



# Development Services Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

## PAVING PERMIT APPLICATION

### REQUIRED DOCUMENTS FOR SIDEWALK/DRIVER APPROACH

By checking each requirement, you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. **Failure to supply the additional requested information may result in your application being delayed, denied, and eventually discarded.** A new application, complete plans, and a new checklist will be required for resubmittal for plan review. This resubmittal will be treated as a new application and will be processed in the order of receipt.

### OTHER REQUIREMENTS OR SPECIAL PROVISIONS

**A permit to install paving on city property (drive approach, sidewalk, curb & gutter) will be issued to only a bonded paving contractor.**

- 1. Completed permit application form including width of drive approach or sidewalk
- 2. Two (2) site plans, drawn to scale and dimensioned (minimum scale 1/16" = 1') with a North arrow, and showing the location of property lines, the location of all paving work, drive approach radius, median cuts (if applicable), location of utilities, meters, and other approaches, thickness of paving, type of material being used, and size and spacing of reinforcement. **A site plan is not required for installing sidewalks only if it is a replacement.**
- 3. Protected trees that require removal in the process of moving structures will require tree removal permit and mitigation in accordance with Article X of the Land- scape and Tree Preservation Regulations of the Dallas Development Code.

### ACKNOWLEDGEMENT

I, \_\_\_\_\_ have read the above information and acknowledge that all required documents have been provided.

Please Print

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Staff cannot accept incomplete or illegible documents**