



Development Services Department

320 E Jefferson Blvd, Dallas TX 75203
(214) 948-4480

ELECTRICAL PERMIT

APPLICATION CHECKLIST AND REQUIRED DOCUMENTS

By checking each requirement, you are stating that you have supplied correct and complete information. If the required information is not contained in the submitted documents, you will be notified of the deficiency. **Failure to supply the additional requested information may result in your application being delayed, denied, and eventually discarded.** A new application, complete plans, and a new checklist will be required for resubmittal for plan review. This resubmittal will be treated as new application and will be processed in the order of receipt.

OTHER REQUIREMENTS OR SPECIAL PROVISIONS

1. For electrical validation on a Master Permit¹, where electrical plans were included in the documents submitted for plan review; no further plan submittal is required
2. If plans are for a health care facility, hazardous location, or a place of assembly, all electrical information pertaining to these facilities must be included on the plans.

If electrical plans are submitted, they must include:

- 1. Diagram of electrical service
- 2. Electrical conductor and pipe sizes for electrical use
- 3. Grounding electrode system diagram and conductor sizes
- 4. Conductor overcurrent protection for service conductor
- 5. Location of electrical service at structure
- 6. Number of electrical services and location
- 7. Floor plan power and lighting layout

ACKNOWLEDGEMENT

I, _____ have read the above information and acknowledge that all required documents
Please Print
have been provided.

Signature _____ Date: _____
Staff cannot accept incomplete or illegible documents

¹ An applicant is allowed to pay for the electrical permit on a master permit application but is not allowed to physically do the electrical work on a residential homesteaded property unless they have passed a homeowner's exam. Electrical work done on commercial property requires a registered electrical contractor and a permit.