

NEW CONSTRUCTION FORM – TO BE FILLED OUT BY APPLICANT

This form must be completed by the applicant and submitted with any Certificate of Appropriateness application for new construction. Incomplete applications will not be docketed for consideration by the Landmark Commission. Please refer to the preservation criteria in the historic district ordinance or contact a City Preservation Planner for further information.

Y / N Will the proposed new construction require the demolition of any structure(s) on the site?
If yes, you must submit a Certificate of Demolition form in addition to this application.

Y / N Have you completed a preliminary review of the drawings with Building Inspection?
NOTE: This step is required for construction of a main structure and strongly recommended for accessory structures. Preliminary review does not guarantee final approval of a permit.

Preliminary review: DATE ___/___/___ NAME OF PLANS EXAMINER: _____

ALL NEW CONSTRUCTION

LOT COVERAGE (lot coverage includes all structures with a permanent roof, including porches and patios)

Existing ____% Proposed ____%

PROPOSED MAIN STRUCTURE (skip if no new main structure is proposed):

Roof: Roof height (peak) ____ft Roof pitch ____/____

Setbacks: Front yard ____ft Left side ____ft Right side ____ft

Rear ____ft Accessory or Other structure (if applicable) ____ft

Context:* Average roof height of adjacent structures ____ft

Average front yard setback of adjacent structures ____ft

Average width of adjacent structures ____ft

Note: Contextual site plan and streetscape drawings are required for main structure proposals.

PROPOSED ACCESSORY STRUCTURE (skip if no new accessory structure is proposed):

Roof: Proposed roof height ____ft Roof height of main structure ____ft

Setbacks: Distance from main structure ____ft Left side ____ft Right side ____ft

Rear ____ft