



ANNOUNCES A PROMOTIONAL EXAMINATION
FOR THE POSITION OF:

POLICE SENIOR CORPORAL (46016)

DALLAS POLICE DEPARTMENT

PART I – WRITTEN EXAM

TO BE GIVEN ON TUESDAY, DECEMBER 9, 2025, AT 10:00 A.M.

(CHECK-IN BEGINS AT 9:15 A.M.)

AT KAY BAILEY HUTCHINSON CONVENTION CENTER

650 SOUTH GRIFFIN STREET – EXHIBIT HALL A

DALLAS, TX 75202

Minimum Requirements for Promotion

CODE OF RULES AND REGULATIONS OF THE CIVIL SERVICE BOARD –

Police Senior Corporal: Police department employees who have **served at least three years, including three as a police officer** shall be eligible to take the examination for the position of Senior Corporal. (Civil Service Rules – Rule 4, Section 4.3 (a) (3)).

Those candidates who will meet these eligibility criteria prior to six months following the administration of the examination may compete on the examination but will not be eligible for promotion until they have successfully completed the service requirements for promotion. Therefore, those who will meet the eligibility requirements before **June 9, 2026**, may compete in this examination. (Civil Service Rules – Rule 4, Section 4.3 (b)).

Application to take the Written Examination

All eligible candidates wishing to take this examination must submit a promotional application. The link to the application can be found on the City of Dallas Internal Positions Employment Opportunities webpage at:

<http://dallascityhall.com/departments/humanresources/employment/Pages/Internal-Positions.aspx>

Application Window:

- Application open: Wednesday, September 10, 2025
- Application closes: Friday, October 10, 2025, at 11:59pm

Candidates who fail to submit an application by the deadline will not be permitted to take this examination.

Upon successful registration through the NEOGOV system, you will receive an automated email confirmation at the address listed on your application. Additionally, on Friday, **October 17, 2025**, you will receive an email notification from the Civil Service Department regarding your eligibility status.

Candidate Check-in Process

- Check-in Time: Begins at 9:15 a.m.
- Required Identification: A City of Dallas or government-issued photo ID is mandatory for entry into the exam room. Failure to present the required ID before entering the room will result in denial of admission to the examination.
- Prohibited Items:
 - Electronic or communication devices (e.g., body cameras, cell phones, pagers, laptops, tablets, smartwatches, Bluetooth devices).
 - Personal belongings, including study materials, large purses, backpacks, water bottles, and earplugs.
 - Personal writing utensils (all necessary materials will be provided).

If you bring a communication device, you will be asked to return it to your car, and you will still be subject to the check-in time. Once the testing process begins, possession of any communication device or other prohibited item will result in your disqualification.

NO EXCEPTIONS.

Once the exam room doors are closed, **NO CANDIDATES** will be allowed to enter the exam room.

Police Senior Corporal Written Exam

This promotional process consists of a multiple-choice knowledge examination and will cover relevant knowledge areas from the attached source list (Appendix).

Candidates must pass the written examination to be eligible for promotion.

The multiple-choice examination will contribute 100% to a candidate's overall promotional scores.

Additional information regarding the written exam will be provided in the Written Exam Orientation Manual/Video which will be sent out on Friday, **October 24, 2025**.

ADA Accommodation Requests

Any candidate who requires an accommodation for this examination, in accordance with the Americans with Disabilities Act (ADA) must make this request for accommodation in writing to the Civil Service Department. ADA accommodation requests for the written exam must be received by Friday, **November 7, 2025**.

Source List Information

A detailed list of reference materials and sources (Appendix) is attached for review in preparation for the written examination.

Timeline

Date	Event
Part I: Written Exam	
<i>September 10, 2025</i>	Application period opens
<i>October 10, 2025</i>	Application period closes
<i>October 17, 2025</i>	Eligibility notifications for the written exam will be sent from the Civil Service Department.
<i>October 24, 2025</i>	A written exam orientation video will be posted, with an access link emailed to all candidates.
<i>November 7, 2025</i>	Deadline to submit ADA accommodation requests for the written exam.
<i>December 9, 2025</i>	Written exam administration
<i>December 12, 2025</i>	Preliminary written exam scores will be emailed from the Civil Service Department.
<i>December 15-18, 2025</i>	Written exam challenge review period: Candidates can appeal test items from 9:00 A.M. to 4:00 P.M. at the Civil Service Department
<i>December 19 & 22, 2025</i>	Written exam item comment period: Candidates can make comments on appealed items from 9:00 A.M. to 4:00 P.M. at the Civil Service Department
<i>December 24, 2025</i>	Final written exam scores will be emailed from the Civil Service Department.

APPENDIX

Source List for the 2025 Police Senior Corporal Promotional Examination

The written exam items will be written from the following sources. Items will not be written from the omitted sections below.

Blanket Omissions: All Acknowledgements, Dedications, Tables of Content, Forewords, Introductions, Indices, Appendices, Charts, Graphs, Pictures, Figures, Illustrations, Maps, Forms, and Captions.

Dallas Police Department Publications

1. Academy Handout “City of Dallas Search and Seizure”

The following sections are included:

Section 1A	Arrest, Search, & Seizure 10.1-10.6 (08/04/25)
Section 1B	Arrest, Search, & Seizure 10.7-10.12 (08/04/25)
Section 1C	Arrest, Search, & Seizure Legal Opinion on Automobile Exception

2. Dallas Police Department (DPD) General Orders and Code of Conduct (Revised: August 25, 2025)

No omissions.

3. DPD Patrol Bureau Standard Operating Procedures (SOPs) (August 22, 2025)

No omissions.

4. DPD Violent Crime Reduction Plan (2021)

No omissions.

City of Dallas Publications

5. City of Dallas Personnel Rules (December 13, 2023)

No omissions.

6. City of Dallas Code of Ethics, Chapter 12A (August 2023)

No omissions.

7. Dallas City Charter (September 11, 2025)

The following chapters are included:

Chapter 12	Police Department
Chapter 16	Civil Service and Personnel
Chapter 18	Ordinances and Resolutions
Chapter 23	Claims for Damage or Injury

8. Administrative Directive (AD) 3-3 Driver and Equipment Safety Program

No omissions.

9. (2023). *Texas criminal and traffic law manual: 2023-2024 edition*. Blue 360 Media.

Penal Code

No omissions.

Code of Criminal Procedure

The following chapters are included:

Chapter 1	General Provisions
Chapter 2	General Duties of Officers
Chapter 3	Definitions
Chapter 4	Courts and Criminal Jurisdiction
Chapter 5	Family Violence Prevention
Chapter 6	Preventing Offenses by the Act of Magistrates and Other Officers; Education Concerning Consequences of Certain Offenses
Chapter 7	Proceedings Before Magistrates to Prevent Offenses
Chapter 8	Suppression of Riots and Other Disturbances
Chapter 9	Offenses Injurious to Public Health
Chapter 10	Offenses Against Public Order and Decency
Chapter 11	Habeas Corpus
Chapter 12	Limitation
Chapter 13	Venue
Chapter 14	Arrest Without Warrant
Chapter 15	Arrest Under Warrant
Chapter 16	The Commitment or Discharge of the Accused
Chapter 17	Bail
Chapter 18	Search Warrants
Chapter 24	Subpoena and Attachment
Chapter 38	Evidence in Criminal Actions
Chapter 47	Disposition of Stolen Property
Chapter 49	Inquests Upon Dead Bodies
Chapter 52	Court of Inquiry
Chapter 55	Expunction of Criminal Records
Chapter 63	Missing Children and Missing Persons

Transportation Code

The following titles and chapters are included:

Title 6 **Roadways**

Subtitle A	Texas Department of Transportation
Chapter 201	General Provisions and Administration
Subchapter K	Road and Highway Use; Signs

Subtitle Z	Miscellaneous Provisions
Chapter 471	Railroad and Roadway Crossings

Title 7 **Vehicles and Traffic**

Subtitle A	Certificates of Title and Registration of Vehicles
Chapter 502	Registration of Vehicles
Subchapter H	Optional Fees
Subchapter K	Offenses and Penalties

Subtitle B	Driver's Licenses and Personal Identification Cards
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Chapter 521	Driver's Licenses and Certificates
Subchapter A	General Provisions
Subchapter B	General License Requirements
Subchapter D	Classification of Driver's Licenses
Subchapter F	Appearance of Driver's License
Subchapter J	Persons Ineligible for License
Subchapter P	Suspension for Certain Drug Offenses
Chapter 522	Commercial Driver's Licenses
Subchapter H	Disqualification from Driving Commercial Motor Vehicle
Subtitle C	Rules of the Road
Chapter 541	Definitions
Chapter 542	General Provisions
Chapter 543	Arrest and Prosecution of Violators
Chapter 544	Traffic Signs, Signals, and Markings
Chapter 545	Operation and Movement of Vehicles
Subtitle J	Miscellaneous Provisions
Chapter 727	Modification Of, Tampering With, and Equipment of Motor Vehicles
Chapter 728	Sale or Transfer of Motor Vehicles and Master Keys
Chapter 729	Operation of Motor Vehicle by Minor
<u>Family Code</u>	
<u>Title 3</u>	<u>Juvenile Justice Code</u>
Chapter 51	General Provisions
Chapter 52	Proceedings Before and Including Referral to Court

Management Publications

10. Frick, D. M. & Sipe, J. W. (2009). *Seven pillars of servant leadership: Practicing the wisdom of leading by serving*. Paulist Press.
No omissions.

NOTE: TO ENSURE CANDIDATES MAY ADEQUATELY PREPARE FOR THIS EXAMINATION, REVISIONS/AMENDMENTS/CHANGES TO THE ABOVE-MENTIONED SOURCES THAT OCCUR ON OR AFTER SEPTEMBER 10, 2025, WILL NOT BE INCLUDED IN THE EXAMINATION.