

# Memorandum



CITY OF DALLAS

**Date:** March 21, 2014

**To:** Honorable Members of the Quality of Life and Environment Committee:  
Dwaine R. Caraway (Chair), Sandy Greyson (Vice Chair), Adam Medrano,  
Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

**Subject:** It's My Park Day

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On March 29, 2014, between 9:00 a.m. and 12:00 noon, the Dallas Park and Recreation Department will host the semiannual It's My Park Day event at parks throughout the city. It's My Park Day encourages and supports individuals, families, businesses, corporate employees and community groups to organize and participate in beautification projects such as litter pick up, weeding and mulching, at a park of their choice.

The deadline to register for the event was March 16, 2014 however we are still receiving inquiries. We expect to have a list of parks and projects to the Councilmembers on Tuesday, March 25.

If you have questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read "Willis Winters".

Willis C. Winters, FAIA, Director  
Park and Recreation Department

C: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Judge Daniel F. Solis, Administrative Judge  
Rosa A. Rios, City Secretary  
Craig D. Kinton, City Auditor  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest E. Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O'Donnell, Interim Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Frank Libro, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor and Council