

**MAY 20, 2015 CITY COUNCIL BRIEFING AGENDA
CERTIFICATION**

This certification is given pursuant to Chapter XI, Section 9 of the City Charter for the City Council Briefing Agenda dated May 20, 2015. We hereby certify, as to those contracts, agreements, or other obligations on this Agenda authorized by the City Council for which expenditures of money by the City are required, that all of the money required for those contracts, agreements, and other obligations is in the City treasury to the credit of the fund or funds from which the money is to be drawn, as required and permitted by the City Charter, and that the money is not appropriated for any other purpose.



A.C. Gonzalez
City Manager

5.15.15

Date



Jeanne Chipperfield
Chief Financial Officer

5/15/15

Date

RECEIVED

2015 MAY 15 PM 5: 00

CITY SECRETARY
DALLAS, TEXAS



COUNCIL BRIEFING AGENDA

May 20, 2015

Date

(For General Information and Rules of Courtesy, Please See Opposite Side.)
(La Información General Y Reglas De Cortesía Que Deben Observarse
Durante Las Asambleas Del Consejo Municipal Aparecen En El Lado Opuesto, Favor De Leerlas.)

General Information

The Dallas City Council regularly meets on Wednesdays beginning at 9:00 a.m. in the Council Chambers, 6th floor, City Hall, 1500 Marilla. Council agenda meetings are broadcast live on WRR-FM radio (101.1 FM) and on Time Warner City Cable Channel 16. Briefing meetings are held the first and third Wednesdays of each month. Council agenda (voting) meetings are held on the second and fourth Wednesdays. Anyone wishing to speak at a meeting should sign up with the City Secretary's Office by calling (214) 670-3738 by 5:00 p.m. of the last regular business day preceding the meeting. Citizens can find out the name of their representative and their voting district by calling the City Secretary's Office.

Sign interpreters are available upon request with a 48-hour advance notice by calling (214) 670-5208 V/TDD. The City of Dallas is committed to compliance with the Americans with Disabilities Act.

The Council agenda is available in alternative formats upon request.

If you have any questions about this agenda or comments or complaints about city services, call 311.

Rules of Courtesy

City Council meetings bring together citizens of many varied interests and ideas. To insure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, administrative staff, news media, citizens and visitors. These procedures provide:

- That no one shall delay or interrupt the proceedings, or refuse to obey the orders of the presiding officer.
- All persons should refrain from private conversation, eating, drinking and smoking while in the Council Chamber.
- Posters or placards must remain outside the Council Chamber.
- No cellular phones or audible beepers allowed in Council Chamber while City Council is in session.

"Citizens and other visitors attending City Council meetings shall observe the same rules of propriety, decorum and good conduct applicable to members of the City Council. Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from further audience before the City Council during that session of the City Council. If the presiding officer fails to act, any member of the City Council may move to require enforcement of the rules, and the affirmative vote of a majority of the City Council shall require the presiding officer to act." Section 3.3(c) of the City Council Rules of Procedure.

Información General

El Ayuntamiento de la Ciudad de Dallas se reúne regularmente los miércoles en la Cámara del Ayuntamiento en el sexto piso de la Alcaldía, 1500 Marilla, a las 9 de la mañana. Las reuniones informativas se llevan a cabo el primer y tercer miércoles del mes. Estas audiencias se transmiten en vivo por la estación de radio WRR-FM 101.1 y por cablevisión en la estación *Time Warner City Cable* Canal 16. El Ayuntamiento Municipal se reúne el segundo y cuarto miércoles del mes para tratar asuntos presentados de manera oficial en la agenda para su aprobación. Toda persona que desee hablar durante la asamblea del Ayuntamiento, debe inscribirse llamando a la Secretaría Municipal al teléfono (214) 670-3738, antes de las 5:00 pm del último día hábil anterior a la reunión. Para enterarse del nombre de su representante en el Ayuntamiento Municipal y el distrito donde usted puede votar, favor de llamar a la Secretaría Municipal.

Intérpretes para personas con impedimentos auditivos están disponibles si lo solicita con 48 horas de anticipación llamando al (214) 670-5208 (aparato auditivo V/TDD). La Ciudad de Dallas está comprometida a cumplir con el decreto que protege a las personas con impedimentos, *Americans with Disabilities Act*. **La agenda del Ayuntamiento está disponible en formatos alternos si lo solicita.**

Si tiene preguntas sobre esta agenda, o si desea hacer comentarios o presentar quejas con respecto a servicios de la Ciudad, llame al 311.

Reglas de Cortesía

Las asambleas del Ayuntamiento Municipal reúnen a ciudadanos de diversos intereses e ideologías. Para asegurar la imparcialidad y el orden durante las asambleas, el Ayuntamiento ha adoptado ciertas reglas de cortesía que aplican a todos los miembros del Ayuntamiento, al personal administrativo, personal de los medios de comunicación, a los ciudadanos, y a visitantes. Estos reglamentos establecen lo siguiente:

- Ninguna persona retrasará o interrumpirá los procedimientos, o se negará a obedecer las órdenes del oficial que preside la asamblea.
- Todas las personas deben abstenerse de entablar conversaciones, comer, beber y fumar dentro de la cámara del Ayuntamiento.
- Anuncios y pancartas deben permanecer fuera de la cámara del Ayuntamiento.
- No se permite usar teléfonos celulares o enlaces electrónicos (*paggers*) audibles en la cámara del Ayuntamiento durante audiencias del Ayuntamiento Municipal.

"Los ciudadanos y visitantes presentes durante las asambleas del Ayuntamiento Municipal deben obedecer las mismas reglas de comportamiento, decoro y buena conducta que se aplican a los miembros del Ayuntamiento Municipal. Cualquier persona que haga comentarios impertinentes, utilice vocabulario obsceno o difamatorio, o que al dirigirse al Ayuntamiento lo haga en forma escandalosa, o si causa disturbio durante la asamblea del Ayuntamiento Municipal, será expulsada de la cámara si el oficial que esté presidiendo la asamblea así lo ordena. Además, se le prohibirá continuar participando en la audiencia ante el Ayuntamiento Municipal. Si el oficial que preside la asamblea no toma acción, cualquier otro miembro del Ayuntamiento Municipal puede tomar medidas para hacer cumplir las reglas establecidas, y el voto afirmativo de la mayoría del Ayuntamiento Municipal precisará al oficial que esté presidiendo la sesión a tomar acción." Según la sección 3.3(c) de las reglas de procedimientos del Ayuntamiento.

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, MAY 20, 2015
CITY HALL
1500 MARILLA
DALLAS, TEXAS 75201
9:00 A.M.

9:00 am Invocation and Pledge of Allegiance 6ES

 Special Presentations

 Open Microphone Speakers

VOTING AGENDA 6ES

1. Approval of Minutes of the April 15, 2015 City Council Meeting and April 16, 2015 Special Called City Council Meeting
2. Consideration of appointments to boards and commissions and the evaluation and duties of board and commission members (List of nominees is available in the City Secretary's Office)

ITEMS FOR INDIVIDUAL CONSIDERATION

City Secretary's Office

3. Receive the report of the Ad Hoc City Council Canvassing Committee and adopt a resolution and order accepting the canvassing committee's report declaring the results of the May 9, 2015 general election for members of the City Council - Financing: No cost consideration to the City
4. An ordinance ordering a runoff election to be held in the City of Dallas, on Saturday, June 13, 2015, for the purpose of electing members of the City Council to represent Places 3, 7, 8 and 10, in which no candidate received a majority of the votes in the general election held Saturday, May 9, 2015 - Financing: No cost consideration to the City
5. A resolution authorizing an increase in the joint elections agreement and election services contract between the City of Dallas, Dallas County, and various other jurisdictions within Dallas County, for the conduct of a runoff election to be held Saturday, June 13, 2015, in an amount not to exceed \$460,000, to cover the cost of the June 13, 2015 city council runoff election - Not to exceed \$460,000, from \$1,160,479 to \$1,620,479 - Financing: Contingency Reserve Funds

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, MAY 20, 2015

ITEMS FOR INDIVIDUAL CONSIDERATION (Continued)

City Secretary's Office (Continued)

6. A resolution approving the appointment of citizens to serve as election judges for the Saturday, June 13, 2015, runoff election - Financing: No cost consideration to the City
7. A resolution authorizing the Mayor to appoint an Ad Hoc City Council Canvassing Committee to review the returns of the Saturday, June 13, 2015 runoff election, and submit a canvass report to the full City Council on Monday, June 22, 2015 - Financing: No cost consideration to the City

BRIEFINGS

6ES

- A. FY 2015-16 Budget Workshop #5: General Fund Update
- B. Proposed FY 2015-16 HUD Consolidated Plan Budget

Lunch

- C. Proposed Amendments to Boarding Home Facilities Ordinance

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, MAY 20, 2015

Closed Session

6ES

Attorney Briefings (Sec. 551.071 T.O.M.A.)

- Legal issues relating to Southwest Airlines, Inc. v. U.S. Dept. of Transp., Case No. 15-1036 (D.C. Cir.), pending requests for gate accommodations at Love Field, and related matters.
- City of Dallas v. Kenneth E. Albert, et al., Cause No. 13-0940; Kenneth E. Albert v. City of Dallas, Cause No. 199-00697-94; Anthony Arredondo v. City of Dallas, Cause No. 199-1743-99; David L. Barber v. City of Dallas, Cause No. 199-624-95; David S. Martin v. City of Dallas, Cause No. 1-95-506; George G. Parker v. City of Dallas, Cause No. 1-95-107; Kevin Michael Willis v. City of Dallas, Cause No. 199-200-95

Open Microphone Speakers

6ES

The above schedule represents an estimate of the order for the indicated briefings and is subject to change at any time. Current agenda information may be obtained by calling (214) 670-3100 during working hours.

Note: An expression of preference or a preliminary vote may be taken by the Council on any of the briefing items.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

KEY FOCUS AREA: E-Gov
AGENDA DATE: May 20, 2015
COUNCIL DISTRICT(S): All
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

Receive the report of the Ad Hoc City Council Canvassing Committee and adopt a resolution and order accepting the canvassing committee's report declaring the results of the May 9, 2015 general election for members of the City Council - Financing: No cost consideration to the City

BACKGROUND

Chapter IV, Section 9 of the City Charter provides the City Council shall canvass and certify the results of a city election in accordance with the provisions of the Texas Election Code. Section 67.003(b) of the Texas Election Code provides, "For an election held on the uniform election date in May, the local canvass must occur not later than the 11th day after election day and not earlier than the later of: (1) the third day after election day; (2) the date on which the early voting ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; or (3) the date on which all timely received ballots cast from addresses outside of the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States."

The canvassing period falls between Tuesday, May 12, 2015, and Wednesday, May 20, 2015. Canvassing the election results on Wednesday, May 20, 2015, provides assurance that all votes cast are counted/canvassed with no special meeting being required to accept the canvassing committee's report.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Resolution No. 15-0515, passed by the City Council on March 25, 2015, authorized the appointment of the Ad Hoc City Council Canvassing Committee to review the returns of the May 9, 2015 general election and submit a canvass report to the full City Council on May 20, 2015.

FISCAL INFORMATION

No cost consideration to the City.

KEY FOCUS AREA: E-Gov
AGENDA DATE: May 20, 2015
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

An ordinance ordering a runoff election to be held in the City of Dallas, on Saturday, June 13, 2015, for the purpose of electing members of the City Council to represent Places 3, 7, 8 and 10, in which no candidate received a majority of the votes in the general election held Saturday, May 9, 2015 - Financing: No cost consideration to the City

BACKGROUND

Chapter IV, Section 11, of the Dallas City Charter states, in part, "If no candidate for a particular office receives a majority of the votes cast for all candidates for that office in the first election, a runoff election for that office is required...." No candidate in Places 3, 7, 8 and 10 received a majority of the votes cast in the general election held Saturday, May 9, 2015; therefore, a runoff election is required to elect council members to represent Places 3, 7, 8 and 10.

Section 2.025(a) of the Texas Election Code provides, in part, that "... a runoff election shall be held not earlier than the 20th or later than the 45th day after the date the final canvass of the main election is completed." In accordance with the joint election contract with the Dallas County Elections Department, June 13, 2015 has been determined as the runoff election date.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Resolution No. 15-0553, passed by the City Council on March 25, 2015, approved an ordinance amending Ordinance No. 29662 to change certain election day polling locations and certain early voting locations, dates, and times for the Saturday, May 9, 2015, general election.

Resolution No. 15-0438, passed by the City Council on February 25, 2015, approved Ordinance No. 29662, which ordered the general election to be held Saturday, May 9, 2015.

FISCAL INFORMATION

No cost consideration to the City.

5/13/15

ORDINANCE NO. _____

An ordinance ordering a runoff election to be held in the city of Dallas on June 13, 2015 for the purpose of electing Members of Council for Places 3, 7, 8, and 10; designating polling places; providing for the use of an electronic voting system for early voting by personal appearance, a computerized voting system for early voting by mail, and electronic and computerized voting systems for voting on election day; permitting only resident qualified voters to vote; providing for early voting; providing for an early voting ballot board to process early voting; providing for notice of the runoff election; and providing an effective date.

WHEREAS, on May 9, 2015, a general election was held for the purpose of electing 15 members to the city council of the city of Dallas, and it appears that no candidate for Places 3, 7, 8, or 10 received sufficient votes to be elected to the city council; Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That a runoff election is ordered to be held in the city of Dallas on Saturday, June 13, 2015, between the hours of 7:00 a.m. and 7:00 p.m., for the purpose of electing four members to the city council of the city of Dallas to be respectively designated as Member of Council, Place 3; Member of Council, Place 7; Member of Council, Place 8; and Member of Council, Place 10.

SECTION 2. That the official ballot to be used in the runoff election will be prepared by the city secretary, and the two persons who received at the general election the first and second highest number of votes cast for candidates for Places 3, 7, 8, and 10, respectively, and who requested that their names appear on the official ballot, are entitled to have their names on the official ballot as candidates for Places 3, 7, 8, and 10 on the city council, respectively.

SECTION 3. That electronic and computerized voting systems must be used for voting at and on the date of the runoff election in compliance with the provisions of the Texas Election Code, as amended.

SECTION 4. That the manner of conducting the runoff election must be in accordance with the ordinances and charter of the city of Dallas and the laws of the State of Texas applicable to the holding of runoff elections. The official ballots, together with such other election materials as are required by the Texas Election Code, as amended, must be printed in both the English and Spanish languages and must contain such provisions, markings, and language as may be required by law.

SECTION 5. That the boundaries of the election precincts in which the election is to be held are defined by Ordinance No. 20231, as amended by Ordinance Nos. 20741, 21350, 21579, 22343, 22693, 23348, 24800, 25696, 27484, 28147, 28937, and 29375. Locations of the polling places in the respective election precincts are as designated in Exhibit A, attached to and made a part of this ordinance by reference.

SECTION 6. That each voter must vote in the precinct in which the voter resides, and only resident qualified voters are entitled to vote.

SECTION 7. That a person qualified to vote and residing in the city of Dallas, but not within any precinct described in Ordinance No. 20231, as amended by Ordinance Nos. 20741, 21350, 21579, 22343, 22693, 23348, 24800, 25696, 27484, 28147, 28937, and 29375, may vote in the precinct nearest the person's residence, and for that purpose the person's residence will be considered as part of that city election precinct. A person who has registered in a city election precinct, but whose residence is not in the city of Dallas, is not entitled to vote in the runoff election even though the person may own property subject to taxation in the city.

SECTION 8. That early voting by personal appearance will be by the use of an electronic voting system in accordance with the Texas Election Code, as amended. Early voting by mail will be by the use of a computerized voting system in accordance with the Texas Election Code, as amended. Early voting will be conducted at the locations and during the dates and times designated in Exhibit B, attached to and made a part of this ordinance by reference.

SECTION 9. That applications for early voting ballots to be voted by mail must be mailed to Early Voting Clerk, Elections Department, 2377 Stemmons Freeway, Suite 820, Dallas, Texas 75207. Applications for ballots by mail must be received no later than close of business on Thursday, June 4, 2015.

SECTION 10. That the early voting ballots will be processed by an early voting ballot board to be created in accordance with the Texas Election Code, as amended.

SECTION 11. That the mayor or, in the mayor's absence or inability to act, the mayor pro tem shall give notice of the runoff election by causing the notice to be published in a newspaper within the city and posted on the city's public meeting bulletin board in accordance with applicable state law governing notice of runoff elections.

SECTION 12. That this ordinance will take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

WARREN M.S. ERNST, City Attorney

By _____
Assistant City Attorney

Passed _____

EXHIBIT A

ELECTION DAY
POLLING LOCATIONS

DALLAS COUNTY

DISTRICT 3

District	Precinct	Location	Address	City	Zip
3	3001	T.W. Browne Middle School	3333 Sprague Dr.	Dallas	75233
3	3002	T.W. Browne Middle School	3333 Sprague Dr.	Dallas	75233
3	3003	T.W. Browne Middle School	3333 Sprague Dr.	Dallas	75233
3	3004	Daniel Webster Elem. School	3815 S. Franklin St.	Dallas	75233
3	3050	H.I. Holland Elem. School at Lisbon	4203 S. Lancaster Rd.	Dallas	75216
3	3051	Fountain of Living Word Church	2543 E. Ledbetter Dr.	Dallas	75216
3	3053	Thurgood Marshall Recreation Center	5150 Mark Trail Way	Dallas	75232
3	3054	William M. Hawley Atwell Academy	1303 Reynoldston Ln.	Dallas	75232
3	3055	Adelle Turner Elem. School	5505 S. Polk St.	Dallas	75232
3	3057	T.G. Terry Elem. School	6661 Greenspan Ave.	Dallas	75232
3	3058	T.L. Marsalis Elem. School	5640 Marsalis Ave.	Dallas	75241
3	3059	St. Luke Presbyterian Church	5915 Singing Hills Dr.	Dallas	75241
3	3060	R.L. Thornton Elem. School	6011 Old Ox Rd.	Dallas	75241
3	3063	Ronald E. McNair Elem. School	3150 Bainbridge Ave.	Dallas	75237
3	3077	Park in the Woods Recreation Center	6801 Mountain Creek Pkwy.	Dallas	75249
3	3078	Park in the Woods Recreation Center	6801 Mountain Creek Pkwy.	Dallas	75249
3	3088	Daniel Webster Elem. School	3815 S. Franklin St.	Dallas	75233
3	3092	Thurgood Marshall Recreation Center	5150 Mark Trail Way	Dallas	75232
3	3098	H.I. Holland Elem. School at Lisbon	4203 S. Lancaster Rd.	Dallas	75216
3	4050	Mountain Creek Library	6102 Mountain Creek Pkwy.	Dallas	75249
3	4052	Bilhartz Elem. School Gym - DUISD	6700 Wandt Dr.	Dallas	75236
3	4053	Mountain Creek Library	6102 Mountain Creek Pkwy.	Dallas	75249
3	4054	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4055	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4056	Palabra De Vida	2550 W. Illinois Ave.	Dallas	75233
3	4059	Mountain Creek Library	6102 Mountain Creek Pkwy.	Dallas	75249
3	4060	Nancy Jane Cochran Elem. School	6000 Keeneland Pkwy.	Dallas	75211
3	4065	Anson Jones Elem. School	3901 Meredith Ave.	Dallas	75211
3	4066	Anson Jones Elem. School	3901 Meredith Ave.	Dallas	75211
3	4076	Anson Jones Elem. School	3901 Meredith Ave.	Dallas	75211
3	4090	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4093	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4111	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4112	Leslie Stemmons Elem. School	2727 Knoxville St.	Dallas	75211
3	4113	Mountain View Church of Christ	4111 W. Illinois Ave.	Dallas	75211

DALLAS COUNTY

DISTRICT 7

District	Precinct	Location	Address	City	Zip
7	1063	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228
7	1064	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228
7	1065	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228
7	1067	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228
7	1078	Bayles Elem. School	2444 Telegraph Ave.	Dallas	75228
7	1079	S.S. Conner Elem. School	3037 Greenmeadow	Dallas	75228
7	1080	S.S. Conner Elem. School	3037 Greenmeadow	Dallas	75228
7	1081	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228
7	1082	Colonial Baptist Church	6459 Scyene Rd.	Dallas	75227
7	1083	Colonial Baptist Church	6459 Scyene Rd.	Dallas	75227
7	1084	Edna Rowe Elem. School	4918 Hovenkamp Dr.	Dallas	75227
7	1085	Colonial Baptist Church	6459 Scyene Rd.	Dallas	75227
7	1086	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228
7	1087	Skyline High School	7777 Fomey Rd.	Dallas	75227
7	1088	Forester Field House	8233 Military Pkwy.	Dallas	75227
7	1089	Forester Field House	8233 Military Pkwy.	Dallas	75227
7	1091	Edward Titche Elem. School	9560 Highfield Dr.	Dallas	75227
7	1092	Edward Titche Elem. School	9560 Highfield Dr.	Dallas	75227
7	1093	Nueva Vida Life Assembly	10747 Bruton Rd.	Dallas	75217
7	1100	E.B. Comstock Middle School	7044 Hodde St.	Dallas	75217
7	1114	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228
7	1119	St. Luke Comm. United Methodist Church	5710 E. R.L. Thornton Fwy.	Dallas	75223
7	1134	Forester Field House	8233 Military Pkwy.	Dallas	75227
7	1303	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228
7	3012	Evangelist Temple Church	2627 Dorris St.	Dallas	75215
7	3016	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215
7	3017	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215
7	3018	Park South YMCA	2500 Romine Ave.	Dallas	75215
7	3019	James Madison High School	3000 MLK Blvd.	Dallas	75215
7	3020	Irma Rangel-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210
7	3021	Irma Rangel-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210
7	3022	Irma Rangel-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210
7	3023	James Madison High School	3000 MLK Blvd.	Dallas	75215
7	3024	Mt. Horeb Baptist Church	3306 Carpenter Ave.	Dallas	75215
7	3025	Mt. Horeb Baptist Church	3306 Carpenter Ave.	Dallas	75215
7	3026	St. Paul Baptist Church	1600 Pear St.	Dallas	75215
7	3027	Lincoln High School - CHM	2826 Elsie Faye Heggins St.	Dallas	75215
7	3028	Evangelist Temple Church	2627 Dorris St.	Dallas	75215
7	3029	Evangelist Temple Church	2627 Dorris St.	Dallas	75215
7	3045	Gethsemane Baptist Church	4600 Solar Ln.	Dallas	75216
7	3090	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215

DALLAS COUNTY

DISTRICT 8

District	Precinct	Location	Address	City	Zip
8	1100	E.B. Comstock Middle School	7044 Hodde St.	Dallas	75217
8	1108	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217
8	1109	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217
8	1111	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217
8	1124	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217
8	1136	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217
8	3013	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3014	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3015	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3031	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3053	Thurgood Marshall Recreation Center	5150 Mark Trail Way	Dallas	75232
8	3061	New Tech High School @ A. Maceo Smith	3030 Stag Rd.	Dallas	75241
8	3062	J. N. Ervin Elem. School	3722 Black Oak Dr.	Dallas	75241
8	3063	Ronald E. McNair Elem. School	3150 Bainbridge Ave.	Dallas	75237
8	3064	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232
8	3065	Umphey Lee Elem. School	7808 Racine Dr.	Dallas	75232
8	3066	Martin Weiss Elem. School	8601 Willoughby Blvd.	Dallas	75232
8	3067	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232
8	3068	Singing Hills Recreation Center	1909 Crouch Rd.	Dallas	75241
8	3069	Cornerstone Temple Baptist Church	2817 Cherry Valley Blvd.	Dallas	75241
8	3070	Tommie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241
8	3071	Highland Hills United Methodist Church	3800 Simpson Stuart Rd.	Dallas	75241
8	3072	Tommie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241
8	3073	Tommie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241
8	3074	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232
8	3075	Cornerstone Temple Baptist Church	2817 Cherry Valley	Dallas	75241
8	3079	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3080	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3082	W.A. Blair Elem. School	7720 Gayglen Dr.	Dallas	75217
8	3083	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3093	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253
8	3099	Cornerstone Temple Baptist Church	2817 Cherry Valley Blvd.	Dallas	75241

DALLAS COUNTY

DISTRICT 10

District	Precinct	Location	Address	City	Zip
10	1003	Hamilton Park Pacesetter	8301 Towns St.	Dallas	75243
10	1004	Forest Meadow Jr. High	9373 Whitehurst Dr.	Dallas	75243
10	1005	New Mount Zion Baptist Church	9530 Shepherd Rd.	Dallas	75243
10	1006	Moss Haven Elem. School	9202 Moss Farms Ln.	Dallas	75243
10	1007	Moss Haven Elem. School	9202 Moss Farms Ln.	Dallas	75243
10	1026	Richland College	12800 Abrams Rd.	Dallas	75243
10	1027	Audelia Creek Elem. School	12600 Audelia Rd.	Dallas	75243
10	1028	Audelia Creek Elem. School	12600 Audelia Rd.	Dallas	75243
10	1029	Richland College	12800 Abrams Rd.	Dallas	75243
10	1030	A.M. Aikin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243
10	1038	A.M. Aikin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243
10	1039	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238
10	1040	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238
10	1041	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238
10	1042	A.M. Aikin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243
10	1043	Skyview Elem. School	9229 Meadowknoll Dr.	Dallas	75243
10	1044	Lake Highlands High School	9449 Church Rd.	Dallas	75238
10	1045	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238
10	1046	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238
10	1049	Merriman Park Elem. School	7101 Winedale Dr.	Dallas	75231
10	1128	Lake Highlands High School	9449 Church Rd.	Dallas	75238
10	1129	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238
10	1707	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238
10	2059	Lake Highlands High School	9449 Church Rd.	Dallas	75238
10	2060	Northlake Elem. School - RISD	10059 Ravensway Dr.	Dallas	75238
10	2061	Lake Highlands Elem. School	9501 Ferndale Rd.	Dallas	75238
10	2062	Lake Highlands Jr. High School	10301 Walnut Hill Ln.	Dallas	75238
10	2063	Wallace Elem. School - RISD	9921 Kirkhaven Dr.	Dallas	75238
10	2064	Emeritus At Lake Highlands	9715 Plano Rd.	Dallas	75238
10	2066	White Rock Elem. School	9229 Chiswell Rd.	Dallas	75238

EXHIBIT B

**EARLY VOTING LOCATIONS,
DATES, AND TIMES**

**JUNE 13, 2015 RUNOFF ELECTION
LOCATION/DATES/TIMES OF EARLY VOTING**

DALLAS COUNTY			
Voting Location	Address	City	Zip
BALCH SPRINGS NEW CITY HALL	13503 ALEXANDER RD.	BALCH SPRINGS	75181
BETHANY LUTHERAN CHURCH	10101 WALNUT HILL LN.	DALLAS	75238
EASTFIELD COLLEGE-PLEASANT GROVE CAMPUS (Replaces Dallas West Library)	802 S. BUCKNER	DALLAS	75217
HIGHLAND HILLS LIBRARY	6200 BONNIE VIEW RD.	DALLAS	75241
IRVING CITY HALL	825 W. IRVING BLVD.	IRVING	75060
J. ERIK JONSSON CENTRAL LIBRARY	1515 YOUNG ST.	DALLAS	75201
MARTIN LUTHER KING CORE BLDG.	2922 MLK BLVD.	DALLAS	75215
MOUNTAIN CREEK LIBRARY	6102 MOUNTAIN CREEK PKWY.	DALLAS	75249
OAK CLIFF SUB COURTHOUSE	410 BECKLEY	DALLAS	75203
OUR REDEEMER LUTHERAN CHURCH	7611 PARK LN.	DALLAS	75225

**DATES AND TIMES OF EARLY VOTING
FECHAS Y HORARIOS DE VOTACIÓN ADELANTADA**

June 01 - June 05 (Monday through Friday) 1 de junio - 5 de junio (lunes a viernes)	8 AM - 5 PM
June 06 (Saturday) 6 de junio (sábado)	8 AM - 5 PM
June 07 (Sunday) 7 de junio (domingo)	1 PM - 6 PM
June 08 - June 09 (Monday and Tuesday) 8 de junio - 9 de junio (lunes y martes)	7 AM - 7 PM

KEY FOCUS AREA: E-Gov
AGENDA DATE: May 20, 2015
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

A resolution authorizing an increase in the joint elections agreement and election services contract between the City of Dallas, Dallas County, and various other jurisdictions within Dallas County, for the conduct of a runoff election to be held Saturday, June 13, 2015, in an amount not to exceed \$460,000, to cover the cost of the June 13, 2015 city council runoff election - Not to exceed \$460,000, from \$1,160,479 to \$1,620,479 - Financing: Contingency Reserve Funds

BACKGROUND

Chapter 31, Subchapter D of the Texas Election Code provides the City may contract with the county elections administrator for certain election services. The Elections Administrator must provide an estimate of the election cost to be deposited in a general election services contract fund. The resolution which authorized the joint election contract for May 9, 2015 provided that, in the event a runoff election becomes necessary, the Elections Administrator would provide the City (and any other jurisdictions holding a runoff) with an estimate of additional election expenses. An increase for the City Secretary's Elections budget is necessary to cover the current estimated additional cost of the contract for a runoff election and additional advertising, translation and security expenses.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Resolution No. 15-0555, on March 25, 2015, passed by the City Council, authorized an increase in the joint elections agreement and election services contract between the City of Dallas and Dallas County for the May 9, 2015 general election.

Resolution No. 15-0439, on February 25, 2015, passed by the City Council, authorized a joint election agreement and election services contract between the City of Dallas, Dallas County, and various other jurisdictions within Dallas, Collin and Denton Counties, for the conduct of a joint election to be held on Saturday, May 9, 2015 and incorporated certain stipulations should a runoff election be needed.

FISCAL INFORMATION

\$460,000.00 - Contingency Reserve Funds

May 20, 2015

WHEREAS, the City of Dallas held a general election on Saturday, May 9, 2015; and

WHEREAS, no candidate for Member of Council Place 3, 7, 8 or 10 received sufficient votes to be elected at that election; and

WHEREAS, the City Council has ordered a runoff election to be held Saturday, June 13, 2015, in City Council Districts 3, 7, 8 and 10; and

WHEREAS, the City contracted with the Dallas County Elections Administrator for election services for the May 9, 2015 general election in accordance with Subchapter D of Chapter 31 of the Texas Election Code; and

WHEREAS, the election services contract provides that, in the event a runoff election is necessary, the Elections Administrator will furnish the City Secretary with an itemized list of additional estimated election expenses to be deposited in the election services contract fund after authorization by the City Council, and that the Elections Administrator will continue to perform or supervise the performance of election duties and functions necessary for the proper administration of the runoff election;

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the election services agreement between the City of Dallas and Dallas County is extended to provide for services for the runoff election to be held Saturday, June 13, 2015.

Section 2. That the City Controller is hereby authorized to transfer funds not to exceed \$460,000 from Fund 0001, Dept. NBG, Unit 1000, Revenue Source RTRF, to Fund 0001, Dept. SEC, Unit 1190, Revenue Source 9229; and a clearing entry, in the same amount, to Fund 0001, Dept. BMS, BSA 0991 (Debit) and to Fund 0001, Dept. BMS, BSA 0950 (Credit).

Section 3. That the City Manager is hereby authorized to increase the City Secretary's Office appropriations in an amount not to exceed \$460,000 in Fund 0001, Department SEC, Unit 1190, Object 3070; increase total General Fund expenditure appropriations by \$460,000 from \$1,167,400,810 to \$1,167,860,810; and increase total General Fund revenue appropriations by \$460,000 from \$1,167,400,810 to \$1,167,860,810.

Section 4. That the Chief Financial Officer is hereby authorized to disburse funds in accordance with the terms and conditions of the contract from Fund 0001, Dept. SEC, Unit 1190, Object 3070, Encumbrance No. 15ELE1190I13, to Dallas County Elections (Vendor 014003) in an amount not to exceed \$460,000.

May 20, 2015

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



DALLAS COUNTY ELECTIONS DEPARTMENT

May 13, 2015

Via E-Mail

Brylon Franklin, Elections Manager
City of Dallas
1500 Marilla Street, #5DS
Dallas, TX 75201
Email: Brylon.franklin@dallascityhall.com

Dear Mr. Franklin:

The Dallas County Elections Department is preparing to conduct and supervise the June 13, 2015 Joint Run-off Election. All duties and services will be under the same terms as described in the Election Services Contract Agreement for the May 9, 2015 Joint Elections. All funds for the run-off election must be deposited no later than May 22, 2015. Applicable contract attachments will be provided once all election administration details for the election have been finalized.

The estimated cost to administer your Joint Run-off election will be \$443,449.03. The estimated amount should be deposited no later than Friday, May 22, 2015.

Deposit should be delivered to:

Pauline Medrano
Dallas County Treasurer
Records Building Room 303
509 Main St.
Dallas, Texas 75202

Should you have any questions, please do not hesitate to contact me at 214-819-6334 or Ashley Blanton at 214-819-6333.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Heard".

Robert Heard
Asst. Elections Administrator

Poll Location Info
 May 9, 2015 Joint Election
 ESTIMATED COST
 Subject to Change
 ATTACHMENT A

Location Splits	Total
Split by 1	78.00
Split by 2	0.00
Split by 3	0.00
Split by 4	0.00
Split by 5	0.00
Split by 6	0.00
Split by 7	0.00
Total Splits	78.00
Total Units	78.00
Cost per Poll	\$5,715.04
Total Cost	\$442,881.23
% of Units	100%

COD
71
0
0
0
0
0
71
71.00
\$5,677.96
\$403,135.48
91.03%

		Total
Election Total		\$442,881.23
Exceptional Cost	(to be determined)	\$0.00
Election Services Fee		\$44,287.77
Total Cost		\$487,169.00
Amount of Deposit		
(Overpaid)/Underpaid		\$487,165.48

COD
\$403,135.48
\$40,313.55
\$443,449.03
\$443,449.03

Exp Code	Early Voting	Units	Cost Per Unit	Estimated	Actual	COD
LEGAL NOTICE						
2013	Legal Notice	Newspaper listing of Polling Locations	\$8,000.00	\$4,176.00	\$4,176.00	\$3,801.23
POSTAGE						
2170	Rejected / Incomplete mail	47	\$1.89	\$88.83	\$88.83	\$80.86
2170	Postage for Mailed Ballots	2,320	\$1.32	\$3,062.40	\$3,062.40	\$2,787.57
2170	Postage for Returned Mailed Ballots	1,972	\$1.12	\$2,208.64	\$2,208.64	\$2,010.43
2180	EV Printed Mailed Ballots	500	\$0.45	\$225.00	\$225.00	\$204.81
2180	Mail ballot kit	500	\$2.00	\$1,000.00	\$1,000.00	\$910.26
2180	Polling location Change	Early Voting Location Change		\$278.40	\$278.40	\$253.42
EQUIPMENT RENTAL						
7030	Furniture Rental	various EV locations		\$116.00	\$116.00	\$105.59
7040	Voting Booths (5p/loc.)	11	\$35.00	\$1,925.00	\$1,925.00	\$1,752.24
7040	Touch Screen/iVotronics	89	\$250.00	\$22,250.00	\$22,250.00	\$20,253.21
7040	ADA Voter Terminals	11	\$300.00	\$3,300.00	\$3,300.00	\$3,003.85
7040	Communication Pack	11	\$50.00	\$550.00	\$550.00	\$500.64
7040	Computer Rental (County)	24	\$400.00	\$9,600.00	\$9,600.00	\$8,738.46
7040	Provisional Ballot Bags	24	\$5.00	\$120.00	\$120.00	\$109.23
7050	Van Rental\Car Rental	2 vehicles tech and route usage and 2 Trucks for Delivery of Equipment		\$1,508.00	\$1,508.00	\$1,372.67
7213	Cellular Phones	2 Tech phones/ Air Cards		\$626.40	\$626.40	\$570.18
RENTAL BUILDINGS						
7010	Custodial Charges	Various Locations		\$5,800.00	\$5,800.00	\$5,279.49
PERSONNEL						
1050	Central Count	2 people @1-42days@var hrs@various pay rates		\$255.20	\$255.20	\$232.30
1050	Election Clerks OT			\$3,377.92	\$3,377.92	\$3,074.77
1050	Election Judges OT			\$2,895.36	\$2,895.36	\$2,635.52
1050	Election PT - OT	1-2 people @ various pay rates		\$116.00	\$116.00	\$105.59
1050	Elections Overtime	5-10 people @ var days @ var rates @ various hrs.		\$1,624.00	\$1,624.00	\$1,478.26
1050	EV Mail Clerks	5-8 people @ var day @var rates for various hrs		\$1,276.00	\$1,276.00	\$1,161.49
1050	EV Mail Supervisor	1 person@various hrs@15.20p/h		\$580.00	\$580.00	\$527.95
1050	EV Techs OT	2 People @ var hrs @ 16.89 p/h		\$1,189.35	\$1,189.35	\$1,082.62
1050	Security-Branch Locations	7 people @ various hrs. @ \$25p/h		\$566.54	\$566.54	\$515.70

1050	Warehouse Overtime	5 people @ various hrs. @ various rates		\$1,461.60	\$1,461.60	\$1,330.43
1050	Warehouse Tech Support	2-3 people @ 13.05@ various hrs.		\$278.40	\$278.40	\$253.42
1060	Canvass Committee	8-12 people @ various pay rates	BB & Signature Verification	\$533.60	\$533.60	\$485.71
1060	Clerks	80	Includes Training	\$36,377.60	\$36,377.60	\$33,112.94
1060	Election Department Part Timers	2 people @ various pay rates		\$139.20	\$139.20	\$126.71
1060	Judges	11 judges	Includes Training	\$10,672.00	\$10,672.00	\$9,714.26
1060	Mail Workers / PA Workers	5-8 People @ 8-12 days@ various Rates	Includes regular time	\$7,105.93	\$7,105.93	\$6,468.22
1060	Supervisors / Ballot Board & SV	2 people @5 days@10hrs@various pay		\$230.67	\$230.67	\$209.97
1060	Branch Runners	11 locations @ 1 day @ \$25.00		\$275.00	\$275.00	\$250.32
1060	Branch Technicians	4 people @ various pay rates		\$1,826.54	\$1,826.54	\$1,662.62
1111	Social Security Chargeback	6.2%		\$385.28	\$385.28	\$350.70
1112	Medicare	1.45%		\$569.43	\$569.43	\$518.33
1113	PARS	1.3%		\$430.32	\$430.32	\$391.70
1150	Retirement Charge Back	10%		\$614.07	\$614.07	\$558.96
SUPPLY EXPENSE						
2180	Voted Stamps	95	\$1.05	\$99.75	\$99.75	\$90.80
2180	Provisional Ballots (In Person)	1,200	\$0.09	\$108.00	\$108.00	\$98.31
2180	Personal Appearance Labels (2 per voter)	9,280	\$0.09	\$835.20	\$835.20	\$760.25
2180	Judge Kits	11	\$55.00	\$605.00	\$605.00	\$550.71
2180	Central Count Printing Expense			\$419.60	\$419.60	\$381.94
2180	Sample Ballots hand out for voters 8.5/11in. double sided color paper (0.015 per side x estimated 20 sides) + (20sides x .015staple) + (20sides x .005 collating) = \$.70	500	\$0.35	\$175.00	\$175.00	\$159.29
2180	Sample Ballots Large for Posting 11/17in. Single side color paper	20	\$0.06	\$1.16	\$1.16	\$1.06
2180	Ballot List for Early Voting Locations 8.5/11in. Double sided white paper (0.0145 per side x estimated 30 sides) + (30sides x .015staple) + (30sides x .005 collating) = \$.465	75	\$0.21	\$15.53	\$15.53	\$14.14
2180	List of Declared Write-In for EV 8.5/11in. Single side white paper 0.024 per page) 25 per EV Location	0	\$0.02	\$0.00	\$0.00	\$0.00
2180	ADA Quick Operations Guide 8.5/11in. Double sided color copy. (0.965 per side x 4 sides) + (4sides x .015 staple) + (4sides x .005) = \$.418)	10	\$0.47	\$4.70	\$4.70	\$4.28

2180	Optical Scan Ballots	1,856	\$0.20	\$371.20	\$371.20	\$337.89
2880	Supplies for Early Voting			\$464.00	\$464.00	\$422.36
SERVICE EXPENSE						
5590	ES&S Support/Consulting			\$19,731.60	\$19,731.60	\$17,960.82
5590	ES&S Project Management (8 week cost (\$63,000.00) by 2015 Contract			\$0.00	\$0.00	\$0.00
5590	ES&S Ballot Layout and Coding assistance and overseeing (10 days cost \$15,750) by 2015 Contract			\$15,750.00	\$15,750.00	\$14,336.54
5590	ES&S Pre Election Mock Election (3 days On-Site Simulation of Election Day with 1 ES&S Support Team) (cost \$4,725.00) by 2015 Contract			\$4,725.00	\$4,725.00	\$4,300.96
5590	ES&S Ivotronic Early Support (cost \$1,575.00) by 2015 Contract			\$1,575.00	\$1,575.00	\$1,433.65
5590	ES&S ADA Wave Card Programming			\$2,000.00	\$2,000.00	\$1,820.51
5590	IT Support			\$580.00	\$580.00	\$527.95
5590	Spanish Traslation			\$55.68	\$55.68	\$50.68
5590	Web Site/NTCOG	0	\$95.00	\$0.00	\$0.00	\$0.00
PREPARATION AND TRANSPORTATION OF VOTING EQUIPMENT						
2910	Early Voting Equipment Delivery and Pickup	11	\$45.00	\$495.00	\$495.00	\$450.58
MILEAGE						
1080	Warehouse /Elections Mileage	116	\$0.565	\$65.54	\$65.54	\$59.66
3095	Mileage for Runners/Gas	Tech Cars and Trucks		\$464.00	\$464.00	\$422.36
Early Voting Total				\$178,155.64	\$178,155.64	\$162,167.31

Exp Code	Election Day	Units	Cost Per Unit	Estimated	Actual	COD
EQUIPMENT RENTAL						
7030	Furniture Rental	Central Count Station/Various Polling Loc.		\$394.40	\$394.40	\$359.01
7040	Precinct Counter (1p/loc.)	83	\$468.00	\$38,844.00	\$38,844.00	\$35,358.00
7040	Voting Booths (5p/loc.)	415	\$35.00	\$14,525.00	\$14,525.00	\$13,221.47
7040	ADA Voter Terminals	83	\$300.00	\$24,900.00	\$24,900.00	\$22,665.38
7040	Laptop	105	\$75.00	\$7,875.00	\$7,875.00	\$7,168.27
7040	Provisional Bags	83	\$5.00	\$415.00	\$415.00	\$377.76
7040	Election Supply Carts	83	\$199.80	\$16,583.40	\$16,583.40	\$15,095.15
7040	Regional Site Computer Setup	7	\$150.00	\$1,050.00	\$1,050.00	\$955.77
7050	Truck Rental/Van Rental	Runners /Regional Sites		\$974.40	\$974.40	\$886.95
7213	Phone Lines/Bulletin Board	Election Cell phones for Tech's and department		\$1,160.00	\$1,160.00	\$1,055.90
RENTAL BUILDINGS						
7010	Location Rental	various polling locations		\$6,057.11	\$6,057.11	\$5,513.53
7010	Custodial Charges	various polling locations		\$16,704.00	\$16,704.00	\$15,204.92
PERSONNEL						
1020	Election Employees	Includes CC VR WH and Admin		\$464.00	\$464.00	\$422.36
1020	County Employees	Election Day @ Regional Sites		\$580.00	\$580.00	\$527.95
1020	Traffic Control Officers	Election Night & Supply Pickup		\$1,368.80	\$1,368.80	\$1,245.96
1020	Regional Site Support	Election Night & Supply Pickup		\$3,944.00	\$3,944.00	\$3,590.05
1020	Phone Bank	Election Day		\$696.00	\$696.00	\$633.54
1020	Techs (24)	Election Day		\$1,160.00	\$1,160.00	\$1,055.90
1020	Clerks	332 Election Day @ \$10.00 p/h	14 hours	\$46,480.00	\$46,480.00	\$42,308.72
1020	Central Count	Election Day		\$278.40	\$278.40	\$253.42
1020	Warehouse Support	Election Day		\$696.00	\$696.00	\$633.54
1020	Emergency Response Personnel	Election Day		\$232.00	\$232.00	\$211.18
1020	Judges	83 Election Day @ \$11.00 p/h	16 hrs - Includes 2hrs	\$14,608.00	\$14,608.00	\$13,297.03
1020	Delivery	83 Election Day @ \$25.00 ea	1 hr	\$2,075.00	\$2,075.00	\$1,888.78
1050	Central Count (?)			\$287.35	\$287.35	\$261.56
1050	County Employees OT			\$649.60	\$649.60	\$591.30
1050	Election Department OT			\$3,712.00	\$3,712.00	\$3,378.87
1050	Election PT - OT (?)			\$156.74	\$156.74	\$142.67
1050	Sheriff's Deputies	10 deputies		\$4,872.00	\$4,872.00	\$4,434.77
1050	Warehouse OT			\$2,784.00	\$2,784.00	\$2,534.15

1050	Warehouse Support O/T	various hours @ \$13.05 p/h		\$696.00	\$696.00	\$633.54
1060	Warehouse Temporaries	various hrs. @ \$8.70p/h		\$116.00	\$116.00	\$105.59
1111	Social Security Chargeback	6.2%		\$714.43	\$714.43	\$650.32
1112	Medicare	1.45%		\$175.33	\$175.33	\$159.60
1113	PARS	1.3%		\$6.82	\$6.82	\$6.20
1150	Retirement Charge Back	10%		\$1,152.29	\$1,152.29	\$1,048.88
5590	Temporary Service			\$2,320.00	\$2,320.00	\$2,111.79
5590	Temporary Service	Bilingual Clerk		\$696.00	\$696.00	\$633.54
MILEAGE						
1080	Warehouse Mileage/Gas		\$0.565	\$626.40	\$626.40	\$570.18
1080	Mileage for Deputies		\$0.565	\$786.48	\$786.48	\$715.90
3095	Gas	Tech Cars and Trucks		\$116.00	\$116.00	\$105.59
SERVICE EXPENSE						
5590	ES& S Support/Consulting			\$7,875.00	\$7,875.00	\$7,168.27
5590	IT Support (QNET)			\$464.00	\$464.00	\$422.36
5590	Web Site/NTCOG	1 hr. election support	\$95.00	\$95.00	\$95.00	\$86.47
POSTAGE / SERVICE EXPENSE						
2180	Poll location letters/Alt judge letters			\$1,624.00	\$1,624.00	\$1,478.26
2180	Polling location Change Cards (NDSI)			\$1,856.00	\$1,856.00	\$1,689.44
2170	Election Paychecks	395	\$0.45	\$177.75	\$177.75	\$161.80
PREPARATION & TRANSPORTATION OF VOTING EQUIPMENT						
2910	Election Day Equipment Delivery and Pickup	83	\$22.50	\$1,867.50	\$1,867.50	\$1,699.90
2910	Election Day Equipment Delivery and Pickup	Extra Booths	27.00 ea	\$129.69	\$129.69	\$118.05
2910	Election Day Equipment Delivery and Pickup	Various	___ @ 60.00 / ___ @30	\$2,185.44	\$2,185.44	\$1,989.31
SUPPLY EXPENSE						
2180	Voted Stamps	302	\$1.05	\$317.10	\$317.10	\$288.64
2180	Ballot Cards/Precinct	89,850	\$0.215	\$19,317.75	\$19,317.75	\$17,584.11
2180	Test Ballots	1,570	\$0.195	\$306.15	\$306.15	\$278.68
2180	Ballot & Seal Certificate	157	\$5.20	\$816.40	\$816.40	\$743.13
2180	Blank Ballot & Seal Certificate	0	\$5.20	\$0.00	\$0.00	\$0.00
2180	Provisional Ballot Seal	157	\$5.20	\$405.60	\$405.60	\$369.20
2180	ADA Ballot & Seal Certificate	78	\$5.20	\$405.60	\$405.60	\$369.20
2180	Provisional Ballots	3,140	\$0.09	\$282.60	\$282.60	\$257.24
2180	Sample Ballots	314	\$0.09	\$28.26	\$28.26	\$25.72
2180	Printing Expense			\$464.00	\$464.00	\$422.36
2180	Misc. Judge Kit Supplies	83	\$45.00	\$3,735.00	\$3,735.00	\$3,399.81
2880	Supplies			\$440.80	\$440.80	\$401.24
Election Day Total				\$264,725.59	\$264,725.59	\$240,968.17

1020	\$72,582.20
1050	\$26,778.07
1060	\$57,276.53
1080	\$1,478.42
1111	\$1,099.71
1112	\$744.77
1113	\$437.14
1150	\$1,766.36

2013	\$4,176.00
2170	\$5,537.62
2180	\$33,697.00
2880	\$904.80
2910	\$4,677.63
3095	\$580.00
5590	\$55,867.28
7010	\$28,561.11
7030	\$510.40
7040	\$141,937.40
7050	\$2,482.40
7213	\$1,786.40
	<hr/>
	\$442,881.23
2030	\$44,288.12
	<hr/>
	\$487,169.35
	<hr/>

KEY FOCUS AREA: E-Gov
AGENDA DATE: May 20, 2015
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

A resolution approving the appointment of citizens to serve as election judges for the Saturday, June 13, 2015, runoff election - Financing: No cost consideration to the City

BACKGROUND

The joint election agreement and election services contract between the City of Dallas and Dallas County states, in part, that "in the event a runoff is necessary the date would be June 13, 2015 and the agreement will automatically be extended to cover the runoff..." The joint election agreement and election services contract between the City of Dallas, Dallas County and other jurisdictions in Dallas County for the conduct of a runoff election to be held on Saturday, June 13, 2015, provides the Dallas County Elections Administrator be responsible for the selection, training and compensation of all precinct election judges and clerks, early voting clerks, and other appointed election officials. However, it is typical that the election judges and alternates used during a May general election will remain the same during a runoff election.

This action authorizes the Elections Administrator to appoint election officials for the June 13, 2015 runoff election from the list of currently qualified election judges and alternates maintained by Dallas County. The election services contract also provides a procedure for a participating jurisdiction to ask that a particular person be appointed as election judge or alternate judge in the event the County list suggests a different person, subject to agreement by all jurisdictions holding an election at the polling location. Dallas County Elections Department will be responsible for the appointment of the presiding judge and alternate judge for each polling location subject to the approval of the city council.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Resolution No. 15-0554, passed by the City Council on March 25, 2015, authorized the appointment of citizens to serve as election judges for the Saturday, May 9, 2015.

FISCAL INFORMATION

No cost consideration to the City.

May 20, 2015

WHEREAS, the City Council ordered a runoff election to be held on Saturday, June 13, 2015; and

WHEREAS, the City of Dallas and other jurisdictions holding runoff elections on June 13, 2015 contract with the Dallas County Elections Administrator for election services in accordance with Subchapter D of Chapter 31 of the Texas Election Code; and

WHEREAS, the election services contract provides the Elections Administrator will arrange for the selection, training and compensation of precinct election judges, subject to the approval of the City and the other contracting authorities; **Now, Therefore,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the Dallas County Elections Administrator be notified the City interposes no objection to the appointment of the individuals named on Attachment A as election judges or alternate election judges for the precincts shown beside their names for the June 13, 2015 joint runoff election, insofar as each meets the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, except as noted on Attachment B.

Section 2. That, in accordance with the provisions of the joint runoff election agreement and election services contract, the Dallas County Elections Administrator be notified the City recommends the appointment of the individuals named on Attachment B as election judges or alternate election judges for the precincts shown beside their names for the June 13, 2015 joint runoff election, insofar as each meets the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code.

Section 3. That final selection, appointment, training, and pay of election judges, alternate election judges and election clerks shall be in accordance with the joint election agreement and election services contract.

Section 4. That the City Secretary is authorized to approve on behalf of the City of Dallas any changes in the list of recommended election/alternate judges which may become necessary because of the inability or refusal to serve of any of the persons named in Attachment A or Attachment B.

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

ATTACHMENT A

ELECTION DAY

DALLAS COUNTY DISTRICT 7

MPCT	PCT	Location	Address	City	Zip	ELECTION JUDGE	ALTERNATE JUDGE
1065	1063	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228	Johnny Jefferson	David Sraight
1065	1064	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228	Johnny Jefferson	David Sraight
1065	1065	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228	Johnny Jefferson	David Sraight
1065	1067	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228	Johnny Jefferson	David Sraight
1078	1078	Bayles Elem. School	2444 Telegraph Ave.	Dallas	75228	Annette Choice	Martha Ann Wood
1079	1079	S.S. Corner Elem. School	3037 Greenmeadow	Dallas	75228	Kathryn Hines	J. Lee Baldwin
1079	1080	S.S. Corner Elem. School	3037 Greenmeadow	Dallas	75228	Kathryn Hines	J. Lee Baldwin
1081	1081	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228	John S. Bailey	Richard Stoddard
1083	1082	Colonial Baptist Church	6459 Soyene Rd.	Dallas	75227	Mattie Garth	Dan Mosher
1083	1083	Colonial Baptist Church	6459 Soyene Rd.	Dallas	75227	Mattie Garth	Dan Mosher
1084	1084	Edna Rowe Elem. School	4918 Hovenkamp Dr.	Dallas	75227	Elma Springer	Helen Smith
1085	1085	Colonial Baptist Church	6459 Soyene Rd.	Dallas	75227	Mattie Garth	Dan Mosher
1081	1086	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228	John S. Bailey	Richard Stoddard
1087	1087	Skyline High School	7777 Forney Rd.	Dallas	75227	Delphine Vasser	Linda Mack
1089	1088	Forester Field House	8233 Military Pkwy.	Dallas	75227	Shirley Douglas	Ward B. English, Jr.
1089	1089	Forester Field House	8233 Military Pkwy.	Dallas	75227	Shirley Douglas	Ward B. English, Jr.
1091	1091	Edward Tiche Elem. School	9560 Highfield Dr.	Dallas	75227	Brenda Mullen	TBD
1092	1092	Edward Tiche Elem. School	9560 Highfield Dr.	Dallas	75227	Brenda Mullen	TBD
1093	1093	Nueva Vida Life Assembly	10747 Bruton Rd.	Dallas	75217	Betty Carter	Marlisa Crawford
1100	1100	E.B. Cornstock Middle School	7044 Hodde St.	Dallas	75217	Allyn Patrick Coleman	Pat Moorman
1081	1114	Owenwood United Methodist Church	1451 John West Rd.	Dallas	75228	John S. Bailey	Richard Stoddard
1119	1119	St. Luke Comm. United Methodist Church	5710 E. R.L. Thornton Fwy.	Dallas	75223	George Collins	William Biesel
1089	1134	Forester Field House	8233 Military Pkwy.	Dallas	75227	Shirley Douglas	Ward B. English, Jr.
1065	1303	George W. Truett Elem. School	1811 Gross Rd.	Dallas	75228	Poppy Airhart	Stephanie Ann Wormley
3029	3012	Evangelist Temple Church	2627 Dorris St.	Dallas	75215	Michael Webb	TBD
3016	3016	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215	Gloria Walls	Kimberly Burt
3017	3017	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215	Gloria Walls	Kimberly Burt
3018	3018	Park South YMCA	2500 Romine Ave.	Dallas	75215	Sandra Ray	TBD
3019	3019	James Madison High School	3000 MLK Blvd.	Dallas	75215	Jerry B. Brown	Gregg Williams
3022	3020	Irma Rangef-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210	Marilynn Mayse	Lucy Cain
3022	3021	Irma Rangef-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210	Marilynn Mayse	Lucy Cain
3022	3022	Irma Rangef-Young Women's Leadership School	1718 Robert B. Cullum Blvd.	Dallas	75210	Marilynn Mayse	Lucy Cain
3019	3023	James Madison High School	3000 MLK Blvd.	Dallas	75215	Jerry B. Brown	Gregg Williams
3025	3024	Mt. Horeb Baptist Church	3306 Carpenter Ave.	Dallas	75215	Willie W. Coleman	TBD
3025	3025	Mt. Horeb Baptist Church	3306 Carpenter Ave.	Dallas	75215	Willie W. Coleman	TBD
3026	3026	St. Paul Baptist Church	1600 Pear St.	Dallas	75215	Nicole Montgomery	TBD
3027	3027	Lincoln High School - CHM	2826 Eisle Faye Heggins St.	Dallas	75215	Betty C. Hoey	TBD
3029	3028	Evangelist Temple Church	2627 Dorris St.	Dallas	75215	Michael Webb	TBD
3029	3029	Evangelist Temple Church	2627 Dorris St.	Dallas	75215	Michael Webb	TBD
3045	3045	Gethsemane Baptist Church	4600 Solar Ln.	Dallas	75216	Claudia Fowler	TBD
3011	3090	Martin Luther King Jr. Learning Center	1817 Warren Ave.	Dallas	75215	Gloria Walls	Kimberly Burt

DALLAS COUNTY

DISTRICT 8

MPCT	PCT	Location	Address	City	Zip	ELECTION JUDGE	ALTERNATE JUDGE
1100	1100	E.B. Comstock Middle School	7044 Hodde St.	Dallas	75217	Allyn Patrick Coleman	Pat Moorman
1108	1108	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217	Robert Sherman	Ralph Stinson III
1109	1109	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217	Robert Sherman	Ralph Stinson III
1109	1111	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217	Robert Sherman	Ralph Stinson III
1109	1124	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217	Robert Sherman	Ralph Stinson III
1107	1136	Fireside Dr. Baptist Church	8805 Fireside Dr.	Dallas	75217	Robert Sherman	Ralph Stinson III
3013	3013	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3013	3014	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3013	3015	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3013	3031	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3092	3053	Thurgood Marshall Recreation Center	5150 Mark Trail Way	Dallas	75232	Eyvern Edwards	TBD
3061	3061	New Tech High School @ A. Maceo Smith	3030 Stag Rd.	Dallas	75241	Arbertha S. Herrod	Catherina Smith
3062	3062	J. N. Ervin Elem. School	3722 Black Oak Dr.	Dallas	75241	L.B. White	Bruce Bishop
3063	3063	Ronald E. McNair Elem. School	3150 Bainbridge Ave.	Dallas	75237	Dorothy Whaley	Gloria Jean Caffey
3064	3064	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232	Charlia Randle	Christopher Mcnutt
3065	3065	Umphrey Lee Elem. School	7808 Racine Dr.	Dallas	75232	Sedonia Kidd	TBD
3066	3066	Martin Weiss Elem. School	8601 Willoughby Blvd.	Dallas	75232	Joan Young	TBD
3064	3067	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232	Charlia Randle	Christopher Mcnutt
3068	3068	Singing Hills Recreation Center	1909 Crouch Rd.	Dallas	75241	Eliza Ruth Steward	Ray Hoffman
3069	3069	Cornerstone Temple Baptist Church	2817 Cherry Valley Blvd.	Dallas	75241	Narlon Clemons	Ruth Hodge
3070	3070	Tomnie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241	Richard Burney	Anthony S. Clark
3071	3071	Highland Hills United Methodist Church	3800 Simpson Stuart Rd.	Dallas	75241	Debra Harwell	Jacquelyn Smith
3070	3072	Tomnie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241	Richard Burney	Anthony S. Clark
3070	3073	Tomnie Allen Recreation Center	7071 Bonnie View Rd.	Dallas	75241	Richard Burney	Anthony S. Clark
3064	3074	David W. Carter High School	1819 W. Wheatland Rd.	Dallas	75232	Charlia Randle	Christopher Mcnutt
3069	3075	Cornerstone Temple Baptist Church	2817 Cherry Valley	Dallas	75241	Narlon Clemons	Ruth Hodge
3013	3079	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3013	3080	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3082	3082	W.A. Blair Elem. School	7720 Gaylen Dr.	Dallas	75217	Johnetta Williams	TBD
3013	3083	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3013	3093	Kleberg-Rylie Recreation Center	1515 Edd Rd.	Dallas	75253	Mildred Pope	TBD
3069	3099	Cornerstone Temple Baptist Church	2817 Cherry Valley Blvd.	Dallas	75241	Narlon Clemons	Ruth Hodge

DALLAS COUNTY

DISTRICT 10

MPCT	PCT	Location	Address	City	Zip	ELECTION JUDGE	ALTERNATE JUDGE
1003	1003	Hamilton Park Pacesetter	8301 Towns St.	Dallas	75243	Roger Larrimore	Edward Castillio
1004	1004	Forest Meadow Jr. High	9373 Whitehurst Dr.	Dallas	75243	Suzy Pollok	Patricia Cole
1005	1005	New Mount Zion Baptist Church	9530 Shepherd Rd.	Dallas	75243	Linda Moore	Larry Riel
1006	1006	Moss Haven Elem. School	9202 Moss Farms Ln.	Dallas	75243	Deborah Brown	John W. Lowe
1006	1007	Moss Haven Elem. School	9202 Moss Farms Ln.	Dallas	75243	Deborah Brown	John W. Lowe
1029	1026	Richland College	12800 Abrams Rd.	Dallas	75243	Randall Epps	James Frame
1027	1027	Audelia Creek Elem. School	12600 Audelia Rd.	Dallas	75243	Melodie McFarland	Richard Harms
1027	1028	Audelia Creek Elem. School	12600 Audelia Rd.	Dallas	75243	Melodie McFarland	Richard Harms
1029	1029	Richland College	12800 Abrams Rd.	Dallas	75243	Randall Epps	James Frame
1038	1030	A.M. Alkin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243	Linda Garrett	Bob O'neal
1038	1038	A.M. Alkin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243	Linda Garrett	Bob O'neal
1040	1039	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238	Richard Jensen	Harland Glynn Hallmark
1040	1040	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238	Richard Jensen	Harland Glynn Hallmark
1040	1041	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238	Richard Jensen	Harland Glynn Hallmark
1038	1042	A.M. Alkin Elem. School	12300 Pleasant Valley Dr.	Dallas	75243	Linda Garrett	Bob O'neal
1043	1043	Skyview Elem. School	9229 Meadowknoll Dr.	Dallas	75243	Dean Cardoza	Paula Graham
1044	1044	Lake Highlands High School	9449 Church Rd.	Dallas	75238	Ray Huebner	Nick Harper
1045	1045	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238	Rhonda Choice	Trevor Lewis
1045	1046	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238	Rhonda Choice	Trevor Lewis
1049	1049	Merriman Park Elem. School	7101 Winedale Dr.	Dallas	75231	Shelby James	Judith Adams
1044	1128	Lake Highlands High School	9449 Church Rd.	Dallas	75238	Ray Huebner	Nick Harper
1045	1129	Highland Meadows Elem. School	8939 Whitewing Ln.	Dallas	75238	Rhonda Choice	Trevor Lewis
1703	1707	Dallas Fire Station #57	10801 Audelia Rd.	Dallas	75238	Richard Jensen	Harland Glynn Hallmark
2059	2059	Lake Highlands High School	9449 Church Rd.	Dallas	75238	Lynda Bauer	Paula Everrett
2060	2060	Northlake Elem. School - RISD	10059 Ravensway Dr.	Dallas	75238	Laura May	Shirley Nyore
2061	2061	Lake Highlands Elem. School	9501 Ferndale Rd.	Dallas	75238	Roger Pryor	Misti Beanland
2062	2062	Lake Highlands Jr. High School	10301 Walnut Hill Ln.	Dallas	75238	Stephani Wyatt	Al Ortiz
2063	2063	Wallace Elem. School - RISD	9921 Kirkhaven Dr.	Dallas	75238	Kitty Markham	Frederick L. Holland
2064	2064	Emeritus At Lake Highlands	9715 Plano Rd.	Dallas	75238	Charles Briner	Jon A. Caswell
2066	2066	White Rock Elem. School	9229 Chiswell Rd.	Dallas	75238	Victor Moreland	Linda Ford

EARLY VOTING

EARLY VOTING JUDGES

June 13, 2015

CITY COUNCIL RUNOFF ELECTION

LOCATION	ADDRESS	CITY	ZIP	JUDGE
BALCH SPRINGS NEW CITY HALL	13503 ALEXANDER RD.	BALCH SPRINGS	75181	TRENECIA MURPHY
BETHANY LUTHERAN CHURCH	10101 WALNUT HILL LN.	DALLAS	75238	SANDRA BIGGS
EASTFIELD COLLEGE PLEASANT GROVE CAMPUS	802 S. BUCKNER	DALLAS	75217	SHIRLEY DAVIDSON
HIGHLAND HILLS LIBRARY	3624 SIMPSON STUART RD.	DALLAS	75241	JEFFERY MELCHER
IRVING CITY HALL	825 W. IRVING BLVD.	IRVING	75060	DEBRA STANGLIN
J. ERIK JONSSON CENTRAL LIBRARY	1515 YOUNG ST.	DALLAS	75201	TONY GONZALEZ
MARTIN LUTHER KING CORE BLDG.	2922 MLK BLVD.	DALLAS	75215	MARY NELSON
MOUNTAIN CREEK LIBRARY	6102 MOUNTAIN CREEK PKWY.	DALLAS	75249	MARTHELLA CAPERS
OAK CLIFF SUB-COURTHOUSE	410 S BECKLEY AVE.	DALLAS	75203	DIANA BROADUS
OUR REDEEMER LUTHERAN CHURCH	7611 PARK LN.	DALLAS	75225	ROBERT ACKERMAN

ATTACHMENT B



CITY OF DALLAS

ELECTION JUDGE RESOLUTION - ATTACHMENT "B"
RECOMMENDED ELECTION JUDGES OR ALTERNATE JUDGES
JUNE 13, 2015 JOINT RUNOFF ELECTIONS

Date of Request: _____

Request made by: _____

Polling Location #: _____

Replacement Judge: _____

Home Address: _____ **Zip:** _____

Phone: _____ **Work** **Home**

Voter Registration #: _____

Original Judge: _____

Reason: _____

KEY FOCUS AREA: E-Gov
AGENDA DATE: May 20, 2015
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

A resolution authorizing the Mayor to appoint an Ad Hoc City Council Canvassing Committee to review the returns of the Saturday, June 13, 2015 runoff election, and submit a canvass report to the full City Council on Monday, June 22, 2015 - Financing: No cost consideration to the City

BACKGROUND

Chapter IV, Section 9 of the Dallas City Charter states, "The city council shall canvass and certify the results of any general or special election in accordance with the Texas Election Code, as amended." Section 67.003(a) of the Texas Election Code provides that, "...each local canvassing authority shall convene to conduct the local canvass at the time set by the canvassing authority's presiding officer not earlier than the eighth day or later than the 11th day after election day." This action authorizes the Mayor to appoint an Ad Hoc City Council Canvassing Committee to meet to review the returns of the Saturday, June 13, 2015, runoff election and submit a canvass report to the City Council at a special meeting to be held Monday, June 22, 2015.

In accordance with Chapter III, Section 7, of the City Council Rules of Procedure, Mayor Michael Rawlings submitted a request to the city secretary requesting a special meeting be held on Monday, June 22, 2015, to provide for city council's adoption of the canvassing committee's report.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

May 20, 2015

WHEREAS, the City Council has ordered a runoff election to be held Saturday, June 13, 2015; and

WHEREAS, Section 67.003 of the Texas Election Code requires the canvassing of the runoff election to be conducted not earlier than the eighth day and not later than the 11th day after the election day; **Now, Therefore**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the canvass of the City of Dallas runoff election to be held Saturday, June 13, 2015, will be conducted Monday, June 22, 2015.

Section 2. That the Mayor shall appoint three members of the City Council to an Ad Hoc Canvassing Committee to meet prior to the time set for the canvass to examine the precinct election returns and prepare a report of the results of the election for presentation to the City Council.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Memorandum



CITY OF DALLAS

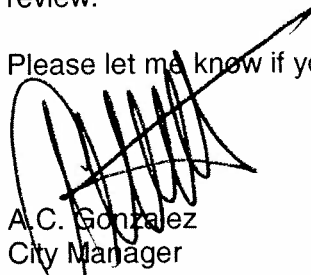
DATE May 15, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT FY 2015-16 Budget Workshop #5: General Fund Update

On Wednesday, May 20, 2015, the City Council will be briefed on the FY 2015-16 Budget Workshop #5: General Fund Update. The materials are attached for your review.

Please let me know if you need additional information.

A handwritten signature in black ink, appearing to read 'A.C. Gonzalez', with a large, sweeping flourish extending upwards and to the right.

A.C. Gonzalez
City Manager

c: Honorable Mayor and Members of City Council
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager

Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager



FY 2015-16 Budget Workshop #5: General Fund Update City Council Briefing – May 20, 2015



Purpose of Briefing

- Recap early input received from Council
- Provide update of FY 2015-16 general fund budget development
 - Gap update
 - Expense update
 - Revenue update
- Review schedule
- Council discussion

Council Early Input

- High level goals to be used in developing FY 2015-16 general fund budget were indicated by Mayor/Council preference during January retreat:
 - ❑ Invest in technology to improve service and efficiencies
 - ❑ Focus on top 3 priorities identified in citizen survey: maintenance of infrastructure, code enforcement, and police services
 - ❑ Phase increases in percent of budget allocated to Culture, Arts, Recreation, and Education KFA
 - ❑ Scrutinize services for efficiencies and cost reductions

Council Early Input

- Additionally, at January council retreat, Mayor and Council indicated preferences and willingness for trade-offs necessary in budget development
 - Preference for increases:
 - Streets, Library, Code, and Park/Recreation
 - Willingness for decreases:
 - Courts, Public Works/Trinity Watershed Management, Police, Fire, TIF, Housing, and Cultural Affairs
- Early input, while not definitive, provides a general framework for budget development



FY 2015-16 General Fund

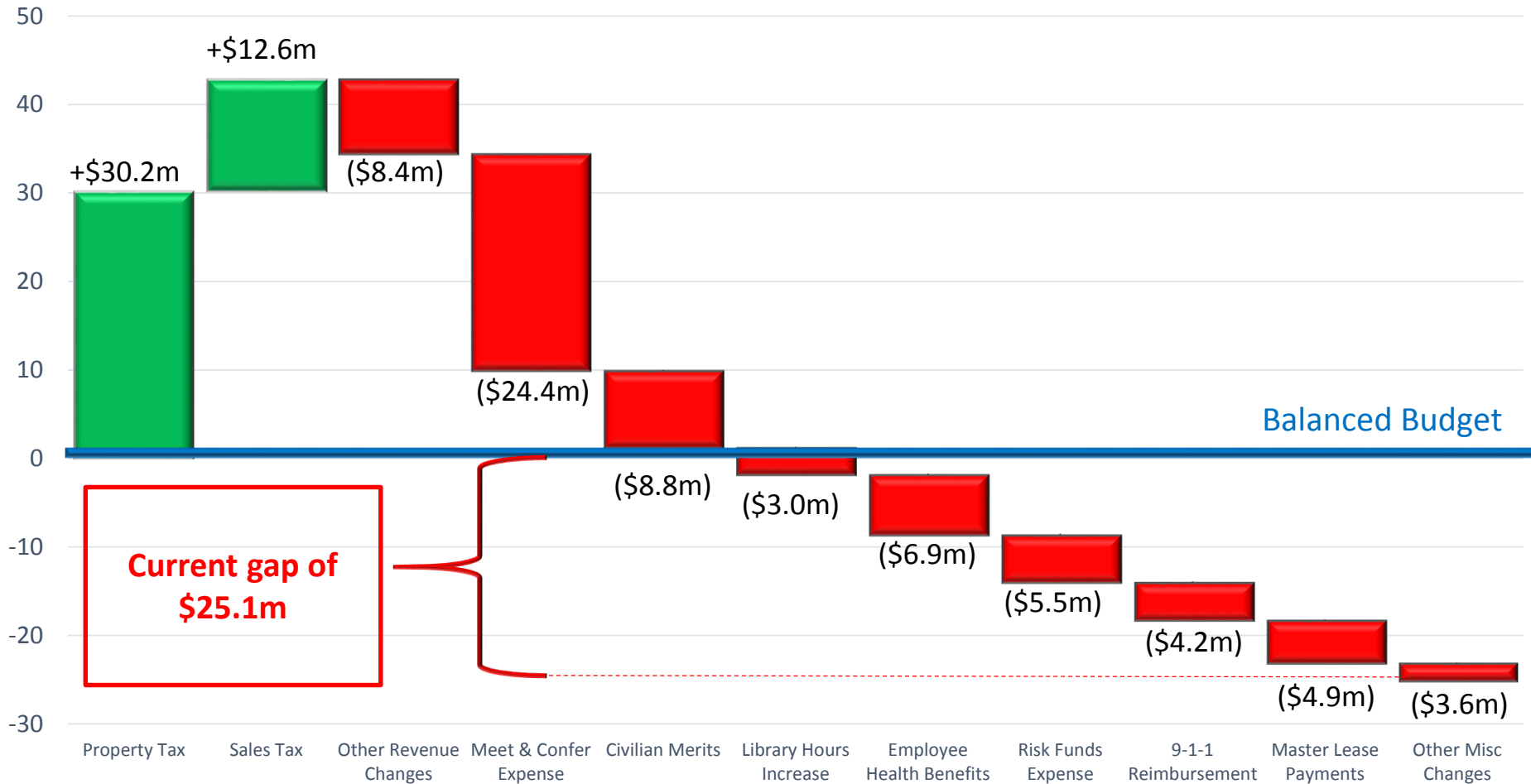
Update of gap between revenue and expense

FY 2015-16 Gap Update

- Today's briefing is a "snapshot" as of May 15th towards developing balanced budget to present to Council on August 11th
 - Numbers included in briefing are estimates or projections
 - Numbers will change as review and scrutiny continue through August
- Additional update will be provided on June 24th
- Current general fund outlook for FY 2015-16:

	Dec 3 rd	Jan 15 th	May 20 th
Revenue increase	\$32.8m	\$26.8m	\$34.4m
Expense increase primarily to maintain current service levels	\$64.0m	\$62.4m	\$59.5m
Variance/Gap	(\$31.2m)	(\$35.6m)	(\$25.1m)

FY 2015-16 Outlook



Note: Forecasts are very preliminary and will change through budget development process.



FY 2015-16 Expense Forecast Update

FY 2015-16 Expense Forecast

- Current expense adjustments forecast for next year (FY 2015-16) primarily continue same level of services that are being provided this year (FY 2014-15)
- On-going obligations drive cost up from year to year
 - Examples include meet and confer, full-year funding of programs already implemented, equipment/technology debt cost, TIF payments, etc.
- City services are primarily provided by employees, and cost of employees including salary and benefits represents about 75% of general fund budget

FY 2015-16 Expense Forecast

Preliminary expense adjustments anticipated for FY 2015-16	Dollars
Meet and Confer – police and fire pay increases include (1) full-year funding for 4% across-the-board pay on 4/1/15; (2) full-year funding for FY 2014-15 step pay increase; and (3) partial-year funding for FY 2015-16 step pay increase	+ \$24.4m
Civilian employee pay adjustments include (1) full-year funding for average 3% merit on 1/1/15 is \$1.7m; and (2) average 3% merit for FY 2015-16 is \$7.0m	+ \$8.8m
Uniform and civilian employee/retiree health benefit cost increases (assumes 5% cost increases)	+ \$6.9m
Tax Increment Financing cost increase as property values within TIF districts increase	+ \$2.0m
Library – implementation of 2 nd of 2 year plan for expanded hours	+ \$3.0m
Master lease cost increases required to pay debt for equipment and technology enhancements added for FY 2014-15 and to continue investment in technology and equipment in FY 2015-16	+ \$4.9m

Note: Forecasts are very preliminary and **will** change through budget development process.

FY 2015-16 Expense Forecast

Preliminary expense adjustments anticipated for FY 2015-16	Dollars
FY 2015-16 funding requirements for liability, worker's compensation, and property insurance are expected to increase due to less prior year ending balance being available	+ \$5.5m
Prior year ending balance is not anticipated to be available to reimburse police and fire expenses from 911 Fund, therefore, cost increases will be necessary in FY 2015-16	+ \$4.2m
O&M cost required in FY 2015-16 for projects being placed in-service	+ \$1.8m
Election funding not required during FY 2015-16	- \$1.0m
Sunset review reduction in staffing levels for Municipal Courts	- \$1.0m
Preliminary expense adjustments for FY 2015-16	+ \$59.5m

Note: Forecasts are very preliminary and **will** change through budget development process.

Additional Expenses

■ Additional services/expenses have been identified as priority for City Manager to address through budget process including:

- Technology
- Maintenance of infrastructure such as streets, alleys, traffic signals, and buildings
- Code compliance in neighborhoods and loose animals
- Grow South and Neighborhood Plus
- Oak Cliff street car
- Park and recreation
- Library

Expense Opportunity

- Continue scrutiny of expenses for reductions and efficiencies focusing on following:
 - ❑ Optimize staffing levels
 - ❑ Evaluate salary budgets
- Continue analysis related to potential opportunities identified in Sunset Review including:
 - ❑ Consider civilianization of specific areas within DPD
 - ❑ Analyze span of control
- Departments have been given additional task of identifying further expense reductions through efficiencies that do not impact citizen services



FY 2015-16 Revenue Forecast Update

FY 2014-15 Revenue Distribution

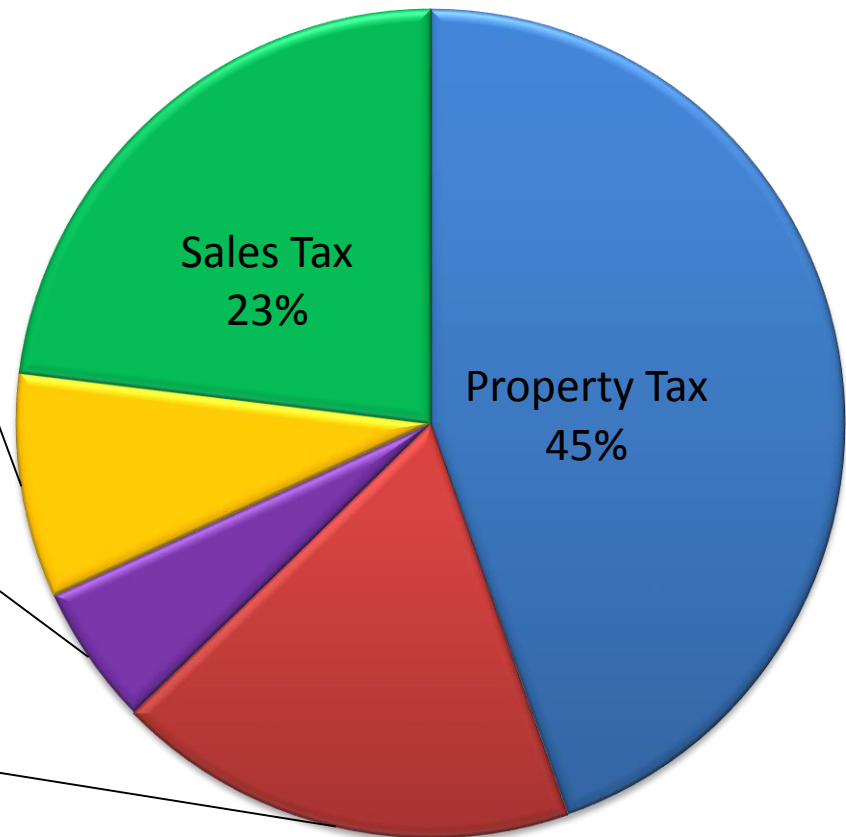
Franchise Fees include: electric, gas, phone, and cable franchises

Franchise Fees
9%

Sanitation
5%

Other Revenues include:
-Municipal courts, fines,
ambulance fees, park fees,
licenses/permits, etc.

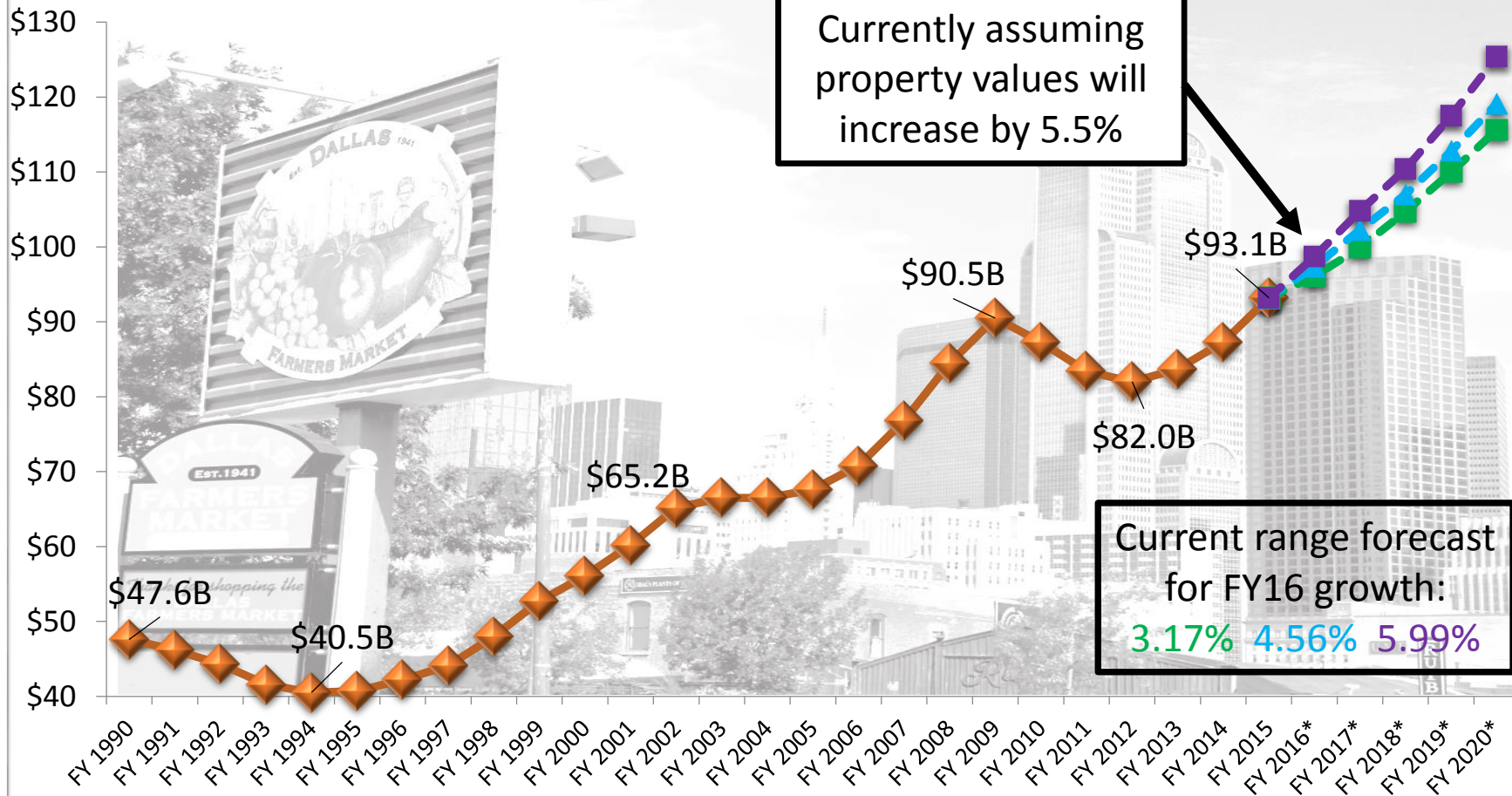
Other
18%



FY 2015-16 Revenue Forecast

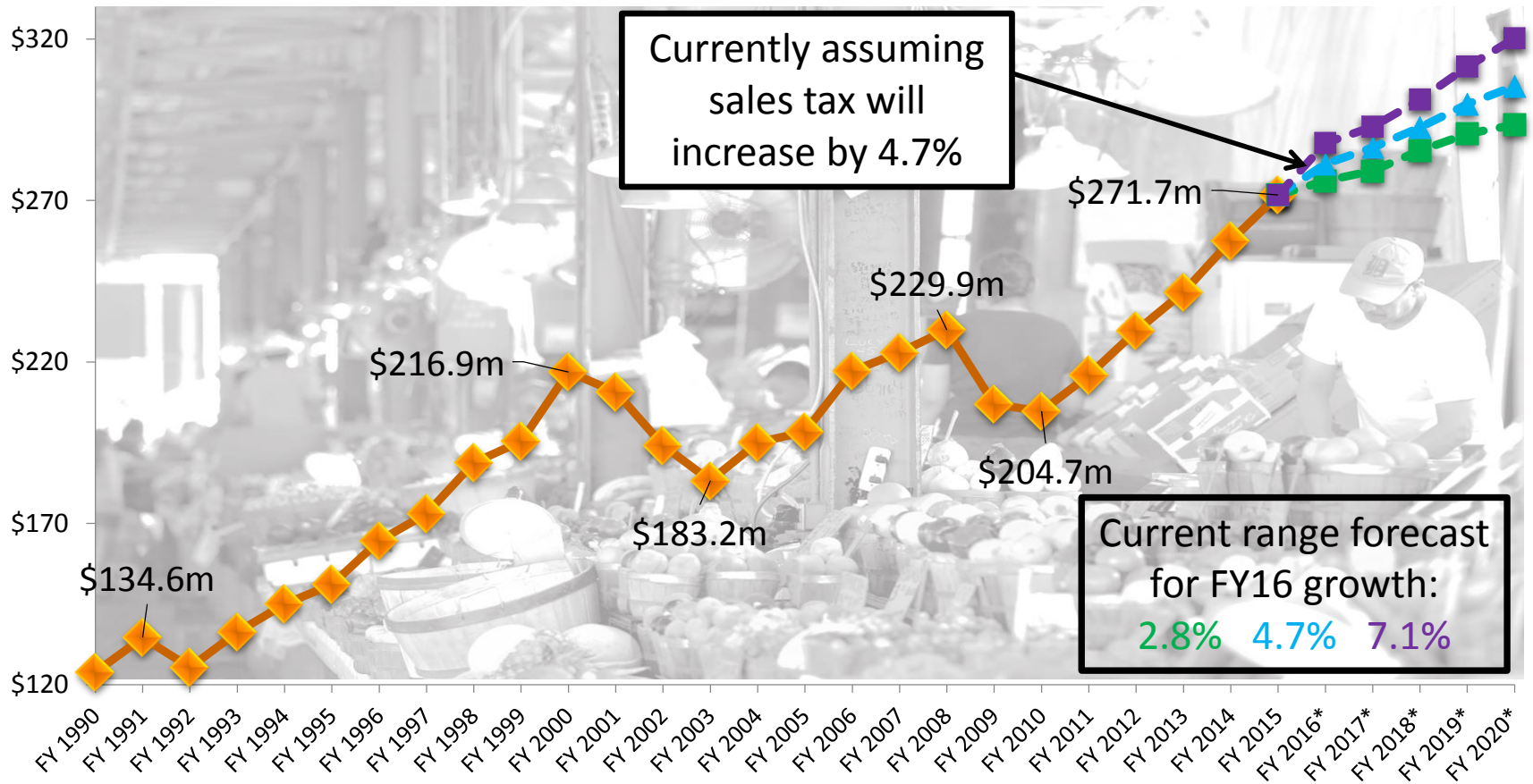
- Property tax and sales tax revenues account for 68% of general fund
- Preliminary revenue forecast in December and January briefings forecast 4.56% growth in property tax values and 4.50% growth in sales tax revenues
- Based on spring meetings with appraisal district, property tax values are projected to increase by 5.50%
 - Preliminary values received from appraisal districts in May will erode as property owners contest their preliminary values
 - Certified (final) values will be received from appraisal districts in late July
- Revised forecasts from Economic Development department now indicate sales tax revenue to increase by 4.70%

Property Tax Value History & Forecast (Total Certified Value in \$ Billions)



Sales Tax Revenue History & Forecast

(\$ in Millions)



FY 2015-16 Revenue Forecast

Preliminary revenue adjustments anticipated for FY 2015-16	Dollars
Property Tax – growth of tax base initially assumed to be 4.56%, and now increased to 5.5%	+ \$30.2m
Sales Tax – growth initially assumed to be 4.5%, and now increased to 4.7%	+ \$12.6m
Other general fund revenues – net of various revenue changes including decline in non-recurring revenues, decline in ambulance supplemental payment program, increase in court revenue, etc.	- \$8.4m
Preliminary revenue adjustments for FY 2015-16	+ \$34.4m

Note: Forecasts are very preliminary and **will** change through budget development process.

Revenue Opportunity

- During April briefing on street and alley conditions, funding options for further consideration included:
 - Continue bond funding within capacity of current tax rate
 - Collaborate for funding assistance from partners such as Dallas County and DART
 - Establish a sanitation residential collection street rental or new franchise fee (@ 6% = \$3.9m per year)**
 - Increase DWU street rental fee on retail sales from 5% to 6% (\$5.1m per year)**
 - Contingent upon available funding, increase general fund spending on streets by 20% per year and alleys by 30% per year
- Additional feedback on options for funding street/alley improvements is needed in order to proceed with budget development

Revenue Opportunity

- Establish a sanitation residential collection street rental or franchise fee to fund street and alley maintenance
 - ❑ Current residential fee is \$21.31 per month
 - ❑ Operating cost increases such as fleet maintenance, fuel, employee health benefits, merit pay, etc. will likely increase residential fee (review is underway and increase anticipated)
 - ❑ To generate \$3.9m revenue for a street rental or franchise, residential fee impact would be approximately \$1.56 per month
 - ❑ McCommas landfill gate rate structure and pricing for commercial waste haulers are also under-review

Revenue Opportunity

- Preliminary review of DWU FY 2015-16 budget indicates cost increases are primarily associated with capital construction and Sabine River Authority rate dispute and will require a 6.7% retail rate increase
 - Estimated increase to typical monthly residential water and wastewater bill is \$4.19 from \$62.52 to \$66.71
- Consider increasing DWU street rental fee on retail sales from 5% to 6% (\$5.1m per year) to fund street and alley maintenance
 - Increasing DWU street rental expense (which is paid to general fund), would further impact residential fee by 1% (7.7% total)
 - Estimated increase to typical monthly residential water and wastewater bill is \$0.62 from \$66.71 to \$67.33

Revenue Opportunity

- Fee study is completed by outside consultant each year to ensure that select fees are appropriately set and recover costs
- Fees being reviewed this year include: Code Compliance, Fire-Rescue, and Park/Recreation
- Recommended fee adjustments will be included in FY 2015-16 proposed budget; examples include:
 - EMS transport fee
 - Fire prevention/inspection fees
 - Park/Recreation usage fees (pending Park Board action)
 - Code permits and licenses



Budget Schedule

Budget Schedule

✓ October 28	Brief City Council on citizen survey
✓ November 18	Brief City Council on FY 2013-14 Strategic Plan
✓ December 3	Budget workshop #1: preliminary outlook
✓ January 15-16	Budget Workshop #2: council retreat and planning session
✓ February 4	Budget Workshop #3: retreat follow-up
✓ March 23	Brief Public Safety Committee and Quality of Life Committee on Sunset Review
✓ March 25	Budget Public Hearing
✓ April 1	Budget workshop #4: sunset review update
May 18	City Auditor to present office budget to Budget, Finance, and Audit Committee
May 20	Budget Workshop #5: general fund update
May 27	Budget Public Hearing
June 24	Budget Workshop #6: update and overview
July 25	Appraisal Districts deadline to certify tax roll

Budget Schedule

August 7	Deliver City Manager's recommended budget to council members
August 11	Budget Workshop #7: City Manager's recommended budget
August 11 to Sept 3	Town hall meetings
August 19	Budget Workshop #8: topics to be determined
August 26	Budget Public Hearing
September 2	Budget Workshop #9: topics to be determined
September 2	Tax Rate Public Hearing #1 (if necessary)
September 9	Adopt Budget on First Reading
September 16	Budget Workshop #10: council amendments
September 16	Tax Rate Public Hearing #2 (if necessary)
September 23	Adopt Budget on Second Reading and Adopt Tax Rate
October 1	Begin FY 2015-16



Council Discussion



Memorandum



CITY OF DALLAS

DATE May 15, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Proposed FY 2015-16 HUD Consolidated Plan Budget

Your May 20, 2015 briefing agenda includes discussion of the Proposed FY 2015-16 HUD Consolidated Plan Budget. Council Members were invited to submit amendments to the City Manager by May 11, 2015. No amendments were received.

The Proposed FY 2015-16 HUD Consolidated Plan Budget is provided as Attachment A. The May 27, 2015 agenda will include a Public Hearing to receive comments on the proposed use of funds. Final adoption of the FY 2015-16 Consolidated Plan Budget is scheduled for June 10, 2015.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "Jeanne Chipperfield".

Jeanne Chipperfield
Chief Financial Officer

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
<u>SOURCE OF FUNDS</u>					
Community Development Block Grant					
Entitlement (grant)		\$13,572,496	\$13,457,745		\$13,457,745
Program Income - Housing Activities		400,000	400,000		400,000
Program Income - Sub-Recipient Retained Program Income (SDDC)		600,000	600,000		600,000
Reprogramming		1,185,650	1,410,006		1,410,006
		<u>\$15,758,146</u>	<u>\$15,867,751</u>	0	<u>\$15,867,751</u>
Home Investment Partnership					
Entitlement (grant)		4,365,818	3,956,627		3,956,627
Program Income Housing Activities		450,000	50,000		50,000
		<u>4,815,818</u>	<u>4,006,627</u>	0	<u>4,006,627</u>
Emergency Solutions Grant					
Entitlement (grant)		1,130,946	1,209,806	0	1,209,806
Housing Opportunities for Persons with AIDS					
Entitlement (grant)		5,375,254	5,637,374		5,637,374
	TOTAL SOURCE OF FUNDS	<u>\$27,080,164</u>	<u>\$26,721,558</u>	0	<u>\$26,721,558</u>
<u>USE OF FUNDS</u>					
Community Development Block Grant					
Public Services (15% of CDBG maximum amount allowed)		\$2,116,372	\$2,106,435	0	\$2,106,435
Housing Activities		7,859,118	8,200,189	0	8,200,189
Economic Development Activities		1,240,000	1,240,000	0	1,240,000
Public Improvements		1,748,157	1,549,578	0	1,549,578
Fair Housing and Program Oversight (20% of CDBG maximum amount allowed)		2,794,499	2,771,549	0	2,771,549
		<u>15,758,146</u>	<u>15,867,751</u>	0	<u>15,867,751</u>
HOME Investment Partnerships Program					
HOME Programs		4,815,818	4,006,627	0	4,006,627
Emergency Solutions Grant					
ESG Programs		1,130,946	1,209,806	0	1,209,806
Housing Opportunities for Persons with AIDS					
HOPWA Programs		5,375,254	5,637,374	0	5,637,374
	TOTAL USE OF FUNDS	<u>\$27,080,164</u>	<u>\$26,721,558</u>	0	<u>\$26,721,558</u>

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
CDBG - Public Services					
1 After-School/Summer Program - Provide after school and summer programs for low income youth Monday thru Friday through structured recreational, cultural, social and life skills activities. 24 CDBG funded sites.	CW	530,647	530,647		530,647
2 Child Care Services Program - Provide after school programs, and daycare for special needs children, children who are homeless, and children with disabilities via contracts with non-profit agencies.	CW	189,129	189,129		189,129
3 City Child Care Services - Provide child care subsidies for low and moderate income working parents and teenage parents who are attending school and do not qualify for any other form of public assistance.	CW	299,697	299,697		299,697
Youth Programs Sub-Total		1,019,473	1,019,473	0	1,019,473
4 Clinical Dental Care Program - Provide dental health services to low/moderate income seniors and youth through age of 19 via contract with non-profit agency.	CW	100,000	100,000		100,000
Clinical Health Services Sub-Total		100,000	100,000	0	100,000
5 City Office of Senior Affairs - Enhance the quality of life for older adults by disseminating support services information and providing direct and emergency support services.	CW	142,379	142,379		142,379
6 Senior Services Program - Provide case management and other programs for seniors, as well as investigative support services in both community and institutional settings via contracts with non-profit agencies.	CW	73,049	73,049		73,049
Senior Services Sub-Total		215,428	215,428	0	215,428
7 South Dallas / Fair Park Community Court - Through the community court, offenses to persons and code violations of property are swiftly adjudicated and restitution made by defendants who plead guilty or no contest.	2,5,7	287,159	296,248		296,248
8 South Oak Cliff Community Court - Through the community court, offenses to persons and code violations of property are swiftly adjudicated and restitution made by defendants who plead guilty or no contest.	4,8	252,213	235,741		235,741
9 West Dallas Community Court - Through the community court, offenses to persons and code violations of property are swiftly adjudicated and restitution made by defendants who plead guilty or no contest.	1,3,6	217,099	214,545		214,545

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

	Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
10	Training and Employment for Adults with Disabilities - Provide development of life skills, vocational training and job placement for adults with disabilities.	CW	25,000	25,000		25,000
	Other Public Services (Non-Youth) Sub-Total		781,471	771,534	0	771,534
	Total CDBG - Public Services		2,116,372	2,106,435	0	2,106,435
<u>CDBG - Housing Activities</u>						
11	Housing Development Support - Provide service delivery staff to implement the Mortgage Assistance Program and CHDO Program which benefit low income homeowners.	CW	1,052,706	1,052,706		1,052,706
12	Mortgage Assistance Program - Provide no interest, deferred payment loans for down-payment, principal reduction and closing cost assistance up to a maximum of \$20,000.	CW	1,165,856	1,165,856		1,165,856
13	Housing Services Program - Provides CDBG funds to CHDOs for expenses incurred in support of HOME-funded activities, such as housing counseling, loan processing, and other services related to assisting potential homebuyers participating or seeking to participate in HOME funded projects.	CW	50,000	50,000		50,000
	Homeownership Opportunities Sub-Total		2,268,562	2,268,562	0	2,268,562
14	Housing Assistance Support - Provide service delivery staff to implement the Major Systems Repair Program and Reconstruction Program, which benefit low/moderate income homeowners.	CW	1,628,872	1,533,936		1,533,936
15	Major Systems Repair Program - Provide homeowner assistance with repairs/replacements to following major systems: heating/air, plumbing/gas, roof and electrical.	CW	1,533,761	1,533,761		1,533,761
16	Minor Plumbing Repair/Replacement Program - Provide leak repairs, low flow toilet and fixture replacement and minor plumbing repair assistance to low/moderate income homeowners.	CW	50,000	50,000		50,000
17	Reconstruction Program - Provide deferred loans to low-income homeowners for reconstruction of their existing homes. The reconstruction deferred payment loan is \$103,000 per unit.	CW	937,326	1,221,964		1,221,964
18	People Helping People (PHP) Program - Provide for minor exterior repair services to single family homes through volunteers and contract services to low/moderate income, elderly and disabled homeowners.	CW	871,731	871,731		871,731
	Homeowner Repair Sub-Total		5,021,690	5,211,392	0	5,211,392
19	Dedicated SAFE II Expansion Code Inspection - Code Compliance - Provide enhanced code enforcement activities to supplement police investigations where criminal actions hamper or prevent community revitalization.	CW	96,000	96,000		96,000
20	Dedicated SAFE II Expansion Code Inspection - Fire Department - Provide enhanced code enforcement activities to supplement police investigations where criminal actions hamper or prevent community revitalization.	CW	70,538	70,538		70,538

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

	Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
21	Dedicated SAFE II Expansion Code Inspection - Police Department - Provide enhanced code enforcement activities to supplement police investigations where criminal actions hamper or prevent community revitalization.	CW	51,994	46,122		46,122
22	Neighborhood Investment Program - Code Compliance - Provide enhanced code enforcement activities in the targeted neighborhood areas.	1-8	507,575	507,575		507,575
	Other Housing/Neighborhood Revitalization Sub-Total		726,107	720,235	0	720,235
	Total CDBG - Housing Activities		8,016,359	8,200,189	0	8,200,189
<u>CDBG - Economic Development</u>						
23	Business Loan Program (Program Income) - SDDC retains program income generated from revolving business loan program to provide additional loans.	CW	600,000	600,000		600,000
24	Business Assistance Center Program - Provide comprehensive technical assistance and business support services to Low/Moderate income persons interested in developing Micro-Enterprises and those who own Micro-Enterprises. List below represents FY 2014-15.	CW	640,000	640,000		640,000
	• BAC #1 - Greater Dallas Hispanic Chamber		80,000	80,000		80,000
	• BAC #2 - The Dallas Black Chamber of Commerce		80,000	80,000		80,000
	• BAC #3 - Sammons Business & Community Lenders of Texas		80,000	80,000		80,000
	• BAC #4 - Spring Ave Business & Community Lenders of Texas		80,000	80,000		80,000
	• BAC #5 - Business Assistance Center, Inc		80,000	80,000		80,000
	• BAC #6 - N Hampton Rd Regional Hispanic Contractors Assoc		80,000	80,000		80,000
	• BAC #7 - W Illinois Ave Regional Hispanic Contractors Assoc		80,000	80,000		80,000
	• BAC #8 - Record Ave Business & Community Lenders of Texas		80,000	80,000		80,000
	Total CDBG - Economic Development		1,240,000	1,240,000	0	1,240,000
<u>CDBG - Public Improvements</u>						
25	Neighborhood Enhancement Program (NEP) - Provide toolbox of neighborhood improvements to increase aesthetic appeal and complement community development efforts in Neighborhood Investment and other strategically targeted areas.	1-8	25,000	25,000		25,000
26	Neighborhood Investment Program Infrastructure (NIP) - Provide infrastructure improvements related to architectural and engineering design in the 5 NIP target areas.	1-8	1,249,616	1,249,616		1,249,616
27	Neighborhood Investment Program (NIP) and Neighborhood Enhancement Program (NEP) Project Delivery - Provide direct services for projects located in NIP and other strategically targeted areas.	1-8	473,541	274,962		274,962
	Total CDBG - Public Improvement		1,748,157	1,549,578	0	1,549,578

*CW=City Wide

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
<u>CDBG - Fair Housing and Planning & Program Oversight</u>					
28 Fair Housing Enforcement - Provide housing discrimination investigations, fair housing education and outreach and citizen referrals.	CW	627,714	633,053		633,053
29 Citizen Participation/CDC Support/HUD Oversight - Office of Financial Services/Community Development Division. Provide coordination of ConPlan budget development, citizen participation, and reporting to HUD as primary City liaison.	CW	649,774	673,984		673,984
30 Housing Management Support - Provide funding for Housing management staff support for housing programs.	CW	1,160,780	1,160,780		1,160,780
31 Economic Development Oversight - Provide contract administration; compliance and oversight of CDBG funded programs.	CW	258,853	198,084		198,084
32 Parks and Recreation Oversight - This position assists the Contract Compliance Manager with the review of all PKR Public Service programs and contracts for compliance with HUD guidelines.	CW	97,378	105,648		105,648
Total CDBG - Fair Housing and Planning & Program Oversight		2,794,499	2,771,549	0	2,771,549
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT		15,915,387	15,867,751	0	15,867,751
<u>HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)</u>					
33 CHDO Development Loans - Development and pre-development loans to nonprofit City-certified CHDOs developing affordable housing for low income households. (15% minimum)	CW	1,000,000	1,000,000		1,000,000
34 CHDO Operating Assistance - Provide operational support to assist with the development and management of CHDO projects. (5% maximum)	CW	175,000	175,000		175,000
35 HOME Program Administration - Housing department staff administrative costs. (10% maximum)	CW	386,582	395,662		395,662
36 Mortgage Assistance Program - Provide no interest, deferred payment loans for down-payment, principal reduction and closing cost assistance up to a maximum of \$20,000.	CW	957,158	957,158		957,158
37 Housing Development Loan Program - Provide private and non-profit organizations with loans/grants for the development of permanent supportive housing and senior housing, including but not limited to pre-development costs, development costs, construction subsidies, relocation costs, demolition costs, acquisition costs, related acquisition costs, rental rehabilitation.	CW	1,977,078	1,348,807		1,348,807
Home Ownership Opportunities Sub-Total		4,495,818	3,876,627	0	3,876,627
38 Tenant Based Rental Assistance - Provide transitional rental assistance to homeless persons for a minimum of one year while they become stabilized.	CW	270,000	130,000		130,000
39 Tenant Based Rental Assistance (Admin) - Provide comprehensive management, oversight and technical assistance.	CW	50,000	0		0
Other Housing Sub-Total		320,000	130,000	0	130,000
TOTAL HOME INVESTMENT PARTNERSHIP PROGRAM		4,815,818	4,006,627	0	4,006,627

*CW=City Wide

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
EMERGENCY SOLUTIONS GRANT (ESG)					
40 Contracts - Essential Services - Provide direct services to the homeless to address employment (job placement and training), child care, substance abuse treatment and health prevention services.	CW	57,737	57,737		57,737
41 Contracts - Operations - Provide payment of operational costs for shelters or transitional housing facilities for homeless persons.	CW	92,430	92,430		92,430
42 Homeless Assistance Center - Essential Services - Provide case management services to assist clients in obtaining federal, state and local assistance.	CW	128,005	148,005		148,005
43 Homeless Assistance Center - Operations - Provide payment of utilities and other operating costs for the Homeless Assistance Center.	CW	378,279	378,279		378,279
Essential Services/Operations Sub-Total		656,451	676,451	0	676,451
44 Homeless Prevention - Financial Assistance/Rent (MLK) - Provide short-term (3 months) and medium-term (4 - 24 months) rental assistance; utilities assistance; moving costs, etc. to persons at-risk of homelessness and meet income limits below 30% of the area median income.	CW	30,000	40,000		40,000
45 Homeless Prevention - Financial Assistance/Rent (WDMC) - Provide short-term (3 months) and medium-term (4 - 24 months) rental assistance; utilities assistance; moving costs, etc. to persons at-risk of homelessness and meet income limits below 30% of the area median income.	CW	30,000	40,000		40,000
Homeless Prevention Sub-Total		60,000	80,000	0	80,000
46 Rapid Re-Housing – Financial Assistance - Provide assistance with application fees, deposits, and rental arrears up to six months for persons who are homeless.	CW	11,000	11,000		11,000
47 Rapid Re-Housing - Housing Relocation & Stabilization - Provide case management, housing search and placement, legal services, credit repair to homeless persons in permanent housing programs.	CW	253,308	281,452		281,452
Rapid Re-Housing Sub-Total		264,308	292,452	0	292,452
48 HMIS Data Collection - Provide client-level data collection for persons served by the grant, as well as training, generating reports, monitoring and reviewing data quality.	CW	65,367	70,168		70,168
HMIS Data Collection Sub-Total		65,367	70,168	0	70,168
49 ESG Administration - Monitor and evaluate contracts and other program activities.	CW	84,820	90,735		90,735
Program Administration Sub-Total		84,820	90,735	0	90,735
TOTAL EMERGENCY SOLUTIONS GRANT		1,130,946	1,209,806	0	1,209,806

**FY 2015-16 CONSOLIDATED PLAN FOR
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Project Name	CD	FY 2014-15 Amended Budget	FY 2015-16 City Manager's Proposed Budget	CDC Proposed Amendments as of 4/2/2015 +/-	FY 2015-16 Proposed Budget
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)					
50 Emergency/Tenant Based Rental Assistance/Financial Assistance - Provide long-term and transitional rental assistance to persons with HIV/AIDS and their families who live in the Dallas Eligible Metropolitan Statistical Area (EMSA).	CW	2,000,000	2,291,723		2,291,723
51 Emergency/Tenant Based Rental Assistance/Housing Services - Provide long-term and transitional rental assistance to persons with HIV/AIDS and their families who live in the Dallas EMSA.	CW	485,000	557,000		557,000
52 Housing Facilities Operation - Provide housing operation costs, including lease, maintenance, utilities, insurance and furnishings for facilities that provide assistance to persons with HIV/AIDS and their families who live in the Dallas EMSA.	CW	810,894	850,900		850,900
53 Supportive Services - Provide supportive services, information and referral, and outreach in conjunction with housing assistance to persons with HIV/AIDS and their families who live in the Dallas EMSA, including hospice/respite care for affected children.	CW	1,315,162	1,355,170		1,355,170
54 Housing Facilities Rehab/Repair/Acquisition - Provides rehabilitation/repair or acquisition funds for facilities that provide housing to persons with HIV/AIDS and their families who live in the EMSA.	CW	200,000	0		0
55 Housing Information/Resource Identification - Provide Housing Information Services (including housing counseling, housing advocacy, information and referral services, fair housing information, and housing search and assistance) and Resource Identification (including costs to develop housing assistance resources, outreach and relationship-building with landlords, costs involved in creating brochures, web resources, and time to locate and identify affordable housing vacancies).	CW	124,859	124,860		124,860
Other Public Services Sub-Total		4,935,915	5,179,653	0	5,179,653
56 Program Administration/City of Dallas - Provide administrative oversight, evaluation and technical assistance for grant funds and program activities.	CW	161,257	169,121		169,121
57 Program Administration/Project Sponsors - Provide administrative costs for project sponsors in oversight and evaluation of program activities.	CW	278,082	288,600		288,600
Program Administration Sub-Total		439,339	457,721	0	457,721
TOTAL HOUSING OPPORTUNITIES FOR PERSONS W/ AIDS		5,375,254	5,637,374	0	5,637,374
GRAND TOTAL CONSOLIDATED PLAN BUDGET		\$27,237,405	\$26,721,558	0	\$26,721,558

Memorandum



CITY OF DALLAS

DATE May 15, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Proposed Amendments to Boarding Home Facilities Ordinance

On Wednesday, May 20, 2015, the City Council will be briefed on Proposed Amendments to Boarding Home Facilities Ordinance. The briefing is attached for your review.

Please contact me if you have any questions.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
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Proposed Amendments to Boarding Home Facilities Ordinance

Presented to the
City Council
May 20, 2015



Purpose of Briefing

- Review proposed amendments to strengthen enforcement and improve effectiveness of Chapter 8A: Boarding Home Facilities

Boarding Home Facilities Ordinance

- Chapter 8A of the Dallas City Code was adopted by City Council on June 27, 2012
 - Took effect on October 1, 2012
- Housing Committee discussed changes to Chapter 8A on January 6, 2014

Amendments Recommended in 2014

- The Housing Committee recommended amending the ordinance in several ways, including:
 - Adding deadline for completing applications
 - Requiring letter of authorization from property owner
 - Modifying zoning verification letter requirement
 - Amending select conflict of interests provisions
 - Altering definitions of “BHF” and “licensee”

Amendments Recommended in 2014

- The Housing Committee recommended amending the ordinance in several ways, including (cont.):
 - Toughening enforcement against BHF's that fail to apply for a license
 - Amending various sections to better address privacy concerns regarding disability-related information
 - Clarifying application's criminal background check requirement for employees
 - Reducing lifetime ban on potential residents with certain drug convictions

Amendments Recommended in 2015

- ❑ On January 20, 2015, Housing Committee discussed additional changes and voted to take draft proposed changes to full Council for consideration
 - Summary of proposed changes
 - ❑ Clarify and add definitions
 - ❑ Clarify and tighten application process
 - ❑ Strengthen requirements related to money management
 - ❑ Modify reasonable accommodation requirements
 - ❑ Clarify authority and process for appeals to the Permit & License Appeal Board
 - ❑ Strengthen criminal history requirements
 - ❑ Enhance enforcement abilities
 - Details available in Appendix, pp. 23 - 45

New Proposed Amendments

- Since the last Housing Committee briefing, new proposed amendments have come from:
 - New problematic situations arising
 - New feedback received from Dallas Fire-Rescue and third-party stakeholders
 - Other cities passing BHF ordinances with new or creative provisions to strengthen enforcement

New Proposed Amendments

- New amendments for consideration
 - Incorporate Chapter 27 minimum housing standards
 - Enhance relocation assistance for residents if BHR license is revoked
 - Prohibit acts of abuse, neglect, and exploitation
 - Change representative payee provisions to further protect residents
 - Add new 10-year disqualifying criminal convictions
 - Alter registration requirements and evaluations for sex offenders

- Details available in Appendix, pp. 46 - 53

Next Steps

- ❑ Consider ordinance amendments at May 27, 2015 City Council Meeting
- ❑ Implement revised ordinance
- ❑ Consider amendment to handicapped group dwelling unit definition
- ❑ Continue application review and/or inspections for 65 facilities in process
- ❑ Continue ordinance enforcement actions

Appendix



Boarding Home Facilities Ordinance

- Chapter 8A of the Dallas City Code was adopted by City Council on June 27, 2012 to ensure that:
 - Residents live in safe, sanitary, and decent housing
 - Residents are not abused, neglected, or exploited by owners, operators, or employees
 - Adequate Fire-Rescue and Police personnel and vehicles are available to serve these residents
 - The City can identify and facilitate appropriate responses for residents who may require special assistance during an emergency or at any other time

Definition of “Boarding Home Facility (BHF)”

- ❑ Furnishes **lodging to 3 or more persons** unrelated to the owner of the establishment by blood or marriage;
- ❑ Provides **services** such as meals, housework, transportation, money management, laundry services, or assistance with the self-administration of medication;
- ❑ Does not provide personal care services such as assistance with dressing, movement, bathing, etc.; **AND**
- ❑ Is **not listed** in § 8A-5 (e.g., various entities licensed by the State, hotels, monasteries, dorms, etc.)

Implementation Actions to Date

□ October 2012

- Ordinance took effect October 1, 2012
- Application and pertinent information posted on the City's website
- 311 call center staff trained to provide and gather information based on new requirements for BHF's
- Staff provided ordinance information and registration forms through on-site visits to known facilities

□ November 2012

- Training conference held at Fair Park Music Hall with participation of 125 BHF's

Implementation Actions to Date

- December/January 2013
 - 226 notices issued to previously identified facilities to initiate the licensing process
- Spring 2013
 - Follow-up notices sent to 88 non-responsive facilities
 - Determined that the ordinance did not apply to a number of these facilities
 - Facilities providing personal care services, licensed by the State, less than 3 residents, etc.
 - On-site inspections revealed 158 facilities in operation that are required to adhere to the ordinance
- February - May 2015
 - Additional on-site inspections to date have revealed 36 more facilities in operation

Results to Date

- Current status of 194 identified BHF's
 - 61 facilities have voluntarily closed and 1 application has been denied, reducing the number of identified BHF's to 132
 - 66 facilities have been licensed to date
 - 65 facilities have submitted licensing applications and are in various stages of review and/or inspections (applications are pending)
 - 1 temporary restraining order (TRO) has been obtained
- A total of 123 facilities were inspected but found not to be BHF's

Results to Date

- ❑ 1,270 inspections and re-inspections have been conducted
- ❑ 60 Citations have been issued
 - 43 Operating without a license
 - 2 Electrical hazard (exposed wiring)
 - 2 Plumbing violations (leaky faucets, clogged drains)
 - 1 Illegal fence
 - 2 No building permit
 - 3 Structure not weather/water tight (leaky roof, weather stripping)
 - 6 Failure to protect exterior surface (peeling paint, exposed wood)
 - 1 Failure to register rental property

Before and After Pictures of Violations

Mattresses Infested with Bed Bugs



New Mattresses and Supportive Springs Provided After Extermination



Before and After Pictures of Violations

Evidence of Bed Bug Infestation on Walls



Interior Walls Painted after Bed Bug Extermination



Before and After Pictures of Violations

Electrical Violation



Electrical Violation Abated



Before and After Pictures of Violations

Illegal Outside Storage, Litter and Substandard Structure



Illegal Outside Storage, Litter and Substandard Structure Abated



Before and After Pictures of Violations

Illegal Outside Storage



Violation Abated - Mattresses Put Out for Bulk Trash Pick Up



BHF Licensing Overview

- ❑ Sworn application, related materials, and \$500 fee
- ❑ Criminal background checks
- ❑ Proof of payment of ad valorem taxes, fees, fines, and penalties
- ❑ Annual inspections
- ❑ Fire and other emergency precautions
- ❑ Record-keeping and posting requirements

BHF Licensing Overview

- ❑ Basic property maintenance
- ❑ Compliance with existing safety and sanitation codes and with regulations for doors, windows, bed spacing, ceiling height, accessibility, pillows and sheets, bathrooms, kitchens, laundry facilities, dining rooms, and water quality
- ❑ Initial screenings, individualized assessments, and periodic monitoring of residents
- ❑ Residency prohibitions for certain individuals
- ❑ Illegal drug use prohibitions and consequences

BHF Licensing Overview

- ❑ Staff training
- ❑ Investigation, documentation, and notification requirements for injuries, abuse, neglect, exploitation or other incidents
- ❑ Medication log and reminders
- ❑ Locked areas for all medications
- ❑ Conflict of interests prohibitions
- ❑ Signed service agreements between residents and operators

Other Notable BHF Provisions

- Fee waivers
- Reasonable accommodations
- Enforcement
 - Suspensions and revocations
 - Fines up to \$2,000
 - Emergency closing order
 - Civil lawsuit (civil penalties and injunctive relief)

Outline of Proposed Amendments

- ❑ Definitions
- ❑ Application Process
- ❑ Monetary Issues
- ❑ Reasonable Accommodations
- ❑ Permit & License Appeal Board
- ❑ Criminal History Issues
- ❑ Enforcement
- ❑ Miscellaneous

Definitions

Amend definitions for:

- ❑ **“Boarding Home Facility”** – delete reference to Sec. 8A-5 exemptions to clarify burden of proof
- ❑ **“Conviction”** – include deferred adjudication
- ❑ **“Employee”** - include people receiving non-monetary forms of compensation
- ❑ **“Good neighbor agreement”** – reconcile potential conflict with language in suspension and revocation sections

Definitions

Amend definitions for:

- **“Injury, Incident, or Unusual Accident”** – limit to events that occur at BHF’s premises or under licensee’s supervision

- **“Licensee”**
 - Include applicants to increase enforcement opportunities
 - Add threshold of minimum ownership interest
 - Add individuals who exercise *de facto* control over a BHF
 - Add directors and board members of entity owning or operating a BHF

Definitions

Amend definitions for:

- **“Operator”** – expand to include anyone exerting control over a BHF and include specific examples

- **“Owner”**
 - Include sole proprietors and non-profit entities
 - Add a threshold of minimum ownership interest

Definitions

Add definitions for:

- **“Own”** and **“operate”** – currently an offense to “own” or “operate” a BHF without a license (§ 8A-4)
- **“Volunteer”** – add to ensure access to criminal background histories

Application Process

- Threshold issue: exemptions
 - Address issue of pending applications for State licenses
 - Detail City's enforcement options when person claiming religious exemption fails to comply with safety, sanitary, and/or quarantine laws
- Require proof of authorization by the property owner to use property as a BHF

Application Process

- ❑ Require contact information, copy of ID, and criminal background checks for volunteers
- ❑ Amend zoning verification letter requirement to address different types of uses
- ❑ “Pending application” safe harbor provision
 - ❑ Add deadline to complete application after notification of deficiencies
 - ❑ Limit solely to offense of owning or operating a BHF without a license

Application Process

- ❑ Denial of BHF license applications
 - ❑ Address failure to provide or disclose all required information and documents
 - ❑ Add volunteer's failure to meet criminal history qualifications
 - ❑ Failure to pay ad valorem taxes, fees, fines, and penalties:
 - Tie to specific location seeking the BHF license
 - Target delinquency rather than amount "owed"

Application Process

- ❑ Add mandatory waiting period for re-applying after BHF license has been revoked
- ❑ Renewals
 - ❑ Clarify that new criminal background checks and \$500 licensing fee are required annually
 - ❑ Require application to be signed under penalty of perjury
 - ❑ Explain that pending renewal application does not affect the expiration date of previously issued BHF license

Monetary Issues

- ❑ Require that licensee keep financial records when assisting a resident with general money management
- ❑ Amend “representative payee” provisions since the Social Security Administration—not the resident—selects the representative payee

Reasonable Accommodations

- ❑ Modify reasonable accommodation requirements to address oral requests
- ❑ Clarify timing of director's decision
- ❑ Delete licensee's record-keeping requirement for reasonable accommodations since the City already has that information

Permit & License Appeal Board

Director's BHF decisions are appealable to the Permit and License Appeal Board ("PLAB"):

- ❑ Fee waivers
- ❑ Requests for reasonable accommodations
- ❑ Denials of license applications
- ❑ Suspensions
- ❑ Revocations
- ❑ Emergency closing orders

Permit & License Appeal Board

- ❑ Require written decisions by director for all appealable actions
- ❑ Ensure consistent mailing requirements
- ❑ Include tolling provisions
- ❑ Identify relevant time period for PLAB's decision

Permit & License Appeal Board

- ❑ PLAB's authority with respect to good neighbor agreements:
 - ❑ Prohibit licensee's appeal of good neighbor agreement
 - ❑ Bar PLAB from imposing good neighbor agreement in connection with appeal of suspension or revocation
- ❑ Add burden of proof provision for PLAB appeals
- ❑ Revise ordinance's procedures for appealing to PLAB to ensure consistency

Criminal History Issues

- ❑ Require official Texas DPS criminal history report with a fingerprint card issued within the past 12 months
- ❑ Require applicant—rather than City—to obtain all necessary criminal background checks

Criminal History Issues

- Add new 5-year disqualifying offenses:
 - Failure to report abuse, neglect, or exploitation of adult with a disability
 - Theft
 - Interference with an emergency call
 - DWI (if BHF provides transportation)
 - Harassment
 - Attempt, conspiracy, and solicitation offenses

Criminal History Issues

- ❑ Require criminal background checks for volunteers
- ❑ Clarify criminal background check requirements for employees
- ❑ Require criminal background checks for other states in which BHF owners, operators, employees, and volunteers previously lived
- ❑ State that pending appeal of conviction has no effect on the criminal history disqualification

Criminal History Issues

- ❑ Require applicant or licensee to notify City when any new criminal convictions or charges are brought against BHF owners, operators, employees, or volunteers
- ❑ Alter psycho-sexual evaluation requirements for sex offenders to better reflect current actuarial risk assessment measures
- ❑ Reduce lifetime ban on potential residents with certain drug convictions to match 10-year ban for owners, operators, and employees

Enforcement

- ❑ Clarify that persons owning, operating, or working at unlicensed BHF's may be prosecuted to the same extent as licensees for violations of Chapter 8A
- ❑ Add minimum fines
 - ❑ Baseline minimum fines
 - ❑ Increased minimum fines for subsequent offenses
- ❑ Enable director to suspend or revoke license if possession, use, or sale of controlled substances occurs at a BHF

Enforcement

- Identifying potential BHF's in apartment complexes
 - Require property owner or manager to make disclosures to City whenever any person or entity leases a block of apartment units and provides services to residents:
 - Contact information for person or entity leasing units
 - Number of units leased
 - Location of units
 - Number of residents in each unit
 - Description of any services provided on-site by person or entity leasing units
 - Check as part of multi-tenant inspections
 - Require property owner or manager to notify City whenever a new block of units is leased and being used as a potential BHF

Miscellaneous

- Amend conflict of interests provisions
 - Ordinance currently prohibits owners/operators from employing residents outside of BHF
 - May limit residents' ability to earn income and secure housing
 - Allow residents to work on-site or off-site in exchange for rent
 - Add provisions to protect residents choosing this option

Miscellaneous

- ❑ Amend various disability-related provisions
 - ❑ Privacy concerns
 - ❑ Narrow tailoring
- ❑ Slightly alter immediate expulsion requirement for drug use and people constituting a “direct threat”
- ❑ Modify § 8A-23’s presumption regarding number of residents
 - ❑ Circumstances other than number of beds can aid inspectors’ determination regarding number of residents

Miscellaneous

- ❑ Add requirement to exterminate insects, rodents, and other pests at BHF's
- ❑ Reconcile potentially conflicting personal care services provisions
- ❑ Amendments to make certain semantic, grammatical, and structural changes and to ensure consistent use of terminology

Supplemental Ideas for New Amendments

- Since the Housing Committee briefings, new problematic situations have arisen, additional feedback from DFR and third-party stakeholders has been received, and other cities have passed BHF ordinances with new or creative provisions to strengthen enforcement.

Supplemental Ideas for New Amendments

- ❑ Add bond requirement for licensees who are representative payees or assist residents with general money management
- ❑ Specifically incorporate Chapter 27's minimum housing standards
- ❑ Require written approval from the fire code official for doors, windows, emergency escape and rescue openings that do not comply with Chapter 8A's requirements

Supplemental Ideas for New Amendments

- Allow Code to relocate residents and seek to recover relocation costs when a BHF license is revoked
- Require list of residents to be provided at time of license suspension
- Prohibit the operation of a BHF that results in illegal or nuisance activities such as illegal drug activity, harassment of passers-by, public urination, theft, assault, vandalism, littering, loud noise, etc.
- Deem date of delivery of director's notices to be actual receipt or 3 days after mailing

Supplemental Ideas for New Amendments

- Include general prohibition on acts of abuse, neglect, and exploitation at a BHF or by licensee, employee, or volunteer
 - Also specifically prohibit:
 - Referral fees/kickbacks for placement of residents
 - Coercive practices involving residents' food stamps
 - Coercive practices involving residents' disability checks

Supplemental Ideas for New Amendments

- Change representative payee provisions to further protect residents
 - Require licensees, employees, and volunteers to:
 - Immediately cease acting as representative payee once resident moves out or no longer wants the licensee, employee, or volunteer to be his or her representative payee
 - Document termination of role as representative payee and any actions taken to ensure that the Social Security Administration recognizes this termination

Supplemental Ideas for New Amendments

- Add new 10-year disqualifying criminal convictions:
 - Delivery of marijuana (felony)
 - Possession or transport of certain chemicals with intent to manufacture controlled substance (felony)
 - Trafficking of persons
 - Assault on public servant

Supplemental Ideas for New Amendments

- Additional sex offender issues:
 - Slightly alter registration requirement
 - Ordinance currently requires licensees to determine if a resident has been convicted of an offense requiring registration with a sex offender registry
 - State law, not licensee, determines whether an offense triggers a registration obligation
 - Instead, require licensees to ensure that residents who are sex offenders maintain registration with the proper authorities

Supplemental Ideas for New Amendments

- Additional sex offender issues:
 - Psycho-sexual evaluations
 - Change credential requirements
 - Require evaluation to be done by a Licensed Sex Offender Treatment Provider (“LSOTP”) instead of licensed psychiatrist or person with a Ph.D. in psychology
 - Require letter from LSOTP summarizing risk assessment instead of full psycho-sexual evaluation report
 - Accept former LSOTP’s risk assessment to reduce costs but require new psycho-sexual evaluation if risk assessment is more than 3 years old