

FAIR HOUSING REVIEW CHECKLIST

Project Data (to be filled out by Applicant and verified by Managing Department):

Project Name/Developer	
Developer Name	
Project Description	
Total Residential Units	
Affordable Units (# and % of Total)	
Income Restrictions for Affordable Units	
Term of Affordability	
Quality of Life Enhancements (childcare, after school programs, literacy programs, etc.)	
Compliance with State/Federal Accessibility Requirements	
TEA Rating of Public Schools in Attendance Zone of Site	
Requested Action From City (Support, Subsidy, Zoning, Other)	
Is the Project in a High Opportunity Area?	
Is Project adjacent to a high opportunity area?	
Is the Project in a NH+ Area, Community Revitalization Plan Area, TIF, or other target area?	
Other Relevant Information	

Census Tract # _____ and Surrounding Area (1-mile radius) Data (to be filled out by Applicant and verified by Managing Department)

Poverty Rate of CT (Based on American Community Survey-5 yr-2014)	
Poverty Rate Trend of Census Tract for the prior 3 years (Based on ACS 5 yr-2014)	
Is project in a R/ECAP?	
Is project adjacent to a R/ECAP?	
Is Project in a DPD Hot Spot?	
Employment Data of CT (Unemployment Rate)	
Rental %/Homeowner % of CT (Based on American Fact Finder)	
Access to Opportunity : (Distance determined by Google Maps) (Transit (Distance and Frequency) Grocery (Distance to major grocery store)	

Parks (Distance to city park) Retail (Distance to retail) Medical (Distance to Medical Facility)	
Concentration of LIHTC in CT List LIHTC in Census Tract 1 Mile of Census Tract 2 Miles of Census Tract	
Is there Public Housing in the Census Tract? If yes, list the name and number of units and distance from the proposed project	
Recent or Ongoing Development in Area	
Planned Development by City	
Other Relevant Information	

Affirmatively Furthering Fair Housing Analysis (to be completed by Managing Department and reviewed by Fair Housing):

- a. Based on the information in the tables above, does the Project help the City make meaningful progress with any of the following goals?
- Address significant disparities in housing need and access to opportunity;
 - Replace segregated living patterns with truly integrated and balanced living patterns;
 - Transform racially and ethnically concentrated areas of poverty into areas of opportunity.
- b. If you checked any of the boxes above, please describe with specificity how the project affirmatively furthers fair housing:
- c. If you checked none of the boxes in Section 1(a), the project likely does not affirmatively further fair housing. Please contact the City Attorney's Office for an analysis of legal risk.

Discriminatory Effect Analysis (to be completed by Managing Department and reviewed by Fair Housing):

- a. Based on the information in the tables above, will the Project actually or predictably result in a disparate impact, or create, increase, reinforce, or perpetuate segregated housing patterns, because of race, color, religion, sex, handicap, familial status, or national origin? Yes No

If you answered **Yes**, please continue on to 2(b). If you answered **No**, the project does not have a disparate impact on a protected class, and is therefore in compliance with the Fair Housing Act.

- b. Is the Project nonetheless necessary to achieve one or more substantial, legitimate, nondiscriminatory interests of the City? Yes No

If you answered **Yes**, please continue on to 2(c) and (d). If you answered **No**, the project does not satisfy the requirements of 24 C.F.R. § 100.500. Please contact the City Attorney's Office for an analysis of legal risk.

- c. Describe the interest, if applicable:

- d. Could the interest in 2(c) be accomplished in a less discriminatory way? Yes No

If you answered **No**, the project is lawful under the requirements of 24 C.F.R. § 100.500, and staff may present the project for consideration by the City Council. If you answered **Yes**, the project does not satisfy the requirements of 24 C.F.R. § 100.500. Please contact the City Attorney's Office for an analysis of legal risk.

Managing Department Signature and Date

Fair Housing Signature and Date