

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

Special Call Meeting: Tuesday, December 3, 2013 **Convened:** 10:03 a.m. **Adjourned:** 11:32 a.m.

Committee Members Present:

Council Member Scott Griggs, **Chair**
Council Member Philip Kingston, **Vice-Chair**
Council Member Jerry Allen
Deputy Mayor Pro Tem Monica Alonzo
Council Member Dwaine Caraway

Executive Staff Present:

Joey Zapata, Assistant City Manager
Daniel F. Solis, Administrative Judge
Rick Galceran, Director, Public Works
Zaida Basora, Assistant Director, Public Works
Gloria Carter, Director, Courts
Fred Williams, Chief Prosecutor, CAO
Patricia Marsolais, Director, Civil Service
Martha Santos, Civil Service

Committee Member Absent:

Council Member Vonciel Jones Hill

Non Committee Member Present:

Mayor Pro Tem Tennell Atkins

PUBLIC SAFETY COMMITTEE AGENDA:

1. **Call to Order**

Presenter: Scott Griggs, Chair

Action Taken/Committee Recommendation(s):

Committee Chair Griggs called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 10:03 a.m., Tuesday, December 3, 2013 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Overview of Functions and Selection Process for Administrative Law Judges**

Presenter: Patricia Marsolais, Director, Civil Service Department

The purpose of this presentation is to provide an overview of the Functions and Selection Process for Administrative Law Judges.

- Biannually the City Council appoints three to five Administrative Law Judges to hear demotion or discharge appeals for eligible City employees. The authority for these appointments is derived from City Charter, Chapter XVI, Section 12.1. This is the final level of administrative appeal for an employee. Pursuant to Section 34-40 of the Dallas Personnel Rules an employee has the option of having the appeal heard by a three person panel called a Trial Board (TB) or an Administrative Law Judge (AJ). Once the employee makes this selection, it is final
- Differences between an ALJ and TB members
- Selection Process for ALJs (2014015 term)
- Demotion/Discharge Hearings

The committee had the following areas of concern:

- Bilingual candidates that applied
- Pretrial process
- Role of Administrative Law Judge
- Disciplinary appeals

3. **Discussion with Recommended Candidates for Administrative Law Judge Positions**

Presenter: Scott Griggs, Chair

The committee had a discussion with the five candidates recommended by the JNC. Each candidate provided an overview of their background. The recommended individuals are:

Willie Mae Crowder *incumbent judge
Douglas Lapidus *incumbent judge
Kelsie McQuieter
LaKisha Thigpen
James Urmin, Sr.

Motion made by Councilmember Allen to accept the five candidates recommended by the JNC and move to December 11, 2013 full council for approval. Councilmember Kingston seconded the motion and it passed by unanimous vote.

4. **Update on Municipal Court Facility – 2014 Main Street**

Presenter: Zaida Basora, Assistant Director, Public Works

The purpose of this presentation is to outline the following:

- Area Map and Pictures
- Project Status
- Renovation Scope and Layout
- Additional Scope Requested but Funding Not Available

The committee had the following areas of concern:

- Next bond program
- Cost

5. **Dallas Municipal Court Update**

Presenter: Joey Zapata, Assistant City Manager
Daniel F. Solis, Administrative Judge, Judiciary

The purpose of this presentation is as follows:

- To provide an update of Municipal Court operations by reviewing
 - Background
 - Update
 - Recommendations
- To present information previously discussed at the August 2012 and April 2013 briefings
- Review highlight of previous briefings
 - Why enforcement is important
 - Enforcement performance
 - Comparison of performance
 - Recommendations
- Provide status report on recommendations
- Point out additional findings

Ad Hoc Judicial Nominations Committee Meeting Record – December 3, 2013

The committee had the following areas of concern:

- FY 10-11 Dispositions and FY 12-13 Update
- Court Setting Comparison
- Behavior modification
- City Prosecutor's Deferred Offer Schedule
- Estimate on money saved on police time and allocating police resources
- Number of community courts
- How much is attributed to the community courts for the decrease/impact of reduction
- Pre-trial docket and percent of how many dismissed

The December 3, 2013 Ad Hoc Judicial Nominations Committee meeting adjourned at 11:32 a.m.

APPROVED BY:

ATTEST:

Scott Griggs, Chair
Ad Hoc Judicial Nominations Committee

Shun Session, Coordinator
AdHoc Judicial Nominations Committee