

# Memorandum



CITY OF DALLAS

DATE February 13, 2015

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),  
Jennifer Staubach Gates (Vice-Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Supplemental Agreement to the Contract for Computers, Computer Equipment  
and Related Services

The February 25, 2015 Council Agenda will include an item to exercise the first one-year renewal option of the agreement with Austin Ribbon & Computer Supplies, Inc. for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services for a total not to exceed amount of \$3,557,706, from \$31,240,547 to \$34,798,253.

This one-year renewal will allow Communication and Information Services (CIS) to continue to acquire computers and related equipment for City departments in performance of daily operations. This agreement provides computer equipment such as desktop personal computers (PC), laptops, tablets and ruggedized mobile data computers (MDC). Also included are vendor provided services for equipment warranty and repairs, PC installation and a website for computer ordering.

CIS developed PC configuration standards at the initiation of this agreement 6 years ago to ensure the most effective use and security of computing equipment throughout the City. MDCs are the current standard devices used by Police and Fire but there have been recent deployments of these ruggedized devices in other departments with field operations such as Water Utilities, Code Compliance and Aviation.

The award amount includes the replacement of approximately 2,500 workstations that are over 6 years old and still running an unsupported operating system. This action does not encumber funds; the purpose is to establish firm pricing for goods and services which are ordered on an as needed basis.

Please contact Bill Finch at 670-1890 if you have any questions.



Jill A. Jordan, P.E.  
Assistant City Manager

c: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Eric D. Campbell, Assistant City Manager

Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council