

Memorandum

RECEIVED

2014 APR 17 PM 4: 22

CITY SECRETARY
DALLAS, TEXAS



DATE April 17, 2014

TO Members of the Budget, Finance & Audit Committee:
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Budget, Finance & Audit Committee Meeting

Monday, April 21, 2014, 1:00 p.m.

Dallas City Hall - 6ES, 1500 Marilla St., Dallas, TX 75201

The agenda for the meeting is as follows:

1. Consideration of minutes from the April 7, 2014 Budget, Finance & Audit Committee meeting
2. International Rescue Committee Dallas
Debi Wheeler, Executive Director
International Rescue Committee Dallas
3. Update on Comprehensive Statement of Support
Molly McCall, Director
Human Resources
4. Scrap Tire Regulations and Enforcement
Jimmy Martin, Director
Code Compliance

Jerry R. Allen, Chair
Budget, Finance & Audit Committee

c: Honorable Mayor and Members of City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager

A quorum of the Dallas City Council may attend this Council Committee meeting.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: 4.7.2014

Convened: 1:01 p.m.

Adjourned: 2:42 p.m.

Committee Members Present:

Jerry R. Allen, Chair
Sheffie Kadane

Jennifer S. Gates, Vice-Chair
Tennell Atkins

Philip T. Kingston

Committee Members Absent:

N/A

Staff Present:

Jeanne Chipperfield
Jack Ireland
Zeronda Smith
Joshua Hathaway
Zarin Gracey
Dolores Lewis

Michael Frosch
Stephanie Cooper
Lance Sehorn
Yasmin Barnes
Bonnie Meeder

Hodges Mitchell
Craig Kinton
Sheila Delgado
Molly McCall
Erick Thompson

Donna Lowe
Jody Puckett
David Cossum
Ileana Fernandez
Meredith Ladd

Others Present:

Doug Nistetter, Buck Consultants
Jill Lamping, Buck Consultants
Chris Hulla, Buck Consultants
Dennis Ellis, UnitedHealthcare

AGENDA:

1. Approval of the March 3, 2014 Minutes

Presenter(s):

Information Only: —

Action Taken/Committee Recommendation(s):

A motion was made to approve the March 3, 2014 minutes. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

2. Employee and Retiree Health Benefits Overview

Presenter(s): Molly McCall, Director, Human Resources

Dolores Lewis, Human Resources

Chris Hulla, Buck Consultants

Dennis Ellis, UnitedHealthcare

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

Budget, Finance & Audit Committee

Meeting Record- DRAFT

3. **Fuel Purchase**

Presenter(s): Michael Frosch, Director, Business Development and Procurement Services
Errick Thompson, Director, Equipment and Building Services

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, April 9, 2014. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

4. **Real Estate Task Force**

Presenter(s): Bonnie Meeder, Assistant Director, Sustainable Development and Construction

Information Only: X

Action Taken/Committee Recommendation(s):

The Committee members would like Ms. Meeder to bring an updated task force proposal back to the Budget, Finance and Audit Committee on May 5, 2014.

5. **Water and Sewer Line Warranty Programs**

Presenter(s): Jack Ireland, Director, Office of Financial Services

Information Only: X

Action Taken/Committee Recommendation(s):

The committee did not recommend this type of contract.

FYI

6. **Upcoming Agenda Item: February 2014 Financial Forecast Report**

Presenter(s): N/A

Information Only: X

Action Taken/ Committee Recommendation(s):

N/A

Jerry R. Allen, Chair
Budget, Finance & Audit Committee

Memorandum



CITY OF DALLAS

DATE April 18, 2014

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT International Rescue Committee Dallas

The Monday, April 21st Budget, Finance and Audit Committee agenda will include a briefing on International Rescue Committee Dallas. The briefing will be presented by Debi Wheeler, Executive Director of International Rescue Committee Dallas.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "Jeanne Chipperfield".

Jeanne Chipperfield
Chief Financial Officer

Attachment

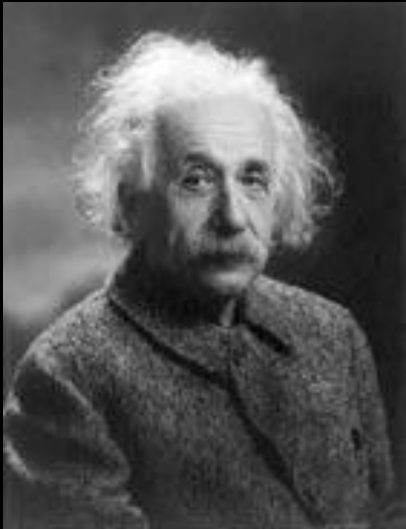
c: Honorable Mayor and Members of City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager



International Rescue Committee Dallas

Budget, Finance & Audit
Committee- April 21, 2014

IRC Beginnings



1933: The American branch of the European-based International Relief Association (IRA) founded at the suggestion of Albert Einstein to assist Germans suffering under Hitler. Refugees from Mussolini's Italy and Franco's Spain are later assisted.

1975: The IRC opens in Dallas, Texas

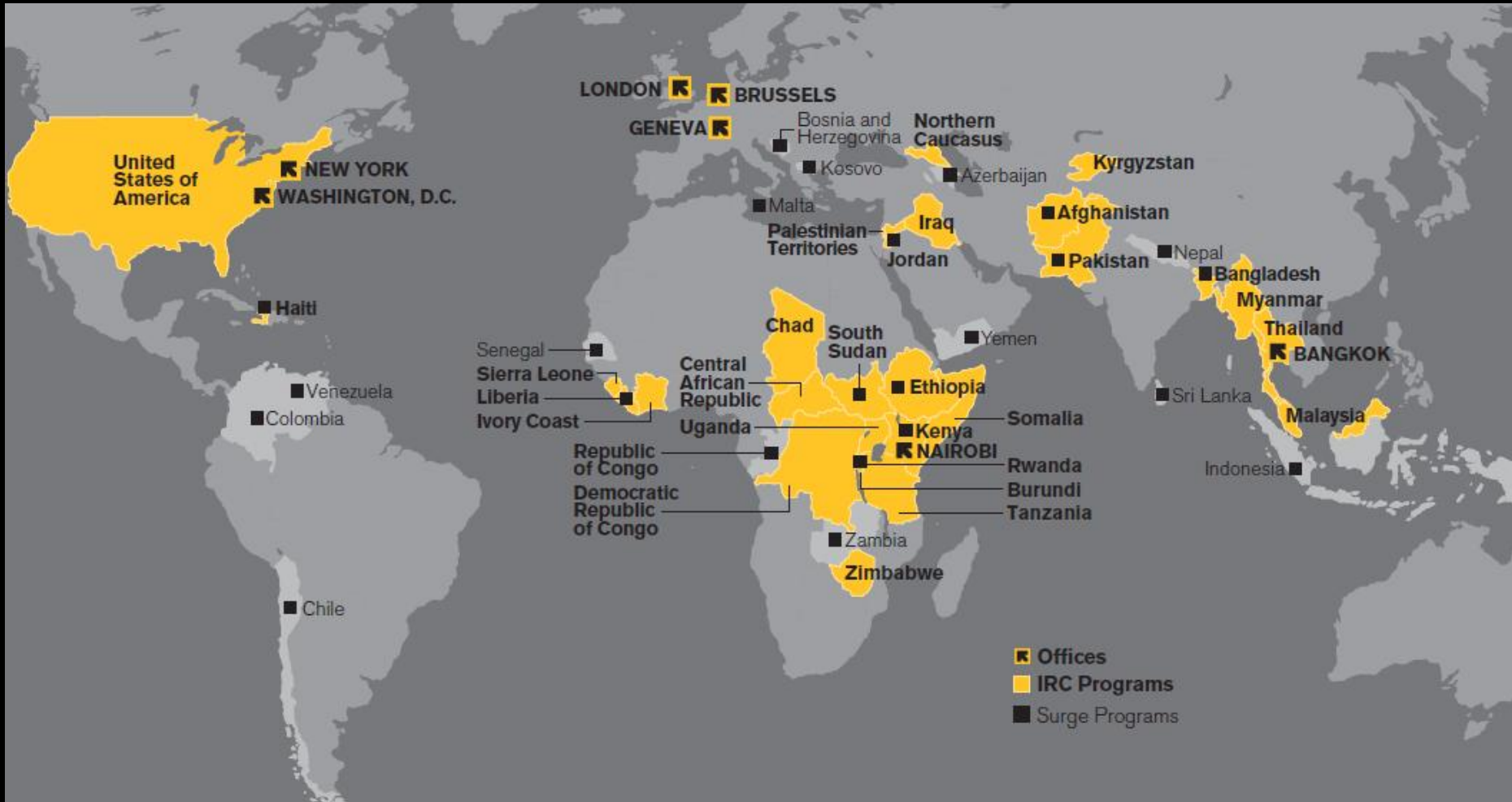
2003: The IRC opens in Abilene, Texas



What We Do

For more than 80 years, the IRC has been a leader in humanitarian aid and emergency relief and helps provide a fresh start in the U.S. for refugees.

- Advocacy
- Anti-trafficking
- Emergency Relief
- Protection of Human Rights
- Post-conflict Development
- Rehabilitation
- Immigration Assistance
- Resettlement Services







A refugee is a person who is **outside of his or her country** and is unable or unwilling to return because of **persecution or a well-founded fear of persecution.**

Five types of persecution



Race



Religion



Nationality



Social Group



Political Opinion

DURABLE SOLUTIONS



Voluntary
Repatriation



Local
Integration

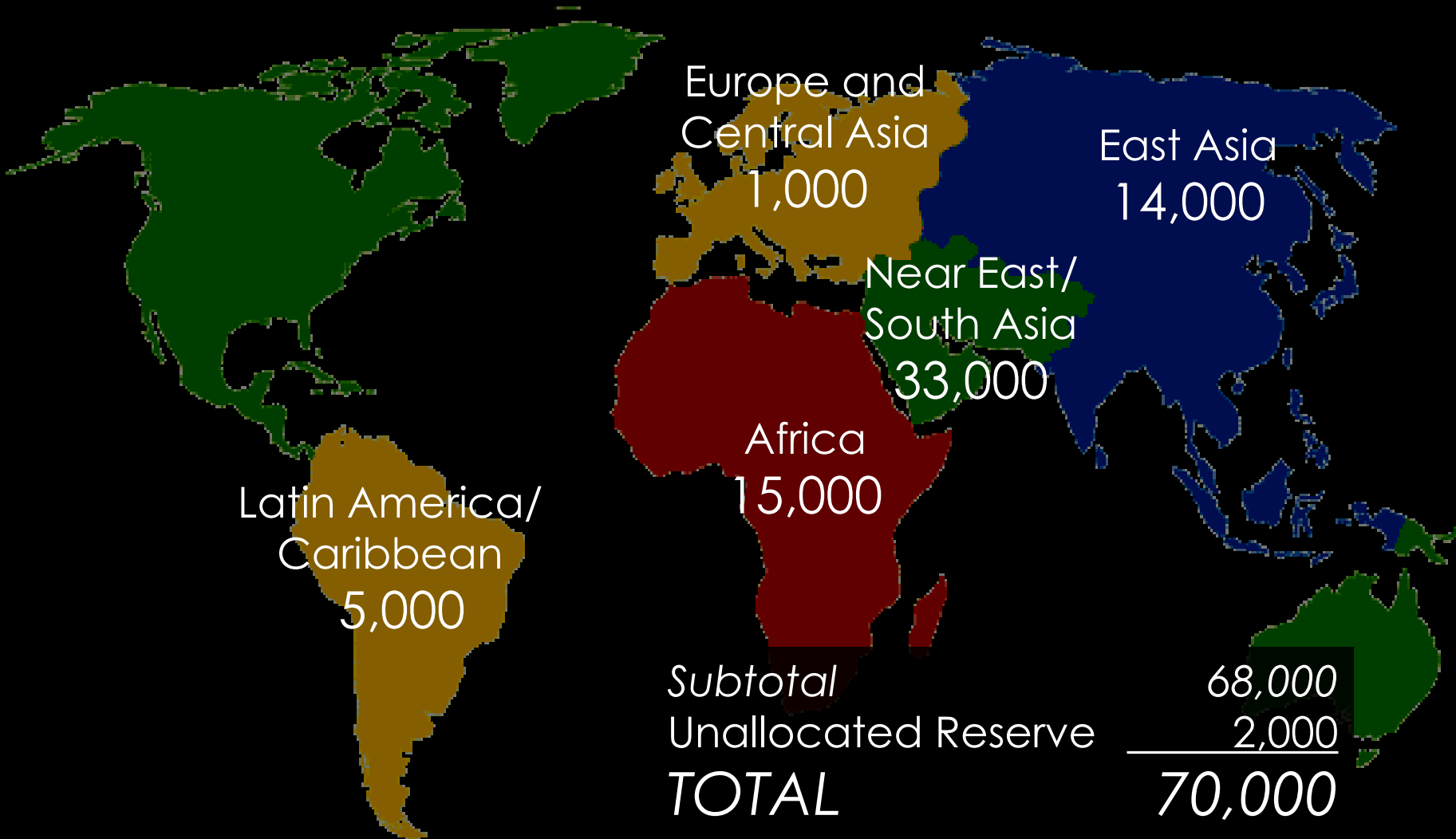


3rd Country
Resettlement

United States Refugee Program

- The United States accepts a limited number of refugees each year for resettlement.
- For FY 2014, the President authorized the admission of up to 70,000 refugees (maximum).
- Projected new refugees:
 - The IRC in Dallas - 645
 - The IRC in Abilene - 175

FY2014 Arrival Ceilings



Refugee Populations



Burma: Chin, Karen, Karenni

Refugee Populations



Iraq



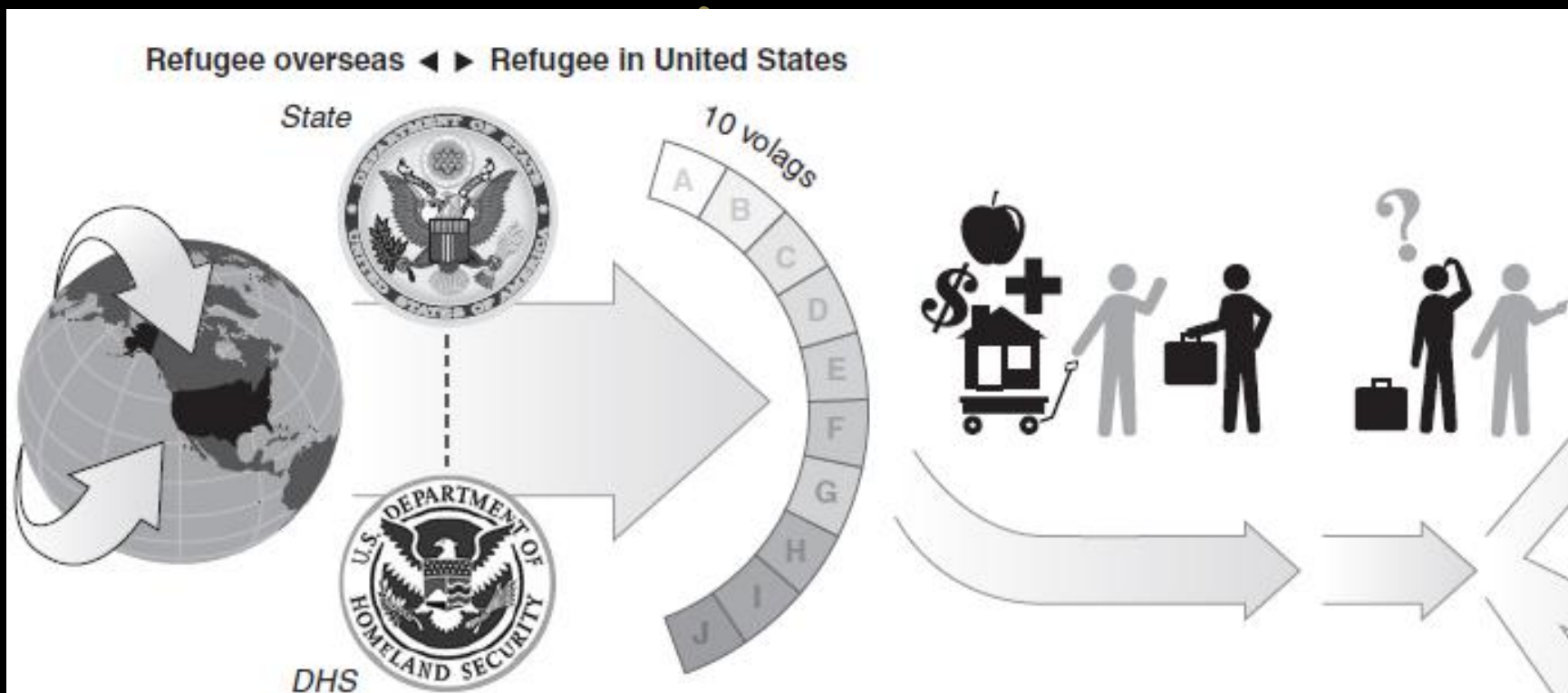
Iran



Bhutan



General Path of Refugee Resettlement in US



Overseas Processing



Volag Assignment



Reception & Placement



Ongoing Program Placement

General Path of Refugee Resettlement in US


Overseas Processing

Refugees are approved and processed by Department of State (State Dept.) and Department of Homeland Security (DHS)



Voluntary Agency (volag) Assignment

Refugees are matched to one of nine national-level volags that have multiple local affiliates.





Why Dallas?

- Welcoming community
- Clean, safe and enriching environment
- Access to mainstream and social services
- Public transportation
- Economy





The IRC in Dallas

- Access & Legal Rights
- Community Integration & Development
- Economic Empowerment
- Education and Learning
- Health & Wellness
- Resettlement



- Job readiness workshops
- Cultural Orientation
- Community Orientation
- Vocational training
- Vocational coaching
- Women's support groups
- American Sign Language
- Medical case management





Financial Assistance

- R&P – first 30 days
 - Rent and utilities
 - Household supplies and furniture
 - Grocery assistance
 - Transportation
 - Pocket money
- SNAP – first four months
- Medicaid – first eight months





Financial Assistance

- Enrollment in Employment Services includes:
 - Rent and utilities up to 120th day
 - Pocket money - \$200 per adult
 - Public transportation assistance



ORR definition:
earning a total family
income at a level that
enables a family unit
to support itself
without receipt of a
cash assistance
grant

Economic Self Sufficiency

• *“to provide for the effective resettlement of refugees and to assist them to achieve economic self-sufficiency as quickly as possible after arrival in the United States”*

—Refugee Act

How do we
get to
economic
self-
sufficiency?

Employment Services may include:

- *Vocational Skills Training*
- *Vocational ESL*
- *Job Search*
- *Resume Creation*
- *Interview Training*
- *Computer Literacy*
- *Education Counseling*
- *Career Development*
- *Job Upgrades*
- *Microenterprise*
- *Individual Development Accounts*



Employment in Dallas

- 2 programs serving more than 300 refugees per year
- 6 Employment Specialist
- Employment team fluent in Arabic, Burmese, Chin, French, Kirundi, and Swahili,
- 90% self-sufficient by 180th day



Volunteer Opportunities

- Family Mentor
- Donations Assistant
- Donation Drives
- Special Events
- Internships
- Interpretation
- Clerical/Administrative
- Donate





To get involved please contact :

Debi Wheeler

Debi.Wheeler@Rescue.org

214.461.9781 ext. #222

[Rescue.org/Dallas](https://www.rescue.org/Dallas)

75 YEARS FROM
HARM TO HOME

Memorandum



CITY OF DALLAS

DATE April 18, 2014

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Update on Comprehensive Statement of Support

The Monday, April 21st Budget, Finance and Audit Committee agenda will include an Update on Comprehensive Statement of Support. The briefing will be presented by Molly McCall, Director of Human Resources.

Please let me know if you need additional information.

A handwritten signature in black ink, appearing to read 'A.C. Gonzalez', written over a circular stamp or mark.

A.C. Gonzalez
City Manager

Attachment

c: Honorable Mayor and Members of City Council
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager

Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager

Update on Comprehensive Statement of Support

Budget, Finance & Audit Committee
April 21, 2014



Background

- ▶ On March 5, 2014, Council approved a *Comprehensive Statement of Support* directing the City Manager to amend human resources policies to ensure equitable treatment for LGBT employees and their families.
- ▶ The City's Family and Medical Leave policy is being amended to implement the "plus-one" concept, by allowing employees to designate one person as a "designated care recipient" and use family medical leave to care for that person.

Family and Medical Leave Act

- ▶ The Family and Medical Leave Act (FMLA) was passed by Congress in 1993.
- ▶ This law requires employers to allow employees to take time off work to take care of familial obligations including:
 - The birth or adoption of a child;
 - A serious health condition that makes the employee unable to perform the functions of the employee's position;
 - To care for a spouse, son, daughter, or parent with a serious health condition;
 - For situations arising because the employee's spouse, son, daughter or parent is a active duty military member or has been notified of an impending call or order to active duty; and
 - To care for a service member with a serious injury or illness if the employee is the spouse, son, daughter, parent or next of kin of the service member.

Family and Medical Leave Act

- ▶ FMLA does not require that this leave be paid by the employer. It simply ensures the employee can return to his or her position once their FMLA time has expired.
- City of Dallas employees may use accrued leave balances for salary continuation during FMLA.

Amendment to the Personnel Rules

- ▶ The City's Personnel Rules are established under Chapter 34 of the City Code.
- ▶ Section 34-24.1 of the Personnel Rules establishes the City's compliance with the Family and Medical Leave Act.
- ▶ The item on the April 23, 2014 Agenda amends the Personnel Rules by adding a "Designated Care Recipient" to the list of persons (spouse, son, daughter, and parent) for which an employee is eligible to take family medical leave.
- ▶ "Designated Care Recipient" is defined as "one individual designated by the employee who is 18 years of age or older and has resided in the same household as the employee and intends to reside in the same household as the employee on a continuous basis."

Next Steps

- ▶ April 23, 2014 – Agenda Item authorizing changes to the FMLA provisions in the Personnel Rules
- ▶ The City Manager is charged with reporting progress to the Budget, Finance and Audit Committee on a quarterly basis.
- ▶ A full report will be presented in June.
- ▶ Additional initiatives underway:
 - Hiring of an Ethics/Diversity Officer
 - Discussions with both pension boards

Questions?

Memorandum



CITY OF DALLAS

DATE April 18, 2014

TO Honorable Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair), Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Phillip T. Kingston

SUBJECT Scrap Tire Regulations & Enforcement

The Monday April 21st Budget, Finance and Audit Committee agenda will include a briefing on Scrap Tire Regulations and Enforcement.

Please let me know if you need additional information.

A handwritten signature in cursive script that reads "James Martin for".

Charles M. Cato
Interim Assistant City Manager

Attachment

cc: Honorable Mayor and Member of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Daniel F. Solis, Administrative Judge
Rosa A. Rios, City Secretary
Craig D. Kinton, City Auditor
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor and Council



Scrap Tire Regulations & Enforcement

Joint briefing by the
Department of Code Compliance, Trinity Watershed Management,
Department of Court & Detention Services, Dallas Marshal's Office



BUDGET, FINANCE AND AUDIT COMMITTEE

APRIL 21, 2014



Purpose

- Provide an overview of State laws and City ordinances related to scrap tires, tire businesses, tire repair and transportation
- Review how Dallas enforces regulations
- Provide survey results:
 - From other municipalities to identify possible best practices
 - From tire shop operators to determine their disposal methods
- Propose options to strengthen ordinances
- Highlight plans to increase enforcement



Overview

- The City employs a multi-faceted approach involving several departments to address scrap tires
 - Code Compliance addresses service requests and processes licensing of tire shops and transporters
 - The Court's City Marshals provide enforcement through its Illegal dump team
 - The Sanitation Department allows residents to dispose scrap tires at the landfill without charge (up to 4)
 - Trinity Watershed Management coordinates volunteer efforts to address scrap tires
- Despite these efforts the illegal disposal of scrap tires is still a problem and significant amounts are spent to clean up areas where this problem exists



Texas Commission on Environmental Quality (TCEQ) Requirements

- Chapter 328 – Waste Minimization and Recycling
 - Generators who store more than 500 tires shall obtain a generator registration number from TCEQ.
 - Each generator shall be responsible for ensuring that scrap tires or scrap tire pieces are transported by a registered transporter to an authorized facility.
 - Generators may store scrap tires not to exceed 500 on the ground or 2,000 in trailers at the location where they are generated.
 - Transporters shall register with TCEQ before conducting business and maintain manifests showing the collection and disposition of all used or scrap tire and tire pieces.
 - The authorized facility accepting the delivery of used or scrap tires or tire pieces shall ensure that the completed manifest copy is returned to the generator within 60 days.



Challenges to Enforcement

- Gaps exists in tracking scrap tire disposal by shops and retailers
 - City Code Chapter 18-64 requires scrap tire transporters maintain a current manifest that shows tires delivered to a facility and signatures by the transporter and the facility accepting the tires
 - No assurance that manifests exist for all tires disposed
 - No requirement for shops/retailers to provide records for City review that would indicate the number of tires purchased for resale and tires sold (new and used)
 - Uncertain that scrap tires are delivered for landfill disposal
 - Financial incentive not to properly dispose
 - 2 Code enforcement staff assigned to license tire shops, tire transporters, mobile tire repair, automotive repair facilities, home repair businesses, electronic repair establishments



Challenges to Enforcement

- Vacant Land
 - Illegal dumping of tires usually occurs in open areas
 - Large stretches of vacant land along the Trinity River and other areas
 - 51,452 vacant lots in the City of Dallas
 - 11 City Marshals assigned to assigned to the team to address illegal dumping (enhancement of 2 additional staff requested in FY 14/15 Budget)
- Few reports of dumping in progress
 - Reluctance to get involved
 - Illegal Dumping service requests have remained constant (avg. 5,200) the last two fiscal years (2,186 YTD FY13/14)
 - Locations of illegally dumped materials



What Are Scrap Tires?

- Dallas City Code, Section 18-55, defines a Scrap Tire as a whole tire or any portion of a tire that:
 - (A) Can no longer be used for it's intended purpose: or
 - (B) is being held, transported, or processed for disposal, or recycling





Why Regulate?

- In addition to being an eye sore, scrap tires must be managed to prevent fires, contamination of water sources, and control disease vectors (mosquitoes, rats, and snakes)
 - Good, reusable tires are not considered to be scrap tires if they are stacked, sorted, classified, and arranged in an organized manner for sale
 - Good used tires that are stored in stockpiles are scrap tires. Scrap tires must be hauled by a registered transporter to an authorized facility, either a permitted landfill or a scrap-tire facility. All such facilities must keep manifest records showing the disposition of scrap tires. -- *TCEQ*



Scrap Tire Ordinances

- **Tire Businesses** *Chapter 18, Section 18-57 (a)*
 - Businesses where used tires are collected, repaired, processed, recycled, scrapped, sold, bought, or stored must be permitted by the City
 - Subject to annual inspection
 - \$315 annual license fee
- **Mobile Tire Repair Unit** *Chapter 18 Section 18-57 (b)*
 - A business that repairs tires at any temporary location such as a roadway, alley, parking lot or residence
 - Must register each vehicle with the City and display a valid decal at all times
 - \$30 annual license fee

Tire Business and Mobile Tire Repair Unit



Tire Business



Mobile Tire Repair Unit



Scrap Tire Ordinances

- **Tire Transporters** *Chapter 18, Section 18-62*
 - Vehicles used for the transport of scrap tires in the City must display a valid scrap tire transporter decal in a visible and conspicuous location on the rear of the vehicle
 - A separate application must be made for each vehicle used to transport scrap tires
 - Transporters must provide the name, mailing address, county of residence, telephone and fax numbers of all authorized drivers of the vehicle
 - \$20 annual fee

Transport Vehicles



Transport Vehicle



Transport Vehicle and Trailer



Scrap Tire Ordinances

- **Accumulation of Tires** *Chapter 19, Section 34.1*
 - One or more new or used tires must be stored under a roofed structure





Role of Code Compliance

- Code Compliance's Scrap Tire Enforcement Program (STEP) issues annual permits and licenses for tire related businesses in the City and collects associated fees
- Code inspectors perform routine and complaint-driven inspections of fixed business establishments and off-site locations
 - Issue citations for violation of City ordinances, with
 - Assistance from Dallas Marshal's Office or Dallas Police Department as needed
 - 572 facilities currently licensed for tire business (see map in appendix),
 - 129 licensed as mobile tire repair/tire transporter
 - Issued 164 Notices of Violation (NOV) and 7 citations
 - Compliance gained after issuance of NOV

Role of Code Compliance

- Code Compliance works closely with the Dallas Marshal's Office's Illegal Dump Team to investigate and prosecute violations of City and State laws
 - Code Inspectors address illegal dumping service requests and notifies the Dallas Marshal's Office's Illegal Dump Team when evidential matter is discovered for them to investigate
 - After investigation, sites are cleaned by Code Compliance's Nuisance Abatement Team
 - Often these sites include disposed tires
 - Approximately 33,000 tires were removed by the team in Fiscal Year 2013 and deposited at the McCommas Landfill



Role of Dallas Marshal's Office

- The Marshal's Office Illegal Dump Team (IDT) enforces State and City environmental laws in Dallas
 - Texas Health and Safety Code (illegal dumping)
 - Texas Clean Air Act (Open Burning, Smoking Vehicles, Vehicle Idling)
 - Texas Water Code (Illegal Dumping of Hazardous Waste, Dumping of any Pollutants)
 - Enforce City ordinances (unsecured load, scrap tire, and motor vehicle idling ordinances)
 - Monitor Chronic Dump Sites (Daily)
 - Conduct Surveillance at Dump Sites
- IDT also provides education at community meetings, fairs, etc.
- The Marshal's Office:
 - Operates the City's Detention Center,
 - Conducts prisoner transfers
 - Performs warrant confirmation and enforcement



Role of Dallas Marshal's Office

- While Code Compliance issues permits, collects fees and conducts routine and complaint-driven inspections, the Marshal's Office IDT actively seeks out violators, conducts investigations and sting operations
 - Charges can range from Class C misdemeanors to State Jail Felony charges for illegal dumping of tires under the Texas Health and Safety Code

	FY10-11	FY11-12	FY12-13	FY13-14 1 ST Quarter
Scrap Tire Arrests	5	6	5	0
Scrap Tire Citations	58	136	82	26



On View Offenses

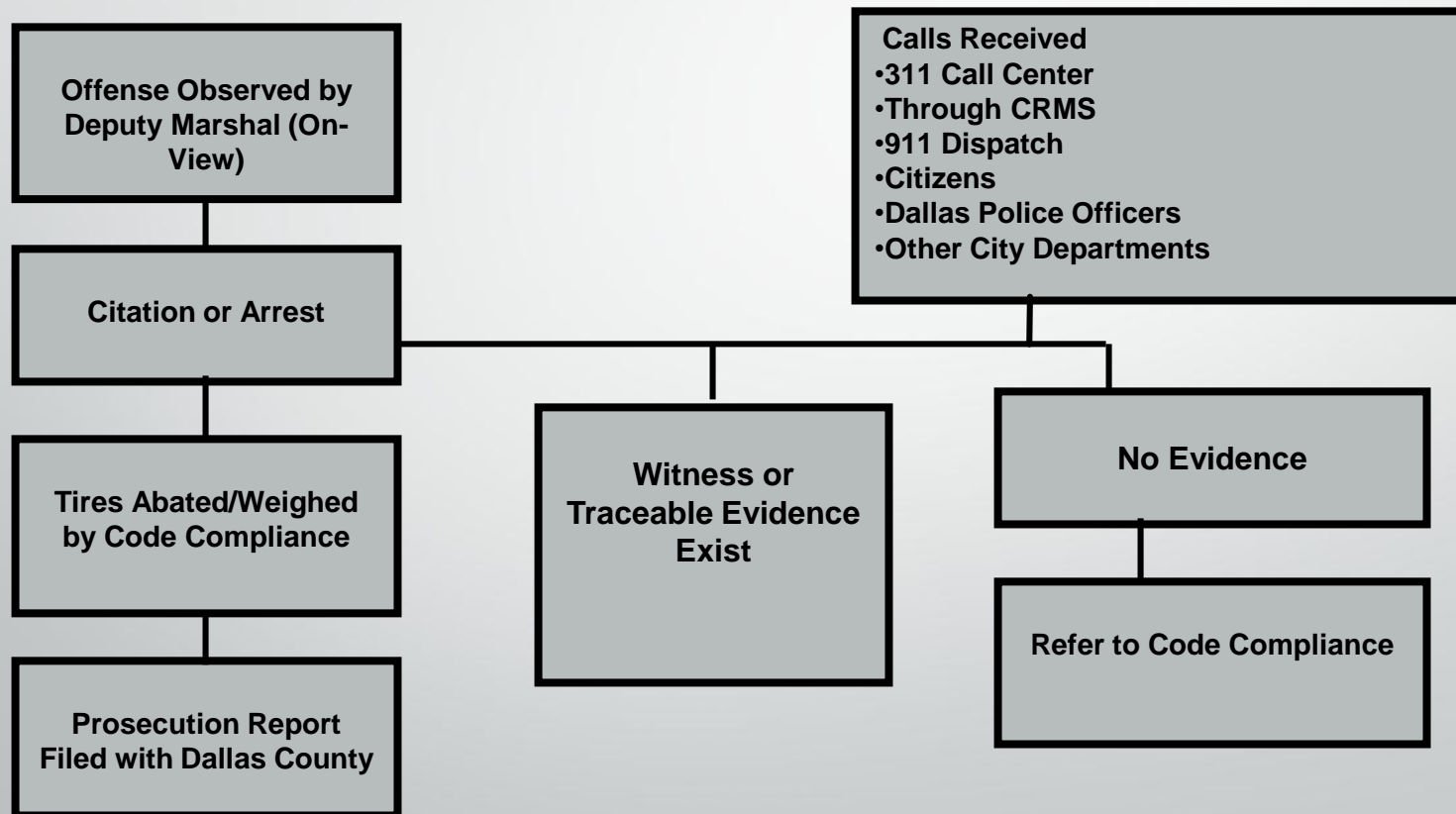
Marshal's Office





Scrap Tire Enforcement Workflow

Marshal's Office





Case Study

Marshal's Office

- Reported Offense
 - Recently, a citizen called 911 to report that two males were dumping tires on a vacant lot in South Central Dallas
 - Two suspects dumped 49 car and large truck tires; the reporting citizen provided the license number, vehicle and suspect descriptions to responding Dallas Police Officers
 - DPD officers located the suspect's vehicle at a near-by tire shop





Case Study *(continued)*

Marshal's Office

- Marshal's Office IDT Response
 - IDT dispatched to tire shop
 - Suspects admitted that they were preparing to dump more tires at the same site and that they had been paid \$0.35 per tire for disposal
 - Further investigation revealed that tire shop manager charges citizens \$5 disposal fee per tire
 - The tire shop manager admitted no manifest* for the tires existed; He also knew that at \$0.35, the tires could not be legally disposed





Case Study *(continued)*

- Criminal Charges
 - The suspects were arrested and charged with commercial illegal dumping - a state jail felony
 - The tire shop manager was cited at the scene for no City of Dallas Tire Business License
 - The IDT investigator obtained an arrest warrant for the manager; he was later arrested by marshals on that warrant for commercial illegal dumping

Marshal's Office





Trinity Patrol

Marshal's Office

- IDT patrols the Trinity River Corridor daily
 - Officers protect infrastructure, prevent environmental crimes and enhance public safety for citizens utilizing the Trinity River Corridor
 - Work with Trinity Watershed Management to identify unauthorized entry points.
 - Designed a "Motor Vehicles Prohibited" sign that TWM began installing in February 2013.





Tire Removal Activities

- Illegally dumped tires in the Trinity River have accumulated along the banks and in the river over several years
- Volunteers and contract workers used to remove illegally dumped tires for more than 5 years
 - Remove tires in flat/dry areas
 - Examples of Corporate volunteers include:
 - Groundwork Dallas
 - Southwest Airlines
 - United By Blue
 - CVS Caremark
 - Mission Continues





Tire Removal Activities (Cont'd)

- In FY13, Trinity Watershed Management developed a pilot project to hire a contractor to remove tires where volunteers could not gain access
 - Over 3,000 tires removed from the Trinity at the IH20 bridge and Dowdy Ferry Road
 - Tires ranged from lawn mower size to tractor-trailer size





Tire Removal Activities (Cont'd)

- On January 22, 2014, Council approved a three-year service contract to remove tires
 - Goal is to focus on the Trinity between Audubon and IH20
 - Removal is typically done between June and September unless weather permits an earlier removal
 - Additional areas will be targeted during the next three years, as funding is available



Immediate Steps

- Develop and implement an educational campaign to reduce improper disposal of scrap tires
 - Water bill inserts, brochures, billboards, TV interviews, etc
 - Start May 2014
- Coordinate with the Sustainable Development and Construction department to provide tire shop licensing applications and information to business owners seeking a certificate of occupancy (CO)
 - May 2014
- Provide refresher training to all code inspectors on the scrap tire provisions of the City Code
 - May 2014



Survey Results - Municipalities

- Municipalities are being surveyed to determine their efforts to address the illegal dumping of scrap tires, including
 - Houston, TX
 - San Antonio, TX
 - Ft. Worth, TX
 - Phoenix, AZ



Survey Results – Tire Shop Operators

- A representative sample of licensed tire shop operators are being surveyed to determine their scrap tire disposal methods and challenges they face in adhering to the City's regulations



Areas for Further Consideration

- Legislative agenda options to address illegal dumping of scrap tires
- Bounty programs to pay residents to bring tires to city facilities for appropriate disposal
- Reward program for reporting of illegal tire dumping that results in prosecution



Appendix

Code Compliance

Inspections – Tire Businesses

- Identify all tire businesses (new and existing)
 - Begin initial inspections of tire establishments
 - Conduct license renewal inspections of tire establishments
 - Issue Applications, if applicable
 - Issue Notice of Violation, if applicable
 - Schedule re-inspection
- Issue license upon compliance
 - \$315 annual fee
- Issue citations for any non-compliances
 - Follow-up and refer to City Attorney's Office for further legal action as necessary



Appendix

Code Compliance

Inspections – Mobile Tire Repair

- Verify vehicles and operators comply with State law:
 - Conduct check on vehicle identification number (VIN)
 - Verify valid driver license, vehicle license and registration, and insurance
- Issue permit upon compliance
 - \$30 annual fee
- Identify units not in compliance and issue notices of violation (written warning)
 - Re-inspect and issue citations for violations not corrected
 - Follow-up and refer to City Attorney's Office for further legal action as necessary





Appendix

Code Compliance

Inspections – Mobile Tire Repair





Appendix

Code Compliance

Inspections – Tire Transporter

- Verify vehicles and operators comply with State law:
 - Conduct check on vehicle identification number (VIN)
 - Verify valid driver license, vehicle license and registration, and insurance
 - Inspect vehicle manifest logs
 - Confirm transporter permit from Texas Commission on Environmental Quality (TCEQ)
- Issue permit upon compliance
 - \$20 annual fee
- Identify transporters not in compliance and issue notices of violation (written warning)
 - Re-inspect and issue citations for violations not corrected
 - Follow-up and refer to City Attorney's Office for further legal action as necessary





Appendix

Code Compliance

Inspections – Tire Transporter



STEP License Matrix

