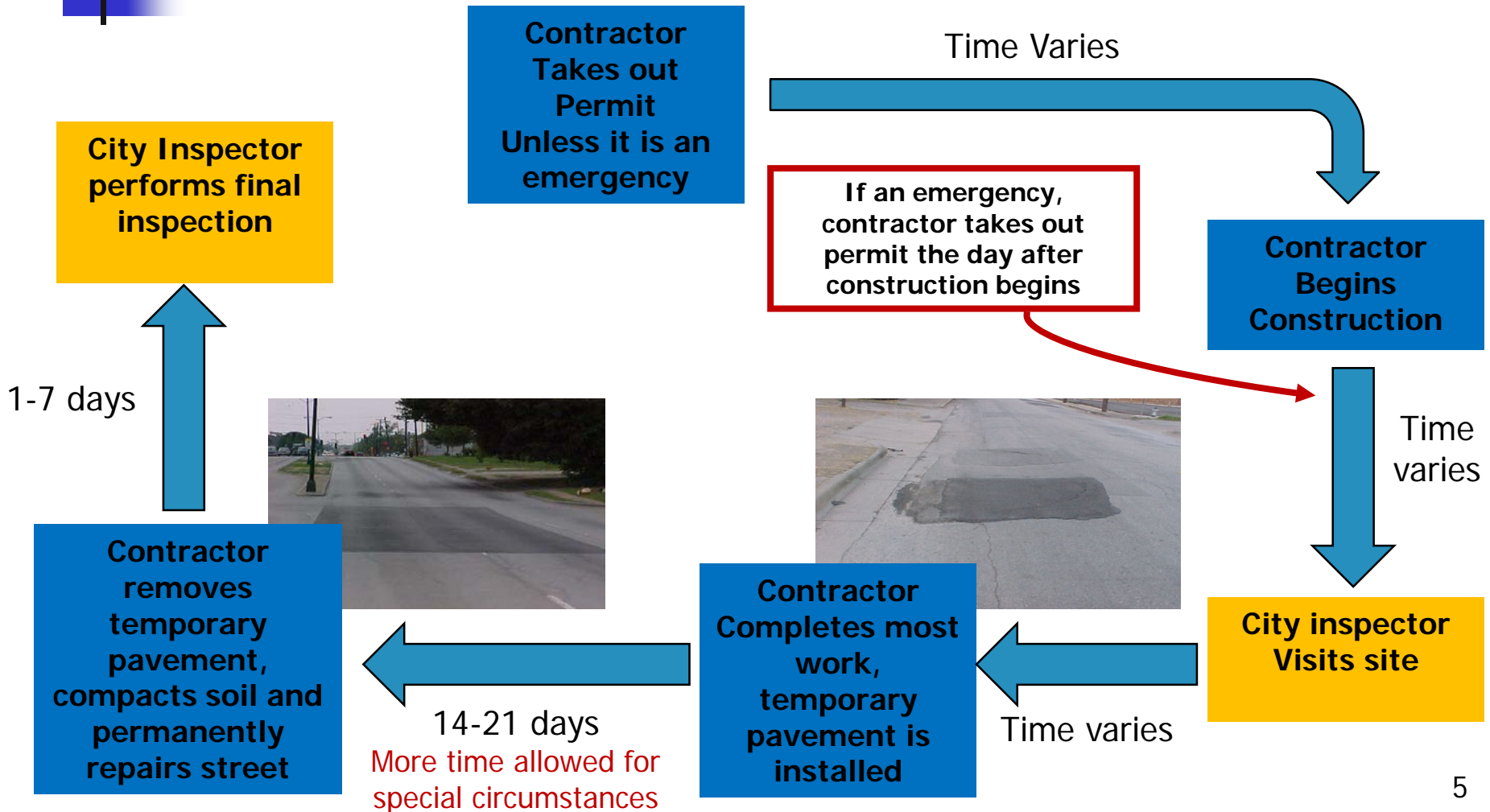
## **Resulting in:**

- The reduction of street infrastructure damage
- A balance with utility service and the preservation of street infrastructure
- An increase in the safety and convenience of the traveling public

# ROW Management Ordinance

Highlights related to Identification and Accountability

## Current Street Cut Typical Process





# ROW Management Ordinance

## Highlights related to Identification and Accountability

- Registration of Public Service Providers (PSP)
  - Firm name and address
  - Certified telecommunications provider PUC number
  - Day to day contacts
  - Emergency contacts
  - Names of contractors and subcontractors
- Final construction plans required
- Major project defined
- Insurance requirements
- Project identification sign on site
- Warranty – Materials & workmanship



# ROW Management Ordinance

## Highlights related to Street Repair Specifications

- Joint trenches encouraged  
(multiple utilities in one trench)
- Temporary repair standards  
(minimum standards)
- Restoration requirements for  
new permanent pavement
- Permits are not required for:
  - Excavation outside the City's ROW
  - Single pole replacement



Temporary Repair to Asphalt Street

# ROW Management Ordinance

## Highlights related to Street Repair Specifications

Permanent Repair to Concrete Street since Ordinance change in 2006



Before ordinance



Full lane replacement  
required by ordinance



# ROW Management Ordinance

## Highlights related to Street Repair Specifications

Permanent repair on asphalt surface that was constructed, reconstructed, or resurfaced less than sixty (60) months prior to the repair requires slurry seal of the entire street surface



# ROW Management Ordinance

## Highlights related to Street Repair Specifications

Permanent Repair on asphalt surface that was constructed, reconstructed, or resurfaced more than sixty (60) months prior to repair must have the full lane replaced for where the street was cut



Allowed Before  
Ordinance



Required by  
Ordinance



# ROW Management Ordinance

Highlights related to Enforcement and Coordination

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- Permits may be denied, suspended, or revoked
- Construction must conform with other public improvements
- Allowances are made for emergency/safety repairs
- Annual work plans require mutual notification
- Boring or directional drilling projects have other special requirements





# Current Permit Tracking

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- Computer database records and issues permits  
(the current computer system was installed in 2000 and needs to be updated)
- Internet access to permit system for 94 system PSPs
  - 33 registered subscribers
    - Self input of permit information
    - Allowed to do emergency repairs without first securing a permit
  - 61 registered non-subscribers
    - Less frequent users of the ROW
    - Not allowed self input of permit information
    - Not allowed to do emergency repairs without first securing a permit



# Permit Activity for 2014

January 1 thru December 31

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- 13,385 permits recorded
  - 5,285 Water/Wastewater
  - 197 Electric
  - 4,817 Gas
  - 1,692 Telecommunications and/or Cable
  - 1,394 Other (soil testing, DART, bond program projects, driveways, one time projects, etc.)
  
- No current fee for permit
  - ONCOR & ATMOS under franchise agreement
  - DWU is assessed a street rental fee



# Permit Activity for 2014

By reason for the work

---

- Repair existing service – 5,734
- New services – 5,054
- Other – 2,774 (Soil testing, DART, bond program projects, driveway permits, one time projects, etc.)
- Stop service/abandon line – 1,125
- Exploration – 45

Note: The total exceeds overall permit total because some permits include multiple reasons for the work. Numbers are rounded.





# Permit Activity for 2014

By location for the work

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- Street – 8,302
- Sidewalk – 3,257
- Alley – 2,091
- Parkway – 512
- Median – 93

Note: The total exceeds overall permit total because some permits include multiple locations for the work. Numbers are rounded.



# Results and Compliance

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- Improved street damage incidents tracking
- More thorough and detailed construction plans
- Joint trenches and multiple ducts emphasized
- Compliance with temporary repair timeframe
- Better street repairs and coordination
  - Pavement Cut and Repair Standards Manual
  - Continuous training outreach to utility providers and contractors



# Results and Compliance

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- Inspection resources
  - Cut Control 10 FTEs (Supervisor and Inspectors)
- Computer permit system tracks non-compliance
- Area sweeps for lingering temporary repairs
- Enforcement through actions against the permit
  - Denying permits
  - Suspending permits
- A violator may be cited
  - \$500 to \$2,000 for failure to clear debris from ROW
  - \$500 for all other offenses





# What Is Next?

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New software being procured that will improve:

- Communication with PSPs and contractors
- Tracking of work
- GIS compatibility with permit administration
- Real-time access to permit system for inspectors
- Coordination with Traffic Control Plan approvals
- Coordination with Special Event planning



# Council Request

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Seek Council approval to amend City Code Chapter 43, Article VIII for street cuts to include the following requirements:

- Require an on-site inspection between a city inspector and the contractor 24 hours prior to any construction
- Require on site signage noting of temporary paving in place
- Require notification to the City upon completion of a temporary repair



# Council Request

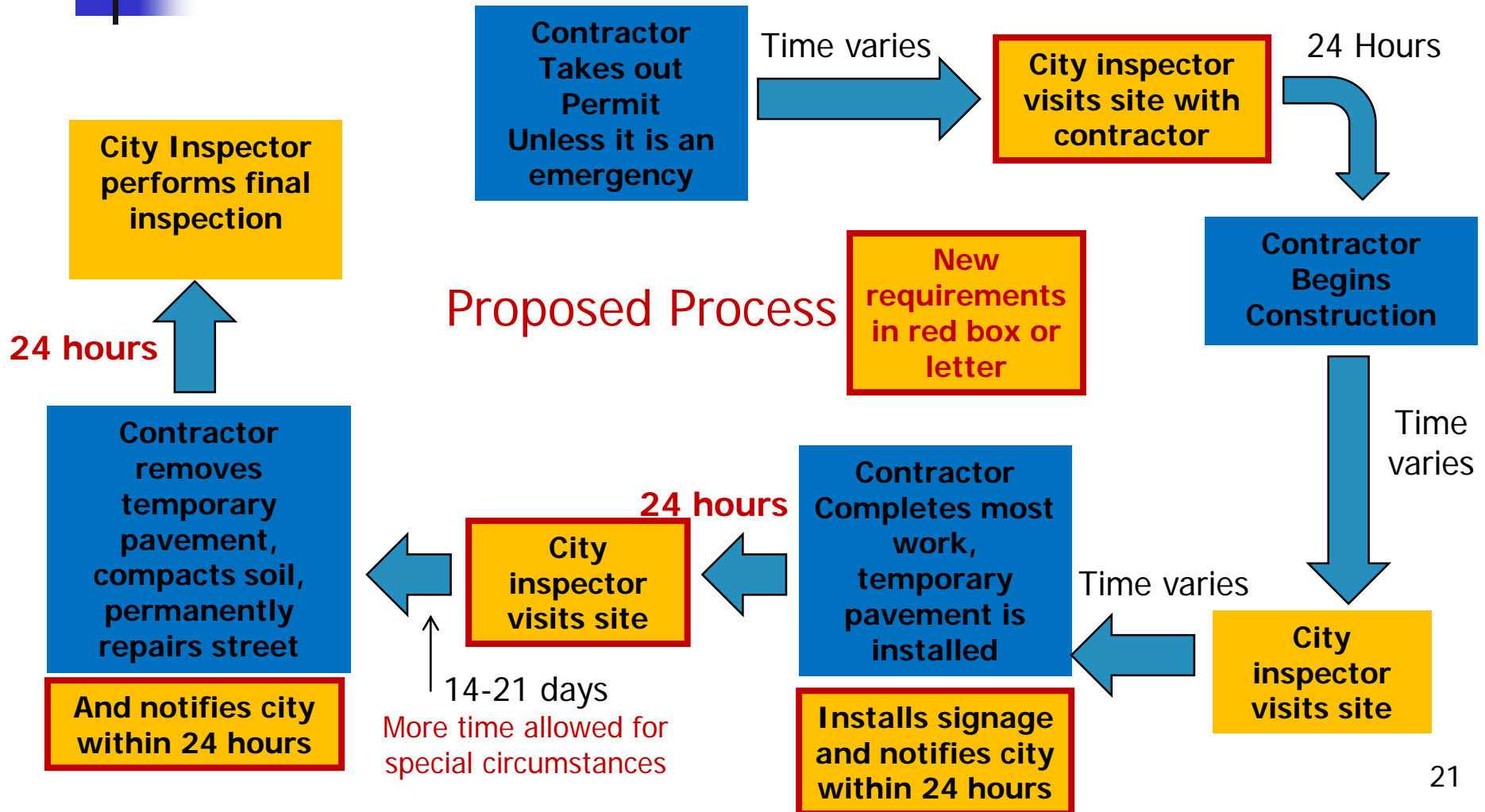
Seek Council approval to amend City Code Chapter 43, Article VIII for street cuts to include the following requirements:

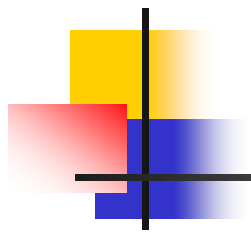
- Require notification to the City 24 hours prior to commencing final permanent repair
- Compaction of back-fill on utility repairs or installation must meet the current street repair standards or trench must be filled with an approved flowable fill mix.





# Process After Amended Ordinance





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# Comments/Questions

**AGENDA ITEM # 7**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** 2, 3

**DEPARTMENT:** Business Development & Procurement Services  
Aviation

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 34 E 63 L

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**SUBJECT**

Authorize **(1)** an acquisition contract for the purchase and implementation of an airfield electronic monitoring and logging system for Aviation in the amount of \$220,000; and **(2)** a five-year service contract, with two three-year renewal options, for maintenance and support in the amount of \$220,800 - ProDIGIQ, Inc., most advantageous proposer of four - Total not to exceed \$440,800 - Financing: Aviation Current Funds (subject to annual appropriations)

**BACKGROUND**

These contracts will allow for the purchase, implementation, maintenance and support of an airfield electronic monitoring and logging system for Aviation. The system provides a work order management system for Aviation tracking of maintenance related problems within the Dallas Airport system. This agreement provides five years of maintenance and support of the new system. Maintenance and support includes patches, updates, technical and customer service support.

The system will enhance and increase the effectiveness and efficiency of managing work order-related processes of Aviation by reducing and simplifying the tasks and functions necessary to identify, track, and report on electronic work orders. This module will interface seamlessly with the inspection software module specified above.

The airfield inspection software will be utilize to perform daily Federal Aviation Administration mandated airfield inspections and reporting. This software will also be utilized to assist in identification and tracking of any identified airfield discrepancies by the Airport Operations and Airfield Maintenance Divisions, and support future safety management system requirements.



## **BACKGROUND (Continued)**

The system also provides a property lease management software (PLMS) for the Real Estate division of Aviation with software that enhance and increase the ability to manage and simplify leases and asset management.

A seven member committee from the following departments reviewed and evaluated the proposal:

- Business Development & Procurement Services (2)\*
- Aviation (2)
- Communication and Information Services (2)
- Public Works (1)

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 35%
- System Capability 35%
- Business Inclusion and Development Plan 15%
- Experience 10%
- Training 5%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,305 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

### **FISCAL INFORMATION**

\$440,800.00 - Aviation Current Funds (subject to annual appropriations)

<b><u>Council District</u></b>	<b><u>Amount</u></b>
2	\$ 418,760.00
3	<u>\$ 22,040.00</u>
Total	\$440,800.00

### **M/WBE INFORMATION**

202 - Vendors contacted  
201 - No response  
1 - Response (Bid)  
0 - Response (No bid)  
1 - Successful

1,305 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

### **ETHNIC COMPOSITION**

ProDIGIQ, Inc.

White Male	6	White Female	1
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	0
Other Male	2	Other Female	1

### **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BUZ1401 and were opened on October 23, 2014. These contracts are being awarded in their entirety to the most advantageous proposer.

\*Denotes successful proposer

**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*ProDIGIQ, Inc.	26500 W. Agoura Rd. Suite 102-796 Calabasas, CA 91302	89%	\$ 440,800.00
GCR, Inc.	2021 Lakeshore Dr. Suite 500 New Orleans, LA 70122	88%	\$ 456,060.00
Hensel Phelps Construction Co.	7929 Brookriver Dr. Suite 160 Dallas, TX 75247	60%	\$2,608,900.86
Yardi System, Inc.	430 South Fairview Ave. Santa Barbara, CA 93117	60%	\$ 549,336.00

**OWNER**

**ProDIGIQ, Inc.**

Anita Venkataraman, President  
Arpit Malaviya, Vice President



August 12, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute (1) an acquisition contract for the purchase and implementation of an airfield electronic monitoring and logging system for Aviation in the amount of \$220,000.00; and (2) a five-year service contract, with two three-year renewal options, for maintenance and support in the amount of \$220,800.00, with ProDIGIQ, Inc. (VS0000071677) in a total amount not to exceed \$440,800.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to ProDIGIQ, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by ProDIGIQ, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$440,800.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0130	AVI	7754	4731	\$220,000.00	2015	CTAVI7754AEMLSY1
0130	AVI	7754	3099	\$ 55,200.00	2016	CTAVI7754AEMLSY2
0130	AVI	7754	3099	\$ 55,200.00	2017	CTAVI7754AEMLSY3
0130	AVI	7754	3099	\$ 55,200.00	2018	CTAVI7754AEMLSY4
0130	AVI	7754	3099	\$ 55,200.00	2019	CTAVI7754AEMLSY5

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

5. Acquisition contract for the purchase and implementation of an airfield electronic monitoring and logging system for aviation and a five-year service contract, with two three-year renewal options, for maintenance and support

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize (1) an acquisition contract for the purchase and implementation of an airfield electronic monitoring and logging system for Aviation in the amount of \$220,000; and (2) a five-year service contract, with two three-year renewal options, for maintenance and support in the amount of \$220,800 - ProDIGIQ, Inc., most advantageous proposer of four - Total not to exceed \$440,800 - Financing: Aviation Current Funds (subject to annual appropriations)

ProDIGIQ, Inc. is a non-local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$440,800.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$440,800.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
ProDIGIQ, Inc.	IFMB64782N0417	\$440,800.00	100.00%
<b>Total Minority - Non-local</b>		<b>\$440,800.00</b>	<b>100.00%</b>

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$440,800.00	100.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$440,800.00</b>	<b>100.00%</b>

**AGENDA ITEM # 6**

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Code Compliance  
Water Utilities  
Equipment & Building Services  
Park & Recreation  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256  
Jill A. Jordan, P.E., 670-5299  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc. previously approved on April 8, 2015, by Resolution No. 15-0645, for asbestos abatement and demolition services; and **(2)** a four-year service contract for asbestos abatement and demolition services for City and non-City owned structures as required – RNDI Companies, Inc. in the amount of \$11,911,360 and Lindamood Demolition, Inc. in the amount of \$1,683,400, lowest responsible bidders of six - Total amount not to exceed \$13,594,760 - Financing: Current Funds (\$12,260,020) and Water Utilities Current Funds (\$1,334,740) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

On April 8, 2015, City Council authorized a four-year service contract for asbestos abatement and demolition services for City and non-City owned structures as required by Resolution No. 15-0645. One vendor awarded on this resolution, SKW Services, LLC, dba Clean Air Remediation Environmental Service, was not able to obtain the required bonding and deemed non-responsive. Therefore all contracts awarded through Resolution No. 15-0645 must now be rescinded and work previously awarded to SKW Services, dba Clean Air Remediation Environmental Service be re-awarded to the next lowest, responsive and responsible bidders.

## **BACKGROUND (Continued)**

This contract will provide for asbestos abatement and demolition services for City and non-City owned structures. Code Compliance contracts with private contractors for asbestos abatement and demolition of structures ordered to be demolished by the municipal court, emergency demolition projects of unsafe buildings due to fire damage and other necessary demolition of City owned and non-City structures.

Code Compliance demolished approximately 1,200 structures as required by municipal court order utilizing the current contract. The demolishing of these structures contributed to the safety and beautification of City neighborhoods.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 644 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION / REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On November 10, 2010, City Council authorized a two-year contract for asbestos abatement and demolition services for City and non-City owned structures as required by Resolution No. 10-2860.

On April 6, 2015, the Budget, Finance & Audit Committee was briefed via memorandum.

On April 8, 2015, City Council authorized a four-year contract for asbestos abatement and demolition services for City and non-City owned structures as required by Resolution No. 15-0645.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

## **FISCAL INFORMATION**

\$12,260,019.50 - Current Funds (subject to annual appropriations)

\$ 1,334,740.50 - Water Utilities Current Funds (subject to annual appropriations)



6. Authorize rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc., and authorize a four-year service contract for asbestos abatement and demolition services for city and non-city owned structures

**M/WBE INFORMATION**

170 - Vendors contacted  
 168 - No response  
     2 - Response (Bid)  
     0 - Response (No bid)  
     0 - Successful

644 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

RNDI Companies, Inc.

White Male	46	White Female	4
Black Male	2	Black Female	0
Hispanic Male	22	Hispanic Female	1
Other Male	1	Other Female	0

Lindamood Demolition, Inc.

White Male	0	White Female	0
Black Male	4	Black Female	1
Hispanic Male	13	Hispanic Female	2
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BP1417 and were opened on November 6, 2014. This service contract is being awarded to the lowest responsive and responsible bidders by group.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*RNDI Companies, Inc.	7324 Gaston Ave. Suite 124-358 Dallas, TX 75214	Multiple Groups
*Lindamood Demolition, Inc.	2020 S. Nursery Rd. Irving, TX 75060	Multiple Groups

6. Authorize rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc., and authorize a four-year service contract for asbestos abatement and demolition services for city and non-city owned structures

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Loveland Schneider	1120 S. Perry Rd. Carrollton, TX 75006	Multiple Groups
Ramon & Sons, Inc.	1325 Frio City Rd. San Antonio, TX 78226	Multiple Groups
SKW Services, LLC dba Clean Air Remediation Environmental Service	4111 U.S. Highway 80 E. Suite 307 Mesquite, TX 75150	Non-Responsive**
Coverall Management & Associates, Inc.	501 Wynnewood Village Suite 254 Dallas, TX 75224	Non-Responsive**

\*\*SKW Services, LLC dba Clean Air Remediation Environmental Service and Coverall Management & Associates, Inc. were deemed non-responsive due to not meeting specifications.

**OWNERS**

**RNDI Companies, Inc.**

Diana Cross, President

**Lindamood Demolition, Inc.**

Kayla Lindamood, President  
Jake Lindamood, Vice President

6. Authorize rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc., and authorize a four-year service contract for asbestos abatement and demolition services for city and non-city owned structures

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc. previously approved on April 8, 2015, by Resolution No. 15-0645, for asbestos abatement and demolition services; and **(2)** a four-year service contract for asbestos abatement and demolition services for City and non-City owned structures as required – RNDI Companies, Inc. in the amount of \$11,911,360 and Lindamood Demolition, Inc. in the amount of \$1,683,400, lowest responsible bidders of six - Total amount not to exceed \$13,594,760 - Financing: Current Funds (\$12,260,020) and Water Utilities Current Funds (\$1,334,740) (subject to annual appropriations)

RNDI Companies, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors. Lindamood Demolition, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$10,759,856.32	79.15%
Total non-local contracts	\$2,834,903.68	20.85%
<b>TOTAL CONTRACT</b>	<b>\$13,594,760.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Lindamood Demolition	WFDB63181Y0915	\$1,142,800.00	10.62%
<b>Total Minority - Local</b>		<b>\$1,142,800.00</b>	<b>10.62%</b>

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
A&A Construction	HMDB23577Y0416	\$2,120,222.08	74.79%
B & B Waste	WFWBC550790416	\$714,681.60	25.21%
<b>Total Minority - Non-local</b>		<b>\$2,834,903.68</b>	<b>100.00%</b>

6. Authorize rescinding the four-year service contract with SKW Services, LLC, dba Clean Air Remediation Environmental and RNDI Companies, Inc., and authorize a four-year service contract for asbestos abatement and demolition services for city and non-city owned structures

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$2,120,222.08	15.60%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$1,142,800.00	10.62%	\$1,857,481.60	13.66%
Total	<u>\$1,142,800.00</u>	<u>10.62%</u>	<u>\$3,977,703.68</u>	<u>29.26%</u>



August 12, 2015

**WHEREAS**, on November 10, 2010, City Council authorized a two-year contract for asbestos abatement and demolition services for City and non-City owned structures as required by Resolution No. 10-2860; and,

**WHEREAS**, on April 8, 2015, City Council authorized a four-year contract for asbestos abatement and demolition services for City and non-City owned structures as required by Resolution No. 15-0645;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with RNDI Companies, Inc. (520330) in the amount of \$11,911,360.00 and Lindamood Demolition, Inc. (VC0000005860) in the amount of \$1,683,400.00, for asbestos abatement and demolition services for City and non-City owned structures as required for a term of four years in a total amount not to exceed \$13,594,760.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to RNDI Companies, Inc. and Lindamood Demolition, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by RNDI Companies, Inc. and Lindamood Demolition, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$13,594,760.00 (subject to annual appropriations).

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 8**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** 8

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** 69 A-X

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**SUBJECT**

Authorize the purchase of immersible thermal gas mass flow meters and LCD digital displays – Cole-Parmer Instrument Company, LLC, lowest responsible bidder of three – Not to exceed \$82,658 - Financing: Water Utilities Current Funds

**BACKGROUND**

This purchase will provide immersible thermal gas mass flow meters and LCD digital displays for the Southside Wastewater Treatment Plant. These meters monitor and control the level of oxygen injected into the aeration basins. The aerations basins contain microorganisms that are utilized in the processing of sludge.

The current mass flow meters have been in service for over 10 years and provide real time display of the amount of air that is flowing throughout the system. The flow meters purchased under this action will replace aging meters currently in use.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 374 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

**FISCAL INFORMATION**

\$82,657.78 - Water Utilities Current Funds

**M/WBE INFORMATION**

- 49 - Vendors contacted
- 49 - No response
- 0 - Response (Bid)
- 0 - Response (No bid)
- 0 - Successful

374 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Cole-Parmer Instrument Company, LLC**

White Male	166	White Female	90
Black Male	2	Black Female	9
Hispanic Male	19	Hispanic Female	20
Other Male	14	Other Female	27

**BID INFORMATION**

The following bids were received from solicitation number BM1516 and were opened on April 9, 2015. This purchase is being awarded to the lowest responsive and responsible bidder by line.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Cole-Parmer Instrument Company, LLC	625 E. Bunker Ct. Vernon Hills, IL 60061	Line 1 - \$79,177.78 Line 2 - \$ 3,480.00

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Hill Country Computer	791 N. Highway 77 Suite 501C Waxahachie, TX 75156	Line 1 - \$79,200.00 Line 2 - \$ 9,400.00
Murray Energy, Inc.	9780 Skillman St. Dallas, TX 75243	Line 1 - Non-responsive** Line 2 - Non-responsive**

\*\*Murray Energy, Inc. was deemed non-responsive due to not meeting bid specifications.

**OWNER**

**Cole-Parmer Instrument Company, LLC**

Bernd Brust, President  
Raj Asarpoto, Vice President



## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize the purchase of immersible thermal gas mass flow meters and LCD digital displays – Cole-Parmer Instrument Company, LLC, lowest responsible bidder of three – Not to exceed \$82,658 - Financing: Water Utilities Current Funds

Cole-Parmer Instrument Company, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$82,657.78	100.00%
<b>TOTAL CONTRACT</b>	<b>\$82,657.78</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

August 12, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of immersible thermal gas mass flow meters and LCD digital displays is authorized with Cole-Parmer Instrument Company, LLC (093196) in an amount not to exceed \$82,657.78.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for immersible thermal gas mass flow meters and LCD digital displays. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$82,657.78:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>ENCUMBRANCE</u>	<u>AMOUNT</u>
0100	DWU	7453	2720	PO-DWU-00000120316	\$82,657.78

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 9**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize the purchase of **(1)** three heavy duty fleet vehicles to assist Water Utilities in sewer line inspection and maintenance - Houston Freightliner, Inc. in the amount of \$403,124, ELXSI dba CUES, Inc. in the amount of \$168,429, Green Equipment Company in the amount of \$168,434 and one gooseneck trailer - Kirby-Smith Machinery, Inc. in the amount of \$57,900 through the Houston-Galveston Area Council of Governments; and **(2)** one forklift for Water Utilities - Kirby-Smith Machinery, Inc. in the amount of \$96,345 and three compact sedans for Aviation - Sam Pack's Five Star Ford in the amount of \$75,702 through the Texas Association of School Boards - Total not to exceed \$969,934 - Financing: Water Utilities Current Funds (\$894,232) and Aviation Current Funds (\$75,702)

**BACKGROUND**

This action will allow for the purchase of one sewer cleaner and two sewer inspection trucks to assist Water Utilities (DWU) with sewer line inspection and maintenance. The three units for DWU will provide the ability to inspect, assess and maintain the sanitary sewer system throughout the City. One unit is equipped with sewer cleaning and vacuum equipment necessary to clean and remove sediment and debris within the line to keep proper flow of the sanitary sewer system. The other two units are equipped with inspection camera equipment and will be used to identify the condition of the sanitary sewer and any structural failure to assess proper repairs or replacements of the line.

## **BACKGROUND (Continued)**

The sewer cleaner truck and sewer inspection trucks being replaced have gone through an evaluation process using an established criterion to ensure that only vehicles that have exceeded their useful life are replaced. The equipment evaluation includes life-to-date maintenance costs, recommended replacement mileage and recommended replacement life.

The purchase of one forklift and one gooseneck trailer will provide Water Utilities the ability to access, convey and maintain wastewater treatment system at the Central Wastewater Treatment facility. The forklift unit is used for moving loads to and from places unreachable by a conventional forklift. It has the ability to transfer heavy equipment on rooftops, elevated locations, high places, and places that are not accessible by a normal mean. The gooseneck trailer is used to haul large construction equipment and plant machinery. The purchases of the forklift and gooseneck trailer are new additions to Water Utilities fleet.

Water Utilities is responsible for the maintenance of over 4,000 miles of sanitary sewer pipes, 42,825 manhole structures, 15 lift-stations and responds to over 600 service calls monthly.

Water Utilities Central Wastewater Treatment facility is responsible for cleaning and treating over 100 million gallons of wastewater each day. The purchase of the forklift and gooseneck trailer is essential to overall plant reliability and workability. The purchase of these units will reduce downtime; improve throughput, and faster turnaround time. Purchase of these two units will play a major role in assisting Water Utilities efforts in meeting the Texas Commission on Environmental Quality (TCEQ) standards for Municipal Wastewater Treatment Permit.

The purchase of three compact sedans will be utilized by Aviation within Love Field to support business activities by authorized personnel. One vehicle will be utilized to ensure environmental compliance in relation to emergency spill response and investigation, fuel, tenants and stormwater inspections, wildlife management, international regulated garbage management, construction inspections, aircraft de-icing monitoring, meetings and trainings. The remaining two compact sedans will be used to monitor all parking areas including the Love Hub parking lot which lies outside Love Field property. The purchases of the vehicles are new additions to Aviation's fleet.

Houston-Galveston Area Council of Governments (HGAC) and Texas Association of School Boards (BuyBoard) conform to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, HGAC and Buyboard receive bids from manufacturers and dealers throughout the United States.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment, a one-year master agreement for the purchase of eight pieces of fleet equipment and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment, thirty-eight fleet vehicles and equipment and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

**FISCAL INFORMATION**

\$894,232.07 - Water Utilities Current Funds  
\$ 75,701.92 - Aviation Current Funds

**ETHNIC COMPOSITION**

Houston Freightliner, Inc.

White Male	190	White Female	31
Black Male	44	Black Female	3
Hispanic Male	108	Hispanic Female	12
Other Male	9	Other Female	0

ELXSI dba CUES, Inc.

White Male	136	White Female	24
Black Male	19	Black Female	7
Hispanic Male	63	Hispanic Female	5
Other Male	12	Other Female	1



8. Authorize the purchase of three heavy duty sewer inspection and maintenance vehicles, gooseneck trailer, forklift, and three compact sedans

## **ETHNIC COMPOSITION (Continued)**

### **Green Equipment Company**

White Male	14	White Female	2
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

### **Sam Pack's Five Star Ford**

White Male	99	White Female	18
Black Male	22	Black Female	1
Hispanic Male	85	Hispanic Female	7
Other Male	3	Other Female	1

### **Kirby-Smith Machinery, Inc.**

White Male	28	White Female	3
Black Male	2	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

## **OWNERS**

### **Houston Freightliner, Inc.**

Bob Garwood, President  
Rick Stewart, Treasurer

### **ELXSI dba CUES, Inc.**

Alexander M. Milley, President  
David M. Doolittle, Vice President

### **Green Equipment Company**

Edgar Green, President  
Zane Smith, Vice President

### **Sam Pack's Five Star Ford**

Sam Pack, President

8. Authorize the purchase of three heavy duty sewer inspection and maintenance vehicles, gooseneck trailer, forklift, and three compact sedans

**OWNERS (Continued)**

**Kirby-Smith Machinery, Inc.**

Ed Kirby, President  
David Cooper, Vice President  
Celise Blewett, Secretary  
Keith Tippett, Treasurer

August 12, 2015

**WHEREAS**, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

**WHEREAS**, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment, a one-year master agreement for the purchase of eight pieces of fleet equipment and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

**WHEREAS**, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment, thirty-eight fleet vehicles and equipment and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of **(1)** three heavy duty fleet vehicles to assist Water Utilities in sewer line inspection and maintenance is authorized with Houston Freightliner, Inc. (518741) in the amount of \$403,124.00, ELXSI dba CUES, Inc. (VS0000016410) in the amount of \$168,429.00, Green Equipment Company (266153) in the amount of \$168,434.07 and one gooseneck trailer is authorized with Kirby-Smith Machinery, Inc. (502341) in the amount of \$57,900.00 through the Houston-Galveston Area Council of Governments; and **(2)** one forklift for Water Utilities is authorized with Kirby-Smith Machinery, Inc. (502341) in the amount of \$96,345.00 and three compact sedans for Aviation is authorized with Sam Pack's Five Star Ford (113696) in the amount of \$75,701.92 through the Texas Association of School Boards in a total amount not to exceed \$969,933.99.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for three heavy duty fleet vehicles, one gooseneck trailer and one forklift to assist Water Utilities in sewer line inspection and maintenance and three compact sedans for Aviation. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

8. Authorize the purchase of three heavy duty sewer inspection and maintenance vehicles, gooseneck trailer, forklift, and three compact sedans

COUNCIL CHAMBER

August 12, 2015

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$969,933.99:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Encumbrance</u>	<u>Amount</u>
0100	DWU	7414	4720	PODWU00000119819	\$ 168,434.07
0100	DWU	7414	4720	PODWU00000119817	\$ 403,124.00
0100	DWU	7414	4720	PODWU00000119818	\$ 168,429.00
0100	DWU	7323	4720	PODWU00000120292	\$ 57,900.00
0100	DWU	7323	4720	PODWU00000120291	\$ 96,345.00
0130	AVI	7709	4741	POAVI00000119816	\$ 75,701.92

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 10**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a two-year master agreement for general and sewer hoses, repair clamps, parts and accessories – Mueller Company, LLC in the amount of \$329,881, Fortiline, Inc. in the amount of \$296,779, 4-Star Hose & Supply, Inc. in the amount of \$233,560, JGB Enterprises, Inc. in the amount of \$102,994, Powerseal Pipeline Products Corp. in the amount of \$84,825 and Stuart Hose & Pipe Co., Inc. in the amount of \$8,471, lowest responsible bidders of eight – Total not to exceed \$1,056,510 - Financing: Current Funds (\$243,395), Water Utilities Current Funds (\$804,121), Aviation Current Funds (\$7,299) and Stormwater Drainage Management Current Funds (\$1,695)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of a variety of general and sewer hoses, repair clamps, parts and accessories.

Hoses purchased under this master agreement are vital to several City services due to their operational function. Hoses utilized by departments often require valves, fittings and nozzles to be used in conjunction with the hoses to meet their operational needs. General hoses purchased under this master agreement will be for the cleaning of equipment/vehicles, distribution and discharging of water and are used with power tools. Clamps will be used to seal pipes, connect hoses, mount and tighten equipment.



## **BACKGROUND (Continued)**

Below are some of the types of hoses, fittings and clamps the department will be able to purchase using this master agreement:

- PVC pressure, suction and discharge hoses sizes ranging from 1" to 3"
- Sewer hose sizes ranging from 1/2" to 1"
- Air hose sizes ranging from 3/4" to 1"
- General purpose hose sizes ranging from 1/2" to 5/8"
- Various types of hose clamps and coupling sizes ranging from 9/16" to 2 1/2"
- Stainless steel emergency pipe clamp sizes ranging from 1/2" to 3"
- Various types of stainless steel repair clamp sizes ranging from 1/2" to 36"

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 5.22% decrease over comparable unit prices for the bid awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 218 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 13, 2013, City Council authorized a two-year master agreement for hoses, fittings and stainless steel repair clamps by Resolution No. 13-0293.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

## **FISCAL INFORMATION**

\$ 243,394.63 - Current Funds

\$ 804,121.25 - Water Utilities Current Funds

\$ 7,298.46 - Aviation Current Funds

\$ 1,694.90 - Stormwater Drainage Management Current Funds

**M/WBE INFORMATION**

40 - Vendors contacted  
40 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

218 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Mueller Company, LLC

White Male	8	White Female	42
Black Male	0	Black Female	1
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	0

Fortiline, Inc.

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	3	Other Female	0

4-Star Hose & Supply, Inc.

White Male	11	White Female	1
Black Male	3	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	1	Other Female	0

JGB Enterprises, Inc.

White Male	107	White Female	52
Black Male	25	Black Female	1
Hispanic Male	13	Hispanic Female	0
Other Male	5	Other Female	1

**ETHNIC COMPOSITION (Continued)**

Powerseal Pipeline Products Corp.

White Male	2	White Female	14
Black Male	2	Black Female	0
Hispanic Male	47	Hispanic Female	5
Other Male	0	Other Female	10

Stuart Hose & Pipe Co., Inc.

White Male	2	White Female	1
Black Male	0	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1518 and were opened on May 7, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Mueller Company, LLC	500 W. Eldorado St. Decatur, IL 62525	Multiple Lines
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
*4-Star Hose & Supply, Inc.	10704 Composite Dr. Dallas, TX 75220	Multiple Lines
*JGB Enterprises, Inc.	115 Metropolitan Dr. Liverpool, NY 13088	Multiple Lines
*Powerseal Pipeline Products Corp.	701 Pleasant View Dr. Wichita Falls, TX 76306	Multiple Lines
*Stuart Hose & Pipe Co., Inc.	701 Riverside Dr. Forth Worth, TX 76111	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Texas Underground, Inc.	6 Leo Place Wayne, NJ 07470	Multiple Lines
CLS Sewer Equipment Co.	9201 E. Bloomington Fwy. Bloomington, MN 55420	Multiple Lines

**OWNERS**

**Mueller Company, LLC**

Greg Rogowski, President  
Mike Williams, Vice President  
Chad Mize, Vice President

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

**4-Star Hose & Supply, Inc.**

Keith Culhane, President

**JGB Enterprises, Inc.**

Robert G. Zywicki, President  
Stephon Starrantino, Vice President  
Kathleen Bernhardt, Secretary

**Powerseal Pipeline Products Corp.**

Patrick Powers, President  
Steve Kilcrease, Vice President  
Edson Luna, Secretary

**Stuart Hose & Pipe Co., Inc.**

Steve Higgins, President  
Jim King, Vice President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a two-year master agreement for general and sewer hoses, repair clamps, parts and accessories – Mueller Company, LLC in the amount of \$329,881, Fortiline, Inc. in the amount of \$296,779, 4-Star Hose & Supply, Inc. in the amount of \$233,560, JGB Enterprises, Inc. in the amount of \$102,994, Powerseal Pipeline Products Corp. in the amount of \$84,825 and Stuart Hose & Pipe Co., Inc. in the amount of \$8,471, lowest responsible bidders of eight – Total not to exceed \$1,056,510 - Financing: Current Funds (\$243,395), Water Utilities Current Funds (\$804,121), Aviation Current Funds (\$7,299) and Stormwater Drainage Management Current Funds (\$1,695)

Mueller Company, LLC, JGB Enterprises, Inc., Powerseal Pipeline Products Corp. and Stuart Hose & Pipe Co., Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce. Fortiline Inc. and 4-Star Hose & Supply, Inc. are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$530,338.75	50.20%
Total non-local contracts	\$526,170.49	49.80%
<b>TOTAL CONTRACT</b>	<b>\$1,056,509.24</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>



August 12, 2015

**WHEREAS**, on February 13, 2013, City Council authorized a two-year master agreement for hoses, fittings and stainless steel repair clamps by Resolution No. 13-0293;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of general and sewer hoses, repair clamps, parts and accessories is authorized with Mueller Company, LLC (VS0000021750) in the amount of \$329,881.06, Fortiline, Inc. (VS0000073028) in the amount of \$296,778.74, 4-Star Hose & Supply, Inc. (161103) in the amount of \$233,560.01, JGB Enterprises, Inc. (VS0000066951) in the amount of \$102,993.99, Powerseal Pipeline Products Corp. (075233) in the amount of \$84,824.80 and Stuart Hose & Pipe Co., Inc. (232630) in the amount of \$8,470.64 for a term of two years in a total amount not to exceed \$1,056,509.24.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for general and sewer hoses, repair clamps, parts and accessories. If a written contract is required or requested for any or all purchases of general and sewer hoses, repair clamps, parts and accessories under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,056,509.24.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 11**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for cast iron fittings – Fortiline, Inc., lowest responsible bidder of three – Not to exceed \$300,500 - Financing: Water Utilities Current Funds (\$300,000) and Stormwater Drainage Management Current Funds (\$500)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement will provide cast iron fittings of various types and sizes. The fittings utilized in this agreement will allow Water Utilities (DWU) field crew personnel to repair, replace and make required adjustments to water pipe lines within distribution systems. The cast iron fittings are connected to the system's potable water pipelines which service Dallas residents and customer cities. DWU will be able to repair residential and commercial piping, water meters, bypass valves and other apparatuses as needed at existing locations and new installations. DWU maintains 5,024 miles of water mains throughout the water distribution system.

This solicitation was structured in a manner which required bidders to submit a percentage discount from manufacturer catalog. This bid resulted in an average discount of 50.00% compared to an average discount of 51.50% received in 2012.

**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 383 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 26, 2012, City Council authorized a three-year master agreement for the purchase of cast iron fittings by Resolution No. 12-2349.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

**FISCAL INFORMATION**

\$300,000.00 - Water Utilities Current Funds  
\$ 500.00 - Stormwater Drainage Management Current Funds

**M/WBE INFORMATION**

66 - Vendors contacted  
66 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

383 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Fortiline, Inc.

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	3	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1514 and were opened on April 30, 2015. This master agreement is being awarded to the lowest responsive and responsible bidder by line. Information related to this solicitation is available upon request.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
Act Pipe & Supply, Inc.	1888 W. Northwest Hwy. Dallas, TX 75220	Multiple Lines
HD Supply Waterworks, LTD	4333 Irving Blvd. Dallas, TX 75247	Multiple Lines

**OWNER**

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

10. Authorize a three-year master agreement for cast iron fittings

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for cast iron fittings – Fortiline, Inc., lowest responsible bidder of three – Not to exceed \$300,500 - Financing: Water Utilities Current Funds (\$300,000) and Stormwater Drainage Management Current Funds (\$500)

Fortiline, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$300,500.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$300,500.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

August 12, 2015

**WHEREAS**, on September 26, 2012, City Council authorized a three-year master agreement for the purchase of cast iron fittings by Resolution No. 12-2349;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of cast iron fittings is authorized with Fortiline, Inc. (VS0000073028) for a term of three-years in an amount not to exceed \$300,500.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for cast iron fittings. If a written contract is required or requested for any or all purchases of cast iron fittings under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$300,500.00.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**AGENDA ITEM # 12**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Convention and Event Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim – Ferguson Enterprises, Inc. in the amount of \$184,001, Winston Water Cooler, LTD in the amount of \$85,643 and Austin Pump & Supply Company in the amount of \$49,998, lowest responsible bidders of three – Total not to exceed \$319,642 - Financing: Current Funds (\$61,900), Water Utilities Current Funds (\$156,642), Aviation Current Funds (\$62,000), Convention and Event Services Current Funds (\$34,600) and Stormwater Drainage Management Current Funds (\$4,500)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement is for plumbing pipe, pipe fittings, fixtures, parts and trim that were not included in the item authorized by City Council on August 13, 2014, for approximately 800 City facilities, including fire stations, recreation centers, libraries, City Hall and the Jack Evans Police Headquarters.

Items purchased under this agreement are used primarily to maintain the City's current infrastructure and also make available plumbing supplies for any new construction. These supplies are used throughout the City to supply fresh water and aid in the removal of wastewater.

## **BACKGROUND (Continued)**

Approximately 3,362 work orders for plumbing repairs were processed by Equipment and Building Services in the 2013-2014 fiscal year.

This agreement will ensure that the City continues to meet minimum standards set by local, state, federal and institutional agencies for pipe and pipe fitting installation.

Some of these agencies are the National Association of Master Plumbing Code, Environmental Protection Agency, Texas Commission on Environmental Quality and the American Water Works Association. All plumbing fixtures for fresh water must also meet the stringent criteria for lead content that is set by the National Sanitation Foundation 60/61 certification and American National Standards Institute standards.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 240 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 7, 2011, City Council authorized a three-year master agreement for plumbing pipe, fittings, fixtures, trim and parts by Resolution No. 11-2951.

On August 13, 2014, City Council authorized a three-year master agreement for plumbing pipe, fittings, fixtures, trim and parts by Resolution No. 14-1265.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

## **FISCAL INFORMATION**

\$ 61,900.00 - Current Funds  
\$156,642.00 - Water Utilities Current Funds  
\$ 62,000.00 - Aviation Current Funds  
\$ 34,600.00 - Convention and Event Services Current Funds  
\$ 4,500.00 - Stormwater Drainage Management Current Funds

## **M/WBE INFORMATION**

48 - Vendors contacted  
47 - No response  
1 - Response (Bid)  
0 - Response (No bid)  
1 - Successful

240 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### Ferguson Enterprises, Inc.

White Male	3	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	1	Other Female	0

### Winston Water Cooler, LTD

White Male	24	White Female	8
Black Male	3	Black Female	0
Hispanic Male	11	Hispanic Female	0
Other Male	0	Other Female	0

### Austin Pump & Supply Company

White Male	28	White Female	4
Black Male	2	Black Female	0
Hispanic Male	13	Hispanic Female	2
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BM1507 and were opened on May 14, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

11. Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Ferguson Enterprises, Inc.	12500 Jefferson Ave.	Multiple Lines New Port News, VA 23602
*Winston Water Cooler, LTD	6626 Oakbrook Blvd.	Multiple Lines Dallas, TX 75235
*Austin Pump & Supply Company	4308 Murry Ave.	Multiple Lines Haltom City, TX 76117

**OWNERS**

**Ferguson Enterprises, Inc.**

Frank Roach, President  
Kevin Murphy, Vice President  
Terry Hall, Secretary  
David Keither, Treasurer

**Winston Water Cooler, LTD**

James Butter, President  
Dwayne Ferrell, Vice President

**Austin Pump & Supply Company**

Tom Sterzing, President  
Ryan Arnette, Vice President

11. Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim – Ferguson Enterprises, Inc. in the amount of \$184,001, Winston Water Cooler, LTD in the amount of \$85,643 and Austin Pump & Supply Company in the amount of \$49,998, lowest responsible bidders of three – Total not to exceed \$319,642 - Financing: Current Funds (\$61,900), Water Utilities Current Funds (\$156,642), Aviation Current Funds (\$62,000), Convention and Event Services Current Funds (\$34,600) and Stormwater Drainage Management Current Funds (\$4,500)

Ferguson Enterprises, Inc. and Austin Pump & Supply Company are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors. Winston Water Cooler, LTD is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

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### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<b><u>Amount</u></b>	<b><u>Percent</u></b>
Total local contracts	\$269,744.00	84.39%
Total non-local contracts	\$49,898.00	15.61%
<b>TOTAL CONTRACT</b>	<b>\$319,642.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

<b><u>Local</u></b>	<b><u>Certification</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
A Star Heat & Air, Inc.	HMDB62932Y0815	\$33,120.18	12.28%
Bawa Corporation	IMMB64233Y0217	\$100.00	0.04%
Winston Water Cooler LTD.	WFWB64249N0217	\$85,643.00	31.75%
<b>Total Minority - Local</b>		<b>\$118,863.18</b>	<b>44.07%</b>

#### **Non-Local Contractors / Sub-Contractors**

None

11. Authorize a three-year master agreement for plumbing pipe, pipe fittings, fixtures, parts and trim

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$33,120.18	12.28%	\$33,120.18	10.36%
Asian American	\$100.00	0.04%	\$100.00	0.03%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$85,643.00	31.75%	\$85,643.00	26.79%
Total	<u>\$118,863.18</u>	<u>44.07%</u>	<u>\$118,863.18</u>	<u>37.19%</u>



August 12, 2015

**WHEREAS**, on November 7, 2011, City Council authorized a three-year master agreement for plumbing pipe, fittings, fixtures, trim and parts by Resolution No. 11-2951; and,

**WHEREAS**, on August 13, 2014, City Council authorized a three-year master agreement for plumbing pipe, fittings, fixtures, trim and parts by Resolution No. 14-1265;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of plumbing pipe, pipe fittings, fixtures, parts and trim is authorized with Ferguson Enterprises, Inc. (VS0000057682) in the amount of \$184,001.00, Winston Water Cooler, LTD (500437) in the amount of \$85,643.00 and Austin Pump & Supply Company (VS0000049352) in the amount of \$49,998.00 for a term of three years in a total amount not to exceed \$319,642.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for plumbing pipe, pipe fittings, fixtures, parts and trim. If a written contract is required or requested for any or all purchases of plumbing pipe, pipe fittings, fixtures, parts and trim under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$319,642.00.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 13**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment – Environmental Improvements, Inc. in the amount of \$634,100, Hartwell Environment Corporation in the amount of \$399,400, Simba Industries in the amount of \$370,000, Hill Country Computer in the amount of \$188,750, Cole-Parmer Instrument Company, LLC in the amount of \$23,900, Vector Controls, LLC in the amount of \$23,000, Fin-Tek Corporation in the amount of \$7,300 and Fortiline, Inc. in the amount of \$2,000, lowest responsible bidders of ten – Total not to exceed \$1,648,450 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement will provide original equipment manufacturers (OEM) parts and accessories for water treatment equipment. These parts will be used for the maintenance and repair of existing equipment such as lime slakers, grit removers, vacuum breakers, chlorinators, belt filter presses, evaporators and pumps. This master agreement will only be utilized to supply parts for equipment that must be repaired with OEM parts to maintain equipment under warranty.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 473 email bid notifications to vendors registered under respective commodities.

## **BACKGROUND (Continued)**

To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 8, 2012, City Council authorized a two-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment for Water Utilities by Resolution No. 12-1888.

On November 12, 2014, City Council authorized an increase to the master agreement for the purchase of original equipment manufacturers parts and accessories for water treatment equipment for Water Utilities by Resolution No. 14-1882.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

## **FISCAL INFORMATION**

\$1,648,450.00 - Water Utilities Current Funds

## **M/WBE INFORMATION**

65 - Vendors contacted  
63 - No response  
2 - Response (Bid)  
0 - Response (No bid)  
1 - Successful

473 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Environmental Improvements, Inc.**

White Male	28	White Female	8
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

### **Hartwell Environment Corporation**

White Male	13	White Female	5
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	1
Other Male	0	Other Female	0

### **Simba Industries**

White Male	5	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

### **Hill Country Computer**

White Male	1	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

### **Cole-Parmer Instrument Company, LLC**

White Male	166	White Female	90
Black Male	2	Black Female	9
Hispanic Male	19	Hispanic Female	20
Other Male	14	Other Female	27

### **Vector Controls, LLC**

White Male	4	White Female	8
Black Male	0	Black Female	2
Hispanic Male	0	Hispanic Female	1
Other Male	1	Other Female	1

**ETHNIC COMPOSITION (Continued)**

Fin-Tek Corporation

White Male	8	White Female	5
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

Fortiline, Inc.

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	3	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1506 and were opened on December 18, 2014. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Environmental Improvements, Inc.	517 North Kealy Ave. Lewisville, TX 75067	Multiple Lines
*Hartwell Environment Corporation	5211 W. Arkansas Ln. Arlington, TX 76016	Multiple Lines
*Simba Industries	753 Port America Pl. Suite 210 Grapevine, TX 76051	Multiple Lines
*Hill Country Computer	791 N. Highway 77 Suite 501C Waxahachie, TX 75156	Multiple Lines
*Cole-Parmer Instrument Company, LLC	625 East Bunker Ct. Vernon Hills, IL 60061	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Vector Controls, LLC	2200 10 <sup>th</sup> St. Suite 300 Plano, TX 75074	Multiple Lines
*Fin-Tek Corporation	6 Leo Pl. Wayne, NJ 07470	Multiple Lines
*Fortiline, Inc.	9201 E. Bloomington Fwy. Bloomington, MN 55420	Multiple Lines
R & B Aquatic Distribution, Inc.	442 FM 1621 Waring, TX 78074	Multiple Lines
MaCaulay Controls Company	13920 Osprey Court Suite E. Webster, TX 77598	Multiple Lines

**OWNERS**

**Environmental Improvements, Inc.**

Lyle Milstead, President  
Eric Fields, Vice President

**Hartwell Environment Corporation**

Ron Culp, President  
Kent Guilbeau, Treasurer

**Simba Industries**

Vickie L. Kasten, President

**Hill Country Computer**

Terrence Ames, President

**Cole-Parmer Instrument Company, LLC**

Bernd Brust, President  
Raj Asarpoto, Vice President



12. Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment

**OWNERS (Continued)**

**Vector Controls, LLC**

Jared Boudreaux, President  
Michael Sharp, Chief Financial Officer

**Fin-Tek Corporation**

Donald R. Finnegan, President  
Mary Finnegan, Vice President

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment – Environmental Improvements, Inc. in the amount of \$634,100, Hartwell Environment Corporation in the amount of \$399,400, Simba Industries in the amount of \$370,000, Hill Country Computer in the amount of \$188,750, Cole-Parmer Instrument Company, LLC in the amount of \$23,900, Vector Controls, LLC in the amount of \$23,000, Fin-Tek Corporation in the amount of \$7,300 and Fortiline, Inc. in the amount of \$2,000, lowest responsible bidders of ten – Total not to exceed \$1,648,450 - Financing: Water Utilities Current Funds

Environmental Improvements, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use their own workforce. Simba Industries is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use their own workforce. Hartwell Environment Corporation, Hill Country Computer, Cole-Parmer Instrument Company, LLC, Vector Controls, LLC, Fin-Tek Corporation and Fortiline, Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces.

**PROJECT CATEGORY:** Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$372,000.00	22.57%
Total non-local contracts	\$1,276,450.00	77.43%
<b>TOTAL CONTRACT</b>	<b>\$1,648,450.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Simba Industries	WFWB62220N0616	\$370,000.00	99.46%
<b>Total Minority - Local</b>		<b>\$370,000.00</b>	<b>99.46%</b>

#### Non-Local Contractors / Sub-Contractors

None

12. Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$370,000.00	99.46%	\$370,000.00	22.45%
Total	<u>\$370,000.00</u>	<u>99.46%</u>	<u>\$370,000.00</u>	<u>22.45%</u>

August 12, 2015

**WHEREAS**, on August 8, 2012, City Council authorized a two-year master agreement for original equipment manufacturers parts and accessories for water treatment equipment for Water Utilities by Resolution No. 12-1888; and,

**WHEREAS**, on November 12, 2014, City Council authorized an increase to the master agreement for the purchase of original equipment manufacturers parts and accessories for water treatment equipment for Water Utilities by Resolution No. 14-1882;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of original equipment manufacturers parts and accessories for water treatment equipment is authorized with Environmental Improvements, Inc. (243639) in the amount of \$634,100.00, Hartwell Environment Corporation (359127) in the amount of \$399,400.00, Simba Industries (519720) in the amount of \$370,000.00, Hill Country Computer (509273) in the amount of \$188,750.00, Cole-Parmer Instrument Company, LLC (093196) in the amount of \$23,900.00, Vector Controls, LLC (VC13292) in the amount of \$23,000.00, Fin-Tek Corporation (518800) in the amount of \$7,300.00 and Fortiline, Inc. (VS0000073028) in the amount of \$2,000.00 for a term of three years in a total amount not to exceed \$1,648,450.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for original equipment manufacturers parts and accessories for water treatment equipment. If a written contract is required or requested for any or all purchases of original equipment manufacturers parts and accessories for water treatment equipment under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,648,450.00.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 5**

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Street Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for street sweeping services – Mister Sweeper, LP, lowest responsible bidder of three – Not to exceed \$2,043,743 - Financing: Current Funds (\$1,895,263) and Water Utilities Current Funds (\$148,480) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide monthly street sweeping services on major thoroughfares throughout the City. This service minimizes street debris which could present potential safety hazards to motorists and pedestrians. Additionally, the removal of debris from streets will minimize the amount of foreign matter entering the City's water system by way of street level water collection infrastructure.

In addition to the monthly scheduled services, this service contract provides the City with on demand street sweeping services. On demand services are used after inclement weather or special events to bring street surfaces up to City standards.

This contract includes street sweeping services of approximately 26,752 curb miles annually. In the event of unforeseen spills, this service contract will also provide response sweeping of approximately 1,000 curb miles annually. Street Services will retain the responsibility of providing street sweeping services in the Central Business District.

### **BACKGROUND (Continued)**

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 8.6% increase over comparable unit prices for the bid awarded in 2012.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 69 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 8, 2012, City Council authorized a three-year service contract for street sweeping services by Resolution No. 12-1882.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

### **FISCAL INFORMATION**

\$1,895,262.72 - Current Funds (subject to annual appropriations)

\$148,480.00 - Water Utilities Current Funds (subject to annual appropriations)

### **M/WBE INFORMATION**

28 - Vendors contacted

27 - No response

1 - Response (Bid)

0 - Response (No bid)

0 - Successful

203 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.



### **ETHNIC COMPOSITION**

#### **Mister Sweeper, LP**

White Male	7	White Female	3
Black Male	11	Black Female	0
Hispanic Male	62	Hispanic Female	2
Other Male	3	Other Female	0

### **BID INFORMATION**

The following bids were received from solicitation number BQ1515 and were opened on June 6, 2015. This service contract is being awarded to the lowest responsive and responsible bidder by group.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Mister Sweeper, LP	3522 Doug Dr. Dallas, TX 75247	Group 1 - \$1,895,262.72 Group 2 - \$ 148,480.00
Waste Partners of Texas, Inc.	3324 Roy Orr Blvd. Grand Prairie, TX 75050	Group 1 - \$2,661,554.60 Group 2 - No Bid
Pannell Industries, Inc.	4361 Cedar Lake Dr. Dallas, TX 75227	Group 1 - \$3,922,032.00 Group 2 - No Bid

### **OWNER**

#### **Mister Sweeper, LP**

Joseph Clark Thompson, President  
Thomas Seevers, Vice President  
Dean Renkes, Secretary

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract for street sweeping services – Mister Sweeper, LP, lowest responsible bidder of three – Not to exceed \$2,043,743 - Financing: Current Funds (\$1,895,263) and Water Utilities Current Funds (\$148,480) (subject to annual appropriations)

Mister Sweeper, LP. and Waste Partners of Texas, Inc. are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,557,331.72	76.20%
Total non-local contracts	\$486,411.00	23.80%
<b>TOTAL CONTRACT</b>	<b>\$2,043,742.72</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
SB Fleet Lube, LLC.	WFDB34139Y0616	\$486,411.00	100.00%
<b>Total Minority - Non-local</b>		<b>\$486,411.00</b>	<b>100.00%</b>

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$486,411.00	23.80%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$486,411.00</b>	<b>23.80%</b>

August 12, 2015

**WHEREAS**, on August 8, 2012, City Council authorized a three-year service contract street sweeping services by Resolution No. 12-1882;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Mister Sweeper, LP (VS0000045653) for street sweeping services for a term of three years in an amount not to exceed \$2,043,742.72, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Mister Sweeper, LP shall be based only on the amount of the services directed to be performed by the City and properly performed by Mister Sweeper, LP under the contract.

**Section 2.** That the Chief Financial Officer is authorized to disburse funds in an amount not to exceed \$2,043,742.72 (subject to annual appropriations).

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 14**

<b>KEY FOCUS AREA:</b>	Public Safety
<b>AGENDA DATE:</b>	August 12, 2015
<b>COUNCIL DISTRICT(S):</b>	All
<b>DEPARTMENT:</b>	Business Development & Procurement Services Street Services
<b>CMO:</b>	Jeanne Chipperfield, 670-7804 Jill A. Jordan, P.E., 670-5299
<b>MAPSCO:</b>	N/A

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**SUBJECT**

Authorize a three-year master agreement for vehicle detection equipment for traffic signals - Twincrest Technologies, Inc. through the Houston-Galveston Area Council of Governments - Not to exceed \$5,997,364 - Financing: Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of this master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow Street Services to purchase vehicle detection equipment for traffic signals. These vehicle detectors are radar-based, which mount on overhead traffic signal infrastructure and will replace existing in-pavement detectors.

The new vehicle detectors provide unique advantages such as:

- There is no equipment installed in the pavement which eliminates detection failures caused by failing pavement or utility cuts
- Equipment is mounted directly to the traffic signal poles which allows for easy reprogramming during construction or lane reconfiguration without the need for replacing existing detectors

The vehicle detectors will be installed in all new and reconstructed traffic signals in City, including those being constructed by private developers and other entities. For traffic signals being constructed by private developers or other entities, staff will supply the vehicle detectors using this master agreement. The developer/entity will reimburse the City for material and labor costs associated with the detectors.

**BACKGROUND (Continued)**

Houston-Galveston Area Council of Governments conforms to the requirements of Texas Statutes that are applicable for competitive bid and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, the Houston-Galveston Area Council of Governments receives bids from manufacturers and dealers throughout the United States.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 26, 2013, City Council authorized a three-year master agreement for advanced vehicle detection equipment for traffic signals by Resolution No. 13-1064.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

**FISCAL INFORMATION**

\$5,997,364.00 - Current Funds

**ETHNIC COMPOSITION**

Twincrest Technologies, Inc.

White Male	2	White Female	1
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**OWNER**

**Twincrest Technologies, Inc.**

Lindsay Lee, President  
Ian Lee, Secretary

August 12, 2015

**WHEREAS**, on June 26, 2013, City Council authorized a three-year master agreement for advanced vehicle detection equipment for traffic signals by Resolution No. 13-1064;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of advanced vehicle detection equipment for traffic signals is authorized with Twincrest Technologies, Inc. (VS0000040647) through the Houston-Galveston Area Council of Governments, for a term of three years in an amount not to exceed \$5,997,364.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for advanced vehicle detection equipment for traffic signals. If a written contract is required or requested for any or all purchases of advanced vehicle detection equipment for traffic signals under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$5,997,364.00.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 15**

**KEY FOCUS AREA:** Public Safety  
E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Business Development & Procurement Services  
Aviation

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 34E

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**SUBJECT**

Authorize a five-year master agreement for airport identification badging materials - Iris Ltd., Inc., lowest responsible bidder of two - Not to exceed \$263,648 - Financing: Aviation Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of airport identification badging materials for use by Aviation. Aviation issues over 12,000 badges a year to airport vendors and employees, this is in compliance with Transportation Security Administration regulations to limit access to security sensitive areas of Dallas Love Field.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 220 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.



**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

**FISCAL INFORMATION**

\$263,647.50 - Aviation Current Funds

**M/WBE INFORMATION**

- 26 - Vendors contacted
- 26 - No response
  - 0 - Response (Bid)
  - 0 - Response (No Bid)
  - 0 - Successful

220 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Iris Ltd., Inc.

White Male	11	White Female	22
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BH1508 and were opened on May 28, 2015. This master agreement is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Iris Ltd., Inc.	901 Pack Road Fleetwood, PA 19522	\$263,647.50

15. Authorize a five-year master agreement for airport identification badging materials

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
MCFSA, Ltd. dba Argyle Security Group	12903 Delivery Drive San Antonio, TX 78247	\$497,700.00

**OWNER**

**Iris Ltd., Inc.**

Susan Gehris, President  
Lindsay Gehris, Vice President  
David Gehris, Secretary

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a five-year master agreement for airport identification badging materials - Iris Ltd., Inc., lowest responsible bidder of two - Not to exceed \$263,648 - Financing: Aviation Current Funds

Iris Ltd., Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$263,647.50	100.00%
<b>TOTAL CONTRACT</b>	<b>\$263,647.50</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

August 12, 2015

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of airport identification badging materials is authorized with Iris Ltd., Inc. (VC14523) for a term of five years in an amount not to exceed \$263,647.50.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for airport identification badging materials. If a written contract is required or requested for any or all purchases of airport identification badging materials under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$263,647.50.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 16**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Public Works Department  
Sanitation Services  
Street Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize supplemental agreement no. 1 to increase the service contract with Bentley Systems, Inc. through the General Services Administration, for maintenance and support for the computer aided design software for capital improvement projects and to extend the term through March 31, 2020 - Not to exceed \$245,287, from \$140,760 to \$386,047 - Financing: Current Funds (\$97,882), Water Utilities Current Funds (\$118,383) and Stormwater Drainage Management Current Funds (\$29,022) (subject to annual appropriations)

**BACKGROUND**

This supplemental agreement no. 1 will provide on-going maintenance and support for the computer aided design software for capital improvement projects. Maintenance and support include telephone support and software upgrades. The City currently has approximately sixty-seven licenses that provide a suite of software encompassing a wide range of computer-aided design, engineering and manufacturing software capabilities for Water Utilities, Public Works, Trinity Watershed Management , Sanitation Services and Street Services. The computer aided drafting software is an important tool in the preparation and design of water and wastewater mains and infrastructure throughout the City. In addition to the computer aided drafting software program, the software has several related programs that enhance the engineering design process and provide increase efficiency and accountability.

## **BACKGROUND (Continued)**

The General Services Administration conforms to Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. In addition, the General Services Administration receives bids from manufacturers and dealers throughout the United States.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 11, 2012, City Council authorize a three-year service contract for upgrades, maintenance and support for Bentley software used for computer aided design for capital improvement projects by Resolution No. 12-1020.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 3, 2015.

## **FISCAL INFORMATION**

\$ 97,882.45 - Current Funds (subject to annual appropriations)

\$118,382.67 - Water Utilities Current Funds (subject to annual appropriations)

\$ 29,021.60 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

## **ETHNIC COMPOSITION**

### **Bentley Systems, Inc.**

White Male	690	White Female	263
Black Male	22	Black Female	8
Hispanic Male	32	Hispanic Female	15
Other Male	108	Other Female	39

## **OWNER**

### **Bentley Systems, Inc.**

Gregory Bentley, President  
Keith Bentley, Vice President

August 12, 2015

**WHEREAS**, on April 11, 2012, City Council authorize a three-year service contract for upgrades, maintenance and support for Bentley software used for computer aided design for capital improvement projects by Resolution No. 12-1020;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute supplemental agreement no. 1 to increase the service contract with Bentley Systems, Inc. (350501) for maintenance and support for computer aided design software for capital improvement projects and to extend the term through March 31, 2020, in an amount not to exceed \$245,286.72, increasing the service contract amount from \$140,760.00 to \$386,046.72.

**Section 2.** That the Chief Financial Officer is authorized to disburse funds from the following appropriations in an amount not to exceed \$245,286.72 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0001	PBW	3015	3438	\$15,692.58	2015	CTPBW3022BENT2014-15
0001	PBW	3022	3438	\$16,084.89	2016	CTPBW3022BENT2015-16
0001	PBW	3022	3438	\$16,487.02	2017	CTPBW3022BENT2016-17
0001	PBW	3022	3438	\$16,899.19	2018	CTPBW3022BENT2017-18
0001	PBW	3022	3438	\$17,321.67	2019	CTPBW3022BENT2018-19
0061	SDM	4791	3438	\$ 5,521.27	2015	CTSDM4791BM23
0061	SDM	4791	3438	\$ 5,659.30	2016	CTSDM4791BM24
0061	SDM	4791	3438	\$ 5,800.78	2017	CTSDM4791BM25
0061	SDM	4791	3438	\$ 5,945.80	2018	CTSDM4791BM26
0061	SDM	4791	3438	\$ 6,094.45	2019	CTSDM4791BM27
0100	DWU	7122	3438	\$22,521.93	2015	CTDWU7122G1622M
0100	DWU	7122	3438	\$23,084.98	2016	CTDWU7122G1717M
0100	DWU	7122	3438	\$23,662.10	2017	CTDWU7122G1809M
0100	DWU	7122	3438	\$24,253.66	2018	CTDWU7122G1902M
0100	DWU	7122	3438	\$24,860.00	2019	CTDWU7122G2000M
0001	STS	3051	3438	\$ 2,454.27	2015	CTSTS15BMG1
0001	STS	3049	3438	\$ 2,515.63	2016	CTSTS16BMG2
0001	STS	3049	3438	\$ 2,578.52	2017	CTSTS17BMG3
0001	STS	3049	3438	\$ 2,642.98	2018	CTSTS18BMG4
0001	STS	3049	3438	\$ 2,709.05	2019	CTSTS19BMG5
0001	SAN	3591	3438	\$ 474.98	2015	CTBENTLEYSOFTWARE15
0001	SAN	3591	3438	\$ 486.85	2016	CTBENTLEYSOFTWARE16
0001	SAN	3591	3438	\$ 499.03	2017	CTBENTLEYSOFTWARE17
0001	SAN	3591	3438	\$ 511.50	2018	CTBENTLEYSOFTWARE18
0001	SAN	3591	3438	\$ 524.29	2019	CTBENTLEYSOFTWARE19



16. Authorize supplemental agreement no. 1 to increase the service contract for maintenance and support for the computer aided design software for capital improvement projects and contract extension

**COUNCIL CHAMBER**

August 12, 2015

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

17. Authorize the rejection of the only bid received for liquid ferrous iron salt and the re-advertisement for new bids

**KEY FOCUS AREA:** Clean, Healthy Environment  
**AGENDA DATE:** August 12, 2015  
**COUNCIL DISTRICT(S):** N/A  
**DEPARTMENT:** Business Development & Procurement Services  
**CMO:** Jeanne Chipperfield, 670-7804  
**MAPSCO:** N/A

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### **SUBJECT**

Authorize **(1)** the rejection of the only bid received for liquid ferrous iron salt; and **(2)** the re-advertisement for new bids - Financing: No cost consideration to the City

### **BACKGROUND**

This action will authorize the rejection of the only bid received for solicitation BP1508 for a three-year master agreement for liquid ferrous iron salt. After additional research, Business Development & Procurement Services (BDPS) has determined better pricing can be obtained through rebidding. Therefore, it would be more advantageous to the City to reject the bid and re-advertise for new bids.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior action.

### **FISCAL INFORMATION**

No cost consideration to the City

August 12, 2015

**WHEREAS**, on July 15, 2015, one bid was received for liquid ferrous iron salt; and,

**WHEREAS**, it has been determined that it is in the best interest of the City of Dallas to reject the only bid that was received for liquid ferrous iron salt;

**NOW, THEREFORE,**

**BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the only bid received for liquid ferrous iron salt is hereby rejected and authorization to solicit new bids is granted.

**SECTION 2.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

DRAFT

**AGENDA ITEM # 58**

**KEY FOCUS AREA:** Economic Vibrancy

**AGENDA DATE:** August 12, 2015

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Public Works Department

**CMO:** Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize Supplemental Agreement No. 3 to the contract with Pepco Energy Services, Inc. to retain and share a 179D Tax Deduction credit in the amount of \$375,017 for additional repair and maintenance services or credit towards the energy conservation measures implemented at several City facilities - Financing: No cost consideration to the City

**BACKGROUND**

On May 28, 2013, Administrative Action No. 13-1175 authorized Phase 1 of the energy services contract with Pepco Energy Services, Inc. to perform an energy audit and develop energy conservation related projects at 28 City facilities throughout the City of Dallas.

On December 11, 2013, Supplemental Agreement No. 2 authorized energy conservation measures for lighting, controls, commissioning, and staff funding for conservation management programs. In addition, Pepco Energy Services, Inc. is performing measurement and verification services for a period up to ten years for a total cost not to exceed \$593,137 for this same period. These services will also be paid from guaranteed energy savings.

The Tax Increase Prevention Act includes the 179D deduction, which is only applicable for projects in the 2014 Tax Year. Under 179D, building owners who spend on energy-efficient features for new or renovated commercial buildings will be eligible for a one-time deduction of 60 cents up to \$1.80 per square foot. The maximum deduction is given if the owner or tenant can verify at least a 50 percent energy savings, while the minimum requires a verified 25 to 40 percent savings. Section 179D provides a tax deduction for energy efficient buildings and allows public building owners to allocate the deduction to the designer of energy efficient property. The City will designate Pepco Energy as an 100% allocation of the designer. In a one-time agreement, Pepco will split the tax deduction in a 50/50 share with the City, after deducting independent third party verification expenses.

18. Authorize the receipt and deposit of 179D Tax Deduction funds from Pepco Energy Services, Inc. and supplemental agreement no. 3 to the original contract with Pepco Energy Services for additional repair and maintenance services for energy conservation measures implemented at several city facilities

**BACKGROUND** (Continued)

This Supplemental Agreement No. 3 will authorize the use of 179D tax deductions in an amount not to exceed \$375,017 and will encompass additional repair and maintenance services for or credits for City buildings.

**ESTIMATED SCHEDULE OF PROJECT**

Retrofit Schedule will be as follows:

Begin Construction	September 2015
Complete Construction	May 2016
Complete Contract	May 2016

**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized a Memorandum of Understanding with the State Energy Conservation Office for energy projects at City Hall and various City facilities in the amount of \$5,000,000.00 on June 12, 2013, by Resolution No. 13-1021.

Authorized Supplemental Agreement No. 2 to the contract with Pepco Energy Services, Inc. for construction and implementation of energy conservation measures in the amount of \$5,300,132.00, on December 11, 2013, by Resolution No. 13-2155.

Information about this item will be provided to the Budget, Finance and Audit Committee on August 10, 2015.

**FISCAL INFORMATION**

No cost consideration to the City.

August 12, 2015

**WHEREAS**, Chapter 302 of the Texas Local Government Code, as amended, allows the procurement of energy performance contracts for the purpose of making energy conservation improvements to public buildings; and,

**WHEREAS**, on May 28, 2013, Administrative Action No. 13-1175 authorized a Comprehensive Energy Savings and Photovoltaic (PV) Performance Contract with Pepco Energy Services, Inc. for an energy audit and development of proposals for energy conservation related projects in the amount of \$5,000.00; and,

**WHEREAS**, the energy audit resulted in proposals for energy conservation measures for City Hall, Dallas Museum of Arts, Oak Cliff Municipal Center, Courts Building, EBS Offices, MLK Medical, and several library facilities throughout the city of Dallas; and,

**WHEREAS**, on June 12, 2013, Resolution No. 13-1021 authorized a Memorandum of Understanding with the State Energy Conservation Office (SECO) for energy projects at City Hall and various City facilities in the amount of \$5,000,000.00; and,

**WHEREAS**, in October 2013, an independent third party review was completed as required per Chapter 302 of the Texas Local Government Code; and,

**WHEREAS**, the terms of the contract stipulate, per the Texas Local Government Code Chapter 302, that the project financing must be repaid from realized annual energy savings, as identified and guaranteed in the contract; and,

**WHEREAS**, on October 15, 2013, Administrative Action No. 13-6705 authorized Supplemental Agreement No. 1 to the contract with Pepco Energy Services, Inc. to decrease the scope of the agreement to remove the minimum requirement for Pepco to furnish and install the required PV solar panels; and,

**WHEREAS**, on December 11, 2013, Resolution No. 13-2155 authorized the **(1)** acceptance of a loan from the State of Texas Energy Conservation Office LoanSTAR Fund in the amount of \$4,706,995.00; **(2)** Supplemental Agreement No. 2 to the contract with Pepco Energy Services, Inc. for construction of energy conservation related projects at various City facilities in an amount not to exceed \$4,706,995.00, and for measurement and verification for a period not to exceed ten years, in an amount not to exceed \$593,137.00, to be paid from electric and natural gas savings; and,

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**WHEREAS**, the Tax Increase Prevention Act includes the 179D deduction where public building owners are eligible for a tax deduction allocated to the designer of energy efficient property. The City will designate Pepco Energy as 100% allocation of the designer. In a one-time agreement, Pepco will split the tax deduction 50/50 share with the City after deducting independent third party verification expenses; and,

**WHEREAS**, it is now necessary to authorize Supplemental Agreement No. 3 to the contract with Pepco Energy Services, Inc. to retain and share a 179D Tax Deduction credit in the amount of \$375,017.00 for additional repair, maintenance services or credit towards energy conservation measures implemented at City facilities.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to execute Supplemental Agreement No. 3 to the contract with Pepco Energy Services, Inc. to retain and share a 179D Tax Deduction credit in the amount of \$375,017.00 for additional repair, maintenance services or credit towards energy conservation measures implemented at City facilities, after it has been approved as to form by the City Attorney.

**Section 2.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.