

Memorandum



CITY OF DALLAS

DATE November 25, 2013

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),
Jennifer Staubach Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Lawson Human Resources Information System Maintenance and Support

The December 11, 2013 Council Agenda will include an item to award a five-year service contract for maintenance and support for the Lawson Human Resources Information System software to Infor (US), Inc., in an amount not to exceed \$1,727,821.

This service contract will provide ongoing maintenance and support of the Lawson Human Resources Information System (HRIS) software. The HRIS software is used to manage employee information and payroll processing for over 12,800 civilian and uniform personnel. It also provides the City the ability to administer and manage employee benefits and track employee time and attendance, leave balances and training. Maintenance includes software updates and technical support. This agreement enables the City's technical managers to continue to respond quickly and effectively to daily support issues, but more over, respond to critical issues including, but not limited to, security upgrades and disaster recovery.

Please contact Bill Finch at 670-1890 if you have any questions.

A handwritten signature in cursive script, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.,
Assistant City Manager

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, Interim City Manager
Warren M.S Ernest, City Attorney
Rosa Rios, City Secretary
Craig Kinton, City Auditor
Daniel F. Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Forest Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Frank Libro, Public Information Officer
William Finch, Director/CIO, Communications and Information Services
Elsa Cantu, Assistant to the City Manager