

# Memorandum

2014 APR -2 PM 2: 52

CITY SECRETARY  
DALLAS, TEXAS



CITY OF DALLAS

DATE April 4, 2014

TO Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Philip Kingston (Vice Chair), Jerry Allen, Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT **Special Call - Ad Hoc Judicial Nominations Committee Meeting Agenda**

**Monday, April 7, 2014, 3:00 p.m. - 4:30 p.m.**

Dallas City Hall – Room 6ES, 1500 Marilla St., Dallas, Texas 75201

Call to Order

Scott Griggs, Chair

1. Approval of December 3, 2013 minutes

Scott Griggs, Chair

2. Dallas Municipal Court Update

Gloria Carter, Director  
Court & Detention Services

3. Overview of 2014 Municipal Judge Selection Timeline

Joey Zapata, Assistant City Manager  
City Manager's Office

4. Ad Hoc Committee Judicial Nomination and  
Appointment Procedures

Scott Griggs, Chair

5. Discussion and Potential Action  
regarding Hearing Officers

Scott Griggs, Chair

Scott Griggs, Chair  
Ad Hoc Judicial Nominations Committee

cc: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Rosa A. Rios, City Secretary  
Warren M. S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager

Forest E. Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O' Donnell, Interim Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Shawn Williams, Interim Public Information Officer  
Elsa Cantu, Assistant to the City Manager

**NOTICE:** A quorum of the Dallas City Council may attend this Council committee meeting.

April 4, 2014

Ad Hoc Judicial Nominations Committee Meeting – Monday, April 7, 2014

Page 2 of 2

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney, Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. The contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.074 of the Texas Open Meetings Act.

# **DRAFT**

## **Ad Hoc Judicial Nominations Committee Meeting Record**

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at [www.dallascityhall.com](http://www.dallascityhall.com). Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

**Special Call Meeting:** Tuesday, December 3, 2013    **Convened:** 10:03 a.m.    **Adjourned:** 11:32 a.m.

**Committee Members Present:**

Council Member Scott Griggs, **Chair**  
Council Member Philip Kingston, **Vice-Chair**  
Council Member Jerry Allen  
Deputy Mayor Pro Tem Monica Alonzo  
Council Member Dwaine Caraway

**Executive Staff Present:**

Joey Zapata, Assistant City Manager  
Daniel F. Solis, Administrative Judge  
Rick Galceran, Director, Public Works  
Zaida Basora, Assistant Director, Public Works  
Gloria Carter, Director, Courts  
Fred Williams, Chief Prosecutor, CAO  
Patricia Marsolais, Director, Civil Service  
Martha Santos, Civil Service

**Committee Member Absent:**

Council Member Vonciel Jones Hill

**Non Committee Member Present:**

Mayor Pro Tem Tennell Atkins

### **PUBLIC SAFETY COMMITTEE AGENDA:**

1. **Call to Order**

**Presenter:** Scott Griggs, Chair

**Action Taken/Committee Recommendation(s):**

Committee Chair Griggs called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 10:03 a.m., Tuesday, December 3, 2013 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Overview of Functions and Selection Process for Administrative Law Judges**

**Presenter:** Patricia Marsolais, Director, Civil Service Department

The purpose of this presentation is to provide an overview of the Functions and Selection Process for Administrative Law Judges.

- Biannually the City Council appoints three to five Administrative Law Judges to hear demotion or discharge appeals for eligible City employees. The authority for these appointments is derived from City Charter, Chapter XVI, Section 12.1. This is the final level of administrative appeal for an employee. Pursuant to Section 34-40 of the Dallas Personnel Rules an employee has the option of having the appeal heard by a three person panel called a Trial Board (TB) or an Administrative Law Judge (AJ). Once the employee makes this selection, it is final
- Differences between an ALJ and TB members
- Selection Process for ALJs (2014015 term)
- Demotion/Discharge Hearings

The committee had the following areas of concern:

- Bilingual candidates that applied
- Pretrial process
- Role of Administrative Law Judge
- Disciplinary appeals

3. **Discussion with Recommended Candidates for Administrative Law Judge Positions**

**Presenter:** Scott Griggs, Chair

The committee had a discussion with the five candidates recommended by the JNC. Each candidate provided an overview of their background. The recommended individuals are:

Willie Mae Crowder \*incumbent judge  
Douglas Lapidus \*incumbent judge  
Kelsie McQuieter  
LaKisha Thigpen  
James Urmin, Sr.

**Motion made by Councilmember Allen to accept the five candidates recommended by the JNC and move to December 11, 2013 full council for approval. Councilmember Kingston seconded the motion and it passed by unanimous vote.**

4. **Update on Municipal Court Facility – 2014 Main Street**

**Presenter:** Zaida Basora, Assistant Director, Public Works

The purpose of this presentation is to outline the following:

- Area Map and Pictures
- Project Status
- Renovation Scope and Layout
- Additional Scope Requested but Funding Not Available

The committee had the following areas of concern:

- Next bond program
- Cost

5. **Dallas Municipal Court Update**

**Presenter:** Joey Zapata, Assistant City Manager  
Daniel F. Solis, Administrative Judge, Judiciary

The purpose of this presentation is as follows:

- To provide an update of Municipal Court operations by reviewing
  - Background
  - Update
  - Recommendations
- To present information previously discussed at the August 2012 and April 2013 briefings
- Review highlight of previous briefings
  - Why enforcement is important
  - Enforcement performance
  - Comparison of performance
  - Recommendations
- Provide status report on recommendations
- Point out additional findings

Ad Hoc Judicial Nominations Committee Meeting Record – December 3, 2013

The committee had the following areas of concern:

- FY 10-11 Dispositions and FY 12-13 Update
- Court Setting Comparison
- Behavior modification
- City Prosecutor's Deferred Offer Schedule
- Estimate on money saved on police time and allocating police resources
- Number of community courts
- How much is attributed to the community courts for the decrease/impact of reduction
- Pre-trial docket and percent of how many dismissed

The December 3, 2013 Ad Hoc Judicial Nominations Committee meeting adjourned at 11:32 a.m.

**APPROVED BY:**

**ATTEST:**

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Scott Griggs, Chair  
Ad Hoc Judicial Nominations Committee

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Shun Session, Coordinator  
AdHoc Judicial Nominations Committee

# Memorandum



DATE: April 4, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,  
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Dallas Municipal Court Update**

On Monday, April 7, 2014, the Ad Hoc Judicial Nominations Committee will be receiving a presentation on "Dallas Municipal Court Update" briefed by Gloria Carter, Director of Court & Detention Services. The briefing materials are attached for your review.

Please contact me if you need additional information.



Joey Zapata  
Assistant City Manager

Attachment

cc: Honorable Mayor and Members of the Dallas City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Daniel F. Solis, Administrative Judge  
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Elsa Cantu, Assistant to the City Manager – Mayor and Council

# Dallas Municipal Court Update

Ad Hoc Judicial Nominations  
Committee  
April 7<sup>th</sup>, 2014



# Purpose

- To provide an overview of Municipal Court reforms
  - Background
  - Current Status
  - Looking Ahead



# Background

- History:
  - A multidepartment team began identifying and implementing improvement opportunities in 2008
  - Ad Hoc Committee recommended further improvements in August 2012
    - Briefings: April 2013, December 2013, and April 7<sup>th</sup>, 2014 (Today)
  - Municipal Court continues to address prior recommendations, as seen on the following pages

# Background

Issue	Before (2008 Status)	After (Present Day Status)
<b>Outdated Technology</b>	<ul style="list-style-type: none"> <li>• 25 year old mainframe system was being used for City’s case management system</li> <li>• System lacked capability to interface with City systems               <ul style="list-style-type: none"> <li>*AMS</li> <li>*Court Notify</li> </ul> </li> <li>• Mainframe system required extremely specialized staff to perform maintenance See Appendix (P.23)</li> </ul>	<ul style="list-style-type: none"> <li>• “Incode” case management system from Tyler Technologies went live Oct. 1<sup>st</sup>, 2013</li> <li>• Expedited 18 mo. implementation into 10 mo.</li> <li>• \$2.7m system conversion for +200 users from 6 departments</li> <li>• 2,348,019 cases and 11,342,561 case images converted (complying with records retention policy)</li> <li>• Enhanced case research/reporting capabilities and accounting functions</li> <li>• Paperless system reduces input errors and will save 1,600,000 sheets of paper in FY14</li> </ul>

# Background

Issue	Before (2008 Status)	After (Present Day Status)
<b>Other Technology Needs</b>	Lack of technology to automate operations	<ul style="list-style-type: none"> <li>• E-Citation</li> <li>• Court Notify</li> <li>• Auto Dialer System</li> </ul>
<b>Outdated Facility</b>	100 year old and 58 year old facilities not configured for court operations and had outdated infrastructure <small>See Appendix (P.21 &amp; 22)</small>	Successfully moved 100% of operations into completely renovated facility at 2014 Main St.
<b>Initial Court Setting</b>	9 month wait	Now at 21 days (minimum)
<b>Service Window Wait Time</b>	1 hour	10 minutes

# Background

Issue	Before (2008 Status)	After (Present Day Status)
<b>Docket Efficiency</b>	<ul style="list-style-type: none"> <li>• Avg. of &gt;1,200 weekly trial settings resulted in fewer than 10 <u>actual</u> trials held per week</li> <li>• Dismissal totals accounted for over 50% of all trial requests</li> <li>• Significant resources spent to:               <ul style="list-style-type: none"> <li>* Summon police officers</li> <li>* Have prosecutors prepare as if each case was going to trial</li> <li>* Organize documentation</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Since inception in February 2013, pre-trial process has been modified to require only one visit before trial setting</li> <li>• Actual trials held <u>remain</u> around 10 per week</li> <li>• Trial dismissals decreased by <u>43%</u> in FY13</li> <li>• Officer subpoenas reduced by 70%               <ul style="list-style-type: none"> <li>* Savings greater than <u>\$470,000</u> or <u>9,000 hrs.</u> annually in officer resources</li> </ul> </li> </ul>

# Current Status

- In Summary
  - Substantial changes have occurred to improve the efficiency of the Dallas Municipal Court
    - Facility renovation
    - Major process changes
    - Case management system conversion
  - Focus now is to continue to improve operations using new technology, processes, and facility

# Current Status

- Snapshot of Current Operations

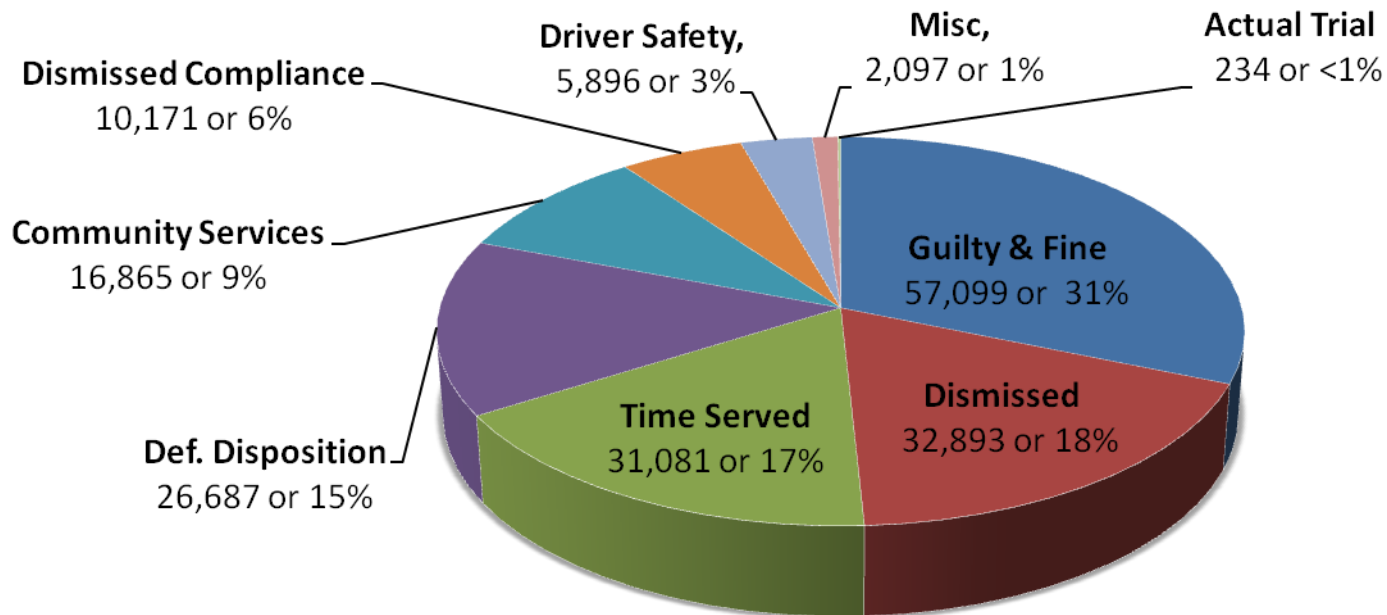
## Overview - FY11 vs. FY13

	Final Disposition Count	Number of Full Time Judges	Number of Clerks	Gross Collection Per Citation*
FY11 Total	283,990	11	105	\$100
FY13 Total	183,023	13	90	\$115

# Current Status

- Snapshot of Current Operations in FY13

Final Dispositions in FY13 - (183,023 Total)



# Current Status

## Cases Filed Per Clerk\*

- 1) Richardson 3,307
- 2) Grand Prairie 3,228
- 3) Carrollton 3,219
- 4) Mesquite 3,129
- 5) Arlington 2,880
- 6) Irving 2,794
- **7) Dallas 2,373**
- 8) Garland 2,253
- 9) Plano 2,123
- 10) Frisco 1,620
- 11) Fort Worth 1,565
- 12) Allen 1,546
- 13) McKinney 1,446

## Cases Filed Per Judge\*

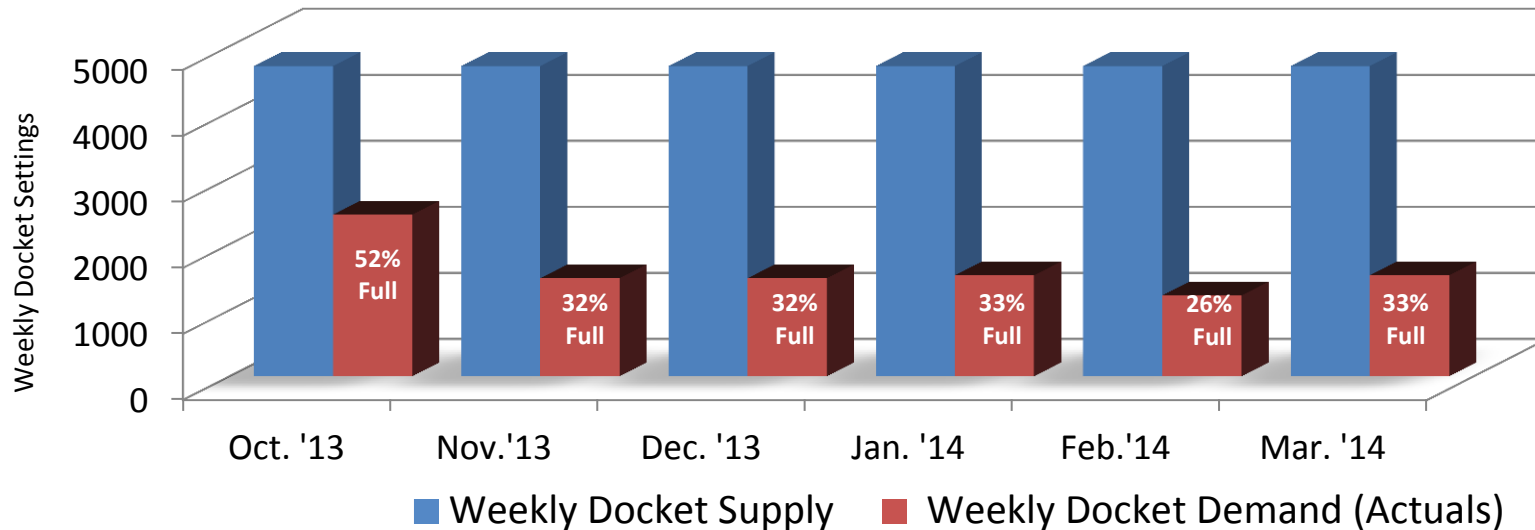
- 1) Richardson 47,945
- 2) Grand Prairie 37,119
- 3) Irving 34,926
- 4) Carrollton 30,301
- 5) Plano 24,059
- 6) Arlington 22,775
- 7) Garland 21,030
- 8) Mesquite 16,895
- **9) Dallas 15,055**
- 10) McKinney 11,569
- 11) Fort Worth 11,382
- 12) Frisco 9,911
- 13) Allen 9,276



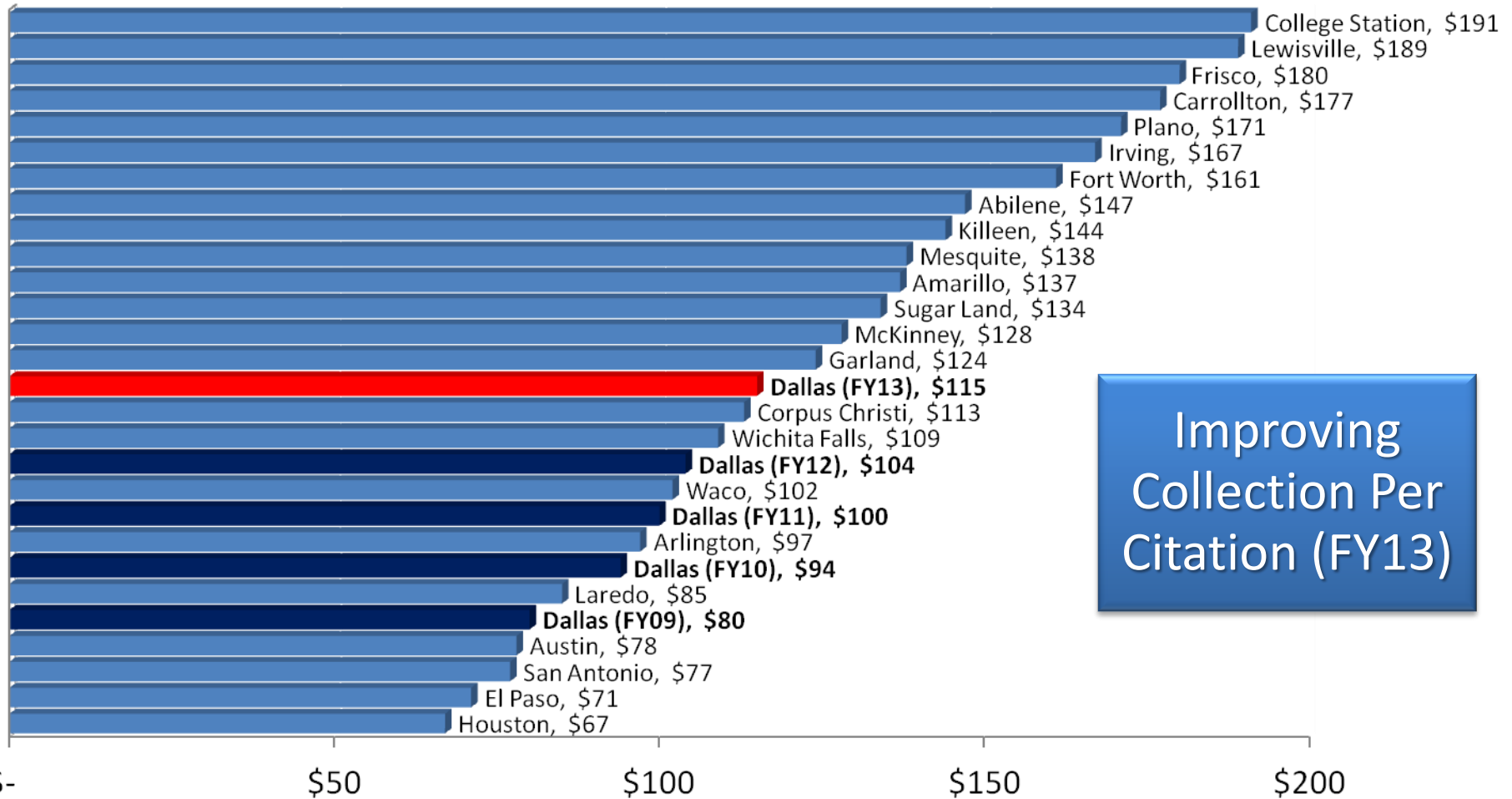
# Current Status

- Of defendants who dispose of their case:
  - 31% go through payment windows/internet/mail
  - The remaining 69% go through courtroom dockets

## FY14's Weekly Courtroom Docket Supply vs. Demand



# Current Status



Improving  
Collection Per  
Citation (FY13)

# Current Status

Topic	Recommendations	Actions Needed	Current Status
<ul style="list-style-type: none"> <li>• Improve defendant's knowledge of court procedures and options</li> <li>• Warrants</li> <li>• Improving probation success rate</li> </ul>	<p>Create video tutorials of procedures and options</p> <p>Monitor completion rate on a routine basis</p> <p>Increase reminders to defendants, review procedures as a whole</p>	<p>Film and post videos on website by EOY FY14</p> <p>Review outstanding warrants and provide ongoing monitoring</p> <p>Start phone &amp; mail reminder campaign by Summer FY14</p> <p>Evaluate other cities' best practices</p>	<ul style="list-style-type: none"> <li>• First round of videos shot and currently in editing phase</li> <li>• Currently reviewing warrants and developing ongoing monitoring report</li> <li>• Recording phone campaign, developing post card reminder</li> <li>• Processes in other cities currently being reviewed</li> </ul>

# Current Status

Topic	Recommendations	Actions Needed	Current Status
Streamline the “Show Cause” docket process	Reduce a trip to the courthouse for defendants and reduce judges docket size by only docketing those in non-compliance with their deferred order	Program software accordingly, adjust processes and approve Judicial Order stating the new procedure in FY14	<ul style="list-style-type: none"> <li>• In progress, processes have been mapped to identify opportunities for improvement</li> </ul>
Review of Civil Process	Implement pre-trial process for Hearing Officer’s Court	Prepare Judicial Order and notify Code Compliance	<ul style="list-style-type: none"> <li>• Completed, effective Feb. 2014</li> </ul>
Consistent prosecution plea offers which provide defendants favorable options before going to trial	Create a standard offer schedule for each phase of the trial process	Creation of a standard offer schedule by the Chief Prosecutor	<ul style="list-style-type: none"> <li>• Chief Prosecutor’s standard offer schedule introduced in Sept. 2013, currently tracking results</li> </ul>

# Looking Ahead

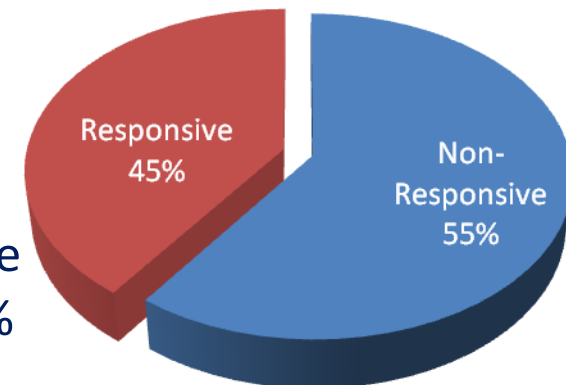
- **Strengthening Prosecution Evidence**
  - Stream police video to courthouse, FY14 implementation
    - Municipal court is currently investing in technology to implement this idea
    - How video would be used
      - Refresh officer's memory
      - Potential trial evidence
      - Plea bargaining leverage
    - Video currently available for about 60% of all tickets
      - Body worn cameras and motorcycle cameras would bring to 100% for all traffic tickets



# Looking Ahead

- **Improve Initial Response Rate**
  - In the defendant's best interest to respond within the first 21 days from receipt of ticket
    - After 21 days, initial fine is maximized
    - Potential warrant & late fees
  - Defendants often do not respond within the first 21 days
    - 21 day response rate in FY11 was 36%
    - In August 2013, began sending reminder letters and phone calls to improve response rate, now fluctuates between 40% and 45%

**Response Rate Within the First 21 Days**

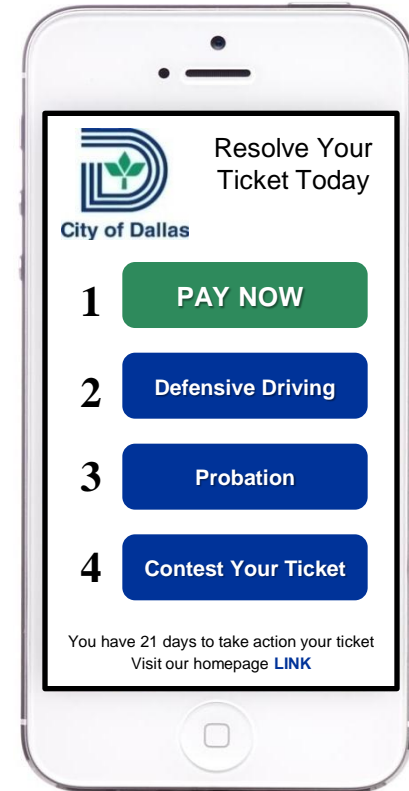


# Looking Ahead

- **Improve Initial Response Rate** (Cont.)
  - Most opportune and convenient way for a defendant to respond to their ticket is through the internet the same day of the violation while a current priority
  - Recommendation:
    - Long term goal to make all tickets instantly available electronically, so the defendant can take immediate action through the internet
    - This proposal has been submitted as a FY15 CIS funding request
    - Staff continues to evaluate options and other cities' best practices

# Looking Ahead

- Improving Defendant's Convenience
  - Goal of providing online mobile application (phone, tablet, etc.) for defendants to:
    - Request deferred disposition, driver safety course, or set a court date through the internet
    - Attend pre-trial hearings via internet at set times; defendants would be able to resolve citations without appearing at the court house (Online E-hearing)





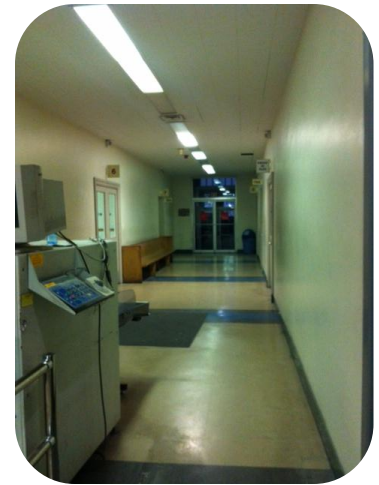
# Conclusion

- **Summary**
  - **Accomplished major reforms**
    - Customer Services reforms reduced court setting length and window wait time
    - Incorporated new technology including the replacement of main operating system
    - Completed renovation of our facilities at 2014 Main St.
    - Standardized and streamlined many of our core processes
  - **Currently working to refine and improve new standards**
    - Continuing to focus on improving success rate when a defendant chooses to go to trial
    - Continual review of process improvements through ISO
    - Ongoing efficiencies being learned through new court case management system
  - **Working to become a leader in the industry**
    - Working to provide leading technology to both defendants and staff
    - Continuing ascent in efficiency measures

# Appendix

# Facility Renovation

Before



# Facility Renovation Cont.

## After



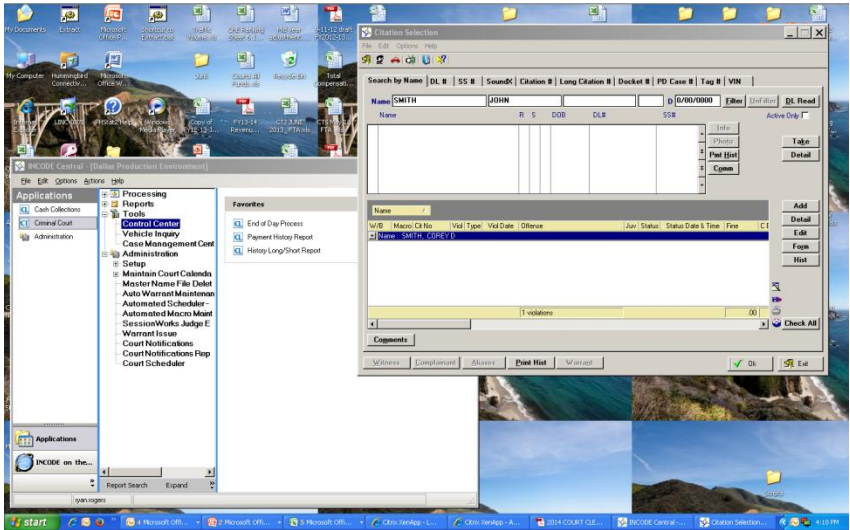
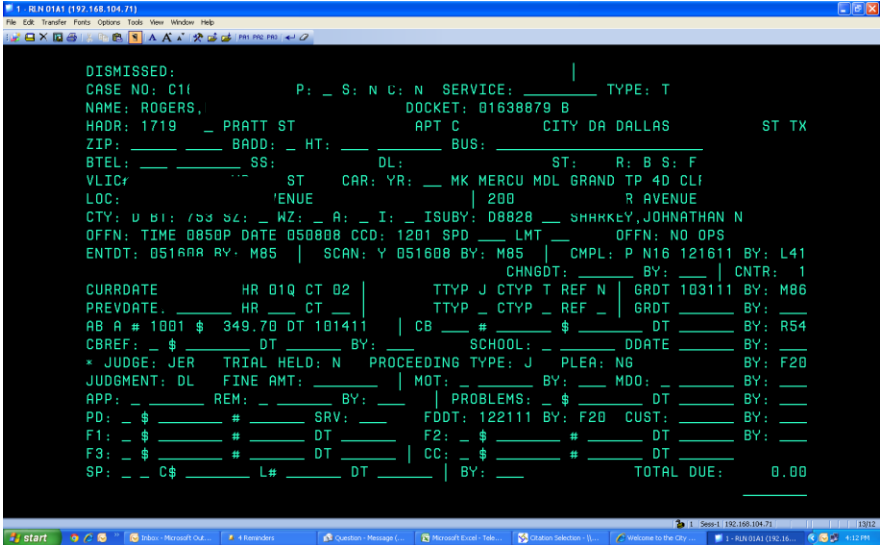
# Case Management System Update

Before

After

25 yr. Old Mainframe

New - State of the Art System



# Facts on Hearing Officer's Court

- Overview Civil Court
  - Court Origins
    - Established in 2005 to address property violations
  - Review approximately 6,000 civil cases annually
    - Numbers trending down from previous years
      - Case volume: FY10: 8,012 FY11: 8,599 FY12: 5,648 FY13: 6,610
  - Types of cases reviewed
    - Court reviews Code Compliance civil cases
    - Most common violations are housing, high weeds, and bulky trash violations
    - Animal violations will be docketed for the Hearing Officer's Court soon
  - Implemented Pre-trial process in February 2014
    - Goal to increase compliance rate
    - \*Pre-hearings: Monday, Wednesday, Friday \*Hearings: Tuesday and Thursday

# Memorandum



DATE: April 4, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,  
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Overview of 2014 Municipal Judge Selection Timeline**

On Monday, April 7, 2014, the Ad Hoc Judicial Nominations Committee will be receiving an "Overview of 2014 Municipal Judge Selection Timeline". The briefing materials are attached for your review.

Please contact me if you need additional information.



Joey Zapata  
Assistant City Manager

Attachment

cc: Honorable Mayor and Members of the Dallas City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Daniel F. Solis, Administrative Judge  
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# Overview of 2014 Municipal Judge Selection Timeline

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Ad Hoc Judicial Nominations Committee

April 7, 2014







# Overview

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- Judicial Nomination Commission met on December 12<sup>th</sup>, 2013 to initiate the Municipal 2014 Judge Selection Process, as outlined on pages 4 & 5
- The Ad Hoc Judicial Nominations Committee is scheduled to meet on April 7<sup>th</sup> and 28<sup>th</sup> to determine its process for candidate evaluation
- Per City Charter, City Council must select judges by August 31<sup>st</sup>

# Overview

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- ❑ Advertisement was posted between January 6<sup>th</sup> and 9<sup>th</sup> at the following sites:
  - ❑ City of Dallas Internet
  - ❑ Dallas Morning News
  - ❑ Dallas Bar Association
  - ❑ State Bar of Texas
  - ❑ Hispanic Bar Association of Dallas
  - ❑ J.L. Turner Legal Association
  - ❑ Texas Municipal League
- ❑ An application submission deadline of January 19, 2014 was noted in the posting along with instructions:
  - Log onto [www.dallascityhall.com](http://www.dallascityhall.com) and select FIND A JOB.
  - The Municipal Court Judge positions will be listed under Open Positions

# JNC 2014 Municipal Judge Selection Timeline

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Task	Initiate/Completion Date
Advertise Positions	January 6 <sup>th</sup> – 19 <sup>th</sup>
Application Deadline	January 19 <sup>th</sup>
JNC received packet of resumes and applications of candidates who meet minimum qualifications	January 31 <sup>st</sup>
JNC screened applications and resumes	February 3 <sup>rd</sup> – 14 <sup>th</sup>
JNC selected candidates to be interviewed	February 24 <sup>th</sup>

# JNC 2014 Municipal Judge Selection Timeline

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Task	Initiate/Completion Date
Candidates contacted by City Staff to schedule interviews	February 25 <sup>th</sup> – March 7 <sup>th</sup>
JNC conducted interviews	<ul style="list-style-type: none"><li>• March 17<sup>th</sup></li><li>• March 19<sup>th</sup></li><li>• March 24<sup>th</sup></li></ul>
JNC recommended Finalists	March 27 <sup>th</sup>
JNC List of recommended candidates sent to Ad Hoc Judicial Nominations Committee	April 4 <sup>th</sup>

# Next Steps

Task	Initiate/Completion Date
Ad Hoc Judicial Nominations Committee meeting – discussion of selection procedures	April 7 <sup>th</sup>
Ad Hoc Judicial Nominations Committee – candidate interviews	April 28 <sup>th</sup>
Pending actions for committees nominees <ul style="list-style-type: none"><li>• Background checks (Human Resources)</li><li>• Residency verification (City Secretary’s Office)</li><li>• Preparation of agenda materials for council consideration and vote (City Attorney’s Office)</li></ul>	TBD
Upcoming City Council Meetings	June 4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup> , 25 <sup>th</sup> August 6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>
Deadline	August 31 <sup>st</sup>

# Memorandum



DATE: April 4, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,  
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Ad Hoc Committee Judicial Nomination and Appointment Procedures**

On Monday, April 7, 2014, the Ad Hoc Judicial Nominations Committee agenda will include the Recommended Candidates for Full-time and Part Time (Associate) and Administrative Judge of Dallas Municipal Courts.

Attached, for your review and consideration, is the Dallas Municipal Court Judge memo to the council containing the recommendations from the Judicial Nominating Commission.

Please contact me if you need additional information.



Joey Zapata  
Assistant City Manager

Attachment

cc: Honorable Mayor and Members of the Dallas City Council  
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# Memorandum



CITY OF DALLAS

DATE April 4, 2014

TO Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice-Chair), Deputy Mayor Pro Tem Monica Alonzo,  
Jerry Allen, Dwaine Caraway, Vonciel Jones Hill

SUBJECT **Presentation of Ranked Nominees for Full-time and Part-time (Associate) and  
Administrative Judge of Dallas Municipal Courts**

Section 13-5.2 of the Dallas City Code designates the Ad Hoc Judicial Nominations Committee to receive the recommendations of the Judicial Nominating Commission (JNC) for municipal judges.

The JNC recently considered applications and interviewed candidates for the Municipal Court of Record full-time and associate municipal judge positions. The JNC is required to submit a number of nominees equal to 150% of the positions to be filled (rounded up to a whole number) ranked in order of preference.

The JNC respectfully submits its results as attached.

A handwritten signature in black ink, appearing to read 'Daniel Perez'.

Daniel Perez, Chair  
Judicial Nominating Commission

## Attachments

cc: Honorable Mayor and Members of the City Council  
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Elsa Cantu, Assistant to the City Manager  
Members of the Judicial Nominating Commission

**Judicial Nominating Commission  
2014 Final Rankings and Scores of Candidates  
For Appointment to  
Dallas Municipal Courts**

A. The highest ranking judiciary candidates for the Administrative Municipal Judge vacancies are listed below:

<u>Rank/Score/Votes</u>	<u>Name</u>	<u>Gender</u>	<u>Ethnicity</u>
1 (27) 11	Daniel F. Solis	M	Hispanic
2 (21) 11	C. Victor Lander	M	African-American
3 (18) 11	Preston Robinson, Jr.	M	African-American

B. The highest ranking judiciary candidates for the Full-time Municipal Judge vacancies are listed below:

<u>Rank/Score/Votes</u>	<u>Name</u>	<u>Gender</u>	<u>Ethnicity</u>
1 (105) 11	Jay E. Robinson	M	Caucasian
2 (91) 11	Cheryl D. Williams	F	African-American
3 (83) 9	Daniel F. Solis	M	Hispanic
4 (81) 10	Michael Acuna	M	Hispanic
5 (74) 10	Julie Clancy	F	Caucasian
6 (71) 10	C. Victor Lander	M	African-American
7 (62) 8	Preston W. Robinson, Jr.	M	African-American
8 (42) 8	Kathryn Hoang	F	Asian
9 (38) 7	Paula M. Rosales Aldana	F	Hispanic
10 (25) 4	Demetrius E. Blacklock	M	African-American
11 (21) 6	William Marple	M	Caucasian
12 (18) 3	Lawrence D. Sharp	M	Caucasian
13 (17) 3	Henry Wade	M	Caucasian
14 (16) 4	Daniel L. Ryan	M	Caucasian
15 (14) 2	David W. Barlow	M	Caucasian
16 (12) 2	Roland Monteros	M	Hispanic
* 17 (10) 2	Aura L. Pleitez	F	Hispanic
* 18 (10) 2	Sandra H. White	F	African-American
* 19 (10) 2	Tonya Goffney	F	African-American

\*Candidate Aura Pleitez, Sandra White and Tonya Goffney, received a score of 10, which made it a tie. In order to break the tie, it was a consensus of the Commission to vote by show of hands. 9 voted in favor of Aura Pleitez, 7 voted in favor of Sandra White and 5 voted in favor of Tonya Goffney. Tonya Goffney was removed from the recommended list.



C. The highest ranking judiciary candidates for the Associate (part-time) Municipal Judge vacancies are listed below:

<u>Rank/Score/Votes</u>	<u>Name</u>	<u>Gender</u>	<u>Ethnicity</u>
1 (127) 9	Cadoc Tim A. Menchu	M	Asian
2 (118) 10	E.A. (Elizabeth) Srere	F	Caucasian
3 (113) 9	Carl Hays	M	African-American
4 (94) 8	Kristine S. Primrose	F	Caucasian
5 (89) 9	Roland C. Anderson	M	Caucasian
6 (82) 6	Daniel E. McDonald, Jr.	M	Caucasian
7 (80) 7	Esther A. Grossman	F	Caucasian
8 (75) 6	Timoteo F. Gonzalaz	M	Hispanic
9 (75) 6	Aura L. Pleitez	F	Hispanic
10 (71) 7	Tonya L. Goffney	F	African-American
11 (67) 8	Marilyn Y. Davis	F	African-American
12 (59) 5	Tony L. Martin	M	African-American
13 (57) 4	Paula M. Rosales Aldana	F	Hispanic
14 (51) 6	Michelle Buendia	F	Hispanic
15 (49) 6	Shereen R. Eldomeiri	F	Caucasian
16 (49) 6	Thaddeus Iwuji	M	African-American
17 (49) 6	Christina Jump	F	Caucasian
18 (44) 7	Winifred E. Cannon	F	African-American
19 (43) 5	Samuel Hawk	M	Caucasian
20 (42) 6	Demetrius E. Blacklock	M	African-American
21 (41) 5	Roland Monteros	M	Hispanic
22 (39) 7	J. Oliver Lee, Jr.	M	African-American
23 (38) 5	William Marple	M	Caucasian
24 (33) 5	Bridgett Whitmore	F	African-American
25 (31) 5	James C. Beggs	M	Caucasian
26 (26) 3	Frieda J. Fiske	F	Caucasian
27 (22) 3	Deanna JeffersonSmith	F	African-American

  
 Daniel Perez, Chair  
 Judicial Nominating Commission

4/2/2014  
 Date

# Memorandum



DATE: April 4, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,  
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Discussion and Potential Action regarding Hearing Officers**

On Monday, April 7, 2014, the Ad Hoc Judicial Nominations Committee agenda will include discussion and potential action regarding hearing officers.

Dallas City Code 27-16.17(a) states "The administrative judge of the municipal court shall appoint one hearing officer and may appoint a maximum of five associate hearing officers.

Please contact me if you need additional information.

  
Joey Zapata  
Assistant City Manager

cc: Honorable Mayor and Members of the Dallas City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Daniel F. Solis, Administrative Judge  
Rosa A. Rios, City Secretary  
Craig D. Kinton, City Auditor  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P. E., Assistant City Manager  
Forest E. Turner, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O'Donnell, Interim Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Shawn Williams, Interim Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor and Council